

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
CITY HALL - 10 EAST CENTER STREET
FEBRUARY 18, 2025

FINAL

Mayor Horrocks welcomed those present at 6:03 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Tyler Abegglen, Golf Course Manager; Brad Christopherson, City Attorney; Wendy Page, City Recorder.

OTHERS: Dee Lalliss, resident.

1. GOLF DEPARTMENT UPDATE

Ken Leetham commented that there would be several department reports prior to the annual budget meeting. He noted that these reports would include an overview and budgetary requests. He commended Tyler Abegglen for his efforts at the Eaglewood Golf Course.

Tyler Abegglen reported on the prior fiscal year at the Golf Course, budget requests, and an overview of the different operations (The Grill, event center, pro shop, Gateway Parks, etc.). He shared that there were 3 full time and 32 seasonal/part time golf operation employees, 3 full time and 10 seasonal turf operation employees, and 2 kitchen/event operations full time and 13 seasonal/part time employees. He said overall there were currently 8 full time employees and 55 part time/seasonal employees.

Mr. Abegglen shared the Golf Course employee hierarchy and highlighted the managerial employees including Weston Kimber-Superintendent (27 years), Brent Moyes-Head Golf Professional (21 years), Nick Bosen-Assistant Superintendent (17 years), Tyler Abegglen-General Manager (5 years), Allen Cox-Assistant Golf Professional (4 years), Jordan Jensen-

Assistant Superintendent (3 years), and Justin Field-Kitchen Manager (2 years). He spoke on the goal of being the best public golf course in the state including creating a country club experience (amenities, renovated clubhouse, modern pro shop, new golf carts, etc.).

Tyler Abegglen provided a fiscal year (FY) comparison from 2000 through 2024 for rounds and revenue. He highlighted growth for rounds: FY 2023 with 65,683 and FY 2024 with 80,260 and revenues: FY 2023 at \$2,408,936 and FY 2024 at \$3,488,098. He shared a graph detailing revenues, expenses, and net operating income for fiscal years 2012 through 2024. He then detailed the progress on the driving range project with the final electrical install in March and the Trackman Range install in April.

Mr. Abegglen shared his request for a full time social media and marketing manager. He explained this position would develop/implement effective marketing strategies for all golf divisions, provide consistent branding, analyze metrics to enhance ROI, build a community, stay updated on industry trends to remain competitive, and boost social media presence. He estimated that the wage would be \$42,000 to \$56,000 with \$30,000 to \$45,000 for benefits. He noted that this position could potentially cover the cost by creating a competitive advantage in the market.

Councilmember Jackson questioned growth versus availability/capacity. She also asked if this necessitated a full time position. Tyler Abegglen responded that the course was close to maxed out on rounds which meant determining a price equilibrium including increasing rates to bring down rounds. He said the proposed social media position would focus on promoting the event center, Trackman system, pro shop, The Grill, etc. as well as better tracking of ads, click rate on the website, and photography/videography of the course. He recommended a full time employee who would be dedicated to promoting Eaglewood Golf Course.

Councilmember Van Langeveld commented that the social media manager may be a part time position to start. She suggested that the City could hire a full time social media manager to provide services for the Course and the City.

Tyler Abegglen reviewed the 65 events in 2024 and said 33 of those were residents. He shared that there were 72 scheduled tournaments in 2024 with 24 tournaments on Friday/Saturday. He noted that there were currently 63 tournaments scheduled for 2025. He said that weekdays (Monday-Thursday) and Sunday event times were not being filled and suggested a lower weekday rate. He said Mondays and Wednesdays were blocked as those were the Golf Association days.

Councilmember Van Langeveld commented on providing opportunities for City volunteers (Youth City Council, committees/boards, etc.) to utilize the Golf Course. She also mentioned the

potential to provide driving range opportunities for school groups and as a teacher appreciation gift. Tyler Abegglen was in favor of providing play at the driving range for volunteers. He spoke on giveaways and ways to broaden the opportunity for those who may not frequent the Golf Course.

Councilmember Jackson also mentioned the option of social media influencers for the Golf Course. Tyler Abegglen replied that as part of the social media manager position that influencers could be invited to the Course.

