

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-REGULAR SESSION  
SEPTEMBER 1, 2020

**FINAL**

This meeting was held electronically via Zoom. The host site was located at 10 East Center Street in North Salt Lake.

Mayor Arave called the meeting to order at 6:00 p.m.

PRESENT: Mayor Len Arave  
Council Member Lisa Watts Baskin  
Council Member Natalie Gordon  
Council Member Brian Horrocks  
Council Member Stan Porter

EXCUSED: Council Member Ryan Mumford

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Troy Johnson, Assistant Police Chief; David Church, City Attorney; Sherrie Llewelyn, Community Development Director; Ali Avery, Long Range Planner; Linda Horrocks, City Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Dee Lalliss, John Tobin, Marnie Tobin, Houston Naegle, Sam Wong, residents; Mark Morris, VODA Landscape + Planning.

1. CITIZEN COMMENT

There were no citizen comments.

2. CONSIDERATION OF RESOLUTION 2020-25R: A RESOLUTION AUTHORIZING THE SHARING OF CARES ACT FUNDS TO THE DAVIS EDUCATION FOUNDATION, THE SOUTH DAVIS RECREATION DISTRICT AND THE SOUTH DAVIS METRO FIRE DISTRICT FOR COVID-19 RELATED EXPENSES

Ken Leetham reported that staff was proposing to share a portion of the CARES Act funds with three agencies including South Davis Recreation District, South Davis Metro Fire, and Davis Education Foundation. All the cities in the Davis School District were asked to consider the proposal from the Davis Education Foundation. This proposal would go towards childcare costs and LMI assistance in lower income areas. He explained that this would be for care during the day for approximately 500 children in the City who were unable to be in school due to COVID-19. The foundation asked that the City's attorney prepare the MOU, which would layout the

agreement and provisions and include requirements for any misused or unused funds. Mr. Leetham said this was a good use of a portion of the CARES Act funding, as it would distribute funds to residents who needed it.

Council Member Horrocks expressed concern that it seemed counterintuitive to take children out of school and place them in another public setting like daycare. Ken Leetham replied that he had similar concerns, which he shared with the Davis Education Foundation. He was told the funds would not be used for formal daycare but in-home care.

Mayor Arave asked who would ensure that these caregivers were actually providing these services. Ken Leetham responded that all of the program details and requirements would have to be approved by the City. The Foundation would have to verify that these were real costs from real providers via receipts or similar method.

Ken Leetham then summarized the CARES Act funding and said that the City had received \$1,234,616 in funds so far which included the first and second tranches. He said by allocating \$50,000 to David Education Foundation, \$21,000 to the South Davis Recreation District, \$55,500 to South Davis Metro Fire District, this would leave \$799,462 for the City to use towards public safety.

Council Member Gordon commented that she felt this was a great use of the funds as the pandemic had been difficult for working mothers and families. She thanked staffing for preparing this resolution.

**Council Member Horrocks moved that the City Council approve Resolution No 2020-25R, a resolution authorizing the City's sharing of a portion of its CARES Act funds with the Davis Education Foundation, the South Davis Recreation District, and the South Davis Metro Fire District. Council Member Gordon seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks and Porter. Council Member Mumford was excused.**

3. CONSIDERATION OF RESOLUTION 2020-24R: A RESOLUTION AMENDING RESOLUTION 03-11 THAT PROVIDED FOR THE CITY TO CONVENE AND CONDUCT ELECTRONIC MEETINGS

Ken Leetham reported that staff had prepared revisions to the proposed resolution that were required by House Bill (HB) 5002 that amended the Open and Public Meetings Act. This bill was a result of the pandemic and the need to hold public meetings electronically and without an anchor location. While the City currently had a resolution in place that allows for electronic meetings it needed to be updated to reflect current requirements including establishing an anchor location. He explained that this Statute would allow for the following meeting formats: allowing individuals to participate via videoconference, a hybrid format with some participants meeting at

City hall and some joining electronically, and reconvening the meetings back at City Hall with social distancing measures.

Mayor Arave commented that one issue with holding combined in-person and online meetings was that it could be difficult to see and hear those trying to participate in person. Ken Leetham replied that staff was working on solutions to this problem.

**Council Member Gordon moved that the City Council approve Resolution 2020-24R: that provided for the City to convene and conduct electronic meetings in accordance with Utah Code 52-4-207 and at the same time repeal Resolution 03-11R. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks and Porter. Council Member Mumford was excused.**

4. CONSIDERATION OF BID AWARD FOR THE DEER HOLLOW PUMP BUILDING LANDSCAPING PROJECT IN THE AMOUNT OF \$62,503 TO STAR LANDSCAPING

Paul Ottoson reported that the construction and landscaping for the Deer Hollow Park pump building would include removing and replacing a retaining wall, installing a new irrigation system, and planting new trees, bushes, sod and mulch. He said the current irrigation system and existing landscaping would have to be removed and replaced. The retaining wall would be moved to help flatten the existing slope. Staff received three bids with Star Landscaping as the low bidder at \$62,503. Mr. Ottoson explained that there were overages of \$20,000 related to this project so staff would bring a budget adjustment back to the Council.

