



CITY OF NORTH SALT LAKE

CITY COUNCIL MEETING NOTICE & AGENDA OCTOBER 6, 2020

Posted September 30, 2020

Notice is given that the North Salt Lake City Council will hold a regular meeting on **OCTOBER 6, 2020** at 6:00 pm via electronic video conference. The anchor location will be at City Hall, 10 East Center Street, North Salt Lake, UT. The following items of business will be discussed; the order of business may be changed as time permits.

REGULAR SESSION - 6:00 p.m.

1. Introduction by Mayor Len Arave
2. Citizen Comment
3. Approval of City Council Minutes of September 15, 2020
4. Action Items
5. Council Reports
6. Mayor's Report
7. City Attorney Report
8. City Manager Report
9. Adjourn into Closed Session

CLOSED SESSION

1. Closed session for the purpose of discussing pending or reasonably imminent litigation; to discuss the character professional competence, or physical or mental health of an individual; to discuss collective bargaining; or to discuss the purchase, exchange, sale, or lease of real property. *Utah Code 52-4-205*

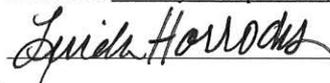
This meeting will be held via Zoom. Members of the public are invited to listen to the meeting at the link below: Questions for the governing body may be submitted ahead of time to lindah@nslcity.org.

Join Zoom Meeting: Oct 6, 2020 06:00 PM: Meeting ID: 867 4804 9519 Passcode: 699402
<https://us02web.zoom.us/j/86748049519?pwd=RHQ2TVhEVWN2TVpEZGpEOERiSnJhdz09>

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 30th day of September, 2020.

Dated this 30th day of September, 2020.





1
2 CITY OF NORTH SALT LAKE
3 CITY COUNCIL MEETING-REGULAR SESSION
4 SEPTEMBER 15, 2020

5 **DRAFT**

6
7 This meeting was held electronically via Zoom. The host site was located at 10 East Center
8 Street in North Salt Lake.

9
10 Mayor Arave called the meeting to order at 6:03 p.m.

11
12 PRESENT: Mayor Len Arave
13 Council Member Lisa Watts Baskin
14 Council Member Natalie Gordon
15 Council Member Brian Horrocks
16 Council Member Ryan Mumford
17 Council Member Stan Porter

18
19 STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen,
20 Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; David
21 Church, City Attorney; Sherrie Llewelyn, Community Development Director; Linda Horrocks,
22 City Recorder; Andrea Bradford, Minutes Secretary.

23
24 OTHERS PRESENT: Beth Holbrook, Hal Johnson, UTA; Andres Colman, Carol Pappas, Kenny
25 Akers, Idefreitas, jray, Seth, Dee Lalliss, YO, Angie Keaton.

26
27 1. CITIZEN COMMENT

28
29 There were no citizen comments.

30
31 2. UTAH TRANSIT AUTHORITY (UTA) DISCUSSION OF BUS RAPID TRANSIT,
32 BETH HOLBROOK AND HAL JOHNSON

33
34 Beth Holbrook, UTA, spoke on bus rapid transit (BRT) services and said the City had been very
35 engaged with UTA from the beginning. She said UTA had just received funding from the
36 legislature to prepare a study for the area.

37
38 Ms. Holbrook then spoke on UTA COVID-19 recovery efforts, which could be found at
39 rideuta.com/recovery and included information on ridership, financial updates, planning, and
40 safety measures.

41
42 Hal Johnson, UTA, provided a summary of the UTA ridership and a map showing the routes in
43 the City including the routes that were currently suspended due to COVID. The summary

44 showed four bus stops, which had been improved since 2016 with Prop 1 funds and 20 stops
45 currently in design with a 5310 grant. He spoke on the regional transportation plan cost estimate
46 of \$167.3 million, which would include a Davis County to Salt Lake City connector BRT. This
47 project would improve transit service between Davis County and Salt Lake, which aligned with
48 the long range plan and 30 year investment goal. This project would follow FTA guidelines for
49 funding strategies and eligibility. Mr. Johnson spoke on the UVX transit line in Utah County and
50 said they would like to copy this model in other areas of the State.

