

CITY OF NORTH SALT LAKE  
CITY COUNCIL MEETING-WORK SESSION  
ANCHOR LOCATION: CITY HALL  
10 EAST CENTER STREET, NORTH SALT LAKE  
NOVEMBER 7, 2023

**FINAL**

Mayor Horrocks welcomed those present at 6:04 p.m.

PRESENT: Mayor Brian Horrocks  
Councilmember Lisa Watts Baskin  
Councilmember Natalie Gordon  
Councilmember Ted Knowlton  
Councilmember Stan Porter  
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Leslie Clark, Tammy Clayton, Peter Wirthlin, Suzette Jackson, residents.

1. PRESENTATION AND DISCUSSION REGARDING ACTIVE TRANSPORTATION,  
SIDEWALK STANDARDS, BIKE LANES, AND SCOOTERS

Karyn Baxter reported that the old sidewalk standards were four foot width, four foot park strip width, and the property line was one foot behind the sidewalk. She noted the current sidewalk standards were four foot sidewalk width, five foot park strip width, and the property line was at the back of the sidewalk. The ADA requirements were a minimum five foot sidewalk width or three feet width with a passing space every 200 feet (this could include driveways as passing space). She explained that technically the City was compliant but did not meet the requirements for grants or government funding as the sidewalks were not five feet wide. She indicated technical considerations for new standards were the ADA standards (five foot width), UDOT standards (four foot sidewalk and park strip widths, standard detail for adjacent sidewalk drive approach), and additional standards such as ramps for adjacent sidewalk and multiple widths.

Ms. Baxter acknowledged staff recommendations for potential new sidewalk standards included matching existing conditions for replacement sidewalk, five foot minimum width for new sidewalks and four foot minimum width (with five foot preferred), as well as sidewalk width by

zone. She continued mixed use path/sidewalk width of eight to twelve feet and defined by location were also recommendations of staff.

Karyn Baxter shared a map of sidewalk locations including existing and areas without sidewalks but did not include the annexation area. She spoke on replacement sidewalk which would match existing conditions and would be four feet in width with four foot park strips. She mentioned replacement sidewalk was typically done in individual sections due to damage or failure (generally age related). Ms. Baxter explained it would be impractical to replace single sections in wider widths and showed an image of how this would create unsafe conditions.

Staff recommended new sidewalk in residential areas be five feet wide with four foot park strips (preferably five feet wide) and met current width requirements. Right of way widths would be standard width to provide nine feet from back of curb to the property line and exchanged the wider park strip for wider sidewalk. Karyn Baxter explained the two alternatives for new residential sidewalk including Alternative 1 with four feet of sidewalk with passing space, passing zones could be toward the road, met ADA width requirements, maintained park strip width, and would not require wider ROW. Alternative 2 increased right of way width, allowed for five foot sidewalk, and maintained park strip width. She mentioned this would apply mainly to new roads particularly through redevelopment.

Councilmember Van Langeveld asked in regard to prioritizing a wider park strip. Karyn Baxter replied that staff suggested a five foot sidewalk which would leave room for a four foot park strip. She explained that a four foot park strip would allow for tree space, buffer for pedestrians and vehicles, and aesthetics.

Councilmember Gordon mentioned replacement sidewalks matching existing conditions and the option to include the passing zone every 200 feet. Karyn Baxter responded that the proposed standard would not be done universally as driveways would accommodate that passing zone.

Karyn Baxter reported on the proposed sidewalk by zone and showed a table with examples based on street type for widths of frontage, pedestrian clear zone, and boulevard/furnishing zone. She suggested the standards be developed based on the type of use and location in the City and could include standards for frontage, pedestrian, furnishings (benches, trash cans, street lights, etc.), and landscaping or vegetated buffer. She stated staff could prepare recommendations for review and adoption by the City Council.

Karyn Baxter provided information on the mixed use path (also known as multi-use, shared use, or shared path) which was typically asphalt and suggested several locations including Redwood Road, Center Street, and trails in parks. The mixed use sidewalk would be utilized in urban environments, commercial areas, and redevelopment areas. She showed examples of what these paths could include such as frontage, pedestrian, sidewalk, bicycle, and street buffer/furnishings.