Tyler Abegglen reported on The Grill with catering revenue of \$322,782, concession revenue of \$304,251, Grill expenses of \$567,502, and a net revenue of \$59,531. He reviewed community events at the Course including the NSL Family Scramble, the Eaglewood Car Show, Liberty Fest, event center open house(s), winter sledding, live music on the deck, movies on the range, nights on the range, Oktoberfest, and Breakfast with Santa.

Mr. Abegglen spoke on the Gateway Parks sledding operation with 4,758 visitors and \$147,792 in revenue which would close for the season this week. He noted the late opening schedule (December versus November), slow marketing, and the weather-related issues. He commented that there was room for growth and that the opportunity this year brought individuals who may not have previously been to the Course. He explained that Gateway had a one-year lease and would like the option to renew. He would bring the final numbers and lease agreement to the City Council for further review. He shared that the only valid complaint was an issue with the lighting which was corrected.

Tyler Abegglen reported on The Grill revenue of \$13,764 from November 2024 through February 11, 2025. He noted that the majority of those sales were during the weekends. He shared budget request items for fiscal year 2026 including a Toro Sidewinder mower at \$45,000, beverage carts at \$35,000, John Deere backhoe at \$150,000 (reviewing used options) with an overall estimated \$225,000 budget. He said fiscal year 2027 with an estimated \$370,000 budget included three greens mowers at \$50,000 each, driving range equipment at \$20,000, and a dump truck at \$150,000 (reviewing used options). He shared fiscal year 2028 with an estimated \$395,000 budget for a Versa Vac at \$55,000, a pickup truck at \$40,000, and new golf carts at \$500,000 minus a \$200,000 trade in.

Tyler Abegglen reviewed fiscal year 2024 short term revenue goals that were met including:

- Total revenue of \$3,000,000
- Grill revenue of \$500,000 (35% margin)
- Merchandise revenue of \$350,000 (38% margin)

- Event center revenue of \$200,000
- Driving range revenue \$150,000
- Operating income \$250,000

He said additional fiscal year short term revenue goals were \$80,000 in golf simulator revenue and \$20,000 in sponsor & ad revenue.

He shared short term operational goals that were achieved including:

- Rounds of 70,000 (calendar year)
- Golf tournaments: 70
- Golf lessons taught: 500
- Equipment purchasing plan
- Target Instagram/Facebook ads

He mentioned that additional short term operational goals not yet achieved included 100 events, 200 Men's Association Members (currently 140), 100 Women's Association Members (currently 57), 100 Junior Club Members (approx. 70), and a positive team culture.

Mr. Abegglen reviewed the fiscal year 2025 short term revenue goals:

- Total revenue of \$3,500,000
- Grill revenue of \$750,000 (35% margin)
- Merchandise revenue of \$400,000 (40% margin)
- Event Center revenue of \$200,000
- Driving range revenue of \$250,000
- Golf simulator revenue of \$50,000
- Sponsor & ad revenue of \$20,000
- Operating income of \$250,000
- Win merchandiser of the year 2025 (nominated in 2023 and 2024)

He noted short term operational goals:

- Rounds of 80,000 (calendar)
- Golf tournaments: 70
- Events: 80
- Men's Association members: 180
- Women's Association members: 75

- Junior Club members: 100
- Golf lessons taught: 600
- Positive team culture
- Average 4.9 reviews
- Win relevant awards (Best of Salt Lake City)

Tyler Abegglen shared the top long term projects:

- #11 Tee Box Remodel
- #9 Tee Box Remodel
- #4 Tee Box Remodel
- Irrigation Gate Valves
- Cottonwood Tree Replacement
- Green Surround Heads
- On Range Lighting
- Stage/Outdoor Patio
- Driving Range Tee Resurface
- Cart Path Drainage/Curbing
- Property Surrounds Fencing
- Bunker Repair/Drainage
- Water Conservation Strategy

He noted that the following projects had been completed:

- #11 Netting Repair/Extension
- Deck Storage
- Driving Range storage
- Parking Lot Repair & Striping
- Native Grass/Wildflowers
- Golf Simulator Expansion
- #9 Pond Pump Fill Valve

The Council discussed and suggested updating the operating times for The Grill (7 days a week), providing a prix fixe dinners for school dances, and requested graphs showing trends over time.

