



# CITY OF NORTH SALT LAKE

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## CITY COUNCIL MEETING NOTICE & AGENDA MAY 6, 2025

Notice is given that the City Council of the City of North Salt Lake will hold a regular meeting on May 6, 2025 at City Hall, 10 East Center Street, North Salt Lake, Utah. A work session will be held at 6:00 pm followed by the regular session at 7:00 pm in the Council Chambers.

Meetings of the City Council may be conducted via electronic means pursuant to Utah Code Ann. §52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted in accordance with the City's Electronic Meetings Policy.

The following items of business will be discussed; the order of business may be changed as time permits:

### **WORK SESSION – 6:00 p.m.**

1. Presentation of Annual Report by South Davis Metro Fire ~ Chief Greg Stewart
2. Adjourn

### **REGULAR SESSION – 7:00 p.m.**

1. Introduction by Mayor Brian Horrocks
2. Thought or Prayer and Pledge of Allegiance ~ Councilmember Suzette Jackson
3. Citizen Comment
4. Consideration of Civic Events Committee Recommendations Related to Funding of Current and Proposed Events
5. Consideration of an Engagement Letter for External Audit Service with K&C, CPA's in an Amount Not to Exceed \$27,500 for the City's Fiscal Year 2025 Audit
6. Consideration of a Development Agreement for Amberly Place PUD at 979 North Amberly Drive, Ivory Development LLC
7. Consideration of Resolution 2025-21R Adopting the FY 2025-2026 Tentative Budget and Setting the Public Hearing
8. Consideration of Bid Award for Eaglewood Golf Course Hole Eight (8) Pond Restoration in the Amount of \$75,541
9. Consideration of Bid Award for the Dog Park Fencing in the Amount of \$48,000
10. Consideration of Resolution 2025-22R Approving an Interlocal Agreement with Davis County for 2025 Election Services
11. Consideration of a Polling Location and Vote Centers for 2025 Municipal Elections
12. Consideration of Ordinance 2025-07: An Ordinance Amending City Code Title 10, Chapter 10, Section 3 Pertaining to the Minimum Side Street Setback on Corner Lots in All Residential Zones

13. Consideration of Bid Award for Repair of Minor Damage to City Storm Drain in the Amount of \$36,815.52
14. Approval of City Council Minutes of April 1, 2025
15. Approval of City Council Minutes of April 12, 2025
16. Action Items
17. Council Reports
18. City Attorney Report
19. Mayor’s Report
20. City Manager Report
21. Adjourn

**CLOSED SESSION**

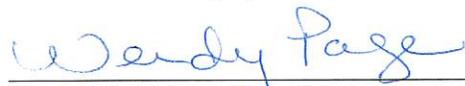
1. Possible closed session for the purpose of discussing the character professional competence, or physical or mental health of an individual; to discuss pending or reasonably imminent litigation; to discuss the purchase, exchange, sale, or lease of real property; or to discuss the deployment of security personnel, devices, or systems. *Utah Code 52-4-205*

City Council meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours’ notice. This meeting will be broadcasted live through the City’s YouTube channel: <https://www.youtube.com/@nslutah4909/streams>

**Notice of Posting:**

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the agenda for the City Council meeting to be held **May 6, 2025** were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City’s Website: <https://www.nslcity.org>, and at City Hall: 10 E. Center St. North Salt Lake.

Date Posted: May 5, 2025



Wendy Page, City Recorder



# **Summary Guide of City Council Agenda Items for May 6, 2025**

This document is provided as a way to briefly understand the most important content and purposes of the agenda items at the upcoming meeting. It is hoped that this summary guide will assist you as you study in preparation for this meeting.

## Work Session – No Council Action Required

- a. Annual South Davis Metro Fire District report by Fire Chief Greg Stewart.

## Regular Session

Item 4: Consideration of Civic Events Committee Recommendations – Council action required.

- a. The Committee Chair, Dallas Golden, will present recommendations which include:
  1. \$600 request for the Kite Festival;
  2. An additional Unity in the Community Event “Back to School” (\$1,000);
  3. \$2,500 for a new event in 2026 celebrating the semiquintecentennial (250 year) of the United States, 1776-2026.

Item 5: Consideration of proposed audit engagement letter – Council action required.

- a. This item authorizes the hiring of K&C, CPAs audit firm to conduct the City’s required audit for the fiscal year ending on June 30, 2025. The Council previously reviewed the RFP work for audit services in a previous meeting and directed staff to prepare this proposed engagement letter.

Item 6: Consideration of a development agreement for the Amberly Place PUD – Council action required.

- a. This item approves the development agreement for a PUD of single family homes on the property at 979 North Amberly Drive. Property formerly owned by the LDS Church and now proposed to be repurposed as a single family development.
- b. City Council approved the General Development Plan for this project on January 21, 2025.
- c. 16 single family homes in a similar design to surrounding neighborhoods.

Item 7: Consideration of Resolution 2025-21R: Adopting the FY25-26 Tentative Budget and setting the public hearing date – Council action required.

- a. This resolution adopts the FY25-26 Tentative Budget which action is required annually on the first meeting of the Council in May. The final budget will be adopted in June.
- b. This resolution also sets the public hearing for the budget for June 3, 2025. Budget adoption is anticipated for June 17, 2025.

Item 8: Consideration of bid award for pond restoration work at Eaglewood Golf Course – Council action required.

- a. Recently, the City performed storm drainage work on Hole #8 at the Eaglewood Golf Course. This item will complete the restoration of the course surrounding this hole. A budget amendment will need to follow this action and is scheduled for May 20, 2025.

Item 9: Consideration of bid award for fencing at the dog park – Council action required.

- a. This is one of several tasks that must be performed at the dog park. Fencing will be a combination of 4 and 6 foot black vinyl coated chain link fencing at the park. 3 bids were received and the proposed award is for the lowest bid at \$48,000.

Item 10: Consideration of Resolution 2025-22R: Approving an agreement with Davis County for election services – Council action required.

- a. This item approves an agreement with Davis County to provide the City with election services including ballot preparation, voting services at our polling place and throughout the County, administration and verification of our election results. Estimated cost is \$17,862 per election (in the event the City may have two elections: a primary and general election).

Item 11: Consideration of polling location and voting centers for 2025 municipal election – Council action required.

- a. The City is required to approve a polling location for North Salt Lake (City Hall on election days only) and all other polling locations in the County where voters may cast or drop off ballots.

Item 12: Consideration of Ordinance 2025-07: An ordinance amending the Land Development Code to allow reduced setbacks in certain situations on corner lots – Council action required.

- a. Code amendment request by a resident to allow for greater flexibility in situations where corner lots have two front yards. Allows for the reduction of the front yard setback for the yard not used as the primary entrance from 25' to 20'. DRC and PC recommend approval.

Item 13: Consideration of bid award for emergency repairs to a retaining wall damaged by a City storm drain failure – Council action required.

- a. A City-owned storm drain line failed recently and caused damage to two properties on Fairway Drive. Line has been repaired, but repairs to the yards and to a retaining wall must be completed. Amount of request is up to \$36,815.52.



# CITY OF NORTH SALT LAKE

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10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian J. Horrocks  
Mayor

Ken Leetham  
City Manager

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Ken Leetham, City Manager

**DATE:** May 6, 2025

**SUBJECT:** Work Session Item for May 6, 2025

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Fire Chief Greg Stewart will be making the annual report for the South Davis Metro Fire District at the work session.



# NORTH SALT LAKE PUBLIC WORKS

10 East Center Street  
North Salt Lake, Utah 84054  
801-335-8700  
[www.nslcity.org](http://www.nslcity.org)

Brian J. Horrocks  
Mayor  
Jonathan Rueckert  
Public Works Director

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**TO:** Honorable Mayor and City Council  
**FROM:** Jonathan Rueckert, Public Works Director  
**DATE:** May 6, 2025  
**SUBJECT:** Kite Festival Budget Adjustment.

## **STAFF RECOMMENDATION**

Approval of a budget increase for the Kite Festival to accommodate rising costs and support event enhancements.

## **BACKGROUND**

At its meeting on April 22, the Civic Events Committee formally recommended that the City Council approve a budget adjustment for the annual Kite Festival. The event's budget has remained unchanged for several years, despite the festival's growing popularity. Rising costs for materials, vendors—including face painting services—and entertainment, such as the event DJ, have contributed to increased expenses. Additionally, the festival's attendance has exceeded the capacity of the park's restroom facilities. Staff recommends allocating additional funds to rent portable restrooms to better accommodate attendees.

The Committee recommends that the City Council approve a \$600 budget increase for the current fiscal year and proposes that the Kite Festival budget be set at \$3,600 for Fiscal Year 2026 (FY2026) to ensure the continued growth and success of the event.

## **POSSIBLE MOTION**

I move that the City Council approve a \$600 budget adjustment for the 2025 Kite Festival and further approve an allocation of \$3,600 in the Fiscal Year 2026 (FY2026) budget to support the ongoing growth and success of the Kite Festival.



# NORTH SALT LAKE PUBLIC WORKS

10 East Center Street  
North Salt Lake, Utah 84054  
801-335-8700  
[www.nslcity.org](http://www.nslcity.org)

Brian J. Horrocks  
Mayor  
Jonathan Rueckert  
Public Works Director

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**TO:** Honorable Mayor and City Council  
**FROM:** Jonathan Rueckert, Public Works Director  
**DATE:** May 6, 2025  
**SUBJECT:** Unity in the Community—Back to School Night Event

## **STAFF RECOMMENDATION**

No Recommendation

## **BACKGROUND**

At its meeting on April 22, 2025, the Civic Events Committee formally recommended that the City Council approve the establishment of a new "Unity in the Community" event, featuring a "Back to School Night" theme. In light of the recent reorganization of the Citizen Committees, it was further recommended that the Civic Events Committee assume primary responsibility for the planning and execution of these events, a role previously undertaken by the Health and Wellness Committee.

Councilmember Van Langeveld, at the Civic Events Committee meeting held on March 25, 2025, conveyed the Health and Wellness Committee's recommendation to undertake these events and its suggestion to broaden the "Unity in the Community" initiative to include a "Back to School Night" theme.

The Civic Events Committee recommends that funding for this new event be incorporated into the Fiscal Year 2026 (FY2026) budget, within the existing "Unity in the Community" general ledger account, with an allocation of \$1,000 dedicated to support the planning and implementation of this event.

## **POSSIBLE MOTION**

I move that the City Council authorize the establishment of an additional "Unity in the Community" event with a "Back to School" theme, and further direct that the Fiscal Year 2026 (FY2026) budget be amended to allocate an additional \$1,000 to the "Unity in the Community" general ledger account for the funding, planning, coordination, and execution of said event.



# CITY OF NORTH SALT LAKE FINANCE DEPARTMENT

10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian J. Horrocks  
Mayor

Heidi Voordeckers  
Finance Director

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Heidi Voordeckers, Finance Director

**DATE:** 5/6/2025

**SUBJECT:** Engagement Letter – External Audit Services

### **BACKGROUND**

In compliance with the Uniform Fiscal Procedures Act for Cities, an independent audit of the City's financial statements and activities is required at the end of each fiscal year. In March, the City issued a request for competitive proposals for these audit services. Following a thorough evaluation process, K & C CPAs submitted the highest-scoring proposal and was recommended by the audit committee to perform the audit.

### **SUMMARY**

Pursuant to their competitive proposal and incorporating the additional items requested by the City Council, K & C CPAs has prepared the attached engagement letter for professional audit services for the fiscal year ending June 30, 2025. The proposed fee, in alignment with their submitted proposal, is \$24,900, or \$27,500 should a single audit be required.

Steve Rowley, Partner at K & C CPAs, is expected to attend the meeting, deliver a brief introduction, and be available to answer any questions.

### **ACTION**

Staff recommends approval of the engagement letter from K & C CPAs in an amount not to exceed \$27,500 for the fiscal year 2025 audit.

Attachments:

- 1) Engagement letter from K & C CPA's dated April 16, 2025



CERTIFIED PUBLIC  
ACCOUNTANTS

Gary K. Keddington, CPA  
Marcus K. Arbuckle, CPA  
Steven M. Rowley, CPA

April 16, 2025

To Mayor, Council, and Management  
City of North Salt Lake  
10 East Center Street  
North Salt Lake, UT 84054

We are pleased to confirm our understanding of the services we are to provide for the City of North Salt Lake (the City) for the fiscal year ended June 30, 2025.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City as of and for the year ended June 30, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-General Fund
- 3) Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-Redevelopment Agency Funds
- 4) Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-Debt Service Fund
- 5) Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-Capital Projects Fund
- 6) Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-Roadway Development Fund
- 7) Schedule of the Proportionate Share of the Net Pension Liability – Utah Retirement Systems
- 8) Schedule of Contributions – Utah Retirement Systems

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards (if necessary).
- 2) Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-Nonmajor Housing Special Revenue Fund
- 3) Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-Nonmajor Local Building Authority Special Revenue Fund
- 4) Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-Nonmajor Park Development Capital Projects Fund
- 5) Schedule of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual-Nonmajor Police Facilities Capital Projects Fund

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), if necessary.

#### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and as required, the Single Audit Act Amendments of 1996, and the provisions of the Uniform Guidance and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance; and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental

regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit, if required. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Improper revenue recognition (assumed always) – this is the risk that revenue may not be recognized in accordance with GAAP.
- Management override of controls (assumed always) – this is the risk that management may override internal controls through pressure on subordinates or other methods.

As of the date of this letter, we have not completed our planning of the City's audit, therefore we will communicate any modifications to the significant risks of material misstatement identified above or if new significant risks of material misstatement are identified during our planning.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that

are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, if a Single Audit is necessary, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance, if necessary.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance, if necessary, requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance, if necessary.

Our audit will also include procedures that are required by the *State Compliance Audit Guide* concerning compliance with State fiscal laws identified by the State Auditor. We use the audit programs of the *State Compliance Audit Guide* to perform our audit procedures. We will issue the necessary reports as required by the *State Compliance Audit Guide* on the City's internal controls over compliance and will issue an opinion on the City's compliance with the state compliance requirements tested.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, if required, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities

also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, if required, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards, if necessary; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on September 1, 2025.

If a Single Audit is required: You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our

report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

If a Single Audit is required: At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of KCHM, LLC dba K&C, Certified Public Accountants (K&C) and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Auditor or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of K&C personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Office of the State Auditor, or any other oversight agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Steven Rowley is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately September 15, 2025, and unless unforeseen difficulties arise, audit work will be completed by November 15, 2025.

Our fee for these services will be as outlined in our proposal to provide audit services, dated March 13, 2025. Our not-to-exceed audit fees for the fiscal year ending June 30, 2025 will be \$24,900, or if a Single Audit is required, the fee not-to-exceed fee will be \$27,500. Our invoices for these fees will be rendered each month as work

progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

The audit fee above includes year-round communication with the City and its officials. We encourage discussion and questions throughout the year, as that generally helps with our understanding of the City and its operations, including significant agreements or unusual transactions.

**Reporting**

We will issue written reports upon completion of our Audit (including Single Audit, if necessary). Our reports will be addressed to the Mayor and Council of the City of North Salt Lake. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. The Uniform Guidance report on internal control over compliance, if necessary, will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

*K&C, CPAs*

K&C, Certified Public Accountants

**RESPONSE:**

This letter correctly sets forth the understanding of the City of North Salt Lake.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

---

10 East Center Street, North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

## MEMORANDUM

**TO:** Honorable Mayor and City Council  
**FROM:** Sherrie Pace, Community Development Director  
**DATE:** May 6, 2025  
**SUBJECT:** Consideration of Development Agreement with Ivory Development for Amberly Place PUD Subdivision at 979 North Amberly Drive

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### RECOMMENDATION

The Planning Commission recommends to the City Council the approval of the Development Agreement for Amberly Place PUD Subdivision located at 979 North Amberly Drive with the following conditions:

1. Correction of outstanding planning and engineering preliminary plat redlines, as an exhibit to the agreement.

### BACKGROUND

The General Development Plan (GDP) for Amberly Place PUD was approved by the City Council on January 21, 2025. The project is located at 979 North Amberly Drive and consists of 16 single family lots and a new public street (cul-de-sac) called Piccadilly Court.

The property historically was owned by the Church of Jesus Christ of Latter-day Saints and was zoned P-District with the Foxboro Development. In 2008, the owner requested that the property be removed from the governing Foxboro Development Agreement (conditional use permit). The City Council granted that request as Addendum #3 to the Agreement. The property should have been rezoned or reverted to the previous zoning (General Commercial) when it was withdrawn from the Agreement. This did not occur so while maintaining the P-District zoning, the property did not maintain the entitlements and development standards established to the other properties in the P-District by development agreement. As such, the property has its own General Development Plan and Development Agreement.

The review steps are as follows:

1. General Development Plan (GDP) recommendation by Planning Commission (1/15/2025)
2. GDP approval by City Council (1/21/2025)
3. Preliminary Plat approval by Planning Commission (4/22/2025)
4. Development Agreement with Preliminary Plat as an exhibit by the City Council

### REVIEW

In response to public feedback and the direction provided by the Planning Commission and City Council at GDP review, the applicant relocated the public cul-de-sac from accessing from Amberly Drive to accessing

from Norfolk Drive and running north to south. This is more consistent with the surrounding neighborhood as no residential driveways will be located along Norfolk Drive.

Foxboro has 4 different residential subzones R1-4, R1-5, R1-6, & R1-7, with respective minimum lot sizes of from 4,000 sq. ft to 7,000 sq. ft. Amberly Place PUD is adjacent on all sides to the R1-6 Foxboro Subzone and the proposed lots are similar in size and shape to that zone. Below is a table comparing the Foxboro R1-6 standards with those approved with the Amberly Place General Development Plan:

	Foxboro R1-6	Amberly GDP
Min. Lot Size	6,000 sq. ft.	5,760 sq. ft.
Min. Width (at front setback line)	60 ft	60 ft
Min. Depth	85 ft	91 ft
Min. Front Setback (to garage)	20 ft	20 ft
Min. Front Setback (to living space)	15 ft	20 ft
Min. Rear Setback	15 ft	15 ft
Min. Side Setback	5 ft	5 ft
Min. Total Combined Side Setback	10 ft	13 ft
Max. Lot Coverage	60%	75%

Lots 12, 13, and 14 are the only lots in the proposed subdivision that are 5,760 sq. ft. in size. All other lots are greater than 6,000 sq. ft. Those lots are slightly reduced in size to accommodate a storm drain easement location. The applicant reduced the minimum rear yard setback from 20 feet to 15 feet at the request of the Planning Commission at GDP review. The applicant has requested that the maximum lot coverage be 75% for better house fits and options and so future residents have the option to add sheds, gazebos, and other structures on their property.

The proposed architecture styles are craftsman and farmhouse, and the proposed materials and colors are consistent with the existing neighborhood. Due to the high water tables, these homes will not have underground basements. Single family dwellings are required by City Code to provide a minimum of two parking spaces per dwelling unit. The proposed floor plans have two or three car garages and will have driveways that are at least 20 feet long. The proposed parking is compliant with code.

**POSSIBLE MOTION**

I move that the City Council approve the Development Agreement for Amberly Place PUD Subdivision at 979 North Amberly Drive with the following condition:

1. Completion of engineering redlines on the preliminary plat, which is an exhibit to the agreement.

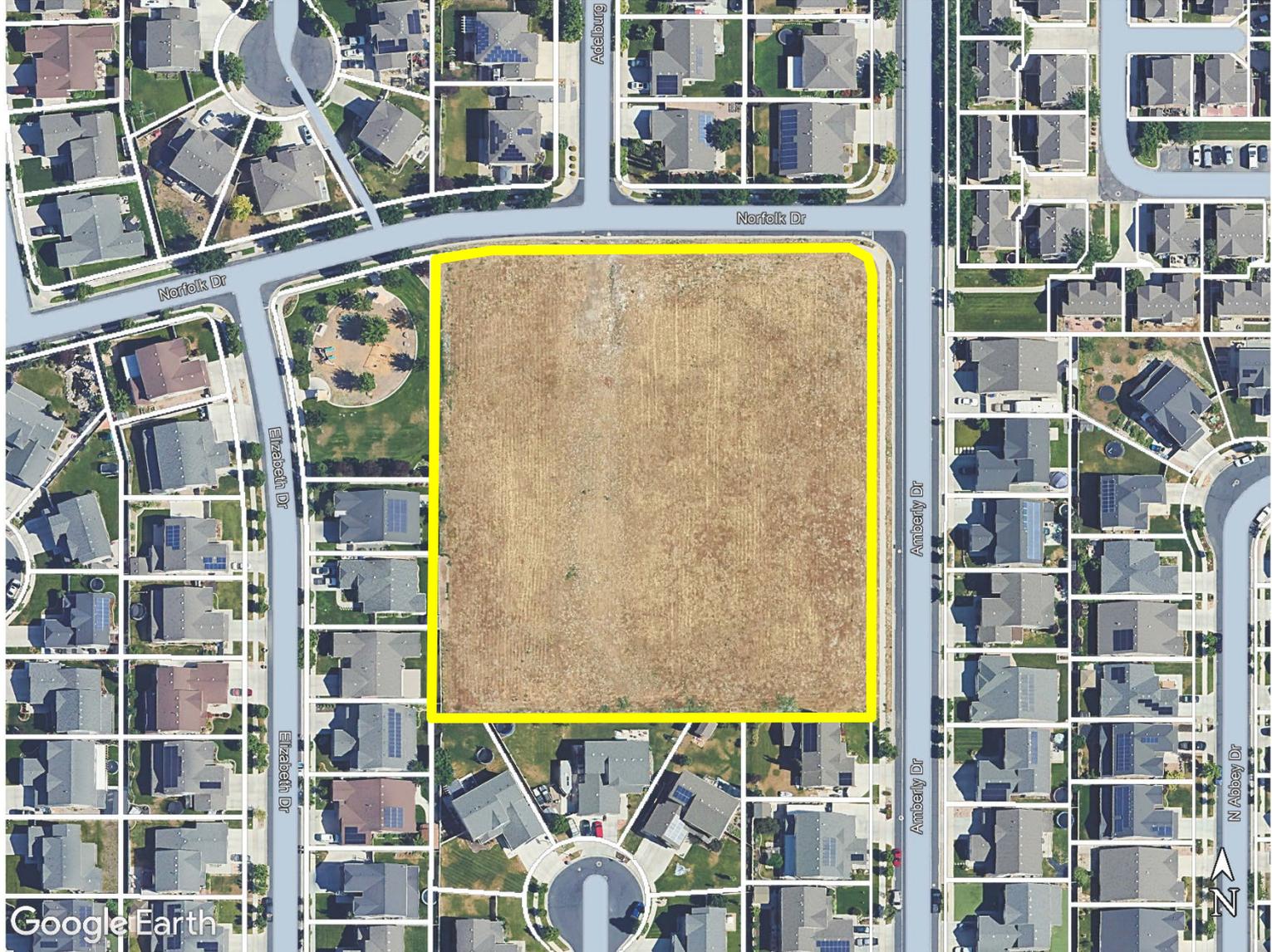
**Attachments**

- 1) Aerial/Zoning Map
- 2) Draft Development Agreement & Exhibits





# Amberly Place PUD Aerial



When Recorded  
Return to:  
City of North Salt Lake  
10 East Center Street  
North Salt Lake, UT 84054

AGREEMENT # 2025-03A  
**DEVELOPMENT AGREEMENT**  
**AMBERLY PLACE PUD PLANNED DISTRICT**

**THIS DEVELOPMENT AGREEMENT** (the “Agreement”) is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2025 (the “Effective Date”), by and between **THE CITY OF NORTH SALT LAKE, a Utah municipal corporation** (the “City”), and **IVORY DEVELOPMENT, a Utah limited liability company**, (the “Developer”). The Developer and the City are sometimes collectively referred to herein as the “Parties” or singularly as a “Party.”

RECITALS

A. As of the Effective Date hereof, Developer is the owner of the property described on **Exhibit “A”** (the “Property”) hereto, located within the City of North Salt Lake, Davis County, Utah.

B. The development of the Property is governed by the City’s Title 10 Land Use and Subdivision Ordinances (the “Code”). All Section references contained herein shall refer to the Code.

C. Pursuant to section 10-13-3 of the Code, the Developer has filed an application for and received approval by the City for the following:

(1) A General Development Plan (the “General Development Plan”) for the Property consisting of sixteen (16) single family residential units; and

(2) in conjunction with the existing Planned District (the “P District Zoning”) by establishing standards subject to approval of an acceptable development agreement.

D. The project to be developed upon the Property pursuant to the General Development Plan is known as the Amberly Place PUD Planned District and is generally located at 979 North Amberly Drive in the City of North Salt Lake (the “Project”).

E. Pursuant to the City’s approval of the General Development Plan on the 21<sup>st</sup> day of January, 2025, the Plan consists of sixteen (16) residential units with associated parking, landscaping and other improvements. A copy of the approved General Development Plan is attached hereto as **Exhibit “B.”**

F. Pursuant to section 10-13-2-D, exceptions to or modification of the general standards for development within the residential and commercial zoning districts may be granted in the P District Zoning if the City determines that such exceptions are desirable and warranted. By this Agreement, the Parties desire to stipulate the required standards with respect to: land use; building size, layout, materials and architecture; landscaping; parking; signage size, placement, height, and design; lighting; fencing materials; and any other standards specified herein and included within the Project’s P District Zoning.

## AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Developer hereby agree as follows:

1. Incorporation of Recitals and Exhibits. The above Recitals and Exhibits attached and referenced herein are hereby incorporated into this Agreement.

2. General Development Plan Approval. To the fullest extent of its legal powers and authority and for the duration of the Term (as described below) of this Agreement, the City hereby approves the General Development Plan for the Project, including the density, use, configuration, and specification designations as described in the General Development Plan and as described elsewhere herein. The developer may not substantively deviate from the General Development Plan without prior approval by the City. Subject to the terms of this Agreement and subject to the Developer's compliance with other provisions of the Code not specifically modified herein, the Developer shall have the right to have, Preliminary Design Plan, Site Plan, Final Plat, Construction Plans and Building Permits (as those terms are defined in section 10-3 of the Code) approved by the City and to develop the Project as proposed and approved. The Developer hereby agrees that the Project is subject to all City ordinances in effect on the date Developer filed the application described in Recital C above, except as specifically modified herein by this Agreement. In the event of a conflict between the Code and this Agreement, this Agreement shall control.

3. Term. The vested rights described in this Agreement shall be effective for a period of ten (10) years following the date on which this Agreement is adopted by the City Council of North Salt Lake and signed by the City's Mayor (the "Term").

4. Development of the Project. The Project shall be developed by Developer and/or Developer's successors and assigns in accordance with all of the requirements contained herein.

a. Notwithstanding anything in the Code to the contrary, the general layout, parking, fencing, and landscaping of the project shall be substantially in the form of **Exhibit "C"** of this Agreement and are entitled Final Plan.

b. Notwithstanding anything in the Code to the contrary, the land use standards, including but not limited to, setbacks, building heights, uses, etc., for all structures to be developed within the Project shall be as described in attached **Exhibit "D"** and are hereby approved by the City for use in the Project and are entitled "Land Use Standards for Amberly Place PUD".

c. Developer and City hereby agree that architectural standards should be applied to the development of all lots within the Project. These specific rules and standards are shown in **Exhibit "E"** of this Agreement and are entitled, "Architectural Standards for Amberly Place PUD".

d. Phasing Plan. The Developer intends to construct the Project in one phase.

e. Required Public Improvements. City agrees to coordinate with Developer the placement of conduits, chases and other piping required for the development of the Project. The Developer agrees to construct all required public improvements, at its expense. The Developer shall be required to mill and overlay the entire width of Amberly Drive where the Project disturbs the existing roadway to facilitate the installation of utilities. Further, the Developer shall mill the full roadway width and an

additional forty-eight (48) inches beyond the northern and southernmost ends of the Project. All roadway repair on Amberly Drive and replacement shall comply with the minimum design requirements for “Asphalt Patching Req’s For New Roads Less Than 5 Years and Resurfaced Roads Less Than 3 Years” in the City Streets Standards Manual.

5. Payment of Fees. Developer agrees to pay fees, except for any waivers, credits or other considerations noted in this agreement, as required by the City’s adopted fee schedule in effect at the time of the submittal of their respective development applications. The developer is solely responsible for payment of any required fees to the South Davis Sewer District.

6. Agreement to Run with the Land/Assignment. A memorandum of this Agreement shall be recorded by Developer against the Property in the form attached **Exhibit “F”**. The rights and obligations of Developer under this Agreement shall be those affecting the Property, and shall run with and be binding upon the Property and its successors and assigns, or any portion thereof. The terms of this Agreement shall be deemed to expire as to any portion of the Property upon the issuance of a certificate of occupancy for a structure on the subject portion of the Property. Neither Developer nor their successors and assigns shall have the right to assign this Agreement, in whole or in part, unless: (a) such assignee becomes the owner of fee simple title to that portion of the Property affected by the rights and obligations under this Agreement that are being assigned, and (b) the City has consented in writing to the assignment, which consent shall not be unreasonably withheld.

7. Notices. Any notices, requests and demands required or desired to be given hereunder shall be in writing and shall be served personally upon the Party for whom intended, or if mailed, by certified mail, return receipt requested, postage prepaid, to such Party at its address shown below:

To Developer: Ivory Development, LLC  
Attn: Chris Gamvroulas  
978 Woodoak Lane  
Salt Lake City, UT 84117

To the City: City of North Salt Lake  
Attn: City Manager  
10 East Center Street  
North Salt Lake, Utah 84054

In the event that either of the Parties desires to change its address as shown above, such Party shall provide written notice to the other Party pursuant to the requirements of this Section 7.

8. Default. In the event either Party fails to perform its obligations hereunder or to comply with the terms thereof, within thirty (30) days after giving written notice of default and the failure of the defaulting Party to cure such default, or if the default is of a nature that it cannot be reasonably cured within 30 days, then to have diligently and in good faith commenced to cure such default, and the non-defaulting Party may, at its election, have the following remedies:

a. All rights and remedies available in equity, including injunctive relief or specific performance, but shall have no claim for money damages.

b. The right to withhold all further approvals, licenses, permits or other rights associated with the Project or any development described in this Agreement until such default has been cured.

c. The right to draw upon any security posted or provided in connection with the Project and this Agreement.

d. The right to terminate this Agreement.

e. The rights and remedies set forth herein shall be cumulative.

9. Entire Agreement. This Agreement, together with the Exhibits attached hereto, documents referenced herein, and all regularly approvals given by the City for the Property and/or the Project or any phase thereof containing the entire agreement of the Parties with respect to the subject matter hereof and supersede any prior promises, representations, warranties or understandings between the Parties which are not contained in this Agreement, regulatory approvals and related conditions.

10. Severability. The Parties hereto agree that the provisions hereto are severable. If any provision of this Agreement is held invalid, the remainder of this Agreement shall be effective and shall remain in full force and effect unless amended or modified by mutual consent of the Parties.

11. Binding Effect. This Agreement shall inure to the benefit of, and be binding upon, the Parties hereto and their respective heirs, representatives, officers, agents, employees, members, successors and assigns.

12. No Third-Party Rights. The obligations of Developer set forth herein shall not create any rights in and/or obligations to any person or Parties other than the City. The Parties hereto alone shall be entitled to enforce or waive any provisions of this Agreement.

**[The remainder of this page is intentionally left blank.]**

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement by and through their respective, duly authorized representatives as of the day and year first hereinabove written.

**ATTEST:**

**CITY**  
CITY OF NORTH SALT LAKE

\_\_\_\_\_  
City Recorder

\_\_\_\_\_  
By: Brian Horrocks  
Its: Mayor

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement by and through their respective, duly authorized representatives as of the day and year first hereinabove written.

**DEVELOPER**

Ivory Development LLC

---

By: Chris Gamvroulas  
Its: President

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

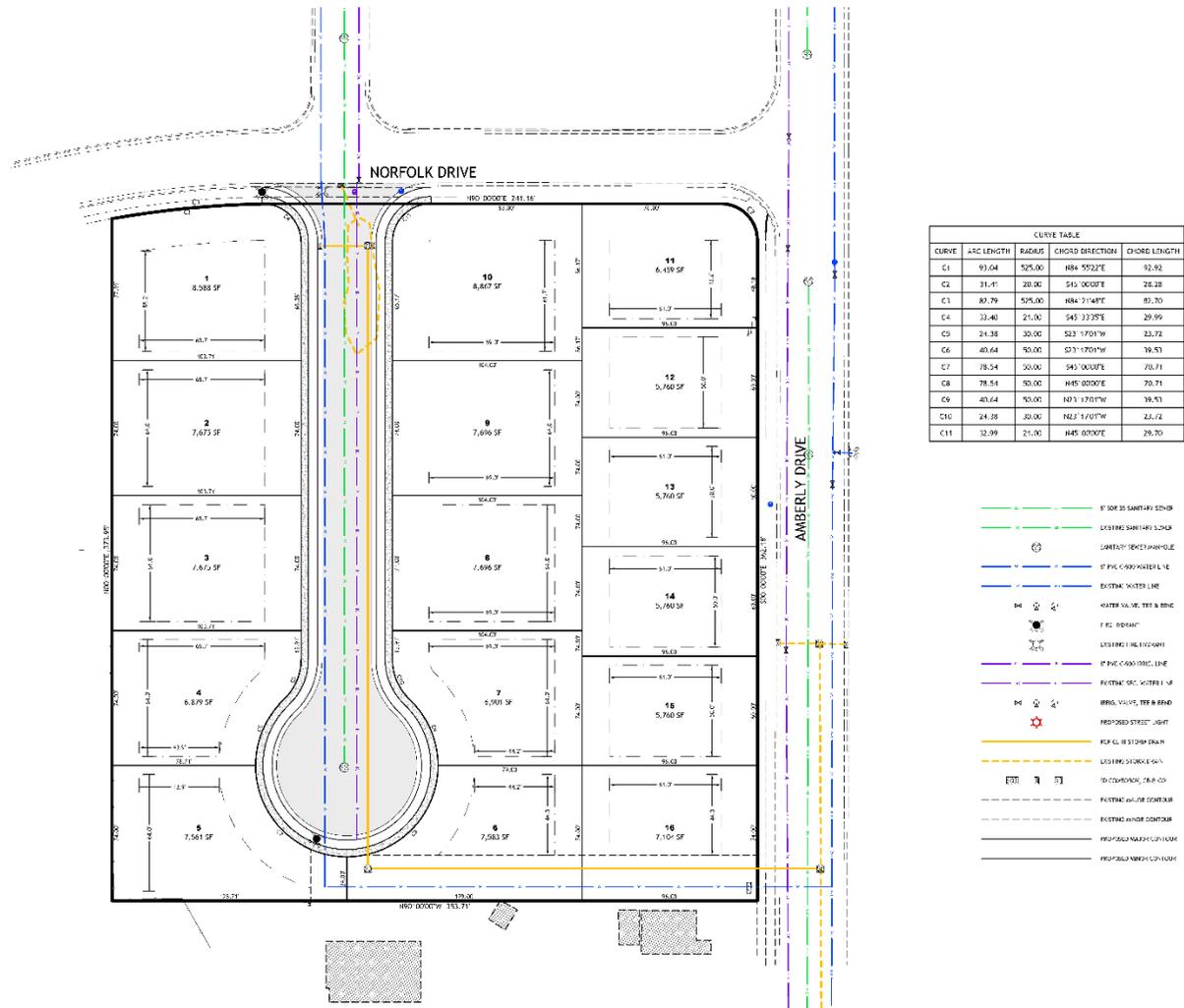
All property included in Davis County Parcel Identification number: 06-310-0001 and containing approximately 3.096 acres.