Councilmember Knowlton mentioned active transportation accommodations. Karyn Baxter responded that these accommodations would be identified and gave the example of a corridor agreement with UDOT for US Highway 89. She continued this included cross sections on a map, identifying the right of way width, including all transportation elements (BRT, bike routes/lanes, pedestrian access), and varied cross section by location. She spoke on different needs in different areas of town including the addition of a ten foot multi-use path from 350 North to 1000 North (west side of US89), a mixed use approach with wider sidewalks in the Town Center area, and separated paths on Eagleridge Drive and other areas.

Karyn Baxter reported on areas with work in progress including Center Street development with a proposal for 130 East Center, a sidewalk project for Orchard Drive (through a grant), separated bike lane on south side of street, and a connection to existing sidewalk with ability to adjust in future. She spoke on the previous plan for the separated bike lane pilot on Orchard Drive with a temporary bike lane, kickoff event with social media, track usage, and connection to an existing trail or destination, and working with Bountiful or Woods Cross. She stated staff was now suggesting a buffered bike lane with a clear designated bike lane with minimal paint and proper signage, social media outreach, and then monitoring parking activity, public input, and bike lane usage. Ms. Baxter said the temporary bike lane pilot with candlestick barrier and temporary signage was \$25,000. She indicated the second option with the painted buffer bike lane with actual signage would be about \$22,200.

Councilmember Van Langeveld asked if there would be space for crosshatching. Karyn Baxter said there would not be enough room for the cross hatching and shared an example of what the proposed bike lane would look like.

Councilmember Knowlton asked about the option of a wider buffered bike lane on only one side of the street. Karyn Baxter responded that staff could review this and the pilot study would help to determine if residents wanted this. She indicated her preference would be to have the buffered bike lanes flow with traffic on both sides of the street.

Mayor Horrocks questioned meeting the ADA requirements for sidewalks. Karyn Baxter replied that anything more than standard street maintenance would require the need to install ADA ramps. She said the sidewalks and streets were steeper than an ADA ramp could be and the City did their best to make the ramp locations meet the ADA requirements.

Todd Godfrey commented that they advised their clients to meet the requirements in terms of major reconstruction and sidewalks in heavily sloped areas. He noted new roads would require the five foot sidewalks.

Karyn Baxter spoke on the difference between separated and buffered bike lanes, issues with maintenance for public works such as snow plowing or street sweeping, and safety.

Councilmember Knowlton said this was a well thought out pilot program but spoke on current bike use on that street, parking on the street, and a skepticism for painted buffer and comfort level. He acknowledged this felt like the right next step.

Sherrie Pace reported on the contract with Lime Scooters which was approved in February and began in April/May through October 31<sup>st</sup> with 3,000 total trips. She said the average trip was one mile, the average rental was ten minutes, and 22 scooters were deployed each day in the City. She explained the scooters were geofenced and could travel from the City to Salt Lake County. She noted Lime Scooters did not yet have an agreement with Bountiful or Woods Cross. Ms. Pace said that South Davis Metro Fire did not have any scooter related incidents. She mentioned the City's Police Chief reported one user accident with a scooter in Hatch Park.

Mayor Horrocks commented that the use of scooters on sidewalks was prohibited in Salt Lake City. Sherrie Pace replied that the City could choose to allow scooter use on sidewalks or not.

Chief Black responded that he did not think scooters belonged on the sidewalk or on Highway 89. He said if there was an ordinance against riding scooters on the sidewalk the police department would enforce it.

Sherrie Pace said the proposal was to increase sidewalk widths to ten feet in the Town Center area to accommodate pedestrians and scooters. She mentioned an example could be to have a pedestrian zone against the building, then planter boxes, and then a bike path which could also be used by scooters. She indicated this could be tied to the zone or a geographic area. She stated if the Council would like to implement something like this, staff could work with the developer of the proposed Lofts at North Salt Lake as a pilot project.

Councilmember Van Langeveld asked for more data on where the scooters were being used.

