



CITY OF NORTH SALT LAKE

Parks, Trails, Arts & Recreation Advisory Board

**PARKS, TRAILS, ARTS & RECREATION ADVISORY BOARD
MEETING NOTICE & AGENDA
March 28, 2023
6:00 p.m.**

Notice is given that the Parks, Trails Arts & Recreation Advisory Board of the City of North Salt Lake will hold a regular meeting on **March 28, 2023 at 6:00 pm** at the NSL Public Works building, 642 North 400 West, North Salt Lake, Utah. Some members may participate electronically. The following items of business will be discussed; the order of business may be changed as time permits.

- 1) Welcome and Introduction
- 2) Approval of Minutes from February 28, 2023
- 3) Presentation from the City's Health and Wellness Committee
- 4) Public Works Updates
- 5) City Council Updates – Councilmember Ted Knowlton
- 6) Update and Discussion on the Golden Spoke Event
- 7) Chair Updates
- 8) 2023 and 2024 Events Planning
- 9) Review Action Items
- 10) Trails Subcommittee Discussion on Maps, GPS Coordinates, and Recommendations for City Trails
- 11) Adjourn

The public is invited to attend all public meetings of the City. If you need special accommodations to participate in the meeting, please call the City offices at (801) 335-8709. Please provide at least 24-hour notice for adequate arrangements to be made.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, hereby certify that the foregoing agenda was posted on the Utah Public Notice website, City's website, and at City Hall on March 23, 2023.

Dated this 23rd day of March, 2023.


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 PARKS, TRAILS, ARTS, & RECREATION
3 ADVISORY BOARD MEETING MINUTES
4 642 NORTH 400 WEST, NORTH SALT LAKE
5 FEBRUARY 28, 2023

6
7 **DRAFT**
8

9 Jeff Scroger, Board Member, called the meeting to order at 6:00 p.m.

10
11 BOARD MEMBERS PRESENT: Dallas Golden, Camille Thorpe, Jeff Scroger, Kyle Poulter,
12 Ted Knowlton – City Council Representative

13
14 BOARD MEMBERS EXCUSED: Tammy Clayton

15
16 STAFF PRESENT: David Frandsen, Assistant City Manager; Jon Rueckert, Public Works
17 Director; Randy Simmons, Public Works Operations Manager; TJ Riley, Parks Superintendent;
18 Linda Horrocks, Communications Coordinator.

19
20 VISITORS PRESENT: Stan Porter, City Council

21
22 1. WELCOME AND INTRODUCTION

23
24 Board Member Scroger welcomed those attending. All attendees introduced themselves.

25
26 2. MINUTES APPROVAL

27
28 **Board Member Scroger moved to approve the Parks, Trails, Arts, and Recreation**
29 **Advisory Board meeting minutes of January 24, 2023, as written. Board Member Golden**
30 **seconded the motion. The motion was approved by Board Members Golden, Poulter,**
31 **Scroger, and Thorpe.**

32
33 3. PUBLIC WORKS UPDATES

34
35 Jon Rueckert provided an update on the redesign plans for Mathis Park. He said that TJ Riley,
36 Parks Superintendent, met with a playground consultant on site who was putting some proposals
37 together. Mr. Rueckert said he would share more information with the Board as soon as the
38 proposals came back. He shared the public works' wish list for Mathis Park, which included a
39 new playground, trail around the park, flattening large berms, replacing irrigation, new shade
40 structures/pavilions, and benches/seating.
41
42
43
44

45 4. CITY COUNCIL UPDATE

46
47 Ted Knowlton, City Council, suggested the vacant seat on the Parks, Trails, Arts and Recreation
48 Advisory Board be filled with a resident from the new annex area of North Salt Lake.

49 Councilmember Porter indicated he was currently looking into appointing a new member to the
50 Board.

51
52 Councilmember Knowlton reported he asked the City Council members about the City mid-
53 December anniversary event. He stated the Council was supportive of the event but not of the
54 fireworks as long as it would not overload the Board or staff. He mentioned the City Council also
55 liked the idea of adding caroling to the event. Board Member Scroger suggested that the event be
56 moved to November when the Christmas lights are turned on at City Hall.

57
58 Councilmember Knowlton said there would be a few visitors joining for the last item on the
59 agenda to discuss some trail planning. He invited all those present that wanted to participate to
60 stay for that discussion.

61
62 Councilmember Knowlton told the Board that he would work with Heidi Voordeckers, Finance
63 Director, to get a monthly breakdown of how the \$14,000 budget for Parks, Trails, Arts, and
64 Recreation events was used last year.

65
66 Board Member Thorpe asked about the Parks, Trails, Arts, and Recreation by-laws. Linda
67 Horrocks responded the by-laws were posted on the City website.

