

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
FEBRUARY 21, 2017
FINAL

Mayor Arave called the meeting to order at 6:05 p.m.

PRESENT: Mayor Arave
Council Member Brian Horrocks
Council Member Matt Jensen
Council Member Ryan Mumford
Council Member James Hood

EXCUSED: Council Member Stan Porter

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Chief Craig Black, Police Chief; David Church, City Attorney; Sherrie Llewelyn, Community Development Director; Linda Horrocks, Deputy Recorder; Marty Peterson, Emergency Preparedness Manager; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Hiram Alba, GeoStrata

1. CLOSED SESSION TO DISCUSS IMMINENT OR PENDING LITIGATION

At 6:05 pm Council Member Horrocks moved to go into closed session to discuss imminent or pending litigation. Council Member Mumford seconded the motion. The motion was approved by Council Members Horrocks, Jensen, Mumford and Hood. Council Member Porter was excused.

2. RECONVENE INTO WORK SESSION

At 7:13 p.m. Council Member Mumford moved to go out of closed session and into the work session. Council Member Horrocks seconded the motion. The motion was approved by Council Members Horrocks, Jensen, Mumford and Hood. Council Member Porter was excused.

3. ADJOURN

Mayor Arave adjourned the meeting at 7:13 p.m. to being the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
FEBRUARY 21, 2017

FINAL

Mayor Arave called the meeting to order at 7:20 p.m. Council Member Ryan Mumford offered the invocation and led those present in the Pledge of Allegiance.

PRESENT: Mayor Arave
Council Member Brian Horrocks
Council Member Matt Jensen
Council Member Ryan Mumford
Council Member James Hood

EXCUSED: Council Member Stan Porter

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Chief Craig Black, Police Chief; David Church, City Attorney; Sherrie Llewelyn, Community Development Director; Linda Horrocks, Deputy Recorder; Marty Peterson, Emergency Preparedness Manager; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Sergeant Cade Viegel, Corporal Rob Gwynn, Assistant Chief Troy Johnson, Police Department.

1. CITIZEN COMMENT

There were no citizen comments.

**2. CONSIDERATION OF RESOLUTION 2017-02R: APPROVING EQUIPMENT
LEASE FOR PUBLIC WORKS SNOW PLOW TRUCK**

Janice Larsen reported that the City Council approved the purchase of a 2017 Mack Bobtail truck with a dump bed and plow equipment on September 15, 2016. The chassis with the additional equipment will be delivered in March. Staff recommends that this purchase be funded through a capital lease, and two quotes were obtained from Zions Bank and US Bank. As the quote from Zions Bank was the lower offer staff recommends approving the lease in the amount of \$250,430.00.

Council Member Mumford asked what the motivating factor would be for the City to consider spending the extra money on interest through leasing the truck. Janice Larsen replied that the interest rate is low at 2.62% and that the snow plow trucks are approximately \$250,000.00 and last about ten years. She explained that a snow plow truck usually needs to be purchased every year to keep up with the need and if the City uses their funds then it is not available in the account. When the interest rates go up then the City will pay with cash/available funds.

Council Member Horrocks asked why the City was leasing the truck now when it won't be used until the next winter season in six months. Janice Larsen explained that the City already paid for the chassis so in essence this was just paying those funds back through the lease.

Council Member Mumford commented that he would abstain from voting as he works for Zions Bank.

Council Member Horrocks moved to approve Resolution No. 2017-02R: A resolution approving the form of the equipment lease agreement with Zions Bank for the snow plow. Council Member Jensen seconded the motion. The motion was approved by Council Members Horrocks, Jensen and Hood. Council Member Mumford abstained from voting. Council Member Porter was excused.

