



# CITY OF NORTH SALT LAKE

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## CITY COUNCIL MEETING NOTICE & AGENDA MAY 5, 2020

Posted May 1, 2020

Notice is given that the North Salt Lake City Council will hold a regular meeting on **MAY 5, 2020** at 6:00 pm via electronic video conference. The following items of business will be discussed; the order of business may be changed as time permits.

### REGULAR SESSION - 6:00 p.m.

1. Introduction by Mayor Len Arave
2. Citizen Comment
3. Consideration of a plat amendment for The Ridge Subdivision, affecting the following properties: Lot 146, The Ridge; Parcel 1, Edgewood Estates, Phase 2, Plat J; Lot 1322-AR, Eaglepointe Estates, Phase 13, Amended; and Lot 1323R, Eaglepointe Estates, Phase 13. The approval of The Ridge Subdivision, Amendment 1 will create one new building lot and dedicate the required road right of way to complete Winter Lane to Parkway Drive, including park strips and sidewalks. CW Land, et. al., applicant
4. Consideration of a plat amendment (Lot Line Adjustment) for Sahara Redwood Condominiums located at 460 North Redwood Road affecting units 118 and 119, Mike Wright, Sahara Redwood LLC, applicant
5. Consideration of **Resolution 2020-11R**: a Resolution adopting the Fiscal Year 2021 Tentative Budget and setting a public hearing date.
6. Approve City Council Minutes of April 21, 2020
7. Action Items
8. Council Reports
9. Mayor's Report
10. City Attorney Report
11. City Manager Report
12. Adjourn

**CLOSED SESSION**

1. Possible closed session for the purpose of discussing pending or reasonably imminent litigation; to discuss the character professional competence, or physical or mental health of an individual; to discuss collective bargaining; or to discuss the purchase, exchange, sale, or lease of real property. *Utah Code 52-4-205*

This meeting will be held via Zoom. Members of the public are invited to listen to the meeting at the following link:

<https://us02web.zoom.us/j/86971882731?pwd=WIhmVnppRlV0MC9kQzM2V2FONGFjUT09>

Questions for the governing body may be submitted ahead of time to [lindah@nslcity.org](mailto:lindah@nslcity.org).

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 1st day of May, 2020.

Dated this 1st day of May, 2020.







# CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

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10 East Center Street, North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

## MEMORANDUM

**TO:** Honorable Mayor and City Council  
**FROM:** Sherrie Llewelyn, Community Development Director  
**DATE:** May 5, 2020  
**SUBJECT:** Consideration of a Plat Amendment to The Ridge Subdivision, amending lot 146, creating lot 160, and amending Parcel 1 of the Edgewood Estates, Ph. 2 and Lots 1322 & 1323 of Eaglepoint Estates at approximately 776 South Winter Lane

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### RECOMMENDATION

The Planning Commission recommends Commission recommend approval to the City Council of the plat amendment for The Ridge Subdivision P.U.D. Phase 2 at approximately 766 South Winter Lane with the following condition:

1. In accordance with the submitted geotechnical report for lot 160 the following actions be taken:
  - a. A building permit shall be obtained for the existing rock wall and the advised installation of a "Portland cement concrete cut off trench at the base of the downslope of the current two-tiered rock wall" to achieve the noted stability results in the report.
  - b. A note shall be placed upon the plat for Lot 160 that no charged irrigation line may be placed within 10 feet of the rock retaining walls.
2. Prior to recordation of the plat a bond in an amount approved by the City Engineer be posted for the installation of the rock wall improvements, which said installation shall occur within 1 year from the date of the bond posting.

### BACKGROUND

The proposed amendment to The Ridge Subdivision accomplishes several purposes. The first purpose is to dedicate the final portion of road right of way for Winter Lane as it connects to Parkway Drive. The property on which the road is located is owned by North Salt Lake, additional a small parcel was owned by EP Land, which has now been purchased by CW Land, the developer. Additional right of way is being dedicated from lots 1322 (Derricott) and 1323 (Cook) in order to provide area for park strip and side walk on Winter Line all the way to the intersection with Parkway Drive. A small area is also being dedicated from lot 146 of The Ridge for the addition of the sidewalk, which was not previously possible without the additional right of way from Mr. Derricott and Mr. Cook.

The second purpose of the plat amendment is to facilitate creating one additional lot for Mr. Cook from his property known as parcel 1 of the Edgewood Estates Subdivision, Phase 2. The parcel was platted in the Edgewood Estates as only a parcel but could not be a building lot because it had no frontage on a public road. With the construction of Winter Lane and an agreement reached between Mr. Cook and CW Land additional right of way was obtained for park strip and side walk and for Mr. Cook property will be added to his lot for frontage.

## **REVIEW**

The Planning Commission held a public hearing on the proposed plat amendment on April 28, 2020. No written comments regarding the plat amendment and associated easement vacation have been received and no public comments were received at the meeting.

In review of the additional lot 160 the engineer has submitted redline correction to the developer and they have been addressed. The only outstanding item was the submission of a geotechnical reported on the lot and the retaining wall that was installed by Mr. Cook's contractor last year. The city has received the results of the soil study and samples taken. The report recommends the installation of a "Portland cement concrete cut off trench at the base of the downslope of the current two-tiered rock wall" to achieve suitable slope stability. Additionally, it recommends that no charged irrigation lines be placed within 10 feet of the rock retaining walls. Additionally, Mr. Cook will be required to obtain a building permit for the walls as they are over 4 feet in height.

The fire district has reviewed the plan and have granted approval for the turn out that will be located in front of lot 160. That area will be less than 10% slope and will be marked as a no parking zone for the purposes of keeping a clear area for the parking of emergency vehicles if needed.

The new lot will only be buildable at the eastern most portion of the lot due to gas pipeline easements and an easement for the trail that will cross the lot to connect to the sidewalk. The lot is 0.53 acres in size and meets the minimum requirements for the P-District for building area. All building standards applicable in The Ridge Development Agreement would be in effect on the new lot, as far as quality of design and materials.

## **POSSIBLE MOTION**

I move that the City Council approve the plat amendment for The Ridge Subdivision P.U.D. Phase 2 at approximately 766 South Winter Lane with the following condition:

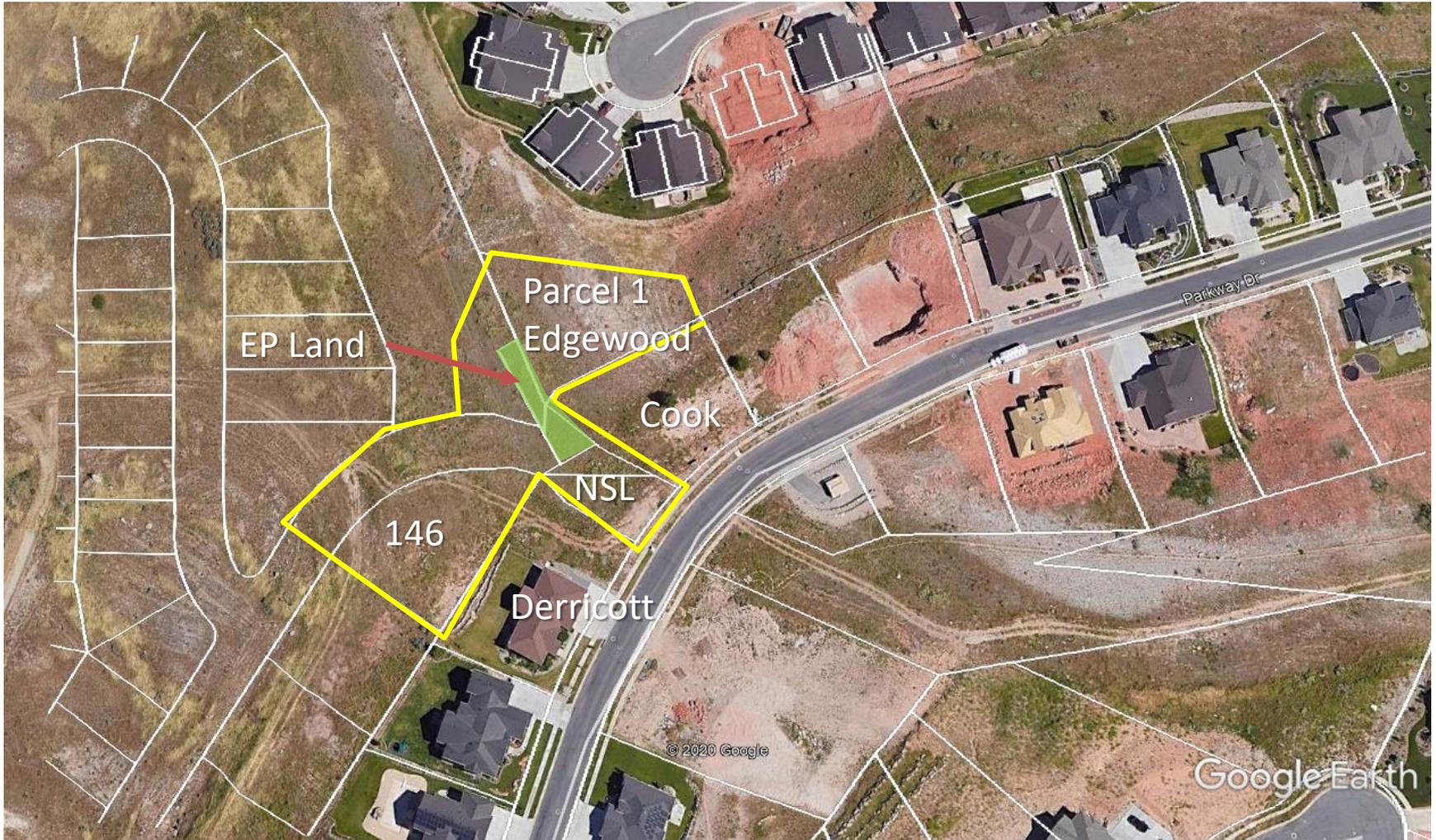
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  - b. A note shall be placed upon the plat for Lot 160 that no charged irrigation line may be placed within 10 feet of the rock retaining walls.
2. Prior to recordation of the plat a bond in an amount approved by the City Engineer be posted for the installation of the rock wall improvements, which said installation shall occur within 1 year from the date of the bond posting.

## Attachments

- 1) Aerial Map
- 2) Amended Plat
- 3) Construction drawing



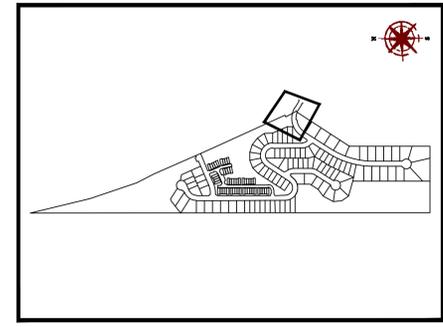
Plat Amendment-The Ridge Phase2  
776 South Winter Lane  
Aerial



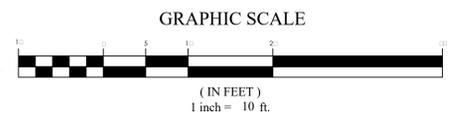


**LEGEND**

[Symbol]	BOUNDARY
[Symbol]	ROW
[Symbol]	CENTERLINE
[Symbol]	LOT LINE
[Symbol]	EASEMENT
[Symbol]	15" STORM DRAIN
[Symbol]	8" SANITARY SEWER
[Symbol]	8" CULINARY WATER
[Symbol]	8" SECONDARY WATER
[Symbol]	CONTOUR MAJOR
[Symbol]	CONTOUR MINOR
[Symbol]	EXIST. STORM DRAIN
[Symbol]	EXIST. SANITARY SEWER
[Symbol]	EXIST. CULINARY WATER
[Symbol]	EXIST. FENCE
[Symbol]	EXIST. CONTOUR MAJOR
[Symbol]	EXIST. CONTOUR MINOR
[Symbol]	SIGN
[Symbol]	STREET LIGHT
[Symbol]	SD MH, INLET, AND COMBO
[Symbol]	SEWER MANHOLE
[Symbol]	VALVE, TEE & BEND
[Symbol]	WATER BLOW-OFF
[Symbol]	FIRE HYDRANT
[Symbol]	STREET MONUMENT (TO BE SET)
[Symbol]	EXIST. STREET MONUMENT
[Symbol]	EXIST. SD INLET & MH
[Symbol]	EXIST. SEWER MH
[Symbol]	EXIST. VALVE, TEE, & BEND
[Symbol]	EXIST. FIRE HYDRANT
[Symbol]	SPOT ELEVATION



KEY MAP  
N.T.S.



**ENH MAR**  
SOUTHWEST CORNER OF SECTION 12  
TOWNSHIP 1 NORTH, RANGE 1 WEST  
SALT LAKE BASE AND MERIDIAN  
ELEV. 4,832.40'  
DATUM: NGVD29



**FOCUS**  
ENGINEERING AND SURVEYING, LLC  
6949 S. HIGH TECH DRIVE, SUITE 200  
MIDVALE, UTAH 84047 PH: (801) 352-0075  
www.focusllc.com

For Review

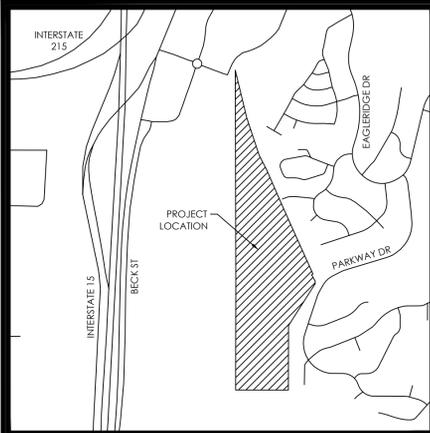
THE RIDGE SUBDIVISION ADDITIONAL LOT  
SW 1/4 SEC 12 & NW 1/4 SEC 13, T1N, R1W, NORTH SALT LAKE, DAVIS COUNTY, UTAH  
LOT 160 GRADING AND UTILITY PLAN

REVISION BLOCK

#	DATE	DESCRIPTION
1		
2		
3		
4		
5		

**LOT 160 GRADING AND UTILITY PLAN**

Scale: 1"=10' Drawn: MHW  
Date: 04/22/20 Job #: 18-410  
Sheet: C1



**VICINITY MAP**  
N.T.S.

- NOTES:**
- AT THE TIME OF RECORDING THIS SUBDIVISION IS LOCATED ADJACENT TO AN ACTIVE SURFACE MINING OPERATION. THAT MINING OPERATION MAY PRODUCE VIBRATION, NOISE, AND DUST. THE OPERATION MAY UTILIZE BLASTING WHICH MAY BE NOTICEABLE TO RESIDENTS WITHIN THE AREA, SUCH AS GROUND VIBRATIONS OR AIR PRESSURE VIBRATIONS.
  - IN COMPLIANCE WITH STATE CODE 10-9A-904, THE FOLLOWING NOTICE IS REQUIRED:  
VESTED CRITICAL INFRASTRUCTURE MATERIALS OPERATIONS  
THIS PROPERTY IS LOCATED IN THE VICINITY OF AN ESTABLISHED VESTED CRITICAL INFRASTRUCTURE MATERIALS OPERATIONS WHICH CRITICAL INFRASTRUCTURE MATERIALS OPERATIONS HAVE BEEN AFFORDED THE HIGHEST PRIORITY USE STATUS. IT CAN BE ANTICIPATED THAT SUCH OPERATIONS MAY NOW OR IN THE FUTURE BE CONDUCTED ON PROPERTY INCLUDED IN THE CRITICAL INFRASTRUCTURE MATERIALS PROTECTION AREA. THE USE AND ENJOYMENT OF THIS PROPERTY IS EXPRESSLY CONDITIONED ON ACCEPTANCE OF ANY ANNOYANCE OR INCONVENIENCE THAT MAY RESULT FROM SUCH NORMAL CRITICAL INFRASTRUCTURE MATERIALS OPERATIONS.
  - UPON ACCEPTANCE OF A PURCHASE OFFER ON ANY LOT WITHIN THIS SUBDIVISION, THE SELLER IS REQUIRED TO PROVIDE TO THE PROSPECTIVE OWNERS, FOR REVIEW DURING THE DUE DILIGENCE PERIOD OF THE SALES CONTRACT, A COPY OF THE DISCLOSURE RECORDED UPON EACH LOT AT THE OFFICE OF THE DAVIS COUNTY RECORDER, ENTITLED "NOTICE OF PROXIMITY TO A MINING OPERATION", INCLUDING THE CURRENT CONTACT INFORMATION FOR THE ADJACENT MINING OPERATIONS.
  - APPROVAL OF THIS PLAT DEVELOPMENT BY NORTH SALT LAKE CITY DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ADEQUACY OF SUB SURFACE SOIL CONDITION NOR THE LOCATION OR DEPTH OF GROUNDWATER TABLES.
  - IN ACCORDANCE WITH CITY CODE 10-12-4 ALL LOTS ARE REQUIRED TO SUBMIT WITH APPLICATION FOR BUILDING PERMIT: A SITE SPECIFIC GEOTECHNICAL REPORT IN ACCORDANCE WITH CHAPTER 18 OF THE INTERNATIONAL BUILDING CODE (IBC) AND ANY ENGINEERED CONSTRUCTION PLAN WHICH HAS BEEN DESIGNED IN COMPLIANCE WITH THE RECOMMENDATIONS MADE WITHIN THE GEOTECHNICAL REPORT FOR SITE EXCAVATION, GRADING, SLOPE STABILITY, STRUCTURAL COMPONENTS, LANDSCAPING, OR ANY OTHER GEOLOGIC HAZARD MITIGATION SPECIFIED.
  - TRAIL ALIGNMENT SHOWN IS PRELIMINARY AND FINAL ALIGNMENT OF TRAIL TO BE APPROVED BY CITY ENGINEER.
  - ALL COORDINATES SHOWN ARE BASED ON THE DAVIS COUNTY SURVEYORS OFFICE DATUM.
  - ALL PUBLIC UTILITY AND DRAINAGE EASEMENTS (PU&DE) SHOWN HEREON ARE A TYPICAL 10' WIDE FRONT AND REAR YARD AND 5' WIDE SIDE YARD, UNLESS OTHERWISE NOTED.
  - EACH LOT IS TO BE GRADED SUCH THAT NO STORM WATER DRAINS FROM LOT TO LOT WITHOUT BEING DIRECTED TO A SHARED REAR YARD SWALE WHICH WILL BE MAINTAINED BY THE H.O.A.
  - LOTS 146 AND 146-A CONTAIN PORTIONS OF A 50' GAS EASEMENT IN FAVOR OF KERN RIVER GAS 5115203. ANY IMPROVEMENTS IN REGARDS TO DIGGING, EXCAVATION, GRADING, LANDSCAPING OR DISTURBANCE OF ANY KIND, MUST MEET THE REQUIREMENTS AS GOVERNED BY KERN RIVER GAS.
  - ALL COORDINATES SHOWN ARE BASED ON THE DAVIS COUNTY SURVEYORS OFFICE DATUM
  - THE OWNER OF LOT 160, AS SHOWN HEREON, IS RESPONSIBLE FOR THE MAINTENANCE OF THE PRESSURE MAIN TO MANHOLE #134. (SEE CONSTRUCTION DRAWINGS FOR ADDITIONAL DETAILS.)