Councilmember Van Langeveld asked about stray golf balls on private property and planting larger trees. She suggested identifying areas with issues and sharing that information with those

residents to plant trees. Tyler Abegglen mentioned the Cottonwood tree replacement plan and noted the difficulty in finding larger trees that would do well in the area including the old gravel pit.

Councilmember Jackson questioned water consumption related to the winter snow production for Gateway Parks. Tyler Abegglen replied that they utilized the fire hydrant which was culinary water. He would obtain the meter readings but said in the future they would use the reservoir to fill in the pond with storm drain and water runoff. He noted that they were paying for electrical and water usage.

Councilmember Clayton suggested a newsletter item to clarify that Gateway Parks was paying for the winter operation costs.

2. ADJOURN

Mayor Horrocks adjourned the meeting at 6:55 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
FEBRUARY 18, 2025

FINAL

Mayor Horrocks welcomed those present at 7:05 p.m. Ted Knowlton offered a thought and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Tyler Abegglen, Golf Course Manager; Brad Christopherson, City Attorney; Wendy Page, City Recorder, Caden Baines, Planning Intern.

OTHERS: Dee Lalliss, Jon Marsh, Emily Carr, Richard Salisbury, Janet Welsh, Kyle Poulter, Rachel Chase, Nicole Whetstone, Brent Crowther, Catherine Johnson, Dana Johnson, Carol Wakefield, Ryan Oakes, James Sjogren, Rebecca Sjogren, Camille Thorpe, Ron Nielsen, Rick Pettingill, Wesley Colemere, residents; Sarina Ehrgott, Bountiful Davis Arts Center; Mike Wonenberg, G. Brown Design.

1. CITIZEN COMMENT

Jon Marsh, resident, requested City action on readdressing the recently annexed area. He shared reasoning for why these residents should have a North Salt Lake address.

Emily Carr, resident, mentioned giving consideration to accommodate accessibility during the Hatch Park remodel particularly related to seating and pathways.

Mayor Horrocks suggested that staff could pursue an ADA grant for playground equipment. Sherrie Pace commented on the restrictions to obtaining grants including requirements for the entire park to be ADA accessible or income restrictions related to the neighborhood.

Ken Leetham said that the City could still install facilities such as benches, pathways, and playground equipment that were ADA accessible to help meet the needs of residents without grant funding.

Richard Salisbury, resident, asked if residents could make comments during the Hatch Park redesign project agenda item. Mayor Horrocks replied affirmatively.

2. PRESENTATION ON THE BOUNTIFUL DAVIS ART CENTER BY SARINA EHRGOTT

Sarina Ehtagott, Bountiful Davis Arts Center, reported that she was the executive director and provided information on the Arts Center. She shared information on the Summerfest event, the Davis School District art exhibit and contest, four free art galleries (curated exhibitions, individual artists/partnership, local artists), family art nights, and expanded education for 2025 (panel discussions, community artist meetup, cathartic art making experiences). She reviewed the yearly programming with 22 exhibits, 300 artists/teachers, 80 recitals/performances, and multiple classes (after school programs, senior classes, photography, oil painting, cultural, art history, etc.). She presented the 2025 goals for the Bountiful Davis Arts Center (BDAC) including expansion and collaboration, hiring a registrar to organize documents/collection, enhance operational infrastructure, increase free artmaking experiences, and offer panel discussions. She said BDAC was a hub and vital resource for South Davis County and requested a \$10,000 donation from the City.

Councilmember Baskin thanked Sarina Ehtagott for the efforts of BDAC. She noted that Utah Code allowed for the governing body of any municipality to appropriate funds for the support of the arts to enrich the lives of residents.

Councilmember Knowlton asked how the community and the county could help in addition to providing monetary funds. Sarina Ehtagott shared that this could include exploring ways for BDAC to be more involved in the community such as rotating art shows and a public tourism/art program.

3. RECOGNITION OF JANET WELSH FOR YEARS OF SERVICE ON THE HEALTH AND WELLNESS COMMITTEE

Councilmember Van Langeveld shared that Janet Welsh had served on the Health and Wellness Committee for three years including as chair. She noted that Janet was essential in implementing the annual Health and Wellness fair.

Councilmember Baskin commended Janet for being willing to assist with the Senior Lunch Bunch.

