

NORTH SALT LAKE CITY
CITY COUNCIL MEETING – WORK SESSION
FEBRUARY 21, 2012

Mayor Arave called the meeting to order at 6:06 p.m.

PRESENT: Mayor Len Arave
Council Member Stewart Harman
Council Member Brian Horrocks
Council Member Conrad Jacobson
Council Member Matt Jensen
Council Member Stan Porter

STAFF PRESENT: Barry Edwards, City Manager; Brian Passey, Assistant City Manager and Finance Director; Ken Leetham, Community and Economic Development Director; Rod Wood, Public Works Director; Paul Ottoson, City Engineer; Craig Black, Police Chief; Brent Moyes, Golf Course Director; David Church, City Attorney; Marta Nielsen, Deputy Recorder and Administrative Assistant; Linda Horrocks, Minutes Secretary.

OTHERS PRESENT: Marty Peterson, resident and Emergency Preparedness Manager; David Petersen, Jacob Petersen, Alec Saeva, Rusty Cannon, Jeremy Johansen, Zac McMillan, Nate Walster, Tyler Cannon, Sam Petersen, and Isaac Frost, BSA Troop 1388.

1. FINANCE REPORT

Brian Passey updated the Council on the City's cash balances. He stated that traditionally in January, there are no capital projects, or golf activity, and irrigation is shut down. However, the City purchases its water in January, spending over \$500,000 for annual assessments by the Weber Basin Water Improvement District. Also, in January, the City received a second of three larger installments of property tax revenue, and paid nearly \$300,000 in the City's first quarterly fire assessment.

Mr. Passey reported that overall tax revenue increased \$136,853 from last year to date. Sales tax is up \$182,035 over the same period last year; otherwise, tax revenue would be down \$45,182. As expected, business license fees are up due to the November 2011 increase to new and renewal license fees. However, penalty fees will be less this year as a percent of total base revenue. Class C road (gas tax) revenues are up somewhat, as are building permit and plan check fees. Court fines are down about ten percent, but this decrease does not constitute a large part of overall revenues.

There was some discussion about funds designated for parks. Mr. Passey reported that there is \$7-800,000 set aside for Tunnel Springs Park, and approximately \$1.5 million for all parks including the Tunnel Springs Park amount.

Mr. Passey stated that the only other potential liability may be funds to pay Woodside, totaling less than \$50,000 at present.

A number of general government departments' expenses are up over last year, but within budget expectations and targets. Public Safety is likewise up, while Public Works expenditures are down. As reflected in Mr. Passey's information in building permit and plan check fee increases, development impact fees are up in all categories (culinary and storm water, parks, PD facilities).

Mayor Arave asked about the continual decrease in court revenue. Barry Edwards stated that there could be several factors affecting this such as some people being incarcerated rather than paying fines. Staff did analyze the state fees to determine if the percent taken by the state was a cause; however, it was not. Chief Black stated that the City's criminal filings are significantly higher, and traffic filings have gone down over the past few years. In sheer quantity alone, this has made a difference. It takes longer to process through the police and court sides, so overall revenue producing volume is down, and arrests have gone up. He added that the police may not be focusing on traffic citations as much as criminal activities. Council Member Porter asked about neighboring municipalities and their trends. Mr. Edwards stated that the judge also makes a difference. The purpose of the City's court is not to generate revenue, but is for the convenience of the residents, so they would not have to go to Farmington.

Mr. Edwards stated that part of the excessive cost this year was paying the former judge's retirement (retroactively). He reported that the number of staff in the court department was cut back, and they are doing their best to reduce expenses. Council Member Porter asked if North Salt Lake should invite other cities' courts to join its court.

Mr. Passey stated that the City would be using a new 8.5"x11" utility bill/mailer which has the capacity to include newsletters and other bulletins when being mailed. It should be a noticeable and welcome improvement in serving the citizens.

The budget retreat was scheduled for March 10.

2. CITY ENGINEER'S REPORT – CENTER STREET RECONSTRUCTION

Paul Ottoson reported on the Center Street Reconstruction project, stating that last fall they sent letters to utility companies informing them of the City's plans to replace the Center Street asphalt with cement. As a result of this letter, four new lines are planned to go into that street which will delay the project several months. The concrete street will not be completed in this budget year. Staff has also decided it would be better to widen the street to 43 feet. A survey is currently being done, with the results coming back in a week. Council Member Jacobson asked if widening the street would encourage speeding. Paul Ottoson stated that the plan would be to narrow the traffic lanes to 11 ft., with a bike lane, and a median.

