

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
APRIL 5, 2022

FINAL

Mayor Horrocks welcomed those present at 6:10 p.m.

PRESENT: Mayor Brian Horrocks
Council Member Lisa Watts Baskin via Zoom
Council Member Natalie Gordon
Council Member Ted Knowlton
Council Member Stan Porter

EXCUSED: Council Member Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; Janice Larsen, Finance Director; Craig Black, Police Chief; Terry Fritz, Police Sergeant; Todd Godfrey, City Attorney; David Frandsen, Public Works Director; Sherrie Pace, Community Development Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, resident; Shule Bishop, Eric Callison, Hal Johnson, Beth Holbrook, UTA.

1. UPDATE ON TRANSIT SERVICES IN NORTH SALT LAKE BY
REPRESENTATIVES OF THE UTAH TRANSIT AUTHORITY, BETH HOLBROOK
AND HAL JOHNSON

Hal Johnson, UTA, said they worked with Wasatch Front Regional Council for this area and the long range plan was the guiding document to determine important transit investments. The long range plan identified a need to improve transit service in southern Davis County which would be a phase 1 project in the plan. There were two existing routes serving the area, which were long standing routes and the Davis County connector would build upon these routes. Routes 455 had 3,400 daily riders and Route 470 had 1,500 daily riders.

Eric Callison, UTA, spoke on micro-transit including bus services. He said some of the near term changes included UTA On Demand which was a service similar to Uber or Lyft and would allow a user to choose the origin and destination within the region. He showed a map of UTA On Demand service area. This service would begin in August 2022 and could connect with Routes 455 and 470 as well as the Woods Cross FrontRunner station. Mr. Callison said several currently suspended routes would now be discontinued and replaced with UTA On Demand. The fare would be \$2.50 and accessible to individuals with disabilities.

Mayor Horrocks asked how the service worked outside of the identified service area shown on the map presented. Eric Callison replied the UTA On Demand service would allow a rider to connect to the UTA network. This included drop off at a UTA bus stop or FrontRunner station.

Council Member Knowlton asked about frequency and service hours for Routes 455 and 470. Eric Callison responded Route 470 ran every 20 to 30 minutes on weekdays and every 30 minutes on the weekends. Route 455 ran every 30 minutes during rush hour and every 60 minutes during the day with limited evening hours. He said there would be a big increase in service once the South Davis line was implemented. FrontRunner ran every 30 minutes during peak hours.

Council Member Porter spoke on the share ride system and if the \$2.50 included a transfer. Eric Callison responded the \$2.50 would transfer to the bus and provide a credit for FrontRunner. A bus pass could be used for the service as well.

Eric Callison showed a map of the South Salt Lake County area with study ridership patterns and the many connections to the rail stations. He spoke on the flexibility and diversity of the On Demand service and how it helped determine travel patterns and future services.

Hal Johnson mentioned one of the important aspects of the long range plan was a five year service plan. This included the Davis to Salt Lake connector project, which would improve the existing Routes 455 and 470. The project objectives included building on the success of Routes 455 and 470, improving speed and reliability, meeting projected growth needs, addressing service gaps, resolving access and mobility barriers, revitalizing neighborhoods and corridors, improving air quality, reaching underserved markets, and increasing ridership. He said the City had done a great job with redevelopment/development along the Highway 89 corridor and wanted to look at improving the design and walkability in the community. Mr. Johnson explained after multiple focus groups and community surveys, there was a desire for east/west mobility which could be addressed with the micro-transit option. He said residents originally preferred a connection from Woods Cross station to downtown Salt Lake City but updated results showed they currently prefer Farmington to Salt Lake. The updated project for the Davis County to Salt Lake City Connector would be to connect Farmington to the University of Utah. The base portion of the project (500 South in Bountiful) would have bus rapid transit (BRT) stations. Other additions to the project would include new local routes and micro-transit services as well as stop improvements from Farmington to the U of U with approximately 4,400 boarding on the route.

