



CITY OF NORTH SALT LAKE

CITY COUNCIL MEETING NOTICE & AGENDA APRIL 7, 2020

Posted April 3, 2020

Notice is given that the North Salt Lake City Council will hold a regular meeting on **APRIL 7, 2020** at 6:00 pm via electronic meeting. The following items of business will be discussed; the order of business may be changed as time permits.

REGULAR SESSION - 6:00 p.m.

1. Introduction by Mayor Len Arave
2. Citizen Comment
3. Parks Trails Arts and Recreation Advisory Board Appointments
4. Consideration of **Ordinance 2020-11**: an ordinance amending the NSL City Land Use Code, Section 10-1-33(F)(2)(c) Electric Fencing.
5. Consideration of **Resolution 2020-09R**: a resolution amending the City's Consolidated Fee schedule to increase certain user fees at the Eaglewood Golf Course and establishing an effective date.
6. Discussion of ongoing operations of Eaglewood Golf Course and City parks and recreation facilities.
7. Consideration of bid award for storm drain project at Union Avenue and Main Street, to Counterpoint Construction Company in the amount of \$153,332
8. Approve City Council Minutes of March 17, 2020
9. Action Items
10. Council Reports
11. Mayor's Report
12. City Attorney Report
13. City Manager Report
14. Adjourn

CLOSED SESSION

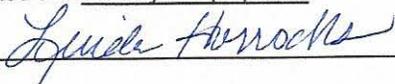
1. Possible closed session for the purpose of discussing pending or reasonably imminent litigation; to discuss the character professional competence, or physical or mental health of an individual; to discuss collective bargaining; or to discuss the purchase, exchange, sale, or lease of real property. *Utah Code 52-4-205*

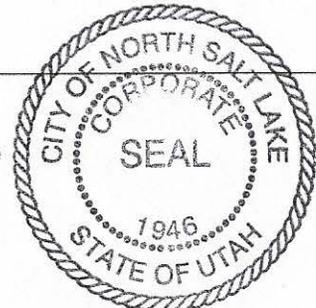
Note: This meeting will be held via Zoom. Members of the public are invited to listen to the meeting at the following link: <https://zoom.us/j/800023640?pwd=azhWMGFJYjFXdXFvTUdYWE1GTE9WQT09>

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 3rd day of April, 2020.

Dated this 3rd day of April, 2020.







CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Sherrie Llewelyn, Community Development Director
DATE: April 7, 2020
SUBJECT: Consideration of Ordinance 2020-11 amending the Land Use Ordinance Section 10-1-33(F)(2) regulating electric fencing

RECOMMENDATION

The Planning Commission recommends approval to the City Council of the proposed amendment to the Land Use Code Section 10-1-33(F)(2) with the following findings:

1. The proposed amendment is in accord with the comprehensive general plan, goals and policies of the city.
2. Changed or changing conditions make the proposed amendment reasonably necessary to carry out the "purposes" stated in this title.

BACKGROUND

The applicant Amarok, LLC has requested an amendment to the regulations pertaining to electric fencing installation. The applicant desires to install an electric fence at 295 South Redwood Road (Mesco). In the review of the request staff informed the applicant that the code requires that an electric fence requires a solid fence or wall a minimum of one foot outside the electric fence, to prevent injury to persons who may touch the fence. Staff determined that a chain link fence with slats is not a solid fence as defined by city code. The applicant has proposed the ordinance be amended to read:

- c. Perimeter Fence Or Wall: No electric fence shall be installed or used unless it is fully enclosed by a nonelectrical solid fence or wall that is a minimum of six feet (6') in height, not to exceed the height of the electric fence. Solid mesh screening or slating shall be added to any nonelectrical fence or wall that is not solid. There shall be at least one foot (1') of spacing between the electric fence and the perimeter fence or wall. The area between the fences shall be kept clear of landscaping, shrubbery, other fences, or material of any kind.

REVIEW

The DRC reviewed the request and had no issue with amending the code to allow chain link fence with slats as the barrier fence to the electric fence proposed the following language:

c. Perimeter Fence Or Wall: No electric fence shall be installed or used unless it is fully enclosed by a nonelectrical ~~solid~~ fence, solid screening device, or wall that is a minimum of six feet (6') in height, not to exceed the height of the electric fence. The nonelectrical fence shall be constructed of materials that reasonably prevent a person from reaching through the outer fence to touch the electric fence and is not easily climbable. Chain-link fencing shall only be permitted as an acceptable fencing material in locations that are not otherwise prohibited by ordinance and with the installation of a solid screening device such as slats or durable mesh screening. There shall be at least one foot (1') of spacing between the electric fence and the perimeter fence or wall. The area between the fences shall be kept clear of landscaping, shrubbery, other fences, or material of any kind.

j. Failure to properly maintain electrical fencing, warning signage, or solid screening devices shall constitute a violation of this section subject to civil penalty and shall be enforced as provided in Title 12 Administrative Code Enforcement.

The Planning Commission held a public hearing on March 24, 2020. During the hearing the Planning Commission reviewed the necessity for the out perimeter fence and the original intent of the outer fencing being required to be a solid fence. The Planning Commission determined that purpose of the outer fence was safety and not aesthetic screening. They further determined that a chain link fence with slating does not necessarily increase safety and that it decreases aesthetics of the site. Two other findings were noted by the Planning Commission: first, that outdoor storage had a separate screening requirement which would still apply for those uses with outdoor storage of materials; and second, that chain link fence over 4' tall is not permitted within 20' of the street in industrial and commercial application, nor was it allowed adjacent to Redwood Road, 1100 North or Center Street. Therefore, the Planning Commission recommended the following language:

c. Perimeter Fence Or Wall: No electric fence shall be installed or used unless it is fully enclosed by a nonelectrical ~~solid~~ fence or wall that is a minimum of six feet (6') in height, not to exceed the height of the electric fence. The nonelectrical fence shall be constructed of materials that reasonably prevent a person from reaching through the outer fence to touch the electric fence and is not easily climbable. There shall be at least one foot (1') of spacing between the electric fence and the perimeter fence or wall. The area between the fences shall be kept clear of landscaping, shrubbery, other fences, or material of any kind.

j. Failure to properly maintain electrical fencing, or warning signage shall constitute a violation of this section subject to civil penalty and shall be enforced as provided in Title 12 Administrative Code Enforcement.

POSSIBLE MOTION

I move that the City Council approve Ordinance 2020-11 amending the Land Use Ordinance Seciton 10-1-33(F)(2) as proposed with the following findings:

1. The proposed amendment is in accord with the comprehensive general plan, goals and policies of the city.
2. Changed or changing conditions make the proposed amendment reasonably necessary to carry out the "purposes" stated in this title.

