

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
JUNE 15, 2021

FINAL

Mayor Arave called the meeting to order at 6:08 p.m.

PRESENT: Mayor Len Arave
Council Member Lisa Watts Baskin
Council Member Natalie Gordon
Council Member Brian Horrocks
Council Member Ryan Mumford
Council Member Stan Porter

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; Todd Godfrey, City Attorney; Tyler Abegglen, Golf Course General Manager; Sherrie Pace, Community Development Director; Linda Horrocks, City Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: In person: Dee Lalliss, resident; John Logan, Roger Graves, Golf Committee.

1. GOLF DEPARTMENT UPDATE

Tyler Abegglen reported that the existing Eaglewood Golf Course clubhouse was built in 1993-1994. Staff and the Golf Committee have reviewed ways to improve the building including exterior needs such as roof replacement, stucco repair, ADA compliance, etc. The Committee looked at a remodel of the building with a new roof, reconfiguration of the kitchen, outdoor covered patio, expanded deck, adding a kitchen prep area, interior remodel of the event center, addition of golf simulators, and parking lot repair. Staff obtained estimates and architectural renderings for a remodel of the existing building from JZW Architects. This remodel would take 9-12 months. MHTN Architects provided an estimate and renderings for a new building, which would take 18 months to complete. He showed the renderings from JZW Architects with the expanded deck, new windows and doors, roof repair, and new concrete exterior with stacked stone. The estimated cost for the remodel was \$3 million.

Tyler Abegglen then showed renderings of a new building, which would be built in place of the existing building. The estimated cost for a new build would be \$7 million. He spoke about remodeling the existing building and said the \$3 million would include an HVAC upgrade, exterior siding, decking, kitchen remodel, plumbing, and electrical. Mr. Abegglen explained that

there were some funds from FEMA and insurance related to the damage the clubhouse roof sustained during the windstorm that could be used towards a new roof.

Tyler Abegglen said the existing building was constructed to residential standards with wood construction and residential footings, HVAC and mechanical systems. He explained that these systems were failing and that two AC units had already been replaced within the last year and a half. Mr. Abegglen said it seemed more feasible to have the \$3 million remodel vs the \$7 million spread over a 30-year term.

Mayor Arave asked if Tyler Abegglen recommended a remodel. Tyler Abegglen replied affirmatively and said the remodel should last 25-30 years. He said \$1.5 million would be spent on the exterior including landscaping, sidewalks and railings with another \$1.5 million that would include mechanical, upgraded camera system, etc. for a total of \$3 to \$3.5 million.

Council Member Horrocks acknowledged that members of the Eaglewood Golf Oversight Committee were present. Mayor Arave thanked them for their support and said the course was running much better than it had been.

Council Member Horrocks commented that the cost estimates for the remodel/new construction were several weeks old and had probably already increased in price due to the current market. Tyler Abegglen said the JZW estimate was probably under bid as well.

Council Member Gordon questioned how the clubhouse remodel would be paid for. Tyler Abegglen replied that it would be through a 30-year bond that would be paid with golf course revenue.

Council Member Gordon asked if golf course revenue could cover the bond payment. Tyler Abegglen responded that the first ten years would be difficult but as rates were increased the course could cover 20 years of the bond.

Mayor Arave commented on the irrigation system. Tyler Abegglen said if it was possible to add funds for the controllers as 3 of the 20 needed to be replaced now. He said per the analysis from the irrigation specialist that a full replacement was not necessary at this time.

Mayor Arave asked for a review of what would be remodeled. Tyler Abegglen replied that the main banquet area would remain the same. He did not recommend extending the interior walls per the JZW proposal and would instead focus on expanding the outdoor space with covered patios and decks. Mr. Abegglen felt the kitchen could be reconfigured for a better flow.

Ken Leetham commented that staff had reviewed debt scenarios for a 30-year bond on \$3 million. He said at 2.5 to 3% that the bond payment would be \$167,000 to \$190,000 per year.

Mayor Arave spoke on current unproductive spaces and if these areas were being reviewed with a focus on better utilization and increased revenue. Tyler Abegglen replied that he would like to put two golf simulators and an event space in the basement. He said there was a company in Bountiful that offered memberships to use their golf simulators and felt something similar could be done at Eaglewood.

