

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-WORK SESSION  
MARCH 15, 2022

**FINAL**

Mayor Horrocks welcomed those present at 6:43 p.m.

PRESENT: Mayor Brian Horrocks  
Council Member Lisa Watts Baskin  
Council Member Natalie Gordon  
Council Member Ted Knowlton  
Council Member Stan Porter  
Council Member Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; Janice Larsen, Finance Director; Craig Black, Police Chief; Todd Godfrey, City Attorney; Tyler Abegglen, Golf Course General Manager; Wendy Page, City Recorder; Ali Avery, Long Range Planner.

OTHERS PRESENT: Dee Lalliss, Scott Lalliss, residents.

1. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of March 15, 2022 were reviewed and approved.

**Council Member Knowlton moved to approve the City Council minutes of March 15, 2022 as amended. Council Member Baskin seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

2. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Ken Leetham commented that UTA would attend the April 5<sup>th</sup> City Council meeting to discuss transportation issues.

Council Member Porter said the Jordan River Commission would like to attend a Council meeting to provide an update.

3. COUNCIL REPORTS

Council Member Van Langeveld reported the Health and Wellness Committee had a new appointee, which would be reviewed during tonight's regular session. She said a chair and vice-

chair would be appointed at the next Health and Wellness Committee meeting. The Committee would also be sponsoring a community parent education night in partnership with Communities That Care. A meal and childcare would be provided.

Council Member Gordon reported her appointment to the Parks, Trails, Arts and Recreation Advisory Board had resigned which meant she would need to find a replacement member. The Youth City Council would be attending the Youth Leadership convention in Logan this week.

Council Member Porter reported on the Jordan River Commission meeting. This meeting included a presentation on the unsheltered who lived along the river. He said overall this was a complicated issue and suggested this was something the Health and Wellness Committee could review.

Council Member Baskin reported the Golf Committee did not meet in March but would meet in April. She said preparations for Tree City would begin in April and would be the 150<sup>th</sup> anniversary of Arbor Day.

Council Member Knowlton reported on House Bill (HB) 462 on affordable housing modifications. He said one benefit of this bill was options for priority consideration for State funds related to transportation.

#### 4. CITY ATTORNEY'S REPORTS

Todd Godfrey reported disclosure statements were provided to the City Council and should be signed and returned to the City Recorder in compliance with the provisions of the Ethics Act.

#### 5. MAYOR'S REPORT

Mayor Horrocks reported on the Eaglewood Road webinar and said it went well. He then reported on Mosquito Abatement and said there were 81 no spray zones in the county with three no spray zones in the City. He explained the no spray zones were generally due to beekeeping.

Mayor Horrocks reported the airshow at Hill Air Force Base would be returning this year after a two year absence. He commented they had requested \$5,000 from the City to sponsor a kid's play area at the show.

Mayor Horrocks said there were electric charging stations at City Hall and asked about considering electric trucks as part of the fleet. Ken Leatham replied there had been some discussions but there were limitations for electric trucks as public works vehicles.

6. CITY MANAGER'S REPORT

Ken Leetham reported the City would no longer be collecting water deposits and would be refunding those that had already been collected per State law.

Janice Larsen clarified for most accounts it was \$70 on their water bill and \$30 on their waste bill for a total of \$100 that would be refunded.

Ken Leetham reported Chevron would be donating \$15,000 and volunteer staff for the Arbor Day celebration.

7. ADJOURN

Mayor Horrocks adjourned the meeting at 7:00 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-REGULAR SESSION  
MARCH 15, 2022

**FINAL**

Mayor Horrocks called the meeting to order at 7:10 p.m. Debbie Gurther offered the invocation and Oliver McDaniel led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks  
Council Member Lisa Watts Baskin  
Council Member Natalie Gordon  
Council Member Ted Knowlton  
Council Member Stan Porter  
Council Member Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; Janice Larsen, Finance Director; Craig Black, Police Chief; Todd Godfrey, City Attorney; Tyler Abegglen, Golf Course General Manager; Wendy Page, City Recorder; Ali Avery, Long Range Planner.

OTHERS PRESENT: Dee Lalliss, Scott Lalliss, Valerie Walton, Oliver McDaniel, Debbie Gurther, residents; Heidi Voordeckers, Eric Voordeckers.

