

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-WORK SESSION  
MAY 4, 2021

**FINAL**

Mayor Arave called the meeting to order at 6:05 p.m.

PRESENT: Mayor Len Arave  
Council Member Lisa Watts Baskin  
Council Member Natalie Gordon  
Council Member Brian Horrocks  
Council Member Ryan Mumford  
Council Member Stan Porter

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Jon Rueckert, Assistant Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Linda Horrocks, City Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Dee Lalliss, resident; Benjamin Shelton; Jason Utgaard, Momentum Recycling.

Mayor Arave read an email he had just received from Davis County Health Department that stated all three of the metrics outlined in HB294 had been met. This meant that all State and local public health orders would end except two, which included extending the declaration of a statewide health emergency and an updated school facemask and test to play order.

1. PRESENTATION ON GLASS RECYCLING BY MOMENTUM RECYCLING

Ken Leetham stated that Momentum Recycling had approached the City with a proposal to provide glass recycling. He said there had been interest from residents for a glass recycling program.

Jason Utgaard, Momentum Recycling, reported that they provided recycling services for 13 cities in the valley. He said Momentum was established in 2008 by a local family and originally provided recycling collection services and then opened the glass recycling facility in 2012. Momentum currently services 900 commercial customers and 10,000 residential customers for glass recycling. Mr. Utgaard then explained that after Momentum transported the glass to the recycling facility that it was processed locally into "cullet" to be used by local industries. Most of the recycled glass would be made into fiberglass insulation with the brown glass to be used for abrasives and bottle making. He explained that glass was the one material that could be recycled endlessly with no loss to the quality or purity of the product.

Jason Utgaard spoke on how recycling was good for Utah in that it provided jobs, cut waste and disposal costs, saved energy, reduced CO<sub>2</sub>, glass was endlessly recyclable, it stretched tax dollars by extending landfill life, and conserved raw materials. He said Momentum hired individuals who faced barriers to employment to help them get into the workforce. He then expounded on raw materials and said that soda ash, which was one of the components of glass, had a limited supply so it was important to extend the amount of existing material.

Jason Utgaard explained that glass recycling was an opt-in service and residents could sign up on a month-to-month basis for monthly pickup. He said there was a notification system to receive a phone, text or email reminder for pickup each month. The containers would be fully enclosed 35 gallon containers with wheels. He said glass that would be accepted included all colors of glass bottles such as drinkware, food and condiment containers, and plate glass. Ceramic, porcelain, caps/lids, corks, mirrors, and lightbulbs would not be accepted. Mr. Utgaard commented that there was a one-time activation fee of \$25 and then an \$8 monthly charge. He spoke on the existing programs in other cities such as Salt Lake City, Park City, and Bountiful. Salt Lake was one of the first cities to enroll in 2012 and currently had 16.3% of the households participating in the program. Sandy City enrolled in 2019 and had a 2.61% participation rate with 739 subscribers.

Jason Utgaard said that the goal for the City was for 50 subscribers in the first month with 100-165 subscribers overall. He said that all of the programs had been successful, as residents loved the service. Mr. Utgaard explained that there was approximately 714 tons of glass waste generated by City residents each year. He said there would be some indirect cost savings for the City via reduced landfill tipping fees by removing heavy glass from the landfill stream along with helping to extend the life of the current landfill.

Mr. Utgaard spoke how to implement a glass recycling program in the City that included reviewing the proposed amendments to the City's code and contracting Momentum Recycling as the City's authorized agent for glass recycling. He explained that the current City code prohibited residents from opting into the curbside service and proposed an amendment that would authorize Momentum Recycling as an approved agent for glass recycling collection, allow glass recycling from commercial and residential properties to be collected in the same vehicle, remove the size specifications for garbage containers or add in thirty-five (35) gallon options, and allow glass to be delivered to Momentum Recycling.

