



# CITY OF NORTH SALT LAKE

---

## CITY COUNCIL MEETING NOTICE & AGENDA JUNE 21, 2022

Posted June 20, 2022

Notice is given that the City Council of the City of North Salt Lake will hold a regular meeting on **June 21, 2022** at City Hall, 10 East Center Street, North Salt Lake, Utah. A work session will be held at 6:00 pm in the Council Conference Room followed by the regular session at 7:00 pm in the Council Chambers. Some members may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits.

### WORK SESSION – 6:00 p.m.

1. Training on the Open and Public Meeting Act
2. Discussion on Hatch Park Funding and Plan Alternatives
3. Adjourn

### REGULAR SESSION – 7:00 p.m.

1. Introduction by Mayor Brian Horrocks
2. Thought or Prayer and Pledge of Allegiance ~ Councilmember Baskin
3. Citizen Comment
4. Presentation on Davis Remembers 9/11 Memorial Exhibit by Johnny Ferry
5. Public Hearing and Consideration of Resolution 2022-19R Approving Budget Amendments for Fiscal Year 2021-2022
6. Consideration of a Plat Amendment to Adjust Property Lines and Vacate an Existing Public Utility Easement for a Property Located at Approximately 822 South Eaglepointe Drive, Carl Rupp, Applicant
7. Consideration of a Concept Plan for Kum & Go Store Subdivision Located at 1096 North Redwood Road, Nate Abbott, Galloway & Company, Applicant
8. Consideration of Resolution 2022-20R Setting the Certified Tax Rate for the Fiscal Year 2022-2023 Budget
9. Consideration of Resolution 2022-21R Adopting the Final Budget for the Fiscal Year 2022-2023
10. Presentation of Annual Fraud Risk Assessment
11. Consideration of Resolution 2022-22R Appointing a New Member to the City's Audit Committee
12. Consideration of Resolution 2022-18R a Declaration of Police Department Surplus Property
13. Approval of City Council Minutes of June 7, 2022

14. Action Items
15. Council Reports
16. City Attorney Report
17. Mayor’s Report
18. City Manager Report
19. Adjourn

**CLOSED SESSION**

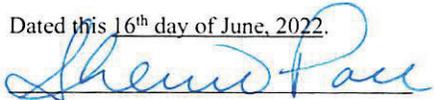
1. Possible closed session for the purpose of discussing the character professional competence, or physical or mental health of an individual; to discuss pending or reasonably imminent litigation; to discuss the purchase, exchange, sale, or lease of real property; or to discuss the deployment of security personnel, devices, or systems. *Utah Code 52-4-205*

**The public is invited to attend all City Council meetings. If you need special accommodations to participate in the City Council meeting, please call the City office at 801-335-8709. Please provide at least 24 hours notice for adequate arrangements to be made.**

Notice of Posting:

I, the duly appointed Deputy City Recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 20<sup>th</sup> day of June, 2022.

Dated this 16<sup>th</sup> day of June, 2022.





**DAVIS★REMEMBERS**

THE 9/11 PROJECT

---

MAJOR BRENT TAYLOR FOUNDATION

## Davis County 9/11 Event Details

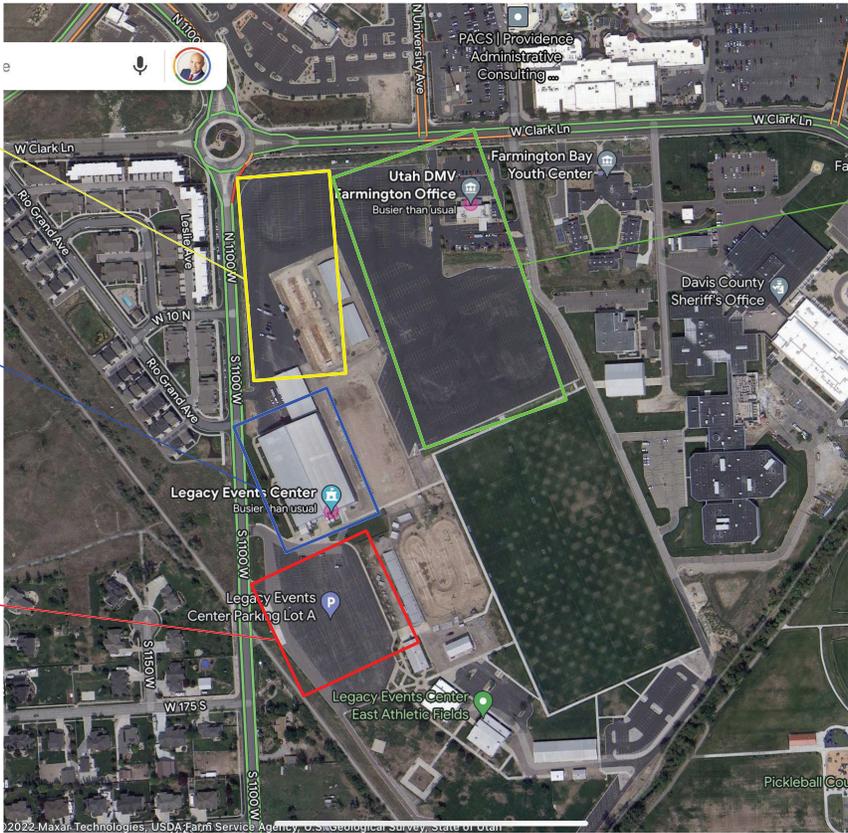
<p><b>Background:</b></p>	<p>The September 11 attacks, commonly referred to as 9/11, were a series of four coordinated terrorist attacks by the militant Islamist terrorist network al-Qaeda against the United States on Tuesday September 11, 2001. Throughout that morning, four commercial airliners were hijacked mid-flight by 19 al-Qaeda terrorists. Each group had one hijacker who had received flight training and took over control of the aircraft. Their explicit goal was to crash each plane into a prominent American building, causing mass casualties and partial or complete destruction of the targeted buildings.</p> <p>The attacks resulted in 2,977 fatalities, over 25,000 injuries, and substantial long-term health consequences, in addition to at least \$10 billion in infrastructure and property damage. It remains the deadliest terrorist attack in human history and the single deadliest incident for firefighters and law enforcement officers in the history of the United States, with 340 and 72 killed, respectively.</p> <p>The Global War on Terrorism refers to an ongoing international military campaign launched by the United States government following the September 11 attacks. The targets of the campaign are primarily Islamist groups located throughout the world, with the most prominent groups being al-Qaeda, as well as the Islamic State and their various franchise groups.</p>
<p><b>Event Summary:</b></p>	<p>To honor those lost and effected by the 9/11 attacks and past and present Police, Fire, Military, Medical, and First Responders, the Davis County community pledges a week of 9/11 volunteer support for a commemorative community event that includes: (1) An indoor memorial walk-thru media display of the events of 9/11 and subsequent War on Terror responses, (2) An indoor community gathering center with walk-up booths to meet Police, Fire, Military, Medical, and First Responders, Historical, Americana Artifacts, Collections, Charities, and Community Service Activists and a (3) Parking lot Touch-a-Truck event.</p>
<p><b>Participants:</b></p>	<p>Participants include free entrance for all members of the local and surrounding communities. School field trips are encouraged. Volunteers to help setup, manage, and take down the event. Local businesses, organizations, and individuals to provide materials support and financially sponsor the event.</p>



Volunteer Parking

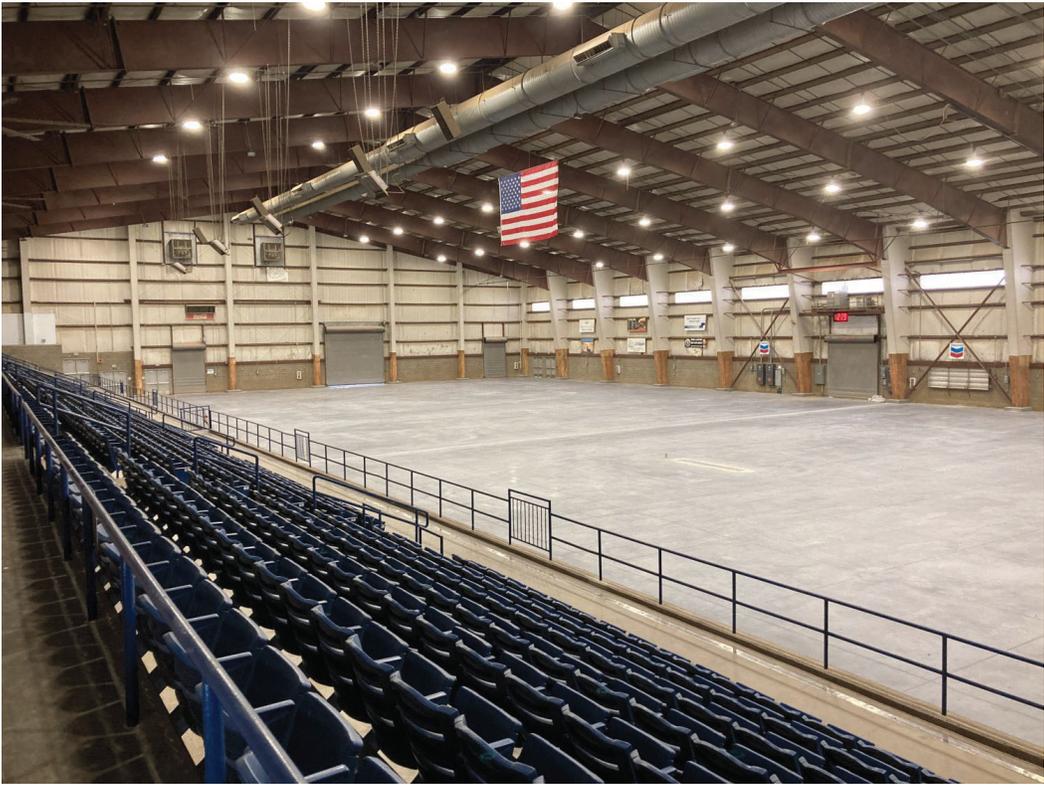
9/11 Memorial & Community Hall

Touch-a-Truck (Medical, Police, Fire, Military Vehicles)

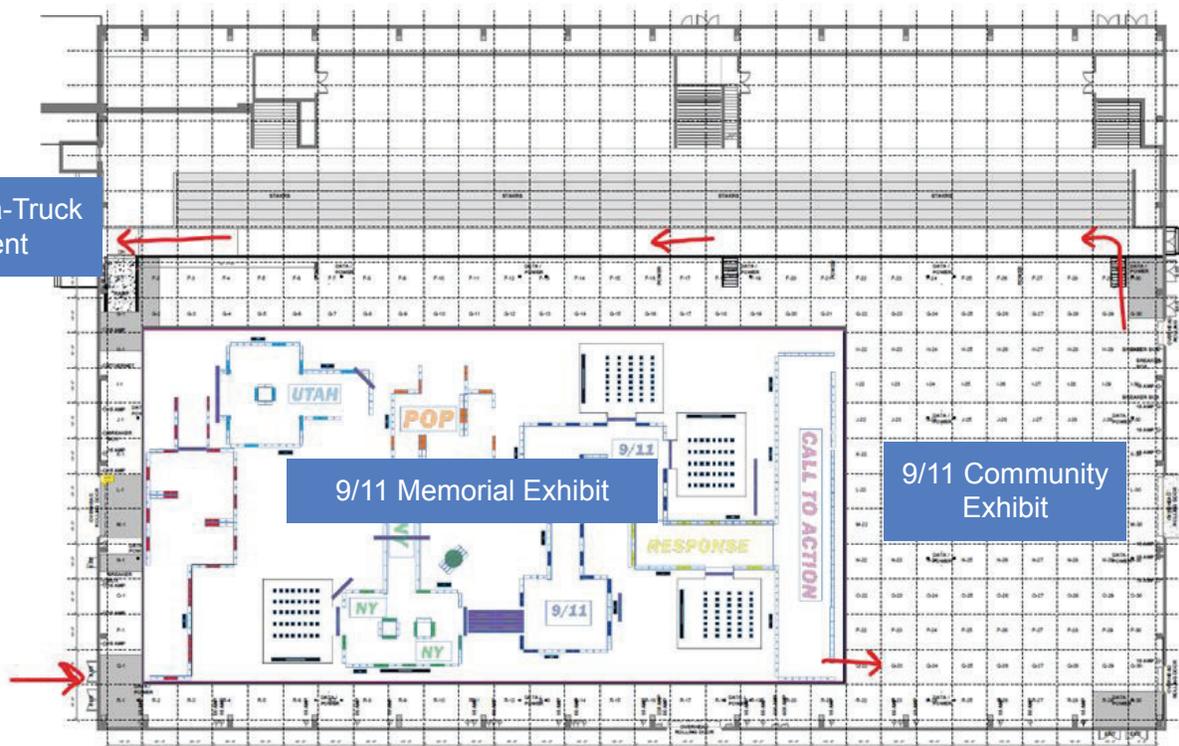


Public Parking





Touch-a-Truck  
Event







2022 Davis County 9/11 Event Information	
Setup:	SUN 9/4 @ 4:00PM to 9:00PM
	MON 9/5 @ 8:00AM to 9:00PM
	TUE 9/6 @ 8:00AM to 4:00 PM
Opening Night:	TUE 9/6 Evening 6:00PM to 8:00PM
Open to the Schools:	WED 9/7 @ 9:00AM to 2:00PM THU 9/8 @ 9:00AM to 2:00PM FRI 9/9 @ 9:00AM to 2:00PM
Open to the Public:	WED 9/7 @ 4:00PM to 9:00PM THU 9/8 @ 4:00PM to 9:00PM FRI 9/9 @ 4:00PM to 9:00PM SAT 9/10 @ 9:00AM to 9:00PM
Tear Down:	SAT 9/10 @ 9:00PM to 11:00PM

2022 Davis County 9/11 Event Planning General Schedule	
<b>MAR 2022</b>	Intro Meetings w/County Location Decision Budget Approvals Fundraising Plans / Potential Donors Community Service Organizations Targets Calendar Review
<b>APR 2022</b>	Location Planning (facilities, security, traffic flow) Key Roles Lock Volunteer Hunting Memorial Design Updates Memorial Resource Planning Fundraising
<b>MAY 2022</b>	Intro Meetings w/Organizations and Businesses Intro Meetings w/Cities Volunteer Hunting Marketing Plan Build Community Exhibit Invitations Extended Event Stage Planning / Identify Potential Performances Memorial Design Updates Memorial Resource Lock Event Stage Coordination / Invites Extended Food Truck Offering Extended Influencers Invites Fundraising

2022 Davis County 9/11 Event Planning General Schedule	
<b>JUN 2022</b>	Intro Meetings w/Organizations and Businesses Volunteer Resource Planning Memorial Design Complete Community Exhibit Locked Event Stage Program Locked Food Truck Locked Media Kit Planning Fundraising
<b>JUL 2022</b>	Follow Ups Volunteer Responsibility Invitations Light Advertising Media Kit Execution Fundraising
<b>AUG 2022</b>	Follow Ups Event Flow Review Medium Advertising Volunteer Lock Fundraising
<b>SEP 2022</b>	Final Prep Event Flow Locked Heavy Advertising Fundraising Event



### Budget

Item	Estimated Cost	Total
Exhibit Boards	\$110,000	\$110,000
Sound & Lighting	\$20,000	\$130,000
Framework & Build	\$20,000	\$150,000
Community Exhibit Hall	\$5,000	\$155,000
Volunteer Support	\$10,000	\$165,000
Student Support	\$5,000	\$170,000
Marketing & Media	\$20,000	\$190,000
Signage & Display	\$5,000	\$195,000
<b>EVENT TOTAL:</b>		<b>\$195,000</b>

### Actual Funded



Remaining



GOAL!

### Financial Sponsors





**DAVIS★REMEMBERS**

THE 9/11 PROJECT

---

MAJOR BRENT TAYLOR FOUNDATION



# CITY OF NORTH SALT LAKE FINANCE DEPARTMENT

10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian Horrocks  
Mayor

Heidi Voordeckers  
Finance Director

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Heidi Voordeckers, Finance Director

**DATE:** June 21, 2022

**SUBJECT:** Consideration of Resolution 2022-19R, A Resolution adopting an amendment to adjust the 2021~2022 General Fund, Redevelopment Fund, Local Building Authority, Park Capital Fund, Water Fund, Storm Water Fund, Solid Waste Fund, and Golf Fund Budgets and Including the Allocation of State and Local Fiscal Recovery Funds.

---

### **RECOMMENDATION**

Staff recommends a final budget adjustment to the abovementioned funds for Fiscal Year 2021~2022 pursuant to the provisions on Utah Code Annotated 10-6-127 and 10-6-128. A detailed schedule of the staff recommended adjustments is attached. Below is a summary explanation of the adjustments for each of the Funds:

#### **General Fund**

In the General Fund, revenues for cable tax were increased based on higher than anticipated collections, while property tax revenues were decreased to align with the certified tax rate revenues as required by State statute. There is also a need for small increases in a variety of general fund expenditures, most notably in fuel and utilities across multiple departments, as well as the reallocation of wages between departments.

#### **Redevelopment Agency**

The budget adjustments in this fund are primarily related to debt service issued in September 2021 for the Foxboro Wetlands Park Project. Additional revenues include a transfer in from Park Capital Projects fund to assist with debt service payments, while increased expenditures are related to the Highway 89 Traffic Study completed earlier this year.

#### **Local Building Authority**

An increase in expenditures of \$375,000 is recommended based on the acquisition of a property located at 93 Main Street in conjunction with the Hatch Park expansion project. Funding for the acquisition is covered by a transfer in of \$375,000 from the Park Capital Fund.

### **Park Capital Fund**

The Park Capital Fund is increasing transfers out totaling \$635,000 to fund the projects listed above in the RDA and Local Building Authority funds. These transfers will be funded by an equivalent reduction in fund balance reserves.

### **Water Fund**

The Water Fund refunded the Series 2010 Water Revenue Bond in March 2022, resulting in the need for the requested budget adjustments to record the associated bond activity. In addition, requests for minor increases to supplies and materials and fuel, totaling \$47,000, are reflective of rising operating costs.

### **Storm Water Fund**

Similar to the other funds, a modest increase of \$3,500 is recommended to offset increased fuel costs in the Storm Water Fund.

### **Solid Waste Fund**

The City utility department took great efforts this year to refund outstanding utility deposits to customers. These refunds were made with interest, resulting in the need for additional appropriations in interest expenditures in the Solid Waste Fund.