Legal Description:

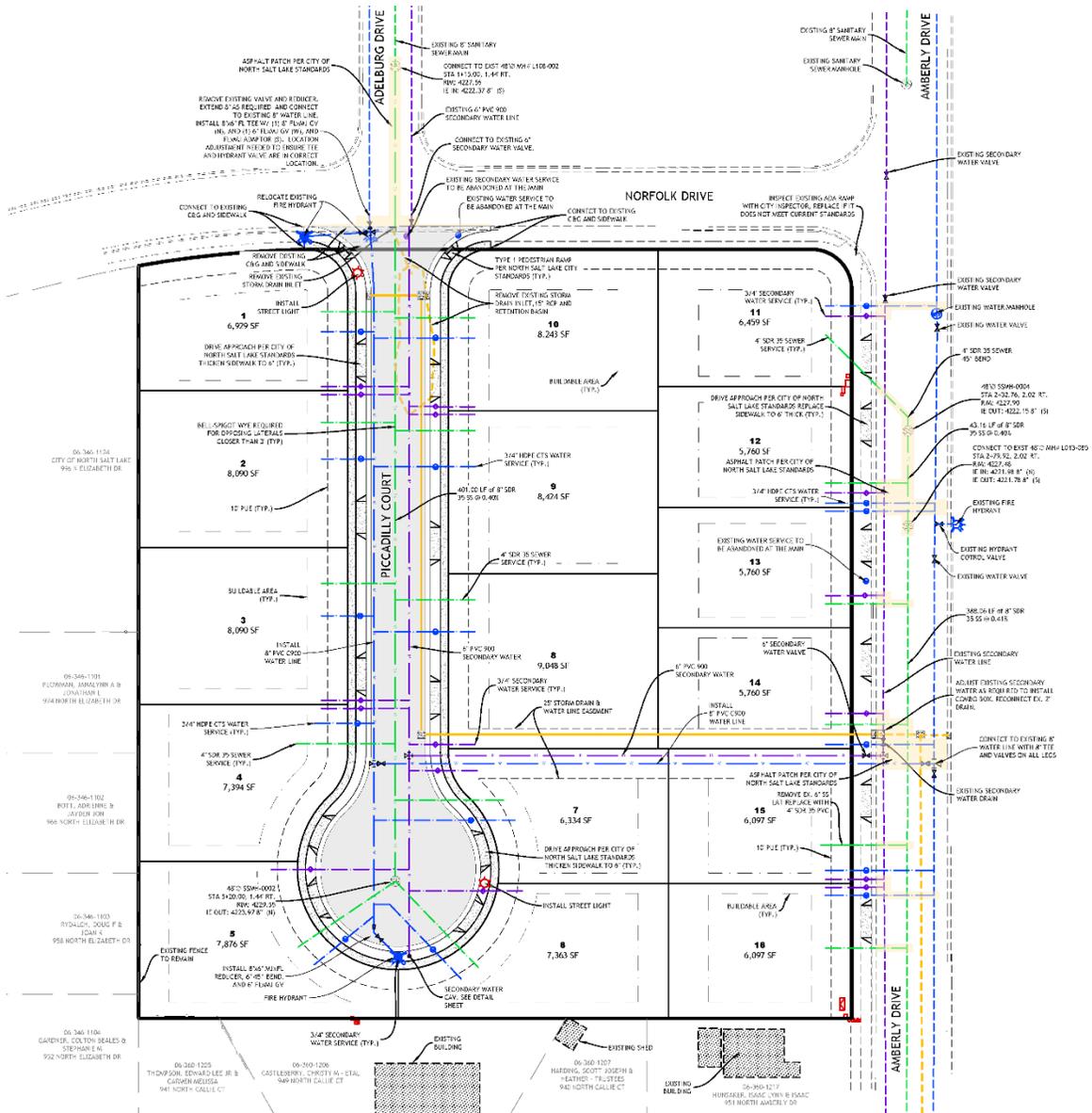
ALL OF LOT 1, FOXBORO NORTH PLAT 12 A. CONT. 3.09600 ACRES.

## EXHIBIT "B" GENERAL DEVELOPMENT PLAN

The General Development Plan for the Amberly Place PUD Planned District project approved by the City Council on the 21<sup>st</sup> day of January, 2025.



# EXHIBIT "C" FINAL PLAN



**EXHIBIT “D”**  
**LAND USE STANDARDS FOR**  
**AMBERLY PLACE PUD**

1. Purpose. This Exhibit outlines the standards pursuant to which Amberly Place PUD residential uses shall be developed within the P District. References herein to the term “Code” shall refer to Title 10 of the North Salt Lake City Code, Land Use and Subdivision Ordinances.

2. Residential Standards.

a. Lot Area:

i. The minimum lot size shall be five thousand seven hundred sixty (5,760) square feet.

b. Maximum Building Coverage Area.

i. The maximum coverage area with structures or buildings shall be seventy-five percent (75%).

c. Maximum Height of Buildings.

i. The maximum height for all residential structures in the P District shall be thirty-five (35) feet from finished final grade.

d. Lot Width and Depth:

i. The minimum lot width shall be sixty (60) feet.

ii. The minimum lot depth shall be ninety (90) feet.

e. Setbacks:

i. Front. The minimum front yard setback shall be twenty (20) feet from any property line adjacent to a public right of way.

ii. Rear. The minimum rear yard setback shall be a minimum of fifteen (15) feet.

iii. Side. The minimum side yard setback shall be five (5) feet with a combined minimum total of thirteen (13) feet.

f. Accessory Buildings:

i. Accessory structures and uses over eighteen (18) inches in height, shall only be permitted in the rear yard and must be compliant with City Code, as amended, regarding placement, height, etc.

g. Fence:

i. All fencing must be compliant with City Code, as amended, regarding placement, height, etc.

h. Parking:

i. Each lot shall include a minimum of a two (2) car garage and a driveway capable of parking a minimum of two (2) vehicles.

3. Permitted Uses.

a. Single family dwellings, including leases for terms longer than thirty (30) days.

b. Accessory dwelling units only in accordance with City Code, as amended.

c. Short term rentals only in accordance with City Code, as amended.

d. Household pets and domestic farm animals only in accordance with City Code Section 10-10-6, as amended.

e. Home occupations as regulated by North Salt Lake Land Use Code, Section 10-10-5, as amended.

**EXHIBIT “E”  
ARCHITECTURAL STANDARDS FOR  
AMBERLY PLACE PUD**

The Architectural Standards and Construction Guidelines, as contained herein, are to be used as guidelines for the owner and builder in preparing plans and specifications for any proposed construction or improvement in Amberly Place PUD and for maintaining an orderly construction environment. These guidelines will be used by the Declarant in conjunction with the Declaration of Covenants, Conditions, Restrictions, and Easements (Declaration), and any undefined terms shall have the same meaning as contained therein.

**Design Standards:**

**A. Exterior Elevations**

1. The architectural designs and elevations illustrated within Exhibit “E” are to serve as general examples of the quality, style, colors, and materials to be used in construction of the homes. The examples are not intended to limit the designs, floor plans, or variations expected within the development but to serve as guidelines to the builders and home owners. The examples shown are used solely to demonstrate the use of quality features of the construction within the development, such as:
  - a. High quality materials such as brick, stone, stucco, vinyl siding and cement fiber board;
  - b. Porches and entries that complement the curb appeal of the home;
  - c. Architectural accents that complement the particular style of the home, such as board and batten, shutters, railings, moldings, beams, mullions, doors, metal awnings, outdoor lighting, etc.
  - d. There shall be no minimum number of architectural accents required on each home, only that architectural accents be used appropriately on each home.
2. All residential elevations shall be designed and constructed using the following design guidelines:
  - a. Overall massing of the front elevation should include multiple façade elements such as gables, hips and projections, or other architectural features to add variety and differentiation.
  - b. Multiple rooflines should create different heights of the unit.
  - c. Traditional aluminum or vinyl siding is not permitted on the front facade. Aluminum or vinyl fascia and trim shall be permitted.
  - d. The front façade should include a minimum of two (2) treatments including masonry, fiber cement paneling and stucco.

- e. Any front façade treatment shall be extended to the side facades a minimum of eighteen (18) inches.
  - f. Side and rear elevations may utilize any of the front façade materials and in addition stucco or vinyl siding may be used.
  - g. The garage façade shall extend no more than 5 feet from the front façade or porch roof line.
  - h. All windows on the same wall plane shall be the same height and have the consistent architectural treatments.
3. No home of the same model & elevation shall be built on the lot adjacent or directly across the street.
  4. Accessory structures shall be finished with similar materials, architectural style, and colors of the main structure.

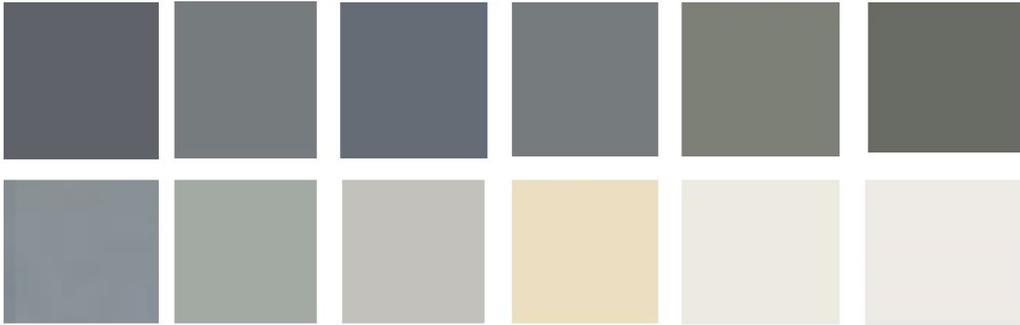
### ARCHITECTURE EXAMPLES

Examples of approved elevations may be located in the Ivory Development “Trail and Parkside Cottages” and “Collection Homes” catalogs on file with the City. Variations shall be permitted provided that overall style and quality are similar in nature. Below are some of the approved elevations from the specified catalogs.



**Materials and Colors.** Exterior materials shall consist of Masonry, Fiber Cement Board, Stucco, (Vinyl siding on side and rear facades only) with architectural accents, and Asphalt Shingles. The following colors and materials shall be used in the construction of all homes. Minor variations in color/tone may be approved by the Community Development Director in accordance with the general colors shown in the below.

Collection & Cottage Colors at Amberly Place

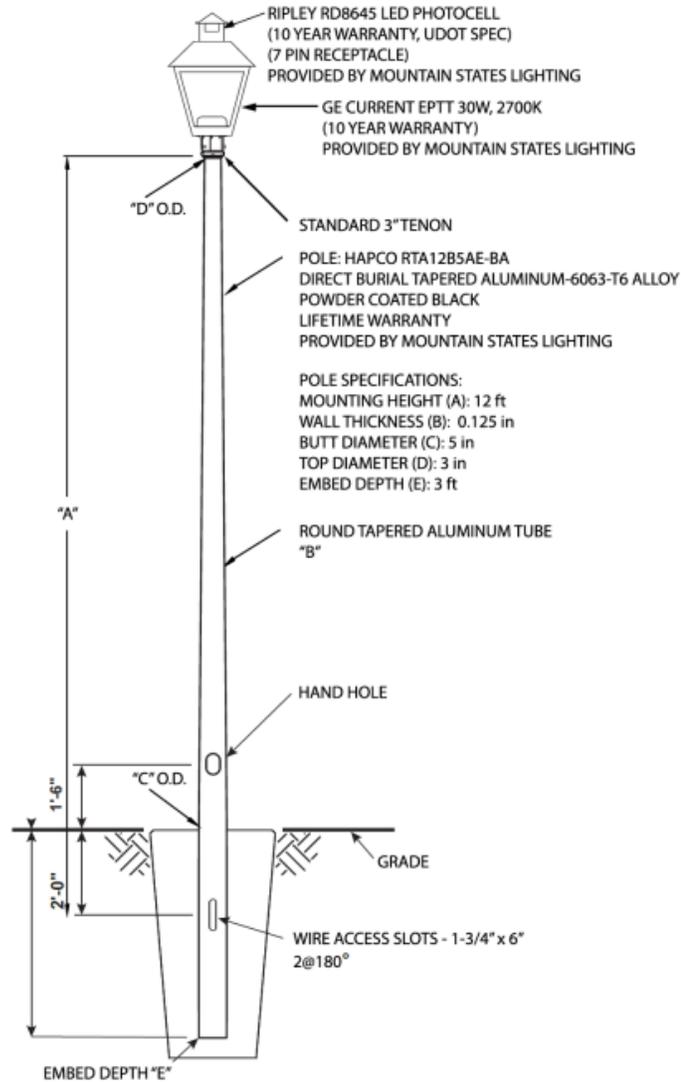


**C. Lamp Posts, Building Lighting**

The development shall utilize the following light poles in black. Declarant will install the following commercial quality lamp post, or another mutually agreed upon between the City and Developer:

**Town and Country Style Lighting**

Only for replacement installations



The location of the lamp poles is detailed on the approved construction drawings.

All site/building lighting shall be shielded and directed downward so light spill does not adversely affect adjacent properties or streets.

**E. Landscaping**

1. The Developer shall install a minimum of one (1) street tree in the park strip per lot frontage. Corner lots with side yards adjacent of the public right of way shall be planted with a minimum of one (1) street tree per thirty (30) feet or park strip, or the required distance listed in City Tree Ordinance based on tree species.
2. Trees planted within the City right of way (park strip) must be selected from the approved street tree list and in accordance with the City Tree Ordinance.
3. All landscape improvements shall be designed and installed in compliance with Title 10, Chapter 22 Water Efficient Landscape Standards of the City Code.
4. Landscaping shall be completed on each lot and within the respective park strip, where existing, within 6 month of final occupancy, in the event that date falls between October 1-April 1, the homeowner shall be allowed until July 1st of the following year to complete the landscaping.

#### **F. Mailboxes**

Mailbox clusters, with mailboxes and newspaper receptacles will be provided by Declarant based on the requirements and approval of the U.S. Postal Service. Replacement necessitated by damage from whatever source shall be at the expense of the builder or owner.

#### **G. Fencing Material**

The project fencing material shall be permitted to be vinyl, composite, masonry in a color coordinated with the materials used in the construction of the homes.

**EXHIBIT “F”  
RECORDABLE MEMORANDUM OF AGREEMENT**

---

RECORDING REQUESTED BY AND  
WHEN RECORDED PLEASE RETURN TO:

City of North Salt Lake  
Attn: City Recorder  
10 East Center Street  
North Salt Lake, UT 84054

**MEMORANDUM OF AGREEMENT**

THIS MEMORANDUM OF AGREEMENT (“Memorandum”) is made by and between **THE CITY OF NORTH SALT LAKE**, a Utah municipal corporation, whose address is 10 East Center Street, North Salt Lake, Utah, 84054, hereinafter referred to as the “City,” and **IVORY DEVELOPMENT, a Utah limited liability company**, whose address is 978 Woodoak Lane, Salt Lake City, UT 84117 (“Developer”).

Developer and the City have entered into that certain “Development Agreement for Amberly Place PUD Planned District”, dated \_\_\_\_\_ (referred to herein as the “Agreement”) regarding the real property to be known as the Amberly Place PUD and more particularly described on the attached **Schedule “A”** (the “Property”). Copies of the Agreement are on file in the offices of the City of North Salt Lake.

This Memorandum is executed and recorded in the Davis County Recorder’s Office in order to provide third-parties with notice of the Agreement. The effect of the Agreement as to each portion of the Property shall expire upon the issuance of a certificate of occupancy for a structure by the City as to the subject portion.

IN WITNESS WHEREOF, the Parties have executed this Memorandum as of the date first above written.

**“CITY”**

**CITY OF NORTH SALT LAKE**

ATTEST:

\_\_\_\_\_  
City Recorder

By: \_\_\_\_\_  
Mayor

State of Utah            )  
                                  ss.  
County of Davis         )

This instrument was acknowledged before me on \_\_\_\_\_, 2025, by  
\_\_\_\_\_ as \_\_\_\_\_ of City of North Salt Lake, a Utah municipal corporation.

[Seal]

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

**“DEVELOPER”**

By: \_\_\_\_\_

Title: President

State of Utah            )  
                                  ss.  
County of Davis         )

This instrument was acknowledged before me on \_\_\_\_\_, 2025, by \_\_\_\_\_  
\_\_\_\_\_ a President of Ivory Development, a Utah Limited Liability company.

[Seal]

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

**SCHEDULE "A"**  
**LEGAL DESCRIPTION**

All property included in Davis County Parcel Identification number: 06-310-0001 and containing approximately 3.096 acres.

Legal Description:

ALL OF LOT 1, FOXBORO NORTH PLAT 12 A. CONT. 3.09600 ACRES.



# CITY OF NORTH SALT LAKE

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10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian J. Horrocks  
Mayor

Ken Leetham  
City Manager

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Heidi Voordeckers, Finance Director

**DATE:** May 6, 2025

**SUBJECT:** Consideration of Resolution 2025-21R: A resolution adopting the Tentative Budget for Fiscal Year 2026 and setting a public hearing date.

---

### **BACKGROUND**

In accordance with the Uniform Fiscal Procedures Act for Cities, Sections 10-6-111 through 10-6-118, the Tentative Budget shall be presented to the governing body on or before the first meeting in May. A resolution adopting the Tentative Budget and establishing the time and date for the public hearing on the upcoming budget will be proposed at this meeting.

Approval of the Tentative Budget does not mark the end of the budget process; rather, it serves to formally authorize the proposed budget that will be available for public review prior to the scheduled hearing. Following the public hearing, the City Council may adopt the final budget, incorporating any desired amendments. Staff recommends holding the public hearing on Tuesday, June 3, 2025, at 7:00 p.m., with final budget adoption scheduled for the June 17, 2025 City Council meeting. In accordance with the applicable statute, the final budget for Fiscal Year 2025–2026 must be adopted no later than June 30, 2025.

### **SUMMARY**

The initial budget for FY 2025-2026 was presented to the Mayor and City Council at a budget retreat held April 12, 2025. Department requests included the addition of three new positions – 1 full-time police officer and 2 part-time positions in admin and golf. A 2.4% COLA (consistent with the January Western Region CPI which has been the City's standard for several years) was also included, along with a 4.7% increase in medical premiums. The total estimated cost of the proposed COLA is \$174,800, of which \$49,300 may be offset by the URS reduction in contribution rates.

The Council also requested that staff prepare a summary related to the City's history of authorizing COLA's. The chart on the following page includes this detailed information, along with the following:

- 2017-2026 average annual COLA is 2.9%, at an average annual cost of \$175,000
- No COLA was given in FY 2019, and the FY 2021 COLA was given in January but made retroactive to July 1.

Fiscal Year	COLA	Est. Annual Cost	FTE's
2026	2.4%	174,801	89.5
2025	3.3%	235,622	88
2024	6.0%	382,227	87
2023	7.1%	392,271	86
2022	1.5%	212,873	82
2021	2.0%	133,314	80
2020	3.0%	131,072	78
2019	0.0%	-	74
2018	2.0%	50,472	75
2017	1.2%	33,174	76

Since the Budget Retreat, minor adjustments have been made to develop the Tentative Budget presented this evening, with the most significant changes listed below:

- Increase in election expenses to include both a primary and general election: \$18,000
- Reduce the final payment to HWY 89 Project Area following receipt of 2024 increment: \$280,000
- Update Street Capital to include Main Street (Pacific to Overland): \$250,000
- Increase solid waste contracted services to include year-round extra-Saturday pick-up: \$38,000 (note that this will not require a rate increase)
- Include funding for City App with existing website provider, CivicPlus: (\$10,000 est.)
- Remove new vehicle purchase for new police officer (vehicle will be provided by Metro Narcotics): \$57,000
- Reduce Annual Assessment by Layton City for Davis County Metro Narcotics Taskforce: \$19,300

In addition to these items, the City's newly formed committees have been hard at work determining programming for the 2026 Fiscal Year. Each of the four committees has been funded with \$600 in non-specific operating expenses to cover committee overhead, such as hosting meetings, purchasing office supplies, or other administrative functions. The committees have also requested the following below, with additional information related to these requests included as separate memorandums in your packet.

Civic Events Committee

- Additional \$2,500 for a 250<sup>th</sup> United States Semiquincentennial Event (1776-2026)
- Additional \$1,000 for Unity in the Community to add a Back-to-School Night
- Additional \$600 for the Kite Festival to include porta-potty rental

Trails and Active Transportation Committee

- \$2,500 in operating expenses for trail signage replacement (\$1,500) and to host monthly trail clean-up events (\$1,000)
- \$15,000 in professional services for the study of the Wild Rose Trail

- \$30,000 in capital expenditures to build a shed near Wild Rose Trail to store trail cleaning tools and equipment

Additional explanations of changes may be found in the attached Tentative Budget.

**ACTION**

Staff recommends that City Council approve Resolution 2025-21R.

**PROPOSED MOTION**

I move the City Council approve Resolution 2025-21R: A resolution adopting the Tentative Budget for Fiscal Year 2025-2026 and setting a public hearing date of June 3, 2025 at 7:00 pm.

Attachments:

- 1) Resolution 2025-21R
- 2) City Managers Transmittal Letter for Fiscal Year 2025-2026 Budget
- 3) 2025-2026 Tentative Budget

**RESOLUTION NO. 2025-21R**

**A RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR  
CITY OF NORTH SALT LAKE FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026 AND SETTING A  
PUBLIC HEARING DATE**

**WHEREAS**, the City Manager of North Salt Lake has prepared a tentative budget (the “Tentative Budget”) for the City of North Salt Lake as required by Utah State Law; and

**WHEREAS**, the Tentative Budget, together with supporting schedules and data, will be available for public inspection in the office of the City Recorder as required by law; and

**WHEREAS**, the City Council as Governing Body will consider formal adoption of the Tentative Budget in a public hearing to be held June 3, 2025; and

**WHEREAS**, the City Council finds the Tentative Budget for the City of North Salt Lake for the fiscal year beginning July 1, 2025 and ending June 30, 2026, as set forth in the attached Tentative Budget document, should be tentatively adopted as required by Section 10-6-111(3) of the Uniform Fiscal Procedures Act for Utah Cities.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of North Salt Lake, Utah, as follows:

**PART I:**

1. The Tentative Budget for the City of North Salt Lake in the amount of \$44,071,015 is hereby tentatively adopted for the fiscal year beginning July 1, 2025 and ending June 30, 2026, as set forth in the attached Tentative Budget document.
2. The Governing Body directs that a public hearing to consider adoption of the Tentative Budget shall be held June 3, 2025 at 7:00 p.m. and that notice thereof shall be published according to State Code.

**PART II:**

This resolution shall take effect immediately.

**APPROVED AND ADOPTED** by the City of North Salt Lake, Utah, on this 6<sup>th</sup> day of May 2025.

CITY OF NORTH SALT LAKE

By:

\_\_\_\_\_  
BRIAN J. HORROCKS

Mayor

ATTEST:

\_\_\_\_\_  
WENDY PAGE

City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin \_\_\_\_\_

Council Member Clayton \_\_\_\_\_

Council Member Jackson \_\_\_\_\_

Council Member Knowlton \_\_\_\_\_

Council Member Van Langeveld \_\_\_\_\_



# CITY OF NORTH SALT LAKE

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10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

**Brian J. Horrocks**  
Mayor

**Ken Leetham**  
City Manager

May 6, 2025

RE: Fiscal Year 2026 Tentative Budget

Honorable Mayor and City Council,

I am pleased to submit to you the Fiscal Year 2026 Tentative Budget for your consideration. Every year, the City faces new challenges, some predictable and others unexpected. This year, as in several past budget years, the City enters the upcoming fiscal year in a strong financial position. The national, State and local economic outlook is sometimes hard to predict; however, the preparation of this budget has included a thoughtful and conservative estimate of revenue growth, potential inflation and wage and benefit growth. The City's costs continue to rise, but City staff is frugal and careful in its use of public funds as we attempt to provide core services in the most efficient and effective ways possible.

The proposed budget will continue to follow directives of the City Council by funding aggressive infrastructure replacement and expansion in parks and open spaces, culinary and secondary water facilities, roadways and the development and expansion of the Foxboro Wetlands Park and Hatch Park, respectively. These directives are based upon comprehensive and detailed master planning and an eye on addressing the impacts of aging infrastructure. The City Council has appropriately adopted methodologies to protect the public's investments in its facilities and operations and this tentative budget continues to implement those same methodologies.

### Revenue Projections

*Taxes* – The proposed Tentative Budget contains a projected property tax growth of 2.5%. This growth in property tax is due to growth in assessed valuation of new residential and commercial development that is occurring in North Salt Lake. Projected sales, use and franchise taxes for the upcoming fiscal year are mostly flat with very little increase over the current fiscal year.

Development revenues (Charges for Services) are projected to increase based on the City's research and direct communication with landowners who are planning to invest private capital in the upcoming fiscal year.

Court revenues have been increasing and are projected to increase again in the upcoming fiscal year.

### Expenditure Proposals

There are three new positions in the proposed tentative budget: One full-time police officer in the General Fund; a part-time marketing specialist in the Golf Enterprise Fund; and a part-time civic events coordinator in the General Fund.

The police officer is proposed to become a part of the Davis Metro Narcotics Task Force and is estimated to cost approximately \$142,800 annually. By funding this full-time position and having a North Salt Lake officer on the Task Force, the City will also not be required to pay an annual fee of \$19,270 that is currently paid to the Task Force.

The part-time marketing specialist is needed in the Golf Enterprise Fund to increase the City's participation in marketing Eaglewood Golf Course, the Café and the Event Center. Staff currently relies upon social media and digital marketing to a great degree, but the entire operation needs to increase its electronic outreach and messaging. This type of marketing has been very successful and it is believed that additional revenues may be generated by investing in this position.

The third position of a civic events coordinator is also an important support position for all of the events the City is carrying out, including many new events that have been added due to the formation of new citizen committees. Currently, the Communications Manager, Public Works staff, Community Development staff and Administration personnel carry out the support duties for civic events and it is proposed that City events can be more effectively organized and managed by a single individual.

There are also some operational cost increases in the Tentative Budget. First, there is a proposed 2.4% Cost of Living Adjustment (COLA) proposed. This percentage is based upon our review of Wasatch Front economic data published by the Federal Bureau of Labor and Statistics, Western Region. This year, we also reviewed detailed information provided by a survey of Wasatch Front municipalities.

The City's costs to provide health insurance to its employees has increased this year by 4.71%. This amount represents a savings over previous years which typically have been increases of 8% or more. The City's health insurance carrier and benefits offered to its employees is proposed to be identical to the benefits provided in the current fiscal year.

Finally, there is an increase of 3.7% in the City's assessment in the South Davis Metro Fire District. This represents an increase of \$67,690 over the previous fiscal year.

### Fee Increases

There is a need to increase user fees for water service by 8% and the monthly storm drain fee by 11.1%. You may recall that in June, 2022, the City raised its water and storm water rates based upon the recommendations of Bowen Collins Engineers who completed long-range master plans for water and storm water. In order to fund ongoing infrastructure replacement, they recommended fee increases for five consecutive years. The proposed FY26 Tentative Budget contains those recommended fee increases.

The City of North Salt Lake has maintained a healthy and strong financial position for many years. The City continues to have strong and diverse revenue streams and healthy fund balances. The City is continuing its exciting transformation along our main corridors, but especially within the Town Center neighborhoods along US89. Tax Increment revenues have been generated and are being used to pay for enhanced services and aesthetics within the US89 corridor, the Town Center and along Redwood Road.

This transmittal letter, together with the budget summaries and attached information, constitutes the Proposed Fiscal Year 2026 Tentative Budget. Resolution Number 2025-21R adopts the Fiscal Year 2026 Tentative Budget and sets a public hearing date of June 3, 2025. You will recall that the adoption of the only approves the proposals herein for public inspection and comment. The adopted Tentative Budget will also be the subject of the required public hearing. The City's Final Budget is proposed for adoption

during the regularly scheduled City Council meeting on June 17. By law, the City is required to adopt a final budget each year prior to June 30.

Yours truly,

A handwritten signature in blue ink that reads "Ken Leetham". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Ken Leetham  
City Manager



# City of North Salt Lake

## TENTATIVE BUDGET FY 2025 -2026

Prepared by: City of North Salt Lake  
Finance Department

FISCAL YEAR 2025-2026 TOTAL BUDGET

	Fund	Total Budget*
10	General Fund	\$ 14,824,240
25	Redevelopment Agency	3,124,200
27	Housing Fund	236,300
28	Local Building Authority	123,835
32	Debt Service	1,395,330
40	Capital Project Fund	735,000
41	Park Capital Fund	227,500
43	Public Safety Fund	4,350
44	Road Capital Fund	9,827,200
51	Water Fund	5,910,120
52	Water Capital Fund	771,670
53	Storm Water Fund	932,400
54	Solid Waste Fund	1,760,000
55	Golf Fund	3,587,870
61	Fleet Fund	611,000
		\$ 44,071,015

\* Includes use of Fund Balance

## Table of Contents

<b>General Fund – 10</b> .....	<b>1</b>
<b>Redevelopment Agency Funds (combined)– 20, 21, 22, &amp; 25</b> .....	<b>2</b>
<b>Housing Fund – 27</b> .....	<b>3</b>
<b>Local Building Authority – 28</b> .....	<b>4</b>
<b>Debt Service – 32</b> .....	<b>5</b>
<b>Capital Project Fund – 40</b> .....	<b>6</b>
<b>Park Capital Fund – 41</b> .....	<b>7</b>
Park Capital Project Schedule .....	8
<b>Public Safety Fund – 43</b> .....	<b>10</b>
<b>Road Capital Fund – 44</b> .....	<b>11</b>
Road Capital Project Schedule .....	12
<b>Water and Pressurized Irrigation (Operating) – 51</b> .....	<b>14</b>
<b>Water Capital – 52</b> .....	<b>15</b>
Water Capital Project Schedule .....	16
<b>Storm Water Fund – 53</b> .....	<b>17</b>
Storm Water Capital Project Schedule.....	18
<b>Solid Waste Fund – 54</b> .....	<b>19</b>
<b>Golf Fund – 55</b> .....	<b>20</b>
<b>Fleet Fund – 61</b> .....	<b>21</b>
Fiscal Year 2024 Vehicle Replacement Request.....	22
<b>Debt Schedules</b> .....	<b>23</b>
Governmental Funds – Bonds.....	24
Enterprise Funds-Bonds.....	26
<b>Budget Detail</b> .....	<b>27</b>

**GENERAL FUND - 10**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, AND RECOMMENDED**

	<u>Actual FY 2024</u>	<u>Budget FY 2025</u>	<u>Projected FY 2025</u>	<u>Tentative Budget FY 2026</u>
<b>Revenues</b>				
Taxes:				
Property	\$ 3,199,200	\$ 3,229,300	\$ 3,267,000	\$ 3,344,750
Sales and use	6,591,300	6,760,000	6,700,000	6,760,000
Franchise	2,224,100	2,041,000	2,165,000	2,230,000
Licenses and permits	252,300	250,000	253,000	255,000
Intergovernmental revenues	150,600	161,100	166,700	128,600
Charges for services	489,200	853,000	596,320	635,900
Fines and forfeitures	414,000	375,000	475,000	475,000
Interest	257,100	150,000	150,000	150,000
Miscellaneous	151,600	87,000	79,600	81,000
<b>Total Revenues</b>	<u>13,729,400</u>	<u>13,906,400</u>	<u>13,852,620</u>	<u>14,060,250</u>
<b>Expenditures</b>				
General government:				
Legislative	282,200	286,700	269,700	280,700
Administrative	1,061,000	1,026,500	995,820	1,096,500
Buildings	249,800	219,900	190,600	190,100
Judicial	393,500	469,600	476,600	496,300
Total general government	<u>1,986,500</u>	<u>2,002,700</u>	<u>1,932,720</u>	<u>2,063,600</u>
Public safety:				
Police department	5,533,800	6,255,400	6,060,110	6,313,290
Fire department	1,774,400	1,844,300	1,844,310	1,912,000
Total public safety	<u>7,308,200</u>	<u>8,099,700</u>	<u>7,904,420</u>	<u>8,225,290</u>
Public works:				
Streets department	1,829,100	1,838,400	1,722,300	1,878,365
Engineering	113,600	148,300	126,360	140,365
Total public works	<u>1,942,700</u>	<u>1,986,700</u>	<u>1,848,660</u>	<u>2,018,730</u>
Community Development				
Planning and zoning	575,000	753,500	750,620	642,650
Building inspection	284,800	288,900	288,000	303,280
Total community development	<u>859,800</u>	<u>1,042,400</u>	<u>1,038,620</u>	<u>945,930</u>
Parks	1,434,300	1,607,000	1,585,070	1,574,980
<b>Total Expenditures</b>	<u>\$ 13,531,500</u>	<u>\$ 14,738,500</u>	<u>\$ 14,309,490</u>	<u>\$ 14,828,530</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ 197,900</u>	<u>\$ (832,100)</u>	<u>\$ (456,870)</u>	<u>\$ (768,280)</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in - RDA	134,500	142,700	142,700	148,700
Transfer in - road fund restricted cash	194,800	195,600	195,580	297,200
Transfer out - park capital	-	(1,500,000)	(1,500,000)	-
Transfer out - road fund unrestricted cash	(705,000)	-	-	-
Sale of capital assets	-	5,000	20,000	5,000
Contributions	82,300	85,000	90,100	71,000
Total Other Financing Sources (Uses)	<u>(293,400)</u>	<u>(1,071,700)</u>	<u>(1,051,620)</u>	<u>521,900</u>
Net Change in Fund Balance	\$ (95,500)	\$ (1,903,800)	\$ (1,508,490)	\$ (246,380)
<b>Fund Balance, Beginning</b>	<u>4,761,738</u>	<u>4,666,238</u>	<u>4,666,238</u>	<u>3,157,748</u>
<b>Fund Balance, Ending</b>	<u>\$ 4,666,238</u>	<u>\$ 2,762,438</u>	<u>\$ 3,157,748</u>	<u>\$ 2,911,368</u>