Mayor Arave asked about the upstairs office space. Tyler Abegglen replied that it could remain office space and he had someone ready to lease it now or it could become additional event space.

Mayor Arave questioned if the existing footprint would be expanded. Tyler Abegglen responded that the floorplan from JZW showed expanded space including in the kitchen area but he felt the interior expansion was not necessary. He felt that expanding exterior areas would be more beneficial.

Mayor Arave commented that if the City decided to bond for this project that he would recommend further review of the irrigation system in the event that funds were needed for repair/replacement. He also commented that there had been previous requests for an outdoor water feature.

Council Member Horrocks spoke on increasing interest rates and asked if there was a way to lock in a line of credit/bond at a lower interest rate. Ken Leetham replied that staff could research this but assumed that the City would need to issue the debt.

Mayor Arave said a general obligation bond would require a vote or the City would have to pledge sales tax. Ken Leetham replied that the City had millions of dollars of bonding capacity in sales tax. He said interest rates were low right now and would be a favorable payment compared to the original golf course debt.

Mayor Arave commented on the reception center/banquet hall and said it had always been a struggle to find events. Tyler Abegglen responded that he would suggest remodeling the event center with the help of a wedding professional.

Mayor Arave asked about the exterior of the building including the need for a new roof. Tyler Abegglen said that repairing the stucco, gutters and painting alone would be a significant cost. He said if FEMA funds were used for a new roof that they would require upgraded materials and a higher wind rating. There would also be insurance funds available for a roof replacement.

Ken Leetham said that FEMA would participate in paying for a stronger adhesive for new shingles.

Mayor Arave asked about outdoor seating at the café. Tyler Abegglen replied that he would orient the deck differently with more outdoor covered space.

Council Member Gordon suggested separating the construction bond for the clubhouse with the system. She said this would allow the City to review whether the golf course revenue was able to fulfill the other part of the bond payment.

Council Member Mumford commented that he also felt there should be a dining option in the evenings. He also liked the idea of an outdoor water feature and felt it would add to the overall ambience. Council Member Mumford felt that the damage and disrepair at the clubhouse was noticeable and felt that something needed to be done. He liked the overall concept of the proposed plan.

John Logan, Golf Committee Chair, commented that Tyler Abegglen had put in a tremendous amount of work. He said the individual members of the Committee had reached out to see what else could be done including other sources of revenue but the options were limited beyond the addition of the golf simulators. Mr. Logan spoke on the existing café and the need to expand the outdoor dining area. He said that upgrades needed to be made to the exterior and interior to obtain more events and justify rates.

Mayor Arave asked what the next step would be in the process of moving forward. He asked who would be involved besides the Golf Committee and staff. Tyler Abegglen replied that he would suggest going forward with JZW and having them scale back the original design.

Ken Leetham recommended that the Golf Committee and staff work with the architects to bring back the exact plan. The City Council could then review the plan and adopt a resolution to issue the debt.

Mayor Arave asked if any other Council Members would like to be involved along with Council Member Horrocks. Council Member Baskin expressed interest.

Mayor Arave asked what the contract for JZW would cost to scale back the project. Tyler Abegglen replied that it would be \$3000 to revise the original design and approximately \$10,000 to go through each space and provide additional detail.

Mayor Arave recommended that Ken Leetham move forward with the contract for \$10,000 to proceed with JZW. The Council did not express any concerns with this suggestion.

Tyler Abegglen reported on this fiscal year compared to the last fiscal year. He said revenues were up 60% and rounds were up 40%. Mr. Abegglen stated that the rounds for Fiscal Year 2020 were 40,842 and revenues were \$877,468 year to date. The rounds for Fiscal Year 2021 were 65,139 and revenues were 1,738,969. He said that overall the monthly goals were met and exceeded. He estimated that there would be over 70,000 rounds, which was last achieved in 2008.

Council Member Horrocks said there were two elements: the golf course and the event center. He said the event center was underutilized and had a lot of potential if it was managed by the right people.