Jason Utgaard showed an example of the proposed contract, which included access to data, cleanup of spilled glass, and assistance for the disabled, etc. He said Momentum had the full support of Ace Disposal who was the City's current contractor for residential waste and recycling services.

Council Member Mumford asked if Momentum was offering commercial recycling services. Mr. Utgaard replied that they currently offered commercial recycling services to three businesses in the City.

Council Member Mumford asked about a glass drop off location and how that service would work. Mr. Utgaard responded that this would include either a glass dumpster through Waste Management or a glass pod which was four large carts that would be serviced by Momentum.

Council Member Horrocks commented that he was a commercial customer of Momentum for his office buildings and said Momentum did a great job. He said historically glass was not a great thing to recycle. Jason Utgaard replied that glass had very little value outside of a local market. He said that the collection and processing was done locally and they had a purchase agreement with Owens Corning to purchase everything that was processed.

Mayor Arave asked if this had been discussed with Wasatch Integrated Waste as he felt they would be supportive of this. Ken Leetham replied that he had spoken with them and they encouraged the recycling program.

Council Member Baskin asked if certain colors of glass were worth more and if it was all melted together. Jason Utgaard responded that the brown glass was processed separately and used for bottle making and sand blast. He said they did not do any glass melting at their facility.

Council Member Baskin asked what would happen when the soda ash supply was depleted. Jason Utgaard replied that the bottle making industry did not have a solution except to import soda ash from overseas, which would cause the cost of bottle making to skyrocket.

Council Member Porter asked if residents could share containers. Jason Utgaard replied that they did have residents who currently shared containers.

Council Member Gordon asked if there were any current contracts, which would prevent Momentum from offering this service to residents. Ken Leetham replied that he could review the contracts and check with the current service providers, Ace Disposal and Wasatch Integrated Waste.

Council Member Mumford commented that he was in favor of this idea and was also interested in potentially providing a central drop off location as well. Council Member Gordon said that while she liked the idea of offering glass recycling to residents that the drop off location in Bountiful had broken glass on the ground.

Jason Utgaard commented that Momentum Recycling offered glass cleanup services as well. He said there were also ways to prevent broken glass by having smaller holes on the containers and

quicker servicing of the containers. He said the pod would cost \$600 and the service would be \$8 to \$10 per cart.

Council Members Porter, Gordon and Baskin said they were in favor of allowing Momentum Recycling to offer glass recycling services to residents.

## 2. MULTI-YEAR ROAD MAINTENANCE PLAN DISCUSSION

Ken Leetham reported that this was a very important project that staff had been working on for several years and included the LTAP report and study as well as a list of assignments from the recent budget retreat. He said staff had done a visual inventory of every street in the City since March and then created a comprehensive report that included portions of the LTAP study as well as recommendations from staff.

Jon Rueckert discussed street preservation including why streets cracked and showed wear. He said this was due to water freezing and expanding, pressure from cars, UV light, weakness of base or subgrade, and instability of asphalt mix. Mr. Rueckert then spoke about the preservation types including crack seal, chip seal with fog seal, bonded matrix overlay, and HA5 (a high density mineral bond). He said crack seal was hot poured bituminous material applied to cracks and extended the service life from two to nine years. He added that this was the least expensive treatment, was done with City equipment, and was part of each treatment type.

Mayor Arave asked what temperature was appropriate for crack sealing. Jon Rueckert replied that it could be done when it was cold outside but they did not like to do the sealing if there was salt on the roads during the winter months.

Jon Rueckert talked about chip seal which was low cost, an effective moisture barrier, prevented deterioration of asphalt aging, provided skid resistance, and used lightweight Utelite chips. He said this was done along with a fog seal, which helped to prevent loose chips and made the road surface look like new. Mr. Rueckert said that the High Density Mineral Bond (HA5) was the best low cost preservation for flat roadways but was not as effective on steep roads. HA5 slowed oxidation in bitumen asphalt binder to keep the pavement flexible and reduced the amount of cracking as well as maintaining a high aesthetic appeal. He showed an example of a street that was treated with HA5 four years ago versus a street with just a premium seal coat which showed a noticeable difference.

