

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
OCTOBER 1, 2024

FINAL

Mayor Horrocks welcomed those present at 6:07 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Tyler Abegglen, Golf Course Manager; Sherrie Pace, Community Development Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Brent Crowther, Emily Carr, residents.

1. CONSIDERATION OF PROPOSED CITY EVENTS FOR 2025

Ken Leetham presented a list of tentatively scheduled items for 2025 along with details which included type of event, proposed dates, locations, responsibility, etc. He asked the City Council to review the list of events and determine if any should be removed going forward.

Councilmember Jackson noted the Parks and Arts Board had recently reviewed the events and shared some of the suggestions and comments that were discussed at a recent meeting. She mentioned that some events were not well attended or the cost was not justified. She felt several events should be reviewed to determine if they should be continued. She spoke on the disconnect with different committees/boards hosting events and the potential to reallocate responsibilities.

Councilmember Knowlton wondered when the action item to look at committee structures would be revisited. Ken Leetham responded it was planned for the November 6th City Council meeting.

Councilmember Van Langeveld asked what feedback was needed regarding events. Ken Leetham replied each year the City published a calendar which included important events and dates. He mentioned some members of the Council had expressed an interest in collaborating on the

included events before it was published so this discussion was an opportunity for the Council to weigh in on the planning of upcoming events.

Councilmember Van Langeveld suggested delaying this discussion until after the presentations by members of the Parks and Arts Board. She noted that the Trail Series was not on the list.

Councilmember Jackson mentioned Unity in the Community events and any other events that would be citizen sponsored. She felt it was important to consider which events would be City sponsored or sanctioned verses those that might be promoted in City communications.

Mayor Horrocks indicated he hoped to see some of the hard and soft costs when reviewing the events to help aid in decision making. He agreed it would be best to hold the remainder of the discussion after the presentations by the Parks and Arts Board.

2. CONSIDERATION OF PARKS, TRAILS, ARTS, AND RECREATION ADVISORY BOARD RECOMMENDATIONS FOR FUTURE PROJECTS

Emily Carr, Parks Trails Arts and Recreation Advisory Board, spoke on a North Salt Lake Mural Program proposal. She said that many Utah cities had a mural/public art grant program. She spoke on the Discover Davis Mural Program and the desire for the City to prepare for the Discover Davis grant opportunity in 2025. She reviewed the Discover Davis mural grant program, eligibility and requirements, and the application review criteria. She then shared examples of previously funded murals in Farmington, Bountiful, Layton, and Syracuse. She mentioned funding opportunities included: sponsorships, partnerships with building owners, and the Davis County Mural Grant Program. Ms. Carr presented a chart with monthly goals for the City mural program development.

Mayor Horrocks asked if the Davis County Mural Grant program was a 50/50 match. He also asked if the Davis County program applied to any type of public art. Emily Carr replied affirmatively that it was a 50/50 match. She explained that the Davis County Mural Grant program only applied to public murals.

Councilmember Jackson questioned what the continuing amount would be to participate in the mural program. She asked what \$20,000 would cover related to public murals. Sherrie Pace answered that the City would set the budget. She shared that Midvale set the budget for a mural and then reviewed what each artist would provide for that amount. She spoke on the need to establish an agreement with the building owner related to maintenance for graffiti, etc.

Councilmember Jackson asked what would happen in the event the building with the mural was sold. Sherrie Pace responded that this would need to be addressed in the agreement.

The Council discussed a one year pilot program, themes (orchard, sunsets, birds), suggestions from an advisory board, ongoing maintenance for the City, private donations (with resident input), and receiving advice from other cities with established programs.

Councilmember Jackson proposed a one year pilot program with the Davis County grant application and a \$10,000 City match. Sherrie Pace replied that the Mural Committee would present the theme, target budget, and criteria for artist selection for City Council approval.

Brent Crowther, Parks Trails Arts and Recreation Advisory Board, reported on a recommendation to prepare a Trails Master Plan. He mentioned the Wild Rose Trail system with 9.28 miles of unpaved trails including 0.74 mountain bike trails. He spoke on the need for routine investment and maintenance including rerouting or closure of unsanctioned and unsafe trails due to erosion, steep grades, switchbacks, and user conflicts. He reviewed other needs including mitigating the degradation of existing trails, connecting new unpaved trails to existing trails, upgrading wayfinding signage and maps, exploring new trailheads, and trail maintenance.