1. CITIZEN COMMENT

Scott Lalliss, resident, said he was a digital forensic practitioner and former military counterintelligence agent. He spoke on specific threats and measures the City might be taking regarding technological security in infrastructure such as energy, water, etc. and citizen protection from fraud particularly the elderly. Mr. Lalliss mentioned specific incidents including malware and ransomware that resulted in significant financial and other losses for the cities, entities, and individuals that were targeted. He asked what was being done to mitigate threats to the City and its residents.

Mayor Horrocks spoke on a data breach that occurred at his company and agreed that this was a huge problem.

Council Member Baskin asked if data that was saved in the cloud meant it was safe in the event of a data breach. Ken Leetham replied he felt the City was protected but said it was a matter of when and not if. He reported Clearfield had an incident and chose not to pay a ransom but were able to recover most of their data through a lot of effort and cost.

Council Member Gordon mentioned fraud on older people and suggested the Health and Wellness Committee could address this issue through a newsletter item or additional training. Mayor Horrocks also suggested this as an item for discussion with the Senior Lunch Bunch.

Council Member Porter said the weak link was people and not the software/systems. He recommended a training class for employees and citizens.

Ken Leetham commented information was sent to employees regarding phishing emails and further training could be done.

Council Member Baskin asked if the Local Government Trust had a special insurance policy for cities. Ken Leetham replied there was a policy, and the City had that coverage.

Dee Lalliss, resident, advised individuals not to say the word “yes” or commit to anything in these circumstances. He then asked about the status of the emergency preparedness committee. Mr. Lalliss asked about the proposed 1100 North bridge and any information on what it would look like. Ken Leetham replied that there was a concept plan for how the bridge would look. The final engineering design was being done now and he explained the approximate location of where it would be situated.

2. PUBLIC RECOGNITION OF THE WOODS CROSS HIGH SCHOOL BOYS BASKETBALL TEAM

This item was tabled until a future meeting.

3. CONSIDERATION OF THE CITY MANAGER’S HIRING RECOMMENDATION OF A CITY FINANCE DIRECTOR

Ken Leetham reported the current Finance Director, Janice Larsen, would be retiring. Section 1-6-6 of the City Code required City Council approval for the hiring of a department head. He said Heidi Voordeckers had served as the Chief Deputy in the Clerk/Auditors office for Davis County for seven years. She had previously worked for Bountiful City and West Bountiful City in their finance departments and had a Master of Public Administration degree from the University of Utah.

Heidi Voordeckers said she currently lived in Farmington and was so excited to work for the City. She introduced her husband Eric and said they had three children.

**Council Member Gordon moved to approve the City Manager’s hiring recommendation of a City Finance Director Heidi Voordeckers. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

4. CONSIDERATION OF APPOINTMENTS TO THE HEALTH AND WELLNESS COMMITTEE

Mayor Horrocks commented this included the ratification of his appointment of Alisa Van Langeveld to the Health and Wellness Committee.

**Council Member Knowlton moved to approve the Mayor's appointment of Alisa Van Langeveld to the Health and Wellness Committee. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

Council Member Van Langeveld introduced her recommendation for appointment, Valerie Walton, who had served in local government for 14 years. She said Valerie worked for Salt Lake County as a senior policy advisor with a focus on homelessness funding and program coordination.

**Council Member Baskin moved to approve the appointment of Valerie Walton for seat 3 on the Health and Wellness Committee with the term ending 1-1-2025. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

5. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2022-10R: A RESOLUTION ADOPTING AN AMENDMENT TO ADJUST THE 2021-2022 FISCAL YEAR BUDGETS

Janice Larsen reported staff recommended approval of Resolution 2022-10R, which included increases in the Road Fund and the Water Fund related to capital projects. The first project was the Redwood Road sidewalk project including an increase in the right of way. UDOT would contribute \$75,000 and the City's portion was \$20,000. The second increase was for audio pedestrian signals on Orchard Drive per the request of a resident who was blind that would utilize those signals daily.

Mayor Horrocks spoke on the audio pedestrian signals and wondered if the sound could be turned off during the night. He worried complaints could be an issue if the signal was chirping all night.

Janice Larsen reported that additional adjustments in the Roads Capital Fund included the design of the 400 West street reconstruction in the amount of \$7,500. The fourth adjustment was related to the water project on Lacey Way and would be an additional \$70,000. The next adjustment was the Eagleridge Drive overlay for \$500,000 with a change in the project schedule from FY 2023 to FY 2022.

The next adjustment was in the Solid Waste Fund for the purchase of cans as the current inventory was depleted. She said the concern included supply chain issues which was why staff was recommending the purchase during this fiscal year.