Hal Johnson spoke on funding and said they would seek federal funds for BRT station improvements in the section from Bountiful to Salt Lake and local capital investment for other stop improvements. The current cost estimate for the project was \$75 million, which included 18 battery/electric buses and 24 BRT side stations. He said they reviewed having exclusive lanes for the project and found that the City was not able to commit to exclusive lanes. Mr. Johnson said

the main funding source was a potential federal grant with a local match. Potential local funding sources included UTA funds, Wasatch Front Regional Council (WFRC), Rocky Mountain Power, UDOT, Davis County, etc. Other options may include an additional sales tax for improved transit services. The next steps for the project included adoption by local governments and fundraising for the final design and construction.

Council Member Knowlton asked about the timeline for raising funds. Hal Johnson replied it usually took about two or three years to raise the local funds prior to submitting the application for the federal grant. The best case scenario would be submittal in 2023/2024 with service by 2025/2026.

Beth Holbrook, UTA, commented there was a desire from the federal side for infrastructure bill funding particularly in low emission projects with the electric buses and charging stations. She also mentioned the FrontRunner forward program, which would allow increased service from Ogden to Provo with \$75 million in funding from the recent legislative session.

Council Member Porter spoke on how UTA was using drones to map out routes. Beth Holbrook replied they did utilize drones and other technology for mapping but not for moving people.

Council Member Gordon mentioned the rapid connector in Orem to Provo. She asked about the potential issues without having a dedicated lane. Beth Holbrook responded in some cases they could still implement the “rapid” transit but in some instances it would be difficult. She said another value of BRT was the frequency of the service.

Hal Johnson mentioned transit signal priority allowed for extended green or reduced red lights along the corridor. There would also be a streamlined fare collection process for quicker service.

Council Member Knowlton commented BRT made sense for the City as the primary destination was Salt Lake City. He spoke on issues including COVID and how it affected the desire to use transit, as well as issues with reliability and frequency on the core routes, which was also an issue pre-COVID. Beth Holbrook replied those were all things they were reviewing while trying to refine the system as a whole.

Eric Callison said they were now running Routes 455 and 470 at the pre-COVID level of service. He said these were not new issues and they were not satisfied with the current service due to staffing constraints.

Mayor Horrocks asked if the bus stop signage could be removed from the Foxboro area. Eric Callison replied they would remove the signage this summer per FTA approval.

Council Member Gordon asked that staff work with UTA to notify the public of the changes that would occur in August.

Council Member Porter asked if signage could be placed at the discontinued bus stops now so residents were not waiting for bus service there. Eric Callison replied affirmatively and said this would occur after May 7th.

Council Member Gordon said there would need to be a push to get people back to riding UTA and an understanding on how to do it. Beth Holbrook responded they would return with a presentation on micro-transit and what would be occurring in August.

Council Member Knowlton commented on transit needs for the west side of the City, particularly along Redwood Road. Eric Callison recommended those residents should heavily utilize the micro-transit service which would allow for better planning of future transit needs.

2. ADJOURN

Mayor Horrocks adjourned the meeting at 7:00 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
APRIL 5, 2022

FINAL

Mayor Horrocks called the meeting to order at 7:11 p.m. He offered the invocation and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Council Member Lisa Watts Baskin via Zoom
Council Member Natalie Gordon
Council Member Ted Knowlton
Council Member Stan Porter

EXCUSED: Council Member Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; Janice Larsen, Finance Director; Craig Black, Police Chief; Terry Fritz, Police Sergeant; Todd Godfrey, City Attorney; David Frandsen, Public Works Director; Sherrie Pace, Community Development Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Ryan Holbrook, Camille Thorpe, Jennifer Twilley, residents; Jim Grover, Woods Cross resident; Serafi Tavita, Itua Youngyen, Embraced Wellness; Kristina Brown, Chevron.

1. CITIZEN COMMENT

Jim Grover, Woods Cross resident and planning commissioner, presented a handout to the Council with a map of the 1100 North area. He spoke on the traffic and safety on the east and west of 1100 North. Mr. Grover requested a traffic study be done in the area.