### **Golf Fund**

Revenues in the Golf Fund continue to exceed expectations, with an anticipated increase of \$312,000 over the original budget. This results in an offsetting increase in costs of sales for pro shop merchandise as well as smaller increases for operating expenditures, with an overall net positive increase of close to \$190,000.

### **State and Local Fiscal Recovery Fund Allocation (ARPA)**

While not requiring a budget increase or decrease, the allocation of State and Local Fiscal Recovery Funds granted to the City as a pass-through from the State should be formally approved for use in an eligible expenditure category by the Governing Body. Staff is recommending the allocation of expended funds for Fiscal Year 2021-2022 be applied to Eligible Category 6: Revenue Replacement, sub-category 6.1: Provision of Government Services, for public safety wages and benefits incurred between January 6, 2022 and June 30, 2022.

### **POSSIBLE MOTION**

I move the City Council approve Resolution 2022-19R: A Resolution Adopting an Amendment to Adjust the Fiscal Year 2021~2022 General Fund, Redevelopment Fund, Local Building Authority, Park Capital Fund, Water Fund, Storm Water Fund, Solid Waste Fund and Golf Fund budgets and allocating State and Local Fiscal Recovery Funds for Public Safety Wages and Benefits.

**RESOLUTION NO. 2022-19R**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH SALT LAKE ADOPTING AN AMENDMENT TO ADJUST THE FISCAL YEAR 2021~2022 GENERAL FUND, REDEVELOPMENT FUND, LOCAL BUILDING AUTHORITY, PARK CAPITAL FUND, WATER FUND, STORM WATER FUND, SOLID WASTE FUND, AND GOLF FUND BUDGETS AND INCLUDING THE ALLOCATION OF STATE AND LOCAL FISCAL RECOVERY FUNDS.**

**WHEREAS**, the City of North Salt Lake has considered the adoption of an amendment to increase the 2021~2022 budgets for the General Fund, Redevelopment Fund, Local Building Authority, Park Capital Fund, Water Fund, Storm Water Fund, Solid Waste Fund, and Golf Fund, and finds that it is in the best interest of the citizens and the City as a whole to adopt the aforesaid budgets; and

**WHEREAS**, the City of North Salt Lake received an appropriation of State and Local Fiscal Recovery Funds in Fiscal year 2021~2022 requiring allocation by formal action of the governing body; and

**WHEREAS**, a public hearing was properly noticed and held on Tuesday June 21, 2022 for public comment concerning the adoption of said budgets; and

**WHEREAS**, such action is authorized by statute.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF NORTH SALT LAKE AS FOLLOWS:**

A change in the General Fund budget is hereby adopted for the 2021~2022 fiscal year in the following amounts:

- Increase revenues in the amount of (\$18,471)
- Increase expenditures and transfers-out in the amount of \$25,500
- Net increase use of fund balance in the amount of (\$7,029)

A change in the Redevelopment Agency Redwood Road Fund budget is hereby adopted for the 2021~2022 fiscal year in the following amounts:

- Increase transfers-in in the amount of (\$260,000)
- Increase contribution to fund balance in the amount of \$260,000

A change in the Redevelopment Agency HWY 89 Fund budget is hereby adopted for the 2021~2022 fiscal year in the following amounts:

- Increase revenues and transfers-in in the amount of (\$47,000)
- Increase expenditures in the amount of \$34,000
- Net increase contribution to fund balance in the amount of \$13,000

A change in the Local Building Authority Fund budget is hereby adopted for the 2021~2022 fiscal year in the following amounts:

Increase transfers-in in the amount of (\$375,000)

Increase expenditures in the amount of \$375,000

A change in the Park Capital Fund budget is hereby adopted for the 2021~2022 fiscal year in the following amounts:

Increase use of fund balance in the amount of (\$635,000)

Increase transfers-out in the amount of \$635,000

A change in the Water Fund budget is hereby adopted for the 2021~2022 fiscal year in the following amounts:

Decrease in expenditures of (\$63,980)

Decrease use of fund balance in the amount of \$63,980

A change in the Storm Water Fund budget is hereby adopted for the 2021~2022 fiscal year in the following amounts:

Increase use of fund balance in the amount of (\$3,500)

Increase expenditures in the amount of \$3,500

A change in the Solid Waste Fund budget is hereby adopted for the 2021~2022 fiscal year in the following amounts:

Increase use of fund balance in the amount of (\$13,900)

Increase expenditures in the amount of \$13,900

A change in the Golf Fund budget is hereby adopted for the 2021~2022 fiscal year in the following amounts:

Increase revenues in the amount of (\$312,000)

Increase expenditures in the amount of \$122,500

Net decrease in use of fund balance in the amount of \$189,500

The allocation of approximately \$1,245,000 in State and Local Fiscal Recovery Funds made available through the American Rescue Plan Act, signed into law on March 11, 2021, made retroactively as the Final Rule set forth by the US Department of Treasury was made available on January 6, 2022 with an effective date of April 1, 2022. Allocation of expended funds shall be applied to Eligibility Category 6: Revenue Replacement, Sub-Category 6.1, Provision of Government Services, for public safety wages and benefits incurred between January 6, 2022 and June 30, 2022.

Immediately after its adoption, this resolution shall be signed by the appropriate officers of the City of North Salt Lake, shall be recorded in the official records of the City of North Salt Lake, and shall take immediate effect.

Passed and approved by the City Council of North Salt Lake this 21<sup>st</sup> day of June, 2022.

CITY OF NORTH SALT LAKE

By:

\_\_\_\_\_  
BRIAN J. HORROCKS

Mayor

ATTEST:

\_\_\_\_\_  
WENDY PAGE

City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin \_\_\_\_\_

Council Member Gordon \_\_\_\_\_

Council Member Knowlton \_\_\_\_\_

Council Member Porter \_\_\_\_\_

Council Member Van Langeveld \_\_\_\_\_



# CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

---

10 East Center Street, North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

## MEMORANDUM

**TO:** Honorable Mayor and City Council  
**FROM:** Sherrie Pace, Community Development Director  
**DATE:** June 21, 2022  
**SUBJECT:** Consideration of Plat Amendment to Lots 1 and 2 of the Rupp PUD Subdivision and Lot 1122 of the Eaglepointe Estates Phase 11 Subdivision located at approximately 822 South Eaglepointe Drive

---

### RECOMMENDATION

The Planning Commission recommends to the City Council the approval of the requested plat amendment for the Rupp PUD Subdivision, lots 1 & 2, and Eaglepointe Estates Ph. 11 Subdivision, lot 1122, located at approximately 822 South Eaglepointe Dr. with no conditions.

### BACKGROUND

In 2013 a building permit was issued to construct an accessory structure on the property at 810 South Eaglepointe Drive, Lot 1122 of the Eaglepointe Estates Phase 11 Subdivision. The owner of Lot 1122 owned an adjacent 1 acre parcel and the accessory structure was constructed straddling the property line between the parcels. Subsequently, the owners of lot 1122 sold a portion of the 1 acre parcel to Carl Rupp, for inclusion in the Rupp PUD Subdivision. Unfortunately, the transfer of that portion of property used the same legal description of the original 1 acre parcel, containing a portion of the accessory structure. Staff discovered the issue with an update of our mapped GIS Parcel data from Davis County.

### REVIEW

This plat amendment will adjust the property lines so that the entire accessory structure is within Lot 1122 of the Eaglepointe Estates Phase 11 Subdivision. In addition, the plat amendment will vacate the 8 foot public utility easement along the rear property line where the existing accessory structure is built. Lots 1 and 2 in the Rupp Subdivision are being amended to compensate for the reduced lot size of lot 1 impacted by the transfer of the property containing the structure back to the owners of lot 1122.

The Planning Commission held a public hearing on June 14, 2022, as required for the vacation of a public utility easement. Affected utilities were notified of the vacation and no objections received.

### POSSIBLE MOTION

I move the City Council approve the plat amendment for the Carl Rupp PUD Subdivision-First Amendment vacating a public utility easement and amending lots 1 & 2 of the Carl Rupp PUD and lot 1122 of the Eaglepointe Estates, Ph. 11 Subdivisions, with no conditions.

## Attachments

- 1) Zoning/Aerial Map
- 2) Eaglepointe Estates Lot 1122
- 3) Amended Plat



Plat Amendment  
Rupp PUD  
Zoning/Aerial



Plat Amendment  
Eaglepointe Estates lot 1122  
Previous Conditions



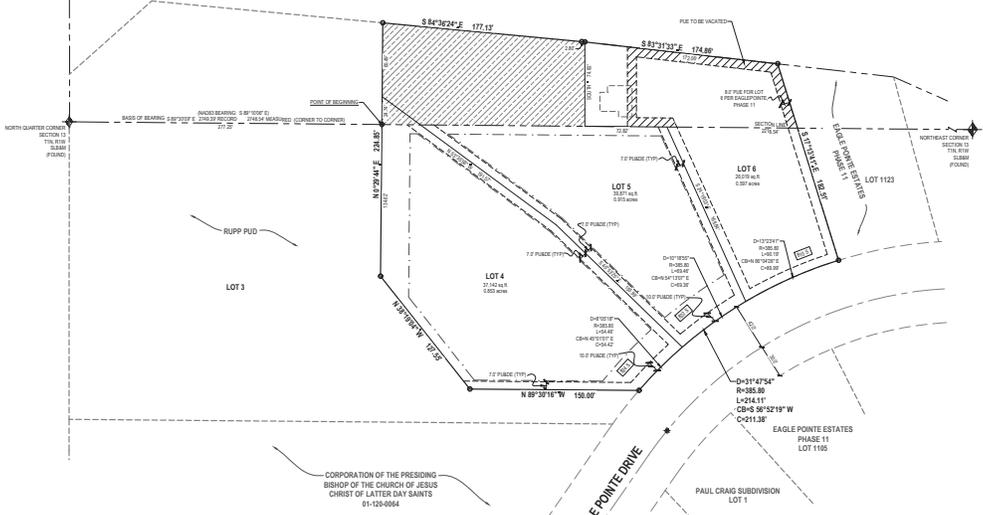


**RUPP PUD-FIRST AMENDED**

AMENDING LOTS 1 & 2 RUPP PUD AND  
 LOT 1122 EAGLEPOINTE ESTATES, PHASE 11  
 A PLANNED UNIT DEVELOPMENT  
 LOCATED IN THE NORTHEAST QUARTER  
 OF SECTION 13  
 AND THE SOUTHEAST QUARTER OF  
 SECTION 12  
 TOWNSHIP 1 NORTH, RANGE 1 WEST  
 SALT LAKE BASE AND MERIDIAN  
 NORTH SALT LAKE CITY, DAVIS COUNTY, UTAH

**LEGEND**

- SECTION CORNER
- EXISTING STREET MONUMENT
- PROPOSED STREET MONUMENT
- 8" OF POLYMER BOND YELLOW PLASTIC CAP OR  
 1" GALVANIZED IRON PIPE (SEE GENERAL NOTE 1)
- PUBLIC - PUBLIC UTILITY & DRAINAGE EASEMENT
- EASEMENTS
- CRITICAL SLOPE EASEMENT



CORPORATION OF THE PRESIDING  
 BISHOP OF THE CHURCH OF JESUS  
 CHRIST OF LATTER DAY SAINTS  
 91-120-0064

<b>RUPP PUD-FIRST AMENDED</b>	
LOCATED IN THE NORTHEAST QUARTER OF SECTION 13 AND THE SOUTHEAST QUARTER OF SECTION 12 TOWNSHIP 1 NORTH, RANGE 1 WEST SALT LAKE BASE AND MERIDIAN	
PROJECT NUMBER: 12108 MANAGER: J. PRESTON ENGINEER: C. COOPER CHECKED BY: L. R. JAMES DATE: 10/02	DAVIS COUNTY RECORDER ENTRY NO. _____ FILE NO. _____ RECORDED TO _____ DAY OF _____ AT _____ HOUR OF _____ DAVIS COUNTY RECORDER BY _____ DEPUTY RECORDER



**LAYTON**  
 1735 W. 400 S. SUITE 100  
 LAYTON UT 84041  
 PHONE: 801.221.1100  
 FAX: 801.221.1110  
 WWW.ENSIGN.COM

**SALT LAKE CITY**  
 PROJECT NO. 12108  
 MANAGER: J. PRESTON  
 ENGINEER: C. COOPER  
 CHECKED BY: L. R. JAMES  
 DATE: 10/02



# CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

---

10 East Center Street, North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

## MEMORANDUM

**TO:** Honorable Mayor and City Council  
**FROM:** Sherrie Pace, Community Development Director  
**DATE:** June 21, 2022  
**SUBJECT:** Consideration of a concept plan for Kum & Go Subdivision located at 1096 North Redwood Road

---

### RECOMMENDATION

The Planning Commission recommends to the City Council the approval of the concept plan for a two lot subdivision, called Kum & Go Subdivision located at 1096 North Redwood Road with no conditions.

### BACKGROUND

The property located at 1096 North Redwood Road is approximately 5.12 acres and is zoned General Commercial (CG) and currently contains an old industrial building that will be removed and a propane tank storage area. The applicant is proposing to divide the property into two separate lots. Lot 1 will be used for a convenience store and gas station called Kum and Go. Lot 2 will be sold for an undetermined use compliant with FAA regulations related to use and height of any structures built on the property in the future.

### REVIEW

The proposed subdivision will divide the property into two lots. Lots in the CG zone are required to be a minimum of 1 acre in size with a minimum lot width of 100 feet. Each of the proposed lots meet the minimum standards, including lot size and width. Lot 1 will be 2.646 acres and Lot 2 will be 2.474 acres. Lot 1 will be accessible from Redwood Road and 1100 North. Lot 2 will only be accessible from 1100 North.

Concept plan was reviewed by the Planning Commission on June 14, 2022 with a favorable recommendation to the Council.

### POSSIBLE MOTION

I move the City Council approve the concept plan for the Kum and Go Subdivision located at 1096 North Redwood Road with no conditions.

### Attachments

- 1) Zoning/Aerial Map
- 2) Concept Plan

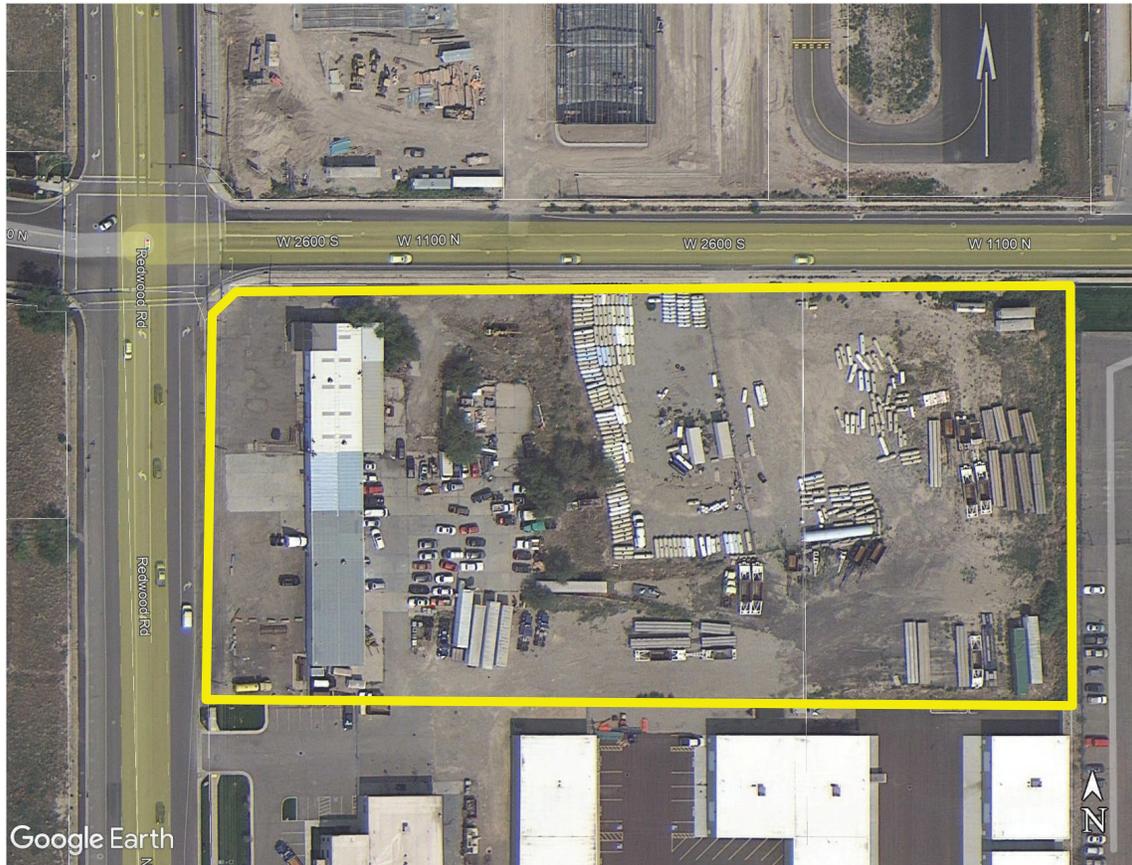


# Concept Plan Kum & Go Subdivision Zoning





# Concept Plan Kum & Go Subdivision Aerial







# CITY OF NORTH SALT LAKE FINANCE DEPARTMENT

10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian Horrocks  
Mayor

Heidi Voordeckers  
Finance Director

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Heidi Voordeckers, Finance Director

**DATE:** June 21, 2022

**SUBJECT:** Consideration of Resolution 2022-20R, A Resolution Setting the Certified Property Tax Rate for all Properties Located Within the City Boundaries for Fiscal Year 2022~2023.

---

The attached resolution sets the certified tax rate for the upcoming fiscal year, as presented by the Davis County Clerk/Auditor. The certified tax rate for 2022 is 0.000934, generating a proposed \$2,867,877 in property tax revenues. Of this revenue, it is estimated that approximately \$93,602 is related to new growth (new properties coming on to the tax rolls).