Mayor Arave asked why there were multiple cracks around manhole covers. Jon Rueckert said while they tried to seal joints near manhole collars and curbs they did open up over time.

Jon Rueckert stated that the bonded matrix overlay (BMO) was the best preservation method for new asphalt on high traffic and steep roadways as it was composed of lightweight aggregate Utelite chips with an HA5 top coat. He said BMO slowed oxidation in bitumen asphalt binder,

increased surface friction, was comparable to a 1 ½ inch thin asphalt overlay, and bridged raveling and cracks. He then showed a video of water beading off the matrix overlay versus soaking into untreated asphalt.

Mr. Rueckert reported on the 2017 LTAP study provided by Utah State University. He spoke on some of the issues with the study including: it did not address future water works projects or recent preservation projects, it was a segmented treatment approach to adjacent roadway sections, it generalized terms for surface treatment suggestions, and used several surveyors with differing opinions. He then showed a map of the City with every proposed preservation project.

Mr. Rueckert said City staff merged the data from the LTAP study into an excel spreadsheet and created tables with more specific treatment types. They also included future water projects, merged timelines for specific treatment types, and evaluated and provided treatment suggestions for every road segment in the network. He showed a map with all the reconstruction projects through 2029 with the accompanying budgets, which was approximately \$2.1 million per year.

Jon Rueckert addressed the 2021 projects that had already been budgeted for and scheduled. This included total reconstruction projects as well as several areas to be treated with the bonded matrix overlay. The proposed projects for 2022 included crack sealing of any roads that were scheduled for preservation through 2029.

Mayor Arave asked if all of the roads that were not in need of reconstruction would be crack sealed. Jon Rueckert replied that all of the streets that were identified for preservation in the staff survey would receive a crack seal treatment. He said while City staff normally performed the crack sealing that to seal all the streets would require an outside company to perform a job of that size. Staff would prepare an RFP for the 2022 budget year to be sent out this summer.

Council Member Mumford said that 57% of the City's roads were slated for reconstruction or preservation conditions. He asked if those that were in excellent condition would receive a crack seal. Jon Rueckert replied that even roads in excellent condition would receive a crack seal.

Mayor Arave asked if contractors were required to oversee or pay for a chip seal after a year. Paul Ottoson replied that all new developments were required to do a slurry seal approximately one year after the project was completed.

Council Member Mumford asked about price comparisons for the different road preservation treatment types. Jon Rueckert replied that a HA5 was the least expensive treatment, then the chip seal, with the bonded matrix overlay (BMO) as the more expensive treatment option.

Jon Rueckert showed a graph with the projected cost for reconstruction and treatment per year from 2021 through 2029. He said staff would reevaluate the roads each year and adjustments would be made accordingly.

Mayor Arave asked if this study would put the City in a better position with road conditions. Jon Rueckert replied that this plan should increase the pavement condition index of the roads including the ride-ability and quality of the roadways.

Council Member Horrocks spoke on the high cost to replace the golf course parking lot several years ago and asked if all the City parking lots were being incorporated into the study. Jon Rueckert replied that staff would include the parking lots and trails.

Council Member Horrocks commented that there were many cracks and gaps in the Legacy Trail heading south.

Council Member Mumford asked if the City owned equipment was small enough to crack seal the trails particularly the Foxboro open space. Jon Rueckert replied affirmatively.

### 3. ADJOURN

Mayor Arave adjourned the meeting at 7:02 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-REGULAR SESSION  
MAY 4, 2021

**FINAL**

Mayor Arave called the meeting to order at 7:02 p.m. Rajan Zed, Hindu cleric offered the invocation remotely, and Ken Leetham led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave  
Council Member Lisa Watts Baskin  
Council Member Natalie Gordon  
Council Member Brian Horrocks  
Council Member Ryan Mumford  
Council Member Stan Porter

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Linda Horrocks, City Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: In person: Dee Lalliss; Via Zoom: Rajan Zed, Gary Tyler, Benjamin Shelton, Rachel Butterfield, Josh Taylor.