Attachments

- 1) ORDINANCE 2020-11

ORDINANCE NO. 2020-11

**AN ORDINANCE OF THE CITY OF NORTH SALT LAKE
AMENDING TITLE 10, CHAPTER 1, SECTION 33(F)(2) OF THE
CITY CODE RELATED TO THE REGULATION OF ELECTRIC
FENCES.**

WHEREAS, the City of North Salt Lake is an incorporated city in Davis County Utah;
and

WHEREAS, City of North Salt Lake has received a request for a code amendment
regarding the regulation of electric fencing within the city; and

WHEREAS, the Planning Commission held a public hearing on March 24 2020 and made a
recommendation to the City Council on the proposed amendments; and

WHEREAS, the City Council finds that it is in the public interest that the North Salt Lake City
Code, Title 10, Chapter1, Section 33(F)(2) be amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF NORTH SALT LAKE, STATE OF UTAH, AS FOLLOWS:**

Section 1. Pursuant to Utah Code 10-9a-502, Title 10, Chapter 1 of the City Code is
hereby amended, as attached in Exhibit A.

Section 2. Severability. If any section, part or provision of this Ordinance is held
invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of
this Ordinance, and all sections, parts and provisions of this Ordinance shall be severable.

Section 3. Effective Date. This Ordinance shall become effective upon publication or
posting.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF NORTH SALT LAKE, STATE OF UTAH, THIS 7th DAY OF APRIL, 2020.

CITY OF NORTH SALT LAKE

By: _____
Len Arave, Mayor

ATTEST:

City Recorder

City Council Vote as Recorded:

<u>Name</u>	<u>Vote</u>
Council Member Gordon	_____
Council Member Horrocks	_____
Council Member Baskin	_____
Council Member Mumford	_____
Council Member Porter	_____

EXHIBIT A

LAND USE CODE SECTION 10-1-33

F. Barbed Wire And Electrical Fence Restrictions:

1. Barbed Wire: It shall be unlawful for any person to erect or cause to be erected or to maintain any barbed wire fence or any fence topped with barbed wire or any similar device in any residential zone. In any commercial or manufacturing zone, where permitted under section 10-11-3 of this title, barbed wire may be attached to the top of a fence or similar structure at a height not less than six feet (6') above the ground in height. In such cases, no more than three (3) strands of barbed wire, strung tightly and not coiled, shall be allowed and not be included in the overall height requirement of the fence. Razor wire is strictly prohibited in any application.
2. Electric Fences: It shall be unlawful for any person to install, maintain, or operate an electric fence in violation of this section. Electric fences are allowed as a permitted use in the M-D and M-G Districts only. Electric fences abutting a residential use are prohibited. Electric fences in the permitted zoning districts are allowed subject to the following requirements:
 - a. Location Requirements: Electric fences shall only be allowed for security of outdoor storage. Electric fences shall not be allowed in required front yard setbacks.
 - b. Fence Height: Electric fences shall be a maximum height of ten feet (10').
 - c. Perimeter Fence Or Wall: No electric fence shall be installed or used unless it is fully enclosed by a nonelectrical ~~solid~~ fence or wall that is a minimum of six feet (6') in height, not to exceed the height of the electric fence. The nonelectrical fence shall be constructed of materials that reasonably prevent a person from reaching through the outer fence to touch the electric fence and is not easily climbable. There shall be at least one foot (1') of spacing between the electric fence and the perimeter fence or wall. The area between the fences shall be kept clear of landscaping, shrubbery, other fences, or material of any kind.
 - d. Warning Signs: Electric fences shall be clearly identified with warning signs that read: "Warning - Electric Fence" at intervals of not greater than thirty feet (30').
 - e. Security Box: Electric fences shall have a small, wall mounted safe or box that holds building keys for all emergency personnel. Access must also be provided to emergency personnel for a remote shutdown and/or key switch to disable the electric fence, as per sections 102.9, 104.9, and 506 of the International Fire Code. The appropriate location of the key box and key switch shall be designated by the Fire Marshal.
 - f. Electrification: The electrical charge produced by the fence upon contact shall not exceed energizer characteristics set forth in paragraph 22.108 and depicted in figure 102 of International Electrotechnical Commission (IEC) standard no. 60335-2-76, as amended, or a similar standard if acceptable to the City building official.
 - g. Installation: The installation and maintenance of the electric fence shall be in compliance with all applicable codes and ordinances, including, but not limited to, the International

Building Code, International Electric Code, International Fire Code, etc., and manufacturer's installation instructions.

- h. Inspection And Approval: Prior to installation of an electric fence, a building permit must be issued by the City building official for the fence. After installation of the electric fence, the City building official shall be notified of its installation and shall conduct, or provide for a third party designee to conduct, an inspection of the electric fence for compliance with all applicable codes and ordinances.
- i. Alarm System Requirements: Any alarm system installed with an electric fence is subject to the requirements in title 5, chapter 6 of this Code. (Ord. 2018-02, 3-6-2018)
- j. Failure to properly maintain electrical fencing, or warning signage shall constitute a violation of this section subject to civil penalty and shall be enforced as provided in Title 12 Administrative Code Enforcement.



CITY OF NORTH SALT LAKE

10 East Center Street
North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

Len Arave
Mayor

Ken Leetham
City Manager

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: April 2, 2020

SUBJECT: Resolution 2020-09R: A resolution amending the City's Consolidated Fee schedule to increase certain user fees at the Eaglewood Golf Course.

RECOMMENDATION

I recommend approval of Resolution 2020-09R which raises user fees at the Eaglewood Golf Course. The Golf Advisory Committee also recommends approval of the attached fee schedule.

BACKGROUND

The attached resolution raises green fees by \$2 per 9 holes (\$4 per 18) and adds \$1 per 9 holes (\$2 per 18) for cart fees. Brent Moyes and I believe that this is a reasonable fee increase and should improve our revenue generation for the golf course. Many other courses are also increasing fees this year and we'll attempt to have some data for you at the meeting on those increases. I believe that the effective date of the resolution should be June 1, 2020 and the resolution has been changed to include that date.

The City Council previously reviewed this proposal together with a proposal to allow for dynamic pricing. Because we could not provide a lot of details about that proposed program, the attached schedule does not include any provisions for dynamic pricing. I believe that some flexibilities like dynamic pricing may be effective for raising revenues at the Course, but with the golf course season being uncertain and not having hired a general manager yet, I am recommending that we wait on that proposal until we are more confident in how to put it in place and who would administer it.

RESOLUTION NO. 2020-09R

**A RESOLUTION OF THE GOVERNING BODY OF THE
CITY OF NORTH SALT LAKE AMENDING THE CITY'S
CONSOLIDATED FEE SCHEDULE FOR CERTAIN USER FEES
AT EAGLEWOOD GOLF COURSE AND ESTABLISHING AN
EFFECTIVE DATE.**

WHEREAS, the City of North Salt Lake owns and operates Eaglewood Golf Course which provides public golf and concessions; and,

WHEREAS, Brent Moyes, Golf Director, in coordination with the Golf Course Advisory Committee, has proposed the raising of user fees at the Course; and,

WHEREAS, the City staff and Golf Course Advisory Committee is supportive of raising user fees and recommends these changes to the City Council.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of North Salt Lake as follows:

- 1) The City's Consolidated Fee Schedule is hereby amended as shown in the attached table of fees entitled 10.1 Eaglewood Golf Course.
- 2) This resolution shall take effect on June 1, 2020.