3. CONSIDERATION OF BID AWARD FOR STORM DRAIN IMPROVEMENTS AT 200 NORTH HIGHWAY 89

Paul Ottoson reported that there is currently no storm drain on Highway 89 in the area of Center Street and Odell Lanes with the nearest drain located at 30 North. As there is frequent flooding, Staff discussed the drainage issue with the Utah Department of Transportation (UDOT) who has agreed to contribute \$150,000.00 towards fixing the problem with the developer, Brighton Homes, to pay the additional costs. The City will not have any costs associated with this project but will provide time and labor to manage all engineering and inspections. Staff obtained seven bids with Associated Bingham Contractors as the low bidder for this project at \$308,361.23. The City has not done work with Associated Bingham for many years but has checked references including David Frandsen who worked with them while at Murray city.

Council Member Jensen moved to award the bid for Highway 89 Storm Drain Project to Associated Brigham Contractors for \$308,361.23. Council Member Mumford seconded the motion. The motion was approved by Council Members Horrocks, Jensen, Mumford and Hood. Council Member Porter was excused.

4. FY 2018 BUDGET PRESENTATION- PUBLIC SAFETY, CHIEF BASSETT AND CHIEF BLACK

Chief Black presented his report and stated that a good portion of this presentation is similar to what was presented to the Council last year with their focus on morale, technology and equipment, training, and information sharing with the community. He reported that the three risks and challenges for the future include the calls and demands for police service, legislative mandates, and recruitment and retention (payscale). He said that the Council approved a pay scale that is competitive, opportunity, and a supportive community. The applicant pool remains competitive with more applicants than vacancies. One officer did leave after the improve pay was implemented but this was due to that officer wanting highway patrol experience.

Chief Black then reported on the challenges associated with the number of calls and said that while they have decrease 13% from 11,083 calls in 2016 to 12,722 calls in 2015 there has still been an 11% increase in calls since 2011. There were 3,789 police reports in 2016 and 3,918 reports in 2015 with a nearly 30% increase in reports since 2012. He explained that overall the City has seen a slight decrease in index crimes, which are homicide, assault, rape, burglary, arson, and larceny, and in comparison to neighboring cities North Salt Lake was the only city that did not have an increase.

Some of the key points for 2016 included the officers continuing to gain confidence and experience related to their jobs, effective partnerships with neighborhood watch and businesses, issues with staffing and self-initiated activity, very few new businesses or residences completed, freeway construction was completed last year which resulted in decreased traffic and calls regarding those types of issues. Chief Black explained that due to staffing issues many officers did not have time to take the initiative but commented on the recent commendation that Officer Whittear received for solving a multiple vehicle burglary case. He said that training has also been postponed as many officers were out on injury or other leave and shifts were at minimum staffing.

Council Member Hood asked if there were any neighborhood watches in the process of being established right now. Chief Black commented that when requests come in Officer Winslow will meet with those who are interested.

Chief Black reviewed the five year department plan which includes a focus on public safety as there were three fatal traffic accidents in 2016 and said that in August they were able to staff the traffic position that was approved in the 2014 budget. Patrol officers continue to see calls on backlog during peak hours so a three year analysis of patrol coverage and calls has been completed. He reported that 500 East is a primary intersection for Woods Cross High School and

the department has a proposal to proactively monitor that area to get cars to slow down and be aware.

Council Member Mumford asked if the police department could promote safety along with the high school staff. Chief Black replied that the school promotes "Alive at 25" along with the Driver's Education program and that they could reach out to the school regarding this issue.

Chief Black then reported that there continues to be calls backlogged especially during peak hours and that this is a service and community confidence issue with no visible active patrol when officers are tied up on calls. He presented the Council with current and proposed patrol only officer staffing per hour plan with additional staffing for peak hours of service per a three year average. This plan will add 78 hours of coverage to each week and by adding the proposed officers there will be a 16% increase in efficiency during these peak times. Currently the department is understaffed and does not want to create an environment where officers need or come to work when they are not fit for duty such as being ill or overworked, or where vacations and time off cannot be approved. The proposed staffing plan will add one more officer during peak hours.

