

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-WORK SESSION  
JANUARY 2, 2018

**FINAL**

At 6:00 p.m. a public reception was held in honor of newly-elected officials Mayor Len Arave, Ryan Mumford and Lisa Watts Baskin. The swearing in of these officials was performed at 6:20 p.m. by Linda Horrocks, City Recorder. The City Council then convened in the council conference room for the work session.

Mayor Arave called the meeting to order at 6:36 p.m.

PRESENT: Mayor Len Arave  
Council Member Brian Horrocks  
Council Member Stan Porter  
Council Member Ryan Mumford  
Council Member James Hood  
Council Member Lisa Watts Baskin

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; David Church, City Attorney; Sherrie Llewelyn, Community Development Director; Linda Horrocks, City Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Ashlyn Otis, Abby Ebert, Brendan Marsh, Mckay Goldhardt, Kyra Peery, Tessa Parkinson, Matthew Stewart, Tanner Woodhill, Josh Horrocks, Nathan Jensen, Cameron Marx, Thomas Baskin, Hannah Richardson, Houston Naegle, Laura Horrocks, Youth City Council; Kristin Robinson, Julie Mclachlan, NSL Summer Recreation Coordinators.

1. PRESENTATION OF 2018 RECREATION PROGRAM

Julie Mclachlan reported that she and Kristin Robinson have been coordinating the NSL rec program for thirteen years. She said they started out teaching soccer, tennis, and volleyball for the City and then moved into the director/coordinator role. Julie and Kristin have degrees in physical education and elementary education (respectively).

Kristin Robinson showed an example of the brochure sent to residents outlining the classes offered through the recreation program. Classes for children ages one to twelve included sports,

arts, science, and Mommy and Me, as well as a fitness class for adults. She said the classes were generally held in June and July at Hatch Park and that there were over 900 participants in 2017. She then showed a video highlighting some of the events from past years. Mayor Arave asked how many employees were involved with the recreation program. Kristin Robinson replied that 25-30 part-time employees were hired each summer and that classes were held Monday through Friday from 9:00 am until noon.

Council Member Hood asked what type of feedback had been received from residents. He commented that one concern was that there were not enough art supplies for the classes so residents were registering for classes held in other cities instead. Kristin Robinson responded that residents had asked for more classes as there were currently 100 children on a waiting list. She said that they always have enough supplies for those registered.

Mayor Arave commented that most of the classes were held at Hatch Park and asked if the program would be expanded to other parks. Kristen Robinson replied that while they had held events at other parks that it was easier to hold the classes at Hatch Park as it was a central location and the supplies were stored there.

Council Member Mumford asked what improvements or additions could potentially be made. Julie McLachlan responded that an indoor facility would allow them to hold classes during inclement weather as well as offering additional art, cooking, and sewing classes.

## 2. APPROVE CITY COUNCIL MINUTES

The City Council minutes of November 21, 2017 and December 13, 2017 were reviewed and approved.

**Council Member Porter moved to approve the City Council meeting minutes from November 21, 2017. Council Member Horrocks seconded the motion. The motion was approved by Council Members Horrocks, Porter, Mumford, Hood and Baskin.**

**Council Member Horrocks moved to approve the City Council meeting minutes from December 13, 2017. Council Member Porter seconded the motion. The motion was approved by Council Members Horrocks, Porter, Mumford, Hood and Baskin.**

## 3. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Mayor Arave asked if a roadway analysis had been done. Ken Leetham reported that a proposal had been prepared by Utah State University which would reduce expected costs and would be done in the spring.

Mayor Arave asked about the status on a potential overpass at 1100 North. Ken Leetham replied that the City had submitted a written proposal to UDOT for review.

#### 4. COUNCIL REPORTS

Council Member Hood reported that Youth City Council Leadership Conference would be in March and asked that any Council Members who would like to attend the banquet notify him so he could register those who were interested.

Council Member Mumford reported that he was contacted about missing sprinkler box covers at the park in south Foxboro and asked that staff replace them.