APPROVED by the City Council of the City of North Salt Lake, Utah, this 2nd day of April, 2020.

BY THE CITY COUNCIL:

Len Arave, Mayor

Attest:

City Recorder

City Council Vote as Recorded:

<u>Name</u>	<u>Vote</u>
Lisa Baskin	_____
Natalie Gordon	_____
Brian Horrocks	_____
Ryan Mumford	_____
Stan Porter	_____

10.1 Eaglewood Golf Course

(All fees include Utah Sales Tax)*

		9-Hole	18-Hole
1. Green Fees	Monday thru Sunday	\$16.00 <u>\$18.00</u>	\$32.00 <u>\$36.00</u>
	Junior (17 and under) (weekday-designated times)	\$9.00 <u>\$11.00</u>	\$18.00 <u>\$22.00</u>
	Senior (60+) (weekday-designated times)	\$13.00 <u>\$15.00</u>	\$26.00 <u>\$30.00</u>
	Junior & Senior Designated Times	Monday & Tuesday: All Day Wednesday & Thursday: Until 11 a.m.	
2. Punch Pass (Monday-Thursday no holidays)	Regular (20, 9-Hole Rounds)	\$260.00 <u>\$300</u> (Senior \$220.00 <u>\$270</u>)	
	Junior (20, 9-Hole Rounds)	\$160.00	
3. Cart Fees		9-Hole	18-Hole
	Single Rider	\$7.00 <u>\$8.00</u>	\$14.00 <u>\$16.00</u>
	Annual Trail Fee	<u>To be determined by General Manager</u>	
	Trail Fee	\$5.00	\$10.00
4. Driving Range	Range Balls	\$4 <u>\$5</u> /small basket	\$7 <u>\$8</u> /large basket \$10 <u>\$11</u> / X-large basket
	Individual Season Pass	\$355.00	
5. Corporate Tournaments		Monday	\$42.00 <u>\$44.00</u>
		Tuesday	\$42.00 <u>\$44.00</u>
		Wednesday	\$47.00 <u>\$49.00</u> (\$5 merchandise credit)
		Thursday	\$47.00 <u>\$49.00</u> (\$5 merchandise

			credit)
		Friday	\$50.00 <u>\$52.00</u> (\$7 merchandise credit)
		Saturday	Flat fee for large groups or shotguns; \$50 <u>\$55</u> (\$7 merchandise credit)
		Sunday	Flat fee for large groups or shotguns; \$50 <u>\$55</u> (\$7 merchandise credit)
6. Corporate Membership**	Annual Fee	\$2,500	With Tournament \$2,000 (min. 72 players)
7. Banquet Facility Rental	Luncheon/Dinner/Other	Weeknight	\$450.00
		Weekend	\$550.00
	Wedding Reception	Weeknight	\$900.00
		Weekend Event	\$1,100.00



NORTH SALT LAKE ENGINEERING

10 East Center Street
North Salt Lake, Utah
84054
(801) 335-8723
Paulo@nslcity.org

LEONARD ARAVE
Mayor

PAUL OTTOSON, PE
City Engineer

MEMORANDUM

To: Honorable Mayor & City Council

From: Paul Ottoson

Date: April 7 2020

Subject: Storm Drain Along UPRR – Union Avenue to Main Street Project

RECOMMENDATION

Staff recommends awarding the Storm Drain Along UPRR – Union Avenue to Main Street Project to Counterpoint Construction Co. Inc. for the price of \$153,332.00.

BACKGROUND

All storm water from the subdivision on both sides of Union Avenue drain onto the unimproved land east of the UPRR/UTA tracks. There is a ditch in this area that fills with silt which backs up the storm water. This ditch is extremely difficult to clean as phragmites have overgrown the area. This project consists of clearing the area, installing a new 24 inch reinforced concrete pipe and manholes, and backfilling the site.

The City received five bids and they are shown below:

<u>Contractor</u>	<u>Price</u>
Counterpoint Construction Co., Inc.	\$153,332.00
Allied Underground Technology	\$157,227.20
Strong Solutions	\$187,655.00
Beck Construction	\$361,045.00
Construction Material Recycling	\$515,301.00

The current budget for this project is \$100,000 so if approved, a budget adjustment will be required at a future date.

POSSIBLE MOTION

I recommend City Council award the Storm Drain Along UPRR – Union Avenue to Main Street Project to Counterpoint Construction Co., Inc. for the price of \$153,332.00.



1 CITY OF NORTH SALT LAKE
2 CITY COUNCIL MEETING-WORK SESSION
3 MARCH 17, 2020

4
5 **DRAFT**
6

7 Mayor Arave called the meeting to order at 6:10 p.m.
8

9 PRESENT: Mayor Len Arave
10 Council Member Lisa Watts Baskin
11 Council Member Natalie Gordon
12 Council Member Brian Horrocks
13 Council Member Ryan Mumford
14 Council Member Stan Porter
15

16 STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; Janice Larsen,
17 Finance Director; Craig Black, Police Chief; David Church, City Attorney; Brent Moyes, Golf
18 Course Director; Sherrie Llewelyn, Community Development Director; Linda Horrocks, City
19 Recorder; Andrea Bradford, Minutes Secretary.
20

21 OTHERS PRESENT: Roger Graves, David Coats, residents.
22

23 1. OVERVIEW OF PROPOSED FISCAL YEAR 2021 BUDGET
24

25 Ken Leetham reported that he was optimistic about the City as it was in a good financial position
26 with a strong revenue stream and a General Fund Balance of \$3 million.
27

28 Janice Larsen reported that the City was in a good position in every fund for the upcoming year.
29 She focused on the different types of funds and the ways they were interrelated as the objective
30 of governmental financial reporting was accountability. Ms. Larsen explained that there were
31 two main fund types including governmental funds (such as roads parks) and proprietary funds
32 (similar to business type funds such as services). She said funds were typically not transferred
33 between government and proprietary funds. The governmental fund types included the General,
34 Special Revenue, Debt Service, and Capital Projects Funds, which were used by all
35 governmental entities nationwide. She said the General Fund was the primary operating fund for
36 governmental services and included public safety, maintenance, parks, etc., and revenue included
37 tax such as sales tax and property tax. The transportation tax was generally transferred to the
38 Road Capital Fund or in the General Fund for street striping. Expenditures included amounts
39 from administration, development, courts, public safety, and road and parks repair and
40 maintenance under \$10,000. Ms. Larsen stated that for reference, the General Fund budget for
41 the current year was \$12,932,600. Revenues must equal expenditures in the budget with the
42 difference between as a contribution to a fund balance or a use of fund balance.
43

44 Council Member Baskin asked if the City could set a sales tax rate. Ken Leetham replied that it
45 was set by the State but the City did have some control over the RAP tax, local option sales tax,
46 and transportation sales tax that were adopted at a county level. He said he would like to see a
47 bill passed through the legislature for a local option sales tax.