**Council Member Porter moved to accept the bid for Star Landscaping in the amount of \$62,503 for the Deer Hollow Pump House landscaping project. Council Member Horrocks seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks and Porter. Council Member Mumford was excused.**

5. INTRODUCTION AND SWEARING IN OF 2020-21 NSL YOUTH CITY COUNCIL LEADERSHIP

Council Member Gordon commented that the Youth City Council were just completing their first meeting of the school year at Hatch Park and suggested coming back to this agenda item when the youth joined the Zoom meeting.

6. CONSIDERATION OF RESOLUTION 2020-26R: A RESOLUTION ADOPTING THE TOWN CENTER BRANDING AND WAYFINDING PLAN

Ali Avery reported on the Town Center branding and wayfinding plan. She said the consultant received feedback from the City Council and made changes. There were two Council Members

who were concerned with the gateway signage and met with the consultant and staff to revise the sign. Mrs. Avery said the City Council would review and vote on the entire sign package, which included the gateway signs. She showed a map of the City and indicated where each of the sign types, which including trail, auto, map, pedestrian, would be located as well as examples of each of sign.

Ali Avery then reviewed the color scheme and type specifications. She presented the gateway signage options and asked the City Council for their feedback.

Council Members Horrocks and Porter liked options seven, eight and nine. Ken Leetham commented that staff preferred the aqua text color versus the orange and green text options.

Council Members Gordon and Baskin also liked options seven, eight and nine as well as the blue/aqua color. They thanked staff for working with the Council on revising the signage.

Mayor Arave asked if the Council was approving the sign package tonight. He also asked about the timeline for installing the signage. Ali Avery replied that the installation of the signage would occur over the next few years as the Town Center and trail system developed. She said this was just the adoption of the design package.

Mayor Arave clarified that no budget had been approved for the signage. Ali Avery replied that staff may be able to find grants for this project as well.

Ken Leetham commented that while it may be too early for street level directional signage that the City may want to install some of the other signage types such as entry signs sooner.

Ali Avery showed examples of the auto signage and said it would be limited to three destinations due to the speeds along Highway 89. She then showed examples of the trail wayfinding signs which would be placed along the Bamberger and I-15 trails. These signs would show the distance to destinations on one side with a map on the reverse side. The City Council reviewed examples of all the different signage types.

Mark Morris, VODA Landscape + Planning, suggested that the gateway signage would have a big impact and the banner signage would be the least expensive and easiest to install now.

Mayor Arave asked if the City or the developers would install these signs. He asked about the material for the signage as well. Ali Avery replied that the signs would be vinyl or a type of fabric. She said the signage would be City funded and banners for holidays or other City events could be switched with the City branded banner signs.

Mayor Arave suggested that the City Council and staff finalize the designs and then make a decision before any signage was purchased. Ken Leetham replied that the Council should have

input before any signage was installed. He said all the presented banner designs could remain in the wayfinding and design plan at this time.

Mayor Arave commented that the Youth City Council members were now present at the meeting and suggested moving to that agenda item.

7. INTRODUCTION AND SWEARING IN OF 2020-21 NSL YOUTH CITY COUNCIL LEADERSHIP CONT.

Council Member Gordon commented that the Youth City Council (YCC) would meet every other week. She said there was a good turnout at tonight's meeting. She said Houston Naegle would be the YCC mayor and Sam Wang would be the YCC City manager. The YCC advisors, John and Marnie Tobin were also present.

Mayor Arave performed the swearing in of Houston Naegle as Youth City Council mayor and then Sam Wang as Youth City Council City manager.

8. CONSIDERATION OF RESOLUTION 2020-26R: A RESOLUTION ADOPTING THE TOWN CENTER BRANDING AND WAYFINDING PLAN CONT.

Mark Morris spoke on the vertically stacked letters in the gateway signage and said he would leave in these designs, which would allow the City to have more options to choose from when replacing banner signage in the future.

**Council Member Gordon moved to approve the sign package as presented with gateway sign options seven, eight and nine. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks and Porter. Council Member Mumford was excused.**

9. CONSIDERATION OF RESOLUTION 2020-27R: A RESOLUTION REQUESTING THE WASATCH FRONT REGIONAL COUNCIL UPDATE TO THE REGIONAL TRANSPORTATION PLAN TO INCLUDE THE CITY'S RECENTLY ADOPTED ACTIVE TRANSPORTATION PLAN

Sherrie Llewelyn reported on the active transportation plan and showed the prioritization of the projects. She said that the City's recently adopted Active Transportation plan had to be incorporated into the Wasatch Regional Transportation plan to be eligible for future funding.