#### 5. MAYOR'S REPORT

Mayor Arave reported that staff met with Kern River, Questar, Eagle Ridge Development, and the Evans family twice in December regarding the landslide.

Mayor Arave then reported that a 10% price increase was approved for the South Davis Recreation Center. He also said the South Davis Metro Fire Agency bond for the new Centerville Station and fire truck was issued.

Mayor Arave also said he was appointed vice chair of the Wasatch Integrated Waste board.

Mayor Arave asked about the status of the Lakeview agreement and the Granite appeal. Ken Leetham replied that staff is waiting to hear back from Lakeview, but that it could be reviewed on the 16<sup>th</sup>. The Granite appeal had been sent to the Edgewood neighborhood citizen group but no appeal hearing date had been set.

David Church commented that staff and the Planning Commission would review the Granite conditional use permit at the January 23<sup>rd</sup> Planning Commission meeting.

#### 6. CITY ATTORNEY'S REPORT

David Church had nothing to report.

## 7. CITY MANAGER'S REPORT

Ken Leetham reported that Local Official's Day at the Legislature would be January 24<sup>th</sup>. He said that he and the Mayor were legislative representatives for the League of Cities and Towns and that any council member interested in attending the weekly meeting was welcome to attend.

David Church commented that the newly elected officials training would be held the following Saturday at 8 a.m.

Council Member Porter reported that the Jordan River Commission meeting would be held January 4<sup>th</sup> to discuss legislation about creating a potential parkway from 2100 South to 4500 South. This project would cost approximately \$6 million and would require full-time employees or extra police patrol.

## 8. ADJOURN

Mayor Arave adjourned the meeting at 7:00 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-REGULAR SESSION  
JANUARY 2, 2017

**FINAL**

Mayor Arave called the meeting to order at 7:08 p.m. Council Member James Hood offered the invocation and Gavin Tobin led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave  
Council Member Brian Horrocks  
Council Member Stan Porter  
Council Member Ryan Mumford  
Council Member James Hood  
Council Member Lisa Watts Baskin

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; David Church, City Attorney; Sherrie Llewelyn, Community Development Director; Linda Horrocks, City Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: R. Paul Baskin, resident; Anabelle Ballard, Katelyn Ballard, Gavin Tobin, Justin Tobin, Youth City Council.

1. CITIZEN COMMENT

There were no citizen comments.

2. EMPLOYEE INTRODUCTIONS

Chief Black introduced new police officers Kyle Ball, Terry Fritz, and Wendi Way. He commented that Kyle Ball had been with the City for one year and had eleven years of experience with Utah Highway Patrol. He said Officer Ball was a smart officer with a background in SWAT/tactical operations.

Officer Ball commented that he appreciated the opportunity to work for the City and introduced his family.

Chief Black then introduced Terry Fritz and said they met back in the 90's when he worked with the metro gang unit. He said he was impressed with Terry's ethics, wisdom, and ability to communicate with people. Terry worked for South Salt Lake for three years, and Salt Lake City for 27 years.

Terry Fritz introduced his family and commended the City for its fine police department.

Chief Black then introduced Wendi Way and said she completed the academy last year and was highly recommended. An offer was extended at that time; however, Wendi accepted a position at Sandy City. She has since reconsidered and will now work for the City.

Officer Way introduced her family and said that the reason she chose to work for the City was due to the ability to be more proactive in the community.

Chief Black invited Officer Jesse Whitear to join him in front of the Council and said that he had been the K-9 officer for the last four years. He said that Officer Whitear oversees the night shift and had been promoted to corporal due to his leadership skills and good judgment.

Chief Black also reported that Officer Curtis Everett, who left to work for Salt Lake City six months ago, had asked to return to the department. Chief Black accepted his request as Officer Everett was a good officer and had valuable gang officer training. Chief Black commented that the department was now at full staff.