Council Member Hood asked why there were more officers scheduled for a certain shift on Thursdays than any other day. Chief Black replied that there was a need for continuity in the shifts as most officers work for twelve hours and then are off for twelve hours and that every week staff supervisors meet to discuss issues so this schedule would allow for that meeting while still providing adequate staffing on the streets.

Chief Black then reported on the legislative mandates, which are imposed statewide standards, and the mandate for body and in-car video cameras. He said that the cameras can provide good results but at a cost. He said they are a valuable training and prosecution tool and gave the example of a Bountiful homicide case in which footage provided by the City was used as a key piece of evidence in the trial. The cameras have also resulted in a reduction of personnel complaints with less than five external complaints last year in which none were sustained. However the difficulty with the videos are that the data must be sorted and stored for the appropriate period of time and well over 30% of Assistant Chief Johnson's time is spent managing this technology. The City has 21 body worn camera units, 15 in-car cameras, and wireless downloading capabilities. He said that the department can either abandon the technology altogether or stay on top of it and that he recommends that it is supported in a way that is manageable.

Chief Black then recommended that the five year plan from last year be kept in place and evaluated every year. For the 2017-2018 year the request is for two new officers to be assigned

to peak call hours to maximize efficiency and allow for training and vacation leave, for the 2018-2019 fiscal year the plan provides for the addition of a Professional Standards and Training Sergeant position. This position would be supervisory with internal auditing and awareness to allow for public transparency, training and accountable conduct. There is also a request for a Police Technology Clerk-Video Technician which would be a non-sworn position, as the current clerks cannot take on the demands for GRAMA and other regulations for the video/data management. The five year plan consists of the request for two to four patrol officers (two officers are requested for 2018), the technology clerk position (for FY 2019), the Professional Standards/Training Sergeant (FY 2019), potentially one detective position (2019-2020), potential for Task Force position (2019-2020). City build-out is estimated for 2022 at approximately 22,000 residents with 25-27 officers per every 1,000 residents, four non-sworn clerks, and two code enforcement officers.

Chief Black then compared the current number of City police officers per 1,000 residents with the neighboring cities and said that there is one officer per 1,000 in the City, 2.4 officers per 1,000 residents in Salt Lake, two officers per 1,000 in Woods Cross, and under one officer per 1,000 in Bountiful.

Mayor Arave asked what the proposed budget for fiscal year 2018-2019 would be. Janice Larsen replied that the wages for two officers would be around \$120,000.00 plus vehicles for a total of approximately \$200,000.00.

Chief Bassett then reported on the South Davis Metro Fire call volume and said there continues to be an increase which correlates with the population growth and the large number of care facilities including the hospital in the area. When comparing the call volume for the City from 2014-2016 there has been an 11% increase in fire calls, an 18% increase in EMS calls, and a 16% increase in total call volume with a 7.5% increase in call volume district-wide over the last three years. The current budget needs are staffing, a new Centerville Fire Station, remodeling of fire stations 84 and 85, a new ladder truck, air packs, and a vehicle replacement plan.

Chief Bassett explained that there is an Occupational Safety and Health Administration (OSHA) rule "2 in, 2 out" that requires that two firefighters must be available to provide assistance outside the building when two firefighters are inside a burning building. This means there must be at least four firefighters per truck. The Utah Department of Health also has a requirement that there must be two paramedics on every paramedic call. Current staffing requirements for each Station includes an engine with two and an ambulance with two at Station 84, Station 81 has a medic engine with three, and ambulance with two and a battalion chief, Station 82 shows a medic engine with three, Station 85 is a hazmat with a 75ft ladder and an ambulance with two,

Station 83 is Technical Rescue with two and an ambulance with two. The battalion chief is a supervisor that schedules shifts and handles critical calls like shootings, suicides, etc.