48

49 Janice Larsen reported on the three Special Revenue Funds in which the revenue was designated
50 for a specific purpose. The first fund was Redevelopment, which was intended for the creation of
51 new development areas and funded by tax increment revenue with a total budget of \$1,396,000.
52 The second fund was Housing with CDBG grant revenue that was tied to expenditures for low-
53 income housing projects. The third fund would be the Local Building Authority for rental
54 revenue at Hatch Park to track revenue and expenses including the debt payment on the purchase
55 of those properties.

56

57 Council Member Horrocks asked if within these Special Revenue Funds if funds could be moved
58 around. Janice Larsen replied that these funds were restricted but cash could be transferred in
59 from the General Fund. She said each fund had their own balance sheet and income statement
60 and needed to be balanced separately.

61

62 Mayor Arave asked a question about due to/from other funds. Janice Larsen replied that this was
63 possible with other funds that had unrestricted cash, which could be transferred to other funds
64 similar to a short-term cash loan.

65

66 Janice Larsen referred to the next fund, Debt Service Fund, which was used to build new parks
67 and was being repaid through the RAP Tax. She said the RAP Tax was tied directly to sales tax
68 and could be used for anything related to new capital projects for parks. She recommended that
69 when trying to decide how to fund the debt payment to use the most highly restricted cash to
70 preserve the unrestricted cash for other projects.

71

72 Council Member Mumford said that with an economic slowdown anything tied to a sales tax
73 would be impacted within the next year. Janice Larsen replied that while staff had developed the
74 budget it could be adjusted as needed.

75

76 Council Member Baskin asked how much the City was in debt for the Hatch Park project. Janice
77 Larsen replied that it was approximately \$700,000 with an original ten-year loan of just under a
78 million dollars.

79

80 Janice Larsen then focused on Capital Project funds and said per City ordinance that once a
81 project was budgeted, as they generally took several years to complete, that the budget on those
82 expenditure lines would carry over to the next year. The first Capital Project fund was used for
83 general building (such as the City Hall HVAC project), slide mitigation, or when the General
84 Fund was over the legal limit. She explained it was like a rainy day fund. Revenue for the Capital
85 Project Fund would come from another Capital project, the Public Safety Impact fees, to repay

86 the debt for the City Hall building. She said this fund would also have a due to/from the golf
87 course of \$2.7 million in 2019.

88
89 Council Member Mumford asked about the repayment of the construction of City Hall. Janice
90 Larsen replied that the Public Safety Impact fees were collected to pay this debt. Ken Leatham
91 explained the Public Safety portion was not the entire cost of the building but was \$3 million.

92
93 Council Member Horrocks explained that while the City had enough cash to pay for City Hall, it
94 was determined that portions could be paid with impact fees, so that was the reason for the loan.

95
96 Council Member Baskin asked how the public safety impact fees were collected. Janice Larsen
97 explained that public safety impact fees are based on building permits, so a study was done to
98 determine how the growth impacted public safety and an amount was predefined.

99
100 Ken Leatham commented that an updated impact fee analysis needed to be done soon.

101
102 Council Member Mumford asked how far ahead a new impact study would need to be done to
103 ensure the right amount of fees were collected if a large annexation occurred. David Church
104 replied that once a fee was enacted the City must give the developer 90 days-notice.

105
106 Ken Leatham mentioned the potential annexation and said the impact fee studies would be
107 completed before the City Council voted to annex the territory. He said they already met with the
108 developer regarding this issue.

109
110 Janice Larsen then reported on the Parks Capital Project Fund with revenues from impact fees,
111 the RAP tax, transfers in from the General Fund, and grants for the parks. She said expenditures
112 would come from capital projects, new parks, and major repairs over \$10,000. Another fund
113 would be Public Safety with money transferred to the Capital Projects Fund, and the Road
114 Capital Project Fund with consistent revenue from C Road and the Transportation Tax. Mr.
115 Larsen stated that transfers could also be made from the General Fund or the Capital Project
116 Fund with unrestricted cash. In the current year the budget was \$3.7 million due to projects
117 carried over from previous years and significant grants.

118
119 Council Member Baskin asked if the City had access to B and C Road Funds or if these funds
120 went to the State. David Church replied that the City did have some access, and B Road Funds
121 were the City's share of the State's gas tax and was based on road miles and population.

122
123 Janice Larsen then referred to proprietary funds, which would be reviewed in more detail at a
124 later date. She said these funds included the Enterprise, Water, Irrigation, Storm Water, Solid
125 Waste, and Golf.

126

127 Chief Black thanked the City Council and staff for their support. He said there were
128 unprecedented issues right now with COVID-19 and asked if there were any questions related to
129 the public safety response. He spoke on what the police department would and would not be
130 responding to and said D.A.R.E. training and fingerprinting services would be suspended. The
131 Chief added that the department would not be responding as standby assistance on medical calls
132 at this time unless asked.

133
134 Mayor Arave asked if the police department was receiving the support needed from the Davis
135 County Health Department and the State. Chief Black replied that the briefings from the State
136 were great but the support from County Health Department had been lacking thus far. He said
137 they also submitted a request for personal protective equipment (PPE) such as respirators, and
138 that a local business supplied the department with equipment that would last for several weeks.

139
140 Council Member Baskin asked if there had been changes in interactions with the public due to
141 the COVID-19 quarantine. She commented that there had also been news reports that domestic
142 violence would increase exponentially and asked if this was exaggerated. Chief Black replied
143 that there had been an increase in the severity in the domestic violence cases and his concern was
144 the requirement for arrests causing officers to transport potentially infected individuals. He said
145 the jails were grappling with how to avoid spreading the disease internally.

146
147 Chief Black said officers were finding alternative booking solutions particularly for non-violent
148 crimes to avoid exposure. He said this was not sustainable crime control but a short-term
149 solution.

150
151 Council Member Horrocks asked about the DARE program and its effectiveness. Chief Black
152 replied that from his experience it was hard to measure the level of prevention but felt that
153 DARE helped to build trust and relationships with officers and kids/parents. He said there were
154 alternatives to DARE but felt the program was worthwhile.

155
156 Council Member Mumford commented on the home burglaries in Farmington. He asked if the
157 City had seen an increase. Chief Black responded that they had seen an increase in vehicle and
158 storage shed burglaries but did not feel this was related to the current health crisis.

159
160 2. ADJOURN

161
162 Mayor Arave adjourned the meeting at 7:01 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
MARCH 17, 2020

DRAFT

Mayor Arave called the meeting to order at 7:15 p.m. Council Member Lisa Baskin offered the invocation and led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave
Council Member Lisa Watts Baskin
Council Member Natalie Gordon
Council Member Brian Horrocks
Council Member Ryan Mumford
Council Member Stan Porter

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; Brent Moyes, Golf Course Director; Sherrie Llewelyn, Community Development Director; Linda Horrocks, City Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Roger Graves, David Coats, residents.