Mayor Arave agreed and said the facilities were run down and needed to be remodeled. Tyler Abegglen shared the five-year revenue history which showed a total revenue of \$997,670. Fiscal Year 2021 showed total revenues of \$1,697,000. Mayor Arave commented that the rate increase did not seem to have hurt revenue.

Tyler Abegglen said that he was looking at a new golf cart fleet as well as increasing golf cart rates and green fees in the next year. He showed some projections with the tentative budget with equipment purchase and a 10% decrease in revenue due to a probable COVID drop-off.

Council Member Gordon commended Tyler and the Golf Committee on the turnaround at the golf course. She said it seemed like the Council made the right decision to keep this asset under City control. Ken Leetham also thanked Tyler and praised his work ethic and the progress that had been made.

2. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of June 1, 2021 were reviewed and approved.

Council Member Horrocks moved to approve the City Council minutes of June 1, 2021 as amended. Council Member Mumford seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.

3. ACTION ITEMS

Council Member Mumford commented that he had created a chart for the mill levy which staff could use. He said that mill levy rates had decreased and home values had increased over the last ten years.

Council Member Horrocks commented that Bountiful was raising taxes this year. He said the City had only increased taxes once over the last 20 years and suggested small annual increases in the future. Mayor Arave contributed this to growth and an increase in sales tax.

Ken Leetham said the fire district would be raising its property tax rate significantly this year to accommodate the countywide paramedic services, which would affect each city in the district.

4. ADJOURN

Mayor Arave adjourned the meeting at 6:57 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
JUNE 15, 2021

FINAL

Mayor Arave called the meeting to order at 7:15 p.m. Council Member Ryan Mumford offered the invocation and led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave
Council Member Lisa Watts Baskin
Council Member Natalie Gordon
Council Member Brian Horrocks
Council Member Ryan Mumford
Council Member Stan Porter

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Janice Larsen, Finance Director; Craig Black, Police Chief; Mark Bell, City Attorney; Tyler Abegglen, Golf Course General Manager; Sherrie Pace, Community Development Director; Linda Horrocks, City Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Via Zoom: Benjamin Shelton. In Person: Dee Lalliss, resident; Roger Graves, Golf Course Oversight Committee; Jason Utgart, Momentum Recycling; Tammy Clayton, Parks and Arts Committee.

1. CITIZEN COMMENT

Roger Graves, Golf Course Oversight Committee, commended the Mayor, Ken Leetham, and the City Council on how they handled the issues that were critical to the future of the golf course and said the correct decisions were made.

2. CONSIDERATION OF RESOLUTION 2021-20R: A RESOLUTION APPROVING AGREEMENT 2021-19A WITH WATCHGUARD VIDEO FOR A FIVE-YEAR SERVICE TERM

Chief Black reported that this resolution requested permission to enter into a five-year agreement with WatchGuard body camera and in-car video services. He said the City has been one of the leaders in wearing body cameras and in-car cameras in the County, which has proven to be a huge benefit for the community and officers. Chief Black explained that this technology evolved very quickly and WatchGuard has recognized and come up with a plan for the annual maintenance, service, storage of data, and ability to manage that data from both a hardware and software standpoint. He said this plan would raise the current annual cost from \$51,000 per year

to \$56,000 a year to manage the entire system for the first year. It would then be \$45,000 a year for the remaining four years. He recommended entering into the five-year service agreement with WatchGuard. This would include replacement of body cameras every three years or if the technology changed to another format as well as the in-car cameras every five years. The equipment would be warrantied as well. This service would allow all the data to be moved from City servers to their cloud server. Chief Black explained that the City would still have complete control of that data.

Mayor Arave asked if WatchGuard would handle all GRAMA requests and if the system was secure. Chief Black replied that it would still be the City's responsibility but WatchGuard would ensure all of the software used to manage those requests including facial and audio redaction was up to date. He said that they were the second largest camera provider, as a subsidiary to Motorola, and were able to meet the security needs.

Council Member Mumford asked about personal rights for the officers and how things that should not have been recorded are removed, especially with the data being stored in the cloud. Chief Black replied that the officers did not have the ability to delete videos or recordings. He gave the example of an officer in a private residence where an individual had asked for the camera to be turned off. It would be at the officer's discretion to stop recording if they felt that backup documentation may be needed. Chief Black said if they did accidentally record those things they would report that to administration to redact those videos and it would not be retrievable.

