

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
EAGLEWOOD VILLAGE FISHING POND
325 SOUTH ORCHARD DRIVE; PARKING LOT, NORTH SALT LAKE
AUGUST 16, 2022

FINAL

Mayor Horrocks welcomed those present at 6:00 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Natalie Gordon
Councilmember Ted Knowlton
Councilmember Stan Porter
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Karyn Baxter, City Engineer; David Frandsen, Public Works Director; Craig Black, Police Chief; Sherrie Pace, Community Development Director.

OTHERS PRESENT: Dee Lalliss, resident.

1. FIELD TRIP TO THE EAGLEWOOD VILLAGE FISHING POND

The City Council met at 6:00 p.m. for a field trip of the Eaglewood Village Fishing Pond to discuss a few ideas about improvements staff had been discussing and methods believed to be more affordable than previous plans. The consensus of the Council was to have staff come up with a plan that would cost approximately \$100,000 to \$200,000.

2. ADJOURN

Mayor Horrocks adjourned the meeting at 6:35 p.m. to reconvene at City Hall for the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
AUGUST 16, 2022

FINAL

Mayor Horrocks welcomed those present at 7:06 p.m. Stan Porter offered the invocation and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Natalie Gordon
Councilmember Ted Knowlton
Councilmember Stan Porter
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; Karyn Baxter, City Engineer; David Frandsen, Public Works Director; Heidi Voordeckers, Finance Director; Craig Black, Police Chief; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Kelly Applegate, Yvonne Applegate, Annabel Lowenhaught, residents; Jason Boulton, Storm Water Enforcement Inspector.

1. CITIZEN COMMENT

Yvonne Applegate, 676 Vista View Lane, spoke on removing her park strip and how Weber Basin Water Conservancy District estimated she used 13,000 gallons a year watering that area. She said it cost her approximately \$3,000 to remove the grass and add gravel to the park strip. Ms. Applegate explained how in the middle of this work that she received a code violation from the City based on a complaint from her neighbor. She was found to be in violation of the recently approved City Code 10-22-3 that required 33% of the park strip to contain live plant material.

Yvonne Applegate commented there were multiple other properties that should also be found in violation and with the current drought conditions that she did not want to add sprinklers or live plants back to the area. She asked what the next step would be in following up with the code violation.

Sherrie Pace replied Ms. Applegate should contact Sandra, the City's Code Enforcement Officer, to discuss her options. She said that the requirement for live material could consist of trees, water-wise plants, etc.

Annabel Lowenhaught, 660 Eagleridge Drive, commented she also received a letter about water conservation and said it did not include information about the new City Ordinance. She said the City was required to cite each home that was in violation and suggested that the requirement for 33% should be removed at this time.

Councilmember Knowlton said these were important points to consider. He spoke on the value of having trees and plants in the park strips for shade and other benefits.

Mayor Horrocks commented during the recent storms the rocks from his neighbor's yard were washed into his yard. He said there were several things to consider.

2. CONSIDERATION OF NEW CITY POSITIONS OF ASSISTANT CITY MANAGER, WATER TECHNICIAN, AND ENGINEERING INSPECTOR

Ken Leetham reported there was a discussion during the August 2nd City Council meeting about the possible reorganization of City departments. He recommended the appointment of David Frandsen as the Assistant City Manager and also opening the search for the Public Works Director position. Mr. Leetham spoke on the cost of the proposal for the Assistant City Manager, Water Technician, and Engineering Inspector positions and how the salaries would be funded through Administration, Engineering, Streets, Parks, Water, Storm, Parks, and Pressurized Irrigation Funds. He said the majority of these three positions spent time focusing on the repair and replacement of streets, water service, and storm drain projects.