**Mayor Horrocks opened the public hearing at 7:42 p.m. There were no public comments and he closed the public hearing at 7:43 p.m.**

**Council Member Gordon moved to approve Resolution 2022-10R: a resolution of the City Council of the City of North Salt Lake adopting an amendment to adjust the fiscal year 2021-2022 Road Capital Fund, Water Fund, and Solid Waste Fund budgets. Council Member Baskin seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

6. CONSIDERATION OF RESOLUTION 2022-11R AUTHORIZING THE CITY TO SOLICIT RESTORATION RECREATION INFRASTRUCTURE (RRI) MATCHING GRANT FUNDS FROM THE OFFICE OF OUTDOOR RECREATION (UOOR) TO CONSTRUCT A CONCRETE BOAT RAMP AT PORTER'S LANDING BOAT TAKEOUT

Ali Avery reported staff was proposing to make an application to the Office of Outdoor Recreation (UOOR). She said UOOR offered the Restoration Recreation Infrastructure (RRI) grant that was available for rehabilitation and restoration of outdoor recreation facilities. The ramp at Porter's Landing was constructed in 2016 and was constructed of a material that was difficult for boats to use. A grid was added but the unintended consequence of the grid system was increased maintenance for staff. Ms. Avery proposed converting the boat ramp to concrete. The water trail master plan for the Jordan River included a number of boat takeouts in Salt Lake County, which were all concrete. She showed the concept design and said the plan would include an official design, a realignment of the ramp, and universal access for boaters of all abilities with a hard surface.

The total cost of the project was estimated at \$141,750 with the construction portion to cost \$115,500. The RRI grant was a 50/50 matching grant with a request of \$57,750 from UOOR. There was also potential for Jordan River Commission small grant funding in the amount of \$2,500. The City's portion would include \$55,250 for the construction, \$26,250 for the engineering, design, and permitting at \$26,250 for a total cost of \$81,500.

Ali Avery showed images of the current boat ramp including the maintenance issues. Staff recommended approval of the resolution approving an application for the Recreation Restoration Infrastructure Grant for the construction of a concrete boat ramp at Porter's Landing Boat Takeout and authorizing City matching funds.

Council Member Porter asked if the cost estimate included concrete to the parking lot. Ali Avery replied the cost estimate did not include the parking lot. She said this was be a good conversation if the plan moved forward with the engineered design and mentioned extending the asphalt for the bike trail to connect to the concrete.

Council Member Porter commented that the grid was for traction as well as to prevent damage to the canoes on the concrete boat ramps. He suggested widening the takeout for bigger events.

Mayor Horrocks asked how the City's portion of this project would be funded. Ken Leetham responded funds were available in the Parks Capital Project Fund. He suggested if the grant was awarded, the City should proceed with the project and not refuse a grant.

**Council Member Knowlton moved the City Council approve Resolution 2022-11R authorizing the City Manager, or designee, to submit an application to the Utah Office of Outdoor Recreation soliciting funds through the Recreation Restoration Infrastructure Grant, and authorizing matching funds, for the construction of a concrete boat ramp at Porter's Landing Boat Takeout. Council Member Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

7. CONSIDERATION OF BID AWARD FOR THE EAGLERIDGE DRIVE STREET OVERLAY (EDGEWOOD DRIVE TO VISTA VIEW LANE) PROJECT IN THE AMOUNT OF \$468,457.50

Paul Ottoson reported this was the Eagleridge Drive overlay project, which included Edgewood Drive to Vista View Lane. He said this would complete the work on Eagleridge Drive. Mr. Ottoson showed images of the cracking on the street and said the bid included removal of soft spots. He then showed a map of the phases of construction including Eaglewood Loop and the lower part of Eaglewood Drive to be completed before the Freedom Festival in July. The second portion of the project would be completed after July 4<sup>th</sup> including Lacey Way with a completion deadline in October. The third portion would be completed in Spring 2023.

A public webinar would be held and all residential driveways would remain open unless work was being completed right in front of the home. This would be a mill and fill project with three inches of milling and then replacement of those three inches. Staff received five bids with Staker & Parson as the low bid at \$468,457.50.

Paul Ottoson explained this project was always intended for fiscal year 2023 but staff recommended going out to bid now while prices were still reasonable as prices always increase during the summer.

Mayor Horrocks expressed concern about Eagleridge Drive and if it was stable due to two landslides in that area. Paul Ottoson replied the ground was good sandy soil and was one of the most heavily trafficked City owned streets. He said the streets were designed for a 20 year lifespan and felt this street was constructed around 2000 and had performed well.