Council Member Baskin asked about concerns with ransomware or cybersecurity for data that was in the cloud. Chief Black responded that he was not aware of attacks on Motorola/WatchGuard, but said he did not think they were any more susceptible than the City.

Mayor Arave asked who would be responsible for the backups. Chief Black replied that WatchGuard would have a redundant system and would back up the data.

Council Member Mumford asked if there was a cost savings to store data on the City's servers. Ken Leetham responded that the City did not have any space for that amount of data. He said this would be a cost savings over the five-year agreement.

Council Member Baskin moved that the City Council approve the attached resolution, which authorizes the North Salt Lake Police Department to enter into a five (5) year service agreement with WatchGuard Video to provide service, and storage for the departments in-car and body camera equipment (BWC) operations. Council Member Horrocks seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.

3. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2021-18R: A RESOLUTION AMENDING THE FISCAL YEAR 2020-2021 BUDGETS

Janice Larsen reported that staff was recommending adoption of Resolution 2021-18R which was the final budget adjustment for fiscal year 2020-2021. The adjustments to the General Fund included several items related to the windstorm. Staff recently submitted the first FEMA application and it was been indicated that the City would receive \$180,000 for reimbursement of expenses. Other additional qualifying costs related to wage, employee benefits, and operating supplies would also be awarded. The next adjustment would be for damage to the Public Works building related to the windstorm as well as repair costs for streetlights. Staff proposed transferring \$900,000 of unrestricted cash to the Road Fund for various projects to be completed in the upcoming year.

In the Redevelopment Agency Fund there was increased tax increment revenues from the Redwood Road RDA than originally budgeted. As those revenues were increased the City also needed to increase the amount set aside for the housing fund. This resulted in increased revenues in the amount of \$153,000, a transfer out of \$12,000, and an increased contribution to the fund balance in the amount of \$141,000.

Changes in the Housing Fund included the transfer in of the \$12,000 and an increased contribution to the fund balance per the Redwood Road RDA increased revenues. In the Local Building Fund, additional funds were needed to make the debt payment. This was due to the debt payment coming from the rental properties less the expenses. This resulted in a need for a \$30,000 transfer in from Park Impact Fee Funds.

There was a small adjustment in the Capital Fund for a decrease contribution to the fund balance in the amount of \$3,500. This was for repair work to a property for mitigation as well as legal fees.

In the Park Capital Fund, staff recommended an increase to the park impact fee revenue of \$460,000. There would also be a transfer out of \$30,000 to the Local Building Authority Fund for debt service payments.

Changes to the Road Capital Fund included \$900,000 transfer of unrestricted cash from the General Fund. She said the correct number should be \$945,000, which would need to be corrected in the motion for approval. There would also be an increase for Road Impact Fees for additional crack seal repair done in the current year.

In the Water Fund, the City exceeded the contract price so there was an increase use of fund balance in the amount of \$257,000 for the payment to Weber Basin. This was also for road damage due to water and the need for more repair than was originally budgeted. There was also a new project at City center for a waterline extension.

In the Storm Water Fund, the new wash bay exceeded the budget by \$25,000. Fifty percent of this was impact fee money and the other half was unrestricted cash. In the Solid Waste Fund, there was a net increase in use of fund balance in the amount of \$100,000 for general contracted services. Changes in the Golf Fund included increased revenues in the amount of \$489,400 with increased expenditures of \$109,200 with a net change increase of \$380,200. This included storm reimbursement damage for the roof per insurance, revenues that were higher than budgeted, and expenses including wage increases, bank charges, and machinery and equipment.

At 7:37 p.m. Mayor Arave opened the public hearing. There were no public comments.

At 7:38 p.m. Council Member Mumford moved to close the public hearing. Council Member Horrocks seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.

Council Member Mumford commented as the fund balance was increasing in the Housing Fund that it was time to figure out a plan for how to use the State required funds.

Council Member Baskin asked about the increase to wages in the General Fund and if this was to cover the new communications position. Ken Leetham replied that these funds were costs incurred related to the wind event including overtime for the cleanup. He said the communications position was not part of this fiscal year.