Ken Leetham explained the way the City did construction projects would also be changing including reducing the number of engineers to two and using consultants to design projects. He noted this proposal would actually reduce the number in the General Fund by \$150,000 and the total cost of the proposal was \$180,425. He added the fund impact would be \$201,600 in the Water Fund, \$131,000 in the Storm Fund, a reduction of \$150,700 in the General Fund, a reduction of \$400 in the Solid Waste Fund, and a reduction of \$1,100 in the Fleet Fund for a total of \$180,400. He said if the current Assistant Public Works Director was hired as the Public Works Director the total impact of that would be \$27,000. Mr. Leetham felt these were the right changes and would help with making progress in infrastructure replacement. He explained that the Assistant City Manager would be primarily responsible for the aggressive infrastructure replacement program including tree planting in City park strips that were not in compliance with the Ordinance.

Councilmember Van Langeveld commented the proposal to no longer have three engineers was due to shifting some of the work to contractors, which would cost money. She said the overall

cost might be higher than what was projected. Ken Leetham clarified there would be contractor costs but the trade was for time and progress on these projects. He said this was not a criticism of staff but one observation was that there needed to be third parties involved on multi-million dollar projects and infrastructure. The annual investment would be four to five million dollars in these activities and was worth the 15% more to have these projects designed correctly and in a timely way. Mr. Leetham said the City could not afford to decline making these changes or there would be continued decline and decay in infrastructure instead of needed progress.

Councilmember Van Langeveld asked about the tangible benefits or noticeable difference which would be seen by making these additional investments in staffing. Ken Leetham replied the Council would see newer park facilities and equipment, improved functionality of parks, more repaired road surfaces, and less emergency waterline repairs. He said sometimes it was hard to see the results with some new employee positions, but he felt that the Council would be able to see slow improvement in the quality of infrastructure, particularly parks. Mr. Leetham said the Parks and Arts Board would be providing a list of park repairs to the Council in September.

Councilmember Baskin commented that when the prior Assistant City Engineer was interviewed for the City Engineer, she asked upon promotion for a replacement Assistant City Engineer. She asked if in lieu of hiring a new Assistant City Engineer the City would hire consultants. Ken Leetham replied there was a plan to hire an additional Engineer as the staff engineer just quit. He said the Assistant City Engineer and the Staff Engineer positions were both open at this time. Mr. Leetham asked for the flexibility to hire either a Staff Engineer or an Assistant City Engineer.

Councilmember Gordon said one of the responsibilities of the Council was to take the revenue and make capital improvements. She felt this plan was a great way to do it and the investment would pay off.

Councilmember Van Langeveld moved that the City Council approve the organizational changes proposed by the City Manager, which include the creation of an Assistant City Manager position and authorization to hire one additional Water Technician and one additional Engineering Inspector. Councilmember Knowlton seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.

3. CONSIDERATION OF RESOLUTION 2022-29R: A RESOLUTION APPOINTING HEIDI VOORDECKERS AS THE CITY OF NORTH SALT LAKE FINANCE DIRECTOR

Ken Leetham reported Heidi Voordeckers had been the City's Finance Director since March 15, 2022; however, this resolution was necessary because Heidi had been selected as the Utah League of Cities and Towns appointee to the State's Private Activity Bond Review Board. He explained in order for an individual to serve as a board member they must be either an elected or

appointed official. He stated the League confirmed that the City Council may appoint Ms. Voordeckers officially to her position thus qualifying her to serve on this important Board.

Heidi Voordeckers commented this was an interesting opportunity and said the Board reviewed plans for tax exempt bonds to provide developers opportunities for tax exempt bonds for low income housing projects, etc. She said this Board funded Regent scholarships, the State Education Fund, and housing projects.

Ken Leetham explained that several of the City's executive staff members were actively serving on State Boards and Commissions or in legislative appointments through the League of Cities and Towns. He said this was an excellent way for the City to be represented and for employees to grow in their careers.

Councilmember Baskin moved that the City Council approve Resolution 2022-29R: A resolution appointing Heidi Voordeckers as the City of North Salt Lake Finance Director. Councilmember Gordon seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.