4. CONSIDERATION OF COUNCIL APPOINTMENTS TO CITIZEN COMMITTEES

Councilmember Knowlton introduced Kyle Poulter as his nominee for the Trails and Active Transportation Committee.

Councilmember Knowlton moved that the City Council approve the appointment of Kyle Poulter to the Trails and Active Transportation Committee. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Knowlton introduced Emily Carr as his nominee for the Civic Events Committee.

Councilmember Knowlton moved that the City Council approve the appointment of Emily Carr to the Civic Events Committee. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Knowlton introduced Rachel Chase as his nominee to the Arts Committee.

Councilmember Knowlton moved that the City Council approve the appointment of Rachel Chase to the Arts Committee. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Jackson introduced Nicole Whetstone as her appointment to the Health and Wellness Committee.

Councilmember Jackson moved that the City Council approve the appointment of Nicole Whetstone to the Health & Wellness Committee. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Jackson introduced Catherine Johnson as her appointment to the Civic Events Committee.

Councilmember Jackson moved that the City Council approve the appointment of Catherine Johnson to the Civic Events Committee. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Baskin introduced Brent Crowther as her appointment to the Trails and Active Transportation Committee.

Councilmember Baskin moved that the City Council approve the appointment of Brent Crowther to the Trails and Active Transportation Committee. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Clayton introduced Tom Hewitson as her appointment to the Arts Committee.

Councilmember Clayton moved that the City Council approve the appointment of Tom Hewitson to the Arts Committee. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Clayton introduced Carol Wakefield as her appointment to the Civic Events Committee.

Councilmember Clayton moved that the City Council approve the appointment of Carol Wakefield to the Civic Events Committee. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Clayton introduced Ryan Oakes as her appointment to the Trails and Active Transportation Committee.

Councilmember Clayton moved that the City Council approve the appointment of Ryan Oakes to the Trails and Active Transportation Committee. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

5. CONSIDERATION OF RESOLUTION 2025-08R: A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO SUBMIT A COMMUNITY PARKS AND RECREATION (CPR) GRANT APPLICATION TO THE UTAH DIVISION OF OUTDOOR RECREATION FOR THE HATCH PARK PICKLEBALL COURTS AND AUTHORIZING MATCHING FUNDS

Sherrie Pace reported on the opportunity to apply for a grant for community park infrastructure through the Utah Division of Outdoor Recreation. She noted that it was a 55% match with a maximum grant request of \$200,000. She shared that these funds would be used for outdoor pickleball courts at Hatch with a City match of \$242,200.

Councilmember Baskin moved that the City Council approve Resolution 2025-08R authorizing the City Manager, or designee, to submit a Community Parks and Recreation (CPR) grant application to the Utah Division of Outdoor Recreation for the Hatch Park pickleball courts, and authorizing matching funds. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

6. CONSIDERATION OF RESOLUTION 2025-09R: A RESOLUTION ESTABLISHING THE NORTH SALT LAKE MURAL PROGRAM

Sherrie Pace reported that Camille Thorpe, formerly of the Parks and Arts Board, had presented the idea of applying for the Davis Mural grant program. She said that while the City Council had authorized applying for the program and \$10,000 in matching fund that the funding cycle passed before finding a suitable structure, artist, and design. She explained that staff then created a mural program with three goals including creating a sense of place/destination, providing accessible murals, and highlighting the history, nature and culture of the City and being culturally uplifting. She reviewed the mural process which included the creating a mural community jury, establishing a structure and theme recommendation to the City Council, making artist and design recommendations to the City Council, and creating procedures for approval by building owners. She described the mural community jury formation by City staff with three members from the community and local artists.

Ms. Pace explained that the mural jury would then provide feedback to the Arts Committee on the mural(s) theme, location, and artist. She said the structure selection process included identifying structures with willing owners, priority ranking of structures, maintaining a list, jury feedback on preferred location(s), followed by Art Committee recommendations on the theme to the City Council. She continued with the mural structure requirements: building owner interest, visibility, code compliance, safe viewing area, murals not facing residential areas, and primary

mural funding locations. She shared a map of the mural funding locations and the preferred mural structure requirements: accessible, no obstructions, and improved aesthetics.