1. CITIZEN COMMENT

David Coates, 193 Pace Lane, said that 193 was a stub street with an entrance for Hughes/Lakeview Rock Products operations. He said that while the road was only to be used for light duty traffic, that Hughes was using a CAT 745, with a carrying capability of 163,943 pounds, on that road. He shared additional concerns including construction of a new access road and a gas station, improper dust collection resulting in silicone released in the air, and installation of a trailer with a billboard near his property line. Mr. Coates said he contacted Sherrie Llewelyn who contacted Hughes regarding the site development issues. He said Hughes was rude to Sherrie and dismissive of the issues and suggested that the City support their employee and take control however they could.

The City Council reordered the agenda to review Resolution 2020-09R as several members of the Golf Course Oversight Committee were in attendance.

2. CONSIDERATION OF RESOLUTION 2020-09R: A RESOLUTION AMENDING THE CITY'S CONSOLIDATED FEE SCHEDULE TO INCREASE CERTAIN USER FEES AT THE EAGLEWOOD GOLF COURSE AND ESTABLISHING AN EFFECTIVE DATE

205 Ken Leetham said a golf course review committee was created last year and had issues related to
206 the operation of the course including revenue, expenses, and fees. He said staff had since revised
207 the fee schedule and reviewed it with the new Golf Course Oversight Committee. He said the
208 committee recommended several adjustments including an annual golf cart fee for personal golf
209 carts, the elimination of the individual season pass for the driving range, and adjusting the cart
210 fees to \$16 for single riders for 18 holes and \$12 for the trail fee. The Golf Course Oversight
211 Committee approved a motion recommending approval of the new rates and authorizing dynamic
212 pricing.

213
214 Brent Moyes addressed the concept of dynamic pricing and said it was popular within the golf
215 industry. He said software could help identify trends and demands to determine slower periods of
216 time. He said reduced rates could then be offered for those specific times.

217
218 The Council discussed dynamic pricing and how price adjustments may upset some customers or
219 entice those looking for a deal. They also discussed how this may give the impression of
220 cheapening the course.

221
222 Mayor Arave said the committee recommended a 5% surge rate, raising the cart fees, and raising
223 the price of 18 holes. Council Member Mumford suggested that the dynamic pricing should be a
224 dollar amount instead of a percentage or different rates based on the day and/or time.

225
226 Ken Leetham suggested that if the demand warranted the dynamic pricing that the golf course
227 could publish a weekend rate to avoid surprising customers.

228
229 Mayor Arave said that he did not think that changing the rates was critical right now. He said the
230 committee would meet again on the 25th and could further review the dynamic rate idea.

231
232 Council Member Porter felt that dynamic pricing could upset some people but felt that rate
233 changes were similar to gas pricing which would allow people to “shop around.” Council
234 Member Baskin felt that having a set price for different days or times was rational and would
235 eliminate upsetting customers.

236
237 Mayor Arave commented that the State may require that the golf course to be closed due to the
238 pandemic. He said the market would probably require discounting rather than increased prices.

239
240 Ken Leetham said that tournament play may be cancelled as well.

241
242 **Council Member Horrocks moved to table Resolution 2020-09R. Council Member**
243 **Mumford seconded the motion. The motion was approved by Council Members Horrocks,**
244 **Porter, Mumford, Baskin and Gordon.**

245

246 Ken Leetham commented that the Committee made a motion on the staffing proposal including
247 hiring a general manager. He said the City would advertise for a general manager department
248 head position and the appointment would then be approved by the City Council.

249

250 Council Member Mumford asked about the banquet facility rentals and that it was anticipated
251 there would be zero revenue for the near future due to Coronavirus restrictions. Ken Leetham
252 said the dine-in restaurant and reception area would be closed.

253

254 3. APPOINTMENTS TO THE PARKS TRAILS ARTS AND RECREATION ADVISORY
255 BOARD

256

257 Council Member Mumford commented that he did have an appointment but they were not
258 present. He also said the Parks and Arts meeting would be postponed until a later date. He said
259 the Parks and Arts Advisory Board had been working on the Palmquist Park rebuild and did not
260 want to delay obtaining a bid. He said he would work with David Frandsen on the park.

261

262 Mayor Arave said that as he did not yet have an appointment to the Board that this item would be
263 postponed until a later date.

264

265 4. CONSIDERATION OF A PLAT AMENDMENT TO THE VIEWS AT EAGLEWOOD
266 VILLAGE PUD PH.2, COMBINING LOTS 215 & 221, TOM STUART
267 CONSTRUCTION, APPLICANT

268

269 Sherrie Llewelyn reported that this was a plat amendment in the Views at Eaglewood Village
270 PUD. The applicant was proposing that lots 215 and 221 be combined to solve a drainage issue.
271 This would result in one less lot as well as the vacation of the public utility easement along the
272 lot line between these two lots. She said the Planning Commission held a public hearing with one
273 comment on the drainage. They recommended approval with one condition that the redline
274 corrections were made.

275

276 **Council Member Porter moved that the City Council approve the plat amendment for the**
277 **Views at Eaglewood Village PUD Phase 2 at 155 Sunset Vista Court with the following**
278 **condition:**

279

280 1) **Completion of engineering redlines if any.**

281

282 **Council Member Horrocks seconded the motion. The motion was approved by Council**
283 **Members Horrocks, Porter, Mumford, Baskin and Gordon.**

284

285 5. CONSIDERATION OF BID AWARD FOR THE ANNUAL STREET STRIPING
286 PROJECTS IN THE AMOUNT OF \$73,942

287

288 Paul Ottoson reported that the City had not obtained street striping bid pricing since 2016 as the
289 City had an agreement with Mountain West Striping on set prices for three years. He said
290 everything was bid out separately including striping, markings, signage, etc. and that pricing had
291 gone up considerably since 2016. This project would not start until July and staff would look at
292 all of the necessary striping throughout the City to determine actual work needed which would
293 lower the cost.

294

295 **Council Member Baskin moved to recommend the City Council award the 2020 street**
296 **striping project to Peck Striping for the price of \$73,942. Council Member Mumford**
297 **seconded the motion. The motion was approved by Council Members Horrocks, Porter,**
298 **Mumford, Baskin and Gordon.**

299

300 6. CONSIDERATION OF BID AWARD FOR THE RESURFACING OF EAGLERIDGE
301 DRIVE BETWEEN ORCHARD DRIVE AND PARKVIEW DRIVE IN THE AMOUNT
302 OF \$193,945

303

304 Paul Ottoson reported that this year's Eagleridge resurfacing project would start at the
305 roundabout and extend to Parkview Drive. He said that while he would like to complete all of
306 Eagleridge Drive in one year that the budget would not allow for that which is why it was being
307 completed in sections. He said the budget amount was \$293,000 which was \$100,000 over the
308 lowest bid. Staff assumed that a reconstruction was necessary; however, to save money the soft
309 spots in the street would be excavated and then mill and filled with an overlay. This work would
310 require road closures with a diversion of traffic to Eaglewood Drive, Cynthia or Valley View
311 Drive. Staff recommended awarding the bid to Advanced Paving and Construction.