# THE RIDGE SUBDIVISION AMENDMENT 1

(AMENDING LOT 146 OF THE RIDGE SUBDIVISION, PARCEL 1 OF EDGEWOOD ESTATES, PHASE 2, PLAT J, LOT 1322-AR OF EAGLEPOINTE ESTATES PHASE 13 AMENDED AND LOT 1323R EAGLEPOINTE ESTATES PHASE 13) LOCATED IN THE SW1/4 OF SECTION 12 & NW 1/4 OF SECTION 13 T1N, R1W, SALT LAKE BASE & MERIDIAN NORTH SALT LAKE CITY, DAVIS COUNTY, UTAH

**LEGEND**

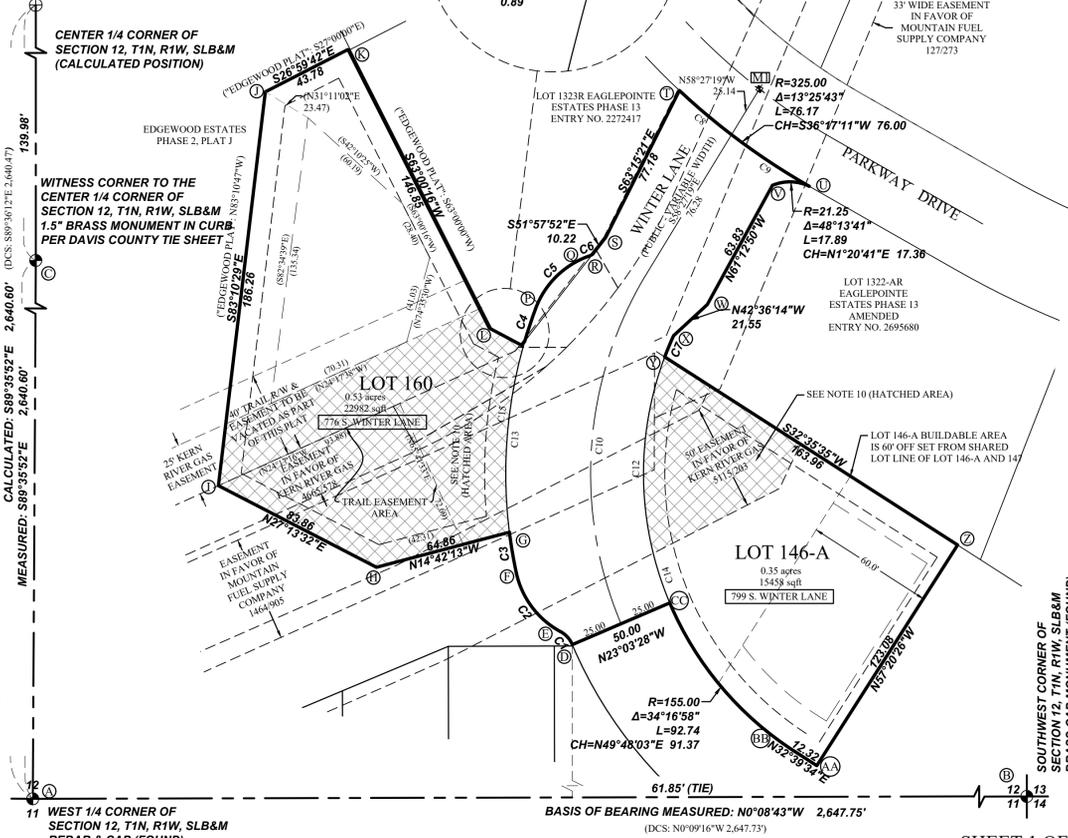
- BOUNDARY
- - - SECTION LINE
- - - EASEMENT
- - - RIGHT-OF-WAY LINE
- - - EXISTING PROPERTY LINE
- - - P.U.&D.E. (PUBLIC UTILITY AND DRAINAGE EASEMENT)
- - - LOT LINE
- - - CENTER LINE
- SECTION MONUMENT (FOUND)
- ⊕ STREET MONUMENT (TO BE SET)
- BOUNDARY MARKERS

**Curve Table**

CURVE	RADIUS	DELTA	LENGTH	CHORD DIRECTION	CHORD LENGTH
C1	12.50	38°35'31"	8.42	N47°38'47"E	8.26
C2	41.50	49°28'08"	35.83	N53°05'06"E	34.73
C3	220.00	4°59'53"	19.19	N80°19'06"E	19.19
C4	220.00	4°15'26"	16.35	S71°27'39"E	16.34
C5	41.50	49°28'08"	35.83	S44°35'52"E	34.73
C6	12.50	10°06'34"	2.21	S24°55'05"E	2.20
C7	155.00	4°01'20"	10.88	S67°17'13"W	10.88
C8	325.00	5°40'32"	32.19	S40°09'46"W	32.18
C9	325.00	7°45'10"	43.98	S33°26'55"W	43.94
C10	180.00	54°36'09"	171.54	N85°45'23"W	165.12
C12	155.00	47°46'55"	129.26	N89°10'00"W	125.55
C13	220.00	32°50'54"	126.13	N85°45'23"W	124.41
C14	155.00	78°02'33"	211.13	S71°40'51"W	195.18
C15	220.00	23°35'35"	90.59	S85°23'10"E	89.95

**Davis County Coordinates**

Point #	Northing	Easting	Symbol	Point #	Northing	Easting	Symbol
(A)	100021.20	107931.28	(P)	97432.15	108929.44	(P)	
(B)	97373.45	107938.00	(U)	97426.95	108944.93	(U)	
(C)	100003.65	110431.84	(R)	97402.23	108969.32	(U)	
(D)	97409.73	108786.99	(S)	97400.23	108970.25	(R)	
(E)	97415.30	108793.10	(T)	97393.93	108978.29	(S)	
(F)	97436.16	108820.87	(U)	97359.20	109047.22	(T)	
(G)	97439.39	108839.78	(V)	97297.94	109002.24	(U)	
(H)	97502.12	108823.32	(W)	97315.30	109002.65	(V)	
(I)	97576.69	108861.68	(X)	97361.90	108932.11	(W)	
(J)	97554.56	109046.62	(Y)	97366.10	108922.08	(X)	
(K)	97515.55	109066.49	(Z)	97227.96	108833.76	(Y)	
(L)	97448.89	108935.64	(AA)	97294.38	108730.14	(Z)	
(M)	97434.40	108927.99	(BB)	97304.76	108736.79	(AA)	
(N)	97433.62	108927.55	(CC)	97363.73	108806.58	(BB)	
			(MM)	97321.46	109047.89	(CC)	



**SURVEYORS CERTIFICATE**

I, Spencer W. Llewellyn, do hereby certify that I am a Professional Land Surveyor, and that I hold Certificate No. 10516507 in accordance with Title 58, Chapter 22 of Utah State Code. I further certify by authority of the owner(s) that I have completed a Survey of the property described on this Plat in accordance with Section 17-23-17 of said Code, and have subdivided said tract of land into streets, and parcels, and the same has, or will be correctly surveyed, staked and monumented on the ground as shown on this Plat, and that this Plat is true and correct.

PRELIMINARY FOR REVIEW ONLY

Spencer W. Llewellyn  
Professional Land Surveyor  
Certificate No. 10516507

Date \_\_\_\_\_

**BOUNDARY DESCRIPTION**

A portion of the SW1/4 of Section 12 & NW1/4 of Section 13, Township 1 North, Range 1 West, Salt Lake Base and Meridian, located in North Salt Lake City, Davis County, Utah, more particularly described as follows:  
Beginning at the intersection of the Easterly line of Lot 145 and Northerly line of Winter Lane, as shown on THE RIDGE SUBDIVISION P.U.D., according to the Official Plat thereof on file in the Office of the Davis County Recorder, located N00°08'43"W along the Section line 36.28 feet and East 849.09 feet from the Southwest Corner of Section 12, Township 1 North, Range 1 West, Salt Lake Base and Meridian; thence along said Winter Lane the following 3 (three) courses: 1) Northeasterly along the arc of a 12.50 foot radius non-tangent curve to the left (radius bears: N23°03'28"W 8.42 feet through a central angle of 38°35'31" (chord: N47°38'47"E 8.26 feet) to a point of reverse curvature; 2) along the arc of a curve to the right having a radius of 41.50 feet a distance of 35.83 feet through a central angle of 49°28'08" (Chord: N53°05'06"E 34.73 feet to a point of compound curvature; 3) along the arc of a curve to the right with a radius of 220.00 feet a distance of 19.19 feet through a central angle of 04°59'53" (Chord: N80°19'06"E 19.19 feet; thence N14°42'13"W 64.86 feet; thence N27°13'32"E 83.86 feet to the Southwest Corner of the Common Area of EDGEWOOD ESTATES PHASE 2 PLAT J P.U.D., according to the Official Plat thereof on file in the Office of the Davis County Recorder; thence along said Common Area the following 2 (two) courses: 1) S83°10'29"E 186.26 feet; 2) S26°59'42"E 43.78 feet to the Northerly line of Lot 1323R, EAGLEPOINTE ESTATES PHASE 13, according to the Official Plat thereof on file in the Office of the Davis County Recorder; thence along said lot the following 3 (three) courses: 1) S63°00'16"W 146.85 feet; 2) S27°49'50"W 16.38 feet; 3) S29°37'39"W 0.89 feet; thence S51°57'52"E 2.39 feet; thence Easterly along the arc of a non-tangent curve to the right having a radius of 220.00 feet (radius bears: S16°24'38"W) a distance of 16.35 feet through a central angle of 04°15'26" (Chord: S71°27'39"E 16.34 feet to a point of compound curvature; thence along the arc of a curve to the right with a radius of 41.50 feet a distance of 35.83 feet through a central angle of 49°28'08" (Chord: S44°35'52"E 34.73 feet to a point of reverse curvature; thence along the arc of a curve to the left having a radius of 12.50 feet a distance of 2.21 feet through a central angle of 10°06'34" (Chord: S24°55'05"E 2.20 feet to the Southerly line of said Lot 1323R; thence along said lot the following 2 (two) courses: 1) S51°57'52"E 10.22 feet; 2) S63°15'21"E 77.18 feet to the Northerly line of Parkway Drive; thence Southwesterly along said street and along the arc of a non-tangent curve to the left having a radius of 325.00 feet (radius bears: S46°59'57"E) a distance of 76.17 feet through a central angle of 13°25'43" (Chord: S36°17'11"W 76.00 feet; thence Northerly along the arc of a non-tangent curve to the left having a radius of 21.25 feet (radius bears: N64°32'29"W) a distance of 17.89 feet through a central angle of 48°13'41" (Chord: N01°20'41"E 17.36 feet to the Northerly line of Lot 1322-AR, EAGLEPOINTE ESTATES PHASE 13 AMENDED, according to the Official Plat thereof on file in the Office of the Davis County Recorder; thence along said lot the following 2 (two) courses: 1) N61°12'50"W 63.83 feet; 2) N42°36'14"W 21.55 feet; thence Northwesterly along the arc of a non-tangent curve to the left having a radius of 155.00 feet (radius bears: S24°43'27"W) a distance of 10.88 feet through a central angle of 04°01'20" (Chord: N67°17'13"W 10.88 feet; thence to and along the Westerly line of said Lot 1322-AR S32°35'35"W 163.96 feet to the Northeasterly corner of Lot 147 of said RIDGE SUBDIVISION P.U.D.; thence N57°20'26"W along the Northerly line of said lot 123.08 feet to the Southerly line of said Winter Lane; thence along said line the following 2 (two) courses: 1) N32°39'34"E 12.32 feet; 2) along the arc of a curve to the right with a radius of 155.00 feet a distance of 92.74 feet through a central angle of 34°16'58" (Chord: N49°48'03"E 91.37 feet; thence N23°03'28"W 50.00 feet to the point of beginning.  
Contains: 54,181 square feet or 1.24 acres +/-

**OWNER'S DEDICATION**

KNOW ALL BY THESE PRESENTS THAT WE, THE UNDERSIGNED OWNER(S) OF THE ABOVE DESCRIBED TRACT OF LAND ABOVE, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO PARCELS AND STREETS TO HEREAFTER BE KNOWN AS

**THE RIDGE SUBDIVISION AMENDMENT 1**

DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE. THE OWNER(S) WARRANT AND DEFEND AND SAVE THE CITY HARMLESS AGAINST ANY EASEMENTS OR OTHER ENCUMBRANCES ON THE DEDICATED STREETS WHICH WILL INTERFERE WITH THE CITY'S USE, MAINTENANCE AND OPERATION OF THE STREETS.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_.

CW THE RIDGE, LLC	EPLAND II LLC
BY: _____	BY: _____
ITS: _____	ITS: _____
THE RIDGE MASTER ASSOCIATION, INC.	NORTH SALT LAKE CITY
BY: _____	BY: _____
ITS: _____	ITS: _____
SCARLETT A. PATE	JOSEPH M. COOK aka JOSEPH COOK
DOUGLAS G. DERRICOTT	ANGELIQUE C. COOK aka ANGELIQUE COOK

**SEE SHEET 2 FOR OWNER'S ACKNOWLEDGMENTS**

**PLANNING COMMISSION**

RECOMMENDED APPROVAL AS TO FORM THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_ BY THE NORTH SALT LAKE CITY PLANNING COMMISSION.

CHAIRMAN, PLANNING COMMISSION \_\_\_\_\_

**CITY ENGINEER**

RECOMMENDED APPROVAL AS TO FORM THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 20\_\_\_\_.

NORTH SALT LAKE CITY ENGINEER \_\_\_\_\_

**CITY ATTORNEY**

RECOMMENDED APPROVAL AS TO FORM THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D., 20\_\_\_\_.

NORTH SALT LAKE CITY ATTORNEY \_\_\_\_\_

**CITY COUNCIL**

PRESENTED TO THE NORTH SALT LAKE CITY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.

MAYOR \_\_\_\_\_

ATTEST: \_\_\_\_\_

CITY RECORDER

RECORDED # \_\_\_\_\_

STATE OF UTAH, COUNTY OF DAVIS  
RECORDED AND FILED AT THE REQUEST OF \_\_\_\_\_

DATE \_\_\_\_\_ TIME \_\_\_\_\_ BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

\$ \_\_\_\_\_

FEE \_\_\_\_\_ COUNTY RECORDER \_\_\_\_\_

Z:\1-2018\18-410 Granite NSL\Design-18-410.dwg, Base, Dedication, Plat\18-410 Dedication Plat - Updated Exhibit.dwg

**THE RIDGE SUBDIVISION AMENDMENT 1**  
 (AMENDING LOT 146 OF THE RIDGE SUBDIVISION, PARCEL 1 OF EDGEWOOD ESTATES, PHASE 2, PLAT J,  
 LOT 1322-AR OF EAGLEPOINTE ESTATES PHASE 13 AMENDED AND LOT 1323R EAGLEPOINTE ESTATES PHASE 13)  
 LOCATED IN THE SW1/4 OF SECTION 12 & NW 1/4 OF SECTION 13 T1N, R1W,  
 SALT LAKE BASE & MERIDIAN  
 NORTH SALT LAKE CITY, DAVIS COUNTY, UTAH

**LIMITED LIABILITY ACKNOWLEDGMENT**

STATE OF UTAH  
 S.S.  
 COUNTY OF \_\_\_\_\_

ON THE \_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR THE COUNTY OF \_\_\_\_\_, IN SAID STATE OF UTAH, \_\_\_\_\_, WHO AFTER BEING DULY SWORN, ACKNOWLEDGED TO ME THAT HE/SHE IS THE \_\_\_\_\_ OF CW THE RIDGE, LLC, A UTAH LLC AND THAT HE/SHE SIGNED THE OWNER'S DEDICATION FREELY AND VOLUNTARILY FOR AND IN BEHALF OF SAID LIMITED LIABILITY COMPANY FOR THE PURPOSES THEREIN MENTIONED.

MY COMMISSION EXPIRES: \_\_\_\_\_ A NOTARY PUBLIC COMMISSIONED IN UTAH RESIDING IN \_\_\_\_\_ COUNTY

MY COMMISSION No. \_\_\_\_\_ PRINTED FULL NAME OF NOTARY \_\_\_\_\_

**LIMITED LIABILITY ACKNOWLEDGMENT**

STATE OF UTAH  
 S.S.  
 COUNTY OF \_\_\_\_\_

ON THE \_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR THE COUNTY OF \_\_\_\_\_, IN SAID STATE OF UTAH, \_\_\_\_\_, WHO AFTER BEING DULY SWORN, ACKNOWLEDGED TO ME THAT HE/SHE IS THE \_\_\_\_\_ OF EP LAND II, LLC, A UTAH LLC AND THAT HE/SHE SIGNED THE OWNER'S DEDICATION FREELY AND VOLUNTARILY FOR AND IN BEHALF OF SAID LIMITED LIABILITY COMPANY FOR THE PURPOSES THEREIN MENTIONED.

MY COMMISSION EXPIRES: \_\_\_\_\_ A NOTARY PUBLIC COMMISSIONED IN UTAH RESIDING IN \_\_\_\_\_ COUNTY

MY COMMISSION No. \_\_\_\_\_ PRINTED FULL NAME OF NOTARY \_\_\_\_\_

**MUNICIPAL CORPORATION ACKNOWLEDGMENT**

STATE OF UTAH  
 S.S.  
 COUNTY OF \_\_\_\_\_

ON THE \_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR THE COUNTY OF \_\_\_\_\_, IN SAID STATE OF UTAH, \_\_\_\_\_, WHO AFTER BEING DULY SWORN, ACKNOWLEDGED TO ME THAT HE IS THE \_\_\_\_\_ OF NORTH SALT LAKE CITY, A UTAH MUNICIPAL CORPORATION AND THAT HE SIGNED THE OWNERS' DEDICATION FREELY AND VOLUNTARILY FOR AND IN BEHALF OF SAID COMPANY FOR THE PURPOSES THEREIN MENTIONED.