**REDEVELOPMENT AGENCY - 25**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual</u> <u>FY 2024</u>	<u>Budget</u> <u>FY 2025</u>	<u>Projected</u> <u>FY 2025</u>	<u>Tentative</u> <u>Budget FY</u> <u>2026</u>
<b>Revenues</b>				
Taxes	\$ 2,690,600	\$ 2,855,200	\$ 2,855,200	\$ 2,973,000
Intergovernmental revenues	-	-	-	-
Interest	318,600	121,100	195,500	176,200
<b>Total Revenues</b>	<u>3,009,200</u>	<u>2,976,300</u>	<u>3,050,700</u>	<u>3,149,200</u>
<b>Expenditures</b>				
Community	\$ 1,170,300	\$ 1,435,500	\$ 1,260,500	\$ 1,204,700
Principal	295,000	305,000	305,000	315,000
Interest	78,800	69,900	69,900	60,750
Parks, recreation and public property	46,400	3,466,700	3,306,700	443,250
<b>Total Expenditures</b>	<u>1,590,500</u>	<u>5,277,100</u>	<u>4,942,100</u>	<u>2,023,700</u>
<b>Excess (Deficiency) of Revenues</b> <b>Over (Under) Expenditures</b>	<u>1,418,700</u>	<u>(2,300,800)</u>	<u>(1,891,400)</u>	<u>1,125,500</u>
<b>Other Financing Sources (Uses)</b>				
Proceeds from borrowing	-	-	-	-
Transfer In	-	-	-	-
Transfer out	(790,900)	(745,800)	(745,800)	(1,100,500)
<b>Total Other Financing Sources (Uses)</b>	<u>(790,900)</u>	<u>(745,800)</u>	<u>(745,800)</u>	<u>(1,100,500)</u>
<b>Net Change in Fund Balance</b>	<u>\$ 627,800</u>	<u>\$ (3,046,600)</u>	<u>\$ (2,637,200)</u>	<u>\$ 25,000</u>
<b>Fund Balance, Beginning</b>	<u>5,788,425</u>	<u>6,416,225</u>	<u>6,416,225</u>	<u>3,779,025</u>
<b>Fund Balance, Ending</b>	<u>\$ 6,416,225</u>	<u>\$ 3,369,625</u>	<u>\$ 3,779,025</u>	<u>\$ 3,804,025</u>

**HOUSING FUND - 27**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2024</u>	<u>Budget FY 2025</u>	<u>Projected FY 2025</u>	<u>Tentative Budget FY 2026</u>
<b>Revenues</b>				
Intergovernmental- grants	\$ -	\$ -	\$ -	\$ -
Interest	38,800	18,000	26,000	25,000
<b>Total Revenues</b>	<u>38,800</u>	<u>18,000</u>	<u>26,000</u>	<u>25,000</u>
<b>Expenditures</b>				
Community development	-	-	-	-
<b>Total Expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>38,800</u>	<u>18,000</u>	<u>26,000</u>	<u>25,000</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in	196,400	203,000	203,020	211,300
<b>Total Other Financing Sources (Uses)</b>	<u>196,400</u>	<u>203,000</u>	<u>203,020</u>	<u>211,300</u>
<b>Net Change in Fund Balance</b>	<u>\$ 235,200</u>	<u>\$ 221,000</u>	<u>\$ 229,020</u>	<u>\$ 236,300</u>
<b>Fund Balance, Beginning</b>	661,645	896,845	896,845	1,125,865
<b>Fund Balance, Ending</b>	<u>\$ 896,845</u>	<u>\$ 1,117,845</u>	<u>\$ 1,125,865</u>	<u>\$ 1,362,165</u>

**LOCAL BUILDING AUTHORITY - 28**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2024</b>	<b>Budget FY 2025</b>	<b>Projected FY 2025</b>	<b>Requested Budget FY 2026</b>
<b>Revenues</b>				
Rent	\$ 98,800	\$ -	\$ 320	\$ -
Interest	11,700	5,000	7,000	5,000
<b>Total Revenues</b>	<b>110,500</b>	<b>5,000</b>	<b>7,320</b>	<b>5,000</b>
<b>Expenditures</b>				
Property rental	37,400	5,100	5,980	1,750
Parks, recreation and public property	-	-	-	-
Debt service:				
Principal	105,000	108,000	108,000	113,000
Interest	15,100	12,600	12,610	9,085
<b>Total Expenditures</b>	<b>\$ 157,500</b>	<b>\$ 125,700</b>	<b>\$ 126,590</b>	<b>\$ 123,835</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>\$ (47,000)</b>	<b>\$ (120,700)</b>	<b>\$ (119,270)</b>	<b>\$ (118,835)</b>
<b>Other Financing Sources (Uses)</b>				
Transfer in	90,000	100,000	100,000	100,000
<b>Total Other Financing Sources (Uses)</b>	<b>90,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Net Change in Fund Balance</b>	<b>\$ 43,000</b>	<b>\$ (20,700)</b>	<b>\$ (19,270)</b>	<b>\$ (18,835)</b>
<b>Fund Balance, Beginning</b>	<b>190,320</b>	<b>233,320</b>	<b>233,320</b>	<b>214,050</b>
<b>Fund Balance, Ending</b>	<b>\$ 233,320</b>	<b>\$ 212,620</b>	<b>\$ 214,050</b>	<b>\$ 195,215</b>

**DEBT SERVICE - 32**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2024</u>	<u>Budget FY 2025</u>	<u>Projected FY 2025</u>	<u>Tentative Budget FY 2026</u>
<b>Revenues</b>				
Sales taxes - RAP	\$ 616,400	\$ 695,000	\$ 650,000	\$ 650,000
Interest	969,700	305,400	600,000	500,000
<b>Total Revenues</b>	<u>1,586,100</u>	<u>1,000,400</u>	<u>1,250,000</u>	<u>1,150,000</u>
<b>Expenditures</b>				
Principal	633,000	653,000	653,000	668,000
Interest	762,600	747,400	745,500	727,330
<b>Total Expenditures</b>	<u>\$ 1,395,600</u>	<u>\$ 1,400,400</u>	<u>\$ 1,398,500</u>	<u>\$ 1,395,330</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ 190,500</u>	<u>\$ (400,000)</u>	<u>\$ (148,500)</u>	<u>\$ (245,330)</u>
<b>Other Financing Sources (Uses)</b>				
Proceeds from borrowing	-	-	-	-
Transfer in	460,000	400,000	400,000	400,000
Transfer out	<u>(1,003,800)</u>	<u>(17,300,000)</u>	<u>(17,300,000)</u>	<u>-</u>
<b>Total Other Financing Sources (Uses)</b>	<u>(543,800)</u>	<u>(16,900,000)</u>	<u>(16,900,000)</u>	<u>400,000</u>
<b>Net Change in Fund Balance</b>	<u>\$ (353,300)</u>	<u>\$ (17,300,000)</u>	<u>\$ (17,048,500)</u>	<u>\$ 154,670</u>
<b>Fund Balance, Beginning</b>	<u>17,428,721</u>	<u>17,075,421</u>	<u>17,075,421</u>	<u>26,921</u>
<b>Fund Balance, Ending</b>	<u>\$ 17,075,421</u>	<u>\$ (224,579)</u>	<u>\$ 26,921</u>	<u>\$ 181,591</u>

**CAPITAL PROJECT FUND - 40**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual</u> <u>FY 2024</u>	<u>Budget</u> <u>FY 2025</u>	<u>Projected</u> <u>FY 2025</u>	<u>Tentative</u> <u>Budget</u> <u>FY 2026</u>
<b>Revenues</b>				
Interest	\$ 452,200	\$ 225,000	\$ 300,000	\$ 250,000
<b>Total Revenues</b>	<u>452,200</u>	<u>225,000</u>	<u>300,000</u>	<u>250,000</u>
<b>Expenditures</b>				
General government - projects	-	100,000	100,000	30,000
<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 30,000</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ 452,200</u>	<u>\$ 125,000</u>	<u>\$ 200,000</u>	<u>\$ 220,000</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in	11,025	109,000	109,000	-
Transfer out	(275,928)	(2,455,500)	(2,455,000)	(705,000)
<b>Total Other Financing Sources (Uses)</b>	<u>(264,903)</u>	<u>(2,346,500)</u>	<u>(2,346,000)</u>	<u>(705,000)</u>
<b>Net Change in Fund Balance</b>	<u>\$ 187,297</u>	<u>\$ (2,221,500)</u>	<u>\$ (2,146,000)</u>	<u>\$ (485,000)</u>
<b>Fund Balance, Beginning</b>	<u>8,474,915</u>	<u>8,662,212</u>	<u>8,662,212</u>	<u>6,516,212</u>
<b>Fund Balance, Ending</b>	<u>\$ 8,662,212</u>	<u>\$ 6,440,712</u>	<u>\$ 6,516,212</u>	<u>\$ 6,031,212</u>
Due From Golf Fund				(2,921,231)

**PARK CAPITAL FUND - 41**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual FY 2024</u>	<u>Budget FY 2025</u>	<u>Projected FY 2025</u>	<u>Requested Budget FY 2026</u>
<b>Revenues</b>				
Impact fees	\$ 22,000	\$ 551,000	\$ 62,000	\$ 180,000
Intergovernmental- grants	26,750	1,021,200	549,020	-
Interest	46,750	47,500	46,000	47,500
Miscellaneous	-	123,300	123,250	-
<b>Total Revenues</b>	<u>95,500</u>	<u>1,743,000</u>	<u>780,270</u>	<u>227,500</u>
<b>Expenditures</b>				
Parks and recreation	<u>1,422,230</u>	<u>22,808,400</u>	<u>21,475,580</u>	<u>295,000</u>
<b>Total Expenditures</b>	<u>\$ 1,422,230</u>	<u>\$ 22,808,400</u>	<u>\$ 21,475,580</u>	<u>\$ 295,000</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ (1,326,730)</u>	<u>\$ (21,065,400)</u>	<u>\$ (20,695,310)</u>	<u>\$ (67,500)</u>
<b>Other Financing Sources (Uses)</b>				
Transfer in	1,279,690	20,550,500	20,550,500	-
Transfer out	(90,000)	(100,000)	(100,000)	(100,000)
<b>Total Other Financing Sources (Uses)</b>	<u>1,189,690</u>	<u>20,450,500</u>	<u>20,450,500</u>	<u>(100,000)</u>
<b>Net Change in Fund Balance</b>	<u>\$ (137,040)</u>	<u>\$ (614,900)</u>	<u>\$ (244,810)</u>	<u>\$ (167,500)</u>
<b>Fund Balance, Beginning</b>	<u>1,031,618</u>	<u>894,578</u>	<u>894,578</u>	<u>649,768</u>
<b>Fund Balance, Ending</b>	<u>\$ 894,578</u>	<u>\$ 279,678</u>	<u>\$ 649,768</u>	<u>\$ 482,268</u>

**PARK CAPITAL FUND**  
**CAPITAL PROJECT SCHEDULE**  
**REVENUE AND EXPENDITURES**

<b>FISCAL YEAR</b>		<b>Other Unrestricted</b>	<b>Restricted Cash - Impact Fee/Grant</b>	<b>Total</b>
FY 2026	BEGINNING CASH	\$ 279,678	\$ -	\$ 279,678
	REVENUES			
	IMPACT FEE REVENUE	-	180,000	180,000
	INTEREST REVENUE	46,000	1,500	47,500
		<u>325,678</u>	<u>181,500</u>	<u>227,500</u>
	PROJECT			
	REPAIR AND REPLACEMENT	250,000		250,000
	TRANSFER OUT LOCAL BUILDING AUTHORITY	-	100,000	100,000
		<u>250,000</u>	<u>100,000</u>	<u>350,000</u>
	ENDING CASH	\$ 355,356	\$ 81,500	\$ 157,178
FY 2027	BEGINNING CASH	\$ 355,356	\$ 81,500	\$ 157,178
	REVENUES			
	IMPACT FEE REVENUE	-	180,000	180,000
	INTEREST REVENUE	-	1,500	1,500
		<u>-</u>	<u>181,500</u>	<u>181,500</u>
	PROJECT			
	REPAIR AND REPLACEMENT	250,000		250,000
		<u>250,000</u>	<u>-</u>	<u>250,000</u>
	ENDING CASH	\$ 105,356	\$ 263,000	\$ 88,678
FY 2028	BEGINNING CASH	\$ 105,356	\$ 263,000	\$ 88,678
	REVENUES			
	IMPACT FEE REVENUE	-	250,000	250,000
	INTEREST REVENUE		2,000	2,000
	TRANSFER IN RAP TAX DEBT SERVICE FUND	300,000	-	300,000
		<u>300,000</u>	<u>252,000</u>	<u>552,000</u>
	PROJECT			
	REPAIR AND REPLACEMENT	50,000	250,000	300,000
		<u>50,000</u>	<u>250,000</u>	<u>300,000</u>
	ENDING CASH	\$ 355,356	\$ 265,000	\$ 340,678
FY 2029	BEGINNING CASH	\$ 355,356	\$ 265,000	\$ 340,678
	REVENUES			
	IMPACT FEE REVENUE	-	200,000	200,000
	INTEREST REVENUE	-	2,000	2,000
	TRANSFER IN RAP TAX DEBT SERVICE FUND	300,000	-	300,000
		<u>300,000</u>	<u>202,000</u>	<u>502,000</u>
	PROJECT			
	REPAIR AND REPLACEMENT	300,000	-	300,000
		<u>300,000</u>	<u>-</u>	<u>300,000</u>
	ENDING CASH	\$ 355,356	\$ 467,000	\$ 542,678
FY 2030	BEGINNING CASH	\$ 355,356	\$ 467,000	\$ 542,678
	REVENUES			
	IMPACT FEE REVENUE	-	200,000	200,000

INTEREST REVENUE	-	2,000	2,000
TRANSFER IN RAP TAX DEBT SERVICE FUND	<u>300,000</u>	<u>-</u>	<u>300,000</u>
	300,000	202,000	502,000
PROJECT			
REPAIR AND REPLACEMENT	<u>300,000</u>	<u>-</u>	<u>300,000</u>
	300,000	-	300,000
ENDING CASH	\$ 355,356	\$ 669,000	\$ 744,678

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**PUBLIC SAFETY FUND - 43**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual</u> <u>FY 2024</u>	<u>Budget</u> <u>FY 2025</u>	<u>Projected</u> <u>FY 2025</u>	<u>Tentative</u> <u>Budget</u> <u>FY 2026</u>
<b>Revenues</b>				
Impact fees	\$ 3,500	\$ 106,500	\$ 11,000	\$ 3,350
Interest	7,800	2,500	4,000	1,000
<b>Total Revenues</b>	<u>11,300</u>	<u>109,000</u>	<u>15,000</u>	<u>4,350</u>
<b>Other Financing Sources (Uses)</b>				
Transfer out	(11,025)	(109,000)	(109,000)	-
<b>Total Other Financing Sources (Uses)</b>	<u>(11,025)</u>	<u>(109,000)</u>	<u>(109,000)</u>	<u>-</u>
<b>Net Change in Fund Balance</b>	<u>\$ 275</u>	<u>\$ -</u>	<u>\$ (94,000)</u>	<u>\$ 4,350</u>
<b>Fund Balance, Beginning</b>	<u>150,173</u>	<u>150,448</u>	<u>150,448</u>	<u>56,448</u>
<b>Fund Balance, Ending</b>	<u>\$ 150,448</u>	<u>\$ 150,448</u>	<u>\$ 56,448</u>	<u>\$ 60,798</u>

**ROAD CAPITAL FUND - 44**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<u>Actual</u> <u>FY 2024</u>	<u>Budget</u> <u>FY 2025</u>	<u>Projected</u> <u>FY 2025</u>	<u>Tentative</u> <u>Budget</u> <u>FY 2026</u>
<b>Revenues</b>				
Impact fees	\$ 28,300	\$ 429,600	\$ 50,000	\$ 375,000
Restricted tax revenue	1,548,400	1,642,000	1,662,000	1,790,000
Intergovernmental- grants	69,300	3,078,900	301,600	4,286,700
Interest	417,600	206,000	250,000	206,000
Miscellaneous	41,500	-	\$ 52,000	-
<b>Total Revenues</b>	<u>2,105,100</u>	<u>5,356,500</u>	<u>2,315,600</u>	<u>6,657,700</u>
<b>Expenditures</b>				
Highways and streets - projects	2,628,300	11,128,000	\$ 6,705,900	9,530,000
<b>Total Expenditures</b>	<u>\$ 2,628,300</u>	<u>\$ 11,128,000</u>	<u>\$ 6,705,900</u>	<u>\$ 9,530,000</u>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<u>\$ (523,200)</u>	<u>\$ (5,771,500)</u>	<u>\$ (4,390,300)</u>	<u>\$ (2,872,300)</u>
<b>Other Financing Sources (Uses)</b>				
Transfer Out	(194,832)	(195,580)	(195,600)	(297,200)
Transfer-in unrestricted	705,000	705,000	705,000	705,000
<b>Total Other Financing Sources (Uses)</b>	<u>510,168</u>	<u>509,420</u>	<u>509,400</u>	<u>407,800</u>
<b>Net Change in Fund Balance</b>	<u>\$ (13,032)</u>	<u>\$ (5,262,080)</u>	<u>\$ (3,880,900)</u>	<u>\$ (2,464,500)</u>
<b>Fund Balance, Beginning</b>	<u>6,002,189</u>	<u>5,989,157</u>	<u>5,989,157</u>	<u>2,108,257</u>
<b>Fund Balance, Ending</b>	<u>\$ 5,989,157</u>	<u>\$ 727,077</u>	<u>\$ 2,108,257</u>	<u>\$ (356,243)</u>

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING UNRESTRICTED CASH	TRANS TAX REVENUE	CROAD TAX REVENUE	RESTRICTED CASH- IMPACT FEE	ONE TIME GRANTS	TOTAL
FY 2026	BEGINNING CASH	\$ 1,739,330	\$ 78,900	\$ 642,250	\$ 2,123,290	\$ -	\$ 4,583,770
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	375,000	-	375,000
	GRANTS & CONTRIBUTIONS	-	-	-	-	4,286,700	4,286,700
	INTEREST REVENUE	108,000	-	-	98,000	-	206,000
	TRANSPORTATION TAXES	-	750,000	1,040,000	-	-	1,790,000
	TRANSFER IN FROM CIP FUND - UNRESTRICTED CASH	705,000	-	-	-	-	705,000
	TOTAL REVENUE	813,000	750,000	1,040,000	473,000	4,286,700	7,362,700
	PROJECTS						
	ANNUAL STREET PRESERVATION PROJECTS	-	144,000	576,000	-	-	720,000
	TREE PLANTING - CENTER ST.	-	-	-	-	75,000	75,000
	MAIN STREET - MULTIPLE PHASES	-	-	-	2,303,300	4,286,700	6,590,000
	GARY WAY WATERLINE	65,000	-	-	-	-	65,000
	OAKWOOD AND OAKVIEW COURT	-	550,000	-	-	-	550,000
	PACIFIC & OVERLAND WATERLINE REPL	250,000	-	-	-	-	250,000
	CUTLER, DURHAM, STONEHENGE	580,000	-	-	-	-	580,000
	SCENIC HILLS OVERLAY	300,000	-	-	-	-	300,000
	WOOD HILL & SCENIC HILL CIRCLE	400,000	-	-	-	-	400,000
	TRANSFER TO GEN FUND FOR ELIGIBLE COSTS	-	-	297,200	-	-	297,200
	TOTAL EXPENDITURES	1,595,000	694,000	873,200	2,303,300	4,361,700	9,827,200
	ENDING CASH	\$ 957,330	\$ 134,900	\$ 809,100	\$ 292,990	\$ (75,000)	\$ 2,119,270

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING UNRESTRICTED CASH	TRANS TAX REVENUE	CROAD TAX REVENUE	RESTRICTED CASH- IMPACT FEE	ONE TIME GRANTS	TOTAL
FY 2027	BEGINNING CASH	\$ 957,330	\$ 134,900	\$ 809,100	\$ 292,990	\$ (75,000)	\$ 2,119,320
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	250,000	-	250,000
	GRANTS & CONTRIBUTIONS	-	-	-	-	-	-
	TRANSPORTATION TAXES	-	772,500	1,071,200	-	-	1,843,700
	TRANSFER IN FROM CIP FUND - UNRESTRICTED CASH	705,000	-	-	-	-	705,000
	TOTAL REVENUE	705,000	772,500	1,071,200	250,000	-	2,798,700
	PROJECTS						
	ANNUAL STREET PRESERVATION PROJECTS	-	240,000	500,000	-	-	740,000
	SUNFLOWER, TANGLEWOOD LOOP NORTH	180,000	-	-	-	-	180,000
	VISTA VIEW LANE AND COUNTRY COURT	-	260,000	-	-	-	260,000
	250 NORTH & 3100 S	-	270,000	-	-	-	270,000
	800 WEST (3800 S TO CITY BOUNDARY)	-	-	-	305,000	-	305,000
	FOXHILL, FOXHILL CIR, REGENCY, SABLE CIR, MINK C	-	-	580,000	-	-	580,000
	CENTER STREET - FOXBORO TO DEAD END	160,000	-	-	-	-	160,000
	TRANSFER TO GEN FUND FOR ELIGIBLE COSTS	-	-	300,000	-	-	300,000
	TOTAL EXPENDITURES	340,000	770,000	1,380,000	305,000	-	2,795,000
	ENDING CASH	\$ 1,322,330	\$ 137,400	\$ 500,300	\$ 237,990	\$ (75,000)	\$ 2,123,020

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING UNRESTRICTED CASH	TRANS TAX REVENUE	CROAD TAX REVENUE	RESTRICTED CASH- IMPACT FEE	ONE TIME GRANTS	TOTAL
FY 2028	BEGINNING CASH	\$ 1,322,330	\$ 137,400	\$ 500,300	\$ 237,990	\$ (75,000)	\$ 2,123,020
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	250,000	-	250,000
	TRANSPORTATION TAXES	-	795,700	1,103,300	-	-	1,899,000
	TRANSFER IN FROM CAPITAL PROJECTS FUND - UNRESTRICTED CASH	705,000	-	-	-	-	705,000
	TOTAL REVENUE	705,000	795,700	1,103,300	250,000	-	2,854,000
	PROJECTS						
	ANNUAL STREET PRESERVATION PROJECTS	-	110,000	440,000	-	-	550,000
	ROSEWOOD, WOODCREST	-	-	175,000	-	-	175,000
	400 EAST (950 N TO 2600 S) & 500 EAST (WILDCAT WAY)	300,000	-	440,000	-	-	740,000
	UPPER LACEY WAY, ANGELA WAY, KERI CIRCLE	-	475,000	-	-	-	475,000

BONDED MATRIX OVERLAY IN INDUSTRIAL ZONE	-	300,000	-	-	-	300,000
CENTER STREET OVER BRIDGE	-	-	-	300,000	-	300,000
TRANSFER TO GEN FUND FOR ELIGIBLE COSTS	-	-	300,000	-	-	300,000
<b>TOTAL EXPENDITURES</b>	<b>300,000</b>	<b>885,000</b>	<b>1,355,000</b>	<b>300,000</b>	<b>-</b>	<b>2,840,000</b>
ENDING CASH	\$ 1,727,330	\$ 48,100	\$ 248,600	\$ 187,990	\$ (75,000)	\$ 2,137,020

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING UNRESTRICTED CASH	TRANS TAX REVENUE	CROAD TAX REVENUE	RESTRICTED CASH- IMPACT FEE	ONE TIME GRANTS	TOTAL
FY 2029	BEGINNING CASH	\$ 1,727,330	\$ 48,100	\$ 248,600	\$ 187,990	\$ -	\$ 2,212,020
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	250,000	-	250,000
	GRANTS & CONTRIBUTIONS	-	-	-	-	-	-
	TRANSPORTATION TAXES	-	819,600	1,136,400	-	-	1,956,000
	TRANSFER IN FROM CAPITAL PROJECTS FUND - UNRESTRICTED	-	-	-	-	-	-
	<b>TOTAL REVENUE</b>	<b>-</b>	<b>819,600</b>	<b>1,136,400</b>	<b>250,000</b>	<b>-</b>	<b>2,206,000</b>
	PROJECTS						
	ANNUAL STREET PRESERVATION PROJECTS	-	200,000	500,000	-	-	700,000
	COBBLE CREEK, COBBLE CREEK CIR & WILSON RD	-	-	475,000	-	-	475,000
	VALLEY VIEW DR & CIRCLE (NORTH OF CENTER ST)	-	560,000	-	-	-	560,000
	CENTER STREET, 400 WEST TO CONCRETE ROAD	-	-	-	350,000	-	350,000
	YORK DRIVE	460,000	-	-	-	-	460,000
	TRANSFER TO GEN FUND FOR ELIGIBLE COSTS	-	-	300,000	-	-	300,000
	<b>TOTAL EXPENDITURES</b>	<b>460,000</b>	<b>760,000</b>	<b>1,275,000</b>	<b>350,000</b>	<b>-</b>	<b>2,845,000</b>
	ENDING CASH	\$ 1,267,330	\$ 107,700	\$ 110,000	\$ 87,990	\$ -	\$ 1,573,020

FISCAL YEAR	ROAD CAPITAL PROJECTS	BEGINNING UNRESTRICTED CASH	TRANS TAX REVENUE	CROAD TAX REVENUE	RESTRICTED CASH- IMPACT FEE	ONE TIME GRANTS	TOTAL
FY 2030	BEGINNING CASH	\$ 1,267,330	\$ 107,700	\$ 110,000	\$ 87,990	\$ -	\$ 1,573,020
	REVENUES						
	IMPACT FEE REVENUE	-	-	-	250,000	-	250,000
	GRANTS & CONTRIBUTIONS	-	-	-	-	-	-
	TRANSPORTATION TAXES	-	844,200	1,170,500	-	-	2,014,700
	TRANSFER IN FROM CAPITAL PROJECTS FUND - UNRESTRICTED	-	-	-	-	-	-
	<b>TOTAL REVENUE</b>	<b>-</b>	<b>844,200</b>	<b>1,170,500</b>	<b>250,000</b>	<b>-</b>	<b>2,264,700</b>
	PROJECTS						
	ANNUAL STREET PRESERVATION PROJECTS	-	300,000	550,000	-	-	850,000
	EUGENE	-	-	300,000	-	-	300,000
	UNION AVE	390,000	-	-	-	-	390,000
	ODELL LANE & 100 N.	450,000	-	-	-	-	450,000
	BONDED MATRIX OVERLAY IN INDUSTRIAL ZONE	-	500,000	-	-	-	500,000
	TRANSFER TO GEN FUND FOR ELIGIBLE COSTS	-	-	300,000	-	-	300,000
	<b>TOTAL EXPENDITURES</b>	<b>840,000</b>	<b>800,000</b>	<b>1,150,000</b>	<b>-</b>	<b>-</b>	<b>2,790,000</b>
	ENDING CASH	\$ 427,330	\$ 151,900	\$ 130,500	\$ 337,990	\$ -	\$ 1,047,720

**FOR FUTURE DISCUSSION: (See also Water Capital Pg. 16)**

REPLACE AC PIPES IN MANUFACTURING AND INDUSTRIAL ZONE (STREETS PORTION)	3,165,000
REPLACE CAST IRON & PVC IN RESIDENTIAL AND EAST SIDE COMMERCIAL (STREETS PORTION)	3,040,000

**FUND 51 - WATER OPERATING ONLY (NEW)**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	Actual FY 2024	Budget FY 2025	Projected FY 2025	Tentative Budget FY 2026
<b>Operating Revenues</b>				
Charges for services:				
Metered water sales	\$ 5,040,700	\$ 5,010,000	\$ 5,127,000	\$ 5,885,400
Connection fees	24,000	15,000	15,000	15,000
Miscellaneous	115,400	14,000	5,000	14,000
<b>Total Operating Revenues</b>	<b>5,180,100</b>	<b>5,039,000</b>	<b>5,147,000</b>	<b>5,914,400</b>
<b>Operating Expenses</b>				
Salaries and benefits	1,399,900	1,440,400	1,440,400	1,509,000
Administrative charge	438,900	499,500	499,500	550,510
Office expense and supplies	65,600	75,500	70,700	81,000
Equipment - supplies and maintenance	498,800	755,600	745,235	794,500
Buildings and grounds - supplies and maintenance	88,300	100,000	65,000	101,500
Special department supplies	32,400	200,000	200,000	190,000
Power purchases	424,600	390,000	430,000	500,000
Water purchases	961,500	1,066,920	1,070,000	1,095,000
Professional services	163,600	230,222	219,000	190,000
Miscellaneous	42,900	57,000	58,500	57,000
<b>Total Operating Expenses</b>	<b>4,116,500</b>	<b>4,815,142</b>	<b>4,798,335</b>	<b>5,068,510</b>
<b>Operating Income (Loss)</b>	<b>1,063,600</b>	<b>223,858</b>	<b>348,665</b>	<b>845,890</b>
<b>Non-operating</b>				
Capital-infrastructure	(1,145,969)	(4,774,450)	(4,812,440)	-
Capital Equipment	-	(62,000)	(69,375)	(70,000)
Gain (loss) from sale of capital assets	-	10,000	10,000	9,400
Debt service payments	(210,200)	(214,880)	(214,880)	-
Capital Grants	-	1,463,985	1,463,985	-
Transfers to Water Capital	-	-	-	(771,610)
Interest income	141,100	67,750	131,000	94,000
Impact fee revenues	114,700	765,000	200,000	-
<b>Total Non-operating</b>	<b>(1,100,369)</b>	<b>(2,744,595)</b>	<b>(3,291,710)</b>	<b>(738,210)</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>\$ (36,769)</b>	<b>\$ (2,520,737)</b>	<b>\$ (2,943,045)</b>	<b>\$ 107,680</b>
<hr/>				
Cash beginning balance- unrestricted ( 51 & 52)		\$ 2,776,628	\$ 2,776,628	\$ 3,338
Fund Balance - use of(-) cont to +		(2,520,737)	(2,943,045)	107,680
Impact fee revenues		(765,000)	(200,000)	-
Impact related debt		169,755	169,755	-
Impact related capital expenditures		200,000	200,000	-
Cash ending balance	\$ 2,776,628	\$ (139,354)	\$ 3,338	\$ 111,018
<hr/>				
Cash beginning balance - restricted impact revenue		\$ -	\$ -	\$ (169,755)
Impact fee revenues (51 only)		765,000	200,000	-
Impact related debt		(169,755)	(169,755)	-
Impact related capital expenditures		(200,000)	(200,000)	-
Cash ending balance	\$ -	\$ 395,245	\$ (169,755)	\$ (169,755)

**WATER CAPITAL PROJECTS FUND - 52**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	Actual FY 2024	Budget FY 2025	Projected FY 2025	Tentative Budget FY 2026
<b>Revenues</b>				
Charges for services:				
<b>Total Operating Revenues</b>	-	-	-	-
<b>Operating Expenses</b>				
Professional services	-	-	-	100,000
<b>Total Operating Expenses</b>	-	-	-	100,000
<b>Operating Income (Loss)</b>	-	-	-	(100,000)
<b>Nonoperating Income (Expense)</b>				
Capital-infrastructure	-	-	-	(760,000)
Debt service payments	-	-	-	(211,610)
Transfers from Water Operating	-	-	-	771,610
Impact fee revenues				300,000
<b>Total Nonoperating</b>	-	-	-	100,000
<b>Fund Balance - use of(-) cont to +</b>	\$ -	\$ -	\$ -	\$ -
<hr/>				
Cash beginning balance - Restricted for Cap Improv	\$ -	\$ -	\$ -	\$ -
Fund Balance - use of(-) cont to +		-	-	-
Impact fee revenues		-	-	(300,000)
Impact related debt		-	-	211,610
Impact related capital expenditures		-	-	760,000
Cash ending balance	\$ -	\$ -	\$ -	\$ 671,610
Cash beginning balance - restricted impact revenue	\$ -	\$ -	\$ -	\$ -
Impact fee revenues (51 only)		-	-	300,000
Impact related debt		-	-	(211,610)
Impact related capital expenditures		-	-	(760,000)
Cash ending balance	\$ -	\$ -	\$ -	\$ (671,610)

FISCAL YEAR	WATER CAPITAL PROJECTS	GROWTH		ESTIMATED COST	GROWTH	EXISTING
		%	EXISTING %			
FY 2026	GARY WAY WATER LINE REPLACEMENT (AC)		100%	160,000	-	160,000
	INVESTIGATE WATER LINE MATERIALS - OLD HILL AREA		100%	100,000	-	100,000
	PACIFIC & OVERLAND (PACIFIC TO UNION) WATER LINE REPL.		100%	\$ 350,000	\$ -	\$ 350,000
	PRV VAULT & VALVE REPLACEMENT	80%	20%	250,000	200,000	50,000
				<u>\$ 860,000</u>	<u>\$ 200,000</u>	<u>\$ 660,000</u>
FY 2027	SECONDARY WATER - TANGLEWOOD & SUNFLOWER		100%	375,000	-	375,000
	TANK REPAIRS		100%	250,000	-	250,000
	PRV VAULT & VALVE REPLACEMENT	80%	20%	150,000	120,000	30,000
				<u>\$ 775,000</u>	<u>\$ 120,000</u>	<u>\$ 655,000</u>
FY 2028	SECONDARY WATER - ROSEWOOD & WOODCREST		100%	\$ 530,000	\$ -	\$ 530,000
	PRV VAULT & VALVE REPLACEMENT		100%	250,000	-	250,000
				<u>\$ 780,000</u>	<u>\$ -</u>	<u>\$ 780,000</u>
FY 2029	PUMP STATION REPAIRS & UPGRADES		100%	\$ 400,000	\$ -	\$ 400,000
	PRV VAULT & VALVE REPLACEMENT		100%	250,000	-	250,000
				<u>\$ 650,000</u>	<u>\$ -</u>	<u>\$ 650,000</u>
FY 2030	GARY WAY PUMP STATION IMPROVEMENTS		100%	\$ 200,000	-	200,000
	TANK REPAIRS		100%	\$ 200,000	-	200,000
	PRV VAULT & VALVE REPLACEMENT	80%	20%	350,000	280,000	70,000
				<u>\$ 750,000</u>	<u>\$ 280,000</u>	<u>\$ 470,000</u>

**FOR FUTURE DISCUSSION:**

REPLACE AC PIPES IN MANUFACTURING AND INDUSTRIAL ZONE	7,125,000
REPLACE CAST IRON & PVC IN RESIDENTIAL AND EAST SIDE COMMERCIAL	5,835,000

**STORM WATER FUND - 53**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	Actual FY 2024	Budget FY 2025	Projected FY 2025	Tentative Budget FY 2026
<b>Revenues</b>				
Charges for services:				
User Fees	\$ 1,139,600	\$ 1,275,000	\$ 1,275,000	\$ 1,380,000
<b>Total Operating Revenues</b>	<b>1,139,600</b>	<b>1,275,000</b>	<b>1,275,000</b>	<b>1,380,000</b>
<b>Operating Expenses</b>				
Salaries and benefits	412,700	424,500	424,500	612,500
Administrative charge	75,200	82,250	82,250	87,960
Office expense and supplies	19,700	37,000	24,500	29,500
Equipment - supplies and maintenance	90,800	91,600	54,100	101,800
Professional services	184,400	192,500	192,950	192,500
Miscellaneous	2,000	4,000	4,000	5,000
<b>Total Operating Expenses</b>	<b>784,800</b>	<b>831,850</b>	<b>782,300</b>	<b>1,029,260</b>
<b>Operating Income (Loss)</b>	<b>354,800</b>	<b>443,150</b>	<b>492,700</b>	<b>350,740</b>
<b>Nonoperating Income (Expense)</b>				
Capital-infrastructure	(62,800)	(1,505,000)	(1,490,726)	(290,000)
Capital Equipment	(1,100)	(377,360)	(377,360)	(5,000)
Developer reimbursement	(51,100)	-	-	-
Proceeds from borrowing - lease	372,400	-	-	-
Gain (loss) from sale of capital assets	-	70,000	72,000	-
Debt service payments	(32,600)	(33,375)	(33,723)	(33,230)
Interest income	64,500	29,750	59,000	33,000
Impact fee revenues	28,900	200,000	80,000	200,000
<b>Total Non-operating</b>	<b>318,200</b>	<b>(1,615,985)</b>	<b>(1,690,809)</b>	<b>(95,230)</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>\$ 673,000</b>	<b>\$ (1,172,835)</b>	<b>\$(1,198,109)</b>	<b>\$ 255,510</b>
<hr/>				
Cash beginning balance- unrestricted		\$ 1,246,642	\$ 1,246,642	\$ 2,256
Fund Balance - use of(-) cont to +		(1,172,835)	(1,198,109)	255,510
Impact fee revenues		(200,000)	(80,000)	(200,000)
Impact related debt		33,723	33,723	33,230
Impact related capital expenditures		-	-	-
Cash ending balance	\$ 1,246,642	\$ (92,470)	\$ 2,256	\$ 90,996
<hr/>				
Cash beginning balance - restricted impact revenue		\$ 553,935	\$ 553,935	\$ 600,212
Impact fee revenues		200,000	80,000	200,000
Impact related debt		(33,723)	(33,723)	(33,230)
Impact related capital expenditures		-	-	-
Cash ending balance	\$ 553,935	\$ 720,212	\$ 600,212	\$ 766,982

