



CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

**PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD
MEETING NOTICE & AGENDA
October 25, 2022
6:00 p.m.**

Posted October 19, 2022

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on October 25, 2022 at 6:00 pm at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

- 1) Welcome and Introduction
- 2) Approval of Minutes from September 27, 2022
- 3) Public Works Updates
- 4) City Council Updates – Councilmember Ted Knowlton
- 5) Discussion on the Bonneville Shoreline Trail
- 6) Chair Updates
- 7) Event Updates
 - a. NSL Reads Review
 - b. Photo Contest and Photography Night Review
 - c. Halloween Spooktacular and Fun Run
- 8) 2023 Event Dates
- 9) 2023 Budget
- 10) Review Action Items
- 11) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8700. Please provide at least 24-hour notice for adequate arrangements to be made.

Notice of Posting:

I, the duly appointed recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, at city hall, and sent to the required newspapers this 19th day of October, 2022.

Dated this 19th day of October, 2022.


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 PARKS TRAILS ARTS & RECREATION
3 ADVISORY BOARD MEETING MINUTES
4 642 NORTH 400 WEST, NORTH SALT LAKE
5 SEPTEMBER 27, 2022
6

7 **DRAFT**
8

9 BOARD MEMBERS PRESENT: Tammy Clayton, Camille Thorpe, Jeff Scroger, Kyle Poulter,
10 Dallas Golden, Kristine Pipin, Ted Knowlton – City Council Representative.
11

12 STAFF PRESENT: David Frandsen, Assistant City Manager; Jon Rueckert, Assistant Public
13 Works Director; Carmen Wilson, Public Works Operations Manager; TJ Riley, Parks
14 Superintendent.
15

16 GUESTS PRESENT: Kathy Ruggiero, resident; Jay Rich, resident
17

18 1. WELCOME AND INTRODUCTION
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20 Tammy Clayton, Chair called the meeting to order at 6:00 p.m.
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22 2. APPROVAL OF PARKS TRAILS ARTS & RECREATION MINUTES
23

24 The Parks Trails Arts & Recreation minutes of August 23, 2022 were reviewed and approved.
25

26 **Chair Clayton moved to approve the Parks Trails Arts & Recreation meeting minutes of**
27 **August 23, 2022, as written. Board Member Scroger seconded the motion. The motion was**
28 **approved by Board Members Clayton, Thorpe, Poulter, Scroger, Golden, and Pipin.**
29

30 3. PUBLIC WORKS UPDATE
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32 David Frandsen, Assistant City Manager, handed out the replacement budgetary numbers for the
33 Wildrose Trailhead Park, Legacy Park, and Fox Hollow Park irrigation pumps. He explained the
34 prices did not reflect the installation price. He explained Wildrose and Legacy Parks both have
35 pump issues due to age. TJ, Parks Superintendent, said the only park that was not on the
36 replacement plan was Fox Hollow Park. He mentioned there was currently not a pump there so it
37 would need to be added to a future budget. TJ suggested the City order the pumps before next
38 year. The Board was in support of moving forward with ordering the pumps.
39

40 4. CITY COUNCIL UPDATE
41

42 Councilmember Knowlton shared that Davis County was planning to produce a coordinated
43 active transportation plan. He believed that it was limited to on-street facilities. He explained the
44 City of North Salt Lake had an existing active transportation plan that was not too old. He said
45 the purpose was to create better continuity between cities. He indicated the plan would look at

46 the big idea rather than the details. He said a committee would track and coordinate with Davis
47 County. Councilmember Knowlton asked if anyone on the Board would be interested in being
48 part of the committee. He mentioned there would be two committees, one to create a county wide
49 bike plan and another to be a citizen advocacy group. He said that if anyone was interested or
50 knew of anyone who might be interested to get the name to him for recommendation.

51
52 Councilmember Knowlton reported that Sherrie Pace and Ali Avery, Community Development
53 and Planning, were putting together a check-in on the city-wide bike plan for improvements or
54 recommendations. He stated this should take place in the next six weeks.

55
56 Councilmember Knowlton talked about the unincorporated area near Adelaide Elementary. He
57 noted Davis County had initiated a recommendation to North Salt Lake to annex this area. He
58 explained it was part of the city's annexation plan. He added Bountiful city did not have the area
59 included in its annexation plan. He said the City would be reviewing the information before
60 moving forward with a decision.

61
62 5. CHAIR UPDATES

63
64 Chair Clayton had no updates.

65
66 6. DISCUSSION ON SIGNAGE FOR THE CITY TRAILS, PARKS, MILE HIGH AND
67 VETERAN MEMORIAL

68
69 Board Member Thorpe shared that Councilmember Stan Porter would like a Mile High sign on
70 Wild Rose Trail. She indicated her willingness to lead the subcommittee for the signage needs
71 for the Board. She mentioned that a sign might be needed at the amphitheater at City Hall.
72 David Frandsen suggested a rock sign at that location and recommended that Board Member
73 Thorpe work with TJ, Parks Superintendent, on any signage needs. David Frandsen said the city
74 center sign branding was separate from the park's signage. Board Member Thorpe said she
75 would email some proposals to the Board, considering the city center branding as part of her
76 recommendation.

77
78 Board Member Scroger recommended the Mile High sign be made more fun since it would
79 attract some photo opportunities. Chair Clayton suggested that once the trail makers were in
80 place, that she would ask Linda Horrocks, Communications Coordinator, to get the word out on
81 social media to raise awareness of the trails.

82
83 TJ, Parks Superintendent, asked the Board if they wanted only park names on the rock signs or
84 an address as well. Board members liked just the name. Board Member Thorpe wanted to do
85 more legwork on the signs following the City branding and would report back before October.