312

313 Council Member Gordon asked about the timeline for this project. Paul Ottoson replied that due
314 to the Liberty Fest celebration on July 3rd that the contract included provisions for an asphalt
315 road by July 3rd which would require them to have the work done either before July 3rd, or delay
316 starting the project until after that date.

317

318 Council Member Baskin asked if there was a design defect contributing to the soft spots in the
319 road. Paul Ottoson replied that there were springs in the area, which contributed to the issue and
320 that special measures would be taken such as a perforated pipe that would be tied to the storm
321 drain system.

322

323 **Council Member Mumford moved that the City Council award the Eagleridge Drive street**
324 **overlay (Orchard Drive roundabout to Parkview Drive) project to Advanced Paving and**
325 **Construction, LLC for the price of \$193, 945. Council Member Porter seconded the**
326 **motion. The motion was approved by Council Members Horrocks, Porter, Mumford,**
327 **Baskin and Gordon.**

328

329 7. CONSIDERATION OF BID AWARD FOR THE REPLACEMENT OF A PRESSURE
330 REDUCING VALVE ON LACEY WAY IN THE AMOUNT OF \$45,795

331
332 Paul Ottoson reported that this was part of the annual PRV and valve replacement program in the
333 City. He said there were new standards, which were a lot safer and better than the old standard.
334 The new PRV would be placed outside the street right of way as the existing PRV was located in
335 the street on a curve, which made it dangerous to work on. The contract would require that both
336 lanes remain open for traffic unless work was being done on the manhole. Staff recommended
337 awarding the bid to Cody Ekker Construction for the price of \$45,795.

338
339 **Council Member Horrocks moved to recommend the City Council award the PRV**
340 **Replacement at 486 East Lacey Way Project to Cody Ekker Construction for the price of**
341 **\$45,795.00. Council Member Baskin seconded the motion. The motion was approved by**
342 **Council Members Horrocks, Porter, Mumford, Baskin and Gordon.**

343
344 8. CONSIDERATION OF ORDINANCE 2020-05: AN ORDINANCE AMENDING TITLE
345 7, CHAPTER 5B OF THE CITY CODE RELATING TO PUBLIC RIGHTS OF WAY

346
347 Paul Ottoson reported that the City Council had asked staff to review the current ordinances
348 related to street excavations on new or reconstructed roads. Staff reviewed the current ordinance,
349 as well as the ordinances of other cities, to identify best practices related to street excavations.
350 The resulting proposed ordinance amendments included the following:

- 351 • a traffic control plan that must meet MUTCD requirements and be approved by the City,
 - 352 • clarified that all backfill materials must be compacted to a minimum of 95% modified
 - 353 proctor density with maximum lifts of 8 inches,
 - 354 • specified that mix design and minimum thickness of the asphalt,
 - 355 • specified that the contractor install the proper traffic control devices and that these
 - 356 devices remain in place for the duration of the excavation and be removed within 24
 - 357 hours of completion,
 - 358 • required that asphalt shall be installed on the patches within 24 hours of the trench being
 - 359 backfilled,
 - 360 • changed the warranty period of the asphalt patch from 2 years to 3 years,
 - 361 • clarified that the newly constructed or overlaid streets cannot be excavated for 5 years,
 - 362 • added a section that states all work within UDOT right-of-way will follow the same
 - 363 traffic control regulations as City streets.
 - 364 • clarified the amount of the bond required,
 - 365 • added a section that allowed the City to issue a stop work order and impose fines and
 - 366 penalties for contractors who work within the City right-of-way without a permit.
- 367

368 Paul Ottoson said that an addition to the motion should include revising line 112 so that “two
369 years” would be replaced with “three years” and should read “this three (3) year period to
370 guarantee the proper reconstruction of the road.”

371

372 Council Member Baskin commented that line 114 should read “Excavation restrictions shall be
373 imposed by the City for five (5) years following...”

374

375 Council Member Gordon asked about the potential for a penalty on road cuts before the three
376 year timeframe. Paul Ottoson then reviewed section 7 related to fees and permits.

377

378 Council Member Baskin advised that a revision be made to line 201 to change “offence” to
379 “offense”.

380

381 Council Member Gordon referred to the exception granted by the City Council which allowed a
382 developer to make road cuts before three years. She asked if there was a fee that could be
383 charged if this exception was granted in the future. Ken Leetham said the ordinance potentially
384 allowed for a bond for road work and recommended against allowing for people to make cuts
385 before the five-year period had expired.

386

387 The City Council discussed concerns with potential requests for road cuts before the five-year
388 period had expired including road leaks due to patching, fines, or other unintended
389 consequences. Suggestions included requiring replacement of the entire road instead of road cuts,
390 bonds, amending the ordinance, or other continue to look for other solutions.

391

392 Paul Ottoson spoke on road fills and said there was a clause, which stated that if the road was not
393 completed to the satisfaction of the City engineer that they would be required to fix it. He said
394 two years ago staff began to maintain an electronic file of every permit and when it was due.
395 Next year staff could review every road and if it was bad the City could require it be fixed.

396

397 Ken Leetham said the City had two road condition studies with standards, which could be used
398 for the road review.

399

400 The City Council then discussed maintaining the three-year standard for cuts into new roads
401 versus five years for new roads and three years for existing roads.

402

403 Ken Leetham suggested that staff could review the issue of early cutting before the five-year
404 expiration and prepare alternate suggestions. He also said staff could work on a codified standard
405 for the road cuts.

406

407 **Council Member Horrocks moved to table Ordinance 2020-05 amending Title 7, Chapter**
408 **5B Public Rights of Way. Council Member Porter seconded the motion. The motion was**
409 **approved by Council Members Horrocks, Porter, Mumford, Baskin and Gordon.**

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9. CONSIDERATION OF RESOLUTION 2020-08R: A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE UTAH OFFICE OF OUTDOOR RECREATION SOLICITING FUNDS FOR THE CONSTRUCTION OF THE BONNEVILLE SHORELINE TRAIL CONNECTIONS AND APPROVING A REQUIRED MATCH OF FUNDS OF \$11,500

Sherrie Llewelyn showed Phase 1 of the Bonneville Shoreline Trail in Davis County with connections to the new trail from Tunnel Springs Park and Wild Rose Trail. The Bonneville Shoreline Trail (BST) would extend through Davis County, and the North Salt Lake and Bountiful sections of the trail would be the first to be constructed. Davis County would be applying for a grant for funding of this project with assistance from City staff. City staff requested that the connector trail sections from Tunnel Springs Park and Wild Rose Trail be included in the overall grant request from Davis County so that the connections could be built concurrently with the BST. Mrs. Llewelyn said Davis County had anticipated funding the construction of the Bonneville Shoreline Trail but had asked that the cities be responsible for funding the connections to the BST. This particular grant would require a 50% match, so the request would be for \$11,500 in City funds equal to 50% of the total cost for the construction of the BST connections from Tunnel Springs Park and Wild Rose Trail. She stated that the North Salt Lake and Bountiful sections of the Bonneville Shoreline Trail that were included in this grant application would begin at the BST in Salt Lake City and then go as far north as Mueller Park in Bountiful.