Sherrie Pace reviewed maintenance for the murals such as non-sacrificial anti-graffiti coating, paint color codes provided, a five year agreement, damage repair (artist as first option), and property owner maintenance (weeds, obstructions). She detailed the annual timeline:

- January-City staff to locate structure owners with interest in a mural
- February- mural program adopted by City Council and funds budgeted
- March-Community jury summoned, Arts Committee recommendation on mural structure(s) and theme
- March/April-mural structure(s) and theme for City Council approval
- March/April-public art easement and maintenance agreement signed
- April-call for artists
- May-close call for artists, Arts Committee selects artist(s) for mural(s), artist(s) approved by City Council, and artist contract(s) signed
- July-structure owner design approval, Arts Committee design recommendation, City Council final design approval
- July/August-City staff would apply for Discover Davis Mural Grant funding
- September-painting period opens (no later than September 10)
- September/October- work on mural(s) completed

Sherrie Pace mentioned the previously approved \$10,000 for the mural program and the Davis Mural program grant match of \$10,000. She then provided an overview of the estimated cost for a 2,800 square foot mural including artists costs of \$4,500, \$2,300 for anti-graffiti, rental of scissor lift at \$1,290 per week, delivery of scissor lift at \$393, use of call for Artists at \$135, and travel/hotel/per diem for artists. She anticipated approximately \$8,650 per mural.

Councilmember Jackson commended staff and the Parks and Arts Board for their efforts in implementing this mural program.

Mayor Horrocks clarified that the City Council had authorized a \$10,000 match to the Davis County Mural program. Sherrie Pace commented that with the City funding of \$10,000 with a possible \$10,000 grant that the City could potentially create two murals with the funds.

Councilmember Jackson moved that the City Council approve Resolution 2025-09R: A

resolution establishing the North Salt Lake Mural Program. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

7. CONSIDERATION OF SCHEDULING A PUBLIC HEARING FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT ON THE APPLICATION FOR A WAIVER TO FEDERAL RAILROAD ADMINISTRATION RULES RELATED TO THE WOODS CROSS QUIET ZONE

Ken Leetham commented that the City Council could provide a public hearing to receive comment on the quiet zone. He spoke on the City's application with Salt Lake City for a waiver of the requirements of gate arms at two crossings (which were out of compliance) which were preventing the reinstatement of the quiet zone. He noted that those two crossings were preventing the entire 57 miles from Salt Lake to Ogden in having a quiet zone (no train horns). He shared that the public comment period was open until March 17th and asked if the Council would like to hold a public hearing. He said the public comment period was required per the Federal Railroad Administration (FRA) but that the Board would determine the waiver based on the merits of the application (federal code, record, facts, etc.).

The Council was in favor of holding a public hearing to allow residents a voice to express ideas and frustrations, the impact of the quiet zone (noise), and to inform residents of City efforts to date.

Ken Leetham commented that staff would advertise for a public hearing on this issue to be held on March 4.

8. DISCUSSION ON PUBLIC COMMENTS RELATED TO THE HATCH PARK REDESIGN PROJECT

Ken Leetham reported on the submitted public comments from the January 29, 2025 public open house for the Hatch Park redesign project. He mentioned the tower feature and said that a vertical feature or landmark was essential to the park design.

Mayor Horrocks invited any in the audience to provide comments as was requested earlier in the meeting.

Dee Lalliss, resident, made the comment of having a functional feature such as an observation tower. He also suggested moving the living room feature over to the playground area.

Jon Marsh, resident, mentioned how Millcreek City Hall had a climbing wall as part of the building. He was also in favor of additional utilitarianism to the tower.

James Sjogren, resident, spoke on the proposed height of the tower meeting the height restrictions of 35 feet in a residential zone. He spoke on having places for community groups to meet (pavilions, soccer, crafts, etc.).

Ryan Oakes, resident, mentioned having a sound wall for the freeway for Hatch Park. Ken Leetham replied that staff was working with UDOT on a sound wall which would be part of the I-15 freeway redesign.

Councilmember Clayton wondered if the comments received represented those from the youth as well as residents from the east side of the City.

Councilmember Jackson mentioned the potential to allow dogs at the park (which were currently not allowed) as well as waste issues. She said that the Town Center areas have many residents living in dense conditions with nowhere to really take their dogs and this issue should be addressed for those residents.

