

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
JUNE 4, 2024

FINAL

Mayor Horrocks welcomed those present at 6:07 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, resident; Lorene Kamalu, Davis County Commissioner; Ashleigh Young, Davis County Animal Care Director.

1. PRESENTATION BY DAVIS COUNTY ANIMAL CARE-COMMISSIONER LORENE KAMALU AND DIRECTOR ASHLEIGH YOUNG

Lorene Kamalu, Davis County Commissioner, shared the organizational chart for each County Commissioner. She introduced Ashleigh Young with Davis County Animal Care and spoke on the challenges of animal control throughout the country.

Ashleigh Young, Davis County Animal Care Director, reported that a large feasibility study was performed in 2021. She said the study took two years to complete and included an overview of operations and the need for a new shelter facility. She shared 2023 data and said there were 9,000 calls and over 4,000 animals were handled. She mentioned that per the feasibility study there was a need for a new shelter. She spoke on how the current shelter was 40 years old and was setup as a catch and kill shelter. Ms. Young explained that Davis County Animal Care was now a no-kill shelter with a live release rate over 90%. She stated that the current shelter was 11,000 square feet and the proposed shelter would be 32,000 square feet per the study.

Ashleigh Young noted that the new facility would be built on the current site and would cost approximately \$15 million which would be funded through the County. She spoke on the need

for a tax increase to cover employees, veterinarian on staff, training and behavioral resources, and operational increases. She elaborated that there would be a truth in taxation hearing this year for the tax increase and that the increase would equal around \$11 per household annually.

Councilmember Baskin arrived at 6:25 p.m.

Councilmember Van Langeveld asked about roadkill cleanup. Ashleigh Young replied that large wildlife was the responsibility of The Utah Division of Wildlife Resources, and that Davis Animal Care did not have the ability to remove those larger animals. She said they would respond to domestic animals, ducks, geese, etc.

Councilmember Van Langeveld asked about employee wages including those for the entry level workers. Ashleigh Young responded that they were competitive with other shelters by offering merit and COLA increases and performed regular pay studies.

Councilmember Jackson asked about the volunteer program including acceptance and restrictions. She questioned when the new facility would be completed. Ashleigh Young replied that they hoped to break ground on the facility this year. She explained that volunteers could do everything from walking dogs, laundry, and kennel cleanup. She noted that they had an age limit for volunteers at 16 years old due to potential liabilities. She spoke on the different volunteer opportunities including taking the dogs home for a few hours and fostering and bottle-feeding kittens.

Ashleigh Young elaborated on foster opportunities and said they had over 100 volunteers who would foster dogs and cats until they were adopted.

Councilmember Jackson asked about the relationship with the Utah Humane Society. Ashleigh Young said they worked closely with the Humane Society including touring their new facility and occasionally moving animals to their facility.

Commissioner Kamalu commented that the proposed facility would adequately serve Davis County at the anticipated buildout population of 390,000.

Councilmember Jackson asked if the County offered a spay and neuter program. Ashleigh Young replied that Davis County did not offer a low or no cost program. She said they would provide spay and neuter for shelter animals per State law but not for publicly owned pets. She further indicated that the County did not want to offer a service that was currently provided by local veterinarians.

Councilmember Van Langeveld asked about volunteer needs and what the City could do to help recruit volunteers. Ashleigh Young indicated there was always a need for volunteers including

dog walkers and fosters. She said that the need for volunteers could be shared on social media and posted flyers.

2. MONTHLY FINANCIAL REPORT FOR PERIOD ENDING APRIL 30, 2024

Heidi Voordeckers reported on the fiscal period ending April 30, 2024 and said the summary and financial report were included in the packets. She shared that 83% of the year had elapsed with 72.2% of revenues collected while budgeted expenses were 80.3% expended. She presented information on the 2023 property values and said that of the \$3.6 billion in taxable property value in the City, almost 12% was from business personal property (specialized manufacturing equipment, machinery, furniture, and other fixtures). She mentioned that the City was the second largest contributor of personal property in Davis County and how the City had a larger dependence on commercial properties as a tax base than neighboring communities (except West Bountiful).

Councilmember Knowlton asked about the golf debt which was lower compared to last year. He also questioned the housing line item related to special revenue. Heidi Voordeckers replied that this would be related to the use of construction funds. She said the money from the housing fund was RDA funds which would be distributed in May.

Councilmember Van Langeveld asked about personal property tax in the unincorporated areas of the City. She asked if those areas were to annex into cities would those cities benefit from the personal property tax revenue or just the County. Heidi Voordeckers mentioned that if Chevron annexed into the City that the additional revenue would be offset by the Fire District fees.

Mayor Horrocks commented that Chevron used to be part of the City and when they planned a large expansion they annexed into unincorporated County to avoid taxes.