51
52 Beth Holbrook said the UVX line provided access between Orem and Provo stations. The
53 original modeling was for 6,000 users per day but actual numbers are 14,000 a day with COVID.
54 She said that residents were initially opposed to the BRT line but have since embraced the
55 connectivity and have requested increased access in the area. Hal Johnson commented that the
56 UVX line was great for access to special events at BYU and UVU campuses.

57
58 Hal Johnson then shared a 2014 map of the proposed connector. He spoke on current efforts for
59 the project including environmental work, preliminary design, the collection of traffic count data,
60 aerial imaging of the corridor, section and station configuration development, mapping of
61 utilities, alignment development, coordination with stakeholders, traffic modeling, and refining
62 the LPA. The key decisions to be made included operational connections, funding opportunities,
63 and the level of investment from Davis and Salt Lake counties, enhanced bus services, and
64 vehicle propulsion options such as diesel, CNG, and electric. Mr. Johnson then showed a map
65 with potential corridor service connections and the possibility of combining some routes and
66 connections.

67
68 Hal Johnson reported on the public outreach plan, which included engaging project partners via
69 media outreach and obtaining public input on proposed changes via UTA survey/input tool,
70 enlisting cities to promote via their social media, and promotion via UTA social media. He said
71 there had been some delays due to weather and COVID but there would be another round of
72 public engagement to obtain input on the process. The next steps in the process would be to
73 finalize the LPA, determine service extensions such as Farmington and the University of Utah,
74 the presentation of the revised project to the public, City Council updates, advancing
75 environmental work and preliminary engineering, securing funding in preparation for federal
76 grant applications, and requesting entry into the project development from FTA when a local
77 match was found.

78
79 Beth Holbrook explained that with the UVX line UTA was able to secure funding to remove the
80 service cost and offer free rides for three years. She said the Ogden BRT just received approval
81 for the same service and UTA would try to obtain the same benefit in the City. She said that one
82 key element of BRT was the connection to the traffic lights to allow them to stay green longer to
83 allow the bus to get through intersections. The UVX bus line runs every six minutes during
84 peak hours and every ten minutes during off hours.

85

86 Hal Johnson commented that the goal of a BRT line was to get residents to use their cars less and
87 to connect Davis and Salt Lake counties.

88
89 Mayor Arave asked if the buses would have internet available to riders. Hal Johnson replied that
90 the express buses had internet service but the BRT buses did not because the rides were shorter.

91
92 Beth Holbrook and Hal Johnson thanked the Mayor, City Council and staff for their engagement
93 and efforts.

94
95 3. APPOINTMENT OF KENNY AKERS TO THE PARKS TRAILS ARTS AND
96 RECREATION ADVISORY BOARD, COUNCIL MEMBER LISA BASKIN

97
98 Council Member Baskin commented that she wanted to formally appoint Kenny Akers to the
99 Parks Trails Arts and Recreation Advisory Board. She said she was struck by Kenny's leadership
100 and warmth and felt he would bring life experience with his background and young family.

101
102 **Council Member Baskin moved that the City Council confirm the appointment of Kenny**
103 **Akers to the Parks Trails Arts and Recreation Advisory Board. Council Member Mumford**
104 **seconded the motion.**

105
106 Kenny Akers thanked the Council for the recommendation and said he was looking forward to
107 the task at hand.

108
109 **The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and**
110 **Porter.**

111
112 Council Member Mumford commented that the next Parks and Arts meeting would be held on
113 Tuesday. He thanked Mr. Akers for his willingness to serve.

114
115 4. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2020-28R: A
116 RESOLUTION AMENDING THE 2020-2021 FISCAL YEAR BUDGETS

117
118 Mayor Arave stated that this item would be removed from consideration and re-scheduled for a
119 later date. Ken Leetham replied that no action should be taken and staff would re-advertise this
120 item on an October City Council meeting agenda.

121
122 Mayor Arave commented that this item would be postponed due to current events.