**RESOLUTION NO. 2022-20R**

**A RESOLUTION OF THE GOVERNING BODY OF THE  
CITY OF NORTH SALT LAKE SETTING THE  
CERTIFIED PROPERTY TAX RATE FOR ALL  
PROPERTY LOCATED WITHIN THE CITY BOUNDARIES  
FOR FISCAL YEAR 2022~2023**

**WHEREAS**, Utah State Law requires the City of North Salt Lake to establish and set forth the property tax rate before June 22 of each year for property located within the boundaries of the City of North Salt Lake; and

**WHEREAS**, it is the intent and desire of the City to comply with all applicable state and local laws regarding the adoption of a property tax rate and the levying of property taxes.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF NORTH SALT LAKE AS FOLLOWS:**

That a proposed property tax rate of .000934, determined by Davis County Clerk/Auditor, be adopted for the 2022~2023 fiscal year.

Passed and adopted by the City Council of the City of North Salt Lake, this 21<sup>st</sup> day of June, 2022.

CITY OF NORTH SALT LAKE

By:

\_\_\_\_\_  
BRIAN J. HORROCKS  
Mayor

ATTEST:

\_\_\_\_\_  
WENDY PAGE  
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin \_\_\_\_\_  
Council Member Gordon \_\_\_\_\_  
Council Member Knowlton \_\_\_\_\_  
Council Member Porter \_\_\_\_\_  
Council Member Van Langeveld \_\_\_\_\_



# CITY OF NORTH SALT LAKE

---

10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian J. Horrocks  
Mayor

Ken Leetham  
City Manager

## **MEMORANDUM**

To: Honorable Mayor & City Council

From: Ken Leetham, City Manager

Date: June 21, 2022

Subject: Resolution No. 2022-21R Adopting the final budget for fiscal year 2022-2023.

## **RECOMMENDATION**

Staff is recommending the adoption of the Fiscal Year 2022-2023 budgets for the General Fund, Redevelopment Agency, Special Revenue Fund, Debt Service Fund, Capital Projects Funds, Enterprise Funds, and Internal Service Fund.

## **BACKGROUND**

Initial budget projections were presented to City Council at a budget retreat held on March 26, 2022 and the tentative budget was prepared with a focus on maintaining level of service standards. Notable items presented, and ultimately adopted in the Tentative Budget presented to City Council on May 3, 2022, include the following:

- 7% COLA for all city employees based on UCMA and Western Region CPI Data
- 12% year-over-year Revenue Growth in Sales Tax
- Addition of four new positions
  - 2 F/T Parks position
  - 1 F/T Police Officer
  - 1 F/T Golf Maintenance (hired in FY 2022)
- Water and Storm Water Rate increases (adopted May 3, 2022)

A public hearing was held on June 7, 2022 to receive input on the tentative budget as presented with minor changes to operating expenditures and golf revenues. No public comment was received during the hearing or submitted in writing.

The final budget presented for adoption this evening includes those items listed above, as well as an adjustment to property tax revenues recognizing the auditors certified tax rate revenue for tax

year 2022. This represents a decrease in general fund revenues of \$61,305 and an increase in the use of general fund balance of \$61,305.

**POSSIBLE MOTION**

I move the City Council approve Resolution No. 2022-21R: A Resolution Adopting the Fiscal Year 2022-2023 General Fund, Redevelopment Agency, Special Revenue Fund, Debt Service Fund, Capital Projects Funds, Enterprise Funds, and Internal Service Fund Budgets.

**RESOLUTION NO. 2022-21R**

**A RESOLUTION ADOPTING THE FISCAL YEAR 2022-2023  
GENERAL FUND, REDEVELOPMENT AGENCY, SPECIAL  
REVENUE FUND, DEBT SERVICE FUND, CAPITAL PROJECTS  
FUND, ENTERPRISE FUNDS AND INTERNAL SERVICE FUND  
BUDGETS.**

**WHEREAS**, the City of North Salt Lake has considered the adoption of its 2022-2023 General Fund, Redevelopment Agency, Housing Fund, Local Building Authority Fund, Debt Service Fund, Capital Projects Funds, Enterprise Funds and Internal Service Fund Budgets and finds that it is in the best interest of the citizens and the City as a whole to adopt each of these aforesaid budgets; and

**WHEREAS**, the Fiscal Year 2022-2023 Tentative Budget, incorporating a 7% cost-of living increase for all City employees, was adopted on Tuesday, May 3, 2022; and

**WHEREAS**, the Fiscal Year 2022-2023 Tentative Budget was made available for public inspection at the City Offices and on the City website; and

**WHEREAS**, a public hearing was properly noticed and held on Tuesday, June 7, 2022, for public comment concerning the adoption of said budgets; and

**WHEREAS**, such action is authorized by statute.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF  
THE CITY OF NORTH SALT LAKE AS FOLLOWS:**

The General Fund Budget in the amount of \$16,517,000 is hereby adopted for the 2022-2023 fiscal year.

The Redevelopment Agency Budget in the amount of \$2,080,200 is hereby adopted for the 2022-2023 fiscal year.

The Housing Fund Budget in the amount of \$163,700 is hereby adopted for the 2022-2023 fiscal year.

The Local Building Authority Fund Budget in the amount of \$190,300 is hereby adopted for the 2022-2023 fiscal year.

The RAP Tax Debt Service Budget in the amount of \$590,100 is hereby adopted for the 2022-2023 fiscal year.

The Capital Projects Budget in the amount of \$1,380,200 is hereby adopted for the 2022-2023 fiscal year.

The Parks Capital Project Budget in the amount of \$859,900 is hereby adopted for the

2022-2023 fiscal year.

The Police Facilities Capital Project Budget in the amount of \$111,600 is hereby adopted for the 2022-2023 fiscal year.

The Roadways Capital Project Budget in the amount of \$2,608,600 is hereby adopted for the 2022-2023 fiscal year.

The Culinary and Secondary Water Enterprise Budgets in the amount of \$6,156,565 is hereby adopted for the 2022-2023 fiscal year.

The Storm Water Enterprise Budget in the amount of \$1,778,950 is hereby adopted for the 2022-2023 fiscal year.

The Solid Waste Utility Enterprise Budget in the amount of \$1,476,680 is hereby adopted for the 2022-2023 fiscal year.

The Eaglewood Golf Enterprise Budget in the amount of \$2,084,500 is hereby adopted for the 2022-2023 fiscal year.

The Fleet Internal Service Budget in the amount of \$866,500 is hereby adopted for the 2022-2023 fiscal year.

This resolution shall take effect immediately. Passed and approved by the City Council of the City of North Salt Lake, this 21<sup>st</sup> day of June, 2022.

CITY OF NORTH SALT LAKE

By:

\_\_\_\_\_  
BRIAN J. HORROCKS

Mayor

ATTEST:

\_\_\_\_\_  
WENDY PAGE  
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin \_\_\_\_\_  
Council Member Gordon \_\_\_\_\_  
Council Member Knowlton \_\_\_\_\_  
Council Member Porter \_\_\_\_\_  
Council Member Van Langeveld \_\_\_\_\_

# City of North Salt Lake

## North Salt Lake, Utah



FISCAL YEAR 2023  
FINAL BUDGET  
ADOPTED JUNE 21, 2022

Prepared by:  
City of North Salt Lake  
Finance Department

## Table of Contents

<b>General Fund – 10</b> .....	<b>1</b>
<b>Redevelopment Agency – 25</b> .....	<b>2</b>
<b>Housing Fund – 27</b> .....	<b>3</b>
<b>Local Building Authority – 28</b> .....	<b>4</b>
<b>Debt Service – 32</b> .....	<b>5</b>
<b>Capital Project Fund – 40</b> .....	<b>6</b>
<b>Park Capital Fund – 41</b> .....	<b>7</b>
Park Capital Project Schedule .....	8
<b>Public Safety Fund – 43</b> .....	<b>10</b>
<b>Road Capital Fund – 44</b> .....	<b>11</b>
Road Capital Project Schedule .....	12
<b>Water Funds – 51 and 52</b> .....	<b>14</b>
Water Capital Project Schedule .....	15
<b>Storm Water Fund – 53</b> .....	<b>16</b>
Storm Water Capital Project Schedule.....	17
<b>Solid Waste Fund – 54</b> .....	<b>18</b>
<b>Golf Fund – 55</b> .....	<b>19</b>
<b>Fleet Fund – 61</b> .....	<b>20</b>
Fiscal Year 2023 Vehicle Replacement Request.....	21

**GENERAL FUND - 10**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, AND RECOMMENDED**

	Actual FY 2021	Budget FY 2022	Projected FY 2022	Recommended Budget FY 2023
<b>Revenues</b>				
Taxes:				
Property	\$ 3,026,300	\$ 2,983,000	\$ 3,056,200	\$ 3,014,900
Sales and use	5,480,800	5,646,000	6,028,900	6,390,600
Franchise	1,891,500	1,829,600	1,928,000	1,958,100
Licenses and permits	230,100	225,000	231,000	232,000
Intergovernmental revenues	3,179,100	2,500,400	2,591,800	2,625,900
Charges for services	1,018,000	833,600	723,500	818,800
Fines and forfeitures	243,100	300,000	300,000	350,000
Interest	16,600	60,000	15,000	15,000
Miscellaneous	48,400	48,000	52,000	52,000
<b>Total Revenues</b>	<b>15,133,900</b>	<b>14,425,600</b>	<b>14,926,400</b>	<b>15,457,300</b>
<b>Expenditures</b>				
General government:				
Legislative	652,000	338,700	236,700	278,200
Administrative	1,039,000	1,101,400	1,064,500	1,081,700
Buildings	97,100	79,400	95,000	127,000
Judicial	323,500	351,100	343,900	386,500
Total general government	<u>2,111,600</u>	<u>1,870,600</u>	<u>1,740,100</u>	<u>1,873,400</u>
Public safety:				
Police department	4,294,300	5,438,600	5,574,600	5,347,200
New sworn officer-1 FTE/vehicle	-	-	-	182,000
Fire department	1,400,900	1,542,900	1,542,900	1,738,100
Total public safety	<u>5,695,200</u>	<u>6,981,500</u>	<u>7,117,500</u>	<u>7,267,300</u>
Public works:				
Streets department	1,217,500	1,700,500	1,694,500	1,889,300
Engineering	194,700	249,100	256,900	267,400
Total public works	<u>1,412,200</u>	<u>1,949,600</u>	<u>1,951,400</u>	<u>2,156,700</u>
Community Development				
Planning and zoning	410,300	445,400	466,200	541,500
Building inspection	219,100	299,000	275,900	272,700
Total community development	<u>629,400</u>	<u>744,400</u>	<u>742,100</u>	<u>814,200</u>
Parks	837,500	1,044,600	1,033,800	1,182,500
New Parks Positions - 2 FTE's	-	-	-	124,000
<b>Total Expenditures</b>	<b>\$ 10,685,900</b>	<b>\$ 12,590,700</b>	<b>\$ 12,584,900</b>	<b>\$ 13,418,100</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>\$ 4,448,000</b>	<b>\$ 1,834,900</b>	<b>\$ 2,341,500</b>	<b>\$ 2,039,200</b>
<b>Other Financing Sources (Uses)</b>				
Transfer in - RDA	75,000	85,000	100,450	103,900
Transfer out - capital fund	(1,300,000)	(1,158,700)	(1,158,700)	(1,239,600)
Transfer out - road fund restricted cash	(1,045,000)	(1,041,000)	(1,231,400)	(1,154,300)
Transfer out - road fund unrestricted cash	(1,700,000)	(705,000)	(705,000)	(705,000)
Sale of capital assets	-	5,000	21,000	5,000
Contributions	7,000	-	25,000	25,000
Total Other Financing Sources (Uses)	<u>(3,963,000)</u>	<u>(2,814,700)</u>	<u>(2,948,650)</u>	<u>(2,965,000)</u>
Net Change in Fund Balance	\$ 485,000	\$ (979,800)	\$ (607,150)	\$ (925,800)
<b>Fund Balance, Beginning</b>	<b>2,853,800</b>	<b>3,338,800</b>	<b>3,338,800</b>	<b>2,731,650</b>
<b>Fund Balance, Ending</b>	<b>\$ 3,338,800</b>	<b>\$ 2,359,000</b>	<b>\$ 2,731,650</b>	<b>\$ 1,805,850</b>

**REDEVELOPMENT AGENCY - 25**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2021</b>	<b>Budget FY 2022</b>	<b>Projected FY 2022</b>	<b>Recommended Budget FY 2023</b>
<b>Revenues</b>				
Taxes	\$ 1,799,600	\$ 1,941,500	\$ 2,008,700	\$ 2,078,200
Interest	2,000	1,600	2,000	2,000
<b>Total Revenues</b>	<b>1,801,600</b>	<b>1,943,100</b>	<b>2,010,700</b>	<b>2,080,200</b>
<b>Expenditures</b>				
Community	\$ 1,186,900	\$ 1,377,700	\$ 1,573,100	\$ 787,200
Principal	-	305,000	305,000	285,000
Interest	-	147,200	135,600	89,800
Parks, recreation and public property	-	3,500,000	100,000	3,400,000
<b>Total Expenditures</b>	<b>1,186,900</b>	<b>5,329,900</b>	<b>2,113,700</b>	<b>4,562,000</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>614,700</b>	<b>(3,386,800)</b>	<b>(103,000)</b>	<b>(2,481,800)</b>
<b>Other Financing Sources (Uses)</b>				
Proceeds from borrowing	-	3,567,300	3,567,300	-
Transfer out	(279,500)	(239,000)	(256,200)	(266,600)
<b>Total Other Financing Sources (Uses)</b>	<b>(279,500)</b>	<b>3,328,300</b>	<b>3,311,100</b>	<b>(266,600)</b>
<b>Net Change in Fund Balance</b>	<b>\$ 335,200</b>	<b>\$ (58,500)</b>	<b>\$ 3,208,100</b>	<b>\$ (2,748,400)</b>
<b>Fund Balance, Beginning</b>	<b>417,900</b>	<b>753,100</b>	<b>753,100</b>	<b>3,961,200</b>
<b>Fund Balance, Ending</b>	<b>\$ 753,100</b>	<b>\$ 694,600</b>	<b>\$ 3,961,200</b>	<b>\$ 1,212,800</b>

**HOUSING FUND - 27**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2021</u>	<u>Budget FY 2022</u>	<u>Projected FY 2022</u>	<u>Recommended Budget FY 2023</u>
<b>Revenues</b>				
Intergovernmental- grants	\$ 25,000	\$ -	\$ -	\$ -
Interest	900	3,300	1,000	1,000
<b>Total Revenues</b>	<u>25,900</u>	<u>3,300</u>	<u>1,000</u>	<u>1,000</u>
<b>Expenditures</b>				
Community development	22,500	27,500	27,500	-
<b>Total Expenditures</b>	<u>22,500</u>	<u>27,500</u>	<u>27,500</u>	<u>-</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>3,400</u>	<u>(24,200)</u>	<u>(26,500)</u>	<u>1,000</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in	105,100	154,000	155,750	162,700
<b>Total Other Financing Sources (Uses)</b>	<u>105,100</u>	<u>154,000</u>	<u>155,750</u>	<u>162,700</u>
<b>Net Change in Fund Balance</b>	<u>\$ 108,500</u>	<u>\$ 129,800</u>	<u>\$ 129,250</u>	<u>\$ 163,700</u>
<b>Fund Balance, Beginning</b>	<u>197,100</u>	<u>305,600</u>	<u>305,600</u>	<u>434,850</u>
<b>Fund Balance, Ending</b>	<u>\$ 305,600</u>	<u>\$ 435,400</u>	<u>\$ 434,850</u>	<u>\$ 598,550</u>

**LOCAL BUILDING AUTHORITY - 28**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2021</b>	<b>Budget FY 2022</b>	<b>Projected FY 2022</b>	<b>Recommended Budget FY 2023</b>
<b>Revenues</b>				
Rent	\$ 76,800	\$ 77,300	\$ 89,800	\$ 89,800
Interest	300	500	500	500
<b>Total Revenues</b>	<b>77,100</b>	<b>77,800</b>	<b>90,300</b>	<b>90,300</b>
<b>Expenditures</b>				
Property rental	27,500	35,300	38,500	38,500
Parks, recreation and public property	-	-	374,600	-
Debt service:				
Principal	96,000	98,000	98,000	101,000
Interest	23,900	21,500	18,100	21,200
<b>Total Expenditures</b>	<b>\$ 147,400</b>	<b>\$ 154,800</b>	<b>\$ 529,200</b>	<b>\$ 160,700</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>\$ (70,300)</b>	<b>\$ (77,000)</b>	<b>\$ (438,900)</b>	<b>\$ (70,400)</b>
<b>Other Financing Sources (Uses)</b>				
Transfer in	130,000	130,000	505,000	100,000
<b>Total Other Financing Sources (Uses)</b>	<b>130,000</b>	<b>130,000</b>	<b>505,000</b>	<b>100,000</b>
<b>Net Change in Fund Balance</b>	<b>\$ 59,700</b>	<b>\$ 53,000</b>	<b>\$ 66,100</b>	<b>\$ 29,600</b>
<b>Fund Balance, Beginning</b>	<b>25,200</b>	<b>84,900</b>	<b>84,900</b>	<b>151,000</b>
<b>Fund Balance, Ending</b>	<b>\$ 84,900</b>	<b>\$ 137,900</b>	<b>\$ 151,000</b>	<b>\$ 180,600</b>

**DEBT SERVICE - 32**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2021</u>	<u>Budget FY 2022</u>	<u>Projected FY 2022</u>	<u>Recommended Budget FY 2023</u>
<b>Revenues</b>				
Sales taxes - RAP	\$ 544,300	\$ 524,200	\$566,100	\$ 588,700
Interest	2,000	5,000	1,400	1,400
<b>Total Revenues</b>	<u>546,300</u>	<u>529,200</u>	<u>567,500</u>	<u>590,100</u>
<b>Expenditures</b>				
Principal	217,000	220,000	220,000	222,000
Interest	44,000	41,000	40,100	36,100
<b>Total Expenditures</b>	<u>\$ 261,000</u>	<u>\$ 261,000</u>	<u>\$260,100</u>	<u>\$ 258,100</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ 285,300</u>	<u>\$ 268,200</u>	<u>\$307,400</u>	<u>\$ 332,000</u>
<b>Other Financing Sources (Uses)</b>				
Transfer out-	<u>(100,000)</u>	<u>(360,000)</u>	<u>(360,000)</u>	<u>(300,000)</u>
<b>Total Other Financing Sources (Uses)</b>	<u>(100,000)</u>	<u>(360,000)</u>	<u>(360,000)</u>	<u>(300,000)</u>
<b>Net Change in Fund Balance</b>	<u>\$ 185,300</u>	<u>\$ (91,800)</u>	<u>\$ (52,600)</u>	<u>\$ 32,000</u>
<b>Fund Balance, Beginning</b>	<u>339,000</u>	<u>524,300</u>	<u>524,300</u>	<u>471,700</u>
<b>Fund Balance, Ending</b>	<u>\$ 524,300</u>	<u>\$ 432,500</u>	<u>\$471,700</u>	<u>\$ 503,700</u>