Mayor Arave introduced Rajan Zed who was a Hindu cleric and had prayed in many state legislatures as well as city and county meetings throughout the United States. His mission was to promote understanding of Hinduism and emphasized the multicultural religious freedom characteristics of the U.S.

1. CITIZEN COMMENT

There were no citizen comments.

2. CONSIDERATION OF A SITE PLAN APPROVAL FOR WASATCH CONTAINER  
ADDITION AT 645 NORTH 400 WEST, TRAVIS DAVIS, APPLICANT

Sherrie Pace reported that Wasatch Container, located at 645 North 400 West, would be purchasing the property to the west to expand their operations. The four existing buildings on the southern property would be demolished prior to construction of the addition to the existing building on the northern lot. The applicant would provide 90 parking stalls with five ADA compliant spaces and eight bicycle spaces. City code required 108 parking stalls; however, the Planning Commission recommended a reduction based upon the applicant's information that the

expansion would include modernized equipment that would require fewer employees. Ms. Pace said that Wasatch Container currently employed 30 employees and would not have retail or other visitors to the site.

Ms. Pace showed the architectural renderings and said that the applicant had proposed to match the new building to the existing building, including similar colored brick and stucco with recessed loading docks. The proposed building addition would meet the architectural design guidelines and was compliant with City code. The Planning Commission recommended approval with two conditions including relocating the southernmost driveway a minimum of eight feet from the property line per City code and to provide the City with a letter of approval or flood control permit from Davis County Public Works regarding the culvert design.

Council Member Horrocks asked about any potential outdoor storage. Sherrie Pace replied that they did not have any outdoor storage and the City did not have any previous issues with this property owner.

**Council Member Horrocks moved that the City Council approve the site plan for the Wasatch Container Addition located at 645 North 400 West with the following conditions:**

- 1) Relocate the southernmost driveway a minimum of 8 feet from the property line, per NSL Code 10-6-2;**
- 2) Provide the City a letter of approval or Flood Control Permit from Davis County Public Works regarding the culvert design.**

**Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.**

**3. CONSIDERATION OF BID AWARD FOR THE ORCHARD DRIVE SIDEWALK (WEST SIDE) FROM 3800 SOUTH TO EAGLEWOOD DRIVE**

Paul Ottoson reported that the City recently received a grant from the UDOT Transportation Alternatives Program (TAP) in the amount of \$26,800. This would be used to complete a small section of sidewalk on the west side of Orchard Drive between 3800 South and Eaglewood Drive. The sidewalk would be six feet wide and would run right along the curb and gutter. The City owned the right-of-way but would need to obtain right-to-enter agreements for the adjacent residents for sprinkler or driveway repairs. He said after speaking with both property owners that they were willing to work with the City.

Staff received six bids with WM Green, Inc. as the low bidder at \$27,279.20. Paul Ottoson said that WM Green had completed similar projects for the City and done excellent work. The total budget for the project was \$40,000 with the State share of \$26,800 and the City share of \$13,200.

The City's share would be included in the fiscal year 2022 budget with the tentative budget to be approved later in this meeting.

Mayor Arave asked why the sidewalk would be placed right against the curb. Paul Ottoson replied that this would match with the rest of Orchard Drive in that area. He also explained that the City would need to purchase right-of-way to install a park strip. Mr. Ottoson said that many times obtaining the right-of-way could double the cost of the project.