MY COMMISSION EXPIRES: \_\_\_\_\_ A NOTARY PUBLIC COMMISSIONED IN UTAH RESIDING IN \_\_\_\_\_ COUNTY

MY COMMISSION No. \_\_\_\_\_ PRINTED FULL NAME OF NOTARY \_\_\_\_\_

**CORPORATE ACKNOWLEDGMENT**

STATE OF UTAH  
 S.S.  
 COUNTY OF \_\_\_\_\_

ON THE \_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR THE COUNTY OF \_\_\_\_\_, IN SAID STATE OF UTAH, \_\_\_\_\_, WHO AFTER BEING DULY SWORN, ACKNOWLEDGED TO ME THAT HE IS THE \_\_\_\_\_ OF THE RIDGE MASTER ASSOCIATION, INC., A UTAH INC., AND THAT HE SIGNED THE OWNERS' DEDICATION FREELY AND VOLUNTARILY FOR AND IN BEHALF OF SAID COMPANY FOR THE PURPOSES THEREIN MENTIONED.

MY COMMISSION EXPIRES: \_\_\_\_\_ A NOTARY PUBLIC COMMISSIONED IN UTAH RESIDING IN \_\_\_\_\_ COUNTY

MY COMMISSION No. \_\_\_\_\_ PRINTED FULL NAME OF NOTARY \_\_\_\_\_

**ACKNOWLEDGMENT**

STATE OF UTAH  
 S.S.  
 COUNTY OF \_\_\_\_\_

ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR THE COUNTY OF \_\_\_\_\_, IN SAID STATE OF UTAH, SCARLETT A. PATE, THE PERSON SIGNING THE FOREGOING OWNER'S DEDICATION WHO DULY ACKNOWLEDGED TO ME THAT HE DID EXECUTE THE SAME FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES THEREIN DESCRIBED.

MY COMMISSION EXPIRES: \_\_\_\_\_ A NOTARY PUBLIC COMMISSIONED IN UTAH RESIDING IN \_\_\_\_\_ COUNTY

MY COMMISSION No. \_\_\_\_\_ PRINTED FULL NAME OF NOTARY \_\_\_\_\_

**ACKNOWLEDGMENT**

STATE OF UTAH  
 S.S.  
 COUNTY OF \_\_\_\_\_

ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR THE COUNTY OF \_\_\_\_\_, IN SAID STATE OF UTAH, DOUGLAS G. DERRICOTT, THE PERSON SIGNING THE FOREGOING OWNER'S DEDICATION WHO DULY ACKNOWLEDGED TO ME THAT HE DID EXECUTE THE SAME FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES THEREIN DESCRIBED.

MY COMMISSION EXPIRES: \_\_\_\_\_ A NOTARY PUBLIC COMMISSIONED IN UTAH RESIDING IN \_\_\_\_\_ COUNTY

MY COMMISSION No. \_\_\_\_\_ PRINTED FULL NAME OF NOTARY \_\_\_\_\_

**ACKNOWLEDGMENT**

STATE OF UTAH  
 S.S.  
 COUNTY OF \_\_\_\_\_

ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR THE COUNTY OF \_\_\_\_\_, IN SAID STATE OF UTAH, JOSEPH M. COOK, THE PERSON SIGNING THE FOREGOING OWNER'S DEDICATION WHO DULY ACKNOWLEDGED TO ME THAT HE DID EXECUTE THE SAME FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES THEREIN DESCRIBED.

MY COMMISSION EXPIRES: \_\_\_\_\_ A NOTARY PUBLIC COMMISSIONED IN UTAH RESIDING IN \_\_\_\_\_ COUNTY

MY COMMISSION No. \_\_\_\_\_ PRINTED FULL NAME OF NOTARY \_\_\_\_\_

**ACKNOWLEDGMENT**

STATE OF UTAH  
 S.S.  
 COUNTY OF \_\_\_\_\_

ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC, IN AND FOR THE COUNTY OF \_\_\_\_\_, IN SAID STATE OF UTAH, ANGELIQUE C. COOK, THE PERSON SIGNING THE FOREGOING OWNER'S DEDICATION WHO DULY ACKNOWLEDGED TO ME THAT HE DID EXECUTE THE SAME FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES THEREIN DESCRIBED.

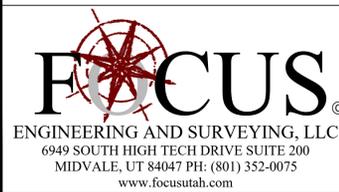
MY COMMISSION EXPIRES: \_\_\_\_\_ A NOTARY PUBLIC COMMISSIONED IN UTAH RESIDING IN \_\_\_\_\_ COUNTY

MY COMMISSION No. \_\_\_\_\_ PRINTED FULL NAME OF NOTARY \_\_\_\_\_

RECORDED # \_\_\_\_\_  
 STATE OF UTAH, COUNTY OF DAVIS  
 RECORDED AND FILED AT THE REQUEST OF \_\_\_\_\_

DATE \_\_\_\_\_ TIME \_\_\_\_\_ BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

\$ \_\_\_\_\_ COUNTY RECORDER



z:\\_2018\18-410 Granite NSL\Design\_18-410.dwg Base\ Dedication Plat\18-410 Dedication Plat\_Updated Exhibit.dwg



# CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

---

10 East Center Street, North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

## MEMORANDUM

**TO:** Honorable Mayor and City Council  
**FROM:** Sherrie Llewelyn, Community Development Director  
**DATE:** May 5, 2020  
**SUBJECT:** Consideration of a Plat Amendment to Sahara Redwood Condominium Subdivision, units 118 & 119 at 460 North Redwood Road

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### **RECOMMENDATION**

The Planning Commission recommends to the City Council the approval of the plat amendment for Sahara Redwood Condominium Subdivision at 460 North Redwood Road with no conditions.

### **BACKGROUND**

The proposed amendment adjusts interior lot lines for two of the businesses at this location in units 118 and 119. The proposed change would normally be handled as a minor lot line adjustment approved by staff, however upon recording the required deeds, the County Recorder requested an amended plat to clean up the lot lines.

### **REVIEW**

The proposed amendment has been reviewed for compliance with city ordinance and meets all adopted standards. The proposed amendment reflects the actual construction of the interior units.

### **POSSIBLE MOTION**

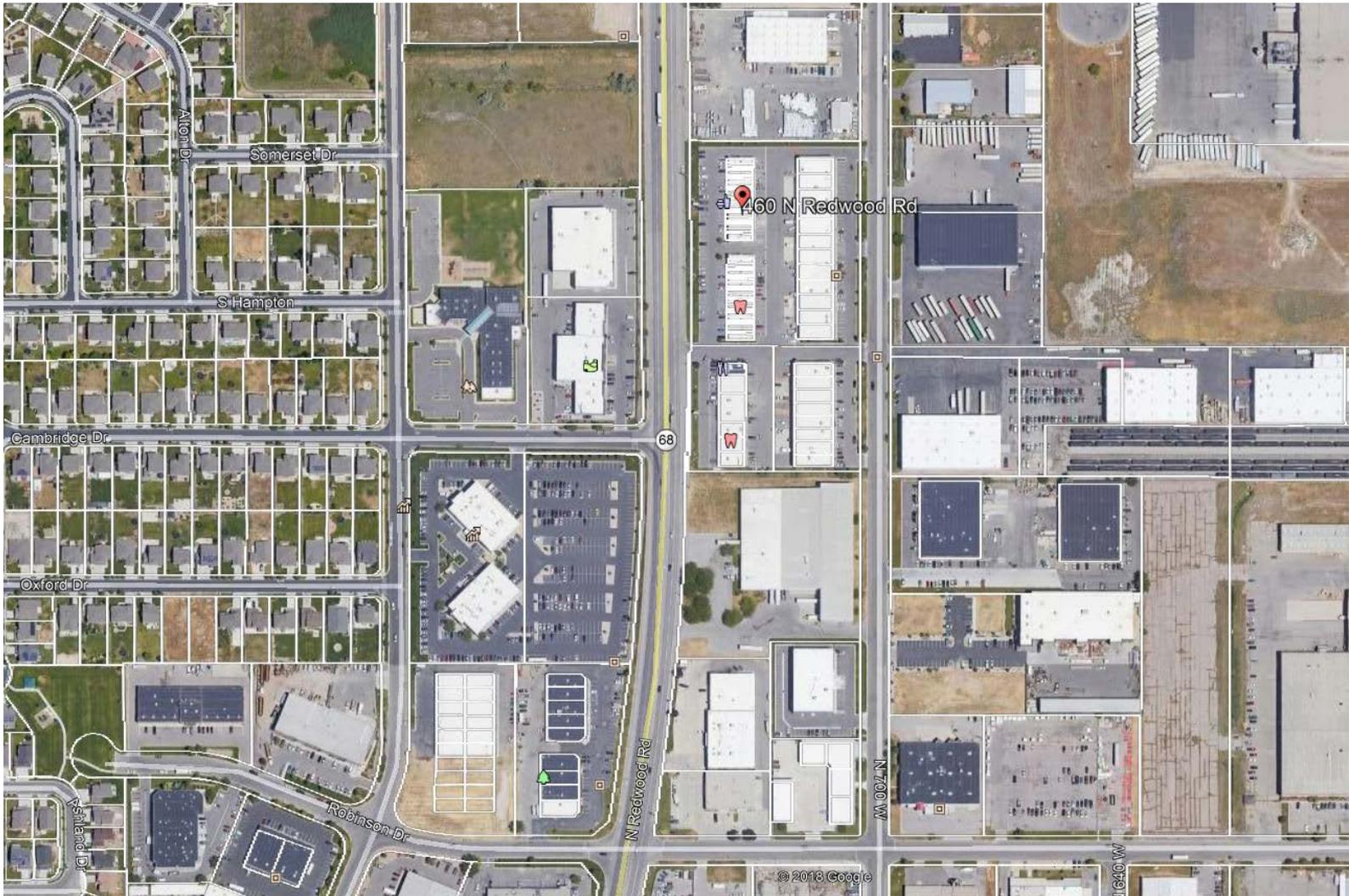
I move that the City Council approve the plat amendment for Sahara Redwood Condominium Subdivision at 460 North Redwood Road with no conditions.

### Attachments

- 1) Aerial Map
- 2) Amended Plat

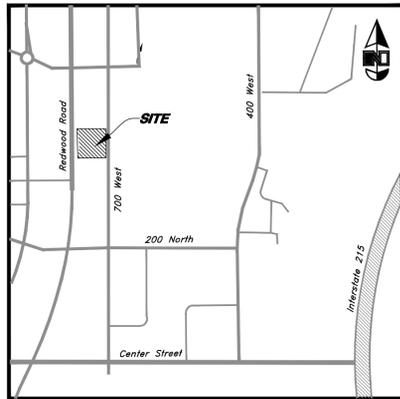


# Sahara Condo Plat Amendment Aerial



# Sahara Redwood Condominiums 3rd Amended

### Amending Units 118 - 119, in Building B, Sahara Redwood Condominiums, Amended Part of Lot 5 of the Salt Lake Industrial Plat "A" Located in the Northwest Quarter of Section 2, Township 1 North, Range 1 West, Salt Lake Base and Meridian, U.S. Survey, North Salt Lake City, Davis County, Utah March 2020



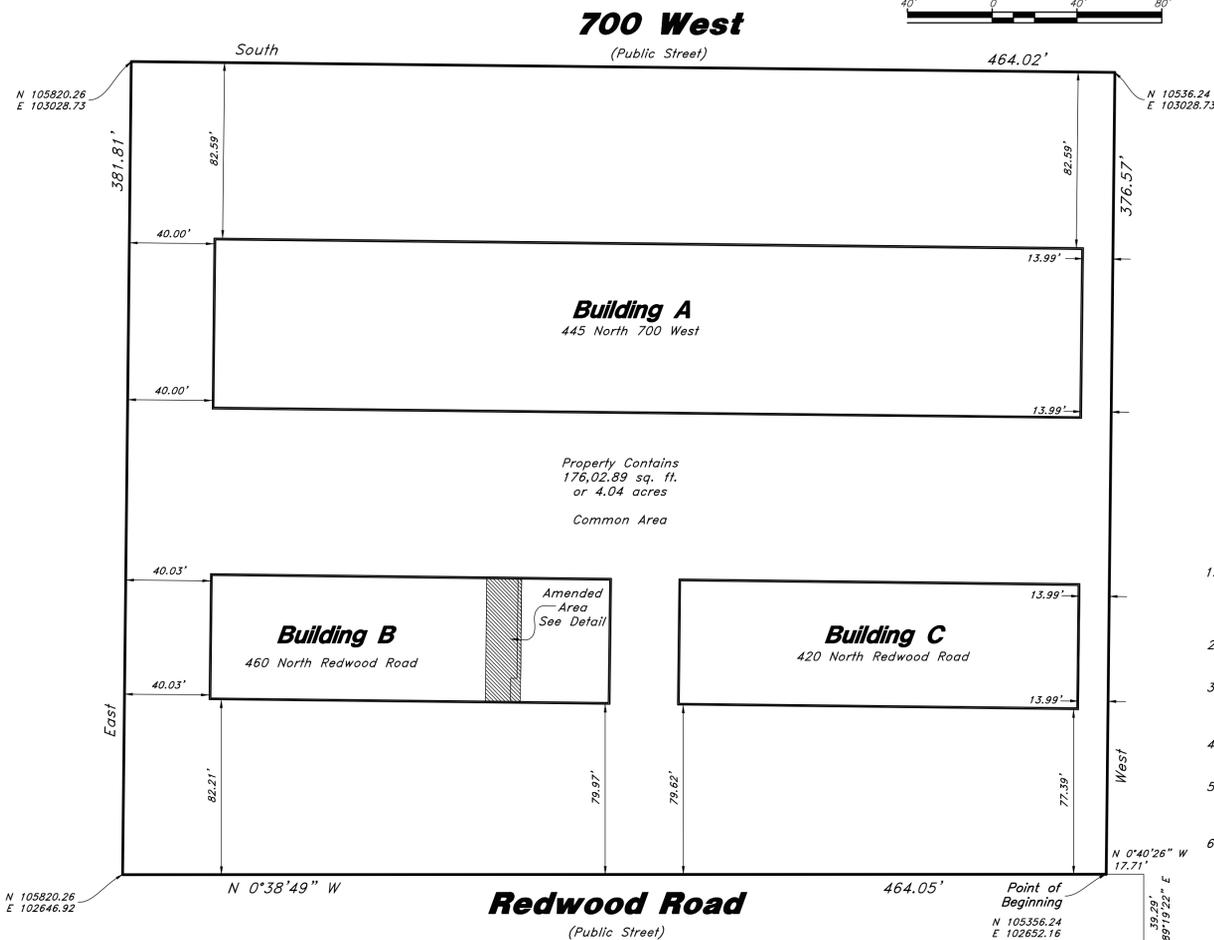
Vicinity Map  
Not to Scale

#### Narrative

This Amended Condominium was requested by GIZA Development to amend 2 Units.  
This Amended Condominium retraces the underlying Sahara Redwood Condominium Amended.  
The Basis of Bearing for this survey was established between found brass cap monuments for the Southwest Corner and the West Quarter Corner of Section 2, Township 1 North, Range 1 West, Salt Lake Base and meridian as shown on this survey plat.



Scale: 1" = 40'



**Building A**  
445 North 700 West

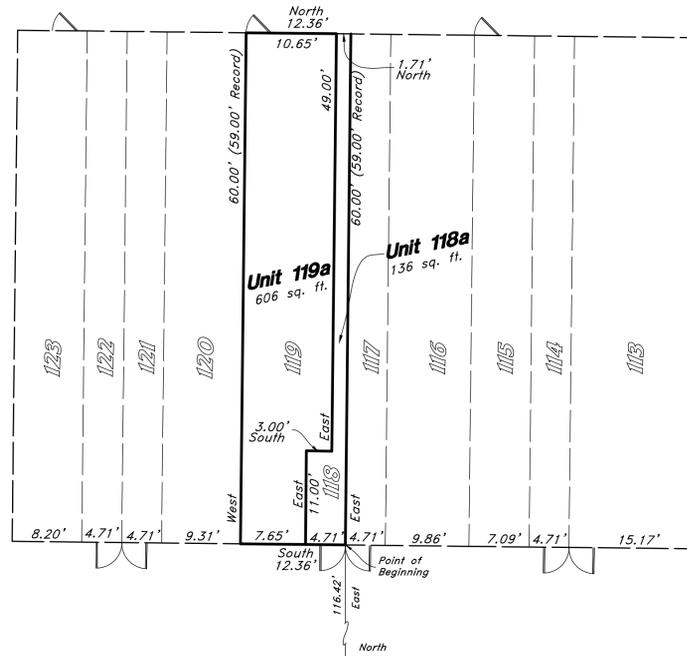
Property Contains  
176,02.89 sq. ft.  
or 4.04 acres  
Common Area

**Building B**  
460 North Redwood Road

**Building C**  
420 North Redwood Road

**Redwood Road**  
(Public Street)

**Owner/Developer**  
Giza Development  
460 North Redwood Road  
UT 84054  
801.809.3958



#### Enlarged Amended Area Detail Building B

460 North Redwood Road  
Scale 1" = 10'  
Amended Area Description

West Quarter Corner Section 2,  
Township 1 North, Range 1 West,  
Salt Lake Base and Meridian  
(N 105338.07  
E 102613.08)

#### General Notes

- The Basis of Bearing for this survey was established between found brass cap monuments of the Southwest Corner and the West Quarter Corner of Section 2, Township 1 North, Range 1 West, Salt Lake Base and meridian as shown on this survey plat.
- All Coordinates shown are based on Davis County Surveyor's Office Datum.
- Approval of this development plat by North Salt Lake City does not constitute any representation as to the adequacy of sub-surface soil condition nor the location or depth of ground water tables.
- The subject property is subject to a shared access agreement recorded in the covenants conditions and restrictions.
- All courses shown in parenthesis are record information taken from deed description or official maps or plats of record. All other courses are the result of actual field measurements.
- No units without front access shall be deemed a legal unit.

#### ACKNOWLEDGMENT

State of \_\_\_\_\_ County of \_\_\_\_\_ } ss  
On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared before me Michael Wright who being by me duly sworn, did prove to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same in their authorized capacity, and that by his signature on the instrument the entity upon behalf of which the person acted, executed this plat with full authority of the owner(s).

I certify under penalty of perjury under the laws of the State of Utah that the foregoing paragraph is true and correct.  
Witness my hand and official seal.