**CAPITAL PROJECT FUND - 40**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2021</b>	<b>Budget FY 2022</b>	<b>Projected FY 2022</b>	<b>Recommended Budget FY 2023</b>
<b>Revenues</b>				
Interest	\$ 23,600	\$ 48,000	\$ 20,000	\$ 30,000
<b>Total Revenues</b>	<u>23,600</u>	<u>48,000</u>	<u>20,000</u>	<u>30,000</u>
<b>Expenditures</b>				
General government - projects	1,800	408,400	126,000	282,400
<b>Total Expenditures</b>	<u>\$ 1,800</u>	<u>\$ 408,400</u>	<u>\$ 126,000</u>	<u>\$ 282,400</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ 21,800</u>	<u>\$ (360,400)</u>	<u>\$ (106,000)</u>	<u>\$ (252,400)</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in-	1,346,800	1,258,700	1,277,900	1,350,200
<b>Total Other Financing Sources (Uses)</b>	<u>1,346,800</u>	<u>1,258,700</u>	<u>1,277,900</u>	<u>1,350,200</u>
<b>Net Change in Fund Balance</b>	<u>\$ 1,368,600</u>	<u>\$ 898,300</u>	<u>\$ 1,171,900</u>	<u>\$ 1,097,800</u>
<b>Fund Balance, Beginning</b>	<u>4,496,400</u>	<u>5,865,000</u>	<u>5,865,000</u>	<u>7,036,900</u>
<b>Fund Balance, Ending</b>	<u>\$ 5,865,000</u>	<u>\$ 6,763,300</u>	<u>\$ 7,036,900</u>	<u>\$ 8,134,700</u>

**PARK CAPITAL FUND - 41**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2021</u>	<u>Budget FY 2022</u>	<u>Projected FY 2022</u>	<u>Recommended Budget FY 2023</u>
<b>Revenues</b>				
Impact fees	\$ 736,400	\$ 533,800	\$ 616,600	\$ 557,000
Interest	4,800	3,500	2,900	2,900
<b>Total Revenues</b>	<u>741,200</u>	<u>537,300</u>	<u>619,500</u>	<u>559,900</u>
<b>Expenditures</b>				
Parks and recreation	50,900	883,800	973,300	227,200
<b>Total Expenditures</b>	<u>\$ 50,900</u>	<u>\$ 883,800</u>	<u>\$ 973,300</u>	<u>\$ 227,200</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ 690,300</u>	<u>\$ (346,500)</u>	<u>\$ (353,800)</u>	<u>\$ 332,700</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in	100,000	360,000	360,000	300,000
Transfer out	(130,000)	(130,000)	(505,000)	(100,000)
Sale of capital assets	68,900	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<u>38,900</u>	<u>230,000</u>	<u>(145,000)</u>	<u>200,000</u>
<b>Net Change in Fund Balance</b>	<u>\$ 729,200</u>	<u>\$ (116,500)</u>	<u>\$ (498,800)</u>	<u>\$ 532,700</u>
<b>Fund Balance, Beginning</b>	<u>1,210,970</u>	<u>1,940,200</u>	<u>1,940,200</u>	<u>1,441,400</u>
<b>Fund Balance, Ending</b>	<u>\$ 1,940,200</u>	<u>\$ 1,823,700</u>	<u>\$ 1,441,400</u>	<u>\$ 1,974,100</u>

**PARK CAPITAL FUND**  
**CAPITAL PROJECT SCHEDULE**  
**REVENUE AND EXPENDITURES**

FISCAL YEAR		Restricted Cash -		Total
		Other Unrestricted	Impact Fee	
FY 2022	BEGINNING CASH	\$ 583,710	\$ 1,384,120	1,967,830
	REVENUES			
	IMPACT FEE REVENUE	-	616,600	616,600
	INTEREST REVENUE	500	2,400	2,900
	TRANSFER IN RAP TAX DEBT SERVICE FUND	360,000	-	360,000
		<u>360,500</u>	<u>619,000</u>	<u>979,500</u>
	PROJECT			
	WILD ROSE PARK IRRIGATION PUMPS	\$ 25,875	\$ -	\$ 25,875
	TUNNEL SPRINGS TENNIS COURT REPLACEMENT	31,050	-	31,050
	MATHIS PARK PLAYGROUND REPLACEMENT	31,050	-	31,050
	PALMQUIST PARK PLAYGROUND REPLACEMENT	77,625	-	77,625
	OLDHAM PARK PLAYGROUND REPLACEMENT	31,050	-	31,050
	CALEB PARK PLAYGROUND REPLACEMENT	31,050	-	31,050
	BUCKINGHAM PARK PLAYGROUND REPLACEMENT	31,050	-	31,050
	BOSTON PARK PLAYGROUND REPLACEMENT	31,050	-	31,050
	CAMBRIA PARK PLAYGROUND REPLACEMENT	31,050	-	31,050
	GARY PUMPHOUSE IRRIGATION	3,155	-	3,155
	PALMQUIST PARK IRRIGATION REPLACEMENT	64,696	-	64,696
	DEER HOLLOW PARK ASPHALT REPLACEMENT	20,907	-	20,907
	TRAILS DEVELOPMENT	-	23,700	23,700
	HATCH PARK DESIGN	-	35,000	35,000
	TRANSFER OUT LOCAL BUILDING AUTHORITY	-	505,000	505,000
		<u>409,608</u>	<u>563,700</u>	<u>973,308</u>
	ENDING CASH	\$ 534,602	\$ 1,439,420	\$ 1,974,022
FY 2023	BEGINNING CASH	\$ 534,602	\$ 1,439,420	\$ 1,974,022
	REVENUES			
	IMPACT FEE REVENUE	-	557,000	557,000
	INTEREST REVENUE	500	2,400	2,900
	TRANSFER IN RAP TAX DEBT SERVICE FUND	300,000	-	300,000
		<u>300,500</u>	<u>559,400</u>	<u>859,900</u>
	PROJECT			
	IRRIGATION PUMPS LEGACY REGIONAL PARK	74,985	-	74,985
	CENTER STREET NORTH SIDE IRRIGATION REPLACEMENT	14,698	-	14,698
	GREGERSON DETENTION BASIN IRRIGATION REPLACEMENT	37,482	-	37,482
	TRANSFER OUT LOCAL BUILDING AUTHORITY	-	100,000	100,000
		<u>127,165</u>	<u>100,000</u>	<u>227,165</u>
	ENDING CASH	\$ 707,937	\$ 1,898,820	\$ 2,606,757
FY 2024	BEGINNING CASH	\$ 707,937	\$ 1,898,820	\$ 2,606,757
	REVENUES			
	IMPACT FEE REVENUE	-	250,000	250,000
	INTEREST REVENUE	1,500	2,000	3,500
	TRANSFER IN RAP TAX DEBT SERVICE FUND	283,200	-	283,200
		<u>284,700</u>	<u>252,000</u>	<u>536,700</u>
	PROJECT			
	REPAIR AND REPLACEMENT	400,000	-	400,000
	TRANSFER OUT LOCAL BUILDING AUTHORITY	-	130,000	130,000
		<u>400,000</u>	<u>130,000</u>	<u>530,000</u>
	ENDING CASH	\$ 592,637	\$ 2,020,820	\$ 2,613,457

FY 2025	BEGINNING CASH	\$	592,637	\$	2,020,820	\$	2,613,457
	REVENUES						
	IMPACT FEE REVENUE		-		200,000		200,000
	INTEREST REVENUE		1,500		2,000		3,500
	TRANSFER IN RAP TAX DEBT SERVICE FUND		300,400		-		300,400
			<u>301,900</u>		<u>202,000</u>		<u>503,900</u>
	PROJECT						
	REPAIR AND REPLACEMENT		400,000		-		400,000
	TRANSFER OUT LOCAL BUILDING AUTHORITY		-		130,000		130,000
			<u>400,000</u>		<u>130,000</u>		<u>530,000</u>
	ENDING CASH	\$	494,537	\$	2,092,820	\$	2,587,357
<hr/>							
FY 2026	BEGINNING CASH	\$	494,537	\$	2,092,820	\$	2,587,357
	REVENUES						
	IMPACT FEE REVENUE		-		150,000		150,000
	INTEREST REVENUE		1,500		2,000		3,500
	TRANSFER IN RAP TAX DEBT SERVICE FUND		315,100		-		315,100
			<u>316,600</u>		<u>152,000</u>		<u>468,600</u>
	PROJECT						
	REPAIR AND REPLACEMENT		400,000		-		400,000
	TRANSFER OUT LOCAL BUILDING AUTHORITY		-		130,000		130,000
			<u>400,000</u>		<u>130,000</u>		<u>530,000</u>
	ENDING CASH	\$	411,137	\$	2,114,820	\$	2,525,957

**PUBLIC SAFETY FUND - 43**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2021</u>	<u>Budget FY 2022</u>	<u>Projected FY 2022</u>	<u>Recommended Budget FY 2023</u>
<b>Revenues</b>				
Impact fees	\$ 127,400	\$ 114,000	\$ 119,200	\$ 110,600
Interest	1,100	600	1,000	1,000
<b>Total Revenues</b>	<u>128,500</u>	<u>114,600</u>	<u>120,200</u>	<u>111,600</u>
<b>Other Financing Sources (Uses)</b>				
Transfer out-	<u>(46,800)</u>	<u>(100,000)</u>	<u>(119,200)</u>	<u>(110,600)</u>
<b>Total Other Financing Sources (Uses)</b>	<u>(46,800)</u>	<u>(100,000)</u>	<u>(119,200)</u>	<u>(110,600)</u>
<b>Net Change in Fund Balance</b>	<u>\$ 81,700</u>	<u>\$ 14,600</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>
<b>Fund Balance, Beginning</b>	<u>139,800</u>	<u>221,500</u>	<u>221,500</u>	<u>222,500</u>
<b>Fund Balance, Ending</b>	<u>\$ 221,500</u>	<u>\$ 236,100</u>	<u>\$ 222,500</u>	<u>\$ 223,500</u>

**ROAD CAPITAL FUND - 44**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2021</b>	<b>Budget FY 2022</b>	<b>Projected FY 2022</b>	<b>Recommended Budget FY 2023</b>
<b>Revenues</b>				
Impact fees	\$ 582,600	\$ 482,000	\$ 532,000	\$ 461,600
Intergovernmental- grants	173,800	5,515,500	5,605,100	276,200
Interest	10,200	32,000	11,500	11,500
<b>Total Revenues</b>	<u>766,600</u>	<u>6,029,500</u>	<u>6,148,600</u>	<u>749,300</u>
<b>Expenditures</b>				
Highways and streets - projects	966,300	11,503,300	11,421,400	2,132,550
<b>Total Expenditures</b>	<u>\$ 966,300</u>	<u>\$ 11,503,300</u>	<u>\$ 11,421,400</u>	<u>\$ 2,132,550</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ (199,700)</u>	<u>\$ (5,473,800)</u>	<u>\$ (5,272,800)</u>	<u>\$ (1,383,250)</u>
<b>Other Financing Sources (Uses)</b>				
Transfer-in restricted tax revenue	1,045,000	1,041,000	1,231,400	1,154,300
Transfer-in unrestricted	1,799,400	705,000	705,000	705,000
<b>Total Other Financing Sources (Uses)</b>	<u>2,844,400</u>	<u>1,746,000</u>	<u>1,936,400</u>	<u>1,859,300</u>
<b>Net Change in Fund Balance</b>	<u>\$ 2,644,700</u>	<u>\$ (3,727,800)</u>	<u>\$ (3,336,400)</u>	<u>\$ 476,050</u>
<b>Fund Balance, Beginning</b>	<u>2,854,450</u>	<u>5,499,150</u>	<u>5,499,150</u>	<u>2,162,750</u>
<b>Fund Balance, Ending</b>	<u>\$ 5,499,150</u>	<u>\$ 1,771,350</u>	<u>\$ 2,162,750</u>	<u>\$ 2,638,800</u>

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING UNRESTRICTED CASH	TRANS TAX REVENUE	CROAD TAX REVENUE	RESTRICTED CASH-IMPACT FEE	ONE TIME GRANTS	TOTAL
FY 2022	BEGINNING CASH	\$ 2,312,524	\$ 772,339	\$ 115,223	\$ 2,673,000	\$ -	\$ 5,873,086
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	532,000	-	532,000
	GRANTS & CONTRIBUTIONS	-	-	-	-	5,605,067	5,605,067
	INTEREST REVENUE	-	4,500	-	7,000	-	11,500
	TRANSFER IN FROM GENERAL FUND - TRANSPORTATION TAX	-	511,376	604,804	-	-	1,116,180
	TRANSFER IN FROM GENERAL FUND - UNRESTRICTED CASH	705,000	-	-	-	-	705,000
	TOTAL REVENUE	705,000	515,876	604,804	539,000	5,605,067	7,969,747
	PROJECTS						
	ANNUAL SEAL COAT C ROAD	-	176,573	263,427	-	-	440,000
	1100 NORTH BRIDGE	-	-	-	1,000,000	4,000,000	5,000,000
	EAGLEWOOD LOOP, ROCKWOOD, TANGLEWOOD	500,770	274,830	-	-	-	775,600
	MAIN STREET RECONSTRUCTION (Ctr to 350)	-	-	13,250	-	1,223,400	1,236,650
	FOXBORO DR RECON-ELEM SCHOOL- FOX HOLLOW RND-ABOUT	-	-	192,550	-	-	192,550
	EAGLERIDGE DR OVERLAY VISTA VIEW TO EDGEWOOD LOOP	-	-	5,000	-	-	5,000
	TREE PLANTING CTR STR	-	-	-	75,000	-	75,000
	BUS SHELTERS	-	-	16,100	-	64,700	80,800
	NSL CITY CENTER 25 EAST - REIMB	-	-	-	42,550	-	42,550
	REDWOOD ROAD TRAIL -WEST CONNECTIONS	85,540	-	-	-	290,167	375,707
	OVERLAY - CENTER STREET	-	-	14,200	-	-	14,200
	400 WEST STR RECONSTRUCTION	-	-	7,500	-	-	7,500
	AUDIO PEDESTRIAN SIGNAL	-	-	-	10,000	-	10,000
	1100 NORTH WIDENING @ RR CROSSING	-	-	-	220,800	-	220,800
	EAGLERIDGE DR OVERLAY	-	500,000	-	-	-	500,000
	LACEY WAY (MARIA, GARY,NANCY)	300,000	-	208,000	-	-	508,000
	EAGLEWOOD DR(ORCH- EAGLERIDGE)	1,466,000	-	-	-	-	1,466,000
	75 E,125 E & 175 E RECONSTRUCT	263,000	-	-	-	-	263,000
	190 EAST RECONSTRUCT	22,000	-	-	-	-	22,000
	ORCHARD DR SIDEWALK (3800 S)	13,200	-	-	-	26,800	40,000
	NORTH FRONTAGE ROAD (WILSON)	146,000	-	-	-	-	146,000
	TOTAL EXPENDITURES	2,796,510	951,403	720,027	1,348,350	5,605,067	11,421,357
	ENDING CASH	\$ 221,014	\$ 336,812	\$ -	\$ 1,863,650	\$ -	\$ 2,421,477
FY 2023	BEGINNING CASH	\$ 221,014	\$ 336,812	\$ -	\$ 1,863,650	\$ -	\$ 2,421,477
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	461,600	-	461,600
	GRANTS & CONTRIBUTIONS	-	-	-	-	276,200	276,200
	INTEREST REVENUE	-	4,500	-	7,000	-	11,500
	TRANSFER IN FROM GENERAL FUND - TRANSPORTATION TAX	-	526,718	630,613	-	-	1,157,331
	TRANSFER IN FROM GENERAL FUND - UNRESTRICTED CASH	705,000	-	-	-	-	705,000
	TOTAL REVENUE	705,000	531,218	630,613	468,600	276,200	2,611,631
	PROJECTS						
	ANNUAL STREET PRESERVATION	-	403,550	83,750	-	-	487,300
	MAIN STREET RECONSTRUCTION US 89 TO CTR	150,000	-	-	-	-	150,000
	MTN VIEW, SKYVIEW, WILDFLOWER, SEGO LILY	-	146,000	-	-	-	146,000
	CYNTHIA WAY AND DORTHEA WAY	-	-	416,250	-	-	416,250
	475 N & CLOVERDALE	-	205,000	-	-	-	205,000
	SIDER DR, 175 N, 550 E AND 575 E	205,800	-	-	-	-	205,800
	PARKWAY DR, CANYON LN, EAGLE PASS	5,387	-	130,613	-	-	136,000
	MAIN ST EAST SIDE SIDEWALK (I-15 OVERPASS TO PACIFIC)	-	-	-	110,000	276,200	386,200
	TOTAL EXPENDITURES	361,187	754,550	630,613	110,000	276,200	2,132,550
	ENDING CASH	\$ 564,827	\$ 113,480	\$ -	\$ 2,222,250	\$ -	\$ 2,900,557
FY 2024	BEGINNING CASH	\$ 564,827	\$ 113,480	\$ -	\$ 2,222,250	\$ -	\$ 2,900,557
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	250,000	-	250,000
	GRANTS & CONTRIBUTIONS	-	-	-	-	-	-
	TRANSFER IN FROM GENERAL FUND - TRANSPORTATION TAX	-	420,000	541,000	-	-	961,000
	TRANSFER IN FROM GENERAL FUND - UNRESTRICTED CASH	800,000	-	-	-	-	800,000
	TOTAL REVENUE	800,000	420,000	541,000	250,000	-	2,011,000
	PROJECTS						
	ANNUAL STREET PRESERVATION PROJECTS	-	-	536,750	-	-	536,750
	ELK HOLLOW, ROSEWOOD, ELK HOLLOW CIR.	-	333,750	4,250	-	-	338,000
	COVENTRY, CONSTITUTION, FREEDOM DR, FREEDOM CIR & INDEPENI	325,000	-	-	-	-	325,000
	GARY, DAVID, BERNICE & NANCY	320,000	-	-	-	-	320,000
	150 NORTH	103,000	-	-	-	-	103,000
	TOTAL EXPENDITURES	748,000	333,750	541,000	-	-	1,622,750
	ENDING CASH	\$ 616,827	\$ 199,730	\$ -	\$ 2,472,250	\$ -	\$ 3,288,807