Council Member Gordon commented Legacy Prep was closing their elementary school so some of the traffic would be refocused to the intersection Mr. Grover mentioned.

Ken Leetham asked what Woods Cross was willing to do to partner with the City regarding these issues. Jim Grover replied he had been asked to start the discussion with North Salt Lake since it was the owner of that road and he would be willing to carry information between the cities if appropriate.

Council Member Porter said 1100 North was originally a County owned road and mentioned the future issues with installing a traffic light.

Ken Leetham commented this was an area that needed attention and felt it was a shared problem for the two cities. He explained the Mayors and City Managers of both cities would be meeting soon to discuss 1100 North.

Jennifer Twilley, resident, said even with the school relocating it would only take traffic from those areas during drop off and pickup times. She said there would still be a traffic issue there. She commented that she lived on 297 Buckingham Drive and how the streets were very narrow. She spoke on how this led to overflow parking on her street and issues in the winter. Ms. Twilley said trying to work with the adjacent Coventry HOA and the police had not worked.

Ken Leetham clarified Buckingham was a public street and it was adjacent to a PUD with private streets and restricted parking.

Chief Black spoke on permitting and said the process was effective for a large city like Salt Lake with a parking department but the administrative issues would be difficult for the City to manage.

Jennifer Twilley said parking was even more difficult in the wintertime.

Council Member Gordon said every neighborhood approval since then had required that residents use their garages for parking and not storage. She said City code prohibited parking from November 1st to April 1st during a snow event. The issue was that parking spaces in front of a residence were not able to be reserved. She suggested looking into a solution for this problem including asking Foxboro Coventry Towns HOA to potentially require their residents to park in their garages.

Jennifer Twilley also spoke on concerns with doing yardwork and damaging vehicles that were parked near her home.

Ken Leetham explained he did not know if there was anything the City could do to make changes. He said the City could approach the HOA about what restrictions or changes they were willing to make to help with the situation. He wanted to be certain Ms. Twilley understood that it might not be possible for the City to remedy the parking situation on her street.

Mayor Horrocks spoke on hazards related to parking. Ken Leetham replied the City had become more aggressive in that neighborhood related to winter parking; however, other streets were a higher priority for parking enforcement.

Chief Black clarified if police officers had informed Ms. Twilley that she was responsible for damage to vehicles on the street inadvertently while doing yardwork, it would be more of a civil responsibility unless there was an intentional criminal action that resulted in the damage. He said

they had become more aggressive in parking enforcement with the goal that the use of public property, including legal parking on roadways, would be more convenient for residents. Chief Black said the snow ordinance meant an active snow period with snow sticking to the ground. He commented they worked closely with Public Works to determine the most hazardous areas and keep the streets safe.

Jennifer Twilley spoke on how congested her street was particularly in front of her home. Council Member Gordon commented her area had issues as well and since nothing illegal was happening the City might not be able to fix the problem. Council Member Gordon asked Ms. Twilley how many off-street parking spaces she had on her property and if she was able to use them. Ms. Twilley responded that she had one free space in her garage and a driveway, but that they usually parked two cars off-street and other cars on the street.

Council Member Baskin commented something to consider was if it was a nuisance that caused issues with Ms. Twilley enjoying her property. She suggested it might help to place signage such as two hour or no parking in that area. There was a discussion about options that could help the issue as well as the unintended consequences that might result if parking restrictions were in place.

2. CONSIDERATION OF APPOINTMENT TO THE PARKS, TRAILS, ARTS AND RECREATION ADVISORY BOARD

Council Member Baskin introduced Camille Thorpe as her appointment to the Parks, Trails, Arts and Recreation Advisory Board through 2024. She said Camille was a long term resident and had been involved in City events.

Council Member Porter moved to appoint Camille Thorpe to the Parks, Trails, Arts and Recreation Advisory Board. Council Member Gordon seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton and Porter. Council Member Van Langeveld was excused and not present for the vote.