Mr. Crowther shared what would be included in the Trails Master Plan:

- 1) Existing Conditions and Evaluations
 - Needs assessment
 - Trails vision
 - Public outreach
 - Coordination with adjacent cities (Bountiful, Salt Lake)

- 2) Proposed Improvements
 - New trails
 - Maintenance of existing trails
 - Wayfinding
 - Trail heads

- 3) Implementation Plan
 - Priorities
 - Phasing
 - Preliminary cost estimates
 - Funding strategy and budget recommendations
 - GPS routes

Brent Crowther explained that the estimated cost for a Trails Master Plan would range from \$30,000 to \$50,000. He said the plan would be prepared by consultants who specialized in unpaved trail planning and design. He spoke on grant programs for trail construction and staff assistance through the Outdoor Recreation Planning Assistance (ORPA) and Rivers, Trails, and

Conservation Assistance Program (RTCA). He mentioned that there were also multiple sources for funding the implementation of the plan.

Councilmember Baskin asked for clarification on unpaved trails and paved trails. Brent Crowther explained that the unpaved trails were a natural surface for hikers or bikers (Wild Rose) compared to the paved trail for walkers and cyclists and was ADA accessible (Legacy Trail).

Mayor Horrocks mentioned the Jordan River Parkway Trail master plan and wondered if the Bonneville Shoreline Trail plan included the City. Brent Crowther replied that there were intentions to extend through the City and into Salt Lake.

Sherrie Pace commented that if the Council was in favor of the Trails Master Plan that staff would seek grant funds to cover the \$30,000-\$50,000 needed for the creation of a plan.

Councilmember Jackson suggested reaching out to Bountiful for information on grant funding, advice, and other information. She asked if there was a need for approval today or at a later date. Ken Leetham replied that staff and the Committee members recommended that this was the time to prepare the Trails Master Plan. He said a plan would open the door for public and private funds and was an appropriate next step.

Mayor Horrocks commented that it seemed like the trails committee already had a good idea of what was needed. He expressed some concern over the cost for the establishment of a plan. Sherrie Pace stated that this was a takeaway from the meeting with Bountiful. She said a professional plan was necessary to get permitted trails on Forest Service property.

Ken Leetham said the value of the plan would be direction for new and existing trails, public comment, and legitimacy for funding.

Councilmember Knowlton was in favor of a professional trail plan and elevating the City's trail system. He suggested a future agenda item to review the budget component related to implementing a Trails Master Plan.

Councilmember Jackson was also in favor of a professional trail plan as this would help to reduce City liability.

Councilmember Clayton asked if the bike teams and other volunteers could help with trail maintenance to offset the cost. Brent Crowther replied that trail maintenance would need to be overseen to avoid any damage.

Councilmember Van Langeveld questioned why the cost ranged from \$30,000 to \$50,000. She asked why the Trails Master Plan could not include paved and unpaved trails. Sherrie Pace replied that the range in the cost estimate was due to the need for a project scope.

Brent Crowther commented that Governor Cox was investing in the Utah Trail Network with a focus on paved trails for commuting. He said the criteria for paved trails included ADA accessible, providing for a variety of users, and alternate routes for commuting or recreation purposes.

Sherrie Pace mentioned that the City already had an active transportation plan that included paved trails.

Councilmember Baskin said the General Plan was a guiding document for 20-30 years in the future. She explained how an official plan was an avenue to justify funding and felt the Trails Master Plan was a great idea.

Ken Leetham summarized that staff would prepare an RFP to select a consultant and funding approval on a future Council agenda.

3. ADJOURN

Mayor Horrocks adjourned the meeting at 7:10 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
OCTOBER 1, 2024

FINAL

Mayor Horrocks welcomed those present at 7:20 p.m. Tammy Clayton offered a thought and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Tyler Abegglen, Golf Course Manager; Sherrie Pace, Community Development Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Brent Crowther, Emily Carr, Ryan Lindeman, residents; Curtis Miner, Core Architecture.

1. CONSIDERATION OF PROPOSED CITY EVENTS FOR 2025 (CONTINUED)

Ken Leetham stated he sent the Council a copy of the budget amounts included in the special events category of the budget. He clarified that some events at the Eaglewood Golf Course were under the golf course budget.

Councilmember Van Langeveld asked which events were onerous for staff.

Councilmember Baskin was in favor of discontinuing Liberty Fest due to liability and safety issues as well as damage to the golf course.