4. CONSIDERATION OF PROPOSED PURCHASE OF A BOBCAT MT100 MINI TRACKER LOADER FOR THE STATE CONTRACT PRICE OF \$38,091

David Frandsen reported the Bobcat MT100 could be used for a number of jobs including cleaning the Public Works wash bay, for trail maintenance, stump grinding, and at Deer Hollow. He said this price reflected the State of Utah Contract PA3043.

Councilmember Porter asked about the State bid. David Frandsen replied that vehicle pricing and availability was still unpredictable and the waitlist for this equipment was three months. He said they always looked for the best price on equipment.

Councilmember Gordon moved that City Council approve the purchase of a Bobcat MT100 Mini Track Loader from Intermountain Bobcat for the State contract price of \$38,091. Councilmember Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.

5. CONSIDERATION OF PROPOSED PURCHASE OF A VENTRAC 4520 TRACTOR FROM TURF EQUIPMENT AND IRRIGATION FOR THE STATE CONTRACT PRICE OF \$64,725

David Frandsen reported the City already owned one Ventrac Tractor and would like to purchase a second machine. He said all of the current accessory attachments could be used with a new tractor interchangeably. Ventrac 4520 Tractor was used as a snow blower, broom, spreader,

slope trail mowing, aeration, sod cutting, and leaf pickup. He stated Turf Equipment currently had one tractor in stock at this time.

Mayor Horrocks asked how much sidewalk the City was responsible for related to snow removal. David Frandsen replied that this information was provided in the annual report. He said the golf course provided their own maintenance.

Councilmember Porter moved the City Council approve the purchase of a Ventrac 4520 Tractor from Turf Equipment & Irrigation for the State contract price of \$64,725. Councilmember Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.

6. CONSIDERATION OF RESOLUTION 2022-30R: A RESOLUTION DECLARING CERTAIN EQUIPMENT OF THE PUBLIC WORKS DEPARTMENT AS SURPLUS PROPERTY

David Frandsen reported the surplus equipment was a John Deere 4100 Tractor P-15 and would be replaced with the Ventrac 4520 Tractor that was just approved in the prior motion.

Councilmember Porter moved that the City Council approve Resolution 2022-30R declaring the John Deere 4100 Tractor P-15 as surplus and authorize the disposal of this property as described. Councilmember Knowlton seconded the motion.

Councilmember Baskin asked about the anticipated disposal of this surplus tractor. David Frandsen replied that generally this meant taking the equipment to auction with a minimum bid or for lower value items this would be using the item until it no longer worked.

The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.

Councilmember Gordon asked about the master's program that staff member Jason Boulton would be attending. Jason Boulton replied that it would be the Master of Public Service/Administration through Utah Valley University.

7. DISCUSSION OF POSSIBLE JUNETEENTH OBSERVANCE

Ken Leetham reported that prior to 2008 City staff worked five day work weeks and also observed Columbus Day. During the transition from five day work weeks to four day work weeks the City eliminated the Columbus Day observance. This change meant that the number of hours for holiday pay went from 96 hours annually with eleven holidays (at eight hours each) to 100 hours with ten holidays (ten hours each). He shared a chart, which showed 103 cities/counties/district with 73 planning to add Juneteenth as a holiday. Mr. Leetham reported

every city in Davis County except for Bountiful, Kaysville, and the City had adopted Juneteenth as a holiday.

Councilmember Baskin commented that June 19th was her mother's birthday, yet she likely had not known about its significance in the nation's history.

Councilmember Gordon was in favor of this and allowing City staff to observe the holiday.

Councilmember Porter asked if there was a cost or budget item for this request. Ken Leetham replied that adding a holiday would not cost the City any more other than the productivity of employees for that day.

Ken Leetham mentioned there was a perception to be aware of that the observance, or not, of this holiday could signify whether the City cared or not about Juneteenth. The Council would need to weigh the importance of that, and he felt it was important to acknowledge and observe the holiday.

Mayor Horrocks commented it was a Federal and State holiday and questioned if there was a set weekday when it would be observed. Ken Leetham replied he thought it would be recognized during the week even if the 19th landed on a weekend.