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING UNRESTRICTED CASH	TRANS TAX REVENUE	CROAD TAX REVENUE	RESTRICTED CASH-IMPACT FEE	ONE TIME GRANTS	TOTAL
FY 2025	BEGINNING CASH	\$ 616,827	\$ 199,730	\$ -	\$ 2,472,250	\$ -	\$ 3,288,807
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	250,000	-	250,000
	GRANTS & CONTRIBUTIONS	-	-	-	-	3,336,700	3,336,700
	TRANSFER IN FROM GENERAL FUND - TRANSPORTATION TAX	-	432,600	557,230	-	-	989,830
	TRANSFER IN FROM GENERAL FUND - UNRESTRICTED CASH	900,000	-	-	-	-	900,000
	TOTAL REVENUE	900,000	432,600	557,230	250,000	3,336,700	5,476,530
	PROJECTS						
	ANNUAL STREET PRESERVATION PROJECTS	-	-	532,900	-	-	532,900
	850 N, 900 N & MADSEN LANE & 950 N	-	263,670	24,330	-	-	288,000
	900 NORTH (REDWOOD TO 400 W)	467,000	-	-	-	-	467,000
	ELM AVE.	110,000	-	-	-	-	110,000
	300 NORTH (EAST OF US-89)	42,000	-	-	-	-	42,000
	WOODCREST, TANGLEWOOD N, SUNFLOWER CIR	212,000	-	-	-	-	212,000
	WINDSOR DR., WINDSOR CT. AND ASCOT DR.	51,677	103,323	-	-	-	155,000
	VISTA VIEW LANE (RIDGETOP TO E-RIDGE DR.)AND COUNTRY COURT	-	135,000	-	-	-	135,000
	FOXHILL, FOXHILL CIR, REGENCY, SABLE CIR, WOODVIEW & FAIRWAY	214,000	-	-	-	-	214,000
	MAIN STREET WIDENING (PACIFIC TO 1000 N)	-	-	-	267,500	3,336,700	3,604,200
	TOTAL EXPENDITURES	1,096,677	501,993	557,230	267,500	3,336,700	5,760,100
	ENDING CASH	\$ 420,150	\$ 130,337	\$ -	\$ 2,454,750	\$ -	\$ 3,005,237

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING UNRESTRICTED CASH	TRANS TAX REVENUE	CROAD TAX REVENUE	RESTRICTED CASH-IMPACT FEE	ONE TIME GRANTS	TOTAL
FY 2026	BEGINNING CASH	\$ 420,150	\$ 130,337	\$ -	\$ 2,454,750	\$ -	\$ 3,005,237
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	250,000	-	250,000
	TRANSFER IN FROM GENERAL FUND - TRANSPORTATION TAX	-	445,600	573,900	-	-	1,019,500
	TRANSFER IN FROM GENERAL FUND - UNRESTRICTED CASH	1,000,000	-	-	-	-	1,000,000
	TOTAL REVENUE	1,000,000	445,600	573,900	250,000	-	2,269,500
	PROJECTS						
	ANNUAL STREET PRESERVATION PROJECTS	-	-	438,600	-	-	\$ 438,600
	400 EAST & 500 EAST(WILDCAT WAY)	15,513	292,187	61,300	-	-	369,000
	CUTLER (FOXOBORO TO800 N) & DURHAM (YORK TO STONEHENGE)	387,000	-	-	-	-	387,000
	OAKWOOD DR (OAKVIEW CT TO LACEY) & OAKVIEW CT.	203,000	-	-	-	-	203,000
	SCENIC HILLS OVERLAY(SCENIC HILLS CIR. TO VALLEY VIEW)	139,000	-	-	-	-	139,000
	MARIALANA & RAYGENE	-	200,000	-	-	-	200,000
	BUNKER HILL & LIBERTY	-	-	74,000	-	-	74,000
	MAPLE DR, 200 N, 50 W, 300 N, 175 N, 125 W	158,000	-	-	-	-	158,000
	TOTAL EXPENDITURES	902,513	492,187	573,900	-	-	1,968,600
	ENDING CASH	\$ 517,637	\$ -	\$ -	\$ 2,704,750	\$ -	\$ 3,306,137

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING UNRESTRICTED CASH	TRANS TAX REVENUE	CROAD TAX REVENUE	RESTRICTED CASH-IMPACT FEE	ONE TIME GRANTS	TOTAL
FY 2027	BEGINNING CASH	\$ 517,637	\$ -	\$ -	\$ 2,704,750	\$ -	\$ 3,222,387
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	250,000	-	250,000
	GRANTS & CONTRIBUTIONS	-	-	-	-	-	-
	TRANSFER IN FROM GENERAL FUND - TRANSPORTATION TAX	-	459,000	591,100	-	-	1,050,100
	TRANSFER IN FROM GENERAL FUND - UNRESTRICTED CASH	900,000	-	-	-	-	900,000
	TOTAL REVENUE	900,000	459,000	591,100	250,000	-	2,200,100
	PROJECTS						
	ANNUAL STREET PRESERVATION PROJECTS	-	146,300	591,100	-	-	\$ 737,400
	ODELL LANE & 100 N.	206,000	-	-	-	-	206,000
	MAIN ST (350 N TO PACIFIC)	526,000	-	-	-	-	526,000
	OVERLAND DR (PACIFIC TO 1000 N), PACIFIC AVE & UNION AVE.	164,300	312,700	-	-	-	477,000
	TOTAL EXPENDITURES	896,300	459,000	591,100	-	-	1,946,400
	ENDING CASH	\$ 521,337	\$ -	\$ -	\$ 2,954,750	\$ -	\$ 3,476,087

**COMBINED FUND - 51 AND 52**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2021</b>	<b>Budget FY 2022</b>	<b>Projected FY 2022</b>	<b>Recommended Budget FY 2023</b>
<b>Operating Revenues</b>				
Charges for services:				
Metered water sales	\$ 4,526,100	\$ 4,475,900	\$ 4,002,400	\$ 4,096,700
Connection fees	121,700	100,000	100,000	100,000
Miscellaneous	25,700	5,000	14,000	14,000
<b>Total Operating Revenues</b>	<b>4,673,500</b>	<b>4,580,900</b>	<b>4,116,400</b>	<b>4,210,700</b>
<b>Operating Expenses</b>				
Salaries and benefits	1,155,900	1,027,000	1,086,000	1,151,000
Administrative charge	60,700	363,800	363,800	378,000
Office expense and supplies	70,700	73,500	74,500	85,000
Equipment - supplies and maintenance	488,300	613,600	607,000	639,500
Buildings and grounds - supplies and maintenance	47,300	57,500	57,500	73,500
Special department supplies	184,300	150,000	150,000	195,000
Power purchases	391,700	430,000	430,000	450,000
Water purchases	917,600	997,100	935,000	1,010,000
Professional services	167,600	170,750	208,550	170,000
Miscellaneous	33,600	40,000	39,000	42,000
<b>Total Operating Expenses</b>	<b>3,517,700</b>	<b>3,923,250</b>	<b>3,951,350</b>	<b>4,194,000</b>
<b>Operating Income (Loss)</b>	<b>1,155,800</b>	<b>657,650</b>	<b>165,050</b>	<b>16,700</b>
<b>Non-operating</b>				
Capital-infrastructure	(1,222,200)	(5,806,088)	(4,695,890)	(1,659,665)
Capital Equipment	(16,600)	(35,000)	(39,000)	(90,000)
Debt service payments	(960,800)	(295,800)	(295,800)	(212,900)
Interest income	124,800	32,000	24,500	24,500
Impact fee revenues	1,465,100	1,220,950	1,064,800	1,147,000
<b>Total Non-operating</b>	<b>(609,700)</b>	<b>(4,883,938)</b>	<b>(3,941,390)</b>	<b>(791,065)</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>\$ 546,100</b>	<b>\$ (4,226,288)</b>	<b>\$ (3,776,340)</b>	<b>\$ (774,365)</b>

FISCAL YEAR	WATER CAPITAL PROJECTS	GROWTH %	EXISTING %	ESTIMATE D COST	GROWTH	EXISTING
FY 2022	WATER STUDY	100%		\$ 89,900	\$ 89,900	\$ -
	WOODBRIAR - CONV TO 2ND		100%	7,620	-	7,620
	PRV VAULT & VALVE REPLACE		100%	139,000	-	139,000
	300 N WATER LINE REPLACEMENT		100%	250,000	-	250,000
	E-WOOD COVE SECONDARY PHASE 2	100%		444,300	444,300	-
	2ND WATER - E-WOOD LOOP S, ROCKWOOD & TANGLEWOOD	100%		906,000	906,000	-
	75 E, 125 E & 175 E WATER LINE REPLACEMENT		100%	525,000	-	525,000
	LACEY WAY WATER LINE REPLACEMENT - VALLEY VIEW TO GARY		100%	1,290,000	-	1,290,000
	PRV VAULT & VALVE REPLACE FY 2022		100%	500,000	-	500,000
	BIG WEST OIL FLOW CTR VALVE, METER		100%	200,000	-	200,000
	NORTH FRONTAGE ROAD - WILSON TO COBBLE CREEK		100%	55,000	-	55,000
	NSL CITY CENTER PHASE WATERLINE	100%		48,000	48,000	-
	MISC REHAB CUL WATER RESEVOIR		100%	37,670	-	37,670
	MISC INTERIOR PIPING RESEVOIRS	40%	60%	65,400	26,160	39,240
	TANK REPAIRS 2020		100%	138,000	-	138,000
				<u>\$ 4,695,890</u>	<u>\$ 1,514,360</u>	<u>\$ 3,181,530</u>
FY 2023	CNTR ST WATERLINE UPPERCROSS	100%		\$ 157,100	\$ 157,100	\$ -
	5200 PUMP BLDG #1 RETROFIT		100%	80,000	-	80,000
	EQUALIZATION 350 E AND MORTON		100%	205,065	-	205,065
	STEEL TANK BOOSTER PUMP		100%	40,000	-	40,000
	MAIN STREET WATERLINE US 89 TO CRT		100%	295,000	-	295,000
	475 N & CLOVERDALE WATER LINE REPLACEMENT		100%	342,500	-	342,500
	SECONDARY WATER - MTN VIEW, SKYVIEW, WILDFLOWER,	100%		390,000	390,000	-
	PRV VAULT REPLACEMENT FY 2022 Carry Over		100%	150,000	-	150,000
				<u>\$ 1,659,665</u>	<u>\$ 547,100</u>	<u>\$ 1,112,565</u>
FY 2024	150 NO, EXISTING 4" MAIN-FRWAY		100%	\$ 130,000	\$ -	\$ 130,000
	NORTH PARK VILLAGE CONDOS WATER LINE REPLACE		100%	540,000	-	540,000
	SECONDARY WATER - ELK HOLLOW & ROSEWOOD	100%		310,000	310,000	-
	GARY, DAVID & BERNICE WATER LINE REPLACE		100%	1,007,000	-	1,007,000
	COVENTRY, FREEDOM DR, INDEPENDENCE WATER LINE REPLACE		100%	850,000	-	850,000
	PRV VAULT & VALVE REPLACEMENT		100%	250,000	-	250,000
				<u>\$ 3,087,000</u>	<u>\$ 310,000</u>	<u>\$ 2,777,000</u>
FY 2025	850, 950 NO & MADSEN LN (500 E)		100%	\$ 365,000	\$ -	\$ 365,000
	900 N WATER LINE REPLACEMENT (AC PIPE)		100%	730,000	-	730,000
	SECONDARY WATER - WOODCREST, TANGLEWOOD, SUNFLC	100%		430,000	430,000	-
	US-89 WATER LINE REPLACEMENT - 71 NORTH TO ODELL		100%	280,000	-	280,000
	PRV VAULT & VALVE REPLACEMENT		100%	150,000	-	150,000
				<u>\$ 1,955,000</u>	<u>\$ 430,000</u>	<u>\$ 1,525,000</u>
FY 2026	FRONTAGE ROAD WATER LINE		100%	\$ 625,000	\$ -	\$ 625,000
	LIBERTY & BUNKER HILL WATER LINE REPLACEMENT		100%	185,000	-	185,000
	RAYGENE & MARIALANA WATER LINE REPLACEMENT		100%	820,000	-	820,000
	MAPLE, 200 N, 50 W, 300 N, 175 N & 125 W WATER LINE		100%	325,000	-	325,000
	PRV VAULT & VALVE REPLACEMENT		100%	250,000	-	250,000
				<u>\$ 2,205,000</u>	<u>-</u>	<u>\$ 2,205,000</u>
FY 2027	PACIFIC & OVERLAND (PACIFIC TO UNION) WATER LINE REPL.		100%	\$ 270,000	\$ -	\$ 270,000
	700 W (CENTER TO 200 N), 640 W & 60 N WATER LINE REPL.		100%	720,000	-	720,000
	200 NORTH (REDWOOD RD TO 400 W) WATER LINE REPLACE.		100%	660,000	-	660,000
				<u>\$ 1,650,000</u>	<u>-</u>	<u>\$ 1,650,000</u>

**STORM WATER FUND - 53**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2021</b>	<b>Budget FY 2022</b>	<b>Projected FY 2022</b>	<b>Recommended Budget FY 2023</b>
<b>Revenues</b>				
Charges for services:				
User Fees	\$ 796,600	\$ 770,000	\$ 790,000	\$ 924,300
<b>Total Operating Revenues</b>	<b>796,600</b>	<b>770,000</b>	<b>790,000</b>	<b>924,300</b>
<b>Operating Expenses</b>				
Salaries and benefits	271,900	304,400	313,500	323,500
Administrative charge	10,000	60,400	60,400	62,350
Office expense and supplies	12,400	18,400	14,900	18,500
Equipment - supplies and maintenance	189,000	178,100	179,100	189,600
Professional services	49,300	103,559	107,859	56,000
Miscellaneous	1,700	2,500	3,500	3,500
<b>Total Operating Expenses</b>	<b>534,300</b>	<b>667,359</b>	<b>679,259</b>	<b>653,450</b>
<b>Operating Income (Loss)</b>	<b>262,300</b>	<b>102,641</b>	<b>110,741</b>	<b>270,850</b>
<b>Nonoperating Income (Expense)</b>				
Capital-infrastructure	(456,721)	(481,100)	(481,100)	(690,000)
Capital Equipment		(35,000)	(35,000)	(382,600)
Developer reimbursement	(95,100)	(100,000)	(100,000)	(20,000)
Proceeds from borrowing - lease	-	-	-	240,600
Gain (loss) from sale of capital assets	-	-	-	97,000
Debt service payments	(46,300)	(46,000)	(46,000)	(32,900)
Build America bond interest subsidy	7,000	7,500	6,500	-
Interest income	4,800	24,000	3,200	100,200
Impact fee revenues	182,300	209,500	192,700	120,400
<b>Total Non-operating</b>	<b>(404,021)</b>	<b>(421,100)</b>	<b>(459,700)</b>	<b>(567,300)</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>\$ (141,721)</b>	<b>\$ (318,459)</b>	<b>\$ (348,959)</b>	<b>\$ (296,450)</b>

<b>FISCAL YEAR</b>	<b>STORM WATER CAPITAL PROJECTS</b>	<b>GROWTH %</b>	<b>EXISTING %</b>	<b>ESTIMATED COST</b>	<b>GROWTH</b>	<b>EXISTING</b>
FY 2022	28 NO VALLEY VIEW DR DETENTION	100%		\$ 100,000	\$ 100,000	\$ -
	EAGLEWOOD VILLAGE DETENTION BASIN IMPROVEMENT	100%		60,000	60,000	
	986 EAST FAIRWAY PIPE REPLACEMENT HOLE 14		100%	178,000	-	178,000
	SEC, E-WOOD S, ROCKWOOD & TANGLEWOOD		100%	66,000	-	66,000
	WATER STUDY	100%		77,100	77,100	-
				<u>\$ 481,100</u>	<u>\$ 237,100</u>	<u>\$ 244,000</u>
FY 2023	SOUTH OF GARY WAY UPSIZE 7 HOLE #7 IMPROVEMENT		100%	\$ 690,000	\$ -	\$ 690,000
FY 2024	NEW PIPE ON COVENTRY DR & FREEDOM DR		100%	\$ 830,000	\$ -	\$ 830,000
FY 2025	HOLE #15 PIPE UPSIZE BY FOXHILL CIRCLE	100%		\$ 260,000	\$ 260,000	\$ -
	CONCRETE SILT BASIN AT 480 N CUTLER DR.	50%	50%	220,000	110,000	110,000
				<u>\$ 480,000</u>	<u>\$ 370,000</u>	<u>\$ 110,000</u>
FY 2026	REPLACE DITCH W/PIPE WEST OF 400 WEST		100%	\$ 500,000	\$ -	\$ 500,000
FY 2027	PIPE IMPROVEMENT ON DAVID WAY CANYON		100%	\$ 430,000	\$ -	\$ 430,000

**SOLID WASTE FUND - 54**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2021</u>	<u>Budget FY 2022</u>	<u>Projected FY 2022</u>	<u>Recommended Budget FY 2023</u>
<b>Operating Revenues</b>				
Charges for services:				
User fees	\$ 1,274,000	\$ 1,351,000	\$ 1,370,000	\$ 1,465,900
<b>Total Operating Revenues</b>	<u>1,274,000</u>	<u>1,351,000</u>	<u>1,370,000</u>	<u>1,465,900</u>
<b>Operating Expenses</b>				
Salaries and benefits	92,400	81,500	84,000	96,000
Administrative charge	5,700	22,900	22,900	24,300
Office expense and supplies	21,300	18,500	19,500	19,500
Equipment - supplies and maintenance	29,600	78,000	78,000	65,000
Special department supplies	27,600	26,000	27,000	28,900
Professional services	3,700	4,000	4,000	4,000
Contracted services	1,110,300	1,134,000	1,163,400	1,238,980
<b>Total Operating Expenses</b>	<u>1,290,600</u>	<u>1,364,900</u>	<u>1,398,800</u>	<u>1,476,680</u>
<b>Operating Income (Loss)</b>	<u>(16,600)</u>	<u>(13,900)</u>	<u>(28,800)</u>	<u>(10,780)</u>
<b>Nonoperating Income (Expense)</b>				
Interest income	2,400	2,000	1,500	1,500
<b>Total Nonoperating</b>	<u>2,400</u>	<u>2,000</u>	<u>1,500</u>	<u>1,500</u>
Fund Balance - use of(-) cont to +	\$ (14,200)	\$ (11,900)	\$ (27,300)	\$ (9,280)