Councilmember Jackson suggested obtaining resident feedback before discontinuing Liberty Fest.

Ken Leetham said staff was working on alternatives for Liberty Fest and would present this to the Council during a future meeting. He shared that even the events which were not as well attended still had value for some residents such as NSL Reads. He mentioned staff workload for events, hiring an events coordinator, and family oriented events.

Councilmember Jackson spoke on negative feedback she had received related to some events and being intentional in what was being sponsored.

Councilmember Van Langeveld commented that she had received feedback praising the Unity in the Community events. She said all comments mattered and it was up to the Council to weigh these in relation to future events.

The Council discussed the benefits, potential modifications, and success of City sponsored events with a possible push for more citizen led events. Ken Leetham said staff would finalize the calendar and send a copy to the Council for feedback.

Councilmember Knowlton suggested obtaining feedback from the committees that were currently over these events.

2. OVERVIEW OF PEDESTRIAN SAFETY AT ORCHARD ELEMENTARY SCHOOL

Ken Leetham explained pedestrian safety for Orchard Elementary school would be addressed tonight and an overview of additional schools would be provided on November 6th. He spoke on the role of the City and local schools in safe walking routes. He said the first step for a Student Neighborhood Access Program (SNAP) was establishment of a school traffic safety committee (comprised of a principal, vice principal, school community council chair, and PTA president). He shared that the plan included:

- Inventory checklist of existing traffic controls, school crossing with and without guards, narrow school routes, and missing sidewalks
- Map of walking routes
- Text describing access routes, site plan, recommendations

Ken Leetham mentioned the plan would then be reviewed by the schools' traffic safety committee and the Community Council, the District, and UDOT per State code. He shared that SNAP plans must also be sent to the guardians of the students at the beginning of the school year. He said it would be beneficial if this plan was also shared with the City. He presented a SNAP plan for Orchard Elementary detailing crosswalks, school bus loading, crossing guards, etc. He also shared a map showing Orchard Elementary, the crossing guards, and the areas without sidewalks along Center Street.

Karyn Baxter spoke on obtaining grants to fund the installation of sidewalk. She spoke on the installation schedule and said Center Street from US-89 to Orchard would be installed this year.

Ken Leetham shared the City's role in the SNAP plan and gave the example of recommendations made for the 2019-2020 school year including flashing school zone signs, sidewalk, crossing guard locations, etc. He said staff would review additional recommendations for safety at the November 6th Council meeting.

3. CITIZEN COMMENT

Dee Lalliss, resident, spoke on previous City events including booths or youth fishing, that were not oriented towards any group but just for community gathering. He thanked the City for the Senior Lunch Bunch events. He then suggested the City publish the construction schedule, phasing, and accessibility for Hatch Park.

Ryan Lindeman, resident, mentioned the potential cancellation of Liberty Fest and the potential fire hazard if residents utilized their own fireworks.

4. CONSIDERATION OF ORDINANCE 2024-07: AN ORDINANCE AMENDING TITLE 10, CHAPTERS 1, 11, AND 19 RELATED TO ACCESSORY CARETAKER RESIDENCES

Sherrie Pace reported that the property owner, the LDS Church, of 965 North Main Street intended to remodel the existing building and transfer the property to the Ethiopian Orthodox Church. She explained that as part of the new ownership and operation there was a request for living quarters within the structure for the pastor to reside. She said as the City Code did not currently allow caretaker residences in the commercial or industrial zones the applicant has proposed a code amendment to allow this use. She shared that Core Architecture, representing the property owner, had proposed sample language from other cities for consideration.

Ms. Pace stated that the Planning Commission was updating the Conditional Use Permit regulations and Land Use Table within Title 10 as directed by the Council. She mentioned that the draft amendment created a new chapter 19 entitled Specific Use Standards per State code and the language has been drafted in this format. She said the proposed amendments under consideration contains the following: addition of a new definition to section 10-1-47 for accessory caretaker residences, addition of accessory caretaker residence to section 10-11-3 as a permitted use in the C-S, C-G, M-D, & M-G zones, created the first portion of Chapter 19, Specific Use Standards, and proposed regulations for the accessory caretaker residence. She shared that the Development Review Committee (DRC) and Planning Commission have reviewed the proposed amendment and recommended approval.