Councilmember Van Langeveld asked if there was a mechanism to observe the holiday during the week as a paid holiday but if the 19th fell on a weekend that it would not be a holiday. She clarified that the holiday should be observed but asked about maintaining staff productivity. Ken Leetham replied there were floating holidays or holiday pay. He suggested following the State's lead of when the holiday was observed.

The Council discussed when to celebrate the holiday.

Ken Leetham suggested tracking the State observed day and if it fell on a Friday (when City Hall was normally closed) that it would be great not to be obligated to pay employees an additional ten hours of holiday pay. Todd Godfrey said that the City was entitled to do that but did not know anyone else who did it that way.

Ken Leetham said staff would prepare a resolution that would add Juneteenth as a City holiday.

Councilmember Van Langeveld explained her hesitation with having another day that was not specifically June 19th for Juneteenth was not to provide a paid day off but to provide a day of observance for the history. She asked if the City could adopt racial bias training or a way to observe and acknowledge the day.

Councilmember Porter said some of those remarks were a little controversial and framing it that way might be one sided. He commented there were lots of views in society and he worried as things were separated out, it would separate people. He explained his family was diverse and he did not feel it was right to separate out people with different religions or different races in a way that it might make them feel separated.

Councilmember Gordon said recognizing Juneteenth did not emphasize anyone's otherness. Councilmember Porter clarified he wanted to support the holiday but said his concern was with some types of racial bias training that might not be beneficial.

Mayor Horrocks mentioned if the holiday was observed as a staff holiday, then staff would not be able to help with a City sponsored Juneteenth event; therefore, future events would need to be part of the consideration.

Councilmember Van Langeveld expressed her opinion any training would be selected by the City Manager and brought to the City Council for approval so it would not lose oversight. She thanked the Council for not running away from difficult conversations and appreciated what had been shared.

Councilmember Knowlton commented Juneteenth was not just a holiday for those who were oppressed but it was a holiday for all Americans to realize it was a significant day in history to move past the worst thing that had been done in the country.

Councilmember Van Langeveld said her opinion was changed and employees should have the day off.

Councilmember Gordon summarized the Consensus of the Council was for the City to move forward with recognizing Juneteenth as a holiday as the State recognized it. She added when the Parks and Arts Board considered future events it would be a great idea to consider this event and do something similar to the Juneteenth event that was held this year.

Ken Leetham stated City staff would be there to help with those future events.

8. REVIEW OF PLANNING COMMISSION STIPENDS AND CITY COUNCIL WAGES

Ken Leetham shared a report detailing the mayor, city council, and planning commission stipends for twenty nearby cities. He compared the planning commission stipends and city council wages for Bountiful, Centerville, West Bountiful, and Woods Cross. He highlighted the stipends each of those cities was paying their mayor, city council and planning commissions. He said if the decision was to change the Mayor and Council stipends a public hearing would need to be held and a good time for this would be concurrent with the budget process.

Ken Leetham also said in West Bountiful none of the committees received a stipend.

Councilmember Gordon commented the purpose of this was to see what those with expertise were paid. She said this was a different discussion than this stipend discussion and also preferred not discussing the Council's stipend during an election year.

Mayor Horrocks said the last time this was reviewed was in 2013 and the amounts were almost doubled at that time from \$400 to \$700 for the City Council stipend. He said this review showed the City was in line compared to other neighboring cities.

Ken Leetham said this chart showed Davis and Weber counties but staff could look south at Salt Lake and Utah counties.

Councilmember Knowlton suggested updating the Planning Commission stipend from \$50 to \$75.

Mayor Horrocks said this was a way to involve and allow residents to serve the community but it could also be a hardship for some, which was the purpose of a stipend.

Councilmember Baskin commented that modifications should be made as staff received COLA increases each year. She said it was time to recognize that the City Council and Planning Commission bore some expenses in attending meetings.