Council Member Mumford moved to adopt Resolution No. 2021-18R a resolution of the City Council of the City of North Salt Lake adopting an amendment to adjust the fiscal year 2020-2021 General Fund, Redevelopment Agency Fund, Housing Fund, Local Building Authority, Capital Fund, Park Capital Fund, Road Capital Fund, Water Fund, Storm Water Fund, Solid Waste Fund, and Golf Fund budgets. Council Member Baskin seconded the motion.

Council Member Horrocks recommended adding the \$45,000 correction in the Road Capital Fund.

Council Member Mumford moved to amend his motion to adjust the Resolution to adhere to the Road Capital Project Fund from \$945,000 to \$946,500 as indicated in the meeting. Council Member Baskin seconded the amended motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.

4. CONSIDERATION OF ORDINANCE 2021-06: AN ORDINANCE AMENDING
TITLE 4, CHAPTER 3 GARBAGE AND REFUSE RELATED TO RECYCLING

Ken Leetham reported that Momentum Recycling approached the City with the request to start a glass recycling program in the City. This required amendment to the City code to allow the City to enter into a contract for glass recycling services. Currently residents cannot recycle glass with

their other recycle materials and must either dispose of them with the trash or recycle by some other means.

After review by the City Attorney, one change was recommended to eliminate all references within the code change and in the agreement to any reference that this recycling contractor would be an agent of the City. Other changes to the City code per staff included defining “recyclables”, codifying current practices, allowing for other recycling (specialty), the status of recyclables once collected, and allowing processing at other locations besides Wasatch Integrated Waste.

Mayor Arave asked if recycling was mandatory for residents now. Ken Leetham replied that he was unsure if that was reflected in the ordinance and would need to be added.

Council Member Gordon and Horrocks asked for clarification as they were under the impression that recycling was an opt-in service. Mayor Arave replied that it was originally an opt-out service. Staff to review whether recycling was an opt-in/opt-out or mandatory service.

Council Member Horrocks commented that he was impressed with Wasatch Waste and their recycling but was against mandatory recycling services. He asked about the noise regulations in the proposed contract. Ken Leetham that it was not pertaining to noise regulations but recycling regulations.

Council Member Baskin said there was still language related to the “City’s agent” in the code. Ken Leetham replied that the proposal was for paragraph A to be removed.

Council Member Baskin commented that she was in favor of this recycling program and commended the entrepreneur who was putting this process together.

Council Member Mumford moved that the City Council approve Ordinance 2021-06 amending Title 4, Chapter 3, Garbage and Refuse as related to recycling services with an adjustment to Section 4-3-4 subsection A be removed and all other subsections be relabeled as needed. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.

5. CONSIDERATION OF RESOLUTION 2021-16R: A RESOLUTION APPROVING ENTERING INTO AGREEMENT 2021-17A WITH MOMENTUM RECYLCING FOR A GLASS RECYCLING PROGRAM IN THE CITY

Ken Leetham reported that this resolution would approve the contract with Momentum Recycling. There was an amendment under Section 1 in the agreement, which was the Scope of Services, then under Subsection b “Contractor will:” i would be changed to state “provide

collection and recycling services” instead of “Act as the City’s agent in providing and recycling services”.

This contract would detail how glass would be collected, that Momentum would handle customer relations, provisions for cleanup for tipped over cans or mess to be addressed, as well as reporting to the City. This would be four-year term with two additional terms to be automatically renewed unless the City indicated in writing that the contract was not renewed. This contract would indemnify the City against acts of negligence by Momentum. There would also be a process for if a default was identified or misrepresentation which was not cured by Momentum then there would be a process for the City to end the contract.

Council Member Horrocks commented that he received a monthly diversion report related to his commercial properties. He asked if they would provide a similar service for the City.

Jason Utgart, Momentum Recycling, said the City could request this information at any time. He said it would not be provided on a monthly basis unless the City requested that. Ken Leetham replied that the City code required an annual reporting.

Council Member Mumford approved Resolution 2021-16R a resolution of the City Council of the City of North Salt Lake approving agreement no. 2021-17A, an agreement with Momentum Recycling for the purpose of allowing glass recycling for residential and commercial customers in the City as amended per the items mentioned by Ken Leetham in the meeting. Council Member Gordon seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.