FISCAL YEAR	STORM WATER CAPITAL PROJECTS	GROWTH	EXISTING	ESTIMATED	GROWTH	EXISTING
		%	%	COST		
FY 2026						
	STORM DRAIN REPAIRS - EAGLEWOOD	0%	100%	250,000	-	250,000
	MISC CAMERA INSPECTIONS AND REPAIRS	0%	100%	150,000	-	150,000
	ANNUAL STORM WATER IMP FOR CFP'S		100%	40,000	\$ -	40,000
				\$ 440,000	\$ -	\$ 440,000
FY 2027						
	HOLE # 13 UPSIZE BY FOXHILL CIRCLE	0%	100%	260,000	-	260,000
	MISC CAMERA INSPECTIONS AND REPAIRS	0%	100%	150,000	-	150,000
	ANNUAL STORM WATER IMP FOR CFP'S		100%	40,000	\$ -	40,000
				\$ 450,000	\$ -	\$ 450,000
FY 2028						
	PIPE TO REDWOOD FROM DITCH WEST OF 400W - PHASE 1	0%	100%	250,000	-	250,000
	MISC CAMERA INSPECTIONS AND REPAIRS	0%	100%	150,000	-	150,000
	ANNUAL STORM WATER IMP FOR CFP'S		100%	40,000	\$ -	40,000
				\$ 440,000	\$ -	\$ 440,000
FY 2029						
	PIPE TO REDWOOD FROM DITCH WEST OF 400W - PHASE 2	0%	100%	250,000	-	250,000
	MISC CAMERA INSPECTIONS AND REPAIRS	0%	100%	150,000	-	150,000
	ANNUAL STORM WATER IMP FOR CFP'S		100%	40,000	\$ -	40,000
				\$ 440,000	\$ -	\$ 440,000
FY 2030						
	PIPE IMPROVEMENTS ON DAVID WAY CANTYON - PHASE 1	0%	100%	250,000	-	250,000
	MISC CAMERA INSPECTIONS AND REPAIRS	0%	100%	150,000	-	150,000
	ANNUAL STORM WATER IMP FOR CFP'S		100%	40,000	\$ -	40,000
				\$ 440,000	\$ -	\$ 440,000

**SOLID WASTE FUND - 54**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual FY 2024</b>	<b>Budget FY 2025</b>	<b>Projected FY 2025</b>	<b>Tentative Budget FY 2026</b>
<b>Operating Revenues</b>				
Charges for services:				
User fees	\$ 1,719,840	\$ 1,740,000	\$ 1,740,000	\$ 1,740,000
<b>Total Operating Revenues</b>	<b>1,719,840</b>	<b>1,740,000</b>	<b>1,740,000</b>	<b>1,740,000</b>
<b>Operating Expenses</b>				
Salaries and benefits	85,550	92,600	91,600	64,300
Administrative charge	25,400	30,700	30,700	34,990
Office expense and supplies	33,620	32,500	32,500	32,500
Equipment - supplies and maintenance	42,420	65,000	65,000	65,000
Special department supplies	32,800	32,000	25,000	20,000
Professional services	3,880	4,000	4,000	4,000
Contracted services	1,313,390	1,491,200	1,511,200	1,558,000
<b>Total Operating Expenses</b>	<b>1,537,060</b>	<b>1,748,000</b>	<b>1,760,000</b>	<b>1,778,790</b>
<b>Operating Income (Loss)</b>	<b>182,780</b>	<b>(8,000)</b>	<b>(20,000)</b>	<b>(38,790)</b>
<b>Nonoperating Income (Expense)</b>				
Interest income	20,980	8,000	25,000	20,000
<b>Total Nonoperating</b>	<b>20,980</b>	<b>8,000</b>	<b>25,000</b>	<b>20,000</b>
Fund Balance - use of(-) cont to +	\$ 203,760	\$ -	\$ 5,000	\$ (18,790)
Cash beginning balance- unrestricted		\$ 616,527	\$ 616,527	\$ 621,527
Cash ending balance	\$ 616,527	616,527	621,527	602,737

**GOLF FUND - 55**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	Actual FY 2024	Budget FY 2025	Projected FY 2025	Tentative Budget FY 2026
<b>Revenues</b>				
Charges for services:				
Admissions and lesson fees	\$ 1,138,500	\$ 1,550,000	\$ 1,534,000	\$ 1,500,000
Equipment and facility rents	965,600	995,000	980,000	995,000
Concession and merchandise sales	1,022,500	977,000	996,500	1,077,000
<b>Total Operating Revenues</b>	<b>3,126,600</b>	<b>3,522,000</b>	<b>3,510,500</b>	<b>3,572,000</b>
<b>Operating Expenses</b>				
Salaries and benefits	1,590,100	1,447,000	1,545,000	1,643,510
Administrative charge	90,900	99,800	99,800	107,140
Office expense and supplies	4,500	17,000	17,500	22,000
Equipment - supplies and maintenance	501,800	414,000	440,500	484,750
Buildings and grounds - supplies and maintenance	63,600	41,500	41,500	42,500
Power purchases	36,500	31,000	50,000	40,000
Water purchases	140,400	164,000	223,500	255,000
Professional services	142,700	147,000	147,000	155,000
Merchandise	205,700	250,000	270,000	275,000
Miscellaneous	77,800	95,000	86,000	106,000
<b>Total Operating Expenses</b>	<b>2,854,000</b>	<b>2,706,300</b>	<b>2,920,800</b>	<b>3,130,900</b>
<b>Operating Income (Loss)</b>	<b>272,600</b>	<b>815,700</b>	<b>589,700</b>	<b>441,100</b>
<b>Nonoperating Income (Expense)</b>				
Interest income	(5,200)	(5,000)	(8,500)	5,000
Capital-Infrastructure & Equipment	(169,000)	(467,700)	(473,660)	(168,000)
Capital-Infrastructure & Equipment Restricted	(198,100)	(539,500)	(450,000)	-
Proceeds from borrowing	277,000	200,000	-	-
Debt Service Payments	(100,000)	(170,000)	(169,000)	(170,000)
Interest expense	(200,000)	(122,170)	(172,600)	(118,970)
<b>Total Non-operating</b>	<b>(395,300)</b>	<b>(1,104,370)</b>	<b>(1,273,760)</b>	<b>(451,970)</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>\$ (122,700)</b>	<b>\$ (288,670)</b>	<b>\$ (684,060)</b>	<b>\$ (10,870)</b>

Cash beginning balance- unrestricted		\$ 293,578	\$ 293,578	\$ 116,040
Cash ending balance	\$ 293,578	548,000	116,040	273,100
Cash beginning balance- restricted		\$ 739,901	\$ 739,901	\$ (51,699)
Cash ending balance	\$ 739,901	(91,769)	(51,699)	(217,371)

**FLEET FUND - 61**  
**REVENUE AND EXPENDITURES**  
**ACTUAL, BUDGET, PROJECTED AND RECOMMENDED**

	<b>Actual</b>	<b>Budget</b>	<b>Projected</b>	<b>Tentative</b>
	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2025</b>	<b>Budget</b>
				<b>FY 2026</b>
<b>Operating Revenues</b>				
Capital replacement charge	\$ 475,200	\$ 513,070	\$ 391,170	\$ 391,480
User Fees - interdepartmental	338,300	174,900	174,900	375,000
Intergovernmental- grants	-	-	-	-
<b>Total Operating Revenues</b>	<b>813,500</b>	<b>687,970</b>	<b>566,070</b>	<b>766,480</b>
<b>Operating Expenses</b>				
Salaries and benefits	309,300	303,500	303,500	331,000
Equipment - supplies and maintenance	36,900	89,000	71,830	44,000
<b>Total Operating Expenses</b>	<b>346,200</b>	<b>392,500</b>	<b>375,330</b>	<b>375,000</b>
<b>Operating Income (Loss)</b>	<b>467,300</b>	<b>295,470</b>	<b>190,740</b>	<b>391,480</b>
<b>Nonoperating Income (Expense)</b>				
Interest income	49,100	24,000	28,000	24,000
Gain (loss) from sale of capital assets	40,100	24,000	24,000	15,000
Interest expense	22,800	-	-	-
Debt Service Payments	(23,200)	(65,000)	-	(65,000)
Capital-Infrastructure & Equipment	(409,200)	(797,000)	(445,000)	(171,000)
Proceeds from Borrowing	-	375,000	-	-
<b>Total Nonoperating Income (Expense)</b>	<b>(320,400)</b>	<b>(439,000)</b>	<b>(393,000)</b>	<b>(197,000)</b>
<b>Fund Balance - use of(-) cont to +</b>	<b>\$ 146,900</b>	<b>\$ (143,530)</b>	<b>\$ (202,260)</b>	<b>\$ 194,480</b>
Cash beginning balance- unrestricted		\$ 946,629	\$ 946,629	\$ 744,369
Cash ending balance	946,629	803,099	744,369	938,849

FISCAL YEAR 2026 VEHICLE REPLACEMENT REQUEST

DEPT	DESCRIPTION	TRADE/ SALE	NEW VEHICLE	PURCHASE	NET COST
Police	2017 Ford Explorer	5,000	-	57,000	\$ 52,000
Police	2017 Ford Explorer	5,000	-	57,000	\$ 52,000
Police	2017 Ford Explorer	5,000	-	57,000	\$ 52,000
		<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ 171,000</u>	<u>\$ 156,000</u>
Water	2015 Dodge Ram	\$ 9,400		\$ 70,000	\$ 60,600

DEBT SCHEDULE - GOVERNMENTAL FUNDS - BONDS

RAP Tax - Sales Tax Revenue Refunding Bonds Series 2019

Year Ending June 30,	Interest Rate	Principal	Interest	Total	Ending Balance
12/15/2025			11,075	11,075	1,217,000
6/15/2026	1.82%	233,000	11,075	244,075	984,000
12/15/2026			8,954	8,954	984,000
6/15/2027	1.82%	239,000	8,954	247,954	745,000
12/15/2027			6,780	6,780	745,000
6/15/2028	1.82%	245,000	6,780	251,780	500,000
12/15/2028			4,550	4,550	500,000
6/15/2029	1.82%	250,000	4,550	254,550	250,000
12/15/2029			2,275	2,275	250,000
6/15/2030	1.82%	250,000	2,275	252,275	
		1,217,000	67,267	1,284,267	

2016 Local Building Authority - Hatch Park Property Acquisition

Year Ending June 30,	Interest Rate	Principal	Interest	Total
2026	3.95%	113,000	9,085	122,085
2027	4.12%	117,000	4,820	121,820
Total		\$ 230,000	\$ 13,905	\$ 243,905

Foxboro - Sales Tax Revenue Bond 2021

Year Ending June 30,	Interest Rate	Principal	Interest	Total	Fiscal Total
12/15/2025		-	30,375	339,950	374,900
6/15/2026	3.000%	315,000	30,375	30,375	-
12/15/2026		-	25,650	345,375	375,750
6/15/2027	3.000%	325,000	25,650	25,650	-
12/15/2027		-	20,775	350,650	376,300
6/15/2028	3.000%	330,000	20,775	20,775	-
12/15/2028		-	15,825	350,775	371,550
6/15/2029	3.000%	340,000	15,825	15,825	-
12/15/2029		-	10,725	355,825	371,650
6/15/2030	3.000%	350,000	10,725	10,725	-
12/15/2030		-	5,475	360,725	371,450
6/15/2031	3.000%	365,000	5,475	5,475	-
				370,475	375,950
		\$ 2,025,000	\$ 217,650	\$ 2,582,600	\$ 2,617,550

Hatch Park - Sales Tax Revenue Bond 2022

Year Ending June 30,	Interest Rate	Principal	Interest	Total	Fiscal Total
12/15/2025		-	351,038	351,038	-
6/15/2026	3.40%	435,000	351,038	786,038	1,137,076
12/15/2026		-	343,643	343,643	-
6/15/2027	3.50%	450,000	343,643	793,643	1,137,286
12/15/2027		-	335,768	335,768	-
6/15/2028	3.60%	466,000	335,768	801,768	1,137,536
12/15/2028		-	327,380	327,380	-
6/15/2029	3.70%	483,000	327,380	810,380	1,137,760
12/15/2029		-	318,445	318,445	-
6/15/2030	3.80%	501,000	318,445	819,445	1,137,889
12/15/2030			308,926	308,926	-
6/15/2031	3.90%	520,000	308,926	828,926	1,137,851
12/15/2031			298,786	298,786	-
6/15/2032	4.00%	540,000	298,786	838,786	1,137,571
12/15/2032			287,986	287,986	-
6/15/2033	4.10%	562,000	287,986	849,986	1,137,971
12/15/2033			276,465	276,465	-
6/15/2034	4.20%	585,000	276,465	861,465	1,137,929
12/15/2034			264,180	264,180	-
6/15/2035	4.30%	609,000	264,180	873,180	1,137,359
12/15/2035			251,086	251,086	-
6/15/2036	4.40%	635,000	251,086	886,086	1,137,172
12/15/2036			237,116	237,116	-
6/15/2037	4.50%	663,000	237,116	900,116	1,137,232
12/15/2037			222,199	222,199	-
6/15/2038	4.60%	693,000	222,199	915,199	1,137,397
12/15/2038			206,260	206,260	-
6/15/2039	4.70%	725,000	206,260	931,260	1,137,519
12/15/2039			189,222	189,222	-
6/15/2040	4.80%	759,000	189,222	948,222	1,137,444
12/15/2040			171,006	171,006	-
6/15/2041	4.90%	795,000	171,006	966,006	1,137,012
12/15/2041			151,528	151,528	-
6/15/2042	5.00%	834,000	151,528	985,528	1,137,056
12/15/2042			130,679	130,679	-
6/15/2043	5.10%	876,000	130,679	1,006,679	1,137,357
12/15/2043			108,341	108,341	-
6/15/2044	5.20%	921,000	108,341	1,029,341	1,137,681
12/15/2044			84,395	84,395	-
6/15/2045	5.30%	969,000	84,395	1,053,395	1,137,789
12/15/2045			58,716	58,716	-
6/15/2046	5.50%	1,020,000	58,716	1,078,716	1,137,432
12/15/2046			30,666	30,666	-
6/15/2047	5.70%	1,076,000	30,666	1,106,666	1,137,332
		<u>\$ 15,117,000</u>	<u>\$ 9,907,651</u>	<u>\$ 25,024,651</u>	<u>\$ 25,024,651</u>

DEBT SCHEDULES - ENTERPRISE FUNDS - BONDS

Water Bond - 2022 Refunding					Water 86.56%		Storm 13.44%	
Date	Coupon	Interest	Principal	Total P+I	Water Int	Water Prin	Storm Int	Storm Prin
9/1/2025	1.50%	14,786	-	14,786	12,799		1,987	
3/1/2026		14,786	212,000	226,786	12,799	183,507	1,987	28,493
9/1/2026	1.85%	13,196	-	13,196	11,422		1,774	
3/1/2027		13,196	217,000	230,196	11,422	187,835	1,774	29,165
19/2027	2.10%	11,189	-	11,189	9,685		1,504	
1/3/2028		11,189	221,000	232,189	9,685	191,298	1,504	29,702
9/1/2028	2.30%	8,868	-	8,868	7,676		1,192	
3/1/2029		8,868	225,000	233,868	7,676	194,760	1,192	30,240
9/1/2029	2.50%	6,281	-	6,281	5,437		844	
3/1/2030		6,281	230,000	236,281	5,437	199,088	844	30,912
9/1/2030	2.85%	3,406	-	3,406	2,948		458	
3/1/2031		3,406	239,000	242,406	2,948	206,878	458	32,122
		115,451	1,344,000	1,459,451	99,934	1,163,366	15,517	180,634

Golf - Sales Tax Revenue Bond 2021

Date	Coupon	Interest	Principal	Total P+I
12/15/2025		43,694	-	-
6/15/2026	3.00%	43,694	105,000	192,388
12/15/2026		42,119	-	-
6/15/2027	3.00%	42,119	110,000	194,238
12/15/2027		40,469	-	-
6/15/2028	3.00%	40,469	115,000	195,938
12/15/2028		38,744	-	-
6/15/2029	3.00%	38,744	115,000	192,488
12/15/2029		37,019	-	-
6/15/2030	3.00%	37,019	120,000	194,038
12/15/2030		35,219	-	-
6/15/2031	3.00%	35,219	125,000	195,438
12/15/2031		33,344	-	-
6/15/2032	2.00%	33,344	125,000	191,688
12/15/2032		32,094	-	-
6/15/2033	2.00%	32,094	130,000	194,188
12/15/2033		30,794	-	-
6/15/2034	2.00%	30,794	135,000	196,588
12/15/2034		29,444	-	-
6/15/2035	2.00%	29,444	135,000	193,888
12/15/2035		28,094	-	-
6/15/2036	2.00%	28,094	140,000	196,188
12/15/2036		26,694	-	-
6/15/2037	2.00%	26,694	140,000	193,388
12/15/2037		25,294	-	-
6/15/2038	2.00%	25,294	145,000	195,588
12/15/2038		23,844	-	-
6/15/2039	2.00%	23,844	145,000	192,688
12/15/2039		22,394	-	-
6/15/2040	2.13%	22,394	150,000	194,788
12/15/2040		20,800	-	-
6/15/2041	2.13%	20,800	155,000	196,600
12/15/2041		19,153	-	-
6/15/2042	2.13%	19,153	155,000	193,306
12/15/2042		17,506	-	-
6/15/2043	2.13%	17,506	160,000	195,013
12/15/2043		15,806	-	-
6/15/2044	2.25%	15,806	160,000	191,613
12/15/2044		14,006	-	-
6/15/2045	2.25%	14,006	165,000	193,013
12/15/2045		12,150	-	-
6/15/2046	2.25%	12,150	170,000	194,300
12/15/2046		10,238	-	-
6/15/2047	2.25%	10,238	175,000	195,475
12/15/2047		8,269	-	-
6/15/2048	2.25%	8,269	180,000	196,538

12/15/2048		6,244	-	-
6/15/2049	2.25%	6,244	180,000	192,488
12/15/2049		4,219	-	-
6/15/2050	2.25%	4,219	185,000	193,438
12/15/2050		2,138	-	-
6/15/2051	2.25%	2,138	190,000	194,275
		<u>1,239,569</u>	<u>3,810,000</u>	<u>5,049,569</u>

**Water Revenue Bond, Series 2022**

Year Ending June				
30,	Interest Rate	Principal	Interest	Total
2026	1.5%	212,000	29,572	241,572
2027	1.85%	217,000	26,392	243,392
2028	2.1%	221,000	22,378	243,378
2029	2.3%	225,000	17,737	242,737
2030	2.5%	230,000	12,562	242,562
2031	2.9%	239,000	6,812	245,812
<b>Total</b>		<u>\$ 1,344,000</u>	<u>\$ 115,451</u>	<u>\$ 1,459,451</u>

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#10 GENERAL FUND</b>							
<b>TAX REVENUE</b>							
10-1031-31101	PROPERTY TAX - GENERAL	3,048,590	<b>3,082,300</b>	3,110,000	3,187,750	<b>3,187,750</b>	105,450
10-1031-31102	PRIOR YEARS DELINQUENT	3,021	<b>2,000</b>	2,000	2,000	<b>2,000</b>	0
10-1031-31103	FEE IN LIEU OF PERS PROP TAXES	147,579	<b>145,000</b>	155,000	155,000	<b>155,000</b>	10,000
10-1031-31300	SALES AND USE TAX	6,591,278	<b>6,760,000</b>	6,700,000	6,760,000	<b>6,760,000</b>	0
10-1031-31303	ENERGY SALES AND USE - POWER	1,168,821	<b>1,100,000</b>	1,170,000	1,200,000	<b>1,200,000</b>	100,000
10-1031-31304	ENERGY SALES AND USE - GAS	747,730	<b>600,000</b>	700,000	714,000	<b>714,000</b>	114,000
10-1031-31305	TRANSIENT ROOM AND SHORT TERM	49,861	<b>51,000</b>	50,000	51,000	<b>51,000</b>	0
10-1031-31401	CABLE TAX	113,297	<b>150,000</b>	100,000	120,000	<b>120,000</b>	-30,000
10-1031-31402	TELEPHONE TAX	144,351	<b>140,000</b>	145,000	145,000	<b>145,000</b>	5,000
Total TAX REVENUE:		12,014,529	<b>12,030,300</b>	12,132,000	12,334,750	<b>12,334,750</b>	304,450
<b>LICENSES AND PERMITS</b>							
10-1032-32100	BUSINESS LICENSES AND PERMITS	252,298	<b>250,000</b>	253,000	255,000	<b>255,000</b>	5,000
Total LICENSES AND PERMITS:		252,298	<b>250,000</b>	253,000	255,000	<b>255,000</b>	5,000
<b>INTERGOVERNMENTAL</b>							
10-1033-33101	CAPITAL GRANTS - FEDERAL	27,000	<b>0</b>	0	0	<b>0</b>	0
10-1033-33201	OPERATING GRANTS - STATE	95,407	<b>121,536</b>	120,000	70,000	<b>70,000</b>	-51,536
10-1033-33202	OPERATING GRANTS - OTHER	0	<b>0</b>	0	10,000	<b>10,000</b>	10,000
10-1033-33204	CONTRIBUTIONS FROM OTHER GOVER	0	<b>10,000</b>	10,000	10,000	<b>10,000</b>	0
10-1033-33207	STATE LIQUOR FUND ALLOTMENT	28,186	<b>29,600</b>	36,700	38,600	<b>38,600</b>	9,000
Total INTERGOVERNMENTAL:		150,593	<b>161,136</b>	166,700	128,600	<b>128,600</b>	-32,536
<b>CHARGES FOR SERVICES</b>							
10-1034-34201	FEES-RECREATION PROGRAMS	71,704	<b>70,000</b>	72,000	72,000	<b>72,000</b>	2,000
10-1034-34203	PARKING CITATIONS	4,258	<b>4,000</b>	5,140	6,000	<b>6,000</b>	2,000
10-1034-34204	FEES POLICE	33,827	<b>30,000</b>	52,000	50,000	<b>50,000</b>	20,000
10-1034-34205	PLAN CHECK	79,020	<b>220,000</b>	120,000	120,000	<b>120,000</b>	-100,000
10-1034-34206	ZONING & SUBDIVISION PLANNING	27,650	<b>10,000</b>	20,000	20,000	<b>20,000</b>	10,000
10-1034-34207	INFRASTRUCTURE INSPECTION	2,400	<b>7,500</b>	22,900	7,500	<b>7,500</b>	0
10-1034-34208	PERMIT FEE - INSPECTION	152,947	<b>433,000</b>	175,000	250,000	<b>250,000</b>	-183,000
10-1034-34301	LIBERTY FESTIVAL REVENUE	70,100	<b>70,000</b>	72,140	70,000	<b>70,000</b>	0
10-1034-34302	LIBERTY FEST CAR SHOW	200	<b>0</b>	0	0	<b>0</b>	0
10-1034-34308	RENTS AND LEASES OTHER	450	<b>0</b>	0	0	<b>0</b>	0
10-1034-34400	SALES AND SERVICE EXCAVATION	72,633	<b>25,000</b>	50,000	50,000	<b>50,000</b>	25,000
10-1034-34401	MATERIALS AND SUPPLIES SALES	6,034	<b>2,000</b>	12,000	10,000	<b>10,000</b>	8,000
10-1034-34409	SALES AND SERVICE PUBLIC WORKS	568	<b>0</b>	15,000	10,000	<b>10,000</b>	10,000
10-1034-34601	RENTS-PARKS AND BALL FIELDS	20,679	<b>34,000</b>	32,000	22,000	<b>22,000</b>	-12,000
10-1034-34650	RENTS - CELL TOWER SITES	17,080	<b>17,500</b>	17,500	18,400	<b>18,400</b>	900
Total CHARGES FOR SERVICES:		559,549	<b>923,000</b>	665,680	705,900	<b>705,900</b>	-217,100
<b>JUDICIAL REVENUE</b>							
10-1035-35100	COURT FINES & BAIL FORFEITURES	414,021	<b>375,000</b>	475,000	475,000	<b>475,000</b>	100,000
Total JUDICIAL REVENUE:		414,021	<b>375,000</b>	475,000	475,000	<b>475,000</b>	100,000
<b>MISCELLANEOUS</b>							
10-1037-36000	MISCELLANEOUS	33,377	<b>10,000</b>	25,000	25,000	<b>25,000</b>	15,000
10-1037-36100	INTEREST EARNINGS	257,095	<b>150,000</b>	150,000	150,000	<b>150,000</b>	0
10-1037-36200	DIVIDENDS - AWARDS	33,632	<b>20,000</b>	30,000	30,000	<b>30,000</b>	10,000

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
10-1037-36300	CREDIT CARD USE FEE	4,480	15,000	5,000	5,000	5,000	-10,000
Total MISCELLANEOUS:		328,584	195,000	210,000	210,000	210,000	15,000
<b>OTHER FINANCING SOURCES</b>							
10-1038-36700	CONTRIBUTIONS	12,000	15,000	18,000	1,000	1,000	-14,000
10-1038-37125	TRANSFERS FROM RDA	134,530	142,730	142,730	148,700	148,700	5,970
10-1038-37144	TRANSFERS FROM ROADS	194,832	195,580	195,580	297,200	297,200	101,620
10-1038-37300	GAIN ON DISPOSAL OF CAPITAL AS	0	5,000	20,000	5,000	5,000	0
10-1038-37400	INSURANCE RECOVERY	80,080	41,950	19,600	21,000	21,000	-20,950
10-1038-37990	FUND BALANCE - USE OF	0	1,903,740	0	0	246,380	-1,657,360
Total OTHER FINANCING SOURCES:		421,443	2,304,000	395,910	472,900	719,280	-1,584,720
<b>GOVERNING COUNCIL</b>							
10-1101-41101	WAGE REGULAR EMPLOYEES	113,576	112,000	112,000	112,000	112,000	0
10-1101-41200	EMPLOYEE BENEFITS	59,134	65,000	65,000	65,000	65,000	0
10-1101-42100	PROF & TECHNICAL SERVICES	40,000	40,000	40,000	0	0	-40,000
10-1101-42105	PROF & TECHNICAL SERVICES-ATTY	942	1,000	1,000	1,000	1,000	0
10-1101-42109	ELECTIONS	15,285	2,000	0	18,000	36,000	34,000
10-1101-42400	ADVERTISING AND PUBLIC NOTICES	49	500	0	500	500	0
10-1101-42900	TRAVEL, EDUCATION AND TRAINING	12,690	10,000	10,000	10,000	10,000	0
10-1101-43400	TELECOMMUNICATION	2,700	2,700	2,700	2,700	2,700	0
10-1101-45200	OPERATING SUPPLIES	16,981	16,000	16,000	16,000	16,000	0
10-1101-45208	COUNCIL CONTRIBUTIONS	0	15,000	500	15,000	15,000	0
10-1101-45400	BOOKS, PUBLICATIONS AND SUBSCR	20,872	22,500	22,500	22,500	22,500	0
Total GOVERNING COUNCIL:		282,229	286,700	269,700	262,700	280,700	-6,000
<b>CHIEF ADMINISTRATIVE OFFICER</b>							
10-1103-41101	WAGE REGULAR EMPLOYEES	399,228	420,000	420,000	473,000	473,000	53,000
10-1103-41200	EMPLOYEE BENEFITS	173,517	180,000	160,000	167,900	167,900	-12,100
10-1103-41201	EMPLOYEE ALLOWANCES	6,231	6,000	6,000	6,000	6,000	0
10-1103-42100	PROF & TECHNICAL SERVICES	8,480	6,500	6,500	6,500	6,500	0
10-1103-42400	ADVERTISING AND PUBLIC NOTICES	6,442	17,100	17,000	17,100	27,100	10,000
10-1103-42900	TRAVEL, EDUCATION AND TRAINING	10,765	14,000	16,400	14,200	14,200	200
10-1103-43400	TELECOMMUNICATION	2,691	3,400	3,400	3,400	3,400	0
10-1103-45211	INDIRECT COST ALLOCATION	-219,300	-219,500	-219,500	-225,600	-225,600	-6,100
10-1103-45400	BOOKS, PUBLICATIONS AND SUBSCR	5,366	3,000	3,000	3,000	3,000	0
Total CHIEF ADMINISTRATIVE OFFICER:		393,420	430,500	412,800	465,500	475,500	45,000
<b>FINANCIAL</b>							
10-1104-41101	WAGE REGULAR EMPLOYEES	370,899	391,000	391,000	408,000	408,000	17,000
10-1104-41103	OVERTIME	205	1,000	0	0	0	-1,000
10-1104-41200	EMPLOYEE BENEFITS	171,722	170,000	170,000	178,000	178,000	8,000
10-1104-41201	EMPLOYEE ALLOWANCES	6,250	6,000	6,000	6,000	6,000	0
10-1104-42900	TRAVEL, EDUCATION AND TRAINING	2,240	3,000	3,000	3,000	3,000	0
10-1104-43400	TELECOMMUNICATION	3,866	3,600	3,600	3,600	3,600	0
10-1104-45200	OPERATING SUPPLIES	1,110	300	300	300	300	0
10-1104-45211	INDIRECT COST ALLOCATION	-293,600	-300,000	-300,000	-324,200	-324,200	-24,200
10-1104-45400	BOOKS, PUBLICATIONS AND SUBSCR	1,076	800	1,020	1,100	1,100	300
Total FINANCIAL:		263,769	275,700	274,920	275,800	275,800	100
<b>ADMINISTRATIVE SUPPORT</b>							

Remove  
Lobbyist  
Contract  
  
Additional  
cost for  
General  
Election

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
10-1120-41205	TUITION REIMBURSEMENT	2,000	6,000	0	10,000	10,000	4,000
10-1120-42000	GEN & CONTRACTED SERVICES-IT	76,779	60,000	65,000	65,000	65,000	5,000
10-1120-42100	PROF & TECHNICAL SERVICES	59,727	70,000	60,000	60,000	60,000	-10,000
10-1120-42105	PROF & TECHNICAL SERVICES-ATTY	45,988	40,000	45,000	45,000	45,000	5,000
10-1120-42110	BANK CHARGES	8,459	7,000	7,000	7,000	7,000	0
10-1120-42300	INSURANCE - RISK MANAGEMENT	178,387	185,000	197,000	200,000	200,000	15,000
10-1120-45100	OFFICE SUPPLIES	12,118	15,000	12,000	12,000	12,000	-3,000
10-1120-45202	EMPLOYEE APPRECIATION	29,355	24,000	24,000	26,000	26,000	2,000
10-1120-45211	INDIRECT COST ALLOCATION	-52,700	-114,200	-114,200	-129,900	-129,900	-15,700
10-1120-48504	COMPUTERS & EQUIPMENT - IT	40,398	25,000	10,000	47,000	47,000	22,000
10-1120-49011	INTERDEPARTMENTAL FLEET FUEL	595	500	500	500	500	0
10-1120-49012	INTERDEPARTMENTAL FLEET R&M	1,600	800	804	1,600	1,600	800
10-1120-49013	FLEET PARTS AND SUPPLIES	938	1,200	1,000	1,000	1,000	-200
Total ADMINISTRATIVE SUPPORT:		403,644	320,300	308,104	345,200	345,200	24,900
<b>PLANNING AND ZONING</b>							
10-1130-41101	WAGE REGULAR EMPLOYEES	334,464	373,000	373,000	390,000	390,000	17,000
10-1130-41102	TEMPORARY EMPLOYEES	21,139	24,450	24,450	24,450	24,450	0
10-1130-41103	OVERTIME	48	1,000	1,000	1,000	1,000	0
10-1130-41200	EMPLOYEE BENEFITS	162,096	163,000	163,000	198,000	198,000	35,000
10-1130-41201	EMPLOYEE ALLOWANCES	6,231	6,000	6,000	6,000	6,000	0
10-1130-42000	GENERAL & CONTRACTED SERVICES	170	0	0	0	0	0
10-1130-42106	PROF & TECH SERVICES-ECON DEV	2,912	7,000	4,000	7,000	7,000	0
10-1130-42900	TRAVEL, EDUCATION AND TRAINING	1,783	4,500	4,000	6,500	6,500	2,000
10-1130-43400	TELECOMMUNICATION	3,118	2,660	3,200	3,200	3,200	540
10-1130-45200	OPERATING SUPPLIES	711	500	500	500	500	0
10-1130-45400	BOOKS, PUBLICATIONS AND SUBSCR	7,609	6,000	6,000	6,000	6,000	0
10-1130-46010	GRANT - CONTRACT PAYMENTS	34,649	165,350	165,350	0	0	-165,350
10-1130-49013	FLEET PARTS AND SUPPLIES	25	0	120	0	0	0
Total PLANNING AND ZONING:		574,953	753,460	750,620	642,650	642,650	-110,810
<b>GENERAL GOVERNMENT BUILDING</b>							
10-1140-42000	GENERAL & CONTRACTED SERVICES	176,942	150,000	120,000	150,000	150,000	0
10-1140-43100	WATER AND SEWERAGE	3,192	3,500	6,500	6,500	6,500	3,000
10-1140-43200	NATURAL GAS	17,973	18,000	18,000	18,000	18,000	0
10-1140-43300	ELECTRICITY	48,037	46,000	48,000	48,000	48,000	2,000
10-1140-43400	TELECOMMUNICATION	17,898	17,000	18,000	18,000	18,000	1,000
10-1140-45200	OPERATING SUPPLIES	12,723	10,000	7,000	10,000	10,000	0
10-1140-45211	INDIRECT COST ALLOCATION	-31,600	-39,600	-39,600	-62,400	-62,400	-22,800
10-1140-45603	MACHINERY AND EQUIPMENT	4,627	15,000	12,700	2,000	2,000	-13,000
Total GENERAL GOVERNMENT BUILDING:		249,793	219,900	190,600	190,100	190,100	-29,800
<b>PUBLIC WORKS BUILDING</b>							
10-1142-42000	GENERAL & CONTRACTED SERVICES	20,615	17,000	17,000	20,000	20,000	3,000
10-1142-43100	WATER AND SEWERAGE	1,289	2,500	5,500	5,500	5,500	3,000
10-1142-43200	NATURAL GAS	11,145	10,000	10,000	10,000	10,000	0
10-1142-43300	ELECTRICITY	13,438	13,000	12,000	14,000	14,000	1,000
10-1142-45200	OPERATING SUPPLIES	17,585	20,000	18,000	20,000	20,000	0
10-1142-45211	INDIRECT COST ALLOCATION	-33,200	-39,100	-39,096	-38,500	-38,500	600
10-1142-45603	MACHINERY AND EQUIPMENT	8,054	30,000	15,000	10,000	10,000	-20,000