**GOLF FUND - 55**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2021</b>	<b>Budget FY 2022</b>	<b>Projected FY 2022</b>	<b>Recommended Budget FY 2023</b>
<b>Revenues</b>				
Charges for services:				
Admissions and lesson fees	\$ 1,123,600	\$ 900,000	\$ 1,004,800	\$ 1,080,000
Equipment and facility rents	598,900	545,000	558,500	665,000
Concession and merchandise sales	218,700	230,000	318,000	300,000
<b>Total Operating Revenues</b>	<b>1,941,200</b>	<b>1,675,000</b>	<b>1,881,300</b>	<b>2,045,000</b>
<b>Operating Expenses</b>				
Salaries and benefits	786,200	881,500	858,500	993,000
Administrative charge	5,700	50,900	50,900	63,300
Office expense and supplies	8,400	4,000	6,000	8,500
Equipment - supplies and maintenance	148,600	153,000	173,200	183,100
Buildings and grounds - supplies and maintenance	38,700	53,000	35,000	45,500
Power purchases	27,600	41,000	41,000	41,000
Water purchases	110,600	114,500	114,500	123,300
Professional services	52,900	65,000	68,000	65,000
Merchandise	129,200	120,000	160,000	165,000
Miscellaneous	46,000	69,500	66,200	66,000
<b>Total Operating Expenses</b>	<b>1,353,900</b>	<b>1,552,400</b>	<b>1,573,300</b>	<b>1,753,700</b>
<b>Operating Income (Loss)</b>	<b>587,300</b>	<b>122,600</b>	<b>308,000</b>	<b>291,300</b>
<b>Nonoperating Income (Expense)</b>		-		
Capital-Infrastructure & Equipment	(49,100)	(768,500)	(4,354,250)	(100,000)
Proceeds from borrowing - lease	-	4,334,100	4,334,100	100,000
Debt Service Payments	(53,000)	(179,200)	(179,200)	(128,500)
Interest expense	(10,000)	(63,200)	(75,500)	(102,300)
<b>Total Non-operating</b>	<b>(112,100)</b>	<b>3,323,200</b>	<b>(274,850)</b>	<b>(230,800)</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>\$ 475,200</b>	<b>\$ 3,445,800</b>	<b>\$ 33,150</b>	<b>\$ 60,500</b>

**FLEET FUND - 61**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2021</b>	<b>Budget FY 2022</b>	<b>Projected FY 2022</b>	<b>Recommended Budget FY 2023</b>
<b>Operating Revenues</b>				
Capital replacement charge	\$ 215,000	\$ 473,200	\$ 473,200	\$ 517,300
User Fees - interdepartmental	269,500	304,000	304,000	349,500
Intergovernmental- grants	108,700	-	-	-
<b>Total Operating Revenues</b>	<b>593,200</b>	<b>777,200</b>	<b>777,200</b>	<b>866,800</b>
<b>Operating Expenses</b>				
Salaries and benefits	236,200	259,000	263,500	294,000
Equipment - supplies and maintenance	42,800	46,000	46,000	55,500
<b>Total Operating Expenses</b>	<b>279,000</b>	<b>305,000</b>	<b>309,500</b>	<b>349,500</b>
<b>Operating Income (Loss)</b>	<b>314,200</b>	<b>472,200</b>	<b>467,700</b>	<b>517,300</b>
<b>Nonoperating Income (Expense)</b>				
Interest income	1,000	3,000	1,600	1,600
Gain (loss) from sale of capital assets	1,000	46,500	46,500	52,000
Interest expense	(7,700)	(4,300)	(4,300)	(1,200)
Debt Service Payments	(135,900)	(139,400)	(139,000)	(23,000)
Capital-Infrastructure & Equipment	(115,400)	(358,000)	(573,000)	(304,500)
<b>Total Nonoperating Income (Expense)</b>	<b>(257,000)</b>	<b>(452,200)</b>	<b>(668,200)</b>	<b>(275,100)</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>\$ 57,200</b>	<b>\$ 20,000</b>	<b>\$ (200,500)</b>	<b>\$ 242,200</b>

FISCAL YEAR 2023 VEHICLE REPLACEMENT REQUEST

DEPT	DESCRIPTION	TRADE/ SALE	NEW VEHICLE	PURCHASE	NET COST
Streets	F 150	\$ -	\$ 42,000	\$ -	\$ 42,000
Police	Interceptor Sedan 2014	-	52,500	-	52,500
Police	Interceptor Sedan 2014	\$ 5,000	\$ -	\$ 52,500	\$ 47,500
Police	Interceptor SUV 2016	15,000	-	52,500	37,500
Police	Interceptor SUV 2017	16,000	-	52,500	36,500
Police	Interceptor SUV 2017	16,000	-	52,500	36,500
		<u>\$ 52,000</u>	<u>\$ 94,500</u>	<u>\$ 210,000</u>	<u>\$ 252,500</u>
Water	Flat Bed Truck F550	\$ -	\$ 90,000	\$ -	\$ 90,000
Storm	Vac Truck - Sweeper	\$ 97,000	\$ -	\$ 337,600	\$ 240,600



# CITY OF NORTH SALT LAKE FINANCE DEPARTMENT

10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian Horrocks  
Mayor

Heidi Voordeckers  
Finance Director

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Heidi Voordeckers, Finance Director

**DATE:** June 21, 2022

**SUBJECT:** Presentation of Annual Fraud Risk Assessment

---

### **BACKGROUND**

In 2020, the Utah State Auditor presented new auditing standards for local governments. Specifically, the City is required to prepare an annual Fraud Risk Assessment related to internal controls and segregation of duties of financial activities.

Attached to this memorandum is the assessment prepared for financial activities conducted in fiscal year 2021-2022. As you can see from the attached document, the City has maintained a Risk Level of "Very Low", with a total score of 365 out of 395.

To improve this score in the upcoming fiscal year, staff recommends the City Council adopt formal written policies for IT and Computer Security as well as Cash Receipting and Deposits. In addition, the score can be improved by adopting a formal internal audit function, which would require the assistance of an outside firm to review the City's internal controls for financial processes. This is separate and distinct from the external audit function, where the City contracts with an independent firm to review the accuracy of our financial data and reports.

Last, staff recommends activating the City's Audit Committee to review and provide direction and feedback for the above processes, as well as future financial policy development. The City adopted the Audit Committee Charter in 2020, requiring the committee members meet quarterly for the purposes outlined in the Charter.

# Fraud Risk Assessment

Continued

\*Total Points Earned: **365** /395 \*Risk Level: **Very Low** (**> 355**)    **Low** (316-355)    **Moderate** (276-315)    **High** (200-275)    **Very High** (< 200)

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	X	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	X	5
b. Procurement?	X	5
c. Ethical behavior?	X	5
d. Reporting fraud and abuse?	X	5
e. Travel?	X	5
f. Credit/Purchasing cards (where applicable)?	X	5
g. Personal use of entity assets?	X	5
h. IT and computer security?		5
i. Cash receipting and deposits?		5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	X	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	X	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	X	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training ( <a href="http://training.auditor.utah.gov">training.auditor.utah.gov</a> ) within four years of term appointment/election date?	X	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	X	20
7. Does the entity have or promote a fraud hotline?	X	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?	X	20

\*Entity Name: City of North Salt Lake

\*Completed for Fiscal Year Ending: June 30, 2022 \*Completion Date: June 14, 2022

\*CAO Name: Ken Leetham \*CFO Name: Heidi Voordeckers

\*CAO Signature: \_\_\_\_\_ \*CFO Signature: \_\_\_\_\_

\*Required

# Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	X			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".		X	X	
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?		X	X	
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?		X	X	
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

\* MC = Mitigating Control



# CITY OF NORTH SALT LAKE

---

10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian J. Horrocks  
Mayor

Ken Leetham  
City Manager

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Ken Leetham, City Manager

**DATE:** June 21, 2022

**SUBJECT:** Consideration of Resolution 2022-22R: A Resolution Appointing a Member of the City Council to the City's Audit Committee.

---

### RECOMMENDATION

I recommend that the City Council adopt Resolution 2022-22R: A Resolution Appointing a Member of the City Council to the City's Audit Committee.

### BACKGROUND

The City's Audit Committee needs to have a new member to replace Stan Porter. The attached resolution confirms the appointments of Mayor Horrocks and Councilmember Gordon, but also has a spot for another Councilmember. In order to be eligible for service on this Committee members will not have had any business dealings with the City within the previous two years.

**RESOLUTION NO. 2022-22R**

**A RESOLUTION OF THE GOVERNING BODY OF THE  
CITY OF NORTH SALT LAKE APPOINTING MEMBERS  
TO THE CITY'S AUDIT COMMITTEE**

**WHEREAS**, the State Auditor and the Utah Legislature have adopted requirements for all local governments to address more fully fraud risk, including the adoption of written policies and fraud risk methodologies; and,

**WHEREAS**, the City of North Salt Lake adopted fraud risk policies by Resolution 2020-16R and established the City of North Salt Lake Audit Committee by adopting the Audit Committee Charter on the 16<sup>th</sup> day of June, 2020; and,

**WHEREAS**, the composition of the Audit Committee as established by said charter includes the Mayor and two City Councilmembers; and,

**WHEREAS**, the Governing Body of the City has changed due to the 2021 municipal election and there is a need to appoint a new member to the Audit Committee; and,

**WHEREAS**, the City Council is the Governing Body of the City and is the appointing authority for such members as established by Resolution No. 2020-16R.

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the City of North Salt Lake as follows:

Section 1. The City Council hereby appoints Mayor Brian Horrocks, Councilmember Natalie Gordon, and Councilmember \_\_\_\_\_ to serve on the City's Audit Committee.

Section 2. All previous acts and resolutions in conflict with this resolution or any part hereof are hereby repealed to the extent of such conflict. This resolution, once adopted, shall become effective immediately upon passage.

**APPROVED and ADOPTED** by the City Council of the City of North Salt Lake this 21<sup>st</sup> day of June, 2022.

CITY OF NORTH SALT LAKE

By:

\_\_\_\_\_  
BRIAN J. HORROCKS

Mayor

ATTEST:

\_\_\_\_\_  
WENDY PAGE

City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin \_\_\_\_\_

Council Member Gordon \_\_\_\_\_

Council Member Knowlton \_\_\_\_\_

Council Member Porter \_\_\_\_\_

Council Member Van Langeveld \_\_\_\_\_



# CITY OF NORTH SALT LAKE

---

10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian Horrocks  
Mayor

Ken Leetham  
City Manager

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Craig Black, Chief of Police

**DATE:** June 21, 2022

**SUBJECT:** Surplus Declaration and Authorization to Dispose of Donated Police Vehicles

---

### RECOMMENDATION

Surplus two (2) vehicles that have been used as “bait” vehicles that were donated to the department

### BACKGROUND

Around 2011, the West Bountiful Police Department asked the North Salt Lake Police Department if the department was interested in utilizing a 2002 Kia Spectra (VIN KNAFB161225084643) that they would donate to our department for use as a “bait” vehicle. We accepted that donation and have used this vehicle on a number of occasions for pro-active investigations.

Several years later a 1991 Toyota Celica (VIN JT2AT86F0M0041328) was also donated by an individual who said the vehicle was too expensive to repair for regular use, but if the department had any use for it, he would prefer to donate it to the city than just have it destroyed.

Both of these vehicles are now beyond use for any purpose by the police department. They do not start regularly and would not pass any emissions inspection for legal operation on a roadway.

The South Davis Metro Fire Department would like to use these vehicles for training purposes.

The city of North Salt Lake has no significant financial investment in these vehicles; only routine maintenance and minor mechanical repairs over the years.

### PROPOSED MOTION

I move the City Council declare the vehicles described as surplus and authorize the police department to transfer/donate these vehicles to the South Davis Metro Fire Department for their use.

**RESOLUTION NO. 2022-18R**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
NORTH SALT LAKE DECLARING CERTAIN CITY  
PROPERTY AS SURPLUS**

WHEREAS, the City of North Salt Lake no longer has a need or use for certain equipment or property due to age, cost of maintenance, and/or being obsolete; and

WHEREAS, in accordance with State regulations, the City Council has determined to declare the items listed on Exhibit A as surplus and desires to dispose of them in the method as prescribed by current law.

NOW THEREFORE, BE IT RESOLVED, the Governing Body of the City of North Salt Lake does hereby approve the property identified in Exhibit A as surplus and that said property shall be disposed of according to State statutes, including disposal, sale or trade-in on new equipment.

BE IT FURTHER RESOLVED, by the City Council of the City of North Salt Lake that the Chief of Police is authorized to undertake any and all actions to effect such sale, disposal, donation, or trade-in of items on Exhibit A.

This Resolution shall take effect upon passage.

APPROVED AND ADOPTED by the City of North Salt Lake, Utah, on this 21<sup>st</sup> day of June, 2022.

CITY OF NORTH SALT LAKE

By:

\_\_\_\_\_  
BRIAN J. HORROCKS

Mayor

ATTEST:

\_\_\_\_\_  
WENDY PAGE  
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin \_\_\_\_\_  
Council Member Gordon \_\_\_\_\_  
Council Member Knowlton \_\_\_\_\_  
Council Member Porter \_\_\_\_\_  
Council Member Van Langeveld \_\_\_\_\_

EXHIBIT A

<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>VIN</b>	<b>Notes</b>
2002	Kia	Spectra	KNAFB161225084643	Donated to City for use as "bait" vehicle
1991	Toyota	Celica	JT2AT86F0M0041328	Donated to City for use as a "bait" vehicle

1 CITY OF NORTH SALT LAKE  
2 CITY COUNCIL MEETING – WORK SESSION  
3 CITY HALL – COUNCIL CHAMBERS  
4 10 EAST CENTER STREET, NORTH SALT LAKE  
5 JUNE 7, 2022

6  
7 **DRAFT**  
8

9 Mayor Horrocks welcomed those present at 6:03 p.m.

10  
11 PRESENT: Mayor Brian Horrocks  
12 Councilmember Lisa Watts Baskin  
13 Councilmember Natalie Gordon  
14 Councilmember Ted Knowlton  
15 Councilmember Stan Porter  
16 Councilmember Alisa Van Langeveld  
17

18 STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen,  
19 Public Works Director; Heidi Voordeckers, Finance Director; Craig Black, Police Chief; Jayme  
20 Blakesley, City Attorney; Tyler Abegglen, Golf Course General Manager; Sherrie Pace,  
21 Community Development Director; Wendy Page, City Recorder.  
22

23 OTHERS PRESENT: Soren Simonsen, Jordan River Commission; April Bernabe, Sandra  
24 Halladay, Sharon Smauldon, Cameron Wright, City staff; Dee Lalliss, Ryan Holbrook, residents.  
25

26 1. STAFF INTRODUCTIONS TO MAYOR AND CITY COUNCIL  
27

28 Heidi Voordeckers introduced April Bernabe as the Utility Clerk and said she grew up in the  
29 City. She reported April had graduated from the University of Utah in International Studies and  
30 Political Science. April Bernabe commented she was grateful to be working for the City in the  
31 community where she was raised.  
32

33 Sherrie Pace introduced Sandra Halladay as the new Code Enforcement Specialist. She said  
34 Sandra previously worked for the State in the Division of Insurance as well as the Larry H.  
35 Miller company. Ms. Pace said Sandra was excellent at finding solutions for code enforcement  
36 violations. Sandra Halladay said everyone at the City had been great to work with.  
37

38 Sherrie Pace introduced Sharon Smauldon as the Building Permit Technician who began in  
39 January. She said Sharon was a great asset who had quickly learned the new software and had  
40 previously worked for Wayfair. Sharon Smauldon commented she was born and raised in Ogden.  
41 She previously participated in a program helping with international students followed by a  
42 position at Wayfair.

43 Sherrie Pace introduced Cameron Wright as the new Building Official. She said previously  
44 Cameron worked for Springville and Vineyard cities. Prior to that Cameron was in building  
45 management in Texas. Cameron Wright said he grew up in California and came to Utah for  
46 school and an LDS mission in Ogden. He spoke on the community feeling in the City and how  
47 much he enjoyed working here.

48

## 49 2. PRESENTATION BY THE JORDAN RIVER COMMISSION

50

51 Soren Simonsen, Executive Director of the Jordan River Commission, provided an update on the  
52 Blueprint Jordan River project. He said the vision for the Jordan River began in 2008 and  
53 resulted in the creation of the Jordan River Commission. The Blueprint project began in 2018 in  
54 conjunction with funding from the Wasatch Front Regional Council and other partners. He said  
55 an updated copy of the Blueprint Jordan River project would be presented to the City within the  
56 next few weeks. Mr. Simonsen mentioned several community partners including UDOT, Salt  
57 Lake County, Wasatch Front Regional Council, Rocky Mountain Power, UTA, Department of  
58 Environmental Quality, Hogle Zoo, and more. He said the Jordan River was approximately 50  
59 miles long and the City was where the river ended.

60

61 Soren Simonsen spoke on some of the areas of the Blueprint project including involvement from  
62 focus groups, surveys, and 150 technical experts in public safety, recreation, development,  
63 homelessness, water quality, and wildlife. He said these advisors helped to provide the  
64 framework for the updated Blueprint. Over 8,000 individuals contributed thoughts and ideas to  
65 the vision for the Jordan River Parkway with the top focus of natural open space with access as  
66 well as natural open with limited public access. Mr. Simonsen mentioned the Jordan River  
67 Preserve in the City, which served as a critical habitat for the region. He said the new Blueprint  
68 focused on how to implement the plan of the vision for the Jordan River.

69

70 Soren Simonsen spoke on different areas of focus including protecting and preserving natural  
71 open space, optimizing habitats and natural ecosystems, monitoring progress, resources for  
72 landowners including public and private property owners, water preservation and management  
73 including watersheds and storm water, natural river flow and functions, hydrological functions,  
74 and climate change impacts. Other areas included access and connectivity, as well as volunteers,  
75 events, signage and other strategies for trash management.