Councilmember Knowlton spoke on the tower and suggested combining a rail theme with the sundial option. He noted that the tower could help provide an identity for the City.

Councilmember Van Langeveld was in agreement and said the tower could provide branding. She asked for a reevaluation to make the tower less expensive.

Ken Leetham asked if the Council would like staff to research ways to allow dogs in the park. He noted the downsides were the public who did not want dogs in the park, cleanliness, and maintenance costs. He supported Councilmember Jackson's idea that the Town Center does lack facilities for dogs. He suggested the option of public property other than Hatch Park to provide for dog area(s). Ken Leetham also said that this is a problem in the existing Hatch Park and that the City must make sure that the renovated Hatch Park is staffed sufficiently so that areas impacted by dogs are cleaned as quickly as possible. He acknowledged that the public may still bring their dogs into Hatch Park even though it is prohibited to do so, but that also the City must improve its maintenance of Hatch Park in the future.

Councilmember Baskin commented that there was a proposed pavilion in the park with tables that could be used for summer programs.

The Council and staff discussed tree replacement due to tree lifecycles, seating near the playground, topography of the park which restricted the layout, cost of different features (tower, playground equipment), feedback from G. Brown Design, and integrating multiple uses into the tower, and other structures/buildings (such as climbing wall, seating, sundial, observation area).

9. CONSIDERATION OF ORDINANCE 2025-05: AN ORDINANCE AMENDING TITLE 1, CHAPTER 11, SECTIONS 2,4,5, AND 6 RELATED TO PROCUREMENT AND COMPETITIVE SOLICITATION

Heidi Voordeckers reported that the proposed amendments to Title 1, Chapter 11, City Code, were reviewed by the Audit Committee. She noted this would amend areas of the City Code related to procurement or purchasing specifically related to the competitive solicitation process. She reviewed the proposed amendments:

- 1) Replacing the language related to “competitive bidding” with “competitive solicitation”
- 2) Add definition for “request for proposal”
- 3) Update Class C bidding procedures threshold from \$100,000 to \$350,000
- 4) Identify what information the City must include in solicitation materials
- 5) Define three methods of contract award:
 - a. Lowest responsible and responsive
 - b. Best value
 - c. Most highly qualified

Councilmember Knowlton moved that the City Council approve Ordinance 2025-05: an ordinance amending Title 1, Chapter 11, Sections 2, 4, 5, and 6 related to procurement and competitive solicitation. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

10. CONSIDERATION OF BID AWARD FOR GENERATOR PAD INSTALLATION AND CONNECTION PROJECT IN THE AMOUNT OF \$264,156

Karyn Baxter reported on the generator pad installation project and said staff had purchased the generators and installed the pads. She said this request was to install the generators and connect them to the pump stations. She mentioned staff received four bids with G & L Electric Service, Inc. as the low bidder at \$264,156. She shared that the generator provider recommended three contractors for the project.

Ms. Baxter reviewed that the generators were purchased for \$800,000 and additional project costs for the installation of the concrete pads, fees by Rocky Mountain Power, relocation of meter services, and electrical engineer consulting for a total cost of \$1.28 million. She noted that the total project budget was \$1,626,650 with a FEMA contribution of \$1,463,985 and a City match of \$162,665.

Councilmember Van Langeveld questioned if the contracts included employment standards. She said she was proud of the wages/benefits and working conditions offered to City employees and would prefer supporting companies who had similar ethics. Karyn Baxter replied that the contracts were standardized from the National Joint Engineers Council. She noted that generally the City awarded bids based off the lowest bid if the company met the qualifications.

Ken Leetham said when the City utilized federal funds that they were required to sign a contract with certain requirements that included higher wages and benefits. He said the City did not currently have additional requirements related to contractors and their employees.

Mayor Horrocks asked for clarification on the number and placement of the generators. He questioned when the generators would be exercised. Karyn Baxter replied that there were ten generators to be installed at the culinary water and pump stations in the event of an extended power failure.

Jon Rueckert commented that the generators would be exercised weekly during regular business hours. He said the generators installed near homes would be covered by enclosures to reduce the noise.