3. CONSIDERATION OF RESOLUTION 2022-R13: PROCLAIMING APRIL 30, 2022 AS ARBOR DAY IN THE CITY OF NORTH SALT LAKE

Ken Leetham reported the City was a Tree City USA with a commitment to an urban forest and hosting an Arbor Day event. It was determined that April 30, 2022 would be designated as Arbor Day this year. He said Chevron would be donating \$15,000 for the purpose of purchasing trees and would be providing volunteers to assist with the tree planting.

Kristina Brown, Chevron, commented they looked forwarding to partnering with the City on this project and was committed to being a good steward of the environment.

Council Member Gordon thanked Council Member Baskin for her work with the Tree City USA and annual Arbor Day events. Council Member Baskin thanked Chevron and the City for being supportive of Tree City USA and Arbor Day.

Council Member Baskin moved to pass the Resolution 2022-R13 proclaiming April 30, 2022 as Arbor Day in the City of North Salt Lake. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton and Porter. Council Member Van Langeveld was excused and not present for the vote.

4. CONSIDERATION OF ORDINANCE 2022-01: AMENDING CITY CODE 10-1-46 AND 10-11-3 RELATED TO SOCIAL SERVICES WITHIN THE COMMERCIAL AND INDUSTRIAL ZONES

Sherrie Pace reported Ituaun Youngen approached the City with a desire to obtain a business license to operate an adult daycare facility for the disabled, elderly or disadvantaged in the Commercial Shopping (CS) zone. The specific land use of “adult daycare services” was not listed in the current code so staff had categorized the applicant’s business as “services for the elderly and persons with disabilities” which was not allowed in the CS zone. Staff reviewed the “social assistance” land use category in City code and found that many services such as community food, child and youth services and daycares were not permitted or conditional in all commercial and industrial zones. Staff was supportive of a code amendment to make social assistance land uses permitted in commercial zones and to add adult daycare services to the land use table.

The Development Review Committee (DRC) then reviewed the uses and proposed an amendment to the code to permit social assistance services in General Commercial (CG) and Commercial Shopping (CS) zones. As part of the amendment the DRC also recommended a new section of the code be created to regulate commercial daycare facilities in commercial zones and the definitions in code section 10-1-46 were updated in accordance with the North American Industry Classification System (NAICS). The code section was created in accordance with State regulations.

The Planning Commission reviewed this item, held a public hearing, and made a favorable recommendation to the City Council.

Council Member Porter asked if there were any concerns with residential near the commercial or industrial zones. Sherrie Pace replied the only concern for zoning was related to having social service uses in industrial areas. She mentioned the goal was to steer away from conditional uses and move to permitted uses with clear standards of review.

Council Member Gordon moved the City Council approve Ordinance 2022-01 amending City Code 10-1-46 and 10-11-3 related to regulations for social services within the commercial and industrial zones. Council Member Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton and Porter. Council Member Van Langeveld was excused and not present for the vote.

5. CONSIDERATION OF RESOLUTION 2022-12R: DECLARATION OF POLICE DEPARTMENT SURPLUS PROPERTY

Chief Black reported due to some personnel changes and supply chain issues in obtaining vehicles, there were multiple vehicles that he was unsure on whether they had already received authorization for disposal. He said there were 14 vehicles that had been or were in the process of being replaced that needed to be declared as surplus. He noted an exhibit with all 14 vehicles was provided in the agenda packet.

Council Member Baskin asked what the term marked spare meant on the exhibit. Chief Black replied it meant the vehicle was not assigned to an officer in the patrol division and was used as a spare vehicle.

Council Member Baskin questioned if there were 14 vehicles no longer being used. Chief Black responded there were eight vehicles no longer being used while the remaining six were to be replaced in the near future.