76

77 The plan was divided into seven sections including habitat and natural systems; water and the  
78 river; comfort and inclusivity; recreation, safety and wellbeing; development and transportation;  
79 and communications, education, and art. These seven sections included corresponding goals. The  
80 goals for habitat and natural systems included protecting and preserving natural open spaces, and  
81 optimizing habitats and natural ecosystems. The goals for the water and the river section  
82 included using a coordinated watershed approach to improve water quality, managing river flows  
83 for natural river function, and enhancing the hydrological function of the river. The goals for  
84 comfort and inclusivity were making the parkway a welcoming place for visitors of all abilities,

85 backgrounds, and circumstances, providing consistent and comprehensive maintenance, trash  
86 removal, and cleaning, as well as mitigating homelessness in the Wasatch Front.

87  
88 The goals for recreation included enhancing opportunities for recreational uses and active  
89 transportation throughout the parkway as well as enhancing opportunities for recreational uses  
90 and active transportation.

91  
92 Soren Simonsen mentioned the extension of the Jordan River Parkway Trail and City staff's  
93 involvement through grant obtainment, particularly Ali Avery. He also spoke on the City's boat  
94 launch at Porter's Landing.

95  
96 The goals for safety and wellbeing included improving safety and security while fostering a  
97 comfortable environment for recreation and leisure, adding balanced lighting solutions and  
98 surveillance where appropriate to improve visibility while minimizing impacts to wildlife, as  
99 well as improving safety and security while fostering a comfortable environment for recreation  
100 and leisure.

101  
102 Mr. Simonsen spoke on having lighting in the parking lots and trailheads but not along the actual  
103 trail way as this was disruptive to wildlife. He also mentioned mitigating fire and flooding risks.

104  
105 Councilmember Van Langeveld arrived at 6:29 p.m.

106  
107 The goals for development and transportation included improving access to the parkway and  
108 enhancing the parkway's role as a regional transportation corridor, ensuring that development  
109 highlighted the Jordan River and enhanced the parkway, and promoting harmony between  
110 infrastructure and river function. Soren Simonsen commented that including a review of  
111 infrastructure during development approvals adjacent to the river would support these goals.

112  
113 The goals for communications, education, and art were using communications and messaging to  
114 improve visitor experience, wayfinding, point of interest identification, and education, providing  
115 experiential learning opportunities, as well as supporting art, placemaking, and community  
116 engagement.

117  
118 Mr. Simonsen said they were updating the map of the river to include new connectivity and  
119 trails. He mentioned events such as the Golden Spoke and educational activities using the trail  
120 and river as a resource. He thanked the City for their support including Jordan River Board  
121 Member, Councilmember Porter.

122  
123 Councilmember Knowlton commented the City would review the blueprint and asked what could  
124 be done locally. Soren Simonsen replied the City had been involved in the trails, boat takeout,  
125 etc. and suggested continuing to preserve areas around the river for natural river functions. He

126 recommended developing models for ordinances related to open space preservation and  
127 management.

128

129 3. ADJOURN INTO CLOSED SESSION

130

131 **At 6:44 p.m. Councilmember Baskin moved to go into closed session to discuss the**  
132 **character, professional competence, or physical or mental health of an individual.**

133 **Councilmember Porter seconded the motion. The motion was approved by**

134 **Councilmembers Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

135

136 4. RECONVENE INTO WORK SESSION

137

138 **At 7:17 p.m. Councilmember Gordon moved to adjourn the closed session and reconvene**  
139 **in work session. Councilmember Porter seconded the motion. The motion was approved by**

140 **Councilmembers Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

141

142 5. ADJOURN

143

144 Mayor Horrocks adjourned the work meeting at 7:17 p.m. to begin the regular session.

145

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-WORK SESSION  
CITY HALL – COUNCIL CHAMBERS  
10 EAST CENTER STREET, NORTH SALT LAKE  
JUNE 7, 2022

**DRAFT**

Mayor Horrocks called the meeting to order at 7:19 p.m. Karen Bunker offered the invocation and Evan Aase led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks  
Councilmember Lisa Watts Baskin  
Councilmember Natalie Gordon  
Councilmember Ted Knowlton  
Councilmember Stan Porter  
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Paul Ottoson, City Engineer; David Frandsen, Public Works Director; Heidi Voordeckers, Finance Director; Craig Black, Police Chief; Jayme Blakesley, City Attorney; Tyler Abegglen, Golf Course General Manager; Sherrie Pace, Community Development Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Ryan Holbrook, Jeff Scroger, Kyle Poulter, Sandra Poulter, residents; Evan Aase, Steve Aase, Bountiful #220; Karen Bunker, Bountiful.

1. CITIZEN COMMENT

There were no citizen comments.

2. CONSIDERATION OF APPOINTMENT TO THE PARKS, TRAILS, ARTS AND RECREATION ADVISORY BOARD

Councilmember Knowlton reported on the nomination for the open position, which was Kyle Poulter. He said Kyle had a lot of experience with trails and would help to improve the trails in the City. Kyle Poulter commented he had been a resident since 2015 and was a coach with the Woods Cross Mountain Biking Team. He was a banking associate with a degree in political science and international affairs.

**Councilmember Van Langeveld moved the City Council approve Councilmember Knowlton's appointment of Kyle Poulter to the Parks, Trails, Arts and Recreation**

187 **Advisory Board. Councilmember Baskin seconded the motion. The motion was approved**  
188 **by Councilmembers Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

189

190 3. PUBLIC HEARING ON THE PROPOSED BUDGET FOR FISCAL YEAR 2022-2023

191

192 Ken Leetham reported a public hearing was an annual requirement prior to adopting the fiscal  
193 year budget for the fiscal year beginning July 1, 2022. He mentioned the tentative budget was  
194 introduced on May 3, 2022 and June 7<sup>th</sup> was set as the public hearing date. He reviewed several  
195 changes to the tentative budget in the Golf Fund, increased costs for fuel and street striping, and  
196 minor costs in the Parks Department for cellular phones. The proposed adoption date for the  
197 budget would be June 21, 2022.

198

199 **At 7:29 p.m. Councilmember Gordon moved to open the public hearing to discuss the**  
200 **proposed budget. Councilmember Baskin seconded the motion. The motion was approved**  
201 **by Councilmembers Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

202

203 There were no public comments.

204

205 **At 7:30 p.m. Councilmember Gordon moved to close the public hearing. Councilmember**  
206 **Baskin seconded the motion. The motion was approved by Councilmembers Baskin,**  
207 **Gordon, Knowlton, Porter, and Van Langeveld.**

208

209 Councilmember Gordon asked if the numbers in green on the provided chart meant an increase  
210 in revenue from what was originally planned. Heidi Voordeckers replied affirmatively.

211

212 Councilmember Baskin questioned the \$2 million in parenthesis and if this meant less funding.  
213 Heidi Voordeckers responded the sheet with the highlighting showed the total impact to the  
214 budget with the changes as incorporated. She said since the tentative budget was approved on  
215 May 3<sup>rd</sup>, there had been a net increase in revenue especially the golf course event center.

216

217 4. CONSIDERATION OF THE CITY MANAGER'S HIRING RECOMMENDATION OF  
218 THE CITY ENGINEER

219

220 Ken Leetham reported the recommendation was ready for the City Council's approval.

221

222 **Councilmember Gordon moved the Council not approve the recommendation and instead**  
223 **open the search globally for a City Engineer. Councilmember Porter seconded the motion.**

224

225 Ken Leetham recommended tabling the item with instructions for staff to do a global search for  
226 applicants.

227

228 **Councilmember Gordon amended her motion to table the item with instructions for staff to**  
229 **do a global search for applicants. Councilmember Porter seconded the amended motion.**  
230 **The motion was approved by Councilmembers Baskin, Gordon, Knowlton, Porter, and**  
231 **Van Langeveld.**

232

233 5. CONSIDERATION OF A BID AWARD FOR ANNUAL STREET STRIPING 2022  
234 PROJECT IN THE AMOUNT OF \$78,662.73

235

236 Paul Ottoson reported the City went out to bid for street striping annually. This included all  
237 longitudinal striping, crosswalks, railroad bars, etc. He said this project was part of next year's  
238 budget but historically these companies placed city projects as filler between other projects. The  
239 estimated start date for the street striping would be July with a completion date on September  
240 15th. The City received three bids with the low bid from All Star Striping at \$78,662.73.

241

242 Councilmember Baskin asked about the report, which showed the budget for the street striping  
243 with a date of 2023. Paul Ottoson clarified this was part of the changes reviewed earlier to the  
244 next fiscal year budget with an adjustment for an additional \$10,000 for the project. He  
245 explained the total budget would be \$85,000 to accommodate for any additional striping needs.

246

247 **Councilmember Porter moved to accept the bid from All Star Striping for \$78,662.73 for**  
248 **the striping project starting in July. Councilmember Van Langeveld seconded the motion.**  
249 **The motion was approved by Councilmembers Baskin, Gordon, Knowlton, Porter, and**  
250 **Van Langeveld.**

251

252 6. CONSIDERATION OF ORDINANCE 2022-03 AMENDING THE NORTH SALT  
253 LAKE CODE, TITLES 7, 8, AND 10 RELATED TO LANDSCAPING  
254 REGULATIONS AND WATER CONSERVATION FOR ALL PROPERTIES WITHIN  
255 THE CITY

256

257 Sherrie Pace reported these ordinance amendments were recommended for several reasons  
258 including drought conditions for the last eight out of ten years, water restrictions from the Weber  
259 Basin Water Conservancy District (WBWCD), and resident participation in the District's Flip  
260 Your Strip Program. She explained that some residents who were just completing new builds  
261 with sod had asked how these amendments would impact them. She noted after working with the  
262 City attorney a proposal in the legislation would allow anyone with a permitted house under  
263 construction that was completed by October 1<sup>st</sup> to use the current standards, including sod in the  
264 park strip, with landscaping to be installed before December 31<sup>st</sup>, 2022. Ms. Pace mentioned  
265 after speaking with developers related to how this ordinance applied to multi-family, they would  
266 be willing to work with the City to redo their landscaping plans to save water.

267

268 Staff started with a model ordinance from Weber Basin, which included recommendations for  
269 residential properties including indoor WaterSense plumbing fixtures for new construction and

270 for outdoor areas a drip irrigation in non-lawn areas, irrigation valves in zones, WaterSense  
271 controllers with rain delay, 3” mulch in planting beds, no lawns in the park strips particularly  
272 with slopes greater than 25% or areas less than 8”, and lawns limited to 35% of the landscape  
273 area. Recommendations for commercial and multifamily included limiting lawn area to 15% of  
274 the total landscaped area and prohibiting lawns in parking lots and buffer areas.

275  
276 Sherrie Pace explained the recommendation for no more than 35% of the total landscaped area  
277 for single family lots be allowed to be planted in grass did not take into account the varied lot  
278 sizes or slopes of lots in the City. She said this would drastically reduce the area allowed for turf  
279 and might actually encourage an increase in the total landscaped area being irrigated to achieve  
280 an increased amount of turf area. She added it might also impact permitted grass areas on smaller  
281 lots and discourage the replacement of sod with xeriscape. She noted the recommendations for  
282 commercial and multifamily development was 15% of the landscaped area which was  
283 problematic because City code required that 10% of the lot be landscaped and therefore the  
284 amount of turf allowed would be 15% of that 10%. Ms. Pace explained after reviewing other  
285 community regulations it appeared that the City had the lowest requirement for landscaping  
286 percentages in these types of developments. She mentioned most cities ranged between 15-40%  
287 of the lot be landscaped and therefore the impact on businesses in the City were not  
288 proportionate to the impact on businesses in other cities.

289  
290 Ms. Pace reported the Planning Commission recommended the following regulations related to  
291 turf grass in commercial and industrial uses: increase the minimum landscape percentage from  
292 10% to 15% of the lot, with an exception for a reduction if landscaping was concentrated at the  
293 street frontage and for water conservation or where needed for a buffer on side and rear yards  
294 and the maximum amount of turf grass permitted shall not exceed 5% of the lots or 5,000 square  
295 feet, whichever was less. She continued for multifamily residential the recommendation was to  
296 increase the minimum landscape percentage from 10% to 15%, the maximum amount of turf  
297 grass permitted shall not exceed 10% of the lot or 5,000 square feet whichever was less, and the  
298 Planning Commission may approve additional turf area for bona fide active recreation as  
299 approved during site plan approval. She indicated for single and two family dwellings the  
300 maximum amount of turf area permitted shall be 25% of the lot or 6,500 square feet whichever  
301 was less. She acknowledged for park strips no turf would be permitted and no vegetation would  
302 be required in the park strip except street trees where applicable.

303  
304 Mr. Pace stated other key features of the proposed amendment included plant selection of native  
305 or locally adapted plants, planter bed design and width, tree selection, mulch selection and  
306 installation standards, soil preparation, turf design, park strip design, erosion control when  
307 landscape installation was not permitted due to drought conditions or water availability,  
308 maintenance, and penalties for wasting water.

309

310 Ms. Pace explained this ordinance was then reviewed by the Planning Commission, revised, and  
311 sent back to Weber Basin for review. Weber Basin indicated the proposed ordinance revisions  
312 would allow residents to qualify for the District's Flip Your Strip Program.

313  
314 She spoke on the standards for grouping plants; 3" mulch in the park strip; size of the rocks in  
315 the park strip; requirements and restrictions for items like bark, rocks, pea gravel, concrete,  
316 paving, etc.

317  
318 Councilmember Gordon asked if rubber mulch would be prohibited. She mentioned pavers as  
319 well. Sherrie Pace replied rubber mulch was not prohibited, and pavers could be used as  
320 decorative features but could not be used in the entire park strip as there needed to be some  
321 permeable area for storm water runoff.

322  
323 Councilmember Baskin questioned the term "WaterSense." Sherrie Pace responded that  
324 WaterSense was not a brand but a certification or standard for fixtures from the EPA.

325  
326 Councilmember Baskin suggested a formatting change throughout the amendment for "Title 10,  
327 Chapter 22, Section x." Ms. Pace noted a change in the formatting could easily be made.

328  
329 Sherrie Pace commented these ordinance amendments had included a lot of review by staff, the  
330 Commission, and the public via a water conservation fair.

331  
332 Councilmember Baskin asked about Section 10-22-11 related to enforcement penalties for  
333 violations and written notices affixed to the property. She said this was not proper notice and real  
334 notice must be legal notice. Sherrie Pace clarified that procedurally when a complaint was  
335 received the City would start with a door hanger and contact if possible. She continued then on  
336 the second violation the Code Enforcement Officer would make more formal contact. She said  
337 this would be noted properly in the ordinance.

338  
339 Councilmember Knowlton asked about the level of confidence in the City as it was mostly built  
340 out to tackle the conversion of landscaping. Sherrie Pace replied compliance was voluntary and  
341 should not be a problem on new homes or commercial as they would bring site/landscape plans  
342 before staff for approval.

343  
344 Councilmember Knowlton mentioned the Commission did not want a minimum vegetation  
345 requirement, which may create a risk of uninviting environments. He suggested organic material  
346 that was waterwise. Sherrie Pace responded she liked the idea of a certain amount of vegetative  
347 material in the park strip; however, the Planning Commission felt that some residents might not  
348 want plant material and could still create a nice park strip without it.

349

350 Ken Leetham asked if there was a requirement for trees in the park strips. Sherrie Pace replied  
351 trees were not required except in certain developments such as Redwood Road or 1100 North per  
352 City code or development agreements.

353  
354 Councilmember Van Langeveld was in favor of the exemption of turf except for recreation areas  
355 as this shifted value to those areas. She agreed with the risk for barren environments and  
356 suggested a distinction between landscaping requirements in residential versus commercial and  
357 multifamily areas.

358  
359 Councilmember Baskin was in favor of the suggestion for commercial settings and said there  
360 would already be street appeal in residential areas.

361  
362 Councilmember Gordon felt there should be requirements for minimum plantings in yards and  
363 park strips. She was not in favor of just having rocks. She expressed her desire to keep the heat  
364 structure from bouncing off the rocks and felt the appeal of plant material was a community  
365 benefit. She did not think asking for 30% coverage was unreasonable. Sherrie Pace suggested  
366 requiring 33% coverage, or some percentage of coverage, or street trees in the park strip.

367  
368 Mayor Horrocks commented on a home in his neighborhood that had artificial turf in the front  
369 yard and rocks in the park strip. He asked if artificial turf would be allowed in the park strip.  
370 Councilmember Gordon said high quality artificial turf was permeable and did not add to the  
371 heat reflection.

372  
373 Sherrie Pace spoke on providing resources for residents to get help in converting their  
374 landscaping and conserving water.

375  
376 Councilmember Van Langeveld suggested the Parks and Arts Board could award those who had  
377 waterwise landscaping. She asked how this ordinance superseded existing HOA requirements.  
378 Sherrie Pace replied per recent legislation that any HOA requirement for lawn in the park strip  
379 would be void.

380  
381 Jayme Blakesley commented this was accurate but not a straightforward issue. He said the City  
382 had cover to enact this amendment per State law. Mr. Blakesley provided a redraft of the  
383 language for 10-22-11: ENFORCEMENT, PENALTY FOR VIOLATIONS - The provisions of  
384 these regulations shall be enforced in accordance with Title 12, Administrative Code  
385 Enforcement Hearing Program. As is required by Title 12, any consumer who violates any  
386 provisions of this Ordinance shall be issued a written notice of violation and may be subject to  
387 the penalties stated in Title 12. In addition to Title 12 penalties, the failure to correct violations  
388 as indicated in a notice of violation may result in termination of water service to the customer.

389  
390 Councilmember Porter expressed concern for improperly maintained xeriscape areas. Sherrie  
391 Pace replied there were ordinances to address weeds on properties.

392 The Council discussed whether to have a requirement for vegetation in commercial and  
393 residential. Sherrie Pace suggested plant material that was ground cover at a certain percentage  
394 or street trees for residential and plant coverage of 33% for commercial.

395  
396 Councilmember Knowlton suggested a minimum requirement for single family, multifamily, and  
397 commercial. Councilmember Gordon was in favor of this suggestion.

398  
399 The Council had a discussion about artificial turf and pavers/impervious surfaces.

400  
401 Ryan Holbrook, Planning Commissioner, commented on the discussion that the Planning  
402 Commission had and the potential burden on homeowners to prove minimum greenery. He said  
403 he personally did not mind artificial turf but noted quality turf was expensive.