Councilmember Gordon commented that scooters were often parked in the bike lane in her neighborhood. She asked that the developer consider the multi-use sidewalk in the Lofts at North Salt Lake development. Councilmember Knowlton also supported the multi-use sidewalk.

Councilmember Knowlton was also in favor of the Highway 89 trail and said it necessitated crossing the road which meant that area needed to be elevated for pedestrians for safety at that intersection.

## 2. DISCUSSION ON TOWN CENTER URBAN DESIGN OPTIONS AND GENERAL PLAN RFP UPDATE

Sherrie Pace reported that the General Plan RFP was published on the State website today. She indicated there would be a pre-submittal meeting on November 14<sup>th</sup> with interested contractors. She stated proposals would be due December 15<sup>th</sup> with staff review on December 18<sup>th</sup>. She said

staff would then narrow it down to one or two consultants with the recommendation for the City Council in January.

Councilmember Van Langeveld asked that there be a section of the General Plan focused on health and wellness.

Ms. Pace spoke on the Town Center urban design and the Form-Based Code. She said that staff had conclude the Form-Based Code template was not the right fit for the City due to issues related to building massing, setbacks, and shallow parcels in this small area. She stated staff would work with a consultant to draft urban design guidelines on siting, blocks, massing recommendations, height, articulation, pedestrian spaces, materials, etc. She noted staff had submitted a letter of interest for the TLC Grant through Wasatch Front Regional Council (WFRC) and would apply for funds for architectural guidelines and site specific demonstrations for redevelopment along Highway 89 and Town Center regulations.

Councilmember Knowlton questioned if these guidelines would then be codified and staff administered for easy use by a developer or landowner. Sherrie Pace replied affirmatively.

Councilmember Baskin clarified that the City would no longer be implementing a Form-Based Code as it did not fit the geographic layout. Sherrie Pace responded that this was correct.

Councilmember Gordon asked about placing a moratorium until the standards were adopted. Sherrie Pace clarified that a moratorium would only last 180 days and did not affect anything that already had an application in process or development agreement such as the 130 East project.

Sherrie Pace reported that staff was working on the subdivision ordinance update which included street right of way widths and sidewalks and trails as well as Capital Facilities Plan for Active Transportation implementation, and integration of profile and standards into specifications manual and City ordinances.

Councilmember Van Langeveld asked about sidewalk repairs particularly related to park strip trees and roots. Ken Leetham replied that generally homeowners had the responsibility to make repairs but said the City Council needed to determine a solid policy in the future.

### 3. ADJOURN

Mayor Horrocks adjourned the meeting at 7:01 p.m. to begin the regular session.

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**FINAL**

Mayor Horrocks welcomed those present at 7:13 p.m. Ted Knowlton offered the thought and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks  
Councilmember Lisa Watts Baskin  
Councilmember Natalie Gordon  
Councilmember Ted Knowlton  
Councilmember Stan Porter  
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Leslie Clark, Tammy Clayton, Peter Wirthlin, Suzette Jackson, Camille Thorpe, residents.

1. CITIZEN COMMENT

Dee Lalliss, resident, spoke on bike lanes and suggested polling residents to see how many actually rode bikes on Orchard Drive/US-89, how wide the bike lanes should be, and on what streets bike lanes should be located before money was spent on implementing bike lanes. He also spoke on the electrical vehicle charging stations at City Hall and electric vehicle owners utilizing them for free.

2. SPECIAL RECOGNITION-PEHP AWARD TO THE CITY'S PUBLIC WORKS STAFF

Ken Leetham spoke on the culture in the Public Works Department and how it was different from what was typically found in other cities. He said the City's Public Works Department had an atmosphere of performance and high achievement along with an emphasis on quality of life for the employees. Mr. Leetham said David Frandsen had introduced performance measurement when he was hired which included competitions, high standards, and trainings on physical and mental health, personal finances, wellbeing, and retirement. He said David had greatly enhanced

the lives of his Public Works employees for the better and he and his staff had been recognized recently by PEHP for these achievements.