Council Member Knowlton moved the City Council approve Resolution 2022-12R declaring the vehicles listed on Exhibit A as surplus and authorize the disposal of these vehicles as they were no longer needed for use by the police department or any other City department. Council Member Gordon seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton and Porter. Council Member Van Langeveld was excused and not present for the vote.

6. CONSIDERATION OF PURCHASE OF A VIRTUAL TRAINING SYSTEM FOR THE POLICE DEPARTMENT

Chief Black reported this system would have great public and outreach opportunities. He said this commercial grade virtual training system placed an officer (or multiple officers) in a reality based situation that demanded decision making. Most of the situations were scenario based with several choices and preset results.

Sergeant Terry Fritz reported he contacted several companies including APEX, Axon, Virtra, and Wrap Reality regarding a virtual training system. He spoke on the pros and cons of each company and their systems. He felt APEX was the best system for the City's police department needs. The pros of the APEX system included continual development, use by officers, public

education, or even employees, ongoing usefulness and cost effectiveness, and ability to participate with other agencies. The cons included the need for a backpack to use the system as well as the realism of the system.

Chief Black said the APEX system was safe, challenging, and easy to evaluate how an officer handled a situation. He continued it was developed with input by officers, equipped with most of the less than lethal tools, and was expandable/upgradeable over time. He shared several videos, which showed the realism of this VR system and the possible scenarios.

Council Member Knowlton asked how long these products had been on the market and any potential issues. Chief Black replied APEX had been in business for six years and did upgrades every two weeks that were included in the original purchase.

Mayor Horrocks asked about annual subscription costs. Chief Black responded there was a 24/7 support system in place and a one year warranty. He explained APEX had said if there were issues after the first year, generally the items were replaced. There were also no subscription costs at this time.

Chief Black spoke on different scenarios and reactions from the individuals in the system. He then detailed what the department would receive and accomplish from this system. This included actual training versus conditioning to ensure that officers learned the right way to handle a situation, to observe, assess and decide, and to identify and mitigate mistakes. Chief Black said this was a complete game changer in how they could train officers.

Ken Leetham commented this was not a budget request as there were already funds in the police budget for this request. He said the cost would be over \$25,000 and as it was a new initiative, they wanted the Council to be informed of this purchase. Mr. Leetham explained there had not been a significant use of force incident with an injury or loss of life in the City in many years, if ever. He was in support of this product, which reinforced the idea of training employees, who had the ability to use lethal force, on the best way to interact with the public.

Council Member Gordon spoke on the culture of the employees, particularly the police department, and the benefit this system would be to the entire City. Council Member Porter agreed and said that APEX looked like a promising training system.

Council Member Gordon moved the City Council approve the police department to purchase the APEX Officer X2 virtual training system at a cost not to exceed \$68,000. Council Member Knowlton seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton and Porter. Council Member Van Langeveld was excused and not present for the vote.

7. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of March 15, 2022 were reviewed and approved.

Council Member Baskin moved to approve the March 15, 2022 minutes as amended. Council Member Knowlton seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton and Porter. Council Member Van Langeveld was excused and not present for the vote.

8. APPROVAL OF CITY COUNCIL MINUTES

Council Member Knowlton reported he had attended his first Parks, Trails, Arts and Recreation Advisory Board meeting.

Council Member Gordon reported the Easter egg hunt would be held April 16th. She added the Youth City Council would be participating in the Arbor Day event.

Council Member Baskin reported the Senior Lunch Bunch would be April 13th at 11 a.m. followed by her first Golf Committee meeting at 5 p.m. She also said the Utah League of Cities and Towns (ULCT) meeting was upcoming. She would also be working with staff on the Arbor Day event. Mayor Horrocks reminded her that he would be out of town for the event.

Council Member Knowlton commented the draft purpose and needs statement for the I-15 EIS would be released this week followed by 30 days of public comment. He said it was a very important step in the study and should be discussed. Council Member Gordon requested it be on the next work session agenda for discussion.

9. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

10. MAYOR'S REPORT

Mayor Horrocks reported he was approached by different HOAs regarding a potential water policy for this year. He also spoke on the splash pad and the potential need for water restrictions this year. Ken Leetham replied he would address water during his presentation.

11. CITY MANAGER'S REPORT

Ken Leetham shared the official notice the City had received from Weber Basin Water Conservancy District (WBWCD) regarding the 2022 drought response. There would be a 60% reduction in water available for outdoor irrigation of lawns and gardens (both culinary and

secondary), a 40% reduction for agricultural use, and a 10% reduction for culinary indoor use. He said staff would be attending a meeting with WBWCD tomorrow, April 6th, to get the final instructions on what would be done this year. Staff would be preparing a newsletter article for the public with the instructions.

Mr. Leetham said last year when WBWCD reduced the allocation of water the City followed the District's instructions on how to conserve water. Residents in Foxboro cut their water use by 70% voluntarily.

Council Member Gordon asked how many gallons the City conserved last year. Ken Leetham replied that staff would find out and report back.

Ken Leetham reported the City had an 20% reduction in its water contract last year compared to 60% this year. He said the start date for secondary irrigation/agricultural system would be delayed one month until mid-May and at the end of the season the water would be shut off a month early in mid-September. He reviewed the recommendations from WBWCD included watering one day a week for lawns and gardens, hand watering trees and shrubs one day a week, adjusting sprinklers to a 20 minute spray for pop-up sprinkler, no hosing down sidewalks or driveways, and no installation of new landscapes. He recommended the City follow these recommendations and ask the public to take on these guidelines as well. Mr. Leetham said he was reluctant to enforce minor violations but staff would notify residents of gross negligence.

Ken Leetham spoke on certain items to consider including asking all residents to conserve regardless of whether they received water from Weber Basin or the City's well system. He cautioned under-watering the City's golf course and public spaces to the extent that they were damaged to the point of needing replacement at a future time would be irresponsible. He felt certain areas might need to be watered more than once a week.

Council Member Gordon agreed it would be irresponsible for the City to mismanage those assets. She said the City should try its best to have the same conservancy requirements along with a balance to manage public property in a way that the benefits outweighed the costs.

Mayor Horrocks said a homeowner might have the same response and the answer would be that conservancy guidelines were not mandatory but just encouraged.

Council Member Knowlton suggested it was easier to defend actions like that if the City made long term water conservancy adjustments. Ken Leetham replied the City started to do this including adopting a low impact development ordinance that required nonresidential properties to provide low water usage landscaping, the installation of smart water sprinkler systems at the golf course, and the initiation of a process with Weber Basin to move toward participation in the Flip the Strip program for residents. He said this was the general direction the City would proceed in after the discussion with Weber Basin tomorrow.

Council Member Gordon suggested the message to residents might also include what the City had done over the last 5-10 years towards conservation and how much the City had saved over the years.

Ken Leetham reported Sherrie Pace volunteered to be the contact for Ms. Twilley and staff would follow-up on the parking issue mentioned earlier in the meeting by reaching out to Foxboro Coventry Towns HOA and see if there were any options.

Council Member Porter asked about the recommendation from Weber Basin to delay installing new landscaping. Council Member Gordon suggested waiting until spring or fall to install new lawns. Ken Leetham agreed it would be a good notion to share with the public that new landscaping installation could occur before June 1st or after August 30th.

12. ACTION ITEMS

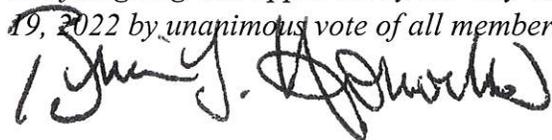
The action items list was reviewed. Completed items were removed from the list.

Council Member Porter asked about a future closed session to discuss cameras and park security.

13. ADJOURN

Mayor Horrocks adjourned the meeting at 8:57 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday April 19, 2022 by unanimous vote of all members present.



Brian J. Horrocks, Mayor



Wendy Page, City Reeorder