123 5. CONSIDERATION OF RESOLUTION 2020-30R: A RESOLUTION APPROVING AN
124 AGREEMENT (2020-38A) BETWEEN THE SOUTH DAVIS METRO FIRE
125 DISTRICT AND THE CITY OF NORTH SALT LAKE RELATED TO THE SHARING
126 OF CARES ACT FUNDS WITH THE DISTRICT
127

128 Ken Leetham reported that the City Council acted on this item at the last Council meeting and
129 that this was a follow-up. The South Davis Metro Fire District legal counsel drafted a contract
130 related to the City's proposal to share \$55,500 CARES Act funding with the District. The
131 purpose of these funds would be for the District to purchase equipment and supplies related to
132 the COVID-19 pandemic. This resolution would adopt an agreement for the City to share that
133 revenue with the District. Other cities in the District, including Bountiful, Centerville, Woods
134 Cross and West Bountiful would also be sharing ~~revenue~~ their portions of CARES Act funds to
135 provide the District with ~~for~~ a total of \$269,000.
136

137 **Council Member Mumford moved to approve Resolution 2020-30R: a resolution approving**
138 **an agreement between the South Davis Metro Fire District and the City of North Salt Lake**
139 **related to the sharing of CARES Act funds with the District. Council Member Horrocks**
140 **seconded the motion. The motion was approved by Council Members Baskin, Gordon,**
141 **Horrocks, Mumford and Porter.**
142

143 6. CONSIDERATION OF RESOLUTION 2020-29R: A RESOLUTION ENTERING
144 INTO AN INTERLOCAL AGREEMENT (2020-37A) WITH DAVIS COUNTY FOR
145 THE PLACEMENT OF A PERMANENT BALLOT BOX
146

147 Linda Horrocks reported that Davis County had requested to place a permanent ballot box in the
148 City. Staff met with Davis County and reviewed different locations for the placement of the box
149 in a location with cameras and easy access for residents. Staff recommended the site next to the
150 existing utility payment box on the west side of the City Hall building, which has a designated
151 drive-thru lane. Davis County would install the box including the installation of a concrete pad
152 for permanent placement at that location. She showed an image of the location for the proposed
153 box next to the existing utility payment drop box.
154

155 Mayor Arave asked if the existing blue ballot box would remain inside City Hall. Linda
156 Horrocks replied that the proposed ballot box would replace the indoor box.
157

158 Council Member Gordon commented that as this box would be readily available on election day
159 that it was a great idea and supported the installation 100%. Linda Horrocks clarified that the
160 only in person voting location for residents would be the Farmington Convention Center.
161

162 Council Member Horrocks moved that the City Council approve Resolution 2020-29R: a
163 resolution entering into an interlocal agreement (2020-37A) with Davis County for the placement
164 of a permanent ballot box. Council Member Gordon seconded the motion. The City Council

165 minutes of August 18, 2020 were reviewed and approved. **Council Member Porter moved to**
166 **approve the minutes from August 18, 2020 as discussed and amended. Council Member**
167 **Horrocks seconded the motion. The motion was approved by Council Members Baskin,**
168 **Gordon, Horrocks, Mumford and Porter.**
169

170 7. CONSIDERATION OF RESOLUTION 2020-31R: A RESOLUTION DECLARING A
171 STATE OF EMERGENCY BY PROCLAMATION WITHIN THE CITY DUE TO AN
172 EXTREME WEATHER EVENT AFFECTING THE CITY AND REGION
173

174 Ken Leetham reported that the City did not often declare a state of emergency but said this year
175 had been a challenge. He reviewed the proclamation, which was proposed in order that the City
176 may have a stronger opportunity to request and obtain reimbursements for costs related to the
177 wind storm that occurred on September 8th. The ability to declare emergencies was provided by
178 State code as shown in the proclamation. This action was encouraged by Davis County, who also
179 declared a state of emergency, as an effective use of this statutory process to obtain financial
180 relief when it becomes available.
181

182 Mr. Leetham commented that the residents were lucky to live in a well-governed area. He then
183 spoke on City personnel and their efforts to respond to this incident.
184