### 3. POLICE DEPARTMENT OATHS OF OFFICE: KYLE BALL, TERRY FRITZ, WENDI WAY

Mayor Arave performed the swearing in of Officers Ball, Fritz, and Way. Chief Black commented that he was proud of his officers and thanked the City for their support. Mayor Arave said that the City was a wonderful city due to the officers, citizens, and staff.

### 4. SELECTION OF A MAYOR PRO TEMPORE

**Council Member Porter moved to appoint Ryan Mumford as Mayor Pro Tempore for the 2018 calendar year. Council Member Horrocks seconded the motion. The motion was approved by Council Members Horrocks, Porter, Mumford, Hood and Baskin.**

5. CITY COUNCIL MEMBER ASSIGNMENTS BY MAYOR ARAVE

Mayor Arave reported that he would like to appoint Council Member Ryan Mumford to the Parks, Trails, Arts, and Recreation Advisory Board (NSL Live). He said that Council Member Hood would remain as the Youth City Council advisor, Council Member Porter would remain with the United Neighbors and the Jordan River Commission, and Council Member Horrocks would remain on the Mosquito Abatement Board. He said he would discuss other assignments with Council Member Baskin at a later date.

**Council Member Horrocks moved to ratify the decision for Council Member Mumford to serve on the Parks, Trails, Arts and Recreation Advisory Board. Council Member Porter seconded the motion. The motion was approved by Council Members Horrocks, Porter, Mumford, Hood and Baskin.**

6. CONSIDERATION OF RESOLUTION 2018-01R APPROVING THE 2018 MEETING SCHEDULES FOR CITY COUNCIL AND PLANNING COMMISSION

The proposed 2018 meeting schedule for the City Council and Planning Commission was reviewed, and **Council Member Porter moved to approve Resolution 2018-01R outlining the Planning Commission and City Council 2018 meeting schedules. Council Member Mumford seconded the motion. The motion was approved by Council Members Horrocks, Porter, Mumford, Hood and Baskin.**

7. CONSIDERATION OF ORDINANCE 2018-01 REVISING THE ORGANIZATION OF THE PLANNING COMMISSION

Sherrie Llewelyn reported that after reviewing Planning Commission organizations in other jurisdictions it was found that only three other cities had a voting Council Member on the Commission. She said the main reason to discourage this practice was the potential for the appearance of a bias in relation to due process. Mrs. Llewelyn then discussed additional proposed changes to this section of City Code to remove ambiguous language.

David Church commented that the language of concern implied that the Planning Commission could recommend a zone change which could be appealable through the hearing officer or the City Council which was inconsistent. He said that the current language was most likely an oversight.

Sherrie Llewelyn said the final change related to the terms of service for the Planning Commissioners. The current term was for three years. She said that per the current standard, four of the current Planning Commissioners would be replaced this year and that these four Commissioners had the most experience. Staff proposed to reorganize the terms to allow for four-year terms with staggered release dates. She explained that the replacements for Commissioners Drinkall and Baskin would have a four-year term and that the remaining Commissioners would have staggered term end dates which would result in only one or two Commissioners lost per year.

Council Member Baskin asked if a four-year term was consistent with what other cities have done. Sherrie Llewelyn replied that it was typical to have a four-year term with a January start date for each Commissioner.

Council Member Mumford asked for clarification on the language in the ordinance and whether residents could serve two consecutive terms or two terms overall.

Council Members Baskin, Horrocks, and Mumford felt that it should read two consecutive terms of service and to also allow citizens to serve again in the future.

David Church commented that the code currently stated “two terms” and suggested that it read something similar to “no more than two consecutive terms.” He also brought up the point that the City may not want to have a term limitation as the Mayor recommended the appointments.

The Council then discussed the pros and cons of having a restriction on term limits.