Notary Public Full Name: \_\_\_\_\_  
Commission Number: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

A Notary Public Commissioned in Utah  
(If above information is provided, no stamp required per Utah Code, Title 46, Chapter 1, Section 16)

A Notary Public

#### Amended Area Boundary Description

All of Units 118 and 119, in Building B, contained within the Sahara Redwood Condominiums Amended, as the same is identified in the Record of Survey Map recorded in Davis County, Utah, as Entry No. 2391995, in Book 4613 at Page 864, and in the Declaration of Covenants, Conditions and Restrictions and Bylaws of the Sahara Redwood Condominiums Amended, Recorded in Davis County, Utah on September 12, 2008 as Entry No. 2392192, in Book 4614, at Page 716, of the Official Records, and all amendments thereto.

A part of the Northwest Quarter of Section 2, Township 1 North, Range 1 West, Salt Lake Base and meridian, U.S. Survey, in North Salt Lake City, Davis County, Utah:

Beginning at the Northwest Corner of Unit 117 of said Building B located North 294.87 feet North and 116.42 feet East from the West Quarter Corner of said Section 2; and running thence North 12.36 feet along said Building B to the Southwest Corner of Unit 120; thence East 60.00 feet (59.00 feet record) along the South Line of said Unit 120 to the Southeast Corner thereof; thence South 12.36 feet along the East Line of said Building B to the Northeast Corner said Unit 117; thence West 60.00 feet (59.00 feet record) along the North Line of said Unit 117 to the point of beginning.  
Contains 742 sq. ft.

#### AMENDED UNIT DESCRIPTIONS

**Unit 118a**  
A portion of Unit 118, in Building B, contained within the Sahara Redwood Condominiums Amended, as the same is identified in the Record of Survey Map recorded in Davis County, Utah, as Entry No. 2391995, in Book 4613 at Page 864, and in the Declaration of Covenants, Conditions and Restrictions and Bylaws of the Sahara Redwood Condominiums Amended, Recorded in Davis County, Utah on September 12, 2008 as Entry No. 2392192, in Book 4614, at Page 716, of the Official Records, and all amendments thereto:  
Beginning on the East Line of said Building B at the Northwest Corner of Unit 117; and running thence North 4.71 feet; thence East 11.00 feet; thence South 3.00 feet; thence East 49.00 feet; thence South 1.71 feet; thence 60.00 feet West to the point of beginning.  
Contains 136 sq. ft.

**Unit 119a**  
All of Unit 119 and a portion of Unit 118, in Building B, contained within the Sahara Redwood Condominiums Amended, as the same is identified in the Record of Survey Map recorded in Davis County, Utah, as Entry No. 2391995, in Book 4613 at Page 864, and in the Declaration of Covenants, Conditions and Restrictions and Bylaws of the Sahara Redwood Condominiums Amended, Recorded in Davis County, Utah on September 12, 2008 as Entry No. 2392192, in Book 4614, at Page 716, of the Official Records, and all amendments thereto:  
Beginning on the East Line of said Building B at the Southwest Corner of Unit 120; and running thence East 60.00 feet; thence South 10.65 feet; thence West 49.00 feet; thence North 3.00 feet; thence 11.00 feet West; thence North 7.65 feet to the point of beginning.  
Contains 606 sq. ft.

#### SURVEYOR'S CERTIFICATE

I, Ken B. Hawkes, a Professional Land Surveyor, holding Certificate No. 8707113, as prescribed by the State of Utah, and do hereby certify that by authority of the Owners, I have made an accurate survey of the Units shown on this plat and described herewith.

Signed this 23rd day of March



Professional Land Surveyor

#### OWNER'S DEDICATION

The undersigned Owner(s) of the Sahara Redwood Condominiums, 3rd Amended, Amending Units 118-119, in Building B, Sahara Redwood Condominiums, Amended, hereby executes this Condominium Plat of the project and consents to the recordation hereof and hereby dedicates for perpetual use of the public all parcels of land shown on this plat as intended for public use.

In witness whereof we have hereunto set our hands this \_\_\_\_\_ day \_\_\_\_\_ of A.D. 20\_\_\_\_.

Sahara Redwood LLC      LLPT Field Partners, LLC

By: Michael Wright  
Its: Manager, Sahara Redwood LLC

By: Scott Johnson  
Its: Manager, LLPT Field Partners, LLC

#### ACKNOWLEDGMENT

State of \_\_\_\_\_ County of \_\_\_\_\_ } ss  
On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared before me Scott Johnson who being by me duly sworn, did prove to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same in their authorized capacity, and that by his signature on the instrument the entity upon behalf of which the person acted, executed this plat with full authority of the owner(s).

I certify under penalty of perjury under the laws of the State of Utah that the foregoing paragraph is true and correct.  
Witness my hand and official seal.

Notary Public Full Name: \_\_\_\_\_  
Commission Number: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

A Notary Public Commissioned in Utah  
(If above information is provided, no stamp required per Utah Code, Title 46, Chapter 1, Section 16)

A Notary Public



#### RECOMMENDED FOR APPROVAL

Recommended for approval by the North Salt Lake City Engineer this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

City Engineer

#### RECOMMENDED FOR APPROVAL

Recommended for approval by the North Salt Lake City Attorney this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

City Attorney

#### RECOMMENDED FOR APPROVAL

Recommended for approval by the North Salt Lake City Planning Commission on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Chairman Planning Commission

#### CITY COUNCIL'S APPROVAL

Presented to the City Council of North Salt Lake City, Utah this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at which time this subdivision was approved and accepted.

City Recorder Attest: \_\_\_\_\_  
Mayor: \_\_\_\_\_

#### DAVIS COUNTY RECORDER

ENTRY NO. \_\_\_\_\_ FEE PAID \_\_\_\_\_  
FILED FOR RECORD AND RECORDED THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 20\_\_\_\_ AT \_\_\_\_\_  
IN BOOK \_\_\_\_\_ OF \_\_\_\_\_ AT \_\_\_\_\_

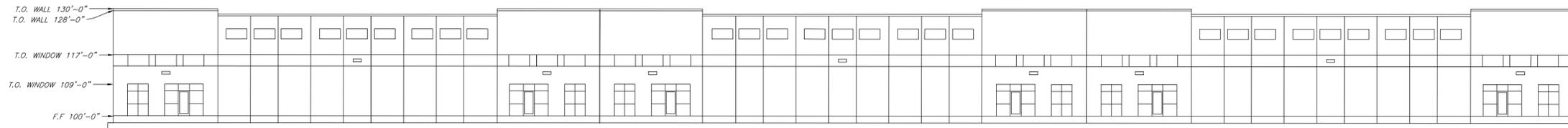
COUNTY RECORDER  
BY: \_\_\_\_\_ DEPUTY

20-027 Sub

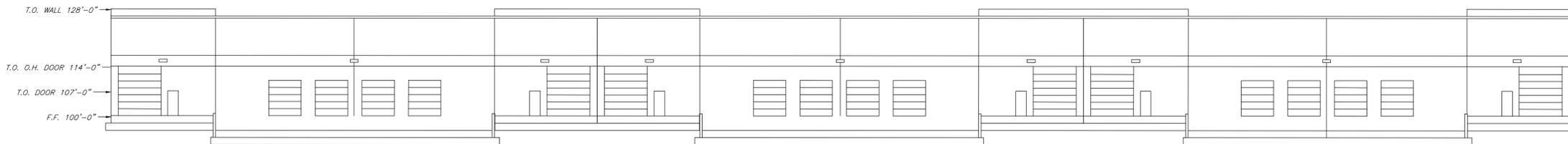
# Sahara Redwood Condominiums 3rd Amended

Amending Units 118 - 119, in Building B, Sahara Redwood Condominiums, Amended  
Part of Lot 5 of the Salt Lake Industrial Plat "A" Located in the Northwest Quarter  
of Section 2, Township 1 North, Range 1 West, Salt Lake Base and Meridian, U.S.  
Survey, North Salt Lake City, Davis County, Utah  
March 2020

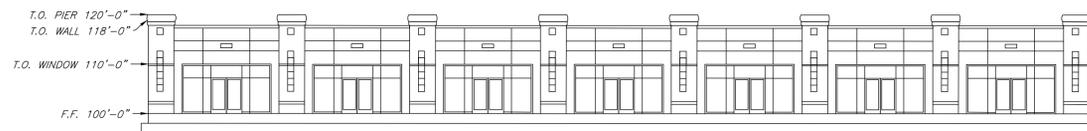
NOT TO SCALE



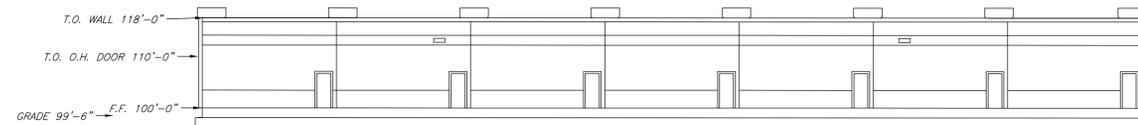
Building A East Elevation



Building A West Elevation



Building B and C Front



Building B and C Rear



SHEET 2 OF 2



DAVIS COUNTY RECORDER  
ENTRY NO. \_\_\_\_\_ FEE PAID \_\_\_\_\_  
FILED FOR RECORD AND RECORDED THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 20\_\_\_\_ AT \_\_\_\_\_  
IN BOOK \_\_\_\_\_ OF \_\_\_\_\_  
\_\_\_\_\_  
COUNTY RECORDER  
BY: \_\_\_\_\_ DEPUTY

**RESOLUTION NO. 2020-11R**

**A RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR  
CITY OF NORTH SALT LAKE FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021**

WHEREAS, the City Manager of North Salt Lake has prepared a tentative budget (the “Tentative Budget”) for the City of North Salt Lake as required by Utah State Law; and

WHEREAS, the Tentative Budget, together with supporting schedules and data, will be available for public inspection in the office of the City Recorder as required by law; and

WHEREAS, the City Council as Governing Body will consider formal adoption of the Tentative Budget in a public hearing to be held June 2, 2020; and

WHEREAS, the City Council finds the Tentative Budget for the City of North Salt Lake for the fiscal year beginning July 1, 2020 and ending June 30, 2021, as set forth in the attached Exhibit A, should be tentatively adopted as required by Section 10-6-111(3) of the Uniform Fiscal Procedures Act for Utah Cities.

NOW, THEREFORE, be it resolved by the Governing Body of the City of North Salt Lake, Utah, as follows:

PART I:

1. The Tentative Budget for the City of North Salt Lake in the amount of \$25,004,500 is hereby tentatively adopted for the fiscal year beginning July 1, 2020 and ending July 30, 2021, as set forth in the attached Exhibit A.
2. The Governing Body directs that a public hearing to consider adoption of the Tentative Budget shall be held June 2, 2020 and that notice thereof shall be published at least seven days prior to the hearing in at least one newspaper of general circulation published in Davis County.

PART II:

This resolution shall take effect immediately. Passed and approved by the City Council of the City of North Salt Lake, this 5th day of May, 2020.

CITY OF NORTH SALT LAKE

By:

\_\_\_\_\_  
LEONARD K. ARAVE

Mayor

Attest:

By:

\_\_\_\_\_  
LINDA D. HORROCKS  
City Recorder

City Council Vote as Recorded:

<u>Name</u>	<u>vote</u>
Lisa Baskin	_____
Natalie Gordon	_____
Brian Horrocks	_____
Ryan Mumford	_____
Stan Porter	_____

	Fund	Total Budget	(Use)/Cont to Fund Balance
10	General Fund	\$ 10,843,600	\$ (46,800)
25	Redevelopment Agency Fund	1,702,500	222,500
27	Housing Fund	124,500	124,500
28	Local Building Authority	160,500	4,200
32	Debt Fund	362,000	(9,000)
40	Capital Fund	100,000	(3,200)
41	Capital Park Fund	573,700	(196,700)
43	Capital Safety Fund	47,400	600
44	Capital Road Fund	1,062,000	252,000
51	Water Fund	4,772,000	(217,100)
52	Secondary Water Fund	434,000	39,400
53	Storm Water Fund	1,468,000	(134,200)
54	Solid Waste Fund	1,204,300	13,800
55	Golf Fund	1,529,900	(276,900)
61	Fleet Fund	620,100	(144,400)
		<u>\$ 25,004,500</u>	<u>\$ (371,300)</u>

# City of North Salt Lake

North Salt Lake, Utah



## PROPOSED FISCAL YEAR 2021 TENTATIVE BUDGET

Presented May 5, 2020

Prepared by:  
City of North Salt Lake  
Finance Department



# CITY OF NORTH SALT LAKE

---

10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Len Arave  
Mayor

Ken Leetham  
City Manager

May 5, 2020

RE: Fiscal Year 2021 Tentative Budget

Honorable Mayor and City Council,

I am happy to submit to you the Fiscal Year 2021 Tentative Budget for your consideration. This year, the City of North Salt Lake, along with all other cities, counties and states across the United States, will be severely impacted by a significant economic downturn. The effect of this economic slump is difficult to predict and you will see in the attached proposal, that the City has significantly constricted its revenue projections and corresponding expenditures in the General Fund.

At the outset of your consideration of the Fiscal Year 2021 Tentative Budget, I would remind you and the public at large that the City of North Salt Lake enters this potentially challenging period with a fiscally healthy and conservative position. The current and past City Councils have used excellent judgment in not only managing the City's resources, but also in adopting and maintaining policies which have allowed the City to have strong cash balances and strong and diversified revenue streams. The City is very well-prepared to weather a financial storm while at the same time continuing to provide excellent service to the public. While we are reducing our overall expenditures, we are not reducing essential services.

This transmittal letter, together with the budget schedules and attached information, constitutes the Fiscal Year 2021 Tentative Budget. As a reminder, the Tentative Budget is adopted by resolution of the Council and becomes the budget document that is available for public inspection and is the subject of a public hearing that is proposed to be held on June 2, 2020. After the public hearing, the City Council is required to adopt its final budget for 2021 no later than June 22, 2020.

## Revenue Projections

*Taxes* – The proposed Tentative Budget projects a 25% reduction in sales tax for FY 2021. This projection has been made by reviewing sales tax data provided by the State of Utah and making detailed assumptions (guesses) about the remainder of the 2020 fiscal year. City staff also looked at month-over-month historical data in order to estimate the lower projections. These reductions have been made in sales tax, Class C road revenue and gasoline taxes.

Property taxes have been projected to increase slightly for two reasons. First, property tax is a more stable revenue source and not subject to discretionary spending like sales and other taxes. Second, the City experienced development growth which added assessed valuation to the City's property tax rolls in 2020.

*Development-Related Revenues* – City staff has carefully reviewed and altered development-related revenue projections. Prior to this current financial challenge, Sherrie Llewelyn, Community Development Director, was keeping excellent data on development and growth projections. She has recently reached out to every developer and builder whose projects are included in the revenue projections to determine what their plans are in FY 2021. The principal feedback received in this process is “cautious optimism”. Developers are completing the projects that are approved and then taking a less aggressive stance on newer projects that are not yet financed. In short, development revenues have been adjusted downward and City staff has been very conservative in the estimation of this type of revenue.

*Other Revenue Reductions* – Other revenue reductions include reduced recreation revenues, court revenues, City events and park reservation revenues for the current fiscal year due to the impacts of not being able to meet as groups and canceling summer recreation program.

### *Expenditure Proposals*

For FY 2021, there have been many adjustments made in order to reduce General Fund expenditures. The spirit of what is proposed is to defer or put off expenditures and projects rather than “cut” things out of the budget. It should also be noted that many of these strategies work very well for a one-year period, but will not be good long-term strategies. With all of the changes being proposed, the FY 2021 Tentative Budget projects a use of \$46,800 in Fund Balance.

*Impacts of changes on City Employees* – In the attached schedules for FY 2021, there are no Cost of Living Adjustments or merit increases for any City employees. It should be noted that the 8% adjustment to wages in the Police Department is still included in the General Fund proposal. This is because the City is trying very hard to stay competitive in a market when most other police departments on the Wasatch Front have increased their compensation rates. The City is attempting to keep up with the market and reduce turnover. In the last eighteen months, the City has lost four Police officers due to compensation issues.

Other changes impacting employees include the elimination of the sick leave buyout program and the removal of the incentive or equalization contribution for employees whose health insurance premiums are significantly less (single/double vs. family premiums). This incentive is currently paid into qualified retirement accounts and so does not come directly out of any employee’s wages. This is a set of benefits that City management is proposing be returned at a future time when the City believes the economic crisis has passed and the benefits can be re-instated.

There are two full-time positions authorized by Council that will remain unfilled for all of FY 2021. They are: City Planner and the Communications position made possible by the elimination of the Management Analyst position. There is also one position in the police department that will be unfilled until January 2021. These positions are needed and will be budgeted in FY 2022 if economic conditions have improved.

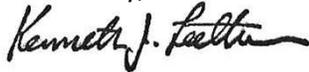
*Fleet Fund Savings* – The FY 2021 Tentative Budget proposes no new vehicles purchases in the upcoming fiscal year and no capital replacement charge back to General Fund departments. This is a doable and reasonable approach for one year, but would not be a good long-term strategy.

*Miscellaneous Expenditure Adjustments* – There are many reductions that are minor, but when taken together have produced a large savings in the General Fund. All Departments have reduced operating

expenditures. Also included in the proposed reductions are savings from not having Liberty Fest activities or a recreation program in FY 2021. In addition, transfers from the General Fund to the Road and Park Capital Funds are not proposed and so those funds will not have as much capability for maintenance and repairs in the FY 2021.

Finally, Resolution Number 2020-011R adopts the Fiscal Year 2021 Tentative Budget and sets a public hearing date of June 2, 2020. Adoption of this resolution is not the final adoption of the City's FY 2021 budget document. The adoption of the final budget must occur prior to June 22, 2020 for the upcoming fiscal year.

Yours truly,

A handwritten signature in black ink, appearing to read "Kenneth J. Leetham". The signature is fluid and cursive, with a long horizontal flourish at the end.