Sherrie Pace shared the definition of an accessory caretaker residence as “A dwelling unit located within or upon a non-residential building or property that is occupied by a person or a single family with at least one occupant who is employed by or who owns the primary business located on that property and has on-site job responsibilities associated with said business. All caretaker dwellings must be accessory to the primary use of the property.” She mentioned that there were existing caretaker dwellings in the MD zones but was unsure how they were originally approved. She then reviewed the following proposed regulations:

1. One accessory caretaker residence per property
2. Must be incidental and subordinate to the primary use on the property
3. Be located in the primary building unless:
 - a. The lots is 5 acres or more
 - b. The accessory building is designed to conform to the required architectural design standards for commercial structures, unless it cannot be viewed from a public street
 - c. Prohibits use of an RV as an accessory caretaker residence
 - d. Allows tiny homes to be used if connected to utilities and skirted
 - e. Provides separate utilities, if necessary or required by the utility
4. Must meet building code, including fire separation, sprinkling, as applicable
5. Each unit must have kitchen, living area, sleeping area
6. Maximum size of 1,500 square feet
7. Requires payment of residential impact fees
8. Minimum of one (1) parking space required
9. Occupied by only one (1) family
10. Minimum of 1 resident must be an employee or the owner of the business
11. Recordation of a covenant that the residence will be converted back to a commercial use if the business is terminated.

Sherrie Pace commented the Planning Commission recommended an additional condition regarding possibly contaminated industrial sites “An ACR shall not be permitted on a known environmentally contaminated property unless specifically authorized by the appropriate county, state, or federal health and environmental regulatory agency with jurisdiction.”

Councilmember Jackson asked about property tax when there was a commercial building with a residential component. Sherrie Pace replied that it would depend on the use, as churches were tax exempt, but it would be up to the County Assessor to assess the improvements on the property.

Curtis Miner, Core Architecture, shared that the LDS Church would lease the building to the Ethiopian Orthodox Church who had a live-in pastor. He spoke on the 1,500 square foot recommendation to accommodate three bedrooms and two bathrooms. He clarified that the existing structure would be modified to include the caretaker unit. He mentioned the building code HVAC and fire system upgrades that would also need to be completed.

Councilmember Knowlton moved that the City Council approve Ordinance 2024-07 amending Title 10, Chapters 1, 11, and 19 related to accessory caretaker residences with the following findings:

- 1) The proposed amendment is in accord with the comprehensive general plan, goals and policies of the City.**
- 2) Changed or changing conditions make the proposed amendment reasonably necessary to carry out the "purposes" stated in this Title.**
- 3) The proposed amendment addresses a need for commercial businesses and provides regulations for existing grandfathered caretaker dwellings within the City.**

Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

- 5. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2024-33R: A RESOLUTION ADOPTING AMENDMENTS TO THE 2024-2025 FISCAL YEAR BUDGETS**

Ken Leetham reported that Resolution 2024-33R would adopt the \$3 million budget for Hatch Park as discussed in a previous meeting, with a one time transfer of \$1.5 million from the General Fund and a one time transfer of \$1.5 million from the Capital Projects Fund. He said it would also consolidate the funds into one budget of \$20 million for the Hatch Park remodel.

Mayor Horrocks opened the public hearing at 8:25 p.m.

There were no comments.

Mayor Horrocks closed the public hearing at 8:26 p.m.

Councilmember Clayton moved the City Council approve Resolution 2024-33R: A Resolution Adopting an Amendment to adjust the Fiscal Year 2024~2025 General Fund,

RAP Tax/Debt Service Fund, Capital Projects Fund, and Parks Development Fund Budgets. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

6. CONSIDERATION OF ORDINANCE 2024-06: AN ORDINANCE REZONING PROPERTY AT 2596 NORTH REDWOOD ROAD FROM GENERAL COMMERCIAL TO P DISTRICT IN ACCORDANCE WITH THE APPROVED DEVELOPMENT AGREEMENT FOR CLIFTON PLACE NORTH PUD, BRIGHTON HOMES UTAH, APPLICANT

Sherrie Pace reported the general development plan for Clifton Place was approved by the City Council on July 19, 2022. She said on October 4, 2022 the City Council approve the Planned (P) District rezone, the Development Agreement, and the preliminary plan. She explained that due to market conditions and the acquisition of land, the Development Agreement was not executed. She stated that Brighton Development requested an amendment to the general development plan and Development Agreement earlier this year which was approved by the City Council on May 21, 2024 and that ordinances for P District rezones were effective upon final execution of an approved development agreement. She indicated the amended Development Agreement approved on May 21, 2024 included only the north property so staff determined that the Ordinance to rezone that property should also be revised to remove the southern property.