6. CONSIDERATION OF RESOLUTION 2021-17R: A RESOLUTION SETTING THE CERTIFIED TAX RATE FOR THE FISCAL YEAR 2021-2022 BUDGET

Ken Leetham reported that this item was on the June 1st City Council agenda and had been postponed to obtain the certified tax rate from the County. He said that staff was able to obtain the certified tax rate for 2021 which was 0.001141 for all real property in the City.

Council Member Baskin moved that the City Council approve the Resolution setting the certified tax rate for the fiscal year 2021-2022 in Resolution No 2021-17R. Council Member Horrocks seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.

7. COUNCIL REPORTS

Council Member Gordon reported that the Youth City Council (YCC) was working on membership and recruitment. The next seven weeks of meetings had been scheduled with weekly

meetings. She invited the Council and staff to the meeting on July 6th when Justice Paige Peterson from the Utah Supreme Court would be addressing the youth.

Council Member Mumford reported on the ribbon cutting for the new trail section connecting Highway 89 to the Wild Rose trail. He said Paul Ottoson led the hike and supplies were provided to those who attended. The next City event would be Liberty Fest on July 3rd and the car show on July 2nd. Liberty Fest would be an all-day event this year including a 5K at Legacy Park, volleyball tournament, etc.

Mayor Arave recognized Tammy Clayton, the Chair of the Parks and Arts Board, in attendance.

Council Member Horrocks asked about a motorhome parked in a lot near the Quick Quack carwash. Ken Leetham replied that staff determined that the occupants were the tenants of the future office building.

Mayor Arave asked in regards to the additional funding for the fireworks. Ken Leetham responded that he hoped to have a report on the private fundraising tomorrow. Staff have done more outreach for sponsorship this year. He said the City did lose Chevron this year but Big West would be a sponsor.

Council Member Baskin commented that she did not think the City should have fireworks this year due to the drought and inherent risk. She also said that she was unsure if the COVID crisis was over and expressed concern with the 20,000 people who would attend the fireworks.

Council Member Porter commented that he was not concerned about the July 3rd event but was concerned about the drought. He said that Kentucky Blue Grass was nice to walk on but there were other types of grass that did not require as much water. He felt that this drought would be a real problem.

8. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

9. MAYOR'S REPORT

Mayor Arave reported that the school district would most likely participate in funding the 50-meter pool for the Recreation District.

Ken Leetham mentioned that the letter to residents about water restrictions was part of his report. Mayor Arave replied that overall he liked the letter but felt that the section encouraging residents to report their neighbors should be removed.

Council Member Gordon commented that mentioning that the specific water cutback would only affect certain areas such as Foxboro may cause dissention in the City. She asked that this sentence be removed from the letter. Council Member Gordon read the paragraph, which stated that “Weber Basin Water Conservancy District has informed the City that our allotment of secondary water has been reduced by 20% this year. This specific cutback affects all of Foxboro and some neighborhoods in the foothills. This is a challenging reduction and can’t be achieved unless all of us identify and implement ways to cut back on our outdoor water usage.” She felt that wording may discourage those outside of the specified areas to conserve as much.

Ken Leetham suggested that specific outreach could be done for those in Foxboro on secondary water. He said the Weber Basin deadline was October 1st. Mayor Arave said it was his understanding that once the City reached their allocated amount that the water would be turned off even if it was earlier than October.

Council Member Mumford asked if the City received reporting showing how many gallons were used. Ken Leetham replied that there was not any real time reporting but staff would need to monitor water usage.

Council Member Horrocks commented that in the past when Foxboro was encouraged to conserve that they responded quickly and cut back. Council Member Gordon said she like the idea of encouraging residents in the areas with secondary water to conserve in an additional letter.

Council Member Gordon spoke on secondary water usage at the golf course and what would happen if the water ran out. She asked if there was a way to switch to culinary water to water the course. Ken Leetham replied that the golf course would be making reductions and should be ok but could use culinary water for the course as a last resort.