Windows  
 Server  
 Upgrade -  
 \$27,000

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
Total PUBLIC WORKS BUILDING:		38,927	53,400	38,404	41,000	41,000	-12,400
<b>BUILDING INSPECTION</b>							
10-1171-41101	WAGE REGULAR EMPLOYEES	161,121	168,700	168,700	174,000	174,000	5,300
10-1171-41103	OVERTIME	314	1,000	500	500	500	-500
10-1171-41200	EMPLOYEE BENEFITS	102,036	97,000	97,000	106,000	106,000	9,000
10-1171-42000	GENERAL & CONTRACTED SERVICES	9,583	12,000	12,000	12,000	12,000	0
10-1171-42900	TRAVEL, EDUCATION AND TRAINING	2,355	1,600	1,600	1,600	1,600	0
10-1171-43400	TELECOMMUNICATION	808	1,200	1,200	1,200	1,200	0
10-1171-45400	BOOKS, PUBLICATIONS AND SUBSCR	503	700	500	500	500	-200
10-1171-49011	INTERDEPARTMENTAL FLEET FUEL	602	700	700	700	700	0
10-1171-49012	INTERDEPARTMENTAL FLEET R&M	3,700	1,900	1,900	3,800	3,700	1,800
10-1171-49013	FLEET PARTS AND SUPPLIES	151	500	300	300	300	-200
10-1171-49014	INTERDEPARTMENTAL ANNUAL CAP	3,600	3,600	3,600	2,800	2,780	-820
Total BUILDING INSPECTION:		284,773	288,900	288,000	303,400	303,280	14,380
<b>GENERAL GOVT NON OPERATING</b>							
10-1900-49141	TRANSFERS TO PARK CAPITAL	0	1,500,000	1,500,000	0	0	-1,500,000
10-1900-49144	TRANSFERS TO ROAD CAPITAL	705,000	0	0	0	0	0
Total GENERAL GOVT NON OPERATING:		705,000	1,500,000	1,500,000	0	0	-1,500,000
<b>JUDICIAL</b>							
10-2030-41000	PERSONNEL SERVICES JUSTICE OF	64,349	73,400	73,400	82,000	82,000	8,600
10-2030-41101	WAGE REGULAR EMPLOYEES	151,615	164,000	174,000	180,000	180,000	16,000
10-2030-41103	OVERTIME	586	1,000	1,000	1,000	1,000	0
10-2030-41200	EMPLOYEE BENEFITS	77,741	111,000	111,000	114,000	114,000	3,000
10-2030-42100	PROF & TECHNICAL SERVICES	3,816	6,000	5,000	6,000	6,000	0
10-2030-42110	BANK CHARGES	10,942	12,000	12,000	12,000	12,000	0
10-2030-42900	TRAVEL, EDUCATION AND TRAINING	252	2,500	2,500	2,500	2,500	0
10-2030-43400	TELECOMMUNICATION	2,480	2,500	2,400	2,500	2,500	0
10-2030-45100	OFFICE SUPPLIES	3,666	4,200	4,200	4,200	4,200	0
10-2030-45200	OPERATING SUPPLIES	1,408	2,000	1,000	2,000	2,000	0
10-2030-45603	MACHINERY AND EQUIPMENT	220	0	0	0	0	0
10-2030-47100	JURY AND WITNESS PAYMENTS	0	1,000	100	100	100	-900
Total JUDICIAL:		317,075	379,600	386,600	406,300	406,300	26,700
<b>JUSTICE COURT</b>							
10-2035-42107	PROF & TECHNICAL - DEFENDER	18,000	20,000	20,000	20,000	20,000	0
10-2035-42108	PROF & TECHNICAL - PROSECUTOR	45,679	60,000	60,000	60,000	60,000	0
10-2035-42111	ADMINISTRATIVE LIQUOR RELATED	12,786	10,000	10,000	10,000	10,000	0
Total JUSTICE COURT:		76,465	90,000	90,000	90,000	90,000	0
<b>POLICE</b>							
10-2400-41101	WAGE REGULAR EMPLOYEES	2,508,857	2,752,900	2,752,900	2,920,000	2,845,000	92,100
10-2400-41103	OVERTIME	115,955	100,000	131,160	100,000	100,000	0
10-2400-41104	NSL LIVE OVERTIME	11,094	20,000	12,000	20,000	20,000	0
10-2400-41200	EMPLOYEE BENEFITS	1,564,960	1,766,000	1,766,000	1,872,000	1,813,500	47,500
10-2400-41202	EMPLOYEE ALLOWANCES - UNIFORM	37,589	38,000	38,000	38,000	38,000	0
10-2400-41205	TUITION REIMBURSEMENT	1,500	0	0	0	0	0
10-2400-42100	PROF & TECHNICAL SERVICES	27,062	24,000	32,000	27,000	7,700	-16,300
10-2400-42101	PROF & TECHNICAL SERVICES-CAM	3,825	70,000	70,000	70,000	70,000	0

Minimum set by AOC

Addition of one F/T Police officer for Davis County Metro Narcotics (was originally proposed for shift coverage)  
Reduce for annual assessment for Davis County Metro Narcotics

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
10-2400-42120	RENTAL OF EQUIPMENT & VEHICLES	10,784	13,500	13,500	13,500	13,500	0
10-2400-42900	TRAVEL, EDUCATION AND TRAINING	22,850	30,000	30,000	30,000	30,000	0
10-2400-43400	TELECOMMUNICATION EMPLOYEES	27,812	28,000	28,000	28,000	28,000	0
10-2400-45100	OFFICE SUPPLIES	1,570	3,200	2,000	3,200	3,200	0
10-2400-45200	OPERATING SUPPLIES	13,189	9,000	9,000	27,600	18,300	9,300
10-2400-45260	K-9 EXPENDITURES	3,439	4,000	4,000	5,000	5,000	1,000
10-2400-45400	BOOKS, PUBLICATIONS AND SUBSCR	24,836	41,536	42,000	41,600	41,600	64
10-2400-45603	MACHINERY AND EQUIPMENT	84,350	118,500	118,500	118,500	118,500	0
10-2400-49011	INTERDEPARTMENTAL FLEET FUEL	77,352	94,500	75,000	94,500	94,500	0
10-2400-49012	INTERDEPARTMENTAL FLEET R&M	97,827	51,600	51,600	124,200	122,900	71,300
10-2400-49013	FLEET PARTS AND SUPPLIES	25,546	79,450	60,000	60,000	60,000	-19,450
10-2400-49014	INTERDEPARTMENTAL ANNUAL CAP	197,800	212,960	212,960	217,200	171,590	-41,370
Total POLICE:		4,858,197	5,457,146	5,448,620	5,810,300	5,601,290	144,144
<b>POLICE-CODE ENFORCEMENT</b>							
10-2401-41200	EMPLOYEE BENEFITS	188	0	0	0	0	0
Total POLICE-CODE ENFORCEMENT:		188	0	0	0	0	0
<b>POLICE - NON-SWORN</b>							
10-2404-41101	WAGE REGULAR EMPLOYEES	266,196	274,000	274,000	286,000	286,000	12,000
10-2404-41102	TEMPORARY EMPLOYEES	141,555	146,160	146,160	149,000	149,000	2,840
10-2404-41103	OVERTIME	42	0	0	0	0	0
10-2404-41200	EMPLOYEE BENEFITS	174,420	170,400	170,400	175,000	175,000	4,600
10-2404-41205	TUITION REIMBURSEMENT	2,000	2,000	2,000	0	0	-2,000
Total POLICE - NON-SWORN:		584,213	592,560	592,560	610,000	610,000	17,440
<b>SPECIAL DETAIL SERVICES</b>							
10-2405-45000	SUPPLIES AND MATERIALS	18,762	20,000	20,000	20,000	20,000	0
Total SPECIAL DETAIL SERVICES:		18,762	20,000	20,000	20,000	20,000	0
<b>DISPATCH AND COMMUNICATIONS</b>							
10-2600-42000	GENERAL & CONTRACTED SERVICES	72,484	185,700	75,000	82,000	82,000	-103,700
Total DISPATCH AND COMMUNICATIONS:		72,484	185,700	75,000	82,000	82,000	-103,700
<b>FIRE</b>							
10-2900-42000	GENERAL & CONTRACTED SERVICES	1,774,402	1,844,310	1,844,310	1,912,000	1,912,000	67,690
Total FIRE:		1,774,402	1,844,310	1,844,310	1,912,000	1,912,000	67,690
<b>ENGINEERING AND DESIGN</b>							
10-3300-41101	WAGE REGULAR EMPLOYEES	39,204	62,470	44,000	48,000	48,000	-14,470
10-3300-41102	TEMPORARY EMPLOYEES	7,928	15,000	14,000	15,000	15,000	0
10-3300-41103	OVERTIME	0	500	500	500	500	0
10-3300-41200	EMPLOYEE BENEFITS	17,888	17,600	17,600	17,500	17,500	-100
10-3300-42000	GENERAL & CONTRACTED SERVICES	10,937	15,000	10,000	15,000	15,000	0
10-3300-42100	PROF & TECHNICAL SERVICES	13,364	15,000	20,000	20,000	20,000	5,000
10-3300-42900	TRAVEL, EDUCATION AND TRAINING	1,512	2,500	2,000	2,500	2,500	0
10-3300-43400	TELECOMMUNICATION	1,733	3,000	2,000	3,000	3,000	0
10-3300-45100	OFFICE SUPPLIES	411	1,500	1,500	1,500	1,500	0
10-3300-45200	OPERATING SUPPLIES	24	0	0	0	0	0
10-3300-45400	BOOKS, PUBLICATIONS AND SUBSCR	1,977	2,500	2,500	2,500	2,500	0

Full allocation (100%) this year

Update to actual contract - had included dispatch system upgrades

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
10-3300-45603	MACHINERY AND EQUIPMENT	1,837	<b>3,000</b>	2,000	18,000	<b>3,000</b>	0
10-3300-49011	INTERDEPARTMENTAL FLEET FUEL	3,086	<b>2,500</b>	2,500	2,500	<b>2,500</b>	0
10-3300-49012	INTERDEPARTMENTAL FLEET R&M	4,600	<b>2,300</b>	2,300	4,600	<b>4,600</b>	2,300
10-3300-49013	FLEET PARTS AND SUPPLIES	1,781	<b>1,500</b>	1,500	1,500	<b>1,500</b>	0
10-3300-49014	INTERDEPARTMENTAL ANNUAL CAP	7,300	<b>3,960</b>	3,960	3,300	<b>3,265</b>	-695
Total ENGINEERING AND DESIGN:		113,582	<b>148,330</b>	126,360	155,400	<b>140,365</b>	-7,965
<b>STREETS ADMINISTRATION</b>							
10-3501-41101	WAGE REGULAR EMPLOYEES	248,561	<b>249,100</b>	249,100	210,000	<b>210,000</b>	-39,100
10-3501-41102	TEMPORARY EMPLOYEES	5,892	<b>10,000</b>	0	10,000	<b>10,000</b>	0
10-3501-41103	OVERTIME	11,400	<b>10,000</b>	10,000	15,000	<b>15,000</b>	5,000
10-3501-41200	EMPLOYEE BENEFITS	159,624	<b>131,000</b>	131,000	137,000	<b>137,000</b>	6,000
10-3501-41202	EMPLOYEE ALLOWANCES - UNIFORM	3,582	<b>5,000</b>	5,000	5,000	<b>5,000</b>	0
10-3501-42900	TRAVEL, EDUCATION AND TRAINING	3,061	<b>5,500</b>	4,000	7,000	<b>7,000</b>	1,500
10-3501-43400	TELECOMMUNICATION	5,410	<b>5,000</b>	5,000	5,000	<b>5,000</b>	0
10-3501-45100	OFFICE SUPPLIES	7,152	<b>7,000</b>	7,000	7,000	<b>7,000</b>	0
10-3501-45200	OPERATING SUPPLIES	1,079	<b>2,500</b>	2,500	2,500	<b>2,500</b>	0
10-3501-45400	BOOKS, PUBLICATIONS AND SUBSCR	287	<b>2,000</b>	2,000	2,000	<b>2,000</b>	0
10-3501-49011	INTERDEPARTMENTAL FLEET FUEL	44,065	<b>40,000</b>	40,000	40,000	<b>40,000</b>	0
10-3501-49012	INTERDEPARTMENTAL FLEET R&M	184,926	<b>92,200</b>	90,620	186,400	<b>184,200</b>	92,000
10-3501-49013	FLEET PARTS AND SUPPLIES	166,428	<b>145,000</b>	145,000	145,000	<b>145,000</b>	0
10-3501-49014	INTERDEPARTMENTAL ANNUAL CAP	233,812	<b>260,100</b>	260,100	223,000	<b>185,465</b>	-74,635
Total STREETS ADMINISTRATION:		1,075,278	<b>964,400</b>	951,320	994,900	<b>955,165</b>	-9,235
<b>STREETS &amp; HWY - RESTRICTED TAX</b>							
10-3502-41101	WAGE REGULAR EMPLOYEES	93,739	<b>86,580</b>	86,580	146,700	<b>146,700</b>	60,120
10-3502-41103	OVERTIME	688	<b>1,000</b>	3,500	3,500	<b>3,500</b>	2,500
10-3502-41200	EMPLOYEE BENEFITS	40,982	<b>49,000</b>	49,000	73,000	<b>73,000</b>	24,000
10-3502-42120	RENTAL OF EQUIPMENT & VEHICLES	20,417	<b>17,000</b>	17,000	17,000	<b>17,000</b>	0
10-3502-45200	OPERATING SUPPLIES	3,642	<b>15,000</b>	9,000	10,000	<b>10,000</b>	-5,000
10-3502-45502	ROAD REPAIR MATERIAL	21,046	<b>12,000</b>	13,000	15,000	<b>15,000</b>	3,000
10-3502-45600	REPAIR AND MAINTENANCE	14,318	<b>15,000</b>	15,000	15,000	<b>15,000</b>	0
10-3502-48500	MACHINERY & EQUIPMENT CAPITAL	0	<b>0</b>	0	172,000	<b>17,000</b>	17,000
Total STREETS & HWY - RESTRICTED TAX:		194,832	<b>195,580</b>	193,080	452,200	<b>297,200</b>	101,620
<b>SIDEWALKS AND CROSSWALKS</b>							
10-3503-42100	PROF & TECHNICAL SERVICES	0	<b>35,000</b>	35,000	20,000	<b>20,000</b>	-15,000
10-3503-45501	CONSTRUCTION MATERIAL	66,499	<b>100,000</b>	100,000	100,000	<b>100,000</b>	0
Total SIDEWALKS AND CROSSWALKS:		66,499	<b>135,000</b>	135,000	120,000	<b>120,000</b>	-15,000
<b>STREET CLEANING &amp; SNOW REMOVAL</b>							
10-3505-45503	SALT AND SAND	54,101	<b>60,000</b>	22,000	60,000	<b>60,000</b>	0
10-3505-45603	MACHINERY AND EQUIPMENT	23,376	<b>75,000</b>	75,000	30,000	<b>30,000</b>	-45,000
Total STREET CLEANING & SNOW REMOVAL:		77,477	<b>135,000</b>	97,000	90,000	<b>90,000</b>	-45,000
<b>ENGINEERING, DESIGN, &amp; STUDIES</b>							
10-3506-42100	PROF & TECHNICAL SERVICES	10,050	<b>25,000</b>	19,000	25,000	<b>25,000</b>	0
Total ENGINEERING, DESIGN, & STUDIES:		10,050	<b>25,000</b>	19,000	25,000	<b>25,000</b>	0
<b>STREET LIGHTING &amp; TRAF CONTROL</b>							

Variable  
 Message  
 Board

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
10-3507-43300	ELECTRICITY	68,915	<b>75,000</b>	71,000	75,000	<b>75,000</b>	0
10-3507-45600	REPAIR AND MAINTENANCE	92,973	<b>70,000</b>	70,000	80,000	<b>80,000</b>	10,000
10-3507-45602	STREET STRIPING	127,758	<b>135,000</b>	135,000	145,000	<b>145,000</b>	10,000
10-3507-45604	OTHER ASSETS-SIGNAGE	76,426	<b>50,000</b>	50,000	50,000	<b>50,000</b>	0
Total STREET LIGHTING & TRAF CONTROL:		366,071	<b>330,000</b>	326,000	350,000	<b>350,000</b>	20,000
<b>PARKS ADMINISTRATION</b>							
10-5301-41101	WAGE REGULAR EMPLOYEES	331,789	<b>349,000</b>	349,000	445,000	<b>363,000</b>	14,000
10-5301-41102	TEMPORARY EMPLOYEES	13,084	<b>25,000</b>	25,000	25,000	<b>25,000</b>	0
10-5301-41103	OVERTIME	18,326	<b>20,000</b>	20,000	20,000	<b>20,000</b>	0
10-5301-41200	EMPLOYEE BENEFITS	229,229	<b>240,000</b>	232,000	320,200	<b>236,200</b>	-3,800
10-5301-41201	EMPLOYEE ALLOWANCES	669	<b>0</b>	0	0	<b>0</b>	0
10-5301-41202	EMPLOYEE ALLOWANCES - UNIFORMS	4,937	<b>5,000</b>	5,000	5,000	<b>5,000</b>	0
10-5301-42000	GENERAL & CONTRACTED SERVICES	143,591	<b>130,000</b>	145,000	145,000	<b>145,000</b>	15,000
10-5301-42100	PROF & TECHNICAL SERVICES	24,887	<b>15,000</b>	15,000	15,000	<b>15,000</b>	0
10-5301-42900	TRAVEL, EDUCATION AND TRAINING	10,176	<b>7,500</b>	7,500	8,500	<b>8,500</b>	1,000
10-5301-43400	TELECOMMUNICATION	6,109	<b>4,500</b>	5,000	5,000	<b>5,000</b>	500
10-5301-45100	OFFICE SUPPLIES	3,903	<b>3,500</b>	3,500	3,500	<b>3,500</b>	0
10-5301-49011	INTERDEPARTMENTAL FLEET FUEL	10,678	<b>12,000</b>	11,000	12,000	<b>12,000</b>	0
10-5301-49012	INTERDEPARTMENTAL FLEET R&M	9,774	<b>5,900</b>	5,900	16,800	<b>16,700</b>	10,800
10-5301-49013	FLEET PARTS AND SUPPLIES	19,655	<b>20,000</b>	20,000	20,000	<b>20,000</b>	0
10-5301-49014	INTERDEPARTMENTAL ANNUAL CAP	32,700	<b>26,050</b>	26,050	28,400	<b>28,380</b>	2,330
Total PARKS ADMINISTRATION:		859,507	<b>863,450</b>	869,950	1,069,400	<b>903,280</b>	39,830
<b>PARK FACILITIES</b>							
10-5304-42202	GROUNDS CARE	108,620	<b>125,000</b>	125,000	80,000	<b>80,000</b>	-45,000
10-5304-43100	WATER AND SEWERAGE	99,176	<b>90,000</b>	100,000	100,000	<b>100,000</b>	10,000
10-5304-43200	NATURAL GAS	5,470	<b>3,500</b>	3,500	5,500	<b>5,500</b>	2,000
10-5304-43300	ELECTRICITY	13,439	<b>15,000</b>	15,000	16,000	<b>16,000</b>	1,000
Total PARK FACILITIES:		226,704	<b>233,500</b>	243,500	201,500	<b>201,500</b>	-32,000
<b>SPECIAL EVENTS</b>							
10-5305-45201	PARKS AND ARTS BOARD	1,265	<b>10,000</b>	1,000	0	<b>0</b>	-10,000
10-5305-45202	5K RUN	2,602	<b>5,000</b>	2,600	2,600	<b>2,600</b>	-2,400
10-5305-45203	LIBERTY FEST CELEBRATION	131,716	<b>135,000</b>	135,500	135,000	<b>135,000</b>	0
10-5305-45204	SENIOR LUNCH BUNCH	10,586	<b>11,000</b>	11,000	11,000	<b>11,000</b>	0
10-5305-45205	YOUTH COUNCIL AND SCHOLARSHIPS	16,312	<b>15,000</b>	15,000	15,000	<b>15,000</b>	0
10-5305-45206	TRAILS AND ACTIVE TRANSPORT CO	0	<b>0</b>	2,500	0	<b>0</b>	0
10-5305-45207	HEALTH AND WELLNESS COMMITTEE	35	<b>0</b>	850	600	<b>600</b>	600
10-5305-45208	MISC. COUNCIL EVENTS	1,000	<b>1,000</b>	250	1,000	<b>1,000</b>	0
10-5305-45209	CIVIC EVENTS COMMITTEE	0	<b>0</b>	2,500	600	<b>600</b>	600
10-5305-45210	EASTER EGG DASH	1,894	<b>2,500</b>	2,500	2,500	<b>2,500</b>	0
10-5305-45211	ARTS COMMITTEE	0	<b>0</b>	2,500	600	<b>600</b>	600
10-5305-45212	PHOTO CONTEST	1,128	<b>1,000</b>	960	1,000	<b>1,000</b>	0
10-5305-45214	NSL READS	1,616	<b>1,000</b>	1,020	1,000	<b>1,000</b>	0
10-5305-45216	KITE FESTIVAL	2,789	<b>2,000</b>	3,000	3,000	<b>3,600</b>	1,600
10-5305-45218	HALLOWEEN BASH	1,092	<b>1,500</b>	2,340	2,300	<b>2,300</b>	800
10-5305-45220	FOOD TRUCK AND VENDOR FAIR	1,195	<b>500</b>	600	600	<b>600</b>	100
10-5305-45222	WINTERFEST	8,045	<b>8,000</b>	5,000	8,000	<b>8,000</b>	0
10-5305-45224	GET TO THE RIVER	2,698	<b>2,700</b>	2,700	2,700	<b>2,700</b>	0
10-5305-45226	UNITY IN THE COMMUNITY	1,639	<b>3,000</b>	2,000	3,000	<b>4,000</b>	1,000

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
Total SPECIAL EVENTS:		185,613	<b>199,200</b>	193,820	190,500	<b>192,100</b>	-7,100
<b>PARKS PROGRAMS</b>							
10-5310-41101	WAGE REGULAR EMPLOYEES	2,736	<b>4,000</b>	0	4,000	<b>4,000</b>	0
10-5310-41102	TEMPORARY EMPLOYEES	73,571	<b>70,000</b>	70,000	75,000	<b>75,000</b>	5,000
10-5310-41200	EMPLOYEE BENEFITS	4,913	<b>9,800</b>	9,800	9,800	<b>9,800</b>	0
10-5310-42100	PROF & TECHNICAL SERVICES	3,932	<b>0</b>	0	0	<b>0</b>	0
10-5310-45200	OPERATING SUPPLIES	35,376	<b>25,000</b>	25,000	25,000	<b>25,000</b>	0
Total PARKS PROGRAMS:		120,528	<b>108,800</b>	104,800	113,800	<b>113,800</b>	5,000
<b>TRAILS</b>							
10-5313-42900	TRAVEL, EDUCATION AND TRAINING	0	<b>0</b>	0	0	<b>1,200</b>	1,200
10-5313-45200	OPERATING SUPPLIES	0	<b>0</b>	0	0	<b>2,500</b>	2,500
10-5313-45206	TRAILS AND ACTIVE TRANSPORT CO	0	<b>0</b>	0	600	<b>600</b>	600
Total TRAILS:		0	<b>0</b>	0	600	<b>4,300</b>	4,300
<b>PARK AREAS</b>							
10-5315-42202	GROUNDS CARE	3,600	<b>14,000</b>	10,000	25,000	<b>25,000</b>	11,000
10-5315-45200	OPERATING SUPPLIES	13,046	<b>25,000</b>	25,000	25,000	<b>25,000</b>	0
10-5315-45208	CITIZEN TREE PROGRAM	0	<b>10,000</b>	10,000	10,000	<b>10,000</b>	0
10-5315-45603	MACHINERY AND EQUIPMENT	11,318	<b>78,000</b>	78,000	15,000	<b>15,000</b>	-63,000
10-5315-45610	TREES	0	<b>75,000</b>	50,000	75,000	<b>75,000</b>	0
10-5315-45650	MURALS	0	<b>0</b>	0	10,000	<b>10,000</b>	10,000
10-5315-48300	INFRASTRUCTURE	14,030	<b>0</b>	0	0	<b>0</b>	0
Total PARK AREAS:		41,994	<b>202,000</b>	173,000	160,000	<b>160,000</b>	-42,000
#10 GENERAL FUND Revenue Total:		14,141,017	<b>16,238,436</b>	14,298,290	14,582,150	<b>14,828,530</b>	-1,409,906
#10 GENERAL FUND Expenditure Total:		14,236,431	<b>16,238,436</b>	15,923,068	15,380,250	<b>14,828,530</b>	-1,409,906
Total #10 GENERAL FUND:		-95,414	<b>0</b>	-1,624,778	-798,100	<b>0</b>	0

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#20 REDEVELOPMENT - EAGLEWOOD</b>							
<b>EAGLEWOOD OPERATING REVENUE</b>							
20-5071-31105	RDA INCREMENT-EAGLEWOOD	726,734	<b>825,020</b>	825,020	858,000	<b>858,000</b>	32,980
20-5071-36100	INTEREST EARNINGS	5,856	<b>50</b>	500	200	<b>200</b>	150
Total EAGLEWOOD OPERATING REVENUE:		<u>732,590</u>	<u><b>825,070</b></u>	<u>825,520</u>	<u>858,200</u>	<u><b>858,200</b></u>	<u>33,130</u>
<b>EAGLEWOOD OPERATING EXPENSE</b>							
20-5074-47010	DEVELOPER REIMBURSEMENT	690,055	<b>783,770</b>	783,770	815,200	<b>815,200</b>	31,430
Total EAGLEWOOD OPERATING EXPENSE:		<u>690,055</u>	<u><b>783,770</b></u>	<u>783,770</u>	<u>815,200</u>	<u><b>815,200</b></u>	<u>31,430</u>
<b>EAGLEWOOD NON OPERATING</b>							
20-5078-49110	TRANSFER TO GEN FUND	36,337	<b>41,250</b>	41,250	43,000	<b>43,000</b>	1,750
20-5078-49990	FUND BALANCE - CONTRIBUTION TO	0	<b>50</b>	0	0	<b>0</b>	-50
Total EAGLEWOOD NON OPERATING:		<u>36,337</u>	<u><b>41,300</b></u>	<u>41,250</u>	<u>43,000</u>	<u><b>43,000</b></u>	<u>1,700</u>
#20 REDEVELOPMENT - EAGLEWOOD Revenue Total:		<u>732,590</u>	<u><b>825,070</b></u>	<u>825,520</u>	<u>858,200</u>	<u><b>858,200</b></u>	<u>33,130</u>
#20 REDEVELOPMENT - EAGLEWOOD Expenditure Total:		<u>726,392</u>	<u><b>825,070</b></u>	<u>825,020</u>	<u>858,200</u>	<u><b>858,200</b></u>	<u>33,130</u>
Total #20 REDEVELOPMENT - EAGLEWOOD:		<u>6,198</u>	<u><b>0</b></u>	<u>500</u>	<u>0</u>	<u><b>0</b></u>	<u>0</u>

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#21 REDEVELOPMENT - REDWOOD RD</b>							
<b>REDWOOD RD OPERATING REVENUE</b>							
21-5071-31107	RDA INCREMENT - REDWOOD	1,385,111	<b>1,464,600</b>	1,464,600	1,525,000	<b>1,525,000</b>	60,400
21-5071-36100	INTEREST EARNINGS	265,190	<b>100,000</b>	150,000	150,000	<b>150,000</b>	50,000
Total REDWOOD RD OPERATING REVENUE:		<u>1,650,301</u>	<u><b>1,564,600</b></u>	<u>1,614,600</u>	<u>1,675,000</u>	<u><b>1,675,000</b></u>	<u>110,400</u>
<b>REDWOOD NON OPERATING REVENUE</b>							
21-5072-37990	FUND BALANCE - USE OF	0	<b>3,491,700</b>	1,500,000	0	<b>0</b>	-3,491,700
Total REDWOOD NON OPERATING REVENUE:		<u>0</u>	<u><b>3,491,700</b></u>	<u>1,500,000</u>	<u>0</u>	<u><b>0</b></u>	<u>-3,491,700</u>
<b>REDWOOD OPERATING EXPENSE</b>							
21-5074-42202	GROUNDS	0	<b>50,000</b>	0	50,000	<b>50,000</b>	0
21-5074-45604	SIGNAGE	0	<b>327,540</b>	0	243,250	<b>243,250</b>	-84,290
21-5074-45610	TREES	0	<b>150,000</b>	0	150,000	<b>150,000</b>	0
21-5074-47010	DEVELOPER REIMBURSEMENT	44,980	<b>225,000</b>	50,000	225,000	<b>225,000</b>	0
Total REDWOOD OPERATING EXPENSE:		<u>44,980</u>	<u><b>752,540</b></u>	<u>50,000</u>	<u>668,250</u>	<u><b>668,250</b></u>	<u>-84,290</u>
<b>REDWOOD NON OPERATING</b>							
21-5078-47011	PRINCIPAL	295,000	<b>305,000</b>	305,000	315,000	<b>315,000</b>	10,000
21-5078-47012	INTEREST	78,750	<b>69,900</b>	69,900	60,750	<b>60,750</b>	-9,150
21-5078-47013	FEES	698	<b>2,500</b>	2,500	2,500	<b>2,500</b>	0
21-5078-49110	TRANSFER TO GEN FUND	69,256	<b>73,200</b>	73,200	76,200	<b>76,200</b>	3,000
21-5078-49127	TRANSFER TO HOUSING FUND	138,511	<b>146,460</b>	146,460	152,300	<b>152,300</b>	5,840
21-5078-49132	TRANSFER TO DEBT SERVICE	460,000	<b>400,000</b>	400,000	400,000	<b>400,000</b>	0
21-5078-51611	FOXBORO PARK PROJECT	46,358	<b>3,306,700</b>	1,500,000	0	<b>0</b>	-3,306,700
Total REDWOOD NON OPERATING:		<u>1,088,572</u>	<u><b>4,303,760</b></u>	<u>2,497,060</u>	<u>1,006,750</u>	<u><b>1,006,750</b></u>	<u>-3,297,010</u>
#21 REDEVELOPMENT - REDWOOD RD Revenue Total:		<u>1,650,301</u>	<u><b>5,056,300</b></u>	<u>3,114,600</u>	<u>1,675,000</u>	<u><b>1,675,000</b></u>	<u>-3,381,300</u>
#21 REDEVELOPMENT - REDWOOD RD Expenditure Total:		<u>1,133,552</u>	<u><b>5,056,300</b></u>	<u>2,547,060</u>	<u>1,675,000</u>	<u><b>1,675,000</b></u>	<u>-3,381,300</u>
Total #21 REDEVELOPMENT - REDWOOD RD:		<u>516,749</u>	<u><b>0</b></u>	<u>567,540</u>	<u>0</u>	<u><b>0</b></u>	<u>0</u>

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#22 REDEVELOPMENT - HWY 89</b>							
<b>HWY 89 OPERATING REVENUE</b>							
22-5071-31108	RDA INCREMENT-HWY 89	578,762	<b>565,580</b>	565,580	590,000	<b>590,000</b>	24,420
22-5071-36100	INTEREST EARNINGS	7,518	<b>1,000</b>	5,000	1,000	<b>1,000</b>	0
Total HWY 89 OPERATING REVENUE:		586,280	<b>566,580</b>	570,580	591,000	<b>591,000</b>	24,420
<b>HWY 89 NON OPERATING REVENUE</b>							
22-5072-37990	FUND BALANCE - USE OF	0	<b>52,450</b>	0	0	<b>0</b>	-52,450
Total HWY 89 NON OPERATING REVENUE:		0	<b>52,450</b>	0	0	<b>0</b>	-52,450
<b>HWY 89 OPERATING EXPENSE</b>							
22-5074-45604	SIGNAGE	0	<b>110,000</b>	0	0	<b>0</b>	-110,000
22-5074-47010	DEVELOPER REIMBURSEMENT	434,072	<b>424,190</b>	424,190	442,000	<b>162,000</b>	-262,190
Total HWY 89 OPERATING EXPENSE:		434,072	<b>534,190</b>	424,190	442,000	<b>162,000</b>	-372,190
<b>HWY 89 NON OPERATING</b>							
22-5078-49110	TRANSFER TO GEN FUND	28,938	<b>28,280</b>	28,280	29,500	<b>29,500</b>	1,220
22-5078-49127	TRANSFER TO HOUSING FUND	57,876	<b>56,560</b>	56,560	59,000	<b>59,000</b>	2,440
22-5078-49990	FUND BALANCE - CONTRIBUTION TO	0	<b>0</b>	0	0	<b>340,500</b>	340,500
Total HWY 89 NON OPERATING:		86,814	<b>84,840</b>	84,840	88,500	<b>429,000</b>	344,160
#22 REDEVELOPMENT - HWY 89 Revenue Total:		586,280	<b>619,030</b>	570,580	591,000	<b>591,000</b>	-28,030
#22 REDEVELOPMENT - HWY 89 Expenditure Total:		520,886	<b>619,030</b>	509,030	530,500	<b>591,000</b>	-28,030
Total #22 REDEVELOPMENT - HWY 89:		65,394	<b>0</b>	61,550	60,500	<b>0</b>	0

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Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#25 REDEVELOPMENT AGENCY FUND</b>							
<b>RDA OPERATING REVENUE</b>							
25-5071-36100	INTEREST EARNINGS	40,006	20,000	40,000	25,000	25,000	5,000
Total RDA OPERATING REVENUE:		40,006	20,000	40,000	25,000	25,000	5,000
<b>RDA NON OPERATING</b>							
25-5078-42000	GENERAL & CONTRACTED SERVICES	500	0	0	0	0	0
25-5078-49990	FUND BALANCE - CONTRIBUTION TO	0	20,000	40,000	0	25,000	5,000
Total RDA NON OPERATING:		500	20,000	40,000	0	25,000	5,000
#25 REDEVELOPMENT AGENCY FUND Revenue Total:		40,006	20,000	40,000	25,000	25,000	5,000
#25 REDEVELOPMENT AGENCY FUND Expenditure Total:		500	20,000	40,000	0	25,000	5,000
Total #25 REDEVELOPMENT AGENCY FUND:		39,506	0	0	25,000	0	0

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#27 HOUSING</b>							
<b>HOUSING OPERATING REVENUE</b>							
27-5021-36101	INTEREST EARNINGS RESTRICTED	38,832	18,000	26,000	25,000	25,000	7,000
Total HOUSING OPERATING REVENUE:		38,832	18,000	26,000	25,000	25,000	7,000
<b>HOUSING NON OPERATING REVENUE</b>							
27-5023-37125	TRANSFERS FROM RDA	196,387	203,020	203,020	211,300	211,300	8,280
Total HOUSING NON OPERATING REVENUE:		196,387	203,020	203,020	211,300	211,300	8,280
<b>HOUSING NON OPERATING</b>							
27-5026-49990	FUND BALANCE - CONTRIBUTION TO	0	221,020	229,020	0	236,300	15,280
Total HOUSING NON OPERATING:		0	221,020	229,020	0	236,300	15,280
#27 HOUSING Revenue Total:		235,219	221,020	229,020	236,300	236,300	15,280
#27 HOUSING Expenditure Total:		0	221,020	229,020	0	236,300	15,280
Total #27 HOUSING:		235,219	0	0	236,300	0	0