404  
405 Councilmember Gordon explained it might be a concern for homeowners to meet a landscaping  
406 percentage and other communities calculated the percentage at maturity.

407  
408 Councilmember Knowlton clarified that approach was something the City could use for  
409 enforcement in egregious matters.

410  
411 **Councilmember Knowlton moved to approve Ordinance 2022-03, amending Titles 7, 8, &**  
412 **10 of the North Salt Lake Code relating to landscaping regulations and water conservation**  
413 **with a minimum 33% vegetation requirement with credit for trees as discussed as well as**  
414 **the modification to 10-22-11 as stated by the City Attorney. Councilmember Gordon**  
415 **seconded the motion. The motion was approved by Council Members Baskin, Gordon,**  
416 **Knowlton, Porter, and Van Langeveld.**

417  
418 7. CONSIDERATION OF THE PASS THROUGH FUNDS AGREEMENT NO. 2022-12A  
419 WITH THE DEPARTMENT OF TRANSPORTATION (UDOT) FOR AN  
420 ENVIRONMENTAL STUDY FOR THE GRADE SEPARATION OF 1100 NORTH  
421 AND THE UNION PACIFIC AND UTA MAINLINE RAIL CORRIDORS

422  
423 Ken Leetham reported the City received a \$3 million dollar appropriation from the legislature to  
424 fund the next stages of the environmental work and design required for the 1100 North bridge  
425 project. He explained this would be a four phase project at the cost of \$5 million. He indicated  
426 Phases 1 and 2 had been awarded to Horrocks Engineers at the cost of \$3.47 million. Mr.  
427 Leetham noted this agreement would be a pass through agreement with the City and the Utah  
428 Department of Transportation (UDOT). He explained it would require reporting to be done by  
429 Horrocks Engineers and would result in appropriations of funds disbursed to the City. Mr.  
430 Leetham noted Phases 1 and 2 would be required to be completed by June 1, 2023. He said  
431 Horrocks Engineers would provide a debriefing of the project during a July City Council  
432 meeting.

433

434 **Councilmember Gordon moved that the City Council approve the Pass Through Funds**  
435 **Agreement between the Utah Department of Transportation and the City of North Salt**  
436 **Lake. Councilmember Porter seconded the motion.**

437  
438 Councilmember Baskin asked if the limitation in the contract that if the City failed to correct any  
439 misapplication that all the funds would go back to UDOT was too onerous. Jayme Blakesley  
440 replied this was a standard limitation placed by UDOT in their contracts.

441  
442 Ken Leetham commented this language had been concerning so he added one segment to the  
443 contract which was underlined and it included the direct scope of what was covered in the project  
444 description. He said UDOT staff was participating in this project with an assigned project  
445 manager as well as paid UDOT employees which were involved in each meeting.

446  
447 **The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and**  
448 **Van Langeveld.**

449  
450 Councilmember Knowlton suggested looking at the design of the bridge with regard to the City's  
451 active transportation plan and accommodation for all modes. Ken Leetham replied Horrocks  
452 Engineers could address this during their upcoming presentation.

453  
454 8. DISCUSSION OF PUBLIC SAFETY AND POLICE PREPAREDNESS IN LIGHT OF  
455 RECENT MASS SHOOTINGS

456  
457 Councilmember Baskin asked to hear from law enforcement on how they felt about preparation  
458 and what protections were in place. She questioned if police officers were outgunned.

459  
460 Jayme Blakesley recommended certain aspects of the conversation including specific City safety  
461 protocols might need to be held during a closed session.

462  
463 Chief Black commented he could provide general answers but any specifics should be discussed  
464 in a closed meeting. He said there was likely not a community in the nation that could be fully  
465 prepared for this type of incident. Chief Black explained no matter how large a police department  
466 was response times were a reality and it could be difficult to quickly respond especially since  
467 some of these events could be well planned. He said they regularly trained for police response to  
468 these types of events including with schools and businesses.

469  
470 Chief Black spoke on being outgunned and said they were as prepared as a civilian police force  
471 should be for the type of weapons that were issued and used in trainings. He suggested this not  
472 be increased in any way. Chief Black said there were things that should be done on a State level  
473 and work towards ways to discourage this type of behavior. He felt the City did not have  
474 statutory authority to do more than what the State allowed.

475

476 Chief Black committed to being deliberate in releasing information to the City Council that could  
477 be confirmed and not just suspected.

478  
479 Councilmember Van Langeveld commented there were reports in the Texas mass shooting  
480 situation that there was a delay in engaging with the shooter due to miscommunications. She  
481 asked if the protocol was in place to avoid that issue in the City. Chief Black replied there was a  
482 multijurisdictional response in South Davis County and not one city would respond to a situation  
483 like that with no other agency present. He said the mix-up was the school district police  
484 department said they had primary jurisdiction but that they could not exercise their plan without  
485 assistance from the larger municipal police department. This resulted in different commands  
486 from multiple sources and caused confusion. Chief Black explained the primary department  
487 where the crime was occurring would be in charge.

488  
489 Councilmember Van Langeveld mentioned one of the considerations for potential prevention  
490 was a version of the red flag law. She explained this meant someone in the community that was  
491 aggressive or threatening would be monitored. She asked if the police had access to such a list or  
492 monitoring. Chief Black replied this was not a simple answer and he would prefer to reply in a  
493 closed session.

494  
495 Mayor Horrocks recommended continuing with the remaining items on the agenda before a  
496 motion was made to move into a closed session.

497  
498 Chief Black added many of the City's schools were not part of the Davis County School District  
499 (DCSD) but were charter schools under the jurisdiction of the Utah Charter School Board. He  
500 explained in Davis County many of the junior high or high schools had a school resource officer  
501 assigned and the DCSD helped to fund those officers. He suggested it could be beneficial for the  
502 City leaders to reach out to the Utah Charter School Board and let them know the City would  
503 appreciate some level of assistance staffing a school resource officer at the charter high school.  
504 He explained there might not be enough students to warrant a full-time resource officer but  
505 perhaps that assigned officer could also assist in the City's other elementary schools.

506  
507 Ken Leetham commented a request from City staff had been sent directly to the charter school in  
508 the past but they declined to fund any portion of a school resource officer.

509  
510 9. APPROVAL OF CITY COUNCIL MINUTES

511  
512 The City Council minutes of May 17, 2022 were reviewed and approved.

513  
514 **Councilmember Baskin moved to approve the minutes from the May 17, 2022 City Council**  
515 **meeting. Councilmember Van Langeveld seconded the motion. The motion was approved**  
516 **by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

517

518 10. ACTION ITEMS

519

520 The action items list was reviewed. Completed items were removed from the list.

521

522 Councilmember Van Langeveld thanked staff for sending a letter to Stericycle. She asked if a  
523 response had been received. Ken Leetham replied the City had not received a response. He said  
524 informally he had heard Stericycle was not pursuing an appeal.

525

526 Councilmember Baskin commented that she had heard Stericycle planned to close June 30<sup>th</sup> and  
527 there would be no more incinerating.

528 11. COUNCIL REPORTS

529

530 Councilmember Knowlton said Wasatch Front Regional Council (WFRC) was transportation  
531 focused and there had been dramatic increases in transportation accidents and fatalities. He  
532 mentioned over the last three years the rate had more than doubled. He noted 60% of pedestrian  
533 and bicyclist related fatalities occurred on arterial streets such as Highway 89.

534

535 Councilmember Gordon reported Audrey and Enos Beebe were new adult leaders for the Youth  
536 City Council (YCC). She indicated new YCC youth leaders had also been chosen for next year  
537 with Peyton Otis serving as the YCC Mayor, and Makenzie Brinton as the YCC City Manager.  
538 She reviewed the other positions that would be filled but explained she would not announce who  
539 had been chosen since she was currently waiting to hear back from them.

540

541 Councilmember Van Langeveld reported that the fifth graders from Foxboro Elementary had a  
542 field trip at Eaglewood Golf Course. She said approximately 85 students attended and were  
543 given golf passes and asked if any had been redeemed. She said the students and teachers were  
544 excited to attend and asked that this be an annual tradition.

545

546 Councilmember Van Langeveld reported on the Juneteenth event and said the organizing  
547 committee met and recommended the event be moved to June 27<sup>th</sup> to avoid competition with  
548 other events. The event would be a meet and greet for residents with food trucks, a presentation  
549 on the history of Juneteenth, a DJ, and raffles.

550

551 Councilmember Van Langeveld had asked the committee how this event could be continued in  
552 the future, so it was meaningful. She said the committee suggested other events be held  
553 throughout the year for a variety of diverse causes using the food truck structure potentially as a  
554 time to highlight them or in the winter months to hold small ceremonial events. She mentioned  
555 she had reached out to the Chair of the Parks, Trails, Arts and Recreation Advisory Board,  
556 Tammy Clayton, to see if this was something that board would oversee. She asked for feedback  
557 from the Council.

558

559 Councilmember Gordon expressed her gratitude for the report and hoped the Parks, Trails, Arts  
560 and Recreation Advisory Board would find a way to incorporate these events and bring them to  
561 the City.

562

563 Mayor Horrocks noted the Board previously had planned events where there was not much  
564 support for the amount of effort and resources involved. He expressed concern in doing more if  
565 additional time and resources would be needed but felt it might be easier if incorporated into the  
566 Monday night food truck events because they were already happening.

567

## 568 12. CITY ATTORNEY'S REPORT

569

570 Jayme Blakesley had nothing to report.

571

## 572 13. MAYOR'S REPORT

573

574 Mayor Horrocks reported he had received communication from the North Salt Lake Stake  
575 President of the Church of Jesus Christ of Latter-day Saints which indicated the Church's Area  
576 Authority was requesting support of projects in commemoration of September 11<sup>th</sup> and he  
577 suspected others would reach out to the City for service projects that volunteers could assist with.  
578 Ken Leetham mentioned Public Works coordinated several projects last year.

579

580 Mayor Horrocks spoke on volunteering, including the Just Serve program, and how it may be  
581 difficult for staff to manage these projects with volunteers but that it was great for the residents.  
582 Ken Leetham said it could be hectic doing it all on one day but said staff was happy to do it and  
583 the City did receive some benefits.

584

585 Councilmember Porter commented the Jordan River Commission used the Just Serve/volunteers  
586 regularly for projects along the river.

587

588 Mayor Horrocks reported on an Envision Utah meeting takeaway and shared a quote taken from  
589 the Deseret News in 1885 where Utahns were concerned with growth and the quality of life. He  
590 said in 1999 experts were asked what the State would look like in 20 years including  
591 transportation, water usage, etc. and all projections made were wrong with Utahns having done  
592 much better than expected. Mayor Horrocks said Utah planned well and was the envy of other  
593 states.

594

595 Mayor Horrocks said he spoke with the manager of the Amazon facility in the City about  
596 sponsorship opportunities and if there was a willingness to consider recycling cardboard for  
597 residents.

598

599 Councilmember Van Langeveld asked about mosquito abatement in Foxboro particularly the  
600 canals. Mayor Horrocks replied that Davis Mosquito Abatement had a treatment schedule and  
601 could also respond to specific requests via various methods including drones, aerial sprays, etc.  
602

603 14. CITY MANAGER’S REPORT

604

605 Ken Leetham thanked Paul Ottoson for his years of service and said there would be an event on  
606 June 16<sup>th</sup> to celebrate his retirement.

607

608 Councilmember Gordon commented that she had worked with Paul Ottoson for years including  
609 on the conceptual plan for Foxboro and spoke on his kindness and knowledge.

610

611 Mayor Horrocks expressed appreciation and said Paul Ottoson had made a difference in the City.

612

613 15. ADJOURN INTO CLOSED SESSION

614

615 **At 9:17 p.m. Councilmember Gordon moved to go into closed session for the purpose of**  
616 **discussing deployment of security personnel, devices, or systems. Councilmember Baskin**  
617 **seconded the motion. The motion was approved by Councilmembers Baskin, Gordon,**  
618 **Knowlton, Porter, and Van Langeveld.**

619

620 16. RECONVENE INTO REGULAR SESSION

621

622 **At 9:37 p.m. Councilmember Gordon moved to adjourn the closed session and reconvene**  
623 **in the regular session. Councilmember Van Langeveld seconded the motion. The motion**  
624 **was approved by Councilmembers Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

625

626 17. ADJOURN

627

628 Mayor Horrocks adjourned the meeting at 9:37 p.m.

629

630 *The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday June*  
631 *21, 2022 by unanimous vote of all members present.*

632

633

634

635 \_\_\_\_\_  
*Brian J. Horrocks, Mayor*

635 \_\_\_\_\_  
*Wendy Page, City Recorder*

636

## Action Items for June 21, 2022

Item	Staff	Description
<u>New</u>		
<u>Current</u>		
1	Paul	(5-17-22) Staff will look into alternatives for the fishing pond such as a stationary dock or a trail. <i>Staff will reach out to designer to see if anchored dock could be a cheaper option. (5/18/22)</i>
2	Sherrie, Ali	(5-17-22) Staff to assist with pursuing the Healthy Communities distinction including a needs assessment. <i>Ali Avery has been assigned the application due in August (6/13/22)</i>
3	Ken/Wendy	(5-17-22) Staff to add item to agenda for a discussion of Hatch Park funding options and phasing. <i>This item is on the agenda for June 21<sup>st</sup> discussion. (5/18/22)</i>
4	Sherrie/Sandra	(5-17-22) Staff will see what if any violations are occurring or public safety issues there are at properties on Orchard Drive across from O'dell Lane. <i>Need to know if there is a complainant that is willing to allow code enforcement to view from their property and willing to testify. Cannot see violations from street. (5/31/2022)</i>
5	Ken/Sherrie	(5-17-22) Staff to amend City Code(s) to disallow incineration as an allowed land use. <i>Staff provided memo, incineration is prohibited in all zones except MG (Bidg West Oil/SDSD properties) as a conditional use. (5/31/22)</i>
6	Ken	(5-17-22) Work with Council Member Knowlton to update items requested in the past to the action items list: water wise landscaping plan; active transportation implementation assessment and report back; General Plan implementation assessment report back to City Council; coordinate meeting with neighboring city councils.
7	Ken	(5-17-22) Staff to review alternatives for uses of City-owned properties at City Hall parcels and Hatch Park; develop process for making decisions.
8	Ken, Todd	(4-19-22) Staff to work with Rulon Crosby (510 Lacey Way) on prescriptive easement issue (5-17-22) <b>or other possible easement solutions.</b> <i>Meeting scheduled with Rulon for June 16<sup>th</sup> at 8 am (6/8/22)</i>
9	Craig	(4-19-22) Staff to review truck restricted route on Center Street including whether tickets should be issued. <i>Staff will prepare a recommendation for the City Council on use of Center Street as a truck route. (5/12/22)</i>
10	Paul	(4-19-22) Staff to look into using runoff water at Hatch Park and determine if there are water rights issues that would prohibit this.
11	David, Paul	(4-19-22) Staff to look at alternate ways to water City trees including a program to have residents volunteer to water a tree once a week during the summer. YCC or Senior Lunch Bunch. <i>Staff will prepare a report on the feasibility of this type of program. (4/27/22)</i>
12	David, Sherrie	(4-19-22) Staff to revisit the City's conservation landscaping plan in the fall. Also potentially amend the General Plan to address alternative landscaping (drought tolerant) in the City. <i>Alternative landscaping Ordinance drafted 5/31/22)</i>
13	Ken	(4-19-22) Staff to follow-up with Woods Cross on the dog park and then report back to the Council. <i>Staff has made the request to the City and is waiting for a response from Woods Cross. (4/27/22)</i>
14	Sherrie/Linda	(4-5-22) Staff to work with UTA on notifying the public of the changes that would occur in August (including discontinuation of Foxboro routes/removal of signage)

		<i>UTA is attending public events and coordinating social media outreach with Linda. (5/31/22)</i>
15	Sherrie	(4-5-22) Research resolutions to the parking issues on Buckingham Drive including speaking with Coventry HOA on garage parking requirements <i>Sherrie is contacting HOA (04/11/2022)</i>
16	Ken/Linda	(3/15/22) Health and Wellness Committee items: review of unsheltered population particularly along the Jordan River, newsletter or additional to address fraud particularly of the elderly. <i>Staff will work on articles for May newsletter (4/12/22)</i>
17	Ken	(3/15/22) Employee training related to phishing, fraud, malware/ransomware, etc. <i>Ken to arrange this training with ETS. Some phishing training has been done with City Hall staff (4/12/22)</i>
18	Sherrie/Ken	(3/15/22) Review cemetery possibilities including land in (or outside of) the City. <i>Sherrie to schedule meeting with Planner to discuss options (4/12/22)</i>
19	Sherrie	(3-1-22) Staff to review disproportionate and other fees related to businesses like gas stations (cost of local consent licenses and State liquor sales license). <i>Staff to prepare memo (5/10/22)</i>
20	Ken	(1-18-22) Prepare and present plans for the remainder of the TIF collection periods for Redwood Road and Highway 89 CDA project areas. <i>Staff will prepare a report for this item together with detailed financial estimates for the two project areas. (Updated 1/20/22)</i>
21	Ken	(1-4-22) Options for emergency preparedness training for staff including windstorms, landslides, etc. <i>Staff is exploring solutions with Davis County (4/12/22)</i>
22	Tyler, Ken	(9-7-21) Council Member Porter asked about golf course damage that occurs at Gary Way near the golf course and adopting official policy related to this. <i>Was reviewed by the City Council on the 11/6/21 CC meeting. Staff is continuing to work on a solution.</i>
23	Paul	(5-18-21) Staff to research solutions for maintaining commuter trail along the frontage road to SLC. <i>Staff feels the best solution is to require Lakeview Rock Products to meet all SWPPP regulations so no dirt is deposited along the Frontage Road. (5/10/22)</i>
24	Sherrie	(2-16-21) Assignment to amend the Park and Recreation Element of the City's General Plan so that it includes Hatch Park, Tunnel Springs Expansion and Capital Projects and repairs. <i>An RFP is being prepared to complete the amendment.</i>
25	Ken	(2-16-21) Staff to prepare policy (or review current policy) related to tree removal particularly when related to sidewalk damage. <i>Staff is working on a follow-up report to the City Council.</i>
26	David, Ken	(3-1-22) Review the park reservation cleaning deposit next year to see if it was effective in relation to damage/cleaning-Staff to provide a study by the end of 2022. <i>Staff to report back to Council in November following the 2022 season. (4/12/22)</i>