**Council Member Mumford moved to adopt Ordinance 2018-01 revising the organization of the Planning Commission with the language changed to “two consecutive terms.” Council Member Hood seconded the motion. The motion was approved by Council Members Horrocks, Porter, Mumford, Hood and Baskin.**

#### 8. CONSIDERATION OF MAYOR ARAVE’S APPOINTMENT TO THE NORTH SALT LAKE PLANNING COMMISSION

Mayor Arave introduced Bill Ward as his choice to replace Lisa Watts Baskin on the Planning Commission. He said Bill had lived in the City for 14 years and was active in the community

**Council Member Horrocks moved to ratify Mayor Arave’s appointment of William Ward to the North Salt Lake Planning Commission. Council Member Baskin seconded the**

**motion. The motion was approved by Council Members Horrocks, Porter, Mumford, Hood and Baskin.**

9. DISCUSSION AND DIRECTION ON ORCHARD DRIVE SIDEWALK PROJECT-  
EAST SIDE FROM KINGDON LANE TO 83 SOUTH

Ken Leetham reported that City staff would like feedback on the improvement, appearance, and safety of Orchard Drive, specifically from Eagleridge Drive to Kingdon Lane. He said the City had received two grants to improve Orchard Drive and asked for input on a park strip with trees, sidewalks, and retaining walls.

Paul Ottoson then spoke on the proposed work and the two grants. He said the project would be completed in two phases with the first phase to include retaining walls, sidewalks, and driveways. The second phase would be completed in consecutive years when additional funding was available. Mr. Ottoson talked about the SNAP or safe route plan for Orchard Elementary which would be included in the project. He showed pictures of the existing conditions in the area including slope issues and the removal of existing landscaping including trees.

Paul Ottoson then presented the three options. Option 1 included the addition of a new 5' wide sidewalk adjacent to the existing curb at the cost of \$305,000. Option 2 included narrow asphalt, new curb and gutter, a new 5' wide park strip, and a new 5' wide sidewalk at the cost of \$414,000. Option 3 included narrow asphalt, new curb and gutter, a new 5' wide sidewalk adjacent to the new curb at the cost of \$282,000. He commented that Option 3 would affect the residents the least, and that Option 2 was the most expensive. Paul Ottoson said that a survey had been done to ensure the right-of-way as the line was in residential yards in some areas.

Mayor Arave asked if telephone or power poles would need to be removed in some areas. Paul Ottoson replied that the power company would be responsible for moving the poles per their agreement with the City.

Paul Ottoson reviewed the costs and said that the City would be responsible for \$99,000 for Option 1, \$208,000 for Option 2, and \$76,000 for Option 3 with the remainder of the costs to be covered by the grants.

Ken Leetham commented that the project would be covered through the Roads Capital Fund which had a strong balance through impact fee revenue.

Council Member Horrocks asked if there would be safety issues with snow plowing with the addition of a park strip. Ken Leetham replied that there was currently an issue with snow plowing on Orchard Drive because there was currently not a park strip.

Chief Black replied that there was currently no safety issues as the Parks Department keep the crosswalks cleared.

Council Member Horrocks said that while he felt there was a need for a sidewalk that the project would impact homes in that area.

Ken Leetham commented that this was an opportunity to change the neighborhood and improve the area by using grant funds.

Mayor Arave asked if a bike lane would be added to both sides of the road. Paul Ottoson replied that bike lanes would be added with any of the three options. He also clarified that the difference between Options 1 and 3 is that Option 3 would have less of an impact on residents.

Ken Leetham said that if the City wanted to improve the aesthetic of the City that the park strip option was consistent with other City redevelopment goals even though this option would be the most disruptive option for residents. He also suggested that the Council weigh the extra expenditures for Option 2 as the extra funds could potentially be used elsewhere in the City for a bigger impact. He also suggested holding an open house to inform residents before an option was chosen.

Council Member Baskin expressed concern with the retaining wall along the school route and potential injuries and recommended presenting the options to the public per an open house.

Council Member Horrocks said that the sidewalk was necessary for the safety of the students walking to school.

The Council gave direction to staff to hold an open house and present all three of the proposed options.

#### 10. ADJOURN

Mayor Arave adjourned the meeting at 8:29 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Recorder