The current staffing issues include the decline in part time employees with only 13 applicants compared to 60 applicants in 2015, overtime and the potential for burnout with current employees, retention and competitive salaries, and the concerns with overworked staff and safety to employees and the public.

Chief Bassett then reviewed the fire station projects including the cost for the new Centerville Station at \$4.6 million, the remodel of the Muller Park Station at \$668,000.00, and the completion of the Foxboro Station at \$350,000.00. He then explained that the current ladder truck has a 100' ladder that is 25 years old and will cost approximately \$1.5 million to replace but is needed for hospitals, the refineries, commercial buildings, and large residential structures as most of the trucks only carry 25' ladders. The other item that needs to be replaced is the airpacks which are currently 15 years old and will be unusable within the next year. The airpacks will be purchased through the general fund at the cost of \$410,000.00.

Chief Bassett explained funding these needs and said that these projects and issues will be funded through property taxes, the general fund, and new and refinanced bonds. The District has an administrative committee, made of city managers and a county clerk, that reviews the budget, creates a five year budget plan, and then presents recommendations to the board for final approval.

Council Member Mumford asked about the bond amount and the potential property tax increase. Chief Bassett replied that the committee would be meeting with Lewis and Young to review the numbers and then provide options to the board of directors. In regards to a property tax increase there will be a direction from the board on how to fund these items, followed by public outreach (open house), and then a truth in taxation hearing.

5. APPROVE CITY COUNCIL MINUTES

The City Council minutes of February 7, 2017 were reviewed and approved. **Council Member Mumford moved to approve the minutes from the January 7th meeting as amended.**

Council Member Mumford amended his motion to February 7th.

Council Member Hood seconded the amended motion. The motion was approved by Council Members Horrocks, Jensen, Mumford and Hood. Council Member Porter was excused.

6. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Ken Leetham commented on the action item regarding discussing secondary water rights with Big West Oil and Weber Basin and said that after meeting with them they felt it was a positive use of the water.

7. COUNCIL REPORTS

Council Member Hood reported that the Youth City Council (YCC) had completed the food drive challenge after raising 140 pounds of food per person for the Bountiful Food Pantry.

Council Member Mumford reported that his recommendation for the NSL Live committee had expired. Ken Leetham clarified that the committee members could continue to serve until they are replaced.

Mayor Arave commented that per Linda Horrock's information there were three members that had reached the end of their terms and would need to be replaced.

Council Member Horrocks asked if there was a plan to fix Eagleridge Drive. Paul Ottoson replied that staff is working on a five year plan which includes storm drain work along with road repair. Repairs to Eagleridge are estimated to be within the next year and the potential cause of the problem is the storm drain line and not the landslide.

Council Member Jensen reported that the Second Sunday Concert was well attended and the next concert will be in August. The next NSL Live event will be the Kite Festival and the Easter Egg hunt in April.

8. CITY ATTORNEY'S REPORT

David Church had nothing to report.

9. MAYOR'S REPORT

Mayor Arave reported that after meeting with Kilgore they will be presenting a plan to the Council for additional buffering for mining. He also reported that the South Davis Sewer District is looking for financing for the food waste treatment plant.

Council Member Horrocks commented on the legislative session and the potential bill to limit cities to 5% landscaping requirements. David Church replied that the bill is being presented purportedly under water conservation to require no more than 5% of commercial properties be landscaped but will most likely not be successful.

10. CITY MANAGER'S REPORT

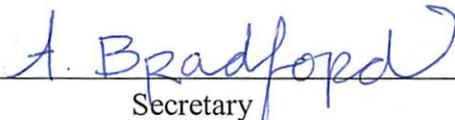
Ken Leetham reported that the proposed fallen officer's insurance bill was having issues and that he has proposed several solutions with the main problem being that the Department of Public Safety does not want to manage the fund. He said Senator Weiler will continue to look for a government entity to manage the trust fund.

11. ADJOURN

Mayor Arave adjourned the meeting at 9:03 p.m.



Mayor



Secretary