Councilmember Van Langeveld said with inflation that the \$700 should be \$890 a month. She expressed her opinion the City was a respectable place to be, and the stipend showed the time spent by those that served was valued.

Councilmember Gordon moved that the City Council increase the Planning Commission's stipend to \$75 per meeting and asked staff to begin the public hearing process to discuss the City Council and Mayor's monthly stipend.

Councilmember Knowlton suggested providing the Planning Commission chair with \$100 per meeting.

Councilmember Gordon amended her motion to provide the Planning Commission chair with \$100 per meeting. Councilmember Baskin seconded the amended motion.

Councilmember Porter commented that it seemed like the stipends were based on population size.

Councilmember Knowlton suggested that the amount shown for other cities were at least ten years old and did not account for inflation.

The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.

9. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of August 2, 2022 were reviewed and approved.

Councilmember Porter moved to approve the City Council minutes of August 2, 2022, as written. Councilmember Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.

10. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

11. COUNCIL REPORTS

Councilmember Van Langeveld reported the Health and Wellness Committee met on August 8th with a presentation by Davis Behavioral Health on the services provided to the City. This included several workshops that would be hosted at City Hall.

Councilmember Porter reported the UTA Ride on Demand program in the City had started. He said his grandchildren had used the service and it worked well. He suggested better advertising of the service in the City.

Councilmember Porter also reported on the Jordan River Commission and the Great Salt Lake Recovery Act introduced by Senator Romney.

Councilmember Baskin reported on the Senior Lunch Bunch and said she would report on some suggestions from resident Dee Lalliss at a future meeting. She commended staff on the Eaglewood Drive project as well as being prepared for flooding during the recent storm.

Councilmember Knowlton reported on the idea of a mountain bike ride with Bountiful city council members on October 1st. He spoke on UDOT and the corridor agreement related to the utilization of Highway 89 including rapid transit. He noted two meetings had been held with UDOT and City staff related to a corridor agreement. He explained this would be a written document of shared understanding of what was agreed to between the City and UDOT. The discussion included a narrower shoulder, the use of the right of way, crossings, etc.

Ken Leetham said staff had observed that over the years UDOT had changed the right of way amounts and felt this would be a good agreement to prevent frustration.

Councilmember Knowlton mentioned there had been discussion for a landscaping plan for City owned land to see where a landscaping treatment might make sense. He asked about putting this on an upcoming agenda and what should be included related to things to avoid, recommendations with a focus on water conservation and tree canopy.

Ken Leetham clarified this would be a staff review of City owned property with suggestions to the Council on how to beautify those areas with water conservation and tree canopy. He asked if this was related to City owned property or Citywide policies. Councilmember Knowlton replied that he would like to see recommendations from staff.

Councilmember Porter commented that staff should ensure that City property complied with City Code.

David Frandsen suggested this item could be placed on the upcoming Parks and Arts Board agenda for discussion.

12. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

Councilmember Porter commented on the code enforcement letter that the resident received related to the park strip. Sherrie Pace replied it did not say the resident would go to jail. She said it was a ten day courtesy notice and stated the property may be in violation, the penalties, what ordinance they had violated, and contact information for the code enforcement officer. Ms. Pace clarified it was the resident's responsibility to contact the City before the work was completed.

Sherrie Pace also said the City's Administrative Law Judge had reviewed the content of the courtesy notices that were sent to residents.

Councilmember Gordon asked about the plant coverage as the Planning Commission had originally recommended 0%. Sherrie Pace replied City staff recommended 33%, which was what the Council approved. She said the previous ordinance stated that the park strip could not contain hardscape and had to be landscaped with lawn, shrubs, and trees. The prior ordinance did not specify a specific amount of plant material but alluded to 100% landscaped park strips.

Councilmember Van Langeveld asked if the language of the ten day courtesy notice could be softened. Sherrie Pace responded staff would review the notice.

Councilmember Knowlton suggested allowing some credit for trees planted adjacent to the park strip if the canopy extended into the park strip.