David Frandsen reported that he started the Life Focus Series several years ago which included financial advising, stress management, and more. He said PEHP came to present to employees during a Life Focus and recognized this group was different and requested to learn more. He shared a little about the culture in North Salt Lake and PEHP has since asked staff to speak at several conferences and help other cities implement similar programs. Mr. Frandsen said in addition to the certificate there was a cash award of \$8,600. He mentioned that part of the reason this program had been so successful was due to employee motivation.

Ken Leetham commented that as the culture had changed over the years, he observed that David, Jon, and Randy delegated leadership responsibilities which allowed other employees to become skilled supervisors and leaders. He said this program would be implemented in other departments in the City.

Councilmember Van Langeveld said that many times residents only interacted with Public Works staff when they were upset and suggested that these employees could be highlighted on social media to allow for positive interactions.

### 3. MONTHLY FINANCIAL REPORT FOR PERIOD ENDING SEPTEMBER 30, 2023

Heidi Voordeckers reported that there were no new trends as far as revenues or expenditures. She explained the City was currently experiencing a sales and use tax audit which occurred every five to ten years for the period from September 30, 2020 through July 31, 2023, a URS compliance audit which occurred every four years for the period from November 13, 2019 through August 26, 2023 and an annual external audit for July 1, 2022 through June 30, 2023. She said there was some underreported revenue related to sales tax from 2020-2021 with a payment due of \$3,500.

She stated the URS compliance audit had some pay codes that were not reporting as eligible for retirement contributions. She said the URS audit in 2019 resulted in \$10,000 in back contributions. Ms. Voordeckers reported she had presented the budget summary document to the Senior Lunch Bunch in October.

### 4. CONSIDERATION OF ORDINANCE 2023-14: AN ORDINANCE AMENDING CERTAIN ADMINISTRATIVE PROCESSES OF TITLE 8, CHAPTER 1, SECTION 3(B) OF THE CITY'S CODE RELATED TO DELINQUENCY AND DISCONTINUATION OF SERVICE FOR WATER UTILITIES

Heidi Voordeckers reported on an amendment to the Water Utility Ordinance in Section 8-1-3(B): Delinquency, Discontinuation of Service. She said currently one of the processes to collect

on delinquent accounts was to shut off water after 65 days or three months. She explained the biggest issue with the wording of the ordinance was date restrictions which specified that water would be shut off between the 5<sup>th</sup>-12<sup>th</sup>. Ms. Voordeckers said staff preferred to do water shutoffs on Wednesday to allow residents two days before the weekend to resume water services at a \$50 reconnection fee rather than a \$150 weekend or after hour reconnection fee.

Ms. Voordeckers said the proposed amendments would accomplish removing date restrictions in the shut off process and allow more flexibility for staff and residents, clarify when an account was considered delinquent, and defined how utility customer payment plans were authorized by shifting the approval of utility customer payment plans from the Finance Director and City Manager to the Finance Director and City Treasurer to expedite the collection process. She noted this would streamline collections and realign it with the Treasury function allowing the City Manager to step in if a dispute arose.

**Councilmember Porter moved that the City Council approve Ordinance 2023-14: An Ordinance Amending Certain Administrative Processes in Section 8-1-3(B), Delinquency; Discontinuation of Service, of the City of North Salt Lake's Water Utility Code. Councilmember Van Langeveld seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

5. CONSIDERATION OF RESOLUTION 2023-44R: A RESOLUTION AMENDING THE CITY'S COMPREHENSIVE FEE SCHEDULE RELATED TO BUILDING PERMIT REVIEW DEPOSITS AND CREDIT CARD CHARGES

Sherrie Pace reported that the current comprehensive fee schedule required a \$500 plan check deposit for building permit applications for new construction (this did not include remodels or additions). She said the \$500 fee was appropriate for single family construction where the plan review portion of the building permit fee ranged between \$500-\$1,000 and partially covered the cost of the review if the application was withdrawn or the permit was not purchased. She continued additionally, the plan review fee for solar permits was usually under \$500 which caused an accounting issue as plan review fees and permit fees were accounted for in separate GL accounts and required additional administrative work. She indicated the \$500 deposit was not adequate for commercial or multi-family apartments as it only covered a fraction of the plan review costs and often required additional specialty plan review. She gave the example of the review for the Kum and Go Gas Station which took several months and cost \$6,018. She acknowledged this project was cancelled and the cost of review time was well over \$500. She noted multi-family/multi-story apartment building plans were also sent to a contract plans reviewer which could also result in substantial plan review fees if a project was cancelled.