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#28 LOCAL BUILDING AUTHORITY</b>							
<b>LBA OPERATING REVENUE</b>							
28-2803-34600	RENTS AND LEASES OTHER	98,781	0	321	0	0	0
28-2803-36100	INTEREST EARNINGS	11,740	5,000	7,000	5,000	5,000	0
28-2803-37141	TRANSFERS FROM PARK CAPITAL	90,000	100,000	100,000	100,000	100,000	0
28-2803-37990	FUND BALANCE - USE OF	0	20,660	0	0	18,835	-1,825
Total LBA OPERATING REVENUE:		200,521	125,660	107,321	105,000	123,835	-1,825
<b>LBA OPERATING EXPENSE</b>							
28-5075-42100	PROF & TECHNICAL SERVICES	26,391	0	0	0	0	0
28-5075-42300	INSURANCE - RISK MANAGEMENT	1,699	1,700	1,730	0	0	-1,700
28-5075-43000	UTILITIES - RENTAL PROPERTIES	7,537	850	2,500	0	0	-850
Total LBA OPERATING EXPENSE:		35,627	2,550	4,230	0	0	-2,550
<b>LBA NON - OPERATING EXPENSE</b>							
28-5076-47011	PRINCIPAL	105,000	108,000	108,000	113,000	113,000	5,000
28-5076-47012	INTEREST	15,097	12,610	12,610	9,085	9,085	-3,525
28-5076-47013	FEES	1,750	2,500	1,750	1,750	1,750	-750
Total LBA NON - OPERATING EXPENSE:		121,847	123,110	122,360	123,835	123,835	725
#28 LOCAL BUILDING AUTHORITY Revenue Total:		200,521	125,660	107,321	105,000	123,835	-1,825
#28 LOCAL BUILDING AUTHORITY Expenditure Total:		157,475	125,660	126,590	123,835	123,835	-1,825
Total #28 LOCAL BUILDING AUTHORITY:		43,046	0	-19,269	-18,835	0	0

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#32 DEBT SERVICE FUND (RAP TX)</b>							
<b>DEBT SERVICE TAX REVENUE</b>							
32-5321-31309	RECREATION, ARTS, & PARKS TAX	616,372	695,000	650,000	650,000	650,000	-45,000
Total DEBT SERVICE TAX REVENUE:		616,372	695,000	650,000	650,000	650,000	-45,000
<b>DEBT SERVICE NON OPERATING REV</b>							
32-5322-36100	INTEREST EARNINGS	969,675	305,360	600,000	500,000	500,000	194,640
32-5322-37125	TRANSFERS FROM RDA FUND	460,000	400,000	400,000	400,000	400,000	0
32-5322-37990	FUND BALANCE - USE OF	0	17,300,000	17,048,600	0	0	-17,300,000
Total DEBT SERVICE NON OPERATING REV:		1,429,675	18,005,360	18,048,600	900,000	900,000	-17,105,360
<b>DEBT SERVICE NON OPERATING EXP</b>							
32-5328-47011	PRINCIPAL	633,000	653,000	653,000	668,000	668,000	15,000
32-5328-47012	INTEREST	759,507	742,360	742,360	724,230	724,230	-18,130
32-5328-47013	FEES	3,100	5,000	3,240	3,100	3,100	-1,900
32-5328-49141	TRANSFERS TO PARK CAPITAL	1,003,759	17,300,000	17,300,000	0	0	-17,300,000
32-5328-49990	FUND BALANCE - CONTRIBUTION TO	0	0	0	0	154,670	154,670
Total DEBT SERVICE NON OPERATING EXP:		2,399,365	18,700,360	18,698,600	1,395,330	1,550,000	-17,150,360
#32 DEBT SERVICE FUND (RAP TX) Revenue Total:		2,046,047	18,700,360	18,698,600	1,550,000	1,550,000	-17,150,360
#32 DEBT SERVICE FUND (RAP TX) Expenditure Total:		2,399,365	18,700,360	18,698,600	1,395,330	1,550,000	-17,150,360
Total #32 DEBT SERVICE FUND (RAP TX):		-353,318	0	0	154,670	0	0

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#40 CAPITAL IMPROVEMENT FUND</b>							
<b>CAPITAL FUND NON OPERATING REV</b>							
40-3042-36100	INTEREST EARNINGS	452,222	<b>225,000</b>	300,000	250,000	<b>250,000</b>	25,000
40-3042-37143	TRANSFERS FROM PUBLIC SAFETY	11,025	<b>109,000</b>	109,000	0	<b>0</b>	-109,000
40-3042-37990	FUND BALANCE - USE OF	0	<b>2,221,500</b>	0	0	<b>485,000</b>	-1,736,500
Total CAPITAL FUND NON OPERATING REV:		<u>463,247</u>	<u><b>2,555,500</b></u>	<u>409,000</u>	<u>250,000</u>	<u><b>735,000</b></u>	<u>-1,820,500</u>
<b>CAPITAL FUND PROJECTS</b>							
40-3046-57979	NEW CITY HALL - FURN/FIX/REMOD	0	<b>100,000</b>	100,000	30,000	<b>30,000</b>	-70,000
40-3046-57992	PW BUILDING IMPROVEMENTS	0	<b>0</b>	0	130,000	<b>0</b>	0
Total CAPITAL FUND PROJECTS:		<u>0</u>	<u><b>100,000</b></u>	<u>100,000</u>	<u>160,000</u>	<u><b>30,000</b></u>	<u>-70,000</u>
<b>CAPITAL FUND NON OPERATING EXP</b>							
40-3048-49141	TRANSFER TO PARKS	275,928	<b>1,750,500</b>	1,750,500	0	<b>0</b>	-1,750,500
40-3048-49144	TRANSFERS TO ROAD CAPITAL	0	<b>705,000</b>	705,000	705,000	<b>705,000</b>	0
Total CAPITAL FUND NON OPERATING EXP:		<u>275,928</u>	<u><b>2,455,500</b></u>	<u>2,455,500</u>	<u>705,000</u>	<u><b>705,000</b></u>	<u>-1,750,500</u>
#40 CAPITAL IMPROVEMENT FUND Revenue Total:		<u>463,247</u>	<u><b>2,555,500</b></u>	<u>409,000</u>	<u>250,000</u>	<u><b>735,000</b></u>	<u>-1,820,500</u>
#40 CAPITAL IMPROVEMENT FUND Expenditure Total:		<u>275,928</u>	<u><b>2,555,500</b></u>	<u>2,555,500</u>	<u>865,000</u>	<u><b>735,000</b></u>	<u>-1,820,500</u>
Total #40 CAPITAL IMPROVEMENT FUND:		<u>187,319</u>	<u><b>0</b></u>	<u>-2,146,500</u>	<u>-615,000</u>	<u><b>0</b></u>	<u>0</u>

Need to discuss continued ability to make this transfer during strategic planning session.

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#41 PARK DEVELOPMENT FEES FUND</b>							
<b>PARKS CAPITAL REVENUE</b>							
41-5301-33201	OPERATING GRANTS - STATE	26,745	1,021,225	549,020	0	0	-1,021,225
41-5301-34701	IMPACT PARK	22,000	551,000	62,000	180,000	180,000	-371,000
41-5301-36100	INTEREST EARNINGS	47,778	46,000	46,000	46,000	46,000	0
41-5301-36101	INTEREST EARNINGS RESTRICTED	-1,031	1,500	0	1,500	1,500	0
41-5301-36700	CONTRIBUTIONS	0	123,250	123,250	0	0	-123,250
Total PARKS CAPITAL REVENUE:		95,492	1,742,975	780,270	227,500	227,500	-1,515,475
<b>PARKS CAPITAL REV NONOPERATING</b>							
41-5302-37110	TRANSFER FROM GENERAL FUND	0	1,500,000	1,500,000	0	0	-1,500,000
41-5302-37132	TRANSFER FROM DEBT SERVICE-RAP	1,003,759	17,300,000	17,300,000	0	0	-17,300,000
41-5302-37140	TRANSFERS FROM CAPITAL PROJECT	275,928	1,750,500	1,750,500	0	0	-1,750,500
41-5302-37990	FUND BALANCE - USE OF	0	614,925	0	0	167,500	-447,425
Total PARKS CAPITAL REV NONOPERATING:		1,279,687	21,165,425	20,550,500	0	167,500	-20,997,925
<b>PARKS CAP EXP NON OPERATING</b>							
41-5318-49128	TRANSFERS TO LBA	90,000	100,000	100,000	100,000	100,000	0
Total PARKS CAP EXP NON OPERATING:		90,000	100,000	100,000	100,000	100,000	0
<b>PARKS CAPITAL TRAILS</b>							
41-5336-52317	TOWN CTR I-15 TRAIL	4,889	622,110	0	0	0	-622,110
41-5336-52422	REDWOOD RD TRAIL CONNECTIONS	0	283,300	283,300	0	0	-283,300
41-5336-52423	CENTER ST SOUTH SIDEWALK	0	576,000	576,000	0	0	-576,000
41-5336-57978	TRAILS DEVELOPMENT	0	0	0	0	45,000	45,000
41-5336-57980	FOXBORO PARK TRAIL	117,798	0	0	0	0	0
41-5336-57990	LEGACY PARK TRAIL	158,130	250,500	0	0	0	-250,500
Total PARKS CAPITAL TRAILS:		280,817	1,731,910	859,300	0	45,000	-1,686,910
<b>PARKS CAPITAL PARK AREAS</b>							
41-5356-51619	HATCH PARK	918,086	20,000,000	20,000,000	0	0	-20,000,000
41-5356-51620	EAGLEWOOD COVE DETENTION BASIN	48,000	52,000	0	0	0	-52,000
41-5356-51800	ANNUAL REPAIR & REPLACE -TBD	131,571	650,000	200,000	250,000	250,000	-400,000
41-5356-52229	DOG PARK	7,219	239,280	239,280	0	0	-239,280
41-5356-52330	CONCRETE BOAT RAMP	36,539	135,210	177,000	0	0	-135,210
Total PARKS CAPITAL PARK AREAS:		1,141,415	21,076,490	20,616,280	250,000	250,000	-20,826,490
#41 PARK DEVELOPMENT FEES FUND Revenue Total:		1,375,179	22,908,400	21,330,770	227,500	395,000	-22,513,400
#41 PARK DEVELOPMENT FEES FUND Expenditure Total:		1,512,232	22,908,400	21,575,580	350,000	395,000	-22,513,400
Total #41 PARK DEVELOPMENT FEES FUND:		-137,053	0	-244,810	-122,500	0	0

Updated for  
Trails and  
Active  
Transportation  
Committee  
requests

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#43 POLICE FACILITIES FUND</b>							
<b>PUBLIC SAFETY NON OPERATING RE</b>							
43-2002-34701	IMPACT POLICE	3,502	<b>106,500</b>	11,000	3,350	<b>3,350</b>	-103,150
43-2002-36100	INTEREST EARNINGS	0	<b>2,500</b>	0	0	<b>0</b>	-2,500
43-2002-36101	INTEREST EARNINGS RESTRICTED	7,797	<b>2,500</b>	4,000	1,000	<b>1,000</b>	-1,500
Total PUBLIC SAFETY NON OPERATING RE:		<u>11,299</u>	<u><b>111,500</b></u>	<u>15,000</u>	<u>4,350</u>	<u><b>4,350</b></u>	<u>-107,150</u>
<b>PUBLIC SAFETY NON OPERATING EX</b>							
43-2008-49140	TRANSFERS TO CAPITAL PROJECT	11,025	<b>109,000</b>	109,000	0	<b>0</b>	-109,000
43-2008-49990	FUND BALANCE - CONTRIBUTION TO	0	<b>2,500</b>	0	0	<b>4,350</b>	1,850
Total PUBLIC SAFETY NON OPERATING EX:		<u>11,025</u>	<u><b>111,500</b></u>	<u>109,000</u>	<u>0</u>	<u><b>4,350</b></u>	<u>-107,150</u>
#43 POLICE FACILITIES FUND Revenue Total:		<u>11,299</u>	<u><b>111,500</b></u>	<u>15,000</u>	<u>4,350</u>	<u><b>4,350</b></u>	<u>-107,150</u>
#43 POLICE FACILITIES FUND Expenditure Total:		<u>11,025</u>	<u><b>111,500</b></u>	<u>109,000</u>	<u>0</u>	<u><b>4,350</b></u>	<u>-107,150</u>
Total #43 POLICE FACILITIES FUND:		<u>274</u>	<u><b>0</b></u>	<u>-94,000</u>	<u>4,350</u>	<u><b>0</b></u>	<u>0</u>

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#44 ROADWAY DEVELOPMENT FUND</b>							
<b>ROAD CAPITAL NON OPERATING REV</b>							
44-3502-33201	CAPITAL GRANTS - STATE	69,292	<b>2,813,900</b>	36,560	3,536,700	<b>3,536,700</b>	722,800
44-3502-33203	TRANSPORTATION FUEL TAX	618,216	<b>702,000</b>	702,000	750,000	<b>750,000</b>	48,000
44-3502-33205	STATE C ROAD	930,137	<b>940,000</b>	960,000	1,040,000	<b>1,040,000</b>	100,000
44-3502-33301	CAPITAL GRANTS - LOCAL GVRNMT	0	<b>265,000</b>	265,000	750,000	<b>750,000</b>	485,000
44-3502-34050	REIMBURSEMENTS	41,486	<b>0</b>	52,000	0	<b>0</b>	0
44-3502-34701	IMPACT ROAD	28,279	<b>429,590</b>	50,000	375,000	<b>375,000</b>	-54,590
44-3502-36100	INTEREST EARNINGS	220,429	<b>108,000</b>	125,000	108,000	<b>108,000</b>	0
44-3502-36101	INTEREST EARNINGS RESTRICTED	197,202	<b>98,000</b>	125,000	98,000	<b>98,000</b>	0
44-3502-37110	TRANSFERS FROM GENERAL FUND	705,000	<b>0</b>	0	0	<b>0</b>	0
44-3502-37140	TRANSFERS FROM CAPITAL PROJECT	0	<b>705,000</b>	705,000	705,000	<b>705,000</b>	0
44-3502-37990	FUND BALANCE - USE OF	0	<b>5,262,100</b>	0	0	<b>2,464,500</b>	-2,797,600
Total ROAD CAPITAL NON OPERATING REV:		2,810,042	<b>11,323,590</b>	3,020,560	7,362,700	<b>9,827,200</b>	-1,496,390
<b>ROAD CAPITAL OPERATING EXPENSE</b>							
44-3504-49110	TRANSFERS TO GENERAL FUND	194,832	<b>195,580</b>	195,580	297,200	<b>297,200</b>	101,620
Total ROAD CAPITAL OPERATING EXPENSE:		194,832	<b>195,580</b>	195,580	297,200	<b>297,200</b>	101,620
<b>ROAD REPAIR AND REPLACEMENT</b>							
44-3505-51301	ANNUAL SEAL COAT C ROAD	436,948	<b>700,000</b>	700,000	720,000	<b>720,000</b>	20,000
44-3505-51901	MAIN ST (I-15 TO 1000 N)	20,809	<b>367,920</b>	367,920	6,590,000	<b>6,590,000</b>	6,222,080
44-3505-52114	75 E,125 E & 175 E RECONSTRUCT	108,327	<b>0</b>	0	0	<b>0</b>	0
44-3505-52115	LACEY WAY (MARIA, GARY,NANCY)	323,961	<b>0</b>	9,750	0	<b>0</b>	0
44-3505-52116	EAGLEWOOD DR(ORCH- EAGLERIDGE)	413,294	<b>0</b>	0	0	<b>0</b>	0
44-3505-52124	RECONSTRUCT US 89 TO CTR	75,220	<b>0</b>	0	0	<b>0</b>	0
44-3505-52144	400 WEST STR RECONSTRUCTION	1,210	<b>0</b>	0	0	<b>0</b>	0
44-3505-52245	475 N & CLOVERDALE	239,897	<b>0</b>	0	0	<b>0</b>	0
44-3505-52253	MTNVIEW/SKYVIEW/WILDFLOWER/SEG	228,671	<b>0</b>	0	0	<b>0</b>	0
44-3505-52302	PRKWY DR/CANYON LN/EGLPASS/RID	243,579	<b>50,780</b>	50,780	0	<b>0</b>	-50,780
44-3505-52303	SIDER DR/175 N/550 E/575 E	316,621	<b>11,710</b>	11,710	0	<b>0</b>	-11,710
44-3505-52315	400 WEST - CTR TO 500 N	23,683	<b>1,525,100</b>	1,580,000	0	<b>0</b>	-1,525,100
44-3505-52322	WDCRST, TNGL, SUNFLWR RD	22,779	<b>0</b>	16,000	0	<b>0</b>	0
44-3505-52323	4000 SOUTH	5,291	<b>100,000</b>	100,000	0	<b>0</b>	-100,000
44-3505-52325	DORTHEA & BERNICE RECONSTR	33,021	<b>226,980</b>	230,000	0	<b>0</b>	-226,980
44-3505-52347	ELM AVE RECONSTRUCTION	3,129	<b>0</b>	0	0	<b>0</b>	0
44-3505-52424	MAIN ST WIDEN (PACIFIC-1000 N)	0	<b>275,000</b>	275,000	0	<b>250,000</b>	-25,000
44-3505-52425	CYNTHIA WAY	0	<b>285,000</b>	285,000	0	<b>0</b>	-285,000
44-3505-52529	GARY WAY WATERLINE REPLACE	0	<b>0</b>	0	65,000	<b>65,000</b>	65,000
44-3505-52530	OAKWOOD AND OAKVIEW COURT	0	<b>0</b>	0	550,000	<b>550,000</b>	550,000
44-3505-52531	CUTLER,DURHAM,STONEHENGE,LONG	0	<b>0</b>	0	580,000	<b>580,000</b>	580,000
44-3505-52532	SCENIC HILLS OVERLAY	0	<b>0</b>	0	300,000	<b>300,000</b>	300,000
44-3505-52533	WOOD HILL & SCENIC HILL CIRCLE	0	<b>0</b>	0	400,000	<b>400,000</b>	400,000
Total ROAD REPAIR AND REPLACEMENT:		2,496,439	<b>3,542,490</b>	3,626,160	9,205,000	<b>9,455,000</b>	5,912,510
<b>ROAD CAPITAL PROJECTS</b>							
44-3506-51727	1100 NO RR CROSS WIDEN (60-80)	32,104	<b>289,850</b>	289,850	0	<b>0</b>	-289,850
44-3506-51803	1100 NORTH BRIDGE	35,613	<b>4,430,820</b>	0	0	<b>0</b>	-4,430,820
44-3506-51822	TREE PLANTING CTR ST PH 1	0	<b>75,000</b>	0	75,000	<b>75,000</b>	0
44-3506-52005	REDWOOD RD SIDEWALK- WEST CON	41,436	<b>72,890</b>	72,890	0	<b>0</b>	-72,890
44-3506-52324	SIGNAL 400 W & 1100 N	22,711	<b>646,380</b>	646,380	0	<b>0</b>	-646,380
44-3506-52407	ELK HOLLOW RD REBUILD	0	<b>430,580</b>	430,580	0	<b>0</b>	-430,580
44-3506-52415	150 N WATERLINE REPLACEMENT	0	<b>110,000</b>	110,000	0	<b>0</b>	-110,000

Updated to  
add Pacific  
to Overland  
portion to  
FY 2026

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
44-3506-52416	850 N, 900 N, & MADSEN LN	0	<b>250,000</b>	250,000	0	<b>0</b>	-250,000
44-3506-52418	COVENTRY,FREEDOM DR,FREEDOM CI	0	<b>250,000</b>	250,000	0	<b>0</b>	-250,000
44-3506-52420	WINDSOR DR,WINDSOR CT,ASCOT DR	0	<b>200,000</b>	200,000	0	<b>0</b>	-200,000
44-3506-52421	NANCY WAY	0	<b>155,000</b>	155,000	0	<b>0</b>	-155,000
44-3506-52504	CENTER ST SIDEWALK ORCHARD-350	0	<b>675,000</b>	675,000	0	<b>0</b>	-675,000
Total ROAD CAPITAL PROJECTS:		131,863	<b>7,585,520</b>	3,079,700	75,000	<b>75,000</b>	-7,510,520
#44 ROADWAY DEVELOPMENT FUND Revenue Total:		2,810,042	<b>11,323,590</b>	3,020,560	7,362,700	<b>9,827,200</b>	-1,496,390
#44 ROADWAY DEVELOPMENT FUND Expenditure Total:		2,823,133	<b>11,323,590</b>	6,901,440	9,577,200	<b>9,827,200</b>	-1,496,390
Total #44 ROADWAY DEVELOPMENT FUND:		-13,091	<b>0</b>	-3,880,880	-2,214,500	<b>0</b>	0

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>WATER FUND</b>							
<b>IRRIGATION CHARGES FOR SERVICE</b>							
51-3121-34405	METERED PRODUCTS	458,872	400,000	465,000	535,000	535,000	135,000
51-3121-34407	METERED PRODUCTS - CITY METERS	31,546	30,000	32,000	32,000	32,000	2,000
51-3121-36000	MISCELLANEOUS	7,511	0	0	0	0	0
Total IRRIGATION CHARGES FOR SERVICE:		497,929	430,000	497,000	567,000	567,000	137,000
<b>IRRIGATION OPERATING EXPENSE</b>							
51-3124-40120	DEPRECIATION	103,276	0	0	0	0	0
51-3124-40570	COST OF SALES	180,768	185,000	185,000	185,000	185,000	0
51-3124-41101	WAGE REGULAR EMPLOYEES	118,215	121,800	121,800	160,000	160,000	38,200
51-3124-41103	OVERTIME	10,696	8,000	8,000	8,000	8,000	0
51-3124-41105	PENSION EXPENSE	2,391	0	0	0	0	0
51-3124-41200	EMPLOYEE BENEFITS	80,469	73,100	73,100	116,000	116,000	42,900
51-3124-42100	PROF & TECHNICAL SERVICES	3,641	10,000	4,000	10,000	10,000	0
51-3124-42110	BANK CHARGES	4,599	7,500	5,000	7,500	7,500	0
51-3124-43300	ELECTRICITY	661	5,000	800	5,000	5,000	0
51-3124-43400	TELECOMMUNICATION	1,228	1,500	1,500	1,500	1,500	0
51-3124-45100	OFFICE SUPPLIES	2,541	3,000	2,500	3,000	3,000	0
51-3124-45200	OPERATING SUPPLIES	17	3,000	1,000	3,000	3,000	0
51-3124-45211	INDIRECT COST ALLOCATION	17,200	25,600	25,600	25,300	25,300	-300
51-3124-45600	REPAIR AND MAINTENANCE	600	7,000	500	7,000	7,000	0
51-3124-45603	MACH & EQUIP - METER REPLACE	14,043	90,000	90,000	90,000	90,000	0
Total IRRIGATION OPERATING EXPENSE:		540,344	540,500	518,800	621,300	621,300	80,800
<b>WATER CHARGES FOR SERVICE</b>							
51-3901-34405	METERED PRODUCTS	4,349,126	4,350,000	4,400,000	5,070,000	5,070,000	720,000
51-3901-34407	METERED PRODUCTS - CITY METERS	201,127	230,000	230,000	248,400	248,400	18,400
51-3901-36000	MISCELLANEOUS	16,486	15,000	15,000	15,000	15,000	0
Total WATER CHARGES FOR SERVICE:		4,566,739	4,595,000	4,645,000	5,333,400	5,333,400	738,400
<b>WATER NON OPERATING REVENUE</b>							
51-3902-33101	CAPITAL GRANTS - FEDERAL 86.56	0	1,463,985	1,463,985	0	0	-1,463,985
51-3902-34701	IMPACT WATER	114,738	765,000	200,000	0	0	-765,000
51-3902-36000	MISCELLANEOUS	115,386	14,000	5,000	14,000	14,000	0
51-3902-36100	INTEREST EARNINGS	103,868	43,750	110,000	70,000	70,000	26,250
51-3902-36101	INTEREST EARNINGS RESTRICTED	37,209	24,000	21,000	24,000	24,000	0
51-3902-37300	GAIN ON DISPOSAL OF CAP ASSET	0	10,000	10,000	22,400	9,400	-600
51-3902-37990	FUND BALANCE - USE OF	0	2,520,737	0	0	0	-2,520,737
Total WATER NON OPERATING REVENUE:		371,202	4,841,472	1,809,985	130,400	117,400	-4,724,072
<b>WATER OPERATING EXPENSE</b>							
51-3904-40120	DEPRECIATION	979,347	0	0	0	0	0
51-3904-40570	COST OF SALES	780,760	881,920	885,000	910,000	910,000	28,080
51-3904-41101	WAGE REGULAR EMPLOYEES	711,925	757,500	757,500	725,000	725,000	-32,500
51-3904-41102	TEMPORARY EMPLOYEES	0	25,000	25,000	25,000	25,000	0
51-3904-41103	OVERTIME	44,168	35,000	35,000	40,000	40,000	5,000
51-3904-41105	PENSION EXPENSE	-39,970	0	0	0	0	0
51-3904-41200	EMPLOYEE BENEFITS	456,741	405,000	405,000	420,000	420,000	15,000
51-3904-41201	EMPLOYEE ALLOWANCES	6,231	6,000	6,000	6,000	6,000	0
51-3904-41202	EMPLOYEE ALLOWANCES - UNIFORM	11,443	9,000	9,000	9,000	9,000	0
51-3904-42100	PROF & TECHNICAL SERVICES	102,494	155,222	155,000	120,000	120,000	-35,222

Moved to  
Fund 52

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
51-3904-42110	BANK CHARGES	57,484	65,000	60,000	60,000	60,000	-5,000
51-3904-42120	RENTAL OF EQUIPMENT & VEHICLES	27,768	30,000	30,000	30,000	30,000	0
51-3904-42202	GROUNDS CARE	63,823	80,000	40,000	80,000	80,000	0
51-3904-42300	INSURANCE - RISK MANAGEMENT	42,307	50,000	58,000	50,000	50,000	0
51-3904-42900	TRAVEL, EDUCATION AND TRAINING	15,639	14,000	14,000	16,000	16,000	2,000
51-3904-43200	NATURAL GAS	5,149	5,000	5,000	5,500	5,500	500
51-3904-43300	ELECTRICITY	424,602	390,000	430,000	500,000	500,000	110,000
51-3904-43400	TELECOMMUNICATION	19,367	15,000	20,000	16,000	16,000	1,000
51-3904-45000	SUPPLIES AND MATERIALS	-63,126	120,000	120,000	120,000	120,000	0
51-3904-45023	CHEMICALS AND TESTING	95,544	80,000	80,000	70,000	70,000	-10,000
51-3904-45100	OFFICE SUPPLIES	33,742	35,000	35,000	35,000	35,000	0
51-3904-45200	OPERATING SUPPLIES/TOOLS	18,057	25,000	20,000	25,000	25,000	0
51-3904-45211	INDIRECT COST ALLOCATION	421,700	473,900	473,900	525,210	525,210	51,310
51-3904-45400	BOOKS, PUBLICATIONS AND SUBSCR	7,167	6,500	10,900	10,000	10,000	3,500
51-3904-45603	MACH & EQUIP - METERS REPLACE	-32,058	250,000	250,000	250,000	250,000	0
51-3904-49011	FLEET FUEL CHARGES	14,705	20,000	15,000	20,000	20,000	0
51-3904-49012	FLEET REPAIR & MAINTENANCE	23,000	12,600	12,600	23,700	23,500	10,900
51-3904-49013	FLEET PARTS AND SUPPLIES	13,911	25,000	25,000	25,000	25,000	0
Total WATER OPERATING EXPENSE:		4,241,918	3,971,642	3,976,900	4,116,410	4,116,210	144,568

Estimated savings from fluoride discontinuation

**WATER OPS REPAIR & REPLACE PRJ**

51-3905-42100	PROF & TECHNICAL SERVICES	10,369	13,000	13,000	13,000	13,000	0
51-3905-51722	EQUALIZATION 350 E AND MORTON	1,681	0	0	0	0	0
51-3905-51815	5200 PUMP BLSDG #1 RETROFIT	0	80,000	80,000	0	0	-80,000
51-3905-51816	PRV VAULT & VALVE REPLACEMENT	411,169	278,290	278,290	0	0	-278,290
51-3905-52114	75 E 125 E & 175 E REPLACEMENT	2,602	134,900	134,900	0	0	-134,900
51-3905-52115	LACEY WAY WL REPLACEMENT	220	90,110	110,000	0	0	-90,110
51-3905-52118	PRV VAULT & VALVE REPLACE FY22	45,314	0	0	0	0	0
51-3905-52124	MAIN ST WATERLINE US 89 TO CTR	34,817	0	0	0	0	0
51-3905-52245	475 N & CLOVERDALE	157,309	0	0	0	0	0
51-3905-52253	MTNVIEW/SKYVIEW/WILDFLOWER/SEG	426,667	0	5,500	0	0	0
51-3905-52315	400 W (500 N to 1100 N)	0	250,000	250,000	0	0	-250,000
51-3905-52438	GARY WAY EMERG REPAIRS	48,838	135,000	135,000	0	0	-135,000
51-3905-56105	CNTR ST WATERLINE UPPERCROSS	0	157,110	157,110	0	0	-157,110
51-3905-56110	MAJOR REPAIRS MISC	28,561	50,000	50,000	50,000	50,000	0
51-3905-56112	WATER DAMAGE - ROAD REPAIR	3,711	45,000	45,000	45,000	45,000	0
Total WATER OPS REPAIR & REPLACE PRJ:		1,171,258	1,233,410	1,258,800	108,000	108,000	-1,125,410

**WATER CAPITAL PROJECTS**

51-3906-52138	BIG WEST OIL FLOW CTR, VALVE, MT	97,983	0	0	0	0	0
51-3906-52213	EWGC HOLE 7 & 11, LAKE ENLRGMN	3,449	196,550	196,550	0	0	-196,550
51-3906-52242	WATER SYSTEM GENERATORS	1,490	1,632,490	1,632,490	0	0	-1,632,490
51-3906-52322	WDCRST, TNGL, SUNFLWR WL	3,250	0	0	0	0	0
51-3906-52407	ELK HOLLOW WATERLINE	0	735,000	735,000	0	0	-735,000
51-3906-52415	150 N WATERLINE REPLACEMENT	37,535	130,000	130,000	0	0	-130,000
51-3906-52416	850 N, 900 N, & MADSEN LN	0	375,000	375,000	0	0	-375,000
51-3906-52418	COVENTRY, FREEDOM DR, FREEDOM CI	0	580,000	580,000	0	0	-580,000
Total WATER CAPITAL PROJECTS:		143,706	3,649,040	3,649,040	0	0	-3,649,040

**WATER NON OPERATING EXPENSE**

51-3908-45603	MACH & EQUIP-METERS NEW	87,200	50,000	50,000	50,000	50,000	0
51-3908-47011	PRINCIPAL	180,910	184,380	184,380	0	0	-184,380
51-3908-47012	INTEREST	29,321	28,000	28,000	0	0	-28,000

Moved to Fund 52

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget	Variable message board and hydraulic broom.  FY 2026 proposed Capital Contribution.
51-3908-47013	FEES	0	<b>2,500</b>	2,500	0	<b>0</b>	-2,500	
51-3908-48500	MACHINERY & EQUIPMENT CAPITAL	289,542	<b>145,000</b>	144,635	173,000	<b>173,000</b>	<b>28,000</b>	
51-3908-48502	VEHICLES	0	<b>62,000</b>	69,375	140,000	<b>70,000</b>	8,000	
51-3908-49152	TRANSFERS TO PI	0	<b>0</b>	0	771,610	<b>771,610</b>	<b>771,610</b>	
51-3908-49990	FUND BALANCE - CONTRIBUTION TO	0	<b>0</b>	0	0	<b>107,680</b>	107,680	
51-3908-50000	CLOSE DEBT	-180,910	<b>0</b>	0	0	<b>0</b>	0	
Total WATER NON OPERATING EXPENSE:		406,063	<b>471,880</b>	478,890	1,134,610	<b>1,172,290</b>	700,410	
WATER FUND Revenue Total:		5,435,870	<b>9,866,472</b>	6,951,985	6,030,800	<b>6,017,800</b>	-3,848,672	
WATER FUND Expenditure Total:		6,503,288	<b>9,866,472</b>	9,882,430	5,980,320	<b>6,017,800</b>	-3,848,672	
Total WATER FUND:		-1,067,418	<b>0</b>	-2,930,445	50,480	<b>0</b>	0	

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#52 WATER CAPITAL FUND</b>							
<b>WATER CAPITAL REV NON OPERATIN</b>							
52-3122-34701	IMPACT PRESSURIZED IRRIGATION	0	0	0	300,000	300,000	300,000
52-3122-37151	TRANSFERS FROM WATER	0	0	0	771,610	771,610	771,610
Total WATER CAPITAL REV NON OPERATIN:		0	0	0	1,071,610	1,071,610	1,071,610
<b>WATER CAP EXP OPERATING</b>							
52-3124-42100	PROF & TECHNICAL SERVICES	0	0	0	100,000	100,000	100,000
Total WATER CAP EXP OPERATING:		0	0	0	100,000	100,000	100,000
<b>WATER CAPITAL PROJECTS</b>							
52-3126-51816	PRV VAULT & VALVE REPLACEMENT	0	0	0	250,000	250,000	250,000
52-3126-52424	PACIFIC & OVERLAND WATERLINE	0	0	0	350,000	350,000	350,000
52-3126-52529	GARY WAY WATERLINE REPLACE	0	0	0	160,000	160,000	160,000
Total WATER CAPITAL PROJECTS:		0	0	0	760,000	760,000	760,000
<b>WATER CAP EXP NON OPERATING</b>							
52-3128-47011	PRINCIPAL	0	0	0	183,510	183,510	183,510
52-3128-47012	INTEREST	0	0	0	25,600	25,600	25,600
52-3128-47013	FEES	0	0	0	2,500	2,500	2,500
Total WATER CAP EXP NON OPERATING:		0	0	0	211,610	211,610	211,610
#52 WATER CAPITAL FUND Revenue Total:		0	0	0	1,071,610	1,071,610	1,071,610
#52 WATER CAPITAL FUND Expenditure Total:		0	0	0	1,071,610	1,071,610	1,071,610
Total #52 WATER CAPITAL FUND:		0	0	0	0	0	0