3. PRESENTATION OF ANNUAL FRAUD RISK ASSESSMENT

Heidi Voordeckers reported that the Utah State Auditor's Office implemented the Fraud Risk Assessment in December 2020 as a tool for governmental entities to assess their level of risk for fraud, waste, and abuse. She explained that each year the Finance Director would complete a Fraud Risk Assessment for review by the City Manager, presented to the City Council, and then submitted to the Utah State Auditor's Office. She mentioned that while the City had scored low risk several things could be done to get a perfect score. She said this included implementing new policies related to IT/computer safety and cash receipting, as well as formalizing internal audit functions.

Ken Leetham commented that the City paid for robust software through ETS that protected the network and computers and said the State had offered additional software at no cost which would be implemented. He said ETS could come and provide a presentation on how safe the system

was. He mentioned the City was insured against malware and any potential losses through the Utah Local Governments Trust.

4. APPROVAL OF MINUTES

The City Council minutes of May 21, 2024 were reviewed and approved.

Councilmember Jackson moved that the City Council approve the minutes of May 21, 2024 as written. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

5. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Councilmember Knowlton asked about the Highway 89 agreement with UDOT. Sherrie Pace replied that staff was working on finalizing the cross section drawing that would be presented to UDOT within the next month.

Councilmember Jackson questioned the timeline for the tree plantings along Eagleridge Drive. Ken Leetham responded that this would be discussed at the next City Council meeting.

Councilmember Van Langeveld requested to be involved with UTA regarding the Foxboro bus route discussion. She spoke on the Discover Davis Mural program and suggested that Camille Thorpe continue to be included in this project.

6. ADJOURN

Mayor Horrocks adjourned the meeting at 6:51 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
ANCHOR LOCATION: CITY HALL
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JUNE 4, 2024

FINAL

Mayor Horrocks welcomed those present at 7:03 p.m. Councilmember Van Langeveld led those present in the Pledge of Allegiance and invited Ty Jones to share his winning essay about North Salt Lake.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Tyler Abegglen, Golf Course Manager; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Steph Jones, Ty Jones, Camille Thorpe, Jeff Scroger, Gentry Holbrook, Ryan Holbrook, Erin Mwanje, Fletcher Mwanje, residents; Sally Graehl, Brian Myers, visitors.

1. CITIZEN COMMENT

Brian Myers said he owned a small business on 1100 North and shared that there were no sidewalks at the intersection of the spur rail parallel to Main Street and 1100 North. He spoke on difficulty for pedestrians particularly children or those in wheelchairs or similar. He mentioned liability issues as this crossing did not meet ADA or safety requirements.

Karyn Baxter provided the history on this project including widening of the road, obtaining multiple permits, agreements with UTA, Union Pacific, and Rocky Mountain Power, right of way purchases, and sidewalks. She said that the final portion of the project included the completion of the sidewalk but Union Pacific (UP) informed the City that they needed to obtain a crossing agreement for the main line tracks. She explained the current status was the need to obtain a "permit to enter agreement" from UP which had been submitted and was now awaiting their approval. She noted the City had contractors ready to do the work once the permit was

approved. She said it had taken 14 years, but staff continued to work on this project weekly. Ms. Baxter commented that the City has obtained a grant for the sidewalk installation.

Gentry Holbrook, resident, thanked the City for being inclusive and hosting events like Pride, Latino Heritage, and the food truck nights.

Camille Thorpe, resident, spoke on the trail events, purge the spurge, updating Hatch Park, and City history. She suggested that fruit trees could be incorporated into Hatch Park to represent the City's orchard history.

2. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE 2024-03: AN ORDINANCE ADOPTING THE MUNICIPAL EXECUTIVE OFFICER COMPENSATION INCREASES FOR FISCAL YEAR 2024-2025

Heidi Voordeckers reported on the requirement per State code that the City hold a public hearing in advance of authorizing compensation increases for a city's executive officers. She explained that the attached ordinance set forth the positions in the City that met the definition of "executive municipal officer". She said the executive municipal officer would include the City Manager, Assistant City Manager, Chief of Police, Assistant Chief of Police, and each head of a City department or division. She mentioned that those employees designated as executive municipal officers would receive the proposed compensation increase for fiscal year 2024-2025 including a 3.3% cost of living (COLA) and a 2% merit/step increase. She explained the golf manager was exempt from the step increase by employment contract. She clarified that the proposed municipal executive officer compensation increase would not exceed the increase proposed for all other eligible City employees.

At 7:34 p.m. Councilmember Van Langeveld moved to open the public hearing. Councilmember Jackson seconded the motion.

At 7:35 p.m. Mayor Horrocks closed the public hearing.

Councilmember Clayton moved that the City Council approve Ordinance 2024-03 authorizing Executive Municipal Officer compensation increases for Fiscal Year 2024-2025. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

3. PUBLIC HEARING PRIOR TO ADOPTING THE FISCAL YEAR 2024-2025 BUDGET

Heidi Voordeckers reported the City Council held a budget retreat on March 23, 2024 and adopted the Tentative Budget on May 7, 2024. She said this proposed budget incorporated many of those priorities from the budget retreat including the 3.3% COLA, one new police department

position, flat growth in sales tax revenue, and utility rate increases with 8% water and 12.5% storm water. She mentioned the changes from the tentative to final budget would be an increase in revenues for West Bountiful court contributions of \$10,000 and an increase in expenditures for Chief Admin Officer training in the amount of \$8,000. She explained this would not include the Redevelopment Agency Board budget which would be reviewed and approved on June 18th. She stated the total budget would be \$57,946,405 and included the Hatch Park project.