Mrs. Llewelyn said Davis County was working to obtain approval from Salt Lake City and Salt Lake County. The trail would be four feet wide and constructed of gravel and road base.

Council Member Porter suggested obtaining a bid from Troy Duffin, who had constructed several City trails at a lower cost, and added that many engineered trails were not as high of quality.

Council Member Mumford moved that the City Council approve Resolution 2020-08R authorizing an application for the Utah Outdoor Recreation Grant for the construction of the Bonneville Shoreline Trail in North Salt Lake and Bountiful, connections to it from Tunnel Springs Park and the Wild Rose Trail, and authorizing City matching funds. Council Member Porter seconded the motion. The motion was approved by Council Members Horrocks, Porter, Mumford, Baskin and Gordon.

10. CONSIDERATION OF RESOLUTION 2020-10R: A RESOLUTION APPROVING AMENDMENT NO. 4 TO AN INTERLOCAL AGREEMENT WITH DAVIS COUNTY FOR ANIMAL CONTROL SERVICES (AGREEMENT 2020-07A)

451 Ken Leetham reported that the City had a five-year contract with Davis County for animal
452 control services and it was currently in year four. He said the costs were significantly higher due
453 to increased staffing. City calls for services had not fluctuated too much each year at 4.77% of
454 the billable call volume of all agencies. Staff and City Council members recently visited the
455 facility and were impressed with some aspects including the level of service. Mr. Leetham said
456 that while he felt the City was receiving a good service he suggested obtaining residents'
457 perspectives.

458
459 Council Member Baskin spoke on the wild nuisance animal calls, which the City had been billed
460 for, as she assumed DWR handled those types of calls. Ken Leetham replied that Davis County
461 did respond to some of those calls. The City Council discussed rates, value for the cost, City
462 provided services, and service levels.

463
464 Council Member Mumford commented that there needed to be more clarification or a key for the
465 activity report that was provided by Davis County. Ken Leetham replied that he would obtain
466 more information about the abbreviated codes on the activity report, City laws including the
467 leash law, as well as citations and fines.

468
469 **Council Member Porter moved to approve Amendment No. 4 to Interlocal Cooperation**
470 **Agreement for Animal Services between the City of North Salt Lake and Davis County.**
471 **Council Member Horrocks seconded the motion. The motion was approved by Council**
472 **Members Horrocks, Porter, Mumford, Baskin and Gordon.**

473
474 11. CONSIDERATION OF ORDINANCE 2020-10: AN ORDINANCE AMENDING
475 TITLE 10 LAND USE REGULATIONS, CHAPTERS 3, 7, 19 AND ADOPTING
476 TITLE 13, SUBDIVISION REGULATIONS

477
478 The City Council discussed and determined that additional time for a more thorough review was
479 necessary.

480
481 **Council Member Gordon moved to table Ordinance 2020-10. Council Member Porter**
482 **seconded the motion. The motion was approved by Council Members Horrocks, Porter,**
483 **Mumford, Baskin and Gordon.**

484
485 Sherrie Llewelyn suggested that this item be placed on a future work session agenda.

486
487 12. APPROVE CITY COUNCIL MINUTES

488
489 The City Council minutes of February 18, 2020 and March 3, 2020 were reviewed and approved.
490 **Council Member Gordon moved to approve the City Council meeting minutes from**
491 **February 18, 2020 and March 3, 2020 as amended. Council Member Mumford seconded**

492 **the motion. The motion was approved by Council Members Horrocks, Porter, Mumford,**
493 **Baskin and Gordon.**

494
495 13. ACTION ITEMS

496
497 The action items list was reviewed. Completed items were removed from the list.

498
499 14. COUNCIL REPORTS

500
501 Council Member Gordon reported that the Youth City Council (YCC) had stuffed 3,000 to 4,000
502 Easter eggs for the City Easter egg hunt on April 11th. She asked if this event should be cancelled
503 or postponed. The Council suggested alternatives such as hiding eggs throughout the City or
504 combining the egg hunt with the Kite Festival in May or the 5K.

505
506 Council Member Gordon asked if water shutoffs would be halted due to COVID-19, or if small
507 business loans would be available in Davis County for those affected by COVID-19. Ken
508 Leetham replied that shutoffs would be halted. Mayor Arave said staff had received an email
509 from Davis County containing an application for small business loans.

510
511 Council Member Gordon asked about the two Maverik gas stations on Redwood Road. Sherrie
512 Llewelyn replied that the old Maverik station would be removed and the property would be sold.

513
514 Council Member Mumford reported that the Parks and Arts Board meeting was postponed, but
515 upcoming City events including Arbor Day and the Kite Festival were in May and had not been
516 cancelled at this time. He said there had been a discussion about leash laws and the potential for
517 a dog park. He spoke on the suggestion that Mathis Park could allow for dogs to be off leash.
518 The Parks and Arts Board would bring recommendations for enforcement of the leash law as
519 well as other solutions.

520
521 Council Member Mumford then reported that the smell from the sewer plant had returned. He
522 said that South Davis Sewer was unsure of the cause but felt that with more people working from
523 home/out of school that this would cause additional frustration for residents.

524
525 Council Member Horrocks reported that the Golf Course Oversight Committee met the following
526 day and was a good group. He said that the golf course needed to be run like a business with
527 accountability but with the allowance for the golf course staff to make decisions.

528
529 Council Member Baskin reported that the April 25th Purge the Spurge event may be postponed.
530 She said the Senior Lunch Bunch would be cancelled. She expressed concern that the 2020
531 Census may be delayed, which could cause issues.