185 David Frandsen then provided briefing on Operation Zephyr. He said there were a wide range of
186 emotions due to the chaotic situation. He provided a timeline of the events which included
187 sending crews out to survey the damage on September 8th and the use of heavy equipment to
188 clear the streets for emergency personnel. The Public Works building was used as a drop zone
189 for debris and staff spent the day removing debris, securing equipment, handling power outages
190 including at the water wells and pump stations, and setting up appointments to help residents. He
191 said that staff was able to utilize the GPS mapping app to mark downed trees throughout the
192 City. He said that Wednesday included setting up teams to cut and chip wood in priority areas as
193 well as going to appointments and collecting green waste from residents. He presented a map
194 which showed the City divided into five areas for morning and afternoon appointments. Mr.
195 Frandsen said that residents were putting large piles on the street at higher rates than expected
196 and ACE was not able to keep up with the amount of green waste. There was a water service leak
197 on Redwood Road as well and City crews were out until 8 p.m. on Wednesday. Equipment was
198 provided by Murray City, South Jordan City, Boise, and UDOT. On Thursday UDOT provided
199 trucks which were used to remove debris from the Public Works building. Residents were
200 notified to arrange for the removal of their own green waste to the Bountiful dump. The first pass
201 through the City was completed.
202

203 Mr. Frandsen presented a graph, which showed the number of sites per day. Tuesday had 347
204 sites, Wednesday had 406 sites and Thursday had 430 sites. He explained that it was difficult to
205 make much progress as residents kept putting second and third piles out in the streets. After
206 residents were instructed to try to dispose of their own green waste staff was able to complete

207 315 out of 562 jobs on Friday. On Saturday, there were 591 sites and staff was able to service
208 421 of those locations. There was also a water break in the Foxboro area. On Sunday, UDOT
209 provided trucks and the DNR provided a chainsaw team, which was utilized at the golf course.
210 Mr. Frandsen said there were 86 trees removed from the golf course. There was also a pressure
211 issue on Scenic Hills Circle on Sunday.

212

213 David Frandsen said Team Rubicon assisted 16 residents and church and community groups
214 provided service at Hatch Park. He showed images of the pile of debris that was collected at the
215 Bountiful stake center on 3599 Orchard Drive. The majority of the debris has since been
216 removed and should be completed by the 16th.

217

218 Mr. Frandsen said there would be a final sweep of the City on September 16th with City staff,
219 heavy equipment, excavators and four UDOT trucks. He said there was still cleanup to do at the
220 parks and golf course and spoke on the incredible amount of damage and work that had been,
221 and still needed to be, done.

222

223 David Frandsen spoke on the impact to staff and the current projects, which had to be put on
224 hold including the Union ditch project, water shutoff, blue stakes, cleaning, etc., and how this
225 storm definitely impacted City services. He said the keys to success were the Collector
226 application which allowed staff to manage data and develop a plan, help from friends, residents,
227 Murray City, Bountiful City, and South Jordan City, UDOT, ACE, DNR, Century, Vermeer and
228 Wheeler equipment, Chad Monroe with Davis County and Team Rubicon Disaster Response. He
229 also thanked staff, said they were amazing, and did great work throughout this ordeal.

230

231 Ken Leetham said that the Public Works Department was filled with dedicated people and he
232 was appreciative of David Frandsen's leadership and everything that his employees had done.
233 David Frandsen commented that this group had never failed him or the City. He said they cared
234 about residents and worked 14-hour days with no complaints. He thanked the City for their
235 support as well.

236

237 Mayor Arave thanked David for his work ethic, leadership and creativity. He said these attributes
238 transferred to his staff as well. He said these issues always happened at inopportune times and he
239 could not express his gratitude enough for all the hard work of the Public Works Department.
240 Mayor Arave said he was amazed at what the department was able to accomplish related to this
241 situation.

242

243 **Council Member Gordon moved that the City Council approve Resolution 2020-31R: a**
244 **resolution declaring a State of Emergency by proclamation within the City due to an**
245 **extreme weather event affecting the City and region. Council Member Mumford seconded**
246 **the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks,**
247 **Mumford and Porter.**

248

249 Mayor Arave invited Angie Keaton to address the Council as she had missed the citizen
250 comment portion of the meeting.