Council Member Mumford spoke on the base rate per so many gallons and said there was no real incentive to xeriscape or reduce water usage. He said it may be worth looking at the numbers and providing some financial incentive to conserve. Ken Leetham said adjustments to the base rate and other financial incentives for more drought tolerant plantings would be good tools and was a long term strategy.

Council Member Porter asked about the Frida Well. Paul Ottoson replied that the Frida Well only generated 700 gallons per minute, which was a small amount compared to what was provided by Weber Basin but could be utilized.

10. CONSIDERATION OF PROPOSED COMMUNICATIONS SPECIALIST

Ken Leetham reported that this item would include a motion from the City Council to authorize the creation of the position. If this was approved, he would then perform a market study for the

salary. He said that with all the construction projects that the City tried to improve public outreach, which created goodwill with residents. Mr. Leetham said this position would allow for more social media and improved communication. This position would include public information duties, creation of artwork/media, website, and events.

Mayor Arave asked if the recycling information could be easier to locate on the website. Council Member Gordon asked if the Youth City Council information could be updated to show they met every Tuesday.

Council Member Mumford moved that the City Council authorize the creation of the Communications Specialist position as outlined in the job description proposed and included in the City Council materials as of June 15, 2021. Council Member Gordon seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.

Ken Leetham shared a chart detailing the number of full-time and part-time employees in administration, community development, and finance from 2014-2021. He said that some full-time positions were eliminated and part-time opportunities had been created.

11. CITY MANAGER'S REPORT

Ken Leetham reported on the Eaglewood Loop water and road reconstruction information meeting which would be held June 24th at 6:30 p.m. This would be a virtual meeting with affected residents notified by letter. This project would be three phases and should be completed before winter.

Mr. Leetham reported on the bonded matrix overlay project for Orchard and Eagleridge Drive. Orchard Drive, as well as a portion of Eagleridge Drive, would be closed Sunday June 20th to be completed in one day. The upper portion of Eagleridge would be completed on June 22 and 23.

Ken Leetham reported on the Foxboro Wetlands Park project and said that in order to use the \$150,000 grant the City must secure funding in the next 90 days and could not reduce the size of the project or eliminate the pond. He presented the bond information for the larger project at the cost of \$3,250,000 with a 10-year bond estimate of \$362,000 annually or \$199,000 annually for 20 years. The reduced project, which would include the elimination of the pond and fish cleaning station, and the adjustment of boardwalks in Phase 2 would cost \$2,250,000 with a bond estimate of \$270,000 annually for 10 years or \$151,000 annually for 20 years.

Council Member Porter was in favor of the reduced amount as the grant was not a large amount in comparison to the cost of the project.

Council Member Mumford was also in favor of the reduced amount and matching the revenue stream of ten years with a ten-year bond. Council Member Gordon asked about installing the boardwalks and pond in Phase 1 and eliminating the fish cleaning station.

Council Member Baskin asked if there was a way to receive the grant if the scope was reduced or if it was based on the overall size of the project. Ken Leetham replied that the funds were for creating the pond and the boardwalks.

Council Member Gordon and Baskin were in favor of the installing all the options minus the fish cleaning station as the bond would be paid for with Redwood Road RDA funds.

Council Member Mumford asked if there could be a comprehensive review at the next City Council meeting. Ken Leetham replied that the City would need to give the State an answer. He said he would bring a resolution to the City Council for the creation of a bond for the project.

Council Member Horrocks said the only objection he had heard was the pond due to potentially drowning. He said he would like to see the entire project completed if possible.

12. ADJOURN INTO CLOSED SESSION

At 8:43 p.m. Council Member Baskin moved to go into closed session for the purpose of discussing the character, professional competence, or physical or mental health of an individual. Council Member Gordon seconded the motion. The motion was approved by Council Members Baskin, Gordon, Horrocks, Mumford and Porter.

Council Member Horrocks was excused at 9:15 p.m.

13. RECONVENE INTO REGULAR SESSION

At 9:30 p.m. Council Member Mumford moved to go out of closed session and back into regular session. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Mumford and Porter.

14. ADJOURN

Mayor Arave adjourned the meeting at 9:30 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday July 6, 2021 by unanimous vote of all members present.



Linda Horrocks, City Recorder