Ms. Pace stated the proposed plan review deposit would be 75% of the estimated plan review which could easily be estimated during application with the proposed square footage of the building. She said it was also recommended that the plan review deposit for solar permits be

reduced to \$100 to eliminate the need for accounting adjustments and transfers between GL accounts. She added one additional correction was to move the credit card convenience fee to 8.2 Miscellaneous Fees as credit cards could be used to pay for other applications such as subdivisions or site plans and not just building permits.

Councilmember Gordon asked if other cities had similar policies. Sherrie Pace replied affirmatively.

Councilmember Van Langeveld asked about the Kum and Go property. Sherrie Pace responded that Maverik acquired the property and may sell or build on the property.

**Councilmember Van Langeveld moved that the City Council approve Resolution 2023-44R amending the Comprehensive Fee Schedule as presented. Councilmember Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

6. CONSIDERATION OF RESOLUTION 2023-45R: A RESOLUTION APPROVING THE CITY'S POLICY STATEMENTS RELATED TO RETIREMENT BENEFITS FOR ELECTED AND APPOINTED OFFICIALS

Ken Leetham reported that the City recently went through a Utah Retirement Systems (URS) audit which revealed the need to establish written and approved policies for how elected and appointed officials participated in Tier II retirement benefits. He explained the proposed resolution indicated Tier I and II elected officials may participate in URS 401k and 457k retirement plans but not in a pension program, certain Tier II appointed officials (full-time employees) may participate in the URS pension program, and all other Tier II appointed officials (not full-time employees) may not participate in the URS pension program. He said Tier II appointed officials that were eligible to participate in the URS plan included the City Manager, Assistant City Manager, City Recorder, City Treasurer, Chief of Police, Assistant Chief of Police, Public Works Director, Community Development Director, Director of Finance, City Engineer, and Golf General Manager.

Mr. Leetham clarified that the City Council could change the policy and make elected officials eligible for pension benefits; however, the City would then need to make contributions for current and past elected officials. He said staff has not analyzed this option and did not have a cost estimate for how much funding that would require.

**Councilmember Baskin moved that the City Council approve Resolution No. 2023-45R approving the City's policy statements related to retirement benefits for elected and appointed officials. Councilmember Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

## 7. CONSIDERATION OF PROPOSED CITY COMMENTS FOR THE I-15 EIS PUBLIC COMMENT PERIOD

Ken Leetham reported that the Utah Department of Transportation (UDOT) was going through a final public comment period on the I-15 EIS project. Those comments were due by November 13, 2023. Staff has assembled a list of comments and would like Council consideration. These comments included:

- 1) A repeat of the request to include the Center Street off-ramp in the I-15 EIS project.
- 2) Sidewalk on the south side of 2600 South is impacted and must be replaced. The City would also like to maintain its ten (10) foot wide required landscaping buffer between sidewalks and parking lots.
- 3) The southbound off-ramp at 2600 South will vacate a significant portion of 800 West and we want to request that UDOT consider landscaping or other beautification of that location since it is an entry point for North Salt Lake and Woods Cross.
- 4) Overland Drive sidewalk will be removed in this project. We want the sidewalk replaced since it was installed with a Safe Routes grant and serves a low income residential neighborhood. This location is in front of the mobile home park and south of 2600 South Street.
- 5) The new trail along US89 should be replaced at an elevation that prevents gravel and debris from accumulating on the trail.
- 6) In locations where driveways and streets cross trail segments, the City would like to have the trail get priority through the use of alternative surface treatment.

Mayor Horrocks asked about the intersection at 2600 South and Wildcat and more traffic being directed to this intersection. Ken Leetham replied that the City liked this alternative but was in conflict with Woods Cross as they were opposed and wanted the Wildcat Way/800 West intersection reconfigured.