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#53 STORM WATER UTILITY FUND</b>							
<b>STORM CHARGES FOR SERVICES</b>							
53-3111-34200	FEES	1,139,604	1,275,000	1,275,000	1,380,000	1,380,000	105,000
Total STORM CHARGES FOR SERVICES:		1,139,604	1,275,000	1,275,000	1,380,000	1,380,000	105,000
<b>STORM NON OPERATING REVENUE</b>							
53-3112-34701	IMPACT STORM WATER	28,909	200,000	80,000	200,000	200,000	0
53-3112-36100	INTEREST EARNINGS	53,451	24,750	51,000	28,000	28,000	3,250
53-3112-36101	INTEREST EARNINGS RESTRICTED	11,055	5,000	8,000	5,000	5,000	0
53-3112-37200	PROCEEDS FROM BORROWING	372,360	0	0	0	0	0
53-3112-37300	GAIN ON DISPOSAL OF CAP ASSET	0	70,000	72,000	0	0	-70,000
53-3112-37990	FUND BALANCE - USE OF	0	1,172,835	0	0	0	-1,172,835
Total STORM NON OPERATING REVENUE:		465,775	1,472,585	211,000	233,000	233,000	-1,239,585
<b>STORM OPERATING EXPENSE</b>							
53-3114-40120	DEPRECIATION	258,605	0	0	0	0	0
53-3114-41101	WAGE REGULAR EMPLOYEES	259,079	279,000	279,000	375,000	375,000	96,000
53-3114-41103	OVERTIME	6,410	10,000	10,000	10,000	10,000	0
53-3114-41105	PENSION EXPENSE	4,094	0	0	0	0	0
53-3114-41200	EMPLOYEE BENEFITS	141,543	131,000	131,000	225,000	225,000	94,000
53-3114-41201	EMPLOYEE ALLOWANCES	1,600	2,500	2,500	2,500	2,500	0
53-3114-41205	TUITION REIMBURSEMENT	0	2,000	2,000	0	0	-2,000
53-3114-42100	PROF & TECHNICAL SERVICES	18,793	25,000	25,000	25,000	25,000	0
53-3114-42110	BANK CHARGES	16,095	11,000	12,350	11,000	11,000	0
53-3114-42120	RENTAL OF EQUIPMENT & VEHICLES	0	4,000	1,500	4,000	4,000	0
53-3114-42160	CLEANING AND CAMERA INSPECTION	143,541	150,000	150,000	150,000	150,000	0
53-3114-42300	INSURANCE - RISK MANAGEMENT	1,644	2,000	2,200	2,000	2,000	0
53-3114-42900	TRAVEL, EDUCATION AND TRAINING	2,046	4,000	4,000	5,000	5,000	1,000
53-3114-43400	TELECOMMUNICATION	2,868	3,500	2,900	3,500	3,500	0
53-3114-45000	SUPPLIES AND MATERIALS	3,154	10,000	5,000	10,000	10,000	0
53-3114-45100	OFFICE SUPPLIES	8,935	7,500	7,500	7,500	7,500	0
53-3114-45200	OPERATING SUPPLIES	1,438	1,000	500	1,000	1,000	0
53-3114-45211	INDIRECT COST ALLOCATION	75,200	82,250	82,250	87,960	87,960	5,710
53-3114-45400	BOOKS, PUBLICATIONS & SUBSCRIP	7,581	19,500	12,000	12,000	12,000	-7,500
53-3114-45600	REPAIR AND MAINTENANCE	49,505	50,000	30,000	50,000	50,000	0
53-3114-45603	MACHINERY AND EQUIPMENT	1,100	5,000	5,000	5,000	5,000	0
53-3114-49011	FLEET FUEL CHARGES	9,538	15,000	5,000	15,000	15,000	0
53-3114-49012	FLEET REPAIR & MAINTENANCE	14,700	7,600	7,600	17,900	17,800	10,200
53-3114-49013	FLEET PARTS AND SUPPLIES	17,038	15,000	10,000	15,000	15,000	0
Total STORM OPERATING EXPENSE:		1,044,507	836,850	787,300	1,034,360	1,034,260	197,410
<b>STORM CAPITAL PROJECTS</b>							
53-3116-45600	REPAIR AND MAINTENANCE	21,234	40,000	25,726	40,000	40,000	0
53-3116-48502	VEHICLES	0	372,360	372,360	0	0	-372,360
53-3116-52022	DRAINAGE PROJECT @ HOLE #14	3,656	0	0	0	0	0
53-3116-52028	NEW WASH BAY PUBLIC WORKS	-332	0	0	0	0	0
53-3116-52119	CONSTITUTION WAY CANYON IMP 1	0	600,000	600,000	0	0	-600,000
53-3116-52213	EWGC HOLE 7 & 11, LAKE ENLRGMN	8,237	565,000	565,000	0	0	-565,000
53-3116-52253	MTNVIEW/SKYVIEW/WILDFLOWER/SEG	30,000	0	0	0	0	0
53-3116-52418	COVENTRY,FREEDOM DR,FREEDOM CI	0	300,000	300,000	0	0	-300,000
53-3116-52534	EAGLEWOOD STORM DRAIN REPAIRS	0	0	0	250,000	250,000	250,000

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
Total STORM CAPITAL PROJECTS:		62,794	<b>1,877,360</b>	1,863,086	290,000	<b>290,000</b>	-1,587,360
<b>STORM NON OPERATING EXPENSE</b>							
53-3118-47010	PRINCIPAL-DEVELOPER REIMBURSE	51,073	0	0	0	0	0
53-3118-47011	PRINCIPAL	28,090	<b>31,047</b>	28,627	28,500	<b>28,500</b>	-2,547
53-3118-47012	INTEREST	4,553	<b>2,328</b>	4,346	3,980	<b>3,980</b>	1,652
53-3118-47013	FEES	0	0	750	750	<b>750</b>	750
53-3118-49990	FUND BALANCE - CONTRIBUTION TO	0	0	0	0	<b>255,510</b>	255,510
53-3118-50000	CLOSE DEBT	293,197	0	0	0	0	0
53-3118-50001	CLOSE ASSET	-38,237	0	0	0	0	0
Total STORM NON OPERATING EXPENSE:		338,676	<b>33,375</b>	33,723	33,230	<b>288,740</b>	255,365
#53 STORM WATER UTILITY FUND Revenue Total:		1,605,379	<b>2,747,585</b>	1,486,000	1,613,000	<b>1,613,000</b>	-1,134,585
#53 STORM WATER UTILITY FUND Expenditure Total:		1,445,977	<b>2,747,585</b>	2,684,109	1,357,590	<b>1,613,000</b>	-1,134,585
Total #53 STORM WATER UTILITY FUND:		159,402	0	-1,198,109	255,410	0	0

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#54 SOLID WASTE UTILITY FUND</b>							
<b>SOLID WASTE CHARGES FOR SERV</b>							
54-3101-34403	SERVICES - SANITATION	1,362,197	<b>1,377,000</b>	1,377,000	1,377,000	<b>1,377,000</b>	0
54-3101-34404	SERVICES - RECYCLING	357,638	<b>363,000</b>	363,000	363,000	<b>363,000</b>	0
Total SOLID WASTE CHARGES FOR SERV:		1,719,835	<b>1,740,000</b>	1,740,000	1,740,000	<b>1,740,000</b>	0
<b>SOLID WASTE NON OPERATING REV</b>							
54-3102-36100	INTEREST EARNINGS	20,979	<b>8,000</b>	25,000	20,000	<b>20,000</b>	12,000
54-3102-37990	FUND BALANCE - USE OF	0	<b>0</b>	0	0	<b>18,790</b>	18,790
Total SOLID WASTE NON OPERATING REV:		20,979	<b>8,000</b>	25,000	20,000	<b>38,790</b>	30,790
<b>SOLID WASTE OPERATING EXPENSE</b>							
54-3104-41101	WAGE REGULAR EMPLOYEES	49,758	<b>55,600</b>	54,600	32,300	<b>32,300</b>	-23,300
54-3104-41102	TEMPORARY EMPLOYEES	0	<b>2,500</b>	2,500	2,500	<b>2,500</b>	0
54-3104-41103	OVERTIME	2,034	<b>2,500</b>	2,500	2,500	<b>2,500</b>	0
54-3104-41105	PENSION EXPENSE	7,905	<b>0</b>	0	0	<b>0</b>	0
54-3104-41200	EMPLOYEE BENEFITS	25,819	<b>32,000</b>	32,000	27,000	<b>27,000</b>	-5,000
54-3104-42000	GENERAL & CONTRACTED SERVICES	1,098,347	<b>1,270,000</b>	1,290,000	1,290,000	<b>1,328,000</b>	58,000
54-3104-42100	PROF & TECHNICAL SERVICES	3,876	<b>4,000</b>	4,000	4,000	<b>4,000</b>	0
54-3104-42110	BANK CHARGES	22,993	<b>23,000</b>	23,000	23,000	<b>23,000</b>	0
54-3104-43400	TELECOMMUNICATION	33	<b>0</b>	0	0	<b>0</b>	0
54-3104-45100	OFFICE SUPPLIES	8,335	<b>7,000</b>	7,000	7,000	<b>7,000</b>	0
54-3104-45200	OPERATING - SEASONAL, BULKY	32,802	<b>32,000</b>	25,000	20,000	<b>20,000</b>	-12,000
54-3104-45211	INDIRECT COST ALLOCATION	25,400	<b>30,700</b>	30,700	34,990	<b>34,990</b>	4,290
54-3104-48500	MACHINERY & EQUIPMENT CAPITAL	27,214	<b>40,000</b>	40,000	40,000	<b>40,000</b>	0
Total SOLID WASTE OPERATING EXPENSE:		1,304,515	<b>1,499,300</b>	1,511,300	1,483,290	<b>1,521,290</b>	21,990
<b>RECYCLING OPERATION EXPENSE</b>							
54-3204-40120	DEPRECIATION	1,471	<b>0</b>	0	0	<b>0</b>	0
54-3204-42000	GENERAL & CONTRACTED SERVICES	215,042	<b>221,200</b>	221,200	230,000	<b>230,000</b>	8,800
54-3204-45100	OFFICE SUPPLIES	2,295	<b>2,500</b>	2,500	2,500	<b>2,500</b>	0
54-3204-48500	MACHINERY & EQUIPMENT CAPITAL	15,208	<b>25,000</b>	25,000	25,000	<b>25,000</b>	0
Total RECYCLING OPERATION EXPENSE:		234,016	<b>248,700</b>	248,700	257,500	<b>257,500</b>	8,800
#54 SOLID WASTE UTILITY FUND Revenue Total:		1,740,814	<b>1,748,000</b>	1,765,000	1,760,000	<b>1,778,790</b>	30,790
#54 SOLID WASTE UTILITY FUND Expenditure Total:		1,538,531	<b>1,748,000</b>	1,760,000	1,740,790	<b>1,778,790</b>	30,790
Total #54 SOLID WASTE UTILITY FUND:		202,283	<b>0</b>	5,000	19,210	<b>0</b>	0

Increase to include year-round extra-Saturday pick-up.

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#55 GOLF COURSE FUND</b>							
<b>GOLF COURSE REVENUE</b>							
55-5500-34200	FEES GREEN	1,293,443	<b>1,200,000</b>	1,300,000	1,250,000	<b>1,250,000</b>	50,000
55-5500-34201	FEES DRIVING RANGE	154,590	<b>190,000</b>	190,000	200,000	<b>200,000</b>	10,000
55-5500-34203	PUNCH PASSES	31,647	<b>25,000</b>	34,000	50,000	<b>50,000</b>	25,000
Total GOLF COURSE REVENUE:		1,479,680	<b>1,415,000</b>	1,524,000	1,500,000	<b>1,500,000</b>	85,000
<b>GOLF COURSE RENTAL</b>							
55-5501-34205	FEES - EVENTS	10,470	<b>0</b>	0	0	<b>0</b>	0
55-5501-34402	CONCESSIONS - CATERING	322,793	<b>300,000</b>	300,000	350,000	<b>350,000</b>	50,000
55-5501-34406	PRO SHOP SALES	395,447	<b>400,000</b>	400,000	425,000	<b>425,000</b>	25,000
55-5501-34407	LESSONS	1,480	<b>0</b>	0	0	<b>0</b>	0
55-5501-34408	CONCESSIONS - PRO SHOP	16,191	<b>2,000</b>	6,500	2,000	<b>2,000</b>	0
55-5501-34409	CONCESSIONS - GRILL	288,060	<b>275,000</b>	290,000	300,000	<b>300,000</b>	25,000
55-5501-34600	RENTS AND LEASES EQUIPMENT	22,548	<b>20,000</b>	20,000	20,000	<b>20,000</b>	0
55-5501-34601	RENTS - SIMULATORS	24,723	<b>35,000</b>	35,000	40,000	<b>40,000</b>	5,000
55-5501-34602	RENTS AND LEASES CARTS	621,515	<b>650,000</b>	650,000	650,000	<b>650,000</b>	0
55-5501-34603	RENTS AND LEASES BANQUET	221,266	<b>200,000</b>	200,000	175,000	<b>175,000</b>	-25,000
55-5501-34604	RENTS & LEASES CLUBHOUSE COMME	14,700	<b>20,000</b>	20,000	20,000	<b>20,000</b>	0
55-5501-34605	RENTS & LEASES MOBILE TOWERS	60,882	<b>40,000</b>	40,000	60,000	<b>60,000</b>	20,000
55-5501-34607	RENTS & LEASES WINTER SLEDDING	0	<b>30,000</b>	15,000	30,000	<b>30,000</b>	0
55-5501-36000	MISCELLANEOUS	8,496	<b>135,000</b>	10,000	0	<b>0</b>	-135,000
Total GOLF COURSE RENTAL:		2,008,571	<b>2,107,000</b>	1,986,500	2,072,000	<b>2,072,000</b>	-35,000
<b>GOLF COURSE NON OPERATING</b>							
55-5502-36100	INTEREST EARNINGS	5,241	<b>5,000</b>	8,500	5,000	<b>5,000</b>	0
55-5502-36101	INTEREST EARNINGS RESTRICTED	-109,648	<b>-31,570</b>	-82,000	-31,570	<b>-31,570</b>	0
55-5502-37200	PROCEEDS FROM BORROWING	276,952	<b>200,000</b>	0	0	<b>0</b>	-200,000
55-5502-37990	FUND BALANCE - USE OF	0	<b>278,670</b>	0	0	<b>10,870</b>	-267,800
Total GOLF COURSE NON OPERATING:		172,546	<b>452,100</b>	-73,500	-26,570	<b>-15,700</b>	-467,800
<b>GOLF COURSE CLUBHOUSE OPERATIN</b>							
55-5584-40120	DEPRECIATION	258,024	<b>0</b>	0	0	<b>0</b>	0
55-5584-40570	COST OF SALES	205,660	<b>250,000</b>	270,000	275,000	<b>275,000</b>	25,000
55-5584-41101	WAGE REGULAR EMPLOYEES	311,145	<b>320,000</b>	320,000	393,500	<b>393,500</b>	73,500
55-5584-41102	TEMPORARY EMPLOYEES	168,515	<b>135,000</b>	135,000	150,000	<b>150,000</b>	15,000
55-5584-41103	OVERTIME	270	<b>1,000</b>	1,000	1,000	<b>1,000</b>	0
55-5584-41105	PENSION EXPENSE	23,177	<b>0</b>	0	0	<b>0</b>	0
55-5584-41200	EMPLOYEE BENEFITS	190,454	<b>172,000</b>	172,000	206,050	<b>206,050</b>	34,050
55-5584-41201	EMPLOYEE ALLOWANCES	13,162	<b>11,960</b>	11,960	11,960	<b>11,960</b>	0
55-5584-42000	GENERAL & CONTRACTED SERVICES	48,743	<b>77,000</b>	77,000	50,000	<b>50,000</b>	-27,000
55-5584-42110	BANK CHARGES	91,668	<b>65,000</b>	65,000	100,000	<b>100,000</b>	35,000
55-5584-42202	GROUNDS CARE	40,627	<b>20,000</b>	20,000	20,000	<b>20,000</b>	0
55-5584-42300	INSURANCE - RISK MANAGEMENT	28,132	<b>28,000</b>	28,000	28,000	<b>28,000</b>	0
55-5584-42400	ADVERTISING AND PUBLIC NOTICES	42,521	<b>50,000</b>	50,000	75,000	<b>75,000</b>	25,000
55-5584-42900	TRAVEL, EDUCATION AND TRAINING	3,954	<b>2,000</b>	2,000	2,000	<b>2,000</b>	0
55-5584-43100	WATER AND SEWERAGE	3,832	<b>4,000</b>	8,500	5,000	<b>5,000</b>	1,000
55-5584-43200	NATURAL GAS	8,415	<b>6,000</b>	6,000	8,000	<b>8,000</b>	2,000
55-5584-43300	ELECTRICITY	15,488	<b>11,000</b>	30,000	20,000	<b>20,000</b>	9,000
55-5584-43400	TELECOMMUNICATION	7,820	<b>6,500</b>	6,500	6,500	<b>6,500</b>	0
55-5584-45100	OFFICE SUPPLIES	3,225	<b>15,000</b>	15,000	20,000	<b>20,000</b>	5,000
55-5584-45200	OPERATING SUPPLIES	43,111	<b>40,000</b>	47,000	40,000	<b>40,000</b>	0
55-5584-45211	INDIRECT COST ALLOCATION	90,900	<b>99,800</b>	99,800	107,140	<b>107,140</b>	7,340

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
55-5584-45400	BOOKS, PUBLICATIONS AND SUBSCR	0	1,000	1,000	1,000	1,000	0
55-5584-45603	MACHINERY AND EQUIPMENT	26,682	0	0	0	0	0
55-5584-49011	FLEET FUEL CHARGES	14,636	20,000	20,000	20,000	20,000	0
55-5584-49012	FLEET REPAIR & MAINTENANCE	4,087	8,000	8,000	8,000	8,000	0
Total GOLF COURSE CLUBHOUSE OPERATIN:		1,644,248	1,343,260	1,393,760	1,548,150	1,548,150	204,890
<b>GOLF COURSE GREENS OPERATING</b>							
55-5585-41101	WAGE REGULAR EMPLOYEES	263,510	265,200	265,200	281,000	281,000	15,800
55-5585-41102	TEMPORARY EMPLOYEES	103,255	100,000	100,000	100,000	100,000	0
55-5585-41103	OVERTIME	386	500	500	500	500	0
55-5585-41200	EMPLOYEE BENEFITS	181,932	170,000	170,000	190,000	190,000	20,000
55-5585-41201	EMPLOYEE ALLOWANCES	0	1,000	1,000	1,000	1,000	0
55-5585-42000	GENERAL & CONTRACTED SERVICES	2,305	5,000	5,000	5,000	5,000	0
55-5585-42120	RENTAL OF EQUIPMENT & VEHICLES	707	1,000	1,000	1,000	1,000	0
55-5585-42900	TRAVEL, EDUCATION AND TRAINING	1,351	1,000	1,000	1,000	1,000	0
55-5585-43100	WATER AND SEWERAGE	136,551	120,000	175,000	200,000	200,000	80,000
55-5585-43200	NATURAL GAS	2,688	2,500	2,500	2,500	2,500	0
55-5585-43300	ELECTRICITY	21,015	20,000	20,000	20,000	20,000	0
55-5585-43400	TELECOMMUNICATION	3,107	2,500	2,500	2,500	2,500	0
55-5585-45020	FERTILIZER	0	40,000	40,000	50,000	50,000	10,000
55-5585-45022	TOOLS	0	5,000	5,000	5,000	5,000	0
55-5585-45023	CHEMICALS	0	10,000	3,000	15,000	15,000	5,000
55-5585-45024	COURSE SUPPLIES	0	7,500	5,000	7,500	7,500	0
55-5585-45026	PUMP SUPPLIES	0	5,000	15,000	15,000	15,000	10,000
55-5585-45028	POND SUPPLIES	0	5,000	5,000	5,000	5,000	0
55-5585-45030	IRRIGATION SUPPLIES	0	20,000	20,000	25,000	25,000	5,000
55-5585-45032	SAND AND TOPDRESSING	0	20,000	20,000	25,000	25,000	5,000
55-5585-45034	GRASS AND SEED	0	10,000	10,000	15,000	15,000	5,000
55-5585-45100	OFFICE SUPPLIES	16	0	500	0	0	0
55-5585-45200	OPERATING SUPPLIES	108,761	0	4,000	0	0	0
55-5585-45400	BOOKS, PUBLICATIONS & SUBSCRIP	1,295	1,000	1,000	1,000	1,000	0
55-5585-45602	BUILDINGS	0	3,000	3,000	3,000	3,000	0
55-5585-45603	MACHINERY AND EQUIPMENT	6,673	0	0	0	0	0
55-5585-45606	CART PATH REPAIR	0	2,500	2,500	2,500	2,500	0
55-5585-45608	GROUNDS RENNOVATION	0	5,000	5,000	5,000	5,000	0
55-5585-45610	TREES	0	10,000	10,000	10,000	10,000	0
55-5585-49011	FLEET FUEL CHARGES	22,585	20,000	20,000	20,000	20,000	0
55-5585-49012	FLEET REPAIR & MAINTENANCE	212	0	0	0	0	0
55-5585-49013	FLEET PARTS AND SUPPLIES	21,863	10,000	25,000	25,000	25,000	15,000
Total GOLF COURSE GREENS OPERATING:		878,213	862,700	937,700	1,033,500	1,033,500	170,800
<b>GOLF COURSE CAFE OPERATING</b>							
55-5586-40570	COST OF SALES	208,632	175,000	175,000	200,000	200,000	25,000
55-5586-41101	WAGE REGULAR EMPLOYEES	153,736	121,000	170,000	125,000	125,000	4,000
55-5586-41102	TEMPORARY EMPLOYEES	84,829	50,000	70,000	70,000	70,000	20,000
55-5586-41103	OVERTIME	565	500	500	500	500	0
55-5586-41200	EMPLOYEE BENEFITS	69,999	66,000	95,000	75,000	75,000	9,000
55-5586-42400	ADVERTISING AND PUBLIC NOTICES	39	10,000	1,000	0	0	-10,000
55-5586-43400	TELECOMMUNICATION	935	1,000	1,000	0	0	-1,000
55-5586-45200	OPERATING SUPPLIES	48,768	25,000	25,000	25,000	25,000	0
Total GOLF COURSE CAFE OPERATING:		567,503	448,500	537,500	495,500	495,500	47,000
<b>GOLF COURSE EV CNTR OPERATING</b>							

80,000 Growth related to water usage and reallocation of garbage pick up.

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
55-5587-41101	WAGE REGULAR EMPLOYEES	1,403	0	0	0	0	0
55-5587-41102	TEMPORARY EMPLOYEES	22,434	30,000	30,000	35,000	35,000	5,000
55-5587-41200	EMPLOYEE BENEFITS	2,764	2,840	2,840	3,000	3,000	160
55-5587-44240	ADVERTISING AND PUBLIC NOTICES	1,837	4,000	4,000	0	0	-4,000
55-5587-45205	EVENTS CNTR OPERATING SUPPLIES	27,086	15,000	15,000	15,000	15,000	0
Total GOLF COURSE EV CNTR OPERATING:		55,524	51,840	51,840	53,000	53,000	1,160
<b>GOLF COURSE NON OPERATING</b>							
55-5588-47011	PRINCIPAL	100,000	105,000	105,000	105,000	105,000	0
55-5588-47012	INTEREST	90,401	90,600	90,600	87,400	87,400	-3,200
55-5588-47013	FEES	1,353	0	0	750	750	750
55-5588-47016	LEASE PAYMENT	0	65,000	64,000	65,000	65,000	0
55-5588-48200	BUILDINGS - CLUB HOUSE	162,132	32,500	450,000	0	0	-32,500
55-5588-48202	BUILDINGS - TURF CENTER	18,946	0	0	0	0	0
55-5588-48400	CONSTRUCTION - GROUNDS IMPROVE	17,003	507,000	0	0	0	-507,000
55-5588-48500	MACHINERY & EQUIPMENT CAPITAL	162,308	467,700	473,660	110,000	168,000	-299,700
55-5588-50000	CLOSE DEBT	176,952	0	0	0	0	0
55-5588-50001	CLOSE ASSET	-357,264	0	0	0	0	0
Total GOLF COURSE NON OPERATING:		371,830	1,267,800	1,183,260	368,150	426,150	-841,650
#55 GOLF COURSE FUND Revenue Total:		3,660,797	3,974,100	3,437,000	3,545,430	3,556,300	-417,800
#55 GOLF COURSE FUND Expenditure Total:		3,517,318	3,974,100	4,104,060	3,498,300	3,556,300	-417,800
Total #55 GOLF COURSE FUND:		143,479	0	-667,060	47,130	0	0

Account Number	Account Title	2023-24 Prior Year Actual	2024-25 Current Year Budget	2024-25 Current Year Estimated	2025-26 Department Requested	2025-26 Tentative Budget	Increase/(Decr) from Current Year Budget
<b>#61 FLEET FUND</b>							
<b>FLEET MANAGEMENT OPERATING REV</b>							
61-1151-34900	INTERDEPARTMENTAL CHARGES	338,280	<b>174,900</b>	174,900	379,000	<b>375,000</b>	200,100
61-1151-34904	ANNUAL CAPITAL CHARGES	475,212	<b>513,070</b>	513,070	474,700	<b>391,480</b>	-121,590
Total FLEET MANAGEMENT OPERATING REV:		813,492	<b>687,970</b>	687,970	853,700	<b>766,480</b>	78,510
<b>FLEET MANAGEMENT NON OPERATING</b>							
61-1152-36100	INTEREST EARNINGS	49,132	<b>24,000</b>	28,000	24,000	<b>24,000</b>	0
61-1152-37200	PROCEEDS FROM BORROWING	0	<b>375,000</b>	0	0	<b>0</b>	-375,000
61-1152-37300	GAIN ON DISPOSAL OF CAPITAL AS	40,091	<b>24,000</b>	24,000	15,000	<b>15,000</b>	-9,000
61-1152-37400	INSURANCE RECOVERY	0	<b>0</b>	17,170	0	<b>0</b>	0
61-1152-37990	FUND BALANCE - USE OF	0	<b>143,530</b>	0	0	<b>0</b>	-143,530
Total FLEET MANAGEMENT NON OPERATING:		89,223	<b>566,530</b>	69,170	39,000	<b>39,000</b>	-527,530
<b>FLEET MANAGEMENT OPERATING</b>							
61-1154-40120	DEPRECIATION	403,773	<b>0</b>	0	0	<b>0</b>	0
61-1154-41101	WAGE REGULAR EMPLOYEES	177,637	<b>181,000</b>	181,000	195,000	<b>195,000</b>	14,000
61-1154-41103	OVERTIME	1,735	<b>2,000</b>	2,000	2,000	<b>2,000</b>	0
61-1154-41105	PENSION EXPENSE	2,524	<b>0</b>	0	0	<b>0</b>	0
61-1154-41200	EMPLOYEE BENEFITS	123,649	<b>117,000</b>	117,000	130,000	<b>130,000</b>	13,000
61-1154-41202	EMPLOYEE ALLOWANCES - UNIFORM	2,070	<b>2,000</b>	2,000	2,500	<b>2,500</b>	500
61-1154-42900	TRAVEL, EDUCATION AND TRAINING	3,246	<b>4,000</b>	4,000	4,000	<b>4,000</b>	0
61-1154-43400	TELECOMMUNICATION	1,656	<b>1,500</b>	1,500	1,500	<b>1,500</b>	0
61-1154-45000	SUPPLIES AND MATERIALS	22,107	<b>25,000</b>	25,000	25,000	<b>25,000</b>	0
61-1154-45200	OPERATING SUPPLIES	769	<b>0</b>	0	0	<b>0</b>	0
61-1154-45603	MACHINERY AND EQUIPMENT	10,759	<b>60,000</b>	60,000	15,000	<b>15,000</b>	-45,000
Total FLEET MANAGEMENT OPERATING:		749,924	<b>392,500</b>	392,500	375,000	<b>375,000</b>	-17,500
<b>FLEET MANAGEMENT NON OPERATING</b>							
61-1158-47012	INTEREST	386	<b>0</b>	0	0	<b>0</b>	0
61-1158-47016	LEASE PAYMENT	23,200	<b>65,000</b>	0	65,000	<b>65,000</b>	0
61-1158-48502	VEHICLES	451,841	<b>797,000</b>	445,000	228,000	<b>171,000</b>	-626,000
61-1158-49990	FUND BALANCE - CONTRIBUTION TO	0	<b>0</b>	0	0	<b>194,480</b>	194,480
61-1158-50000	CLOSE DEBT	23,200	<b>0</b>	0	0	<b>0</b>	0
61-1158-50001	CLOSE ASSET	451,841	<b>0</b>	0	0	<b>0</b>	0
Total FLEET MANAGEMENT NON OPERATING:		950,469	<b>862,000</b>	445,000	293,000	<b>430,480</b>	-431,520
#61 FLEET FUND Revenue Total:		902,715	<b>1,254,500</b>	757,140	892,700	<b>805,480</b>	-449,020
#61 FLEET FUND Expenditure Total:		1,700,393	<b>1,254,500</b>	837,500	668,000	<b>805,480</b>	-449,020
Total #61 FLEET FUND:		-797,678	<b>0</b>	-80,360	224,700	<b>0</b>	0



# CITY OF NORTH SALT LAKE

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10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian Horrocks  
Mayor

Ken Leetham  
City Manager

## MEMORANDUM

**TO:** Honorable Mayor and City Council  
**FROM:** Tyler Abegglen, Eaglewood General Manager  
**DATE:** May 6, 2025  
**SUBJECT:** Eaglewood – #8 Storm Drain/Pond Restoration

---

### **RECOMMENDATION**

Staff recommends the bid award amount to Seasons Four Landscaping to restore and sod the disturbed ground area on the golf course, hole #8, in the amount of \$75,541.

### **BACKGROUND**

During the course of the storm drain improvement project on Hole #8 at Eaglewood Golf Course, the contracted construction work resulted in a significantly larger area of ground disturbance than originally outlined in the project's scope. In addition to the expansion of the impacted area, there were several delays in construction timelines that have further hindered the golf course's ability to restore the affected portion of the property in a timely fashion.

To expedite the restoration and return the course to standard playing conditions, we are requesting approval of additional funds to complete the necessary rehabilitation work. The proposed scope of work will be performed by Seasons Four Landscaping, a local contractor with proven experience on the Eaglewood property. This restoration will include:

- Soil preparation and grading to reestablish proper surface contours and drainage.
- Application of quality topsoil to ensure adequate rooting conditions for turf.
- Installation of new sod to match existing turf and blend seamlessly with surrounding areas.

We believe this restoration is essential to protect the long-term playability, safety, and visual quality of the course, especially as we enter the peak golf season. A future budget amendment will be necessary.

### **PROPOSED MOTION**

I move that the City Council award the Eaglewood Golf Course Hole #8 Restoration project to Seasons Four Landscaping for the price of \$75,541.



# NORTH SALT LAKE PUBLIC WORKS

10 East Center Street  
North Salt Lake, Utah 84054  
801-335-8700  
[www.nslcity.org](http://www.nslcity.org)

Brian J. Horrocks  
Mayor  
Jonathan Rueckert  
Public Works Director

---

**TO:** Honorable Mayor and City Council  
**FROM:** Jonathan Rueckert, Public Works Director  
**DATE:** May 6, 2025  
**SUBJECT:** Legacy Dog Park Fence Bid

## STAFF RECOMMENDATION

Staff recommends awarding the bid to install chain link fence at the Legacy Dog Park to American Fencing.

## BACKGROUND

In collaboration with Woods Cross City, staff has solicited and received three bids for the fencing installation at the Legacy Dog Park. The scope of work includes the installation of approximately 1,300 linear feet of 6-foot black vinyl-coated chain link fencing, with powder-coated framework and gate hardware, to accommodate two (2) dog leash sally port entrances and one maintenance gate for the large dog area.

Additionally, the project includes approximately 350 linear feet of 4-foot black vinyl-coated chain link fencing, with powder-coated framework, one sally port entrance, and one maintenance gate for the small dog area.

The bids received are as follows:

- **American Fencing Company:** \$48,000
- **Outback Fencing:** \$57,250
- **Mountain States Fence:** \$61,260

## POSSIBLE MOTION

I move that the City Council authorize the Legacy Dog Park fence award to American Fencing for the price of \$48,000.



# CITY OF NORTH SALT LAKE

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10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian J. Horrocks  
Mayor

Ken Leetham  
City Manager

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Wendy Page, City Recorder

**DATE:** May 6, 2025

**SUBJECT:** 2025 Election Services Contract with Davis County

---

### **RECOMMENDATION**

I recommend the City Council approve Resolution No. 2025-22R: A Resolution authorizing an Interlocal Cooperation Agreement between the City and Davis County for 2025 municipal election services.

### **BACKGROUND**

Davis County has provided the City with a contract and associated costs to assist with our municipal primary and general elections in 2025. Davis County has the resources, personnel and equipment for these elections, and their expertise is valued.

The County's election cost schedule is included as Exhibit A. There were a few adjustments in the fee schedule this year compared to prior years because the County recently went through an RFP process for ballot printing services. Some of the adjustments included an increase in the mileage reimbursement to match the IRS Rate and a decrease in many of the costs for by-mail supplies and services. Overall in 2025, the City could see a reduction in election fees from 1% to 4%. Please note that the election cost schedule is per election, which means if the City needs to hold a primary and general election then those costs would apply to each election.

This year's estimated cost for an election in a worst case scenario is \$17,862.42 (double that cost if a primary election is needed). In 2023 the actual costs were \$15,284.58 and in 2021 the total costs were \$28,082.17. The main difference in costs for prior years was the fact that in 2023 it was a special election so the County shared in many of the expenses reducing the cost significantly.

### **PROPOSED MOTION**

I move the City Council approve Resolution 2025-22R authorizing the execution of an Interlocal Cooperation Agreement with Davis County for the 2025 municipal election services.

**RESOLUTION NO. 2025-22R**

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF NORTH SALT LAKE ENTERING INTO AN AGREEMENT WITH DAVIS COUNTY FOR ELECTION SERVICES FOR THE 2025 MUNICIPAL ELECTION**

**WHEREAS**, the City of North Salt Lake and Davis County are “public agencies” as defined under the Utah Interlocal Cooperation Act and are therefore authorized to enter into agreements with one another for joint or cooperative action; and

**WHEREAS**, Pursuant to Section 20A-1-201.5 and 20A-1-202, *Utah Code Ann.* (1953) as amended, the City is authorized and required to hold municipal elections in each odd-numbered year; and

**WHEREAS**, Davis County has equipment and resources needed to carry out an election and is willing to make available the resources and equipment to assist the City in holding its municipal primary and general elections in 2025.

**NOW THEREFORE, BE IT RESOLVED** by the Governing Body of the City of North Salt Lake that the City is authorized to enter into the attached Interlocal Cooperation Agreement with Davis County for the 2025 municipal primary and general elections.

**APPROVED AND ADOPTED** by the City of North Salt Lake, Utah, on this 6<sup>th</sup> day of May, 2025.

CITY OF NORTH SALT LAKE  
By:

\_\_\_\_\_  
BRIAN J. HORROCKS  
Mayor

ATTEST:

\_\_\_\_\_  
WENDY PAGE  
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin \_\_\_\_\_  
Council Member Clayton \_\_\_\_\_  
Council Member Jackson \_\_\_\_\_  
Council Member Knowlton \_\_\_\_\_  
Council Member Van Langeveld \_\_\_\_\_

**INTERLOCAL COOPERATION AGREEMENT  
FOR MUNICIPAL ELECTION SERVICES**

This Interlocal Cooperation Agreement for Municipal Election Services is made and entered into by and between DAVIS COUNTY, a body corporate and politic of the state of Utah, hereinafter referred to as "County," and \_\_\_\_\_ City, a municipal corporation of the state of Utah, hereinafter referred to as "City." County and City may be referred to collectively as the "Parties" herein or individually as a "Party" herein.