Ken Leetham  
City Manager

# GOVERNMENTAL FUNDS

GENERAL FUND

REDEVELOPMENT AGENCY

HOUSING FUND

LOCAL BUILDING AUTHORITY

DEBT SERVICE FUND

CAPITAL PROJECTS FUND

PARKS CAPITAL PROJECTS FUND

PUBLIC SAFETY CAPITAL PROJECTS FUND

ROAD CAPITAL PROJECTS FUND

**GENERAL FUND  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Projected FY 2020</u>	<u>Recommended FY 2021</u>
<b>Revenues</b>				
Taxes:				
Property	2,885,300	\$ 2,932,000	\$ 2,926,000	\$ 2,933,000
Sales and use	4,482,100	5,019,600	4,440,000	3,765,000
Franchise	1,781,300	1,851,000	1,836,000	1,754,800
Licenses and permits	225,900	228,000	220,000	225,000
Intergovernmental revenues	1,142,200	1,155,000	1,019,000	984,500
Charges for services	775,700	1,147,000	1,093,700	585,200
Fines and forfeitures	387,500	440,000	330,000	380,000
Interest	109,900	80,000	80,000	80,000
Miscellaneous	57,900	40,000	60,600	53,600
<b>Total Revenues</b>	<u>11,847,800</u>	<u>12,892,600</u>	<u>12,005,300</u>	<u>10,761,100</u>
<b>Expenditures</b>				
General government:				
Legislative	219,900	247,700	234,400	233,100
Administrative	931,700	1,102,600	1,069,000	955,000
Buildings	78,000	88,500	112,800	112,800
Judicial	311,100	341,800	335,600	337,900
Total general government	<u>1,540,700</u>	<u>1,780,600</u>	<u>1,751,800</u>	<u>1,638,800</u>
Public safety:				
Police department	3,770,900	4,318,900	4,041,700	4,061,100
Fire department	1,334,700	1,351,000	1,351,000	1,402,600
Total public safety	<u>5,105,600</u>	<u>5,669,900</u>	<u>5,392,700</u>	<u>5,463,700</u>
Public works:				
Streets department	1,472,900	1,666,900	1,684,500	1,284,300
Engineering	197,200	245,800	226,900	193,800
Total public works	<u>1,670,100</u>	<u>1,912,700</u>	<u>1,911,400</u>	<u>1,478,100</u>
Community Development				
Planning and zoning	335,100	422,900	391,000	360,400
Building inspection	192,100	212,000	208,000	214,700
Total community development	<u>527,200</u>	<u>634,900</u>	<u>599,000</u>	<u>575,100</u>
Parks	969,800	1,046,500	1,003,600	951,700
<b>Total Expenditures</b>	<u>\$ 9,813,400</u>	<u>\$ 11,044,600</u>	<u>\$ 10,658,500</u>	<u>\$ 10,107,400</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ 2,034,400</u>	<u>\$ 1,848,000</u>	<u>\$ 1,346,800</u>	<u>\$ 653,700</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in - RDA	22,000	30,000	30,000	75,000
Transfer out-capital fund	(639,000)	(647,500)	(647,500)	-
Transfer out-park fund	-	(100,000)	(100,000)	-
Transfer out-road fund	(1,568,000)	(1,140,500)	(1,056,500)	(783,000)
Contributions	8,000	10,000	7,500	7,500
<b>Total Other Financing Sources (Uses)</b>	<u>(2,177,000)</u>	<u>(1,848,000)</u>	<u>(1,766,500)</u>	<u>(700,500)</u>
<b>Net Change in Fund Balance</b>	<u>\$ (142,600)</u>	<u>\$ -</u>	<u>\$ (419,700)</u>	<u>\$ (46,800)</u>
<b>Fund Balance, Beginning</b>	<u>3,289,700</u>	<u>3,147,100</u>	<u>3,147,100</u>	<u>2,727,400</u>
<b>Fund Balance, Ending</b>	<u>\$ 3,147,100</u>	<u>\$ 3,147,100</u>	<u>\$ 2,727,400</u>	<u>\$ 2,680,600</u>

**REDEVELOPMENT FUND  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Projected FY 2020</u>	<u>Recommended FY 2021</u>
<b>Revenues</b>				
Taxes	\$ 921,800	\$ 1,395,700	\$ 1,582,782	\$ 1,700,000
Interest	1,200	1,000	2,500	2,500
<b>Total Revenues</b>	<u>923,000</u>	<u>1,396,700</u>	<u>1,585,282</u>	<u>1,702,500</u>
<b>Expenditures</b>				
Community *	710,400	1,151,800	1,286,247	1,285,000
<b>Total Expenditures</b>	<u>710,400</u>	<u>1,151,800</u>	<u>1,286,247</u>	<u>1,285,000</u>
<b>Excess (Deficiency) of Revenues     Over (Under) Expenditures</b>	<u>212,600</u>	<u>244,900</u>	<u>299,035</u>	<u>417,500</u>
<b>Other Financing Sources (Uses)</b>				
Transfer out	(72,000)	(90,300)	(137,670)	(195,000)
<b>Total Other Financing Sources (Uses)</b>	<u>(72,000)</u>	<u>(90,300)</u>	<u>(137,670)</u>	<u>(195,000)</u>
<b>Net Change in Fund Balance</b>	<u>\$ 140,600</u>	<u>\$ 154,600</u>	<u>\$ 161,365</u>	<u>\$ 222,500</u>
<b>Fund Balance, Beginning</b>	<u>(31,600)</u>	<u>109,000</u>	<u>109,000</u>	<u>270,365</u>
<b>Fund Balance, Ending</b>	<u>\$ 109,000</u>	<u>\$ 263,600</u>	<u>\$ 270,365</u>	<u>\$ 492,865</u>

\*Includes developer reimbursements

**HOUSING FUND**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Projected FY 2020</u>	<u>Recommended FY 2021</u>
<b>Revenues</b>				
Intergovernmental- grants	\$ 47,900	\$ 87,500	\$ 87,500	\$ -
Interest	2,600	1,000	4,200	4,500
<b>Total Revenues</b>	<u>50,500</u>	<u>88,500</u>	<u>91,700</u>	<u>4,500</u>
<b>Expenditures</b>				
Community development	44,400	147,500	137,500	-
<b>Total Expenditures</b>	<u>44,400</u>	<u>147,500</u>	<u>137,500</u>	<u>-</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>6,100</u>	<u>(59,000)</u>	<u>(45,800)</u>	<u>4,500</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in	50,000	60,300	107,670	120,000
<b>Total Other Financing Sources (Uses)</b>	<u>50,000</u>	<u>60,300</u>	<u>107,670</u>	<u>120,000</u>
<b>Net Change in Fund Balance</b>	<u>\$ 56,100</u>	<u>\$ 1,300</u>	<u>\$ 61,870</u>	<u>\$ 124,500</u>
<b>Fund Balance, Beginning</b>	<u>30,000</u>	<u>86,100</u>	<u>86,100</u>	<u>147,970</u>
<b>Fund Balance, Ending</b>	<u>\$ 86,100</u>	<u>\$ 87,400</u>	<u>\$ 147,970</u>	<u>\$ 272,470</u>

**LOCAL BUILDING AUTHORITY  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Projected FY 2020</u>	<u>Recommended FY 2021</u>
<b>Revenues</b>				
Rent	\$ 55,600	\$ 60,000	\$ 65,000	\$ 60,000
Interest	-	200	500	500
<b>Total Revenues</b>	<u>55,600</u>	<u>60,200</u>	<u>65,500</u>	<u>60,500</u>
<b>Expenditures</b>				
Property rental	26,200	30,500	37,300	36,300
Debt service:				
Principal	92,000	94,000	94,000	96,000
Interest	27,800	26,300	26,300	24,000
<b>Total Expenditures</b>	<u>\$ 146,000</u>	<u>\$ 150,800</u>	<u>\$ 157,600</u>	<u>\$ 156,300</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ (90,400)</u>	<u>\$ (90,600)</u>	<u>\$ (92,100)</u>	<u>\$ (95,800)</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in	82,000	75,000	90,000	100,000
<b>Total Other Financing Sources (Uses)</b>	<u>82,000</u>	<u>75,000</u>	<u>90,000</u>	<u>100,000</u>
<b>Net Change in Fund Balance</b>	<u>\$ (8,400)</u>	<u>\$ (15,600)</u>	<u>\$ (2,100)</u>	<u>\$ 4,200</u>
<b>Fund Balance, Beginning</b>	<u>35,000</u>	<u>26,600</u>	<u>26,600</u>	<u>24,500</u>
<b>Fund Balance, Ending</b>	<u>\$ 26,600</u>	<u>\$ 11,000</u>	<u>\$ 24,500</u>	<u>\$ 28,700</u>

**DEBT SERVICE  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Projected FY 2020</u>	<u>Recommended FY 2021</u>
<b>Revenues</b>				
Sales taxes - RAP	\$ 454,600	\$ 450,000	\$ 395,000	\$ 345,000
Intergovernmental	45,900	45,000	22,000	-
Interest	13,600	7,200	8,000	8,000
<b>Total Revenues</b>	<u>514,100</u>	<u>502,200</u>	<u>425,000</u>	<u>353,000</u>
<b>Expenditures</b>				
Principal	185,000	190,000	189,000	217,000
Interest	142,000	134,100	134,100	45,000
<b>Total Expenditures</b>	<u>\$ 327,000</u>	<u>\$ 324,100</u>	<u>\$ 323,100</u>	<u>\$ 262,000</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ 187,100</u>	<u>\$ 178,100</u>	<u>\$ 101,900</u>	<u>\$ 91,000</u>
<b>Other Financing Sources (Uses)</b>				
Transfer out-	<u>(257,000)</u>	<u>(175,000)</u>	<u>(190,000)</u>	<u>(100,000)</u>
<b>Total Other Financing Sources (Uses)</b>	<u>(257,000)</u>	<u>(175,000)</u>	<u>(190,000)</u>	<u>(100,000)</u>
<b>Net Change in Fund Balance</b>	<u>\$ (69,900)</u>	<u>\$ 3,100</u>	<u>\$ (88,100)</u>	<u>\$ (9,000)</u>
<b>Fund Balance, Beginning</b>	<u>329,300</u>	<u>259,400</u>	<u>259,400</u>	<u>171,300</u>
<b>Fund Balance, Ending</b>	<u>\$ 259,400</u>	<u>\$ 262,500</u>	<u>\$ 171,300</u>	<u>\$ 162,300</u>

**CAPITAL PROJECT FUND  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Projected FY 2020</u>	<u>Recommended FY 2021</u>
<b>Revenues</b>				
Intergovernmental - grant	\$ 24,000	\$ -	\$ 15,000	\$ -
Interest	48,800	25,000	50,000	50,000
<b>Total Revenues</b>	<u>72,800</u>	<u>25,000</u>	<u>65,000</u>	<u>50,000</u>
<b>Expenditures</b>				
General government - projects	742,700	682,400	315,000	100,000
<b>Total Expenditures</b>	<u>\$ 742,700</u>	<u>\$ 682,400</u>	<u>\$ 315,000</u>	<u>\$ 100,000</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ (669,900)</u>	<u>\$ (657,400)</u>	<u>\$ (250,000)</u>	<u>\$ (50,000)</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in-	684,000	672,500	804,500	46,800
<b>Total Other Financing Sources (Uses)</b>	<u>684,000</u>	<u>672,500</u>	<u>804,500</u>	<u>46,800</u>
<b>Net Change in Fund Balance</b>	<u>\$ 14,100</u>	<u>\$ 15,100</u>	<u>\$ 554,500</u>	<u>\$ (3,200)</u>
<b>Fund Balance, Beginning</b>	<u>3,088,800</u>	<u>3,102,900</u>	<u>3,102,900</u>	<u>3,657,400</u>
<b>Fund Balance, Ending</b>	<u>\$ 3,102,900</u>	<u>\$ 3,118,000</u>	<u>\$ 3,657,400</u>	<u>\$ 3,654,200</u>

**PARK CAPITAL FUND  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Projected FY 2020</u>	<u>Recommended FY 2021</u>
<b>Revenues</b>				
Impact fees	\$ 128,000	\$ 475,000	\$ 515,000	\$ 261,000
Interest	13,900	6,000	17,000	16,000
<b>Total Revenues</b>	<u>141,900</u>	<u>481,000</u>	<u>532,000</u>	<u>277,000</u>
<b>Expenditures</b>				
Parks, recreation, and	141,900	516,700	43,000	473,700
<b>Total Expenditures</b>	<u>\$ 141,900</u>	<u>\$ 516,700</u>	<u>\$ 43,000</u>	<u>\$ 473,700</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ -</u>	<u>\$ (35,700)</u>	<u>\$ 489,000</u>	<u>\$ (196,700)</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in	175,000	200,000	200,000	100,000
Transfer out	-	-	-	(100,000)
<b>Total Other Financing Sources (Uses)</b>	<u>175,000</u>	<u>200,000</u>	<u>200,000</u>	<u>-</u>
<b>Net Change in Fund Balance</b>	<u>\$ 175,000</u>	<u>\$ 164,300</u>	<u>\$ 689,000</u>	<u>\$ (196,700)</u>
<b>Fund Balance, Beginning</b>	<u>224,200</u>	<u>399,200</u>	<u>399,200</u>	<u>1,088,200</u>
<b>Fund Balance, Ending</b>	<u>\$ 399,200</u>	<u>\$ 563,500</u>	<u>\$ 1,088,200</u>	<u>\$ 891,500</u>

**PARK CAPITAL FUND  
CAPITAL PROJECT SCHEDULE  
REVENUE AND EXPENDITURES**

<b>Fiscal Year</b>		<b>Other Unrestricted</b>	<b>Restricted Cash - Impact Fee</b>	<b>Total</b>	
2019-2020	BEGINNING CASH	\$ 168,600	\$ 318,600	\$ 487,200	
	REVENUES				
	IMPACT FEE REVENUE	\$ -	\$ 475,000	\$ 475,000	
	INTEREST REVENUE	8,000	9,000	17,000	
	TRANSFER IN GENERAL FUND	100,000	-	100,000	
	TRANSFER IN RAP TAX DEBT SERVICE FUND	100,000	-	100,000	
		<u>208,000</u>	<u>484,000</u>	<u>692,000</u>	
	ANNUAL REPAIR AND REPLACE TBD	\$ 25,000	\$ -	\$ 25,000	
	REPLACE PLAYGROUND EQUIP @ PAL	5,000	-	5,000	
	FOXBORO WETLANDS PARK	-	13,000	13,000	
		<u>30,000</u>	<u>13,000</u>	<u>43,000</u>	
	ENDING CASH	\$ 346,600	\$ 789,600	\$ 1,136,200	
2020-2021	BEGINNING CASH	\$ 346,600	\$ 789,600	1,136,200	
	REVENUES				
	IMPACT FEE REVENUE	-	261,000	261,000	
	INTEREST REVENUE	7,000	9,000	16,000	
	TRANSFER IN RAP TAX DEBT SERVICE FUND	100,000	-	100,000	
		<u>107,000</u>	<u>270,000</u>	<u>377,000</u>	
	PROJECT				
	ANNUAL REPAIR AND REPLACE TBD	\$ 304,300	\$ -	\$ 304,300	
	REPLACE PLAYGROUND EQUIP @ PAL	55,000	-	55,000	
	TRAILS DEVELOPMENT	-	33,700	33,700	
	FOXBORO WETLANDS PARK	-	80,800	80,800	
	TRANSFER OUT LOCAL BUILDING AUTHORITY	-	100,000	100,000	
	<u>359,300</u>	<u>114,500</u>	<u>573,800</u>		
ENDING CASH	\$ 94,300	\$ 945,100	\$ 939,400		
2021-2022	BEGINNING CASH	\$ 94,300	\$ 945,100	\$ 939,400	
	REVENUES				
	IMPACT FEE REVENUE	-	117,000	117,000	
	TRANSFER IN GENERAL FUND-IF RAP TAX IS EXTENDED	330,000	-	330,000	
		<u>330,000</u>	<u>117,000</u>	<u>117,000</u>	
	PROJECT				
	FOXBORO WETLANDS (PHASE 3)	330,000	170,000	500,000	
		<u>330,000</u>	<u>170,000</u>	<u>500,000</u>	
	ENDING CASH	\$ 94,300	\$ 892,100	\$ 556,400	
	2022-2023	BEGINNING CASH	\$ 94,300	\$ 892,100	\$ 556,400
		REVENUES			
		IMPACT FEE REVENUE	-	117,000	-
TRANSFER IN GENERAL FUND-IF RAP TAX IS EXTENDED		330,000	-	330,000	
		<u>330,000</u>	<u>117,000</u>	<u>117,000</u>	
PROJECT					
FOXBORO WETLANDS (PHASE 3)		330,000	170,000	500,000	
		<u>330,000</u>	<u>170,000</u>	<u>500,000</u>	
ENDING CASH		\$ 94,300	\$ 839,100	\$ 173,400	

**PUBLIC SAFETY FUND  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Projected FY 2020</u>	<u>Recommended FY 2021</u>
<b>Revenues</b>				
Impact fees	\$ 28,800	\$ 84,000	\$ 157,000	\$ 46,800
Interest	600	600	600	600
<b>Total Revenues</b>	<u>29,400</u>	<u>84,600</u>	<u>157,600</u>	<u>47,400</u>
<b>Other Financing Sources (Uses)</b>				
Transfer out-	<u>(45,000)</u>	<u>(25,000)</u>	<u>(157,000)</u>	<u>(46,800)</u>
<b>Total Other Financing Sources (Uses)</b>	<u>(45,000)</u>	<u>(25,000)</u>	<u>(157,000)</u>	<u>(46,800)</u>
<b>Net Change in Fund Balance</b>	<u>\$ (15,600)</u>	<u>\$ 59,600</u>	<u>\$ 600</u>	<u>\$ 600</u>
<b>Fund Balance, Beginning</b>	<u>67,600</u>	<u>52,000</u>	<u>52,000</u>	<u>52,600</u>
<b>Fund Balance, Ending</b>	<u>\$ 52,000</u>	<u>\$ 111,600</u>	<u>\$ 52,600</u>	<u>\$ 53,200</u>

**ROAD CAPITAL FUND  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Projected FY 2020</u>	<u>Recommended FY 2021</u>
<b>Revenues</b>				
Impact fees	\$ 196,600	\$ 352,000	\$ 575,000	\$ 217,000
Intergovernmental- grants	282,600	884,600	620,500	-
Interest	50,300	33,000	52,000	62,000
Miscellaneous	6,300	-	-	-
<b>Total Revenues</b>	<u>535,800</u>	<u>1,269,600</u>	<u>1,247,500</u>	<u>279,000</u>
<b>Expenditures</b>				
Highways and streets - projects	1,513,600	3,754,400	3,011,800	810,000
<b>Total Expenditures</b>	<u>\$ 1,513,600</u>	<u>\$ 3,754,400</u>	<u>\$ 3,011,800</u>	<u>\$ 810,000</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ (977,800)</u>	<u>\$ (2,484,800)</u>	<u>\$ (1,764,300)</u>	<u>\$ (531,000)</u>
<b>Other Financing Sources (Uses)</b>				
Transfer-in restricted tax revenue	1,301,500	940,000	856,500	783,000
Transfer-in unrestricted general fund	200,000	200,000	200,000	-
<b>Total Other Financing Sources (Uses)</b>	<u>1,501,500</u>	<u>1,140,000</u>	<u>1,056,500</u>	<u>783,000</u>
<b>Net Change in Fund Balance</b>	<u>\$ 523,700</u>	<u>\$ (1,344,800)</u>	<u>\$ (707,800)</u>	<u>\$ 252,000</u>
<b>Fund Balance, Beginning</b>	<u>1,871,400</u>	<u>2,088,000</u>	<u>2,088,000</u>	<u>1,380,200</u>
<b>Fund Balance, Ending</b>	<u>\$ 2,088,000</u>	<u>\$ 743,200</u>	<u>\$ 1,380,200</u>	<u>\$ 1,632,200</u>