68
69 Councilmember Knowlton shared that former board member, Kris Pepin, would be recognized
70 for her service in a future City Council meeting or a Board meeting. David Frandsen said that a
71 plaque had been ordered for her.

72
73 5. CHAIR UPDATES

74
75 Board Member Scroger inquired about the tennis court resurfacing timeline at Tunnel Springs
76 Park. Jon Rueckert replied that the resurface was scheduled for spring. He noted the court would
77 have pickle ball lines.

78
79 6. 2023 AND 2024 EVENTS PLANNING

80
81 Board Member Scroger will check with Councilmember Gordon to see if the Youth City Council
82 will need help with the Easter Egg Hunt.

83
84 Linda Horrocks said the City could use some help with labor for Arbor Day. She indicated
85 Chevron will be providing the trees again this year. She stated the event will be held on April 29,
86 2023, at 9:00 a.m.

87

88 Board Member Thorpe talked about having NSL Reads in February with more information to
89 come.

90

91 Councilmember Knowlton talked about the Golden Spoke. He had it on his calendar to visit with
92 the bigger Golden Spoke committee to add North Salt Lake into being a meaningful player in the
93 event. He will report back with more information.

94

95 The Kite Festival will be overseen by Tammy Clayton. Board Member Thorpe will follow up
96 with Chair Clayton to see what help she needs. Linda Horrocks will advertise the types of kites
97 that the City will provide and encourage participants to bring their own kites.

98

99 Board Member Scroger suggested there was a Parks, Trails, Arts, and Recreation booth on Food
100 Truck night where the Board could pass out information about trails and City events. He thought
101 the public could provide feedback on what kind of events they would like to see. Councilmember
102 Knowlton said the Wellness Committee might want to join on some of these types of outreach
103 efforts. Board Member Thorpe will reach out to the Wellness Committee.

104

105 7. REVIEW ACTION ITEMS

106

107 The next meeting would be held on Tuesday, March 28, 2023, at 6:00 p.m. at the Public Works
108 Building.

109

110 8. TRAILS SUBCOMMITTEE DISCUSSION ON CITY TRAILS

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112 Mike German; Dan Cottam; Glen Germer; and Ali Avery, City Long Range Planner, joined the
113 meeting at 7:00 p.m.

114

115 Board Member Poulter gave some background on why the trails subcommittee was being
116 formed. He expressed his goal to resurrect the focus on trails in the City. Mr. Poulter indicated he
117 would be the main contact for the group.

118

119 Ali Avery said the City created a General Plan which was adopted in 2012. The Plan includes a
120 trails map that has recommendations on which trails to develop. The Plan also has a City Center
121 Plan and Active Transportation Plan which were adopted in 2020 and had bike lanes and
122 intercity trails. Ms. Avery does grant management, so she often sees which grants are available.
123 She noted an update to the General Plan was starting this year. In preparation for the update, Ms.
124 Avery was looking for recommendations from this subcommittee on which trails to focus on,
125 which trails need to be rerouted, and which trails need to be closed off before getting a consultant
126 onboard to write the General Plan. She indicated there were also some opportunities for the
127 hillside trails. She shared her opinion that the City needed to formalize some of those trails and
128 add trailheads. She explained Woodbriar Trail would require getting a permit through the Forest

129 Service. Ms. Avery said that not all the trails on the General Plan of 2012 were complete. She
130 mentioned the maps can be found on the City website.

131
132 Councilmember Knowlton said a budget ask could be on the table. He mentioned there were also
133 grants available. It was recommended that the City take the proposals to the US Forest Service to
134 have a better chance of making things happen. Ms. Avery said most grants that are available will
135 inquire if the development is part of the General Plan. She explained that was why if the City
136 could get some of the needs and wants adopted into the General Plan, then there was a better
137 chance of getting funding and grants by priority.

138
139 Ms. Avery will get Bountiful and Salt Lake City's trail maps to put with North Salt Lake maps
140 for an overview of the whole area. She said we could also GPS the locations to draw the lines on
141 maps for recommendations.

142
143 Councilmember Porter suggested that we consult with Troy Duffin, who built many of the trails
144 in North Salt Lake as part of the recommendation process.

145
146 Councilmember Knowlton recommended that a work meeting be held at 7:00 p.m. after the April
147 Parks, Trails, Arts, and Recreation meeting to go over maps, GPS coordinates, and
148 recommendations.

149
150 9. ADJOURN

151
152 The meeting was adjourned at 7:50 p.m.

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154 *The foregoing was approved by the Parks, Trails, Arts, and Recreation Advisory Board of the*
155 *City of North Salt Lake on March 28, 2023, by unanimous vote of all members present.*

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Wendy Page, City Recorder