251
252 Angie Keaton thanked City staff for the incredible amount of work they had done. She then
253 asked about the annexation and requested that the City provide transparency and a dedicated
254 FAQ website related to the annexation. Mrs. Keaton asked that a representative attend an event
255 on September 23rd hosted by the Salt Lake City library to help educate the public on the
256 annexation. Mayor Arave replied that he would attend the event and asked Ms. Keaton to email
257 him the information.

258
259 Ken Leetham commented that Sherrie Llewelyn was working on a webpage to provide more
260 information related to the annexation.

261
262 8. APPROVAL OF CITY COUNCIL MINUTES

263
264 The City Council minutes of September 1, 2020 were reviewed and approved. **Council Member**
265 **Baskin moved to approve the minutes from September 1, 2020 as amended. Council**
266 **Member Porter seconded the motion. The motion was approved by Council Members**
267 **Baskin, Gordon, Horrocks, Mumford and Porter.**

268
269 9. ACTION ITEMS

270
271 The action items list was reviewed. Completed items were removed from the list.

272
273 10. COUNCIL REPORTS

274
275 Council Member Horrocks provided a mosquito abatement update and said the first West Nile
276 Virus case in Davis County had been reported. He said the mosquito population were worse this
277 year and could possibly be attributed to a new pilot who did not spray accurately. He also said
278 Gary Hatch compiled a list of COVID related expenses, which would be presented to each City
279 with a possible reimbursement per the CARES Act.

280
281 Council Member Baskin reported that September 30th would be the last day to submit forms for
282 the 2020 census. She asked staff to notify residents on the electronic message board of the date
283 and web address to submit the information. The information collected would be used for ten
284 years and was equal to approximately \$1,000 per resident.

285
286 Council Member Porter reported that while there was talk about canceling the Get To The River
287 Event that the event ended up being well attended and fantastic. He thanked David Frandsen, Ali
288 Avery, Ken Leetham, and Ryan Mumford for their efforts and attendance.

289

290 Council Member Mumford thanked the Public Works staff for their efforts. He said September
291 27th was the deadline for the NSL Reads writing contest and the photo contest submissions. He
292 also said the Halloween Fun Run would be held October 31st in the morning.

293
294 Council Member Mumford also reported on a smell event and said he talked to Dal Wayment
295 with the South Davis Sewer District. He said it was potentially the Wasatch Waste Recovery
296 Center, which was now causing the odors. Council Member Mumford asked Mayor Arave to
297 continue to provide support as he was on the Sewer District Board.

298
299 Mayor Arave commented that there was an issue in the industrial park, which was contributing to
300 the smell. He said he would discuss this at a meeting on Thursday.

301

302 11. MAYOR'S REPORT

303

304 Mayor Arave had nothing to report. He asked Ken Leetham to provide an update on the golf
305 course.

306

307 12. CITY ATTORNEY'S REPORT

308

309 David Church had nothing to report.

310

311 13. CITY MANAGER'S REPORT

312

313 Ken Leetham thanked the police department for their support during the storm as well. He
314 reported on the Centennial Drive water line project and said it was underway this week. There
315 would be water shutoffs during the project and the contractor was required to go door to door to
316 notify residents of the shutoff.

317

318 Ken Leetham then reported that the League of Cities and Towns conference would be held next
319 week. He said if the Council was interested in attending to notify staff. Mr. Leetham said the fall
320 cleanup would be held October 2nd to the 4th at the Public Works building and would consist of
321 trash and green waste disposal.

322

323 Ken Leetham spoke on the Quick Quack Carwash ribbon cutting to be held September 29th at
324 11:30 a.m. with Mayor Arave to attend.