Mayor Arave asked if the proposed phasing would be part of Wasatch Regional's plan as well. Ali Avery replied that the City would send the proposed phasing of the projects with estimated costs to Wasatch Front Regional Council (WFRC).

Mayor Arave explained that funding would only be considered for projects in Phase 1 and that the City was submitting their plan to be included in WFRC's updated 2021-2026 plan. Sherrie Llewelyn replied that this was correct as these items were not part of WFRC's existing plan. Council Member Gordon asked for clarification that the active transportation plan was just for bike and trail projects and not road improvements. Sherrie Llewelyn replied that these projects were just for active transportation. She said the City had road projects on a separate WFRC plan.

Mayor Arave stated that WFRC provided regional planning for the County and offered various grants that cities could apply for. He commented it was difficult to get a grant unless the project was in Phase 1 and questioned why the City wouldn't put all of the projects in the Phase 1 category. He asked if WFRC had provided feedback about the phasing of the projects. Ali Avery replied that she had consulted with WFRC and they did not have an opinion on the phasing.

Ali Avery commented that staff would follow up with a Capital Facilities plan for City projects to be paid with impact fees. Mayor Arave clarified that these project could only include Main Street, Center Street and 1100 North.

Ken Leetham commented that if the City wanted to use park impact fees for any of these projects the plan would have to be amended.

Council Member Horrocks asked if there was any reason to have Phases 2 and 3 or to have all the projects in Phase 1 as the Mayor suggested.

Mayor Arave commented that WFRC could adjust their plan in the future. Ken Leetham stated that he also asked WFRC about the phasing and they told him they were willing to move projects around if the City had additional funding to advance certain projects.

Mayor Arave clarified that if the City could fund a project then WFRC would move projects from one phase to another as the only way to apply for grants through WFRC was to have the project in Phase 1.

Mayor Arave asked that the bike lane project on Main Street, from Highway 89 to 1100 North, be moved to Phase 1.

**Council Member Horrocks moved that the City Council adopt RES 2020-27R requesting that Wasatch Front Regional Council update their Regional Transportation Plan to include the City's Active Transportation Plan facilities with the following findings:**

- 1) The City adopted an Active Transportation Plan on January 21, 2020 in an effort to improve active transportation in south Davis County and to create safe alternate transportation methods; and**

- 2) **The Wasatch Front Regional Council is preparing to update their Regional Transportation Plan; and**
- 3) **Including the City's Active Transportation facilities on the Regional Transportation Plan will create opportunities to fund the construction of said facilities; and**
- 4) **Amend the Active Transportation Plan to move the Main Street (Highway 89 to 100 North) bike lane project to Phase 1.**

**Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks and Porter. Council Member Mumford was excused.**

#### 10. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of August 18, 2020 were reviewed and approved. **Council Member Porter moved to approve the minutes from August 18, 2020 as discussed and amended. Council Member Horrocks seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks and Porter. Council Member Mumford was excused**

#### 11. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Mayor Arave asked that any completed items be removed from the list.

#### 12. COUNCIL REPORTS

Council Member Gordon reported that the YCC had started again for this school year and would meet outside twice a month depending on the pandemic. She said eighteen youth met at Hatch Park today for the first YCC meeting.

Council Member Baskin reported that she met with Kenny Akers and would like to nominate him as a member of the Parks and Arts Board. David Church recommended adding this nomination to a City Council agenda.

Council Member Horrocks reported that he spoke with the Salt Lake Board of Realtors about the proposed annexation. He said the property owners in that area were upset as attempts to do something with their properties had been blocked. He also spoke with Salt Lake County Mayor Jenny Wilson at a golf tournament, who said she was not in favor of the annexation.

Mayor Arave said he received a phone call from the Desert News and told them that the City had not really reviewed the annexation as they were waiting for more data.

Council Member Porter reported that several individuals went down the Jordan River to check for blockages in anticipation of the Get To The River activity on September 12<sup>th</sup>.

### 13. MAYOR'S REPORT

Mayor Arave reported that Congressman Chris Stewart visited the City's police department and had a discussion with the officers to hear their concerns.

### 14. CITY ATTORNEY'S REPORT

David Church had nothing to report.

### 15. CITY MANAGER'S REPORT

Ken Leetham reported that several Council Members visited the Wasatch Integrated Waste site and said staff could make arrangements for anyone who would still like to tour the site. He said he sent the Council a report from Dal Wayment with the South Davis Sewer District, on their response to the odor analysis. This report included a list of things they had done or would do including another study on dispersing odors from the facility.

Mayor Arave commented that he met with Dal and was told they have a problem with bio solids and tricking filter issues. They will be getting quotes for the work that needs to be done to resolve these issues.

Ken Leetham also spoke on vandalism on Foxboro Drive. He said the spray paint on the road would be cleaned up by Thursday.

### 16. ADJOURN

Mayor Arave adjourned the meeting at 7:28 p.m.



Mayor



City Recorder