**Council Member Porter moved that the City Council award the Orchard Drive sidewalk (3800 South to Eaglewood Drive) project to WM Green, Inc. for the price of \$27,279.20. Council Member Baskin seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.**

4. CONSIDERATION OF RESOLUTION 2021-13R: A RESOLUTION ADOPTING THE FISCAL YEAR 2021-2022 TENTATIVE BUDGET AND SETTING A PUBLIC HEARING DATE

Ken Leetham reported that this resolution would adopt a document that would be on public display between now and when the budget was adopted as the final budget. A public hearing would also be required and the date for that hearing was proposed for June 1<sup>st</sup>. He said this tentative budget would include the proposals made by staff to the City Council and totaled \$31,644,600.

Mr. Leetham highlighted some areas of the budget including a cost of living adjustment at 1.5% based on data from Zions Bank, Utah Retirement Systems, and the Federal Bureau of Labor and Statistics. It would also include a 6% health insurance increase as well as one-time fire department City assessment due to a countywide paramedic system along with a station alert system update and dispatch services at \$78,000. He explained that the County Commission would remove the paramedic tax this year and would pay for the cost to provide paramedic services for the next 18-month transition period. This would correct the property tax inequity for the City and save the district \$400,000 each year.

Ken Leetham said the budget would also include an investment in roads with a proposal to increase efforts in crack sealing in preparation for road preservation activities. Staff also revised the solid waste rate increase since the budget retreat per a thorough analysis. It was determined that a \$.94 increase per garbage can was necessary. He then spoke on the fleet fund proposal to purchase new vehicles including four vehicles in the Public Works Department, one replacement vehicle for Storm Drain, one vehicle for Water, as well as three Police Department replacement vehicles and one new police vehicle for a proposed new patrol position.

Mayor Arave asked if the City would still be positive in the General Fund next year. Ken Leetham replied affirmatively.

Mayor Arave asked if the budget included the \$2.3 million CARES funding. Janice Larsen replied that it included funds from the current year but not any projections for 2022. Ken Leetham clarified that it did not include the \$2.3 million proposed funding and if the City did receive those funds, it would be distributed in two tranches.

Mayor Arave asked about the sales and use tax with a projected increase. He said the League of Cities and Town forecasted that there would actually be a decrease for the City.

**Council Member Porter moved that the City Council approve Resolution 2021-13R a resolution adopting the tentative budget for the fiscal year 2022 and setting a public hearing date. Council Member Horrocks seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.**

5. APPROVAL OF POLLING LOCATIONS AND VOTE CENTERS FOR THE 2021 MUNICIPAL ELECTION

Linda Horrocks reported that State code required that each election officer shall designate polling places for each voting precinct with approval of the local district governing board. The proposed polling location in North Salt Lake was City Hall as had been approved in prior years. In addition, designating the polling places in other Davis County cities as Vote Centers enabled City residents to vote at any of those locations on election days. She stated that this approval was needed by May 12<sup>th</sup>.

Council Member Baskin asked how many in-person polling locations were available. Linda Horrocks replied that there would be 16 or 17 locations available in Davis County on Election Day only.

**Council Member Gordon moved to approve the polling locations as outlined for the 2021 municipal elections. Council Member Mumford seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.**

6. CONSIDERATION OF RESOLUTION 2021-14R DECLARATION OF POLICE DEPARTMENT SURPLUS PROPERTY

Chief Black reported that the Police Department would be transitioning away from .40 caliber handguns to 9mm handguns. Some of the advantages included the cost of ammunition and the size of the 9mm gun would be more accommodating for those with smaller hands. There was also a new sight technology that allowed handguns to have fixed red dot hologram sights mounted to the guns. He explained that many of the new officers had been trained with this sight system. Chief Black also said that the current weapons were 12-15 years old and currently there was an excellent trade value for used handguns of \$230 toward the purchase of a new gun. He said over the next twelve months the department would like to surplus the current .40 Glock

handguns and purchase 9mm handguns. The new handguns would be approximately \$434 each and an additional \$500 for the sight system minus the trade-in price for a total of \$901 per gun.