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING	TRANS TAX	CROAD TAX	RESTRICTED	ONE TIME	TOTAL
		CASH ALLOCATION	REVENUE	REVENUE	CASH- IMPACT FEE	GRANTS	
FY 2020	BEGINNING CASH	\$ 422,850	\$ 381,630	\$ 66,480	\$ 1,873,500	\$ -	\$ 2,744,460
	REVENUES						
	IMPACT FEE REVENUE	\$ -	\$ -	\$ -	\$ 575,000	\$ -	\$ 575,000
	TRANSPORTATION TAX	-	380,000	410,000	-	-	790,000
	TRANSFER UNRESTRICTED FUNDS FROM GENERAL FUND	200,000	-	-	-	-	200,000
	GRANTS & CONTRIBUTIONS	-	-	-	-	620,475	620,475
	TOTAL REVENUE	200,000	380,000	410,000	575,000	620,475	2,185,475
	PROJECTS						
	ANNUAL SEAL COAT C ROAD	-	425,530	-	-	-	425,530
	130 EAST-CENTER TO ORCHARD DR	-	-	43,960	14,660	-	58,600
	UPPR QUEUE CUTTER SIGNAL @ CTR	-	-	-	8,500	-	8,500
	725 EAST REPAIR @LDS CHURCH PR	-	15,000	-	-	-	15,000
	REDWOOD ROAD BETTERMENT	-	-	132,420	-	-	132,420
	NSL CITY CENTER 25 EAST REIMB	-	-	-	231,000	-	231,000
	ORCHARD DR/E-RIDGE DR R-ABOUT	405,000	140,000	-	-	-	545,000
	MAIN STREET RECONSTRUCTION	-	112,000	-	-	-	112,000
	EAGLERIDGE DR RD-ABOUT-PRKVIEW	-	-	225,000	-	-	225,000
	OVERLAY - CENTER STREET	14,200	-	-	-	-	14,200
	BUS SHELTERS	16,400	-	-	-	64,400	80,800
	REDWOOD RD TRAIL(HAMPTON APTS)	34,250	-	-	-	98,750	133,000
	1100 NO RR CROSS WIDEN (60-80)	-	-	-	240,000	-	240,000
	ORCHARD DR SIDEWALK (CTR-83 S)	-	-	-	60,150	192,750	252,900
	ORCHARD DR SIDEWALK 89 S-183 S	-	33,300	-	-	-	33,300
	JORDAN RIVER TRAIL EXP PH 2	127,000	-	-	-	205,000	332,000
	TREE PLANTING CTR ST PH 1	-	-	-	75,000	-	75,000
	EDGEWOOD/LANDSLIDE TRAIL	26,000	-	-	-	14,000	40,000
	REDWOOD RD SIDEWALK	-	-	-	12,000	45,575	57,575
	TOTAL EXPENDITURES	622,850	725,830	401,380	641,310	620,475	3,011,825
	ENDING CASH	-	\$ 35,800	\$ 75,100	\$ 1,807,190	\$ -	\$ 1,918,110

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING	TRANS TAX	CROAD TAX	RESTRICTED	ONE TIME	TOTAL
		CASH ALLOCATION	REVENUE	REVENUE	CASH- IMPACT FEE	GRANTS	
FY 2021	BEGINNING CASH	\$ -	\$ 35,800	\$ 75,100	\$ 1,807,200	\$ -	\$ 1,918,100
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	217,000	-	217,000
	TRANSPORTATION TAX	-	323,000	460,000	-	-	783,000
	TRANSFER UNRESTRICTED FUNDS FROM GENERAL FUND	-	-	-	-	-	-
	TOTAL REVENUE	-	323,000	460,000	217,000	-	1,000,000
	PROJECTS						
	ANNUAL SEAL COAT C ROAD	-	200,000	-	-	-	200,000
	FOXBORO DR RECON-ELEM SCHOOL- FOX HOLLOW RND-ABOUT	-	-	285,000	-	-	285,000
	EAGLERIDGE DR RECON-VISTA VIEW TO E-WOOD LOOP S	-	158,800	166,200	-	-	325,000
	TOTAL EXPENDITURES	-	358,800	451,200	-	-	810,000
	ENDING CASH	\$ -	\$ -	\$ 83,900	\$ 2,024,200	\$ -	\$ 2,108,100

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING	TRANS TAX	CROAD TAX	RESTRICTED	ONE TIME	TOTAL
		CASH ALLOCATION	REVENUE	REVENUE	CASH- IMPACT FEE	GRANTS	
FY 2022	BEGINNING CASH	\$ -	\$ -	\$ 83,900	\$ 2,024,200	\$ -	\$ 2,108,100
	REVENUES						
	IMPACT FEE REVENUE	\$ -	\$ -	\$ -	\$ 352,000	\$ -	352,000
	TRANSPORTATION TAX	-	400,000	510,000	-	-	910,000
	TRANSFER UNRESTRICTED FUNDS FROM GENERAL FUND	744,300	-	-	-	-	744,300
	TOTAL REVENUE	744,300	400,000	510,000	352,000	-	2,006,300
	PROJECTS						
	ANNUAL SEAL COAT C ROAD	-	200,000	-	-	-	200,000
	2ND WTR & STR RECON-E-WD LOOP S, ROCKWD, TANGLEWD S	-	80,000	533,200	-	-	613,200
	190 EAST RECON	-	-	20,000	-	-	20,000
	250 N, 300 N STREET RECON	110,000	-	-	-	-	110,000
	75 E, 125 E & 175 E MILL & OVERLAY	40,000	120,000	-	-	-	160,000
	LACEY WAY RECON-MARIALANA TO NANCY	319,300	-	30,700	-	-	350,000
	150 NORTH RECON.	145,000	-	-	-	-	145,000
	CONSTITUTUION WAY RECON-MARIALANA TO FREEDOM	130,000	-	-	-	-	130,000
	TOTAL EXPENDITURES	744,300	400,000	583,900	-	-	1,728,200
	ENDING CASH	\$ -	\$ -	\$ 10,000	\$ 2,376,200	\$ -	\$ 2,386,200

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING	TRANS TAX REVENUE	CROAD TAX REVENUE	RESTRICTED	ONE TIME GRANTS	TOTAL
		CASH ALLOCATION			CASH- IMPACT FEE		
FY 2023	BEGINNING CASH	\$ -	\$ -	\$ 10,000	\$ 2,376,200	\$ -	\$ 2,386,200
	REVENUES						
	IMPACT FEE REVENUE	\$ -	\$ -	\$ -	\$ 250,000	\$ -	250,000
	TRANSPORTATION TAX	-	410,000	520,000	-	-	930,000
	TRANSFER UNRESTRICTED FUNDS FROM GENERAL FUND	765,000	-	-	-	-	765,000
	TOTAL REVENUE	765,000	410,000	520,000	250,000	-	1,945,000
	PROJECTS						
	ANNUAL SEAL COAT C ROAD	-	-	400,000	-	-	400,000
	EAGLERIDGE DR. MILL & OVERLAY-EDGEWD TO VISTA VW	750,000	-	-	-	-	750,000
	475 N & CLOVERDALE MILL & OVERLAY	-	-	75,000	-	-	75,000
	EAGLEWOOD LOOP NORTH RECON	-	265,000	45,000	-	-	310,000
	CYNTHIA WAY MILL & OVERLAY	15,000	145,000	-	-	-	160,000
	TOTAL EXPENDITURES	765,000	410,000	520,000	-	-	1,695,000
	ENDING CASH	\$ -	\$ -	\$ 10,000	\$ 2,626,200	\$ -	\$ 2,636,200
FY 2024	BEGINNING CASH	\$ -	\$ -	\$ 10,000	\$ 2,626,200	\$ -	\$ 2,636,200
	REVENUES						
	IMPACT FEE REVENUE	\$ -	\$ -	\$ -	\$ 250,000	\$ -	250,000
	TRANSPORTATION TAX	-	420,000	530,000	-	-	950,000
	TRANSFER UNRESTRICTED FUNDS FROM GENERAL FUND	431,500	-	-	-	-	431,500
	TOTAL REVENUE	431,500	420,000	530,000	250,000	-	1,631,500
	PROJECTS						
	ANNUAL SEAL COAT C ROAD	-	-	400,000	-	-	400,000
	EAGLEWOOD DR RECON - ORCHARD TO EAGLERIDGE	431,500	358,500	-	-	-	790,000
	NO FRONTAGE ROAD RECON - WILSON TO COBBLE CREEK	-	61,500	10,000	-	-	71,500
	ELK HOLLOW (EAGLEWD LOOP TO COVE CIR. & ROSEWD	-	-	120,000	-	-	120,000
	TOTAL EXPENDITURES	431,500	420,000	530,000	-	-	1,381,500
	ENDING CASH	\$ -	\$ -	\$ 10,000	\$ 2,876,200	\$ -	\$ 2,886,200

# PROPRIETARY FUNDS

WATER FUND

SECONDARY WATER FUND

STORM WATER FUND

SOLID WASTE FUND

GOLF FUND

FLEET FUND

**WATER FUND**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual</u> <u>FY 2019</u>	<u>Budget</u> <u>FY 2020</u>	<u>Projected</u> <u>FY 2020</u>	<u>Recommended</u> <u>FY 2021</u>
<b>Operating Revenues</b>				
Charges for services:				
Metered water sales	\$ 3,962,500	\$ 4,181,400	\$ 4,075,000	\$ 4,075,000
Connection fees	37,100	35,000	60,000	60,000
Miscellaneous	1,600	5,000	4,000	4,000
<b>Total Operating Revenues</b>	<u>4,001,200</u>	<u>4,221,400</u>	<u>4,139,000</u>	<u>4,139,000</u>
<b>Operating Expenses</b>				
Salaries and benefits	945,700	1,061,000	1,063,500	1,140,800
Office expense and supplies	105,900	118,800	99,600	106,300
Equipment - supplies and maintenance	78,600	86,300	90,500	84,800
Buildings and grounds - supplies and maintenance	67,100	57,500	54,500	57,500
Special department supplies	330,800	305,000	303,000	432,000
Power purchases	370,600	450,000	400,000	430,000
Water purchases	590,800	665,000	706,000	673,800
Professional services	120,200	123,000	123,000	126,000
Miscellaneous	26,900	28,000	27,000	28,000
<b>Total Operating Expenses</b>	<u>2,636,600</u>	<u>2,894,600</u>	<u>2,867,100</u>	<u>3,079,200</u>
<b>Operating Income (Loss)</b>	<u>1,364,600</u>	<u>1,326,800</u>	<u>1,271,900</u>	<u>1,059,800</u>
<b>Non-operating</b>				
Capital-infrastructure & equipment	(339,200)	(2,898,400)	(2,898,400)	(1,610,000)
Debt service payments	(706,400)	(714,000)	(1,114,000)	(299,900)
Build America bond interest subsidy	49,700	46,600	46,600	44,000
Interest income	146,500	40,000	151,000	102,000
Impact fee revenues	227,200	604,000	950,000	487,000
<b>Total Non-operating</b>	<u>(622,200)</u>	<u>(2,921,800)</u>	<u>(2,864,800)</u>	<u>(1,276,900)</u>
<b>Fund Balance - use of(-) cont to +</b>	742,400	(1,595,000)	(1,592,900)	(217,100)

FISCAL YEAR	WATER CAPITAL PROJECTS	GROWTH %	EXISTING %	ESTIMATED COST	GROWTH	EXISTING
FY 2020	MISC REHAB CUL WATER RESEVOIR		100%	\$ 37,671	\$ -	\$ 37,671
	EQUALIZATION 350 E AND MORTON		100%	205,065	-	205,065
	MISC INTERIOR PIPING RESEVOIRS	40%	60%	78,748	31,499	47,249
	5200 PUMP BLS DG #1 RETROFIT		100%	80,000	-	80,000
	PRV VAULT & VALVE REPLACEMENT		100%	100,000	-	100,000
	PRV VAULT & VALVE REPLACE 2020		100%	150,000	-	150,000
	TANK REPAIRS 2020		100%	150,000	-	150,000
	CNTR ST WATERLINE UPPERCROSS	100%		200,000	200,000	-
	WOODBRIAR - CONV TO 2ND		100%	7,621	-	7,621
	E-WOOD COVE SECONDARY PHASE 2		100%	449,275	-	449,275
	5480 TANK CONVERT TO SECONDARY	50%	50%	50,000	25,000	25,000
	TRANS LINE - TANGLEWOOD - 5480		100%	110,000	-	110,000
	EAGLEWOOD PUMP ST MORTON BY		100%	985,000	-	985,000
	150 NO, EXISTING 4" MAIN-FRWAY	50%	50%	185,000	92,500	92,500
	MACHINERY & CAPITAL EQUIPMENT		100%	110,000	-	110,000
				<u>\$ 2,898,379</u>	<u>\$ 348,999</u>	<u>\$ 2,549,380</u>
FY 2021	250 N, 300 N WATER LINE REPLACEMENT		100%	\$ 450,000	\$ -	\$ 450,000
	2ND WATER - E-WOOD LOOP S, ROCKWOOD & TANGLEWOOD S	100%		500,000	500,000	-
	CENTENNIAL WAY WATER LINE REPLACEMENT		100%	460,000	-	460,000
	PRV VAULT REPLACEMENT		100%	150,000	-	150,000
	MACHINERY & CAPITAL EQUIPMENT		100%	50,000	-	50,000
				<u>\$ 1,610,000</u>	<u>\$ 500,000</u>	<u>\$ 1,110,000</u>
FY 2022	75 E, 125 E & 175 E WATER LINE REPLACEMENT		100%	\$ 440,000	\$ -	\$ 440,000
	LACEY WAY WATER LINE REPLACEMENT - VALLEY VIEW TO GARY		100%	875,000	-	875,000
	150 NORTH WATER LINE REPLACEMENT		100%	165,000	-	165,000
	PRV VAULT REPLACEMENT		100%	150,000	-	150,000
	MACHINERY & CAPITAL EQUIPMENT		100%	50,000	-	50,000
				<u>\$ 1,680,000</u>	<u>\$ -</u>	<u>\$ 1,680,000</u>
FY 2023	475 N & CLOVERDALE WATER LINE REPLACEMENT		100%	\$ 360,000	\$ -	\$ 360,000
	2ND WATER - E-WOOD LOOP NORTH	100%		550,000	550,000	-
	NORTH PARK VILLAGE CONDOS WATER LINE REPLACEMENT		100%	475,000	-	475,000
	MISCELLANEOUS TANK REPAIRS		100%	150,000	-	150,000
	PRV VAULT REPLACEMENT		100%	150,000	-	150,000
	MACHINERY & CAPITAL EQUIPMENT		100%	50,000	-	50,000
				<u>\$ 1,735,000</u>	<u>\$ 550,000</u>	<u>\$ 1,185,000</u>
FY 2024	NORTH FRONTAGE ROAD WATER LINE REPLACEMENT		100%	\$ 325,000	\$ -	\$ 325,000
	2ND WATER - ELK HOLLOW (EAGLERIDGE TO COVE CIR) & ROSEWOOD	100%		475,000	475,000	-
	MAIN ST. WATER LINE REPLACEMENT - US89 TO CENTER	50%	50%	275,000	137,500	137,500
	US89 WATER LINE REPLACEMENT - 71 NORTH TO ODELL	50%	50%	315,000	157,500	157,500
	PRV VAULT & VALVE REPLACEMENT		100%	150,000	-	150,000
	MACHINERY & CAPITAL EQUIPMENT		100%	50,000	-	50,000
				<u>\$ 1,590,000</u>	<u>\$ 770,000</u>	<u>\$ 820,000</u>
FY 2025	850 N & MADSEN LN (500 E)		100%	\$ 365,000	\$ -	\$ 365,000
	2ND WATER - WOODCREST/TANGLEWOOD	100%		335,000	335,000	-
	200 N WATER LINE (AC PIPE REPLACEMENT)		100%	615,000	-	615,000
	PRV VAULT & VALVE REPLACEMENT		100%	150,000	-	150,000
	MACHINERY & CAPITAL EQUIPMENT		100%	50,000	-	50,000
				<u>\$ 1,515,000</u>	<u>\$ 335,000</u>	<u>\$ 1,180,000</u>

**SECONDARY WATER FUND  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2019</b>	<b>Budget FY 2020</b>	<b>Projected FY 2020</b>	<b>Recommended FY 2021</b>
<b>Operating Revenues</b>				
Charges for services:				
Metered water sales	\$ 390,300	\$ 448,000	\$ 410,000	\$ 410,000
<b>Total Operating Revenues</b>	<b>390,300</b>	<b>448,000</b>	<b>410,000</b>	<b>410,000</b>
<b>Operating Expenses</b>				
Salaries and benefits	112,400	180,000	175,000	114,100
Office expense and supplies	13,200	15,600	16,000	16,100
Equipment - supplies & maintenance	30,200	30,000	30,000	75,000
Water purchases	138,900	145,000	157,500	172,000
Professional services	8,800	4,000	4,200	4,300
Miscellaneous	9,700	14,400	8,700	13,100
<b>Total Operating Expenses</b>	<b>313,200</b>	<b>389,000</b>	<b>391,400</b>	<b>394,600</b>
<b>Operating Income (Loss)</b>	<b>77,100</b>	<b>59,000</b>	<b>18,600</b>	<b>15,400</b>
<b>Nonoperating Income (Expense)</b>				
Interest income	21,900	9,000	22,000	22,000
Impact fee revenues	6,500	6,000	3,000	2,000
<b>Total Nonoperating</b>	<b>28,400</b>	<b>15,000</b>	<b>25,000</b>	<b>24,000</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>105,500</b>	<b>74,000</b>	<b>43,600</b>	<b>39,400</b>