Councilmember Van Langeveld moved that the City Council award the Generator Installation & Connection Project to G&L Electric Service, Inc for the bid price of \$264,156. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

11. CONSIDERATION OF RESOLUTION 2025-10R: A RESOLUTION DECLARING POLICE VEHICLES AS SURPLUS AND AUTHORIZING THE DISPOSAL OF SURPLUS VEHICLES

Chief Black reported on the disposal of nine vehicles which were no longer assigned for primary duty use. He explained that the Police Department would replace three primary vehicles this upcoming fiscal year and retain four vehicles for use as backup. He shared how due to age and use these vehicles begin to deteriorate and it would be beneficial to quickly take them to auction for the best return.

Councilmember Clayton moved that the City Council approve Resolution 2025-10R: a resolution that declares surplus property of Police Department vehicles and authorizes the Department to dispose of those vehicles through JJ Kane Auction or any other method that provides for the best financial benefit to the City. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

12. DISCUSSION ON LIBERTY FEST

Chief Black reported on proposed security and emergency response plans for Liberty Fest. He noted that it was a unifying and identifying event and the City staff was committed to a successful and safe event. He addressed the problematic issue of traffic and said adjustments had included working with UDOT on traffic lights, officers in congested areas, no overnight parking, and examining ingress/egress. He mentioned the mass flow of pedestrian traffic and heavy congestion on major and side roads. He reviewed the efforts of Public Works related to event plans and setup including vendors, participants, restrooms, and food vendors. He spoke on public safety and that police and fire sent all available personnel to the event including resources from Bountiful Police and other organizations.

Chief Black shared that the primary area of concern was a 1,200 foot stretch along Eaglewood Drive that becomes very congested, is the location of potential difficulties, and that vehicular access was very difficult to maintain. He reviewed the proposed solutions for 2025 including:

- Cordoning off a section (path) on Eagleridge Drive between the lower golf course parking lot driveway and approximately Aerie Circle.
- Creating an emergency access lane about six feet wide for unimpeded north south access for first responders
- Establishing crossing points approximately every 100 feet for access to vendors and activities from golf course
- Staff each crossing point with two event security contractors to ensure no congregating in emergency access lane occurs
- Improve camera security with temporary mobile camera system

Ken Leetham noted that this plan would include the removal of the bounce houses from the street.

Councilmember Van Langeveld asked if the new restricted lane could be located behind the food truck. Chief Black explained there is not enough width or space to place the lane there, particularly adjacent to the Eagle's Landing neighborhood.

Councilmember Jackson asked about the role of the security personnel that would be hired. Chief Black said they will not function as police officers, but some will be able to assist the City with traffic control after the event.

Councilmember Knowlton noted that this plan presented an opportunity to have more eyes on the event, particularly along this section of Eagleridge Drive where we had a problem last year. Chief Black agreed and also noted that these security individuals will be on the same radio system as the CERT volunteers attending the event.

Councilmember Baskin thanked the Chief for his work and expressed concern that this event would be dangerous related to the inherent issues with the situation. She expressed concerns over this year's event, particularly with open carry laws, and that the event is rife with danger and she is really worried about the event. Chief Black agreed that the event has some risk, but that this plan will be an improvement in the safety of the public.

Councilmember Knowlton suggested that the Police Department was likely prepared for several types of events which could take place. Chief Black said that all emergency responders were prepared generally with personnel and equipment at the event for several scenarios. He reminded the Council that due to the size of the event, responses are fluid and not easy to train for exactly what could happen. The key ability for a good response is the ability to have all first responders be able to communicate and noted that the Police officers and Fire Department personnel were all excellent and work well together.

Councilmember Van Langeveld commented that she shared similar concerns and requested a review/evaluation of the event immediately after Liberty Fest. She mentioned scenarios including demonstrations/free speech and a discussion prior to the event and was concerned that this might cause disruption or conflict in the event. She wants to have our codes updated so that we know how to respond appropriately during the event if we need to. She asked if other Councilmembers were in agreement that we should amend City codes for that purpose. Chief Black responded that Salt Lake City had problems with those types of scenarios mostly because they did not know how to respond. He encouraged the Council to adopt policies and codes so that City employees could carry out the Council's wishes in these kinds of scenarios in a lawful way.