Ms. Pace stated Ordinance 2024-06 would rezone only the north property of 2596 South Redwood Road from General Commercial to P District, matching that of the approved Development Agreement. She noted that when the Developer closed on the southern property, an additional amendment to the development agreement and new ordinance for that property rezone would be presented to the City Council for consideration.

Councilmember Baskin moved that the City Council approve Ordinance 2024-06 an ordinance approving the rezone for Clifton Place North at 2596 South Redwood Road, (NSL address 1155 North Redwood Road) replacing previously approved Ordinance 2022-07 with the following findings:

- 1) **The previously approved Ordinance 2022-07 was approved conditioned upon the execution of the signed Development Agreement for 2596 South Redwood Road (north property) and 1095 North Redwood Road (south property);**
- 2) **An amended Development Agreement for the north property was approved on May 21, 2024 and did not include the south property;**
- 3) **The proposed ordinance corrects the previously approved Ordinance 2022-07 to include only the north property per the approved Development Agreement.**

Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

7. CONSIDERATION OF A TRACKMAN RANGE SUBSCRIPTION FOR EAGLEWOOD GOLF COURSE IN THE AMOUNT OF \$39,960 A YEAR FOR SEVEN YEARS

Tyler Abegglen reported the Trackman range system would provide a technology and entertainment system for the driving range improvements. He said the annual \$39,960 included repair, warranty, and updating from Trackman. He noted that the cost for fiscal year 2024-2025 was part of the budget amendment approved on September 17, 2024 by the Council.

Councilmember Baskin commented that she had a concern with the narrow warranty period as noted in the contract. Tyler Abegglen said Trackman would be at the golf course to install and test the system for three weeks.

Tyler Abegglen then spoke on the five year and seven year lease terms and said the seven year lease was less expensive per month. He anticipated revenues with this system would be a 20-35% increase or \$35,000 which would be enough to cover the monthly cost. He mentioned after speaking with other courses who had the system, each were pleased with the results. He said advertising for the system would occur this winter with the expectation to be operational in April 2025.

Councilmember Jackson moved that the City Council approve and authorize execution of the agreement with Trackman Inc. for the Trackman Driving Range Solution at Eaglewood Golf Course, including the annual payment of not less than \$39,960. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, Knowlton, and Van Langeveld. Councilmember Baskin voted in opposition to the motion.

8. CONSIDERATION OF COMPENSATION ADJUSTMENTS FOR THE EAGLEWOOD GOLF COURSE GENERAL MANAGER

Ken Leetham reported on the history of Eaglewood Golf Course and the large deficit the Golf Enterprise Fund experienced prior to 2020. He said that when Tyler Abegglen was hired the annual deficit in this fund was averaging between \$300,000 and \$400,000. He shared that prior to hiring Tyler the City had considered privatization through an outside company that included absorbing the loss and any capital investments made by the operator to the facilities would belong to the City. He said that the previous Mayor and Council then established a Golf Committee for the purpose of analyzing the golf course operation. That committee recognized that there was an upside for the City to manage the course and the fund. The Mayor and the committee recommended the hiring of a general manager.

Mr. Leetham explained that the base pay for Tyler was established at \$84,000 with a commitment to pay a performance bonus of up to \$75,000 depending upon how much of the deficit could be

eliminated. He mentioned that since Tyler's hire date, the entire scope of the Enterprise Fund had expanded to include management of The Grill, renovation of the clubhouse, the addition of simulators for year round play, increases in the reception center, and high growth in the driving range and golf rounds. He also said Tyler had introduced a heavy advertising emphasis and advanced pre and post-round marketing techniques. He anticipated that Tyler would achieve his full bonus every year based upon the current contract and how much the operation had grown over time.

Ken Leetham shared that the base pay has increased each year with a Cost of Living Adjustment (COLA) but not a merit increase. He noted that the base pay for the current fiscal year was \$98,630. He commented that Tyler had been successful from the very beginning in eliminating the deficit in the Golf Enterprise Fund and had increased revenues over expenses each year. He said the current contract was vague and unpredictable and the new proposal was to increase the base pay portion while reducing the bonus side of the agreement. He explained that staff proposed the following:

- 1) Placement of the General Manager on the City's pay scale in between the City Engineer and Finance Director at Grade 33, Step 16 with a base wage of \$156,355 and a cap at Step 20 which was \$167,574.
- 2) Utilizing audited financial statements to calculate the bonus at 10% of annual operating income with a cap of \$40,000 per year.
- 3) Base wage changes annual with merit and COLA similar to other employees until Step 20.