**STORM WATER FUND  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual</b>	<b>Budget</b>	<b>Projected</b>	<b>Recommended</b>
	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
<b>Operating Revenues</b>				
Charges for services:				
User Fees	\$ 764,500	\$ 760,000	\$ 765,000	\$ 768,000
<b>Total Operating Revenues</b>	<b>764,500</b>	<b>760,000</b>	<b>765,000</b>	<b>768,000</b>
<b>Operating Expenses</b>				
Salaries and benefits	250,700	315,500	307,500	320,900
Office expense and supplies	21,700	31,100	25,100	28,800
Equipment - supplies and maintenance	145,800	171,600	171,600	202,700
Professional services	27,800	31,000	26,000	26,500
Miscellaneous	2,700	5,000	2,500	2,500
<b>Total Operating Expenses</b>	<b>448,700</b>	<b>554,200</b>	<b>532,700</b>	<b>581,400</b>
<b>Operating Income (Loss)</b>	<b>315,800</b>	<b>205,800</b>	<b>232,300</b>	<b>186,600</b>
<b>Nonoperating Income (Expense)</b>				
Capital-infrastructure & equipment	(226,023)	(1,048,000)	(1,048,000)	(690,000)
Developer reimbursement	-	-	(100,000)	(150,000)
Debt service payments	(103,200)	(122,200)	(47,200)	(46,600)
Build America bond interest subsidy	7,700	7,500	7,500	7,500
Interest income	35,400	14,000	37,000	414,300
Impact fee revenues	139,900	248,000	300,000	144,000
<b>Total Non-operating</b>	<b>(146,223)</b>	<b>(900,700)</b>	<b>(850,700)</b>	<b>(320,800)</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>169,577</b>	<b>(694,900)</b>	<b>(618,400)</b>	<b>(134,200)</b>

FISCAL YEAR	STORM WATER CAPITAL PROJECTS	GROWTH %	EXISTING %	GROWTH	EXISTING	ESTIMATED COST
FY 2020	28 NO VALLEY VIEW DR DETENTION	100%		\$ 100,000	\$ -	\$ 100,000
	NATHAN CLARK BASIN TO COVENTRY		100%	-	700,000	700,000
	PIPE ALONG UPPR- UNION TO MAIN		100%	-	100,000	100,000
	DEER HOLLOW PARK-UPPER BASIN		100%	-	88,000	88,000
	EAGLEWOOD VILL DET BASIN IMPRO		100%	-	60,000	60,000
				<u>\$ 100,000</u>	<u>\$ 948,000</u>	<u>\$ 1,048,000</u>
FY 2021	DAVID / RAYGENE CANYON IMPROVEMENTS		100%	\$ -	\$ 350,000	\$ 350,000
	986 EAST FAIRWAY PIPE REPLACEMENT		100%	-	90,000	90,000
	NEW WASH BAY AT PUBLIC WORKS BUILDING		100%	-	250,000	250,000
				<u>\$ -</u>	<u>\$ 690,000</u>	<u>\$ 690,000</u>
FY 2022	PIPE HADDAD DITCH BETWEEN REDWOOD AND CUTLER		100%	\$ -	\$ 160,000	\$ 160,000
	CONSTITUTION WAY CANYON IMPROVEMENTS - PH 1		100%	-	400,000	400,000
				<u>\$ -</u>	<u>\$ 560,000</u>	<u>\$ 560,000</u>
FY 2023	CONSTITUTION WAY CANYON IMPROVEMENTS - PH 2		100%	\$ -	\$ 400,000	\$ 400,000
FY 2024	CONSTITUTION WAY CANYON IMPROVEMENTS - PHASE 1		100%	\$ -	\$ 400,000	\$ 400,000
	CENTER STREET BOX CULVER - 650 WEST TO 700 WEST	100%		450,000	-	450,000
				<u>\$ 450,000</u>	<u>\$ 400,000</u>	<u>\$ 850,000</u>

**SOLID WASTE FUND  
REVENUE AND EXPENDITURES  
ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2019</u>	<u>Budget FY 2020</u>	<u>Projected FY 2020</u>	<u>Recommended FY 2021</u>
<b>Operating Revenues</b>				
Charges for services:				
User fees	\$ 1,047,500	\$ 1,188,000	\$ 1,160,000	\$ 1,194,800
<b>Total Operating Revenues</b>	<u>1,047,500</u>	<u>1,188,000</u>	<u>1,160,000</u>	<u>1,194,800</u>
<b>Operating Expenses</b>				
Salaries and benefits	78,600	115,500	100,900	104,500
Office expense and supplies	20,800	23,500	16,700	17,600
Equipment - supplies and maintenance	44,900	55,000	55,000	65,000
Special department supplies	25,100	32,000	26,000	26,000
Professional services	2,400	5,000	5,000	5,000
Contracted services	804,000	955,100	944,000	972,400
<b>Total Operating Expenses</b>	<u>975,800</u>	<u>1,186,100</u>	<u>1,147,600</u>	<u>1,190,500</u>
<b>Operating Income (Loss)</b>	<u>71,700</u>	<u>1,900</u>	<u>12,400</u>	<u>4,300</u>
<b>Nonoperating Income (Expense)</b>				
Interest income	7,100	4,000	9,500	9,500
<b>Total Nonoperating</b>	<u>7,100</u>	<u>4,000</u>	<u>9,500</u>	<u>9,500</u>
Fund Balance - use of(-) cont to +	78,800	5,900	21,900	13,800

**GOLF FUND**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual</b>	<b>Budget</b>	<b>Projected</b>	<b>Recommended</b>
	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
<b>Operating Revenues</b>				
Charges for services:				
Admissions and lesson fees	\$ 572,300	\$ 580,000	\$ 410,000	\$ 634,100
Equipment and facility rents	381,300	432,000	321,000	411,900
Concession and merchandise sales	158,800	213,000	131,000	207,000
<b>Total Operating Revenues</b>	<b>1,112,400</b>	<b>1,225,000</b>	<b>862,000</b>	<b>1,253,000</b>
<b>Operating Expenses</b>				
Salaries and benefits	781,700	809,200	791,400	900,900
Office expense and supplies	10,100	9,400	8,200	10,100
Equipment - supplies and maintenance	136,400	129,500	125,500	131,500
Buildings and grounds - supplies and maintenance	40,400	34,500	34,100	37,100
Power purchases	35,000	36,000	37,000	38,000
Water purchases	106,200	105,500	106,200	109,300
Professional services	34,900	39,000	39,000	39,000
Merchandise	102,100	95,000	118,400	124,000
Miscellaneous	36,700	40,000	35,000	69,500
<b>Total Operating Expenses</b>	<b>1,283,500</b>	<b>1,298,100</b>	<b>1,294,800</b>	<b>1,459,400</b>
<b>Operating Income (Loss)</b>	<b>(171,100)</b>	<b>(73,100)</b>	<b>(432,800)</b>	<b>(206,400)</b>
<b>Nonoperating Income (Expense)</b>				
Capital-Infrastructure & Equipment	(96,900)	-	(19,000)	-
Debt Service Payments	(78,600)	(80,500)	(80,500)	(53,000)
Interest expense	(12,200)	(19,200)	(19,200)	(17,500)
<b>Total Non-operating</b>	<b>(187,700)</b>	<b>(99,700)</b>	<b>(118,700)</b>	<b>(70,500)</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>(358,800)</b>	<b>(172,800)</b>	<b>(551,500)</b>	<b>(276,900)</b>

**FLEET FUND**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual</b>	<b>Budget</b>	<b>Projected</b>	<b>Recommended</b>
	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
<b>Operating Revenues</b>				
Charges for services:	\$ 365,500	\$ 381,600	\$ 378,700	\$ 467,700
Capital replacement charge	526,500	588,600	588,000	-
Intergovernmental- grants	-	-	127,000	-
<b>Total Operating Revenues</b>	<u>892,000</u>	<u>970,200</u>	<u>1,093,700</u>	<u>467,700</u>
<b>Operating Expenses</b>				
Salaries and benefits	187,900	177,600	185,000	218,400
Equipment - supplies and maintenance	191,900	204,000	202,000	258,000
<b>Total Operating Expenses</b>	<u>379,800</u>	<u>381,600</u>	<u>387,000</u>	<u>476,400</u>
<b>Operating Income (Loss)</b>	<u>512,200</u>	<u>588,600</u>	<u>706,700</u>	<u>(8,700)</u>
<b>Nonoperating Income (Expense)</b>				
Interest income	8,300	5,000	8,000	8,000
Gain (loss) from sale of capital assets	79,300	12,000	40,000	-
Interest expense	(12,400)	(11,500)	(11,500)	(7,700)
Debt Service Payments	(129,300)	(133,000)	(133,000)	(136,000)
Capital-Infrastructure & Equipment	(545,400)	(250,100)	(377,100)	-
<b>Total Nonoperating Income (Expense)</b>	<u>(599,500)</u>	<u>(377,600)</u>	<u>(473,600)</u>	<u>(135,700)</u>
<b>Fund Balance - use of(-) cont to +</b>	<u>(87,300)</u>	<u>211,000</u>	<u>233,100</u>	<u>(144,400)</u>

1  
2 CITY OF NORTH SALT LAKE  
3 CITY COUNCIL MEETING-REGULAR SESSION  
4 APRIL 21, 2020

5 **DRAFT**  
6

7 This meeting was held electronically via Zoom. The host site was located at 10 East Center  
8 Street in North Salt Lake.  
9

10 Mayor Arave called the meeting to order at 6:18 p.m.  
11

12 PRESENT: Mayor Len Arave  
13 Council Member Lisa Watts Baskin  
14 Council Member Natalie Gordon  
15 Council Member Brian Horrocks  
16 Council Member Ryan Mumford  
17 Council Member Stan Porter  
18

19 STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen,  
20 Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; David  
21 Church, City Attorney; Brent Moyes, Golf Course Director; Sherrie Llewelyn, Community  
22 Development Director; Linda Horrocks, City Recorder; Andrea Bradford, Minutes Secretary.  
23

24 OTHERS PRESENT: Andrew Bollschweiler, AE Urbia; Justin Kimball, Kimwell Corp.; Dee  
25 Lalliss, Tammy Clayton, residents; Tyler Abegglen, NS.  
26

27 1. CITIZEN COMMENT  
28

29 There were no citizen comments.  
30

31 2. PARKS TRAILS ARTS AND RECREATION ADVISORY BOARD APPOINTMENT  
32

33 Mayor Arave reported that he would like to appoint Tammy Clayton to the Board. He said  
34 Tammy had lived in the City for a long time and had expressed an interest in becoming more  
35 involved in the community.  
36

37 **Council Member Gordon moved to approve Tammy Clayton as a member of the Parks  
38 Trails Arts and Recreation Advisory Board. Council Member Mumford seconded the  
39 motion. The motion was approved by Council Members Baskin, Gordon, Horrocks,  
40 Mumford and Porter via the Zoom meeting chat.**  
41

42 Council Member Mumford said he was excited to work with Tammy Clayton and felt she was a  
43 great addition to the Board.

44 3. CONSIDERATION OF ORDINANCE 2020-12: AN ORDINANCE VACATING LOTS  
45 1A & 1B OF THE NORTH REDWOOD INDUSTRIAL PARK SUBDIVISION, PLAT  
46 A AMENDED, LOCATED AT APPROXIMATELY 1100 WEST CENTER STREET,  
47 KIMWELL CORP. AND UDOT, APPLICANTS  
48

49 Sherrie Llewelyn reported that within the Kimball property there was Lot 1A and 1B of the  
50 subdivision, which existed prior to Legacy Highway being constructed. She explained that the  
51 owners of the property, UDOT and Kimwell Corporation, had requested a lot line adjustment and  
52 plat for the purpose of combining the lots with adjacent property to sell to the Gardner Batt  
53 Company for a distribution center. Mrs. Llewelyn showed a plat map containing Lots 1A and 1B  
54 and said the remaining portion of the subdivision would be maintained for UDOT right-of-way  
55 easements. The Planning Commission held a public hearing on April 14<sup>th</sup> and reviewed and  
56 recommended approval of this request.  
57

58 **Council Member Baskin moved that the City Council approve Ordinance 2020-12 vacating**  
59 **lots 1A & 1B of the North Redwood Industrial Park Subdivision, Plat A, Amended, with**  
60 **the following findings:**  
61

- 62 1) **There was good cause for the vacation or amendment; and**  
63 2) **No public street or municipal utility easement had been vacated or amended.**  
64

65 **Council Member Porter seconded the motion. The motion was approved by Council**  
66 **Members Baskin, Gordon, Horrocks, Mumford and Porter via the Zoom meeting chat.**  
67

68 4. CONSIDERATION OF A SITE PLAN APPROVAL FOR DICKSON COMPANY  
69 PHASE 2, OFFICE WAREHOUSE BUILDING AT 920 WEST CENTER STREET,  
70 SCOTT THORSEN, CIR ENGINEERING, APPLICANT  
71

72 Sherrie Llewelyn reported that the property was located at 920 West Center Street and explained  
73 that last year Dickson Company built a building for the State IT system. She said a plat  
74 amendment and site plan for the northern lot were approved last year. The proposed project  
75 would combine the two southern lots for the construction of a 48,000 square foot building  
76 containing 10,430 square feet of office and 38,537 square feet of warehouse space. The Planning  
77 Commission reviewed and recommended approval on April 14<sup>th</sup>.  
78

79 The building would be set back from the sidewalk approximately 90 feet with a parking area in  
80 the front that was set back 20 feet from the sidewalk. The front parking area would consist of 54  
81 parking spaces with an additional 22 spaces at the rear of the building. The applicant was  
82 proposing 76 parking spaces, which would meet the parking requirement of 42 stalls required for  
83 the office, 34 stalls for the warehouse and 4 ADA stalls.  
84

85 Sherrie Llewelyn showed the landscaping plan to those present and said there would be 25,394  
86 square feet or 18.2 % landscaping which exceeded the minimum requirement of 10%. She then

87 showed the architectural elevations and said the proposed building met the minimum  
88 requirements for parapets and roof variations as well as the horizontal and vertical articulation  
89 standards. The building would be concrete tilt up panels, similar to the building to the north, and  
90 met the architectural standards. She stated that verification of compliance with the required  
91 sheltering roof over the main entrances would need to be shown on the building permit plans.

92

93 **Council Member Horrocks moved that the City Council approve the site plan for Dickson**  
94 **Companies phase 2 at 920 West Center Street with the following conditions:**

95

- 96 **1) Completion and recordation of the lot line adjustment; and**
- 97 **2) Sheltering elements, such as an awning or other roof structure shall be added to the**  
98 **building as required by the design standards.**

99

100 Council Member Baskin asked about the long line shown on the site plan. Sherrie Llewelyn  
101 replied that this line depicted a concrete waterway for the collection of water runoff which would  
102 then be transferred to the storm drain.

103

104 **Council Member Baskin seconded the motion. The motion was approved by Council**  
105 **Members Baskin, Gordon, Horrocks, Mumford and Porter via the Zoom meeting chat.**

106

107 **5. CONSIDERATION OF RESOLUTION 2020-07R: A RESOLUTION ADOPTING**  
108 **STANDARDS AND SPECIFICATION MANUALS FOR PUBLIC**  
109 **INFRASTRUCTURE INCLUDING STREETS, STORM WATER AND PARKS**

110

111 David Frandsen reported on the proposed standards and specifications and explained that only a  
112 legislative body could enact standards, which would result in yearly review by the Council. He  
113 said manuals were developed through a collaborative effort from the Public Works, Engineering  
114 and Community Development departments to guide developers, engineers and contractors in the  
115 development, repair and replacement of the City's critical infrastructure. These manuals were  
116 prepared as a tool to make the steps and requirements clear to everyone who provided work for  
117 the City with a careful effort to include pictures, diagrams and charts that made it easy to  
118 understand and locate the information.

119

120 Mr. Frandsen then showed a breakaway drawing of a sprinkler system for the Parks Department  
121 so a contractor would know exactly what was needed. He said there was also detailed testing  
122 procedures and showed an example of a newer requirement for a hydrant concrete pad which  
123 more aesthetically pleasing and had a breakaway top.

124

125 David Frandsen spoke on other changes and additions including new PRV vaults, bonnets,  
126 hydrant pads, and uniform sized mains, and the new tree ordinance. He then said the new  
127 SCADA system they had implemented would help to provide better records and system  
128 problems. He said all of the roadway lighting standards were also updated and included a

129 reduction in the spacing to 300 feet. Mr. Frandsen said overall these manuals would provide  
130 more clarity for those working in the City.

131  
132 Mayor Arave asked if the dark sky requirements had been included. David Frandsen replied that  
133 those requirements were included. He then said updates to the manuals would occur at least  
134 yearly and as needed.

135  
136 Council Member Porter asked about the sprinkler system and if contractors would be limited to  
137 using a certain brand of product, such as Rain Bird. David Frandsen responded that requiring a  
138 certain brand was potentially a good thing to ensure things were uniform. He said some generic  
139 items could be used where specified.

140  
141 Council Member Horrocks commented on the road standards and spoke on main arterial roads in  
142 known slide areas or where there was increased truck traffic and asked if the standards could be  
143 increased in those areas. Paul Ottoson commented on the street cross section and said they  
144 included 4” of asphalt, 8” of road base, and then 12” of subbase. He said sometimes the subbase  
145 was waived but the City could always require additional subbase in some areas.

146  
147 Mayor Arave asked about the composition of 1100 North. Paul Ottoson replied that 1100 North  
148 had 4” of asphalt, 8” of road base and 12” of subbase. He said a chip seal would be completed on  
149 1100 North this year.

150  
151 Ken Leetham asked about roads like 1100 North and Eagleridge Drive and if the City should  
152 require a longer lasting standard. Paul Ottoson said that 1100 North was a federally funded  
153 project that was designed by a UDOT approved firm. He said the problem may be an asphalt  
154 issue as the road was designed based on traffic counts and loads.

155  
156 Mayor Arave commented that UDOT was requiring the City to spend \$50 million on 1100 North  
157 to bring it up to UDOT standards. He asked what the difference would be. Paul Ottoson replied  
158 that he thought the cross section would be the same. He said UDOT may require a different  
159 quality asphalt and road base but was unsure why there would be a \$50 million dollar difference.

160  
161 Ken Leetham suggested staff review the arterial roadways with heavy traffic to determine if  
162 increased standards were required.

163  
164 Council Member Mumford thanked staff for their hard work on preparing the standards and  
165 specification manuals.

166  
167 **Council Member Mumford moved that the City Council adopt Resolution No. 2020-07R: a**  
168 **resolution of the governing body of North Salt Lake adopting standards and specification**  
169 **manuals for public infrastructure including streets, water, storm water and parks. Council**  
170 **Member Porter seconded the motion. The motion was approved by Council Members**  
171 **Baskin, Gordon, Horrocks, Mumford and Porter via the Zoom meeting chat.**

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6. DISCUSSION OF PROPOSED BUDGET FOR FY2021

Mayor Arave thanked Janice Larsen and Ken Leetham for their time and effort spent on the updated budget proposal.