532

533 Council Member Gordon expressed confusion over the letter from David Frandsen related to
534 garbage days and street sweeper zones. She said that the map appeared to show street sweeping
535 on the same day as garbage pickup day.
536

537 15. MAYOR'S REPORT
538

539 Mayor Arave reported that the South Davis Recreation Center was closed due to COVID-19 and
540 that Davis County was providing regular reports. He said staff was meeting with Dal Wayment
541 from South Davis Sewer tomorrow and would bring up the issues.
542

543 16. CITY ATTORNEY'S REPORT
544

545 David Church was excused.
546

547 17. CITY MANAGER'S REPORT
548

549 Ken Leetham reported that a transportation bond was not approved during the legislative session.
550 The City had a request for a five million dollar engineering study for the 1100 North bridge over
551 the railroad tracks. He said the City's lobbyist, Craig Peterson, said there were other ways to
552 obtain funding for the study such as legislature to remove a sales tax exception for the railroad,
553 or funding from UDOT.
554

555 Ken Leetham spoke on the City's approach to COVID-19 and said that critical services such as
556 public safety (police, fire) and the water system would be preserved. He said that City staff
557 would be split into two groups with differing schedules to limit exposure between these groups.
558 Mr. Leetham then said that he was wrestling with the idea of whether to close the City Hall
559 building to residents for at least 15 days per the Governor's suggestion.
560

561 Council Member Horrocks commented that he would be in favor of closing the doors and that
562 high risk employees should work from home. Ken Leetham replied that he felt locking the doors
563 was unprecedented but was the safe route.
564

565 Council Member Baskin said that the federal courts were closed and felt that State courts would
566 follow suit. She asked about the justice court. Ken Leetham said the justice court would remain
567 open for bench warrants and domestic violence cases. He said these cases could be handled by
568 appointment.
569

570 Mayor Arave said that the building would have to close eventually. Council Member Gordon
571 commented that she felt a lot of people had the virus but the numbers were low due to inadequate
572 testing. She recommended that City staff work from home and should not return to the building.
573 She also said the doors to City Hall should be locked.
574

575 Ken Leetham said that he was leaning towards locking doors but felt a sense of responsibility as
576 a government agency. He said the safest way to proceed was to minimize contact with the public
577 to a maximum degree. Mr. Leetham said the Public Works and Police Departments could not
578 furlough and that there would be exposure and illness in the Police Department. He said
579 measures were being put in place to allow for regular employees to work from home or to help
580 the public by appointment only.

581
582 Council Member Mumford felt that staff should help the public remotely or by appointment.

583
584 The City Council then discussed sanitation, exposure, how to best serve residents, and how to
585 comply with State code while conducting public meetings (including the budget retreat on March
586 28th) electronically.

587
588 18. ADJOURN

589
590 Mayor Arave adjourned the meeting at 10:03 p.m.

591
592
593
594

Mayor

Recorder

595

Action Items for April 7, 2020

Item	Staff	Description
New		
1	Linda	Cancellation or postponing events such as Easter Egg Hunt, Senior Lunch Bunch, YCC, etc. <i>Linda will post as needed. Possible cancellations were noted in newsletter.</i>
2	Linda	Advertise SBA loans that at lower rate for business owners in Davis County through the County. <i>Information and links posted on city's website.</i>
3	David/Ken	Staff to follow up and obtain key/legend or more information on call information, leash law, citations and fines, etc. on Davis County report.
4	David/Ken /Linda?	Provide information on leash law and fines to City Council (potentially through social media as well?)
Current		
1	David, Ken	Staff to follow-up on adding trees to park strips on Fox Hollow at roundabout. <i>Ken will report during FY21 budget meetings.</i>
2	Janice	Provide analysis to City Council for whether to pay off Water Revenue Refunding Bonds. <i>Staff will provide analysis during upcoming budget meetings.</i>
3	David	CM Porter suggested placing signage to warn bike riders on railroad tracks.
4	CD Dept.	Staff to work with Bountiful Veterans Park Foundation to reach out to the community to obtain the names of veterans in the community that would like to be honored on the memorial wall at the park. Staff to also work with Stan Porter and the PTAR Board to plan for next phases of possible improvements in the City's Veterans Memorial Park. <i>Ali has reached out to Bountiful to get the info and will be researching grant opportunities. (3/5/20)</i>
5	Sherrie, Ken	Mayor Arave requested setting up a community wellness committee by ordinance so that we could make efforts similar to Centerville related to wellness in the community.
6	Linda	Coordinate an afternoon time with UTA and Council for Frontrunner/UVX tour to Provo. <i>Linda has contacted Hal Johnson – He is coordinating with Beth Holbrook and will get back to us on potential dates. (Postponed until after COVID-19 restrictions.)</i>
7	Ken	Renewed effort to discuss and prepare for cyber security. <i>ETS will be providing briefing and training on this March 3rd.</i>
8	Ken	Contact the SD Rec District and see if there is a possibility of a "free" North Salt Lake day. <i>Ken talked to Tiff Miller and he said that we can schedule this anytime we wish and that some of our other cities already do this every year. (Postponed until after COVID-19 restrictions.)</i>
9	Brent, Julie Mc	Look at the possibility of expanding a recreation program up at the golf course. Clinics, lessons, paid classes/workshops, etc. <i>This idea will be included in the new proposals related to the golf course and efforts to increase revenues.</i>
10	Sherrie, DRC	Council requested zoning recommendations from staff for two parcels on the east side of Orchard Drive north of Center Street, Odell Lane, and the RM-20-zoned neighborhood on the west side of Orchard Drive south of Center Street. <i>The DRC has reviewed the parcels and is currently considering options for rezoning the property.(3/5/20)</i>
11	Ken, David Church	Staff (David Church) to review current law related to annexation of unincorporated areas and to send an email to Senator Weiler ASAP (for the current legislative session) if the current law is not sufficient for the City's needs. <i>Sherrie has provided a memo to Ken (3/5/20)</i>
13	Sherrie Ken etc.	Get number for Jeremy Holt at LDS Hospital from Mayor re: partnering with NSL on mental illness outreach. Also, the Council discussed the possibility of staff preparing outreach/educational information in the newsletter and on the City's website some sources of help for suicide and mental illness. Council also discussed working with LDS Hospital, League of Cities and Towns, creating a citizen committee/group, hosting an educational class, and preparing a packet related to mental illness. <i>Ken has spoken with a non-profit group who may host a social services open house in NSL.</i>
14	Ken	Staff would prepare a proposal related to small insurance claims and a fund to pay for these types of items in-house rather than submitting them through insurance.

15	Linda	Digital PDF of new resident information packet on the website with link on social media – <i>Linda is working on new packet.</i>
16	David Ken	Staff to work with Woods Cross to improve their dog park and discuss potential for a new dog park in the area. <i>City Staff is reviewing other communities' dog parks and preparing a recommendation for the City Council. Woods Cross City has tentatively indicated a willingness to participate.</i>
17	Ken Craig	Staff to work on emergency preparedness reporting and coordination with Davis County rather than NSL – and whether it should be organized and run by South Davis Fire. <i>Staff is working with surrounding communities and Fire District to evaluate staffing needs and possible employee sharing</i>
18	Paul David Ken	Various assignments related to water and water planning including: collection of water usage data by area, analysis and recommendation related to water conservation rate structure, and long-range planning for water needs. <i>Comments have been received from Weber Basin Water Conservancy District. Staff will make a recommendation to the City Council on 2/18/20.</i>
19	Linda Ken	CM Porter asked for recognition/formalization of the City's History Committee on a future agenda. <i>Staff reviewing history committees of other cities and will draft resolution.</i>
20	Linda	Staff to arrange a tour of Wasatch Resource Recovery Plant for interested City Council members and staff. <i>Scheduled for early April. Now postponed until after COVID-19 passes.</i>