Ken Leetham raised the issue that City staff knows that vehicles being able to enter pedestrian areas is also a significant public safety risk. He continued by saying there are not plans to show the Council now, but that staff would have a plan for placing physical barriers in this same area of Eagleridge Drive in order to prevent vehicles from being able to drive into pedestrian areas. Mr. Leetham noted that this is a big event and there is not a way to prevent 100% in our case

vehicles from entering areas where pedestrians are located. He further stated that staff has taken note of this risk and will take steps to prevent this as much as possible. Chief Black also said the City would monitor risk with national intelligence sources and that many big events in Utah rely on those sources too. He acknowledged there is always a risk to these events and we are doing our best not to overlook any preventable risks.

Councilmember Van Langeveld mentioned that in our marketing of this event, perhaps we don't market this as a regional event. She stated we are not trying to get bigger and should only advertise this as a local event. Ken Leetham mentioned that we could advertise less, but the event will attract a large crowd.

Councilmember Baskin questioned if Bountiful City would participate in the security costs if their residents were participating in the event. Councilmember Jackson mentioned that Bountiful City has their event the next night and do not ask us to participate financially. Chief Black mentioned that Bountiful hosted a similar event and that their emergency services personnel were also stretched thin.

13. LEGISLATIVE UPDATE

Councilmember Baskin commented that she had sent information to the City Council from the Legislative Policy Committee (LPC).

Councilmember Van Langeveld asked if there were any bills that the City should take a position on. She mentioned bills related to voting and taxing entities.

Ken Leetham felt that the League of Cities and Towns was representing the cities well this year. He noted that there were certain legislative agendas including voting for bills to ensure other bills were passed. He spoke on concerns such as the State preempting city authority in zoning, land use, and public safety. He mentioned bills related to housing, retirement, and gravel pits.

Councilmember Jackson expressed concern for the HB 277 bill related to GRAMA and transparency.

14. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of February 4, 2025 were reviewed and approved.

Councilmember Baskin moved the City Council approve the minutes of February 4, 2025, as written. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

15. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

16. COUNCIL REPORTS

Councilmember Clayton asked if each City Councilmember would plan to attend an event to ensure Council representation.

Councilmember Van Langeveld added that there was a need to establish subcommittees staffed by volunteers to assist with City events. She mentioned that there were several applicants to the Committees that were not appointed who could be invited to help with events.

Councilmember Van Langeveld reported on the Point in Time count (for homelessness) which occurred on a Code Blue Night. She said the reports had not yet been released but it was assumed that the numbers would be lower than the 65 individuals from 2024. She shared the need for volunteers at Code Blue shelters. She noted the crosswalk sign installation at Amberly Drive/1100 North.

Councilmember Baskin reported on attending the Planning Commission meeting on February 11th and the Senior Lunch Bunch event on February 12th.

Councilmember Jackson spoke on her assignment to the Arts Committee. Ken Leetham commented that he would provide additional information to each Councilmember assigned to a committee.

Councilmember Knowlton questioned if the City should reach out to the congressional delegation regarding the train horn issue. Ken Leetham replied that the City was working with Salt Lake City and the Utah Congressional delegation to influence the FRA to approve the waiver.

17. CITY ATTORNEY'S REPORT

Brad Christopherson had nothing to report.

18. MAYOR'S REPORT

Mayor Horrocks reported that Wasatch Integrated Management had their first rate increase in six years related to being shipped out as the landfill was reaching capacity. He mentioned second Saturday waste removal for the entire year. Ken Leetham replied that this would require an increase in the waste fund/fee structure to pay for this service year round.

Mayor Horrocks spoke on snow removal including snow piling at Eagle's Landing. Jon Rueckert replied that he was unaware of driveways being buried from the snowplow but that it was inevitable in some instances due to the equipment.

Mayor Horrocks said he committed to participate in the Bountiful Handcart Parade and asked if any other Councilmembers would be willing to attend. Councilmember Clayton agreed to discuss the City's participation with the parade committee.

19. CITY MANGER'S REPORT

Ken Leetham reported on the potential date of April 12th for the annual budget meeting. Councilmembers indicated they are available on that date.

20. ADJOURN

Mayor Horrocks adjourned the meeting at 10:04 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday March 4, 2025 by unanimous vote of all members present.

Brian Horrocks, Mayor

Wendy Page, City Recorder

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