

NORTH SALT LAKE CITY
CITY COUNCIL MEETING – SPECIAL SESSION
DECEMBER 17, 2012

Mayor Arave called the meeting to order at 6:07 p.m.

PRESENT: Mayor Len Arave
Council Member Brian Horrocks
Council Member Conrad Jacobson
Council Member Stan Porter

EXCUSED: Council Member Stewart Harman
Council Member Matt Jensen

STAFF PRESENT: Barry Edwards, City Manager; Brent Moyes, Golf Course Director; Linda Horrocks, Minutes Secretary.

1. CONSIDERATION OF RECOMMENDATION TO APPOINT FINANCE DIRECTOR
AND APPROVE COMPENSATION

Barry Edwards reported on the interview process for selecting a new City Finance Director. He stated that the City received many resumes, and he and Ken Leetham interviewed several candidates. At the conclusion of this process, they felt that Janice Larsen was clearly the best candidate for the position, and invited Mayor Arave to interview Ms. Larsen as well.

Mr. Edwards stated that the salary amount being recommended is higher than originally advertised for this position. City Staff has reviewed the accounting functions currently being outsourced and discussed them with Ms. Larsen. Ms. Larsen believes she can perform those tasks herself, which will save the City more money annually, and make up for the salary increase.

Council Member Porter asked about her lack of Caselle experience. Mr. Edwards stated that Ms. Larsen told him she will study the manual and do some on-line training and be fairly up-to-speed by the time she joins the City. She has worked with other similar programs and does not believe it will be a problem.

Mr. Edwards stated that January 7, 2013 has been discussed as her starting date, and she will not be eligible for a raise for one year. Mayor Arave asked where, on the City's pay scale, she would end up. Mr. Edwards said he will move her up in the step range to the \$95,000 amount immediately, and since she is aware that the position was advertised at \$73,000, she will know that her upward salary mobility is limited.

Council Member Porter asked about the IT function, over which the former Finance Director was responsible. Mr. Edwards stated that he does not see Ms. Larsen taking over that function, and added that the former Finance Director had that function in his role as Assistant City Manager.

Council Member Jacobson moved to appoint Janice Larsen as Finance Director of the City of North Salt Lake at an annual salary of \$95,000. Council Member Horrocks seconded the motion. The motion was approved by Council Members Horrocks, Porter and Jacobson. Council Members Jensen and Harman were excused.

2. ADJOURN

Mayor Arave adjourned the meeting at 6:20 p.m.

Mayor

Secretary