Ken Leetham clarified that this would provide a clearer methodology for determining bonuses and still provide a financial incentive for Tyler. He said the responsibilities and scope of management have increased with the addition of The Grill and reception center as a City managed operation as the functions were previously provided by a third party.

Councilmember Van Langeveld asked if the merit increase was separate from a bonus. Ken Leetham clarified that all fulltime employees were subject to merit and COLA increases.

Councilmember Jackson praised Tyler for his innovation and forward thinking. She spoke on paying City employees what they were worth to retain talent.

Councilmember Baskin said the Golf Committee would have been supportive if consulted about the proposed changes to the contract due to Tyler's success.

Councilmember Knowlton moved that the City Council approve the following changes to Tyler Abegglen's employment agreement and authorize the City Manager to make and execute such amendments:

- 1) **The Golf Course General Manager’s base compensation shall be Grade 33, Step 16 and shall be retroactive to July 1, 2024.**
- 2) **In addition to the base compensation, the Golf Course General Manager shall be paid a bonus of 10% of the audited annual operating income within the Golf Enterprise Fund with a cap of \$40,000 per year.**
- 3) **Base wage would change annually with merit and COLA similar to other employees until Step 20.**

Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

9. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of September 17, 2024 were reviewed and approved.

Councilmember moved that the City Council approve the minutes for the September 17, 2024 meeting as written. Councilmember Clayton seconded the motion.

Councilmember Baskin requested the addition of “He criticized City staff.” to line 226 of the minutes.

Councilmember Van Langeveld amended her motion to include the addition. Councilmember Clayton seconded the amended motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

10. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

Councilmember Van Langeveld thanked staff for providing formal notification to the South Davis Sewer District related to significant odor issues. Mayor Horrocks commented that the letter was hand delivered and that he had read the contents to the Sewer Board.

11. COUNCIL REPORTS

Councilmember Knowlton reported on the annual Wasatch Front Regional Council workshop to obtain community feedback. He said this meeting was at 4 p.m. on October 29th and the goal was to obtain transportation improvement ideas, bike network improvements, and community growth focal points.

Councilmember Jackson reported on the recent Parks and Arts meeting including the review of City events. She said this included attendance, cost, and metrics to review going forward. She

requested a future agenda item related to recharging the aquifer, Weber Basin, and long term water sources.

Councilmember Baskin thanked staff for the SNAP presentation and asked staff to provide information to the resident who had requested it. She reported on the audit committee meeting discussing internal audits and procedures.

Councilmember Knowlton spoke on the school responsibility related to safe walking routes/SNAP and the City's responsibility.

The Council praised Chief Black for speaking with the resident who had concerns, the feeling of responsibility, and working to establish relationships with the schools.

Councilmember Van Langeveld reported on the final food truck night for the year and the Latino Heritage event. She mentioned a court field trip for the Mueller Park mock trial class. She thanked the Council for working together and sharing citizen feedback.

Councilmember Clayton mentioned that the Youth City Council would volunteer at the Halloween Spooktacular.

12. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

13. MAYOR'S REPORT

Mayor Horrocks reported on an issue with underage individuals driving golf carts on the street.

14. CITY MANAGER'S REPORT

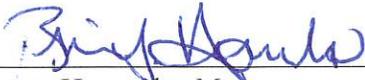
Ken Leetham reported on the General Plan open house scheduled for Monday October 7th. He mentioned the request for proposals (RFP) for demolition of the homes at Hatch Park would open on October 17th and asked if the Council could meet via Zoom on October 22nd to award the bid. He suggested a meeting also be held on October 29th with the consultants for a Hatch Park update.

Mr. Leetham provided an update on a national conference he and David Frandsen attended in Pittsburg. He shared that David presented on social wellbeing at the conference. He mentioned attending a course on coaching and interacting with employees.

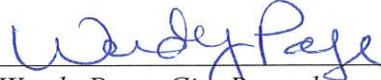
15. ADJOURN

Mayor Horrocks adjourned the meeting at 9:32 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday November 6, 2024 by unanimous vote of all members present.



Brian Horrocks, Mayor



Wendy Page, City Recorder

