

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
ANCHOR LOCATION: CITY HALL
10 EAST CENTER STREET, NORTH SALT LAKE
DECEMBER 3, 2024

FINAL

Mayor Horrocks welcomed those present at 7:46 p.m. Alisa Van Langeveld led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Sherrie Pace, Community Development Director; Heidi Voordeckers, Finance Director; Wendy Page, City Recorder.

OTHERS PRESENT: Dee Lalliss, Emily Carr, Valeria Olivera, William Chan, Anniston Cottle, Ryan Holbrook, Jon Marsh, residents.

1. CITIZEN COMMENT

Jon Marsh, resident, thanked the City for efforts made in the annexation area including the school zone signal on 800 West near Adelaide Elementary. He asked if updated addressing would happen to reflect City addresses.

2. CONSIDERATION OF A MOTION TO APPROVE THE MAYOR'S
REAPPOINTMENT OF THE PLANNING COMMISSION MEMBERS: SEAT #3,
IRENE STONE AND SEAT #4, JON MARSH

Mayor Horrocks was in favor of reappointing Jon Marsh and Irene Stone to a second term on the Planning Commission.

Councilmember Jackson moved that the City Council approve Mayor Horrocks reappointment of Irene Stone and Jon Marsh to the Planning Commission to seats 3 & 4 respectively for the term of January 1, 2025 to January 1, 2029. Councilmember Clayton

Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

4. CONSIDERATION OF RESOLUTION 2024-40R: A RESOLUTION ESTABLISHING A CITIZEN ARTS COMMITTEE

Ken Leetham reported on the proposal to create three new committees and would discontinue the Parks, Trails, Arts, and Recreation (PTAR) Board. He mentioned that this would require a code change to Title 10 to eliminate the PTAR Board and would require a public hearing to be held during a Planning Commission meeting. He said the next step would be to advertise openings on the committee, selection of citizen committee members, and the appointment of City Council committee members. He reviewed the current members of the PTAR Board including Suzette Jackson, Emily Carr, Dallas Golden, Peter Wirthlin, Kyle Poulter, Camille Thorpe, Brent Crowther, who they were appointed by, and the term expiration.

Mr. Leetham spoke on the proposed citizen committees and common elements in each resolution. He said that each committee would have five citizen members chosen by the City Council, the Mayor would assign City Council committee members, all committees would prepare an annual report to the City Council, all resolutions would allow for non-voting members, and committees would create by-laws that would need approval of the City Council. He noted that staff support for the Arts Committee would be provided by Davis Frandsen, Sherrie Pace, communications staff as needed, and a City Councilmember. He then presented the duties for the Arts Committee:

- Support for branding and signage
- Recommendations on public art, creative urban design
- Support for fundraising (public grants and private donors)
- Plan/recommendations for the arts in the City (long-range/performing arts/art events/arts council, etc.)
- Various projects (murals, public art pieces in public spaces)

Councilmember Knowlton asked about meeting frequency for these committees. He noted that while this resulted in more committees that they may not meet as often which would not add to the administrative burden. Ken Leetham clarified that the committees would meet not less than quarterly but could meet more often. He said that the meetings may be more effective as well which could result in shorter meetings.

Councilmember Baskin made a suggestion for the by-laws and that a legislative member on the committees should not be chair or vice chair.

seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

7. MONTHLY FINANCIAL REPORT FOR PERIOD ENDING OCTOBER 31, 2024

Heidi Voordeckers reported that the monthly financial report was included in the packets sent to the City Council. She followed up on the court revenue numbers through October 31, 2024. She confirmed that case loads were up 25% and that the court was seeing higher incidents of traffic fines which were generally settled quicker than other cases. She explained there was a fairly equal balance between the City and West Bountiful cases.

Ms. Voordeckers then shared the economic contribution of the industrial area including property tax information from the County. She said the industrial area contributed 27% in sales tax base or \$1.7 million in sales tax and \$850,000 in property tax or 28%. She mentioned that the finance team has streamlined the business license process. She noted that Angie Dives and Stacey Steckler launched a new online renewal portal on November 15th allowing businesses to apply, pay, and download their license online. She shared that the process also included electronic workflows, enabling applicants to track their application status.

Heidi Voordeckers stated that staff also aimed to improve the parking citation process by simplifying the collection process. She noted that the current procedure, outlined in City Code sections 6-2-9 through 6-2-11, has been ineffective in deterring violations or repeat offenses, with most citations remaining unpaid and sent to collections. She said staff was collaborating on proposed changes to improve compliance with winter parking restrictions and road safety. She commended April Bernabe for her proactive efforts in coordinating payments with customers which has resulted in reduced service shut-offs to 28 this year, down from 58 last year and over 100 the year before, reflecting her commitment to the residents of the City.

8. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of November 19, 2024 were reviewed and approved.

Councilmember Jackson moved that the City Council approve the minutes of the November 19, 2024 as written. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Baskin later moved to amend the motion to approve the November 19, 2024 City Council meeting.

Councilmember Baskin requested line 53 of the draft minutes be changed from *“that the City currently had four female Councilmembers and how women were half of the population”* to *“that*

than 48 hours on the street. He explained that when there was a snowstorm then cars must be moved off the street until roads were cleared of snow.

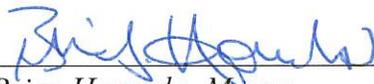
13. CITY MANAGER'S REPORT

Ken Leetham reported on the public open house for the Hatch Park plan to be held on January 29th. He reminded the City Council that there would not be a second meeting in December.

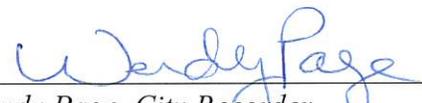
14. ADJOURN

Mayor Horrocks adjourned the meeting at 8:44 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday January 7, 2024 by unanimous vote of all members present.



Brian Horrocks, Mayor



Wendy Page, City Recorder