Mayor Arave asked about shotguns. Chief Black replied that the officers no longer used shotguns and some had been converted to be used as “less-lethal” weapons. He said most of the officers now had Colt AR15 rifles in their vehicles.

Council Member Mumford spoke on the difficulty of finding ammunition for 9mm guns. He also asked about other equipment such as Tasers. Chief Black responded that the City was next in line for the State ammunition order. He said that most of the Tasers had been replaced within the last year.

Chief Black said it was almost to the point where the radios would need to be replaced again. The handheld radios were around eight years old and the car radios would be phased out in the next four to five years.

**Council Member Horrocks moved that the City Council approve Resolution 2021-14R declaring the items found in Exhibit A as surplus, including 12 gauge shotguns and Glock 22 .40 caliber handguns as the department transitions to the 9mm handguns. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.**

#### 7. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of April 6, 2021 were reviewed and approved.

**Council Member Mumford moved to approve the April 6, 2021 work session and regular session City Council minutes as amended. Council Member Horrocks seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.**

#### 8. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Council Member Gordon asked staff to meet with school district staff or elected board members to discuss safe walking paths.

#### 9. COUNCIL REPORTS

Council Member Gordon reported on the process for interviewing and appointing new leadership for the Youth City Council. She said as there were no seniors in leadership this year that she would recommend not awarding scholarships this year.

Council Member Mumford reported that the Kite Festival would be held the following Saturday at Tunnel Springs Park.

Council Member Horrocks reported that he received a letter from Salt Lake City for his commercial businesses informing him that storm water rates would be increasing 10%, residential water rates would increase 8%, and waste water rates would be increasing 18%, and then added that rates in North Salt Lake were good. He also asked why the second Saturday garbage pickup started in May as residents are doing yard clean-up earlier and proposed that it be start in April next year.

Council Member Baskin thanked those who participated in the Arbor Day event. She then stated that as the mask mandate had passed that the senior citizens may want to resume the Senior Lunch Bunch.

Dee Lalliss commented that the prior chair of the Lunch Bunch wanted to retire so several members were looking to find a replacement. He said many of the seniors felt that the beginning of September would be a good time to reconvene.

Council Member Porter asked about the NSL Master Chorus. Council Member Mumford replied that some of the members had been asking to start meeting soon.

#### 10. MAYOR'S REPORT

Mayor Arave reported that staff met with UDOT and UTA regarding the bus rapid transit (BRT). He said it was problematic as there was not enough right-of-way available for their proposal.

Ken Leetham commented that staff asked UDOT/UTA to review the section of the project that would run through the City. He said it was concerning that the dedicated BRT lane segment through Highway 89 definitely created a right-of-way challenge that was unacceptable to the City.

#### 11. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

## 12. CITY MANAGER'S REPORT

Ken Leetham reported on an upcoming road project reconstructing a portion of Eagleridge Drive. He showed a map of the project including the road closure area and said the phase 1 closure would be during the weekend starting May 15<sup>th</sup>. Eagleridge Drive would then be closed in phase 2. Signage and public notice plans were in progress.

Ken Leetham reported that the Davis County Health Department asked if the City could accommodate a mobile vaccine clinic, and staff invited them to the Kite Festival, Liberty Fest, and the Monday food truck nights at Legacy Park.

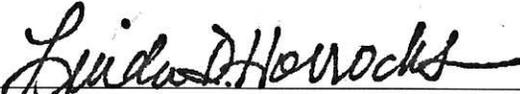
Council Member Gordon asked which vaccine they would be distributing. She also asked if staff could advertise when the mobile clinic would be at the food truck nights.

Mayor Arave asked why the City was only at 88% on property taxes. Janice Larsen replied that this was expected and the City would receive the personal property taxes in June. She said that the City should expect to be very close to what was budgeted.

## 13. ADJOURN

Mayor Arave adjourned the meeting at 7:56 p.m.

*The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday May 18, 2021 by unanimous vote of all members present.*

  
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Linda Horrocks, City Recorder