Ken Leetham reported that the proposed budget was a good strategy for the rest of this fiscal year and next year but would not be appropriate long term as it sacrificed some employee benefits, vehicle purchases, and levels of service. He said staff reviewed the remainder of this fiscal year and reduced revenues significantly including cancelling the summer recreation program. The City has seen an increase in growth with a property tax bump for the remainder of the year and an increase in development revenue mostly related to the development of the Kimball property. Mr. Leetham said there were some unfilled staff positions including a planner and a police officer and the constriction of general operating expenditures, which would help to reduce costs. He said there would not be a transfer out of the General Fund for roads this year.

Mayor Arave spoke about a meeting with Lieutenant Governor Cox who felt like things might improve soon. He asked when the City would need to make the final decision on the proposed budget. Ken Leetham replied that the summer recreation program was already cancelled as preparations would need to be made now for this summer.

Council Member Mumford asked about the City's Liberty Fest fireworks display and events. Ken Leetham replied that this was a decision the City Council needed to make.

Council Member Horrocks commented that during the 2009 recession City Hall was constructed for a great price. He said that while he preferred to be conservative that there may be an opportunity to do road projects at a significantly reduced cost, due to the current cost of oil. He suggested that the City may want to use the emergency fund or obtain loans to pay for road projects.

Mayor Arave said there was a dramatic drop in gas sales and potentially sales tax, which may result in the cancellation of construction projects, and may be an opportunity for the City to complete road or other projects. Ken Leetham said if contractor pricing fell that it may be prudent to look at completing projects. He said that while the focus was on deferring things, if costs were favorable that there were many road projects to be completed.

Ken Leetham then spoke on the proposed fiscal year budget with a 25% reduction in sales tax from this year's budgeted number, reduced development, road and transportation reduction by 25%, and declining recreation and park reservation revenues. He spoke on the fleet fund and said that the charges to the departments in the General Fund for those vehicles would not occur. The two staff positions would be put on hold, the management analyst position would be eliminated on June 30th, and the communications position would also be put on hold. Mr. Leetham said this budget also did not include any steps or COLAs, which should be revisited if things started to

215 look optimistic. He then said that generally the City purchased a portion of sick leave at the end  
216 of the year for employees and proposed that this program and the program that paid an amount to  
217 employees who did not use the City's health insurance be put on hold for a savings of \$187,600.

218  
219 Ken Leetham said operating expenditures were reviewed for each department with a reduction of  
220 approximately \$200,000. Employee appreciation was cut in half, which included the summer and  
221 Christmas parties, gift cards, etc. Liberty Fest, the 5K and the recreation programs were not  
222 funded in this proposal. He said the 8% adjustment to wages in the police department was still  
223 included in the proposal to help the City remain competitive and retain existing employees.

224  
225 The City Council thanked staff for the time spent on the revised budget and the thought that went  
226 into decisions to cut costs.

227  
228 Ken Leetham said the tentative budget would need to be approved on May 5<sup>th</sup> to allow for public  
229 review before the final budget was adopted in June. He said more information on sales tax may  
230 become available before June.

231  
232 Council Member Mumford asked about the transfers out of the road unrestricted cash. Janice  
233 Larsen replied that in the original budget the plan was to transfer out \$133,000 in unrestricted  
234 cash but that was the difference in revenues and expenditures as originally estimated. She said  
235 there was now no plan for additional revenue. Ms. Larsen said the other piece was to keep part of  
236 the C Road money in the General Fund to cover street striping, snow plowing, and signage with  
237 the remaining balance to be transferred to Capital Projects for the Road Fund.

238  
239 Council Member Baskin commented that personnel was a big cost and said that potentially there  
240 should be a hiring freeze for six months. She also said cancelling Liberty Fest should be  
241 contingent on COVID-19 precautions.

242  
243 Mayor Arave said mass gatherings were a big concern and the Liberty Fest car show and  
244 fireworks had people visiting from out of town, etc. He said there may not be a need to cancel  
245 the event but the City would have to wait and see.

246  
247 Ken Leetham said the City was effectively in a hiring freeze with the exception of the Golf  
248 General Manager position.

249  
250 Council Member Mumford spoke on the golf course projections including a proposed revenue  
251 increase of 50%. Janice Larsen replied that the projected revenue for this year was low but the  
252 projections for next year starting July 1, 2020 was with the assumption that the course would be  
253 up and running, increased rates, and implementation of corporate memberships.

254  
255 Ken Leetham said there was pressure from the Golf Committee to resume the use of golf carts.  
256 He said on May 1<sup>st</sup> there will be a potential lifting of restrictions in Davis County so the City

257 could potentially allow cart use again at that time. He said the clubhouse would remain closed to  
258 meet the COVID-19 restrictions.

259

260 Mayor Arave said salons, gyms, restaurants were also set to re-open on May 1<sup>st</sup> with some  
261 potential restrictions.

262

263 7. APPROVE CITY COUNCIL MINUTES OF APRIL 7, 2020

264

265 The City Council minutes of April 7, 2020 were reviewed and approved. **Council Member**  
266 **Horrocks moved to approve the minutes of April 7, 2020. Council Member Porter seconded**  
267 **the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks,**  
268 **Mumford and Porter.**

269

270 8. ACTION ITEMS

271

272 The action items list was reviewed. Completed items were removed from the list.

273

274 9. COUNCIL REPORTS

275

276 Council Member Baskin reported on the spurge growth along the Wild Rose Trail and said she  
277 had sent an email containing photos. She said it could be removed by a group and was hopeful  
278 this could be a City project since the April 24<sup>th</sup> service projects had been cancelled.

279

280 Council Member Baskin asked about COVID-19 testing and if the City wanted to ensure testing  
281 was in place before decisions were made such as opening the golf course, etc. Mayor Arave said  
282 testing numbers had gone down but were up last week. He said Lieutenant Governor Cox was  
283 optimistic on the State's ability to do testing with results available in one to two days.

284

285 Council Member Horrocks commented that he had a conference call with the developers of the  
286 North Point project and was impressed with the proposal. He said apartments had been  
287 eliminated from the development and the overall project looked good. He had some concerns  
288 with the development annexing into the City but remaining in Salt Lake County particularly in  
289 relation to mosquito abatement. Mayor Arave replied that the development could potentially be  
290 annexed into the abatement district and the fire district.

291

292 Council Member Horrocks asked when the Saturday garbage pickup would start. He also asked  
293 if this service could be offered twice a month in lieu of only allowing green waste at the City's  
294 spring clean-up weekend. Ken Leetham replied it would start the second Saturday in May.

295

296 Mayor Arave said the spring clean-up is still a good idea and that the gathering limitation would  
297 increase from 10 to 20 people after May 1st. He said residents would have to unload the green  
298 waste themselves at the Public Works building. Ken Leetham felt the Public Works crews could  
299 handle green waste and still adhere to COVID-19 requirements.

300

301 Mayor Arave commented that Wasatch Integrated Waste reopened the Layton landfill to the  
302 public and asked if a dumpster could be setup for residents to use. Ken Leetham said the issue  
303 with a dumpster was that it ended up overflowing.

304

305 Council Member Horrocks said the Bountiful golf course was currently using golf carts. He  
306 commented that the golf committee met this week but did not notify him, He stated that the City  
307 had received a lot of good resumes for the Golf Course General Manager position and they  
308 would begin interviewing soon.

309

310 Council Member Gordon reported that the Youth Council advisors were looking for ways to  
311 honor the outgoing Youth City Council (YCC) members and recruit new members. She said the  
312 YCC would be interested in the Purge the Spurge event. She commented that they were also  
313 looking at ways to stay connected and find ways to serve the community from home.

314

315 Mayor Arave asked about participation in the virtual scavenger hunt. Council Member Horrocks  
316 said thousands of people participated and it was extremely successful.

317

318 Council Member Mumford reported that he had been contacted by residents about trees pushing  
319 up the sidewalk. He asked who was responsible in these situations and when trees could be  
320 removed. Ken Leetham replied that staff was working with one resident but said there was no  
321 rule in place. He said normally residents were required to maintain the park strips; however, in  
322 some older areas the City had removed those trees in the past. Mr. Leetham suggested the City  
323 could view these areas to inspect the damage to the sidewalks.

324

325 Council Member Mumford asked that staff review the sidewalk at 958 Foxboro Drive. He spoke  
326 on the prior report from David Frandsen related to sidewalk issues and if there was a cheaper  
327 solution. David Frandsen responded that he had received several calls from the Foxboro area. He  
328 referred to the map showing sidewalk damage and said this was the reason for the tree ordinance.  
329 Mr. Frandsen said there needed to be a City policy put in place to address these issues so that  
330 City staff knows how to respond.

331

332 Council Member Mumford then spoke on the closure of outdoor playground equipment and  
333 asked when Davis County would allow them to reopen. Mayor Arave said the playgrounds were  
334 closed until May 1<sup>st</sup> and the closure date may be extended.

335

336 Council Member Mumford asked about the mowing contract for the parks. David Frandsen  
337 replied that the contract was locked in for five years.

338

339 Council Member Mumford said a resident asked about the City's noise ordinance related to a  
340 business behind their home. Sherrie Llewelyn replied that the resident wanted to change the  
341 hours of operation. She said that a noise disturbance that was unreasonable was already

342 addressed in the City code and did not need to be tied to a time of day. Mrs. Llewelyn suggested  
343 that the resident file a complaint with the code enforcement officer.

344  
345 Council Member Horrocks referred back to the spring clean-up discussion and said that many  
346 residents were asking about it and recommended that the City hold a spring cleanup and set a  
347 date soon.

348  
349 The City Council discussed potential dates for the spring cleanup including May 2, or 8-9.

350  
351 Council Member Baskin said that Arbor Day was tentatively scheduled for May 16<sup>th</sup>. Ken  
352 Leetham said that there was the potential for smaller groups to do tree plantings with social  
353 distancing requirements.

354  
355 Council Member Porter mentioned the concept of walkable communities and said he found gaps  
356 in the City's contiguous sidewalk system including on Orchard Drive. He then said Lorna Koci  
357 had volunteered to serve as the community garden coordinator. He also spoke on the virtual  
358 scavenger hunt and said it turned out well. He said there were 1,500 teams, 100,000 plus  
359 missions completed, 14 groups tied for 1<sup>st</sup> place, and positive social media for the City including  
360 200 new Instagram followers.

361  
362 10. MAYOR'S REPORT

363  
364 Mayor Arave reported that the South Davis Recreation District was in flux based on the order  
365 from the Davis County Health Dept. He said the Sewer District was still working on the odor  
366 issues and asked if it was still an issue. Council Member Mumford said the smell was bad several  
367 nights ago and is ongoing, with many complaints from his neighbors.

368  
369 11. CITY MANAGER'S REPORT

370  
371 Ken Leetham reported on COVID-19 testing and said 6,967 individuals were tested in Davis  
372 County with 6,725 testing negative with 242 (3.5%) testing positive. He said the number of cases  
373 in Davis County and Utah were slowing down. He also shared the rates of cases by small areas  
374 which included other cities in Davis County.

375  
376 Mr. Leetham then reported on City employees and said the intent was to have all employees back  
377 at City Hall by May 4<sup>th</sup>. He said that the reasoning for this was that it was time and to prevent  
378 getting behind and that City Hall was a safe environment.

379  
380 Mayor Arave asked about the potential for an employee to test positive and if the entire staff  
381 would then have to be quarantined. Ken Leetham said that while this was a risk that proper social  
382 distancing would help to prevent staff from needing to be quarantined.

383

384 Ken Leetham spoke on the golf carts and said the Golf Course Oversight Committee wanted to  
385 start allowing the use of golf carts again. He said the plan was to look at a disinfecting hot water  
386 power wash.

387  
388 Brent Moyes commented that other courses applied germicide and then steam cleaned the carts.  
389 He said he was looking into installing hot water at the golf cart cleaning station. Mayor Arave  
390 asked that staff work with the health department to ensure that any cleaning measures did not  
391 result in causing the virus to be airborne.

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393 12. CITY ATTORNEY'S REPORT

394

395 David Church commented that the City had a non-delegable duty to keep the sidewalks safe and  
396 did not have authority to put this off on the homeowners. He said any hazardous sidewalk had to  
397 be fixed by the City. Mr. Church then said the City did have the authority to require homeowners  
398 to maintain the park strips. He also said the City was allowed to remove any tree as they were  
399 generally the owner of the park strips.

400

401 Mayor Arave asked if the City could require residents to remove trees in the park strips. David  
402 Church replied that if they planted the tree or if it was on their side of the property the City could  
403 require it to be removed.

404

405 The City Council spoke on other issues such as the existing trees being previously approved by  
406 the City or the City giving trees to residents.

407

408 Ken Leetham said staff would work with Waste Management on the dates for the spring cleanup  
409 and let the Council know.

410

411 13. ADJOURN

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413 Mayor Arave adjourned the meeting at 8:12 p.m.

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Mayor

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City Recorder

### Action Items for May 5, 2020

Item	Staff	Description
<b>New</b>		
1	Paul, Janice, Ken	Staff to monitor contractor pricing related to road projects and report back to City Council on any savings/decrease in pricing for the potential to go out for bid/perform road projects now.
2	David, Linda	Reschedule service projects -- including Purge the Spurge at Wild Rose Trail (with YCC and residents help).
3	Sherrie (Brian H)	Staff to look into possible annexation into mosquito abatement district related to North Point (annexation) development.
4	David	Staff to review sidewalk damage at 958 Foxboro Drive.
5	David, Sherrie	Staff to prepare policy (or review current policy) related to tree removal particularly when related to sidewalk damage.
6	David	Spring cleanup/green waste cleanup event to be held May 1-3rd with staff to review if these dates are acceptable as well as coordinating with Waste Management. <i>This is being held May 15-17 – green waste only.</i>
7	David, Linda	Arbor Day event to potentially be held May 16th with projects geared towards smaller groups and social distancing measures.
8	Paul	Ken Leetham suggested staff review the arterial roadways with heavy traffic to determine if increased standards were required.
<b>Current</b>		
1	Ken	Staff to pursue the proposal from the wedding venue operator for the upcoming needs at the golf course. Staff to also look into adjusting the contract with the current concessionaire to allow for a professional wedding group to provide those services.
4	David	Staff to create a to do list for park projects this year with the help of the Parks and Arts Board and Ken Leetham
5	David/Ken /Linda?	Provide information on leash law and fines to City Council (potentially through social media as well?)
6	David, Ken	Staff to follow-up on adding trees to park strips on Fox Hollow at roundabout. <i>Ken will report during FY21 budget meetings.</i>
7	Janice	Provide analysis to City Council for whether to pay off Water Revenue Refunding Bonds. <i>Staff will provide analysis during upcoming budget meetings.</i>
9	CD Dept.	Staff to work with Bountiful Veterans Park Foundation to reach out to the community to obtain the names of veterans in the community that would like to be honored on the memorial wall at the park. Staff to also work with Stan Porter and the PTAR Board to plan for next phases of possible improvements in the City's Veterans Memorial Park. <i>Ali has reached out to Bountiful to get the info and will be researching grant opportunities. (3/5/20)</i>
10	Sherrie, Ken	Mayor Arave requested setting up a community wellness committee by ordinance so that we could make efforts similar to Centerville related to wellness in the community. <i>NAMI holding on-line mental health support during COVID-19 restrictions.</i>
11	Linda	Coordinate an afternoon time with UTA and Council for Frontrunner/UVX tour to Provo. <i>Linda has contacted Hal Johnson – He is coordinating with Beth Holbrook and will get back to us on potential dates. (Postponed until after COVID-19 restrictions.)</i>
12	Ken	Renewed effort to discuss and prepare for cyber security. <i>ETS will be providing briefing and training on this March 3rd.</i>

13	Ken	Contact the SD Rec District and see if there is a possibility of a “free” North Salt Lake day. <i>Ken talked to Tiff Miller and he said that we can schedule this anytime we wish and that some of our other cities already do this every year. (Postponed until after COVID-19 restrictions.)</i>
14	Brent, Julie Mc	Look at the possibility of expanding a recreation program up at the golf course. Clinics, lessons, paid classes/workshops, etc. <i>This idea will be included in the new proposals related to the golf course and efforts to increase revenues.</i>
15	Sherrie, DRC	Council requested zoning recommendations from staff for two parcels on the east side of Orchard Drive north of Center Street, Odell Lane, and the RM-20-zoned neighborhood on the west side of Orchard Drive south of Center Street. <i>The DRC has reviewed the parcels and is currently considering options for rezoning the property.(3/5/20)</i>
16	Ken, David Church	Staff (David Church) to review current law related to annexation of unincorporated areas and to send an email to Senator Weiler ASAP (for the current legislative session) if the current law is not sufficient for the City’s needs. <i>Sherrie has provided a memo to Ken (3/5/20)</i>
17	Sherrie Ken etc.	Get number for Jeremy Holt at LDS Hospital from Mayor re: partnering with NSL on mental illness outreach. Also, the Council discussed the possibility of staff preparing outreach/educational information in the newsletter and on the City's website some sources of help for suicide and mental illness. Council also discussed working with LDS Hospital, League of Cities and Towns, creating a citizen committee/group, hosting an educational class, and preparing a packet related to mental illness. <i>Ken has spoken with a non-profit group who may host a social services open house in NSL.</i>
18	Ken	Staff would prepare a proposal related to small insurance claims and a fund to pay for these types of items in-house rather than submitting them through insurance.
19	Linda	Digital PDF of new resident information packet on the website with link on social media – <i>Linda is working on new packet.</i>
20	David Ken	Staff to work with Woods Cross to improve their dog park and discuss potential for a new dog park in the area. <i>City Staff is reviewing other communities’ dog parks and preparing a recommendation for the City Council. Woods Cross City has tentatively indicated a willingness to participate.</i>
21	Ken Craig	Staff to work on emergency preparedness reporting and coordination with Davis County rather than NSL – and whether it should be organized and run by South Davis Fire. <i>Staff is working with surrounding communities and Fire District to evaluate staffing needs and possible employee sharing</i>
22	Paul David Ken	Various assignments related to water and water planning including: collection of water usage data by area, analysis and recommendation related to water conservation rate structure, and long-range planning for water needs. <i>Comments have been received from Weber Basin Water Conservancy District. Staff will make a recommendation to the City Council on 2/18/20.</i>
23	Linda Ken	CM Porter asked for recognition/formalization of the City’s History Committee on a future agenda. <i>Staff reviewing history committees of other cities and will draft resolution.</i>
24	Linda	Staff to arrange a tour of Wasatch Resource Recovery Plant for interested City Council members and staff. <i>Scheduled for early April. Now postponed until after COVID-19 passes.</i>