Chief Black commented that 2600 South and Wildcat Way was the number one intersection for accidents in the City. He said that UDOT would make the final decision but urged the Council to include this information to encourage UDOT to reduce the likelihood of left hand and through turns from 500 East to Wildcat Way.

Councilmember Porter mentioned a proposed trail which intersected property that the City had planned for commercial development.

Ken Leetham asked for additional comments and said that the aforementioned eight items would be included in a letter to UDOT that would be signed by the Mayor.

Councilmember Baskin commented that a statement anticipating cooperation with Salt Lake City would be beneficial.

Mayor Horrocks asked about suggesting that the freeway would be elevated at Center Street. He asked if this should be added to the list of comments. Ken Leetham replied that staff had made this comment and UDOT had prepared several ideas for separating Center Street. Horrocks Engineering had reviewed this and did not have solid solutions yet. He said that rail separation at Center Street could be added to the list.

**Councilmember Baskin moved to approve the identified comments on the EIS study including:**

- 1) A repeat of the request to include the Center Street off-ramp in the I-15 EIS project.**
- 2) Sidewalk on the south side of 2600 South is impacted and must be replaced. The City would also like to maintain its ten (10) foot wide required landscaping buffer between sidewalks and parking lots.**
- 3) The southbound off-ramp at 2600 South will vacate a significant portion of 800 West and we want to request that UDOT consider landscaping or other beautification of that location since it is an entry point for North Salt Lake and Woods Cross.**
- 4) Overland Drive sidewalk will be removed in this project. We want the sidewalk replaced since it was installed with a Safe Routes grant and serves a low income residential neighborhood. This location is in front of the mobile home park and south of 2600 South Street.**
- 5) The new trail along US89 should be replaced at an elevation that prevents gravel and debris from accumulating on the trail.**
- 6) In locations where driveways and streets cross trail segments, the City would like to have the trail get priority through the use of alternative surface treatment.**
- 7) Mention of a proposed trail which intersected property that the City had planned for commercial development.**

**8) Include information that the intersection at Wildcat Way and 2600 South had the highest number of accidents in the City and encouraged UDOT to reduce the likelihood of left hand and through turns from 500 East to Wildcat Way.**

**9) Inclusion of a statement anticipating cooperation with Salt Lake City.**

**Councilmember Knowlton seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

8. CONSIDERATION OF ORDINANCE 2023-15: AN ORDINANCE AMENDING TITLE 1, CHAPTER 6, SECTION 6(G) OF THE CITY'S CODE REGARDING THE SEVERANCE PAY OF CITY MANAGERS

Ken Leetham reported that the City Attorney prepared this ordinance based on Council instructions.

Councilmember Baskin, who had previously discovered the errors in the ordinance, was in favor of the revision to the amendment and said it was legally impossible as previously written. She also said the new paragraph did not include the salary which was more accurate.

**Councilmember Van Langeveld moved that the City Council approve Ordinance No. 2023-15: An Ordinance of the City Council of the City of North Salt Lake Amending City Code Regulations Regarding the Severance Pay of City Managers. Councilmember Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

9. CONSIDERATION OF RESOLUTION 2023-42R: A RESOLUTION APPROVING AN AMENDMENT TO AGREEMENT NUMBER 2016-52A, EMPLOYMENT AGREEMENT BETWEEN THE CITY OF NORTH SALT LAKE AND KENNETH J. LEETHAM

**Councilmember Gordon moved that the City Council approve Resolution No. 2023-42R: A resolution approving an amendment to agreement number 2016-52A, Employment Agreement between the City of North Salt Lake and Kenneth Johnson Leetham. Councilmember Porter seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

10. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of October 17, 2023 were reviewed and approved.

Councilmember Baskin requested that her comments on line 93 be amended from *“Councilmember Baskin asked if this project was necessary and suggested a citywide public poll for a general obligation bond.”* to *“Councilmember Baskin asked if this project was critical and suggested a citywide public poll to ask residents if they would be willing to consider bonding.”*

**Councilmember Van Langeveld moved that the City Council approve meeting minutes from October 17, 2023 work session and City Council meeting as amended.**

**Councilmember Baskin seconded the motion. The motion was approved by Council Members Baskin, Gordon, Porter, and Van Langeveld.** Councilmember Knowlton abstained from voting.