Ken Leetham suggested there could be an option of a plant percentage or a requirement to plant trees. He said if the ordinance was revisited a way to achieve the goals would be a tree requirement instead of a percent of plants.

Sherrie Pace said that staff had received some positive feedback about the Flip the Strip program and the City's ordinance.

Councilmember Baskin clarified that the ordinance was enacted prior to the resident, who commented during the public hearing, revised her park strip and if she had contacted the City she would have been made aware of the ordinance. Sherrie Pace replied affirmatively.

Councilmember Gordon stated she had no desire to revise the ordinance unless that included the requirement to add trees. Sherrie Pace responded the current requirement was for 33% live material, or one tree planted every 25 feet.

13. MAYOR'S REPORT

Mayor Horrocks reported on a meeting with South Davis Recreation District. He said it was the unanimous opinion that the Recreation District needed to get their finances in order. He indicated the Board's vote was not unanimous in obtaining a bond for the expansion of the existing facility or a satellite facility in the City.

Mayor Horrocks said the articulating ladder truck purchased by South Davis Fire District was sent back to the manufacturer as it had multiple issues.

Mayor Horrocks spoke on how he and Ken Leetham met with Congressman Chris Stewart's staff related to funding City projects.

Mayor Horrocks mentioned a resident complaint about truck traffic on Eaglewood Loop to the new development in the area. Karyn Baxter explained she received a text from that same resident and said the Eaglewood Cove development was occurring and all of the truck traffic was occurring on the lower roads. She showed the two entrances into the Cove development on a map and said the south end of the project was paved and the north section would be paved soon. Ms. Baxter said it would be difficult to control the routes the truckers used as they were all different suppliers.

Mayor Horrocks said the trucks could not legally use Eaglewood Drive. Karyn Baxter replied some routes were shorter but most trucks were coming in from the south and accessed Eagleridge Drive.

Ken Leetham commented it may not be a violation of City ordinances for the trucks to use Eaglewood Drive. He said if the destination was within the City limits trucks could use whatever

route they needed. Chief Black replied some citations had been issued for those using Eaglewood Drive to make deliveries to places that were not directly on or accessed through Eaglewood.

Karyn Baxter said the majority of the work related to hauling would be completed before the winter weather.

14. CITY MANAGER'S REPORT

Ken Leetham reported on an idea for a bill related to the RAP tax and the authorization for ten year increments. He said the legislature should consider an amendment that if a community has a bond for a recreation or other qualifying project with a 20 or 30 year obligation that the City could request the citizens authorize the collection of a RAP tax for that term. Mr. Leetham gave the example of using RAP tax for bond payments for the Hatch Park project and the certainty that the funds would be available for the length of the bond. He also spoke on providing funding sources for Hatch Park at an upcoming meeting.

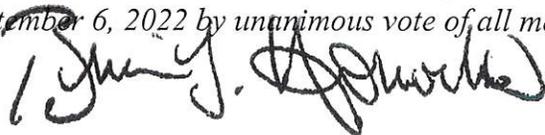
Councilmember Van Langeveld asked if the Hatch Park remodel would be placed on hold since the South Davis Recreation District (SDRD) would not be able to obtain a bond for the satellite facility in the City this year. Mayor Horrocks replied the project was not on hold. He said the City made a verbal commitment to reserve a location for the District's facility and spoke on how recreation facilities were never meant to make money, but the question was how much of a loss was acceptable. Mayor Horrocks said things to consider included population growth, recreation facilities were a benefit to the communities, and there was currently the issue of inflation.

Councilmember Gordon asked what happened when the Recreation Center ran at a loss. Mayor Horrocks replied the SDRD was subsidized by property taxes and could raise taxes. He spoke on the value of recreation centers and how people looked for amenities in communities such as parks, snow plowing, and recreation centers.

15. ADJOURN

Mayor Horrocks adjourned the meeting at 9:28 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday September 6, 2022 by unanimous vote of all members present.



Brian J. Horrocks, Mayor



Wendy Page, City Recorder