Barry Edwards stated that Center Street is one of only two streets that connect the east and west sides of North Salt Lake, and the desire is to create more of a connection between the two. Staff

has looked at other options for access, and this is the least costly method. It will set the tone for the City, and will include street-scaping all the way to Redwood Road.

Paul Ottoson stated that in the long-run, concrete will be cheaper. The life-span of concrete is 40 years, or nearly twice that of asphalt. He submitted a revised cost estimate of \$902,700 (the original budget was \$700,000). The City is considering burying the power lines in front of the homes in this area, at a cost of \$75,000, which is included in this amount. If the City chooses to eliminate all the power poles in front of Hatch Park, it would cost another \$75,000 – not included in this amount. Council Member Horrocks said the project is probably worth doing. Council Member Jensen agreed and said it is worth improving the thoroughfare from east to west. Council Member Jacobson stated that although staff is presenting “only \$200,000 more,” it is still being added to the \$700,000 already committed, and is a pretty high percentage. He asked if it really will make the City that much nicer. Council Member Porter said it impacts him directly, but if he gets the power poles out of there, it would be okay. He has not talked to all of his neighbors about this, and he noted that they would have to move or re place their mailboxes. Council Member Harman stated that he likes the idea and concept of widening and improving the street. He has to agree with Council Member Jacobson in wanting to make sure the additional \$200,000 justifies the 13 ft. street widening and other improvements. He likes the idea of a city center; however, it may be just as nice if it is not as wide. He said he would probably vote for the improvements.

Paul Ottoson said they would need to get going on the design portion now, with a scheduled start of the project by July 1. The field work has already been done, and the design could be started within a week or two. Council Member Porter said he would like to speak with his neighbors before they start the process. Mayor Arave stated that more formal direction should be given to staff regarding moving forward with the widening. After discussion, the Council agreed to the widening and additional cost. Mayor Arave suggested that the power lines should be buried in front of Hatch Park also. Barry Edwards concluded, though no vote was taken, that the Council was in general agreement that the design and bid phases of the project should move forward with the widening (\$902,000) improvements included.

Council Member Jensen asked about the Three Kings bike race on June 16 and how the reconstruction project would affect that. Paul Ottoson stated that it may have some effect. Council Member Jensen said he would plan to find an alternative starting place, such as the City Hall parking lot.

3. ADJOURN

Mayor Arave adjourned the meeting at 7:00 p.m. to begin the regular session.

NORTH SALT LAKE CITY
CITY COUNCIL MEETING – REGULAR SESSION
FEBRUARY 21, 2012

Mayor Arave called the meeting to order at 7:06 p.m. Council Member Jacobson offered the invocation and led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave
Council Member Stewart Harman
Council Member Brian Horrocks
Council Member Conrad Jacobson
Council Member Matt Jensen
Council Member Stan Porter

STAFF PRESENT: Barry Edwards, City Manager; Brian Passey, Assistant City Manager and Finance Director; Ken Leetham, Community and Economic Development Director; Rod Wood, Public Works Director; Paul Ottoson, City Engineer; Craig Black, Police Chief; Brent Moyes, Golf Course Director; David Church, City Attorney; Marta Nielsen, Deputy Recorder and Administrative Assistant; Linda Horrocks, Minutes Secretary.

OTHERS PRESENT: Marty Peterson, resident and Emergency Preparedness Manager.

1. CITIZEN COMMENT

There were no comments.

2. ACTION ITEMS

The list of action items was reviewed. Completed items were removed from the list. Incomplete items will remain on the action items list.

3. COUNCIL REPORTS

Council Member Jacobson reported that the Youth City Council began filling Easter Eggs for the Easter Egg Dash.

Council Member Harman said Uniting Neighbors met to discuss communication plans as they prepare for the Great Utah Shakeout. They asked each of the neighborhoods, or religious groups, to provide Marty Peterson with their communications plan so the City can coordinate its plan with theirs. This next month Uniting Neighbors will continue discussing the communication plans, making assessments and creating a more cohesive plan with the city and neighborhoods, schools, and churches. They have asked all the groups who have come to Uniting Neighbors to participate in one way or another. There is a public official's guide to disasters, and Marty Peterson has copies for the Council. If the Council is going to review it and participate in some training, Council member Harman said it would be wise to do before the Shakeout.

Council Member Harman said June 30th is the annual 5K, at Foxboro Regional Park. He asked Marta Nielsen to make sure that the park is reserved for that day.