**Council Member Porter moved the City Council award the Eagleridge Drive Street Overlay (Edgewood Drive to Vista View Lane) project to Staker & Parson Companies for the price of \$468,457.50. Council Member Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter and Van Langeveld.**

8. CONSIDERATION OF A REIMBURSEMENT AGREEMENT FOR PRELIMINARY ENGINEERING SERVICES WITH UNION PACIFIC RAILROAD COMPANY FOR THE 1100 NORTH GRADE SEPARATION PROJECT

Ken Leetham reported this was one of several expenditures in order to finalize the final design in preparation for construction of the 1100 North Grade Separation Project. He said this was a terrible contract that favored Union Pacific Railroad as the City was committed to paying 100% of the costs for review and application fees, etc. The cost estimate from Union Pacific was \$200,000 and the City had a \$5 million budget for this project. He explained the City had several funding sources for this project including \$3 million from the Utah legislature and \$1 million from Davis County. Mr. Leetham mentioned the bridge project would not be approved without the contract with Union Pacific Railroad.

Todd Godfrey commented he had reviewed this agreement and had always had difficulty negotiating these contracts with Union Pacific. He said local government was forced to enter into these agreements with the railroad but in his experience their administration of the contracts had been reasonable with no dramatic cost overruns or poor contractors.

Ken Leetham said the City was very fortunate to have obtained the attention of UDOT, the legislature, and those in position to complete this bridge project. He mentioned that Council Member Knowlton's comments about the City's efforts to provide affordable housing and progressive land use plans with resulting positive recognition would go a long way in helping the City to obtain prioritized funding for this bridge project.

Council Member Van Langeveld asked if Woods Cross City would also approve a similar contract. Ken Leetham replied he and Mayor Horrocks would be meeting with Woods Cross soon to impress upon them the importance of this project.

Council Member Baskin said there was a house bill related to Union Pacific and that any maintenance of the crossings would be the responsibility of the railroad. She questioned if the bill had been reviewed to ensure the contract was in compliance with any new legislation. Ken

Leetham requested the City Council approve the agreement contingent upon the review of the bill by the City's attorney to ensure the agreement was in compliance with State law.

Council Member Knowlton wondered if since this was removing a crossing and would benefit the railroad it gave the City the upper hand in negotiations with the railroad. Todd Godfrey responded with his prior experience in negotiations for other similar contracts and circumstances where crossings were eliminated, it had not made a difference.

**Council Member Porter moved the City Council approve the reimbursement agreement for preliminary engineering services with Union Pacific Railroad Company for the 1100 North Grade Separation Project in the amount of \$200,000 subject to review by the City attorney of the new legislation, HB181. Council Member Knowlton seconded the motion. The motion was approved by Council Members Gordon, Knowlton, Porter and Van Langeveld. Council Member Baskin voted in opposition of the motion.**

Wendy Page stated the coach of the Woods Cross High boys basketball team had emailed and explained he had told the boys the meeting was on Wednesday, but the team would like to attend a future City Council meeting if possible. Mayor Horrocks requested they be invited to attend a future meeting to be recognized.

Council Member Gordon commented on the lack of a cemetery in the City and asked about the possibility of an agreement with Bountiful for resident rates.

The City Council discussed a City cemetery and the lack of land. Ken Leetham mentioned the west side of Tunnel Springs Park could be used for a cemetery.

Council Member Baskin commented that cars were consistently parked in the bicycle lanes on Orchard Drive. The Council had a discussion about bike lanes and if they should be dedicated.

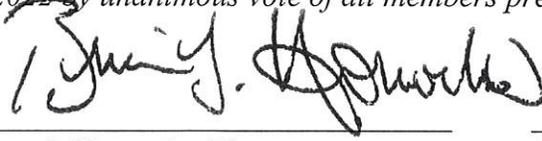
Chief Black said they had never enforced dedicated bike lanes and the only city he knew of with dedicated lanes was Salt Lake. He also said he had never received a complaint from bikers or drivers.

Council Member Knowlton said it was proven that there would be significantly more bicyclists with dedicated bicycle lanes.

## 9. ADJOURN

Mayor Horrocks adjourned the meeting at 8:18 p.m.

*The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday April 5, 2022 by unanimous vote of all members present.*



*Brian J. Horrocks, Mayor*



*Wendy Page, City Recorder*