At 7:38 p.m. Councilmember Baskin moved to open the public hearing. Councilmember Van Langeveld seconded the motion.

At 7:39 p.m. Mayor Horrocks closed the public hearing.

4. CONSIDERATION OF BID AWARD TO BLACK FOREST PAVING FOR THE 400 WEST STREET REBUILD PROJECT IN THE AMOUNT OF \$1,598,048.50

Karyn Baxter reported that this project would include the entire road from Center Street to 1100 North. She said this would include the mill and overlay option with additive as recommended by the geotechnical report. She shared images of the current condition of the road and said staff received four bids with Black Forest Paving as the low bidder at \$1,598,048.50 with the recommended fiber additive.

Councilmember Van Langeveld moved that the City Council award the 400 West Street Rebuild Project to Black Forest Paving for the alternate price of \$1,598,048.50. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

5. CONSIDERATION OF BID AWARD TO TAYLOR ELECTRIC FOR THE GENERATOR PAD INSTALLATION PROJECT IN THE AMOUNT OF \$89,001

Karyn Baxter reported that the City had obtained a FEMA grant to install generators at critical culinary water facilities. She said this project had three phases including the purchase of the generators (which had been done), the installation of the concrete pads for the generators (which is the subject of this proposed bid award), and installation of the generators (connection to the wells and pump stations including wiring). She shared that staff received three bids with Taylor Electric as the low bidder at \$89,001. She commented that staff obtained references due to the large price discrepancy in the bid pricing and received multiple good reviews for Taylor Electric.

Councilmember Jackson asked how long the generators would run. Karyn Baxter replied that they were powered by diesel fuel and could run for 24 hours before being refueled.

Councilmember Van Langeveld moved that the City Council award the Generator Pad Installation Project to Taylor Electric, Inc. for the price of \$89,001. Councilmember

Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

6. COUNCIL REPORTS

Councilmember Knowlton reported on a meeting with Wasatch Front Regional Council, staff, and several Planning Commissioners to discuss Beehive Bikeways as a supplement to the Utah trail network. He shared the identified proposed routes of Highway 89 or Orchard Drive. He mentioned a future meeting with the City, Bountiful, and Centerville to discuss these options.

Sherrie Pace said the Trails Committee discussed the pros and cons of both options including the incline of Orchard and the connections from each road.

Councilmember Jackson mentioned that she was impressed with the volunteers who participated in the trail cleanup activity. Mayor Horrocks mentioned that several areas of erosion were repaired and thanked Scheels for funding the hours provided by the biking clubs.

Councilmember Baskin reported on the Golf Committee letter sent to residents. She spoke about discussing how proactive/unreactive the City would be related to golf ball damage on adjacent residential properties. She then mentioned the need to “purge the spurge” in the City.

Councilmember Van Langeveld reported on the Health and Wellness Committee events including the Health and Wellness Fair/Night Out Against Crime, Pride, Juneteenth, and Latino Heritage. She shared that the Pride event had ten vendors with a majority being mental health facilities. She said the Juneteenth event would be held June 10th and was shared on Good Things Utah. She spoke on feedback related to the trail around Legacy Park, the odor issues in Foxboro and creating a letter of concern for the Sewer District.

Councilmember Van Langeveld asked if feedback about General Plan could be done online. Sherrie Place replied affirmatively and said there was also an interactive map where residents could provide comments.

Councilmember Clayton requested that staff email the link for the general plan update. She asked for volunteers from the Youth City Council and Parks and Arts Board for Liberty Fest.

7. CITY ATTORNEY’S REPORT

Todd Godfrey had nothing to report.

8. MAYOR'S REPORT

Mayor Horrocks reported on the interim Sunset City mayor, the Animal Care facility proposal, and the current inflationary cycle and upgrades to the Sewer District facility at \$87 million.

9. CITY MANAGER'S REPORT

Ken Leetham reported that there was an upcoming project to spray diseased ash trees in Foxboro. He said this would occur on Friday. He then spoke on the Parks and Arts Board meeting and the assignment for Ali Avery to move forward on trail planning assisting the Parks and Arts Board's trail planning subcommittee.

Councilmember Van Langeveld asked about the structure of the Parks and Arts Board and if the assignments were split evenly. Ken Leetham suggested that this could be discussed during the Parks and Arts Board meeting.

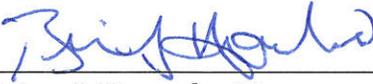
10. ADJOURN INTO CLOSED SESSION

At 8:21 p.m. Councilmember Van Langeveld moved to go into closed session to discuss pending or reasonably imminent litigation. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

11. ADJOURN

Mayor Horrocks adjourned the regular meeting at 8:21 p.m. for a closed session.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday June 18, 2024 by unanimous vote of all members present.



Brian J. Horrocks, Mayor



Wendy Page, City Recorder