Council Member Porter said the Parks and Trails Advisory Board has discussed the official name of the Foxboro regional park and suggested it be called Legacy Park.

Council Member Jensen reported that the jazz trio would be performing at the next Second Sunday Concert Series.

4. CONSIDERATION OF COMMUNITY GARDEN POLICIES

The Council reviewed and discussed the proposed policy for the Orchard Community Gardens, including the priority of who is allowed to use it.

Council Member Porter moved to adopt the Community Garden Policy as amended. Council Member Harman seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

5. RESOLUTION 2012-06R: A RESOLUTION AUTHORIZING A REDUCED BUSINESS LICENSE FEE FOR THE YEAR 2012 FOR MOBILE HOME PARKS THAT PARTICIPATE IN THE CITY'S GOOD LANDLORD PROGRAM

Camelot mobile home park's budget was completed before the Good Landlord Program was proposed to them. They would like the City to delay the fee increase. They agreed that for the first year of increase, they would absorb the expense and pass it along to the residents next year.

Council Member Harman moved to approve Resolution 2012-06R: a Resolution Authorizing a Reduced Business License Fee for the Year 2012 for Mobile Home Parks that participate in the City's Good Landlord Program. Council Member Horrocks seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

6. APPROVAL OF EXPENDITURES FOR SPECTRUM ACADEMY PEDESTRIAN CROSSINGS

Rod Wood reported that the City's Safety Committee met to discuss pedestrian safety around Spectrum Academy. He stated that one of the problems the school seems to be encountering is that as the traffic moves into the school to drop kids off, they use the roadway to stack the vehicles and are parking along the sides of the road. The committee decided to stripe a left turn lane (or stacking lane) and post signs stating "no parking between the hours of 7:30 a.m. and 4:00 p.m." from the wetland area coming back to the north on both sides of the road.

Mayor Arave asked about the ADA ramps and if they are necessary for every new crosswalk since all of the others already meet ADA requirements. Rod Wood said they have proposed

removing the crosswalk lines on the south one, rather than having two crosswalks, but it would be confusing to the driver who may miss the first crosswalk. So, they plan to remove the crosswalk stripe, not the ADA ramps.

Council Member Harman asked about moving the crosswalk further to the west so it could be used by members of the nearby church during non-school hours. On Sundays, at multiple times, there are people crossing from the apartment buildings over to the church.

Chief Black reminded the Council that the primary issue is that there are children with special needs at this school, and if the safety measures are not put where it is really convenient for them, then it would defeat the purpose.

Council Member Harman moved to approve the funding for proposed signage and crosswalk in front of Spectrum Academy on Foxboro Drive. Council Member Porter seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.

7. CITY MANAGER'S REPORT

Barry Edwards stated that City staff has begun a Foxboro activity report to let the Council know what is going on so they can be prepared to respond to citizen questions.

Mr. Edwards reported that the City's lobbyist, along with mayors of the four southern cities in Davis County, were successful in getting State funding for the 2600 South interchange. It is in the appropriations bill, and he presumed that construction would begin after July 1st.

The new website is going live on March 8, and the new sign in front of the building will be finished February 24th.

8. CITY ATTORNEY

David Church reported that he updated the new insurance adjusters on all of the City's pending cases. The Merrill Sheriff issue has not yet been resolved, nor are there resolutions on any other suits.

9. MAYOR'S REPORT

Mayor Arave reported that he will be meeting with Davis County School Board regarding building schools, accommodating growth, and plan to encourage them to include the City into their planning.

Mayor Arave reported that he attended a meeting regarding bus rapid transit. There is a grant available, with a \$90,000 match. He stated that the City's portion would be \$15,000, which he believes the City would be willing to pay to help move the project forward.

Mayor Arave reported that he met with the county drug task force. Every City represented has been billed \$.50 per resident per year. The task force updated population information, and is now asking to increase the assessment to \$.75 per resident and eventually to \$2.50, so the City will need to plan on this expense.

10. APPROVE MINUTES

The City Council minutes of February 7, 2012 were reviewed and amended. **Council Member Harman moved to approve the February 7, 2012 City Council minutes as amended. Council Member Jensen seconded the motion. The motion was approved by Council Members Jensen, Horrocks, Porter, Harman and Jacobson.**

11. ADJOURN

Mayor Arave adjourned the meeting at 8:05 p.m.

Mayor

Secretary

_____ 1. Action – Brian P. – When reporting golf financial info, show seasonal revenue. Group the same months together to show revenue comparison.

_____ 2. Action: Marta – reserve Legacy park for June 30th for the annual 5K.