86
87
88

89 7. DISCUSSION OF CITY TRAIL IMPROVEMENTS

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91 Resident, Kathy Ruggiero, said that some signs on the trails are ripped down or thrown into the
92 bushes. She said that during covid, more families started hiking the trails and were often going
93 the wrong direction on the Wild Rose Trail where they may run into bikers coming down. Her
94 concern was the missing signs that alert hikers to bikes coming down fast and that someone
95 might get hurt. She had photos of where the signs used to be and was willing to share those.
96 Kathy mentioned the Woods Cross Mountain Biking Team might be willing to volunteer to help.

97

98 Resident, Jay Rich, asked for an improvement on the Springhill Geological Trail on a low spot
99 about 150 ft down from Cynthia Way. He said it was a slipping hazard. Jay Rich also asked if
100 there were any plans to extend the Bonneville Shoreline trail to Tunnel Springs Park. Board
101 Member Poulter answered it was one of his goals as well and was on the radar. Councilmember
102 Knowlton noted that a handful of Davis County residents were going up the weekend of October
103 1 from Mueller Park to Bonneville Shoreline Trail with an eye towards making a connected
104 improvement on the trail.

105

106 David Frandsen suggested that a subcommittee be appointed to determine the location of the trail
107 markers. He also said that the City would make all the signs with the same park branding. Board
108 Member Poulter agreed to be the Board's lead on the subcommittee. It was agreed that all board
109 members would be on the communication for the subcommittee. Board Member Poulter planned
110 to include Ali Avery, City Planner, on the communication.

111

112 TJ, Parks Superintendent, suggested that Kathy and Board Member Poulter meet and collaborate
113 from a hiker and biker viewpoint and make recommendations where the signs need to be placed.
114 He indicated upon receiving the recommendations, he would GPS and get everything marked,
115 create signs, markers, and maps to know where the signs belong in case any signs go missing in
116 the future.

117

118 Councilmember Knowlton reminded the Board of previous discussion about making individual
119 trail improvements that made sense along with exploring the idea of a trails master plan for the
120 trails. He said he would be happy to get some quotes.

121

122 Chair Clayton asked Kathy Ruggiero if she, being an avid hiker, would be opposed to inspiration
123 rocks along one of the trails. Kathy said that would not bother her.

124

125 8. DISCUSSION ON TENNIS COURTS AND PLAYGROUND EQUIPMENT

126

127 The Board unanimously approved the colors of the tennis court resurface at Tunnel Springs Park.
128 The colors would be blue in the middle and green on the outside.

129

130 The Board unanimously approved the new playground equipment colors for Stonehenge,
131 Oldham and Caleb Parks. Playgrounds would be color palettes BK, BJ and BI.

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133

134 9. EVENT UPDATES

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136 a. NSL READS

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138 Board Member Pipin confirmed the date of the NSL Reads for October 12, 2022 from 7:00 PM
139 to 9:00 PM at City Hall in Council Chambers. She indicated Melanie Hawkins, author, would be
140 reading her new book about grief and doing an activity. She reported there would be six to eight
141 posters hung and the City purchased \$200 worth of books to be given out by a drawing. Board
142 Member Pipin invited Davis County outstanding teen, whose theme was positivity to speak for
143 five minutes. She noted donuts and water would be given on the way out.

144

145 Board Member Pipin said the author was also a teacher and would spread the word about an
146 essay contest when she got back to school to try to generate some interest. She acknowledged the
147 essay theme was about overcoming monsters. Board Member Thorpe would be sending out the
148 essays to be judged by Board Members.

149

150 b. PHOTO CONTEST

151

152 Board Member Golden stated that photo submissions were due by October 12, 2022, at 5:00 PM.
153 He reported entries would be emailed into parksandarts@nslcity.org. He explained the event
154 would be held on October 19, 2022, at 7:00 PM at City Hall. He acknowledged there would not
155 be a theme, but photos must be taken within the City. He stated a guest photographer, Braxton
156 Wilhelmsen, would be sharing his experiences. Board Member Golden suggested the activity be
157 a snapshot of the participants biting into a wintergreen mint to capture the spark. He tested that
158 theory and determined it didn't work. He thought about having Board Members in the
159 background to throw up a monster mask for a photo surprise.

160

161 c. HALLOWEEN FUN EVENT

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163 Chair Clayton said the event would be held on October 29, 2022, at Hatch Park at 9:00 AM. She
164 would check on a donut truck or Lee's bakery, a DJ, and a balloon arch for the event. She also
165 asked all Board Members to give her an idea by October 5th. Board Member Thorpe would
166 check the closet to see what prizes were left. Tammy planned to send out an email on October
167 10th with final details.

168

169 d. FAMILY BIKE RIDE

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171 Discussion was tabled and requested this item be moved to a spring agenda.

172

173 e. JUNETEENTH

174

175 Discussion was tabled until the next meeting.

176 f. OTHER ITEMS

177

178 Councilmember Knowlton asked to add discussion to look ahead to next year's events for the
179 November meeting agenda.

180

181 8. REVIEW ACTION ITEMS

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183 The next meeting would be held on Tuesday, October 25, 2022 at 6:00 PM at North Salt Lake
184 Public Works building.

185

186 9. ADJOURN

187

188 The meeting was adjourned at 7:40 p.m.

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190 *The foregoing was approved by the Parks, Trails, Arts and Recreation Advisory Board of the*
191 *City of North Salt Lake on October 25, 2022, by unanimous vote of all members present.*

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Wendy Page, City Recorder