Councilmember Baskin asked if it was necessary for those who were not in attendance at the meeting to refrain from voting on the minutes. Todd Godfrey responded it was not legally necessary but it was a common practice for council members to refrain from voting.

## 11. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

## 12. COUNCIL REPORTS

Councilmember Knowlton asked David Frandsen and Tammy Clayton for help with the Parks and Arts meeting report. He thanked the City Council candidates and residents who were in attendance at tonight’s City Council meeting. He spoke on the Wasatch Choice workshop and asked for feedback particularly on the Utah trail network including routing from Davis County to Salt Lake County via Highway 89 to Beck Street.

Councilmember Baskin mentioned that there were individuals at the meeting who wanted to use eminent domain for trails. She said that per Utah Code this was not allowed and personally felt it should not be allowed.

The Council had a discussion about eminent domain for trails or sidewalks and when it should be allowed such as for safety issues. Todd Godfrey commented that per State statute the right of eminent domain may not be exercised on behalf of the following uses: trails, paths or other ways for walking, hiking, bicycling, equestrian use or other recreational uses or whose primary purpose is as a footpath, equestrian trail, bicycle path, or walkway.

David Frandsen reported that Woods Cross would be participating in the dog park at 50% and the trail was installed. He said the Parks and Arts Board would meet Tuesday to plan for 2024.

Councilmember Gordon expressed her interest in having a discussion on the four days/ten hours per day work week and see if it was still meeting the needs of residents. Councilmember Baskin was in favor of discussing this item also.

Councilmember Van Langeveld thanked the Parks and Arts Board for all of the yearly events, particularly the Halloween event.

### 13. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

### 14. MAYOR'S REPORT

Mayor Horrocks reported that the Recreation District had a truth in taxation hearing last night. He said there was a good discussion and the proposed tax increase was rejected. There would be another meeting with a proposal for a lower amount.

Councilmember Gordon asked about the proposed expansion at Hatch Park and the pool at the Bountiful Rec Center. Mayor Horrocks replied that the expansion was not being considered at this point. He said the ongoing maintenance at the pool was very expensive and there were other issues that needed to be resolved.

Mayor Horrocks asked what the City's procedures were for street light repair. Jon Rueckert replied that staff checked street lights four times per year in October, December, February, and April and then sent a list for repairs to be completed.

Mayor Horrocks reported on the Meet the Candidates Night, planning for mandatory recycling through Wasatch Integrated Waste Management, and a devastating fire at the Wardle home in Bountiful. He mentioned a speaker from the League of Cities and Towns convention, Tim Shriver and the Unite Project/Dignity index, and provided handouts to the Council.

### 15. CITY MANAGER'S REPORT

Ken Leetham reported that the next City Council meeting would be on Wednesday December 6<sup>th</sup>. Upcoming events included a Veterans Program in Bountiful City on November 11<sup>th</sup> and the City's Winter Lights Fest on November 27<sup>th</sup>.

### 16. ADJOURN INTO CLOSED SESSION

**At 8:50 p.m. Councilmember Gordon moved to go into closed session to discuss the purchase, exchange, sale, or lease of real property. Councilmember Baskin seconded the**

**motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

17. RECONVENE INTO REGULAR SESSION

**At 9:13 p.m. Councilmember Gordon moved to go out of closed session and into the regular session. Councilmember Baskin seconded the motion. The motion was approved by Council Members Baskin, Gordon, Knowlton, Porter, and Van Langeveld.**

18. ADJOURN

Mayor Horrocks adjourned the meeting at 9:14 p.m.

*The foregoing was approved by the City Council of the City of North Salt Lake on Wednesday December 6, 2023 by unanimous vote of all members present.*

  
\_\_\_\_\_  
Brian J. Horrocks, Mayor

  
\_\_\_\_\_  
Wendy Page, City Recorder