325 14. ADJOURN

326

327 Mayor Arave adjourned the meeting at 7:52 p.m.

328

329

330

331

332

Mayor

City Recorder

Action Items for October 6, 2020

Item	Staff	Description
New		
1	Sherrie Ken	Angie Keaton requested a dedicated webpage on the annexation including the noise study per the Salt Lake Tribune?). She also asked that the Mayor (or representative) attend an event (webinar?) hosted by the Salt Lake City library on September 23 rd . Staff is working on this. <i>The webpage has been prepared and can be reached at http://www.nslcity.org/638/Annexation</i>
3	Linda	Potentially provide information to residents related to safety measures and suspended routes due to COVID found at rideuta.com/recovery
4	Janice Linda	Reschedule budget adjustment item for Oct. 20 mtg.: Resolution 2020-28R: a resolution amending the 2020-2021 fiscal year budgets. <i>(Linda - Resend public hearing notice to newspaper Oct. 5 for the Oct. 20 mtg.)</i>
Current		
1	Paul	Mayor Arave requested pricing related to the UTA bus shelters/Prop 1 Funding. <i>Staff will report that information to the City Council.</i>
2	Paul	In conjunction with the re-routing of storm water near the 14 th hole on the golf course, Staff to research using the water in a water feature at the Eaglewood Sign in that same area. CM Horrocks mentioned that there is probably additional water in the storm drain coming down lower Foxhill, as it often floods the street onto Eaglewood. <i>Staff is evaluating several potential options for fixing this storm drain and including potential water features as a part of the design of the repair. Will report to CC when staff report is more complete.</i>
3	David	Staff to review whether the second Saturday pickup was worth the cost/had value. Staff to also research options for pickup of heavier items and a potential replacement for the second Saturday pickup. <i>Staff is preparing a report for the City Council on this.</i>
4	Ken, Craig	Staff to reach out to Salt Lake City regarding a homeless community of tents and motorhomes in between the two cities (up Victory Road).
5	Craig Ken	Potential for implicit bias training for City Council, Planning Commission, and staff. <i>Craig and Ken are working on this; looking at training possibly this fall.</i>
6	David	Staff to research the cost of offering a green waste program through Ace. <i>Staff is preparing a report for the City Council.</i>
7	Sherrie	Staff to reach out to the LDS Church to discuss vacant property located at Amberly and Norfolk Drive. (Also, request was made to review potential change to development agreement to allow for a 55+ community). <i>This parcel is in compliance with all property maintenance codes. Kyle Hamblin, Church Real Estate Div. stated the property is currently being evaluated for intent of future use. It takes a few months. He asked we check back in November 2020. (7/22/2020)</i>
8	David, Linda	Reschedule service projects -- including Purge the Spurge at Wild Rose Trail (with YCC and residents help). <i>Staff will evaluate the feasibility of projects depending on COVID-19 restrictions.</i>
9	David, Sherrie	Staff to prepare policy (or review current policy) related to tree removal particularly when related to sidewalk damage. <i>Staff is working on a follow-up report to the City Council.</i>
10	CD Dept.	Staff to work with Bountiful Veterans Park Foundation to reach out to the community to obtain the names of veterans in the community that would like to be honored on the memorial wall at the park. Staff to also work with Stan Porter and the PTAR Board to plan for next phases of possible improvements in the City's Veterans Memorial Park. <i>Ali has received the name list from Bountiful and is researching grant opportunities. (UPDATED 5/26/2020)</i>
11	Tyler, Julie McLachlan	Look at the possibility of expanding a recreation program up at the golf course. Clinics, lessons, paid classes/workshops, etc. <i>This idea will be included in the new proposals related to the golf course and efforts to increase revenues.</i>

12	Sherrie, DRC	Council requested zoning recommendations from staff for two parcels on the east side of Orchard Drive north of Center Street, Odell Lane, and the RM-20-zoned neighborhood on the west side of Orchard Drive south of Center Street. <i>The DRC has reviewed the parcels and is currently considering options for rezoning the property.(3/5/20)</i>
13	Ken	Staff would prepare a proposal related to small insurance claims and a fund to pay for these types of items in-house rather than submitting them through insurance.
14	Paul David Ken	Various assignments related to water and water planning including: collection of water usage data by area, analysis and recommendation related to water conservation rate structure, and long-range planning for water needs. <i>Staff proposal to engage a 3rd party to perform water comprehensive plan in FY 2021 Budget.</i>
15	Linda Ken	CM Porter asked for recognition/formalization of the City's History Committee on a future agenda. <i>Staff reviewing history committees of other cities and will draft resolution.</i>