CITY OF NORTH SALT LAKE

10 East Center Street North Salt Lake, Utah 84054
(801) 335-8700 (801) 335-8719 Fax

HOME BUSINESS LICENSE APPLICATION

CALENDAR YEAR					LICENSE #

GENERAL BUSINESS INFORMATION			OWNER INFORMATION		
NAME OF BUSINESS (DBA)			OWNER NAME		
BUSINESS ADDRESS			OWNER ADDRESS		
CITY	STATE	ZIP	CITY	STATE	ZIP
MAILING ADDRESS (IF DIFFERENT)			PHONE NUMBER	FAX NUMBER	
CITY	STATE	ZIP	E-MAIL ADDRESS	DATE OF BIRTH	
PHONE NUMBER	FAX NUMBER		MANAGER INFORMATION (IF DIFFERENT FROM ABOVE)		
E-MAIL ADDRESS					
STATE PROFESSIONAL LICENSE #			PARCEL ID NUMBER		
SALES TAX ID NO.	FEDERAL ID OR SSN	BUSINESS STARTUP DATE	ZONING DISTRICT		

BUSINESS NATURE:

HOME BUSINESS LICENSE FEE	$25.00

PENALTY FOR LATE PAYMENT

PENALTY: The application and fees provided for herein shall be due and payable on or before the 2nd day of January of each year, or before commencing a new business, trade, service, or profession. All license fees shall be delinquent February 1st. License fees outstanding as of February 2nd will be subject to a 25% penalty. Fees remaining outstanding as of March 2nd will be subject to a 50% penalty, and all fees remaining outstanding as of April 15th will be subject to a 100% penalty and will be turned over to the City Prosecutor for further action.

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT TO THE BEST OF MY KNOWLEDGE TOTAL FEE PAID
Signature: _____ Date: _____ $ _____.

OFFICIAL USE ONLY

COMMUNITY DEVELOPMENT	DATE	BUSINESS LICENSING	DATE
POLICE	DATE		

NOTICE AND INFORMATION REGARDING HOME OCCUPATION STANDARDS

Business: _____

Address: _____

In applying for a Business License for a Home Occupation, I hereby certify that I have read, understand, and agree to abide by the following requirements for a home occupation in North Salt Lake City:

1. The home occupation shall be clearly incidental and secondary to the use of the dwelling and shall not change the appearance, character or condition thereof. There shall be no displays, advertisements, stock in trade or signs related to the business, except those required by state law and which meet the provisions of this title.
2. Only members of the family related by blood, marriage or adoption, and who reside in the dwelling, may work on-site. The only exception is that one additional person may be employed as a secretary, apprentice or assistant where there are no more than five (5) family members actively engaged in the home occupation. Employees who are not family members and/or who do not reside at the dwelling shall not meet, park or otherwise congregate at the home or in the general vicinity.
3. The home occupation shall not involve more than one room in the dwelling and cannot exceed twenty percent (20%) of the ground floor area.
4. The home occupation shall be conducted entirely within the dwelling, except for work performed off site. It shall not involve the attached garage or carport section of the dwelling, nor any accessory garage, building or yard space or activity outside of the main building.
5. The home occupation shall not involve the sale of commodities on the premises. Commodities may be produced on the premises and sold through other business outlets not on the premises. Items that are incidental to a service provided may be sold on a limited basis, i.e,. a beautician who also sells hair products to clientele.
6. The home occupation shall not create noise, dust, odors, noxious fumes, glare or other nuisances, including interruption of radio and/or television reception, which are discernable beyond the premises.
7. The home occupation shall not create a hazard by using or storing flammable material or explosives or other dangerous materials.
8. The home occupation shall not create unusual amounts of waste, residential or otherwise.
9. The home occupation shall not involve the use of mechanical or electrical apparatus, equipment or tools not commonly associated with a residential use or as are customary to home crafts.
10. The home occupation shall not generate traffic in greater volumes than would normally be expected in a residential neighborhood, nor involve the use of commercial vehicles other than standard delivery vehicles for delivery of materials to or from the premises.
11. The home occupation shall not involve the use or parking of equipment or motor vehicles having a gross weight of twelve thousand (12,000) pounds or more directly at the residence. One vehicle under twelve thousand (12,000) pounds may be used in association with the home occupation, provided it is garaged or stored entirely within a building or structure.

12. The home occupation shall be in conformance with all applicable fire, building, plumbing, electrical and life safety and health codes of the state, the county and the city.
13. All home occupation business licenses shall be valid for one year and may be renewed annually, provided there have been no reported violations, complaints or detrimental characteristics which may, in the opinion of the zoning administrator, require termination of said home occupation.
14. Handicapped persons may obtain a waiver of one or more of these conditions through the planning commission to allow such persons to become self-sufficient.
15. Only one home occupation business license per dwelling shall be allowed.
16. Will the business be selling, marketing, or advertising anything that could be considered to be sexual in nature? _____ If so, please explain (You may be required to obtain a sexually oriented business license) _____
_____

I knowingly affirm that the above information is true. I further affirm that no illegal activity will be conducted at my business.

_____ _____

SIGNATURE DATE