WITNESSETH:

WHEREAS, pursuant to Sections 20A-1-201.5 and 20A-1-202, *Utah Code Ann.* (1953) as amended, City is authorized and required to hold municipal elections in each odd-numbered year;

WHEREAS, County has equipment and resources needed to carry out an election and is willing to make available the resources and equipment to assist City in holding its municipal primary and general elections in 2025 upon the following terms and conditions; and

WHEREAS, the Parties are authorized by the *Utah Interlocal Cooperation Act* as set forth in Title 11, Chapter 13 (the "Act"), and Section 20A-5-400.1 of the *Utah Code Ann.* (1953) as amended, to enter into this Agreement.

NOW, based upon the foregoing and in consideration of the mutual terms and conditions set forth hereafter, the Parties hereto agree as follows:

1. County's Obligations. County agrees to provide to City, if needed for the primary election in August 2025, and if needed for the general election in November 2025, the following:
  - 1.1. Test, program, assemble and make available to City voting machines and poll supplies;
  - 1.2. Provide for delivery and retrieval of voting equipment;
  - 1.3. Polling location management, which includes, but is not necessarily limited to making arrangements for use, ADA compliance survey and contact information;
  - 1.4. Absentee and By-Mail ballot processing, which includes mailing, receiving, signature verification and tabulation;
  - 1.5. Provide electronic ballot files for Optical Scan Ballots printing;
  - 1.6. Provide Information System assistance, which includes, but is not necessarily limited to, election programming, tabulation, programmers and technicians;
  - 1.7. Canvass reports;
  - 1.8. Electronic tabulation results transmitted to the Office of the Lieutenant Governor;
  - 1.9. Provide personnel and technical assistance throughout the election process and equipment and/or supplies required specifically for voting;
  - 1.10. Recruit poll workers; provide training, scheduling, supplies and compensation;
  - 1.11. Publish legal notices, which include, polling locations, sample ballots public demonstration and election results;
  - 1.12. Provide preparation and personnel for the public demonstration of the tabulation equipment;
  - 1.13. If required, in cooperation with the City, conduct an election audit; and
  - 1.14. Store all election returns for the required twenty-two (22) months.

2. City's Obligations. City agrees to do the following:
  - 2.1. Provide the Recorder or other designated officer to act as the election officer and assume all duties and responsibilities outlined by applicable law;
  - 2.2. Enter into a polling location Hold Harmless Agreement, if needed;
  - 2.3. Perform Declaration of Candidacy filing;
  - 2.4. Provide County with ballot information, which includes, but is not necessarily limited to, races, candidates and ballot issues;
  - 2.5. Approve the election plan, which includes, but is not necessarily limited to, accuracy of polling location and precinct assignments, voter turnout percentages, paper ballot quantities, voting machine quantities and poll worker assignments;
  - 2.6. Review and approve the accuracy of the printed and audio of ballot formats;
  - 2.7. Arrange and conduct election canvass;
  - 2.8. Prepare candidate certificates;
  - 2.9. Perform all other election related duties and responsibilities not outlined in this Agreement but required by applicable law; and
  - 2.10. Pay County repair or replacement costs for damaged voting equipment, which occurs at the polling locations, beyond the normal wear and tear.
3. Compliance with Utah Law. The Parties each agree to conduct the election according to the statutes, rules, Executive Orders, and Policies of the Lieutenant Governor as the Chief Elections Officer of the State of Utah.
4. Compensation. City agrees to pay County the costs for providing the election equipment, services and supplies in accordance with the election costs schedule, attached hereto, incorporated herein, and made a part hereof as Exhibit "A". The payment by City to County under this Agreement shall be made within thirty (30) days of City receiving an invoice prepared by County relating to this Agreement. If this Agreement is terminated early by either Party, pursuant to the provisions of Section 7 below, City shall pay County for all services rendered by County under this Agreement prior to the date that this Agreement is terminated.
5. Effective Date. The Effective Date of this Agreement shall be on the earliest date after this Agreement satisfies the requirements of the Act (the "Effective Date").
6. Term of Agreement. This Agreement shall continue in effect until 30 days after the 2025 elections or upon invoicing, whichever occurs later, unless extended or terminated earlier by the Parties.
7. Termination. This Agreement may be terminated by any of the following actions:
  - 7.1. The mutual written agreement of the Parties;
  - 7.2. By either Party after any material breach of this Agreement;
  - 7.3. By either Party, with or without cause, 30 days after the terminating Party mails a written notice to terminate this Agreement to the other Party; or
  - 7.4. As otherwise set forth in this Agreement or as permitted by law, ordinance, rule, regulation, or otherwise.

8. Indemnification. The Parties agree to indemnify the other Party, its officers, agents, representatives, officials, employees, and volunteers for and from any liability, costs, or expenses arising from any action, causes of action, claims for relief, demands, damages, expenses, costs, fees, or compensation, whether or not said actions, causes of action, claims for relief, demands, damages, costs, fees, expenses, and/or compensations that arise out of this Agreement, or relate to this Agreement and/or the acts or omissions of a Party and/or Parties representatives, agents, contractors, officers, officials, members, employees, volunteers, and/or any person or persons under the supervision, direction, or control of a Party (collectively, the “Party Representatives”). No term or condition of this Agreement shall limit or waive any liability that the Parties may have arising from, in connection with, or relating to this Agreement and/or the Parties Representatives’ acts or omissions. It is expressly understood and agreed that the terms, provisions, and promises of this Section shall survive the termination of this Agreement.
9. Governmental Immunity Act. The County and City are governmental entities under Title 63G, Chapter 7, et seq., the Governmental Immunity Act of Utah (the “Governmental Immunity Act”). Consistent with the terms of the Governmental Immunity Act, each Party shall be responsible for its own wrongful or negligent acts which are committed by its agents, officials, representatives, or employees. Neither Party waives any defense otherwise available under the Governmental Immunity Act nor does either Party waive any limit of liability currently provided by the governmental Immunity Act. Each Party agrees to notify the other of the receipt of any notice of claim under the Governmental Immunity Act for which one Party may have an obligation to defend, indemnify, and hold harmless the other Party within thirty (30) days of receiving the notice of claim. The Parties also agree to notify each other of any summons and/or complaint served upon the said Party, if the other Party may have an obligation to defend, indemnify, and hold harmless the first Party, at least fourteen (14) days before an answer or other response to the summons and/or complaint may be due.
10. No Separate Legal Entity. No separate legal entity is created by this Agreement.
11. Attorney Review. This Agreement shall be submitted to the authorized attorney for each Party for review and approval as to form in accordance with applicable provisions of Section 11-13-202.5, *Utah Code Ann.* (1953) as amended. A duly executed original and/or counterpart of this Agreement shall be filed with the keeper of records of each Party in accordance with Section 11-13-209, *Utah Code Ann.* (1953) as amended.
12. Independent Parties. The Parties acknowledge, understand, and agree that the respective representatives, agents, contractors, officers, officials, members, employees, volunteers, and/or any person or persons under the supervision, direction, or control of a Party are not in any manner or degree employees of the other Party and shall have no right to and shall not be provided with any benefits from the other Party. County employees, while providing or performing services under or in connection with this Agreement, shall be deemed employees of County for all purposes, including, but not limited to, workers compensation, withholding, salary, insurance, and benefits. City employees, while providing or performing services under or in connection with this Agreement, shall be deemed employees of City for all purposes, including, but not limited to, workers compensation, withholding, salary, insurance, and benefits.

13. Waiver. No waiver of satisfaction of a condition or nonperformance of an obligation under this Agreement will be effective unless it is in writing and signed by the Party granting the waiver.
14. Entire Agreement. This Agreement, including all attachments referenced in this Agreement, contains the entire agreement between the Parties with respect to the subject matter in this Agreement. Unless otherwise set forth in this Agreement, this Agreement supersedes all other agreements, whether written or oral, between the Parties with respect to the subject matter in this agreement. No amendment to this Agreement will be effective unless it is in writing and signed by both Parties.
15. Force Majeure. In the event that either Party shall be delayed or hindered in or prevented from the performance of any act required under this Agreement by reason of acts of God, acts of the United States Government, the State of Utah Government, fires, floods, strikes, lock-outs, labor troubles, inability to procure materials, failure of power, inclement weather, restrictive governmental laws, ordinances, rules, regulations or otherwise, delays in or refusals to issue necessary governmental permits or licenses, riots, insurrection, wars, or other reasons of a like nature not the fault of the Party delayed in performing work or doing acts required under the terms of this Agreement, then performance of such act(s) shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay, without any liability to the delayed Party.
16. Assignment Restricted. This Agreement may not be assigned without prior written consent of both of the Parties.
17. Utah Law. This Agreement shall be interpreted and enforced according to the laws of the State of Utah.
18. Severability. The Parties acknowledge that if a dispute between the parties arises out of this Agreement or the subject matter of this Agreement, the parties desire the court to interpret the contract as follows:
  - 18.1.1. With respect to any provision that it holds to be unenforceable, by modifying the provision to the minimum extent necessary to make it enforceable or, if that event any provision of this Agreement is held to be invalid or unenforceable, that modification is not permitted by law, by disregarding that provision; and
  - 18.1.2. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the contract will remain in effect as written.
19. Rights and Remedies Cumulative. The rights and remedies of the Parties under this Agreement shall be construed cumulatively, and none of the rights and/or remedies under this Agreement shall be exclusive of, or in lieu or limitation of, any other right, remedy or priority allowed by law, unless specifically set forth herein.
20. No Third-Party Beneficiaries. This Agreement is entered into by the Parties for the exclusive benefit of the Parties. Except and only to the extent authorized by a Party in

writing or provided by applicable statute, no creditor or third party shall have any rights under this Agreement.

21. Authorization. The persons executing this Agreement on behalf of a Party hereby represent and warrant that they are duly authorized and empowered to execute the same, that they have carefully read this Agreement, and that this Agreement represents a binding and enforceable obligation of such Party.
22. Time of Essence. Time is of the essence of all provisions of this Agreement.
23. Conflict of Terms. In the event of any conflict between the terms of this Agreement and any documents referenced in this Agreement or incorporated into this Agreement by reference, including exhibits or attachments to this Agreement, this Agreement shall control.
24. Counterparts; Electronically Transmitted Signatures. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered, shall be deemed an original, and all such counterparts taken together shall constitute one and the same Agreement. Signatures transmitted by facsimile and/or e-mail shall have the same force and effect as original signatures.

WHEREFORE, the Parties have signed this Agreement on the dates set forth below.

DAVIS COUNTY

\_\_\_\_\_  
Lorene Miner Kamalu, Chair,  
Board of Davis County Commissioners  
Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Brian McKenzie  
Davis County Clerk

The undersigned and authorized attorney of Davis County has reviewed and approved this Agreement as to proper form and compliance with applicable law.

\_\_\_\_\_  
Neal Geddes  
Davis County Deputy Attorney

CITY of \_\_\_\_\_

\_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

The undersigned and authorized attorney of \_\_\_\_\_ City has reviewed and approved this Agreement as to proper form and compliance with applicable law.

\_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

# **EXHIBIT A**

## **(Election Costs Schedule)**

**Exhibit A - Election Cost Schedule  
2025 General**

<b>Poll Worker Compensation</b>	<b>COST</b>	<b>Notes</b>
Poll Manager (PM)	\$180.00	
Training Course(s)	\$50.00	
Assistant Poll Manager	\$180.00	
Training Course(s)	\$50.00	
Receiving Clerk	\$155.00	
Training Course(s)	\$35.00	
Ballot Clerk	\$155.00	
Training Course(s)	\$35.00	
Host	\$145.00	
Training Course(s)	\$25.00	
Alternate Poll Workers	\$735.00	Shared equally with all cities/districts
Mileage Reimbursement for Poll Manager	.70 per mile	Increased to match IRS Rate
<b>Poll Worker Recruitment and Training</b>		
Poll Worker Recruitment and Processing	\$10.00	
Training Creation and Preparation (includes equipment and preparation)	\$1,000.00	Shared with all cities/districts
Poll Worker Handbook and Supplies (each poll worker)	\$5.00	This includes the cost of printing and mailing
Poll Worker Training (per person)	\$20.00	
Personal Protective Equipment and Supplies	\$0.00	Shared with all cities/districts
<b>Equipment</b>		
Express Vote	\$75.00	
Testing Pre and Post election		
Security Seals		
Express Vote Ballot Stock		
Memory Media Programming	\$15.00	
DS200	\$75.00	
Testing Pre and Post election		
Security Seals		
Report Paper Roll		
Memory Media Programming	\$15.00	
Voting Booth Rental (each)	\$5.00	
Vote Here Signs (4 per location)	\$5.00	
WiFi Connection	\$80.00	
Receiving Clerk Electronic Poll Book	\$75.00	
Ballot Printing Station	\$75.00	
<b>Consumable Supplies</b>		
Ballot Stock (BOD) per sheet	\$0.20	Ballot Stock, Toner, other consumables
Polling Location Supplies (per location)	\$40.00	(Forms, envelopes, instructions, signs, stickers, pens, etc.)
Rover Kits (each, usually need 5-7)	\$25.00	Shared equally by all cities/districts
<b>Administrative Services</b>		
Election Programming Per City/District	\$200.00	City/District Setup, Ballot Layout/Programming and Audio
Public L&A Demonstration (testing, programming & demonstration)	\$300.00	Shared equally by all cities/districts
Early Voting Administration	\$500.00	Shared equally by all cities/districts
County Rovers Compensation (training & election day - usually need 5-7)	\$500.00	Shared equally by all cities/districts
Election Night Clerk Staff Support	\$2,000.00	Shared equally by all cities/districts
Election Night Security	\$200.00	Shared equally by all cities/districts
Rovers Training Class	\$200.00	Shared equally by all cities/districts
Election Day Help Desk Staff	\$450.00	Shared equally by all cities/districts
Pre-Canvas Ballot Issues Audit, if needed	\$250.00	
Canvas Preparation	\$75.00	
Equipment Delivery (per location)	\$75.00	
Equipment Pickup (per location)	\$75.00	
Web Support	\$200.00	Shared equally by all cities/districts
Provisional Verification (per provisional ballot)	\$0.80	
Election Administration Support	\$500.00	
Clerk Staff (per-hour for any additional services)	\$30.00	

**By-Mail Supplies and Services****Supplies**

By-Mail Outer Envelopes	\$0.10	
By-Mail Inner Return Envelopes	\$0.10	
By-Mail Ballots	\$0.25	
Test Deck Paper Ballots	\$2,162.98	Shared by all cities based upon number of precincts
Printed Inserts for ID requirements	\$50.00	Shared equally by all cities/districts
Printed Instruction Inserts	\$0.0633	

**Services**

Election Art/Set-up Production By contract printer	\$500.00	Shared equally by all cities/districts
Database Setup By contract printer	\$500.00	Shared equally by all cities/districts
Ballot Preparation Assembly into Envelopes (each sent out) contract printer	\$0.20	
Signature Verification and Tabulation (each returned) By County	\$0.45	

**Postage**

Postage Outbound	\$0.12	Actual Postage
Postage In-Bound	\$0.76	Actual Postage
Returned Undeliverable	\$0.75	Actual Postage+Processing
Delivery of Ballots to the Post Office	\$4,000.00	Actual Cost



# CITY OF NORTH SALT LAKE

---

10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian J. Horrocks  
Mayor

Ken Leetham  
City Manager

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Wendy Page, City Recorder

**DATE:** May 6, 2025

**SUBJECT:** 2025 Polling Location and Davis County Vote Centers

---

### **RECOMMENDATION**

I recommend the City Council approve North Salt Lake City Hall as the Election Day polling location in the City of North Salt Lake and also approve the designated Vote Centers throughout the County as outlined below for the 2025 Municipal Elections.

### **BACKGROUND**

In accordance with Utah State Code §20A-5-403 each election officer shall: designate polling places for each voting precinct in the jurisdiction; and obtain the approval of the municipal legislative body governing board for those polling places.

It is proposed City Hall located at 10 East Center Street, North Salt Lake, Utah 84054 be designated as the polling place in the City of North Salt Lake for the 2025 Municipal Primary and General Elections and it also be established as a common polling place for all voting precincts within this City in accordance with 20A-5-303.

In addition, designating the polling places in the other Davis County cities as Vote Centers enables NSL residents to vote at any of those Vote Centers on Election Day(s). Cities that do not hold a Primary or General Election will not have a Vote Center available on Election Day.

The primary purpose of the voting centers is to accommodate voters who cannot vote independently on a paper ballot, did not receive a ballot in the mail, have misplaced their ballot, or choose to submit their ballot in person at a polling location.

In accordance with Utah State Code §20A-3a-703, the following are designated as Election Day voting centers in Davis County, so long as the cities in which these buildings are located, are required to hold an election:

Bountiful Library	725 South Main Street, Bountiful
Centerville Library	45 South 400 West, Centerville
Clearfield City Hall	55 State Street, Clearfield
Clinton Recreation Center	1651 West 2300 North, Clinton
Farmington Community Center	120 South Main Street, Farmington
Fruit Heights City Hall	910 South Mountain Road, Fruit Heights
Kaysville Library	215 North Fairfield Road, Kaysville
Davis Conference Center	1651 North 700 West, Layton
North Salt Lake City Hall	10 East Center Street, North Salt Lake
South Weber Family Activity Center	1181 Lester Drive, South Weber
Sunset City Hall	200 West 1300 North, Sunset
Syracuse Library	1875 South 2000 West, Syracuse
West Bountiful City Hall	550 North 800 West, West Bountiful
West Point City Hall	3200 West 300 North, West Point
Woods Cross City Hall	1555 South 800 West, Woods Cross

**PROPOSED MOTION**

I move the City Council approve North Salt Lake City Hall as the Election Day polling location in the City of North Salt Lake and also approve the designated Vote Centers throughout Davis County as outlined for the 2025 Municipal Elections.



# CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

## MEMORANDUM

**TO:** Honorable Mayor and City Council  
**FROM:** Sherrie Pace, Community Development Director  
**DATE:** May 6, 2025  
**SUBJECT:** Consideration of ORD 2025-07 an ordinance amending Title 10, Chapter 10, Section 3 related to the minimum side street setback on corner lots in all residential zones

### RECOMMENDATION

The Planning Commission recommends to the City Council the approval of the requested code amendment with the following findings:

1. The proposed amendment is in accord with the comprehensive general plan, goals and policies of the City.
2. Changed or changing conditions make the proposed amendment reasonably necessary to carry out the "purposes" stated in this title.

### BACKGROUND

Thomas and Laura Call approached the City with the desire to remodel, build an addition, and convert the existing carport into a garage at their home in the R1-7 zone.

Current City code 10-10-3 states "Corner lots, main buildings shall have 2 front yards, and 1 rear yard opposite the front elevation, and 1 side yard". This is demonstrated in the image to the right:

Further, current code regulates that "the minimum depth for the front yard for main building" is 25 feet in all residential zones (R1-12, R1-10, R1-7, RM-7, and RM-20). This setback may be reduced to 20 feet on "Lots having an average slope of 15 percent or more".



A corner lot that does not have a slope of 15 percent or more would be required to have a minimum front yard setback of 25 feet on any side which is adjacent to a roadway, regardless of which side is the primary frontage where the house faces with its primary entrance and garage access.

The applicant has proposed a code amendment which reduces the minimum side street setback on a corner lot to 20 feet. The side street setback area is identified as the side which is not the primary entrance of the main building. This modification would allow the applicant and other property owners in

residential zones to remodel their existing homes and potentially increase the enjoyment and value of the property. Additionally, other Cities in South Davis County such as Farmington, Woods Cross, and Bountiful allow the side street setback on a corner lot to be reduced to a minimum of 20 feet and this amendment would make NSL more consistent with the surrounding jurisdictions.

**REVIEW**

The DRC expressed concern with reducing a corner lot side street setback to 20 feet where accessing a garage because larger vehicles such as trucks and large SUVs may overhang the sidewalk or pedestrian space. Therefore, the DRC recommended adding “unless accessing a garage” to the proposed code amendment. The applicant agreed and the complete code amendment being requested is as follows:

	Zone				
	R1-12	R1-10	R1-7	RM-7	RM-20
<b>Front Yard Regulations (in feet)</b>					
Corner lots, main buildings shall have 2 front yards, and 1 rear yard opposite the front elevation, and 1 side yard.					
The minimum depth for the front yard for main building. <i>(corner lot side street setback: 20 feet, unless where accessing a garage)</i>	25	25	25	25	25

The verbiage used in this drafted code is consistent with the rest of the Title 10, Chapter 10, Section 3 Use Regulation Table. The DRC is supportive of the code amendment as drafted. Below is an example of a side street setback and a primary frontage on a corner lot.



## **POSSIBLE MOTION**

I move that the City Council approve Ordinance 2025-07 amending Title 10, Chapter 10, Section 3 related to the minimum side street setback on corner lots in all residential zones with the following findings:

1. The proposed amendment is in accord with the comprehensive general plan, goals and policies of the City.
2. Changed or changing conditions make the proposed amendment reasonably necessary to carry out the "purposes" stated in this title.

### Attachments

- 1) Ordinance 2025-07
- 2) Exhibit A - Draft Amendment

**ORDINANCE NO. 2025-07**

**AN ORDINANCE AMENDING TITLE 10 LAND USE ORDINANCE,  
SECTION 10-10-3 PERTAINING TO THE MINIMUM SIDE STREET SETBACK ON  
CORNER LOTS IN ALL RESIDENTIAL ZONES**

**WHEREAS**, the City of North Salt Lake is an incorporated city in Davis County Utah;  
and

**WHEREAS**, the City Council of North Salt Lake has received a request to amend the code  
related to the minimum side street setback on corner lots in all residential zones; and

**WHEREAS**, the Planning Commission of North Salt Lake held a public hearing on the  
proposed amendments on April 22, 2025 and received favorable public comments and  
recommended the proposed amendments to the City Council; and

**WHEREAS**, the City Council of North Salt Lake finds the proposed amendments are also  
in accord with the comprehensive general plan, goals and policies of the City; and

**WHEREAS**, the City Council of North Salt Lake finds that changed or changing  
conditions make the proposed amendment reasonably necessary to carry out the purposes stated  
in this title; and

**WHEREAS**, the City Council finds that it is in the public interest that the North Salt  
Lake City Code, be amended at this time.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of North  
Salt Lake as follows:

Section 1. Code Amendment. Pursuant to Utah Code 10-9a-502, Title 10 Land Use  
Ordinance is hereby amended as follows:

- a. Chapter 10 is hereby amended as shown in the attached Exhibit "A";

Section 2. Effective Date. This Ordinance shall take effect upon posting as required in  
Utah Code 10-3-713.

**APPROVED AND ADOPTED** by the City of North Salt Lake, Utah on this 6<sup>th</sup> day of  
May 2025.

CITY OF NORTH SALT LAKE

By:

---

BRIAN J. HORROCKS

Mayor

ATTEST:

\_\_\_\_\_  
WENDY PAGE  
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin \_\_\_\_\_  
Council Member Clayton \_\_\_\_\_  
Council Member Jackson \_\_\_\_\_  
Council Member Knowlton \_\_\_\_\_  
Council Member Van Langeveld \_\_\_\_\_

**Certificate of Posting Ordinance:**

I, the duly appointed recorder for the City of North Salt Lake, hereby certify that the foregoing Ordinance No. 2025-07 was passed by the governing body on the date shown above, and that copies were posted as required by Utah Code 10-3-713 within the municipality.

Recorded this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Wendy Page, City Recorder

[Seal]

**EXHIBIT A**

**10-10-3: USE REGULATIONS:**

No building, structure or land shall be used and no building or structure shall be hereafter erected, structurally altered, enlarged or maintained in a Single-Family Residential District or Multiple Residential District, except as provided in this title:

	Zone				
	R1-12	R1-10	R1-7	RM-7	RM-20
<b>Front Yard Regulations (in feet)</b>					
Corner lots, main buildings shall have 2 front yards, and 1 rear yard opposite the front elevation, and 1 side yard.					
The minimum depth for the front yard for main building. <a href="#">(corner lot side street setback: 20 feet, unless accessing a garage)</a>	25	25	25	25	25
Lots having an average slope of 15 percent or more.	20	20	20	20	20
Maximum front yard setback.	100	100	40	40	40
Accessory buildings may have the same minimum front yard depth as main buildings if they have the same side yard required for main buildings; otherwise setback from the rear of the main building.	6	6	6	6	10
<b>Rear Yard Regulations (in feet)</b>					
The minimum depth for the back yard. (corner lot rear yard setback: 20 feet)	25	25	25	20	20
Accessory buildings (may be reduced to one (1) foot if all roof drainage stays on the lot, the walls of the building have a one (1) hour fire rating with no windows or doors adjacent to the property line, and the building is a minimum of ten (10) feet from any dwelling on adjacent lot.	3	3	3	3	3
Swimming Pools (community or HOA pools shall be setback 15 feet)	5	5	5	5	5



# CITY OF NORTH SALT LAKE

---

10 East Center Street  
North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

Brian J. Horrocks  
Mayor

Ken Leetham  
City Manager

## MEMORANDUM

**TO:** Honorable Mayor and City Council

**FROM:** Ken Leetham, City Manager

**DATE:** May 6, 2025

**SUBJECT:** Consideration of authorization to spend up to \$36,815.52, including the hiring of Pitt Landscape as attached, for the repair of storm drain damage located at 104 South Fairway Drive.

---

### RECOMMENDATION

I recommend that the City Council authorize City staff to engage the services of Pitt Landscape for repair work pursuant to damage caused by a City-owned storm drain line located at 104 South Fairway Drive.

### BACKGROUND

Around March 18-19, there was a failure in a City storm drain line located at 104 South Fairway Drive. The subject storm drain line is located in the side yards of two homes as shown in the attached aerial photo of the location. The failure was caused by tree roots that had grown in and around the line causing it to back up and ultimately rupture. The subsequent failure produced damage to backyards and a retaining wall system at 104 South and 88 South (the northern neighbor). There are also several photos attached to this memo which show the location and damage caused by this line break.

As you can see, the most severe damage was erosion of surface improvements and undermining of a retaining wall structure. We have solicited prices from qualified contractors to repair the damage and received two bids. The first bid is from Modern Concepts for \$73,756.29. The second bid is from Pitt Landscape for \$26,815.52. We recommend approval of the Pitt Landscape contract. There will also be an additional cost for supplies (mostly brick and rock) and so we would request an additional amount for this project of up to \$10,000 for materials.

In summary, the request from the City Council is authorization to spend up to \$36,815.52, including the hiring of Pitt Landscape as proposed, for the repair of storm drain damage located at 104 South Fairway Drive.

As some brief background related to procurement, on October 3, 2023, the City Council amended Title 1, Chapter 11, of the City Code to allow for the award of bids for construction work estimated to be less than \$250,000 without going through a formal and advertised bidding process. It was believed that this code amendment would save time and money for the City and for those private parties preparing bids for our consideration. This project falls within the provisions of that procurement ordinance since it is below \$250,000. City staff solicited cost estimates from qualified contractors rather than going through a formal bidding process.

The City has reached out to the Utah Local Government's Trust (our insurance carrier) in order to process a property loss claim related to this matter. I believe it is likely that we'll have these costs reimbursed to us by the Trust, though that final decision has not been made.

The City previously spent approximately \$5,300 to replace the storm drain pipe that ruptured.

### **PROPOSED MOTION**

I move that the City Council authorize City staff to spend up to \$36,815.52, including the hiring of Pitt Landscape as proposed, for the repair of storm drain damage located at 104 South Fairway Drive.















# ESTIMATE

Modern Concepts  
1034 E 75 S  
Bountiful, UT 84010-2951

info@modernconceptsutah.com  
+1 (385) 573-6314  
www.modernconceptsutah.com



**Bill to**  
Karyn Baxter  
104 S Fairway Dr  
North Salt Lake, UT 84054, USA

**Ship to**  
Karyn Baxter  
104 S Fairway Dr  
North Salt Lake, UT 84054, USA

---

## Estimate details

Estimate no.: 1044  
Estimate date: 04/22/2025

#	Product or service	Description	Qty	Rate	Amount
1.	<b>Rock Wall Restoration - 3 Walls</b>	Included is the restoration and replacement of quarry faced landscape blocks measuring ~56.5 total linear feet with varying heights across 3 walls. The 3 walls will be prepared with proper sub base to ensure stability. Walls will range from 5 blocks to 9 blocks high. Fill dirt, proper drainage, gravel backfill, the re-placement of a large boulder along the fence line, weed fabric, sprinkler lines(drip irrigation, restoration of a small boulder wall near the east storm drain, rubber mulch, and flagstone pathway are all considered and included in the quote.	1	\$73,765.29	\$73,765.29

---

**Total** **\$73,765.29**

---

Accepted date

Accepted by



**CITY OF NORTH SALT LAKE**

**Sales:** Ryan Pitt

**City of North Salt Lake -104 South Fairway Drive-  
EST5331256**

104 South Fairway Drive North Salt Lake, Utah 84054

**Est ID:** EST5331256

**Date:** Apr-23-2025

---

HI Karyn,

Sorry for the delay on this. Busy week last week. Please let me know what questions you have. I can get you a cost on the lower drainage, I just need to know our entry point to that cart path so I can try and decide on hours. Those machines aren't exactly lighting fast over long distances.

All estimate costs are subject to change due to existing market volatility.

Thank you for choosing Pitt Landscape & Construction!

Bryan Capilli

801-608-9478

---

**Block Wall Rework**

**\$12,000.65**

Reconstruct damaged walls per City of North Salt Lake Engineer recommendations.

1. Excavate wall locations.
2. Down stack walls 5' past where walls broke.
3. Install base material.
4. Install 4" perforated drain pipe.
5. Install Existing wall block that washed down the hill.
6. Install 3/4" gravel in cells of wall block and 1' directly behind wall.
7. Install closed cell caps that washed down the hill.
8. Backfill wall.
9. Clean up work area after installation.

\*290sf of wall in budget.

**Rough Grade** **\$6,389.81**

We will be adjusting the grade to the accommodate your new landscape design. We will do this by:

1. Fill 600sf area that was damaged from drain issues. We will bring this area up 3' on average.
2. Compact all graded areas using the correct industry compaction techniques and equipment.
3. Clean up all areas dirtied by the construction process.

\*Cost subject to change based on actual site elevations.

\*Native soil conditions may affect price.

**Irrigation** **\$1,369.95**

Sprinklers will be modified to accommodate Landscape changes.

- Tie into existing drip and return emitters to existing plantings.

\*Sprinkler modification cost subject to change based on existing system design and capacity.

**Rubber Mulch** **\$4,597.02**

Colored rubber mulch is a great choice for your bedding materials because it adds to the aesthetics of the design and the weed fabric underneath will help reduce or eliminate those annoying weeds.

1. Install commercial grade weed fabric.
2. Install colored rubber bark in bedding locations. 600sf (225CF) in budget.
3. Clean up all surfaces dirtied by the install.

**Yard Repair** **\$2,458.09**

Construction in your landscape may damage existing sod areas that are not in the project scope. We will be repairing the damage to sod areas on our way out.

1. Demo damaged sod or yard materials.
2. Install new top soils.
3. Compact new soils using industry best practices.
4. Install new sod. 630sf in budget
5. Test irrigation.

- 6. Clean up from construction.
- 7. Haul away any debris.

<b>Subtotal</b>	<b>\$26,815.52</b>
<b>Taxes</b>	<b>\$0.00</b>
<b>Estimate Total</b>	<b>\$26,815.52</b>

•

**CONDITIONS:**

1. It is agreed that the specification described in this estimate form the scope of work. If the scope of work (Works) is not outlined by a design or other construction documents a sketch will be provided. It is furthermore agreed that there shall be no additions or variations to the scope of work without the written consent of the other party first having been obtained.

1.1. The Contractor undertakes to obtain the necessary approval from the local authority or other statutory body concerned for the Works as described herein. The Contractor shall hold the Owner harmless for any violations and shall accordingly indemnify the Owner.

1.2. The Owner warrants that he is the registered owner of the Property. In the event of the property not being registered in the name of the Owner, then the Contractor shall be informed in writing by the Owner accordingly.

1.3. In the event of the Local Authority, Mortgager or other statutory body or the Owner, at any time or for any reason whether before, during or after the construction of the Works, requiring any alteration, variation or amendment to the construction documents, and or sketch resulting in additional expense, then the cost of complying with such alteration, variation or amendment shall be borne and paid for by the Owner.

**PAYMENT:**

2. The Contractor shall be entitled to receive progress payments as the Works proceed in accordance with the provisions set out hereunder:

2.1. 50% of the project or an agreed upon percentage is required to start the planning and scheduling of the project. Progress payments will be requested throughout the duration of the project either weekly, bi-monthly, monthly, upon request, or upon percentage complete. Progress payments are due within 3 days of the request. Failure to pay within the 3 days may result in project delays or stoppage of work. The contractor will not exceed 95% of the total contract value until the said works are 100% complete. Payments can be made by check and ACH at no cost, debit a credit cards will be charged a 3% processing fee.

2.2. Where the Contract Sum is to be paid on the Owner's behalf by a finance company, Building Society, Bank or other institution, the Owner shall be responsible for signing all necessary documentation to enable the Contractor to receive payment as per the schedule as set out in 2.1.

2.3. Any installment not paid on the due date shall bear interest thereon at a rate of 2% greater than the minimum lending rate charged by commercial banks to their client's which interest shall accrue as from the due date for payment. In the event of a material shift in the payment schedule, then the Contractor will notify the Owner when a delay is anticipated. In addition, any discounts in terms of this Contractor Agreement will be forfeited.

### **COMMENCEMENT AND COMPLETION:**

3. Estimated schedules will be provided before project commencement.

3.1. The Contractor may not commence the Works until -

3.1.1. the necessary approval, consent or other authority required under any law (including any statute, ordinance, by-law and / or regulation) has been obtained by the Contractor and / or

3.1.2. the mortgage bond where applicable has been registered and other forms of finance have been approved and / or

3.1.3. required facilities such as electricity and water are available on the Property, free of charge.

3.1.4. 811 has been contacted to mark public utilities. Private lines, such as irrigation, septic, or other privately installed systems, are not marked by this service. It is the homeowner's responsibility to either mark these private lines themselves or hire the Contractor to do so. If the cost for marking private lines is not included in the scope of work, the Contractor will provide a separate cost estimate, which must be approved by the homeowner before work can proceed. If private lines are not marked and the Contractor inadvertently damages one of them, the cost of repairs will be the responsibility of the homeowner.

3.2. For purposes of this Contractor Agreement, except where expressly stated otherwise, the date of completion shall be the date on which the Works is completed and when the Property has been cleared of all rubble and building debris as generated during construction.

3.3 If completion of the Works is delayed as a result of major or unforeseen circumstances, including but not limited to any strike, lock out, shortages of materials, riot, political or civil disturbance, exceptionally inclement weather or any variation, act or omission on the part of the Owner or any other cause beyond the Contractor's control, then:

3.3.1. the Owner shall not for such reason have any claim against the Contractor whether for damages or otherwise;

3.3.2. the Contractor shall be entitled to a fair and reasonable extension of time for the completion of the Works.

### **DEFECTS LIABILITY:**

4. Subject to the provisions of the following paragraph, the Contractor undertakes that: any patent defect or other faults which may appear within 12 months of completion of the Works due to materials or workmanship not in accordance with this Contract, shall within a reasonable time after receipt of the Owner's written instruction be made good by the Contractor and unless otherwise mutually agreed upon, at his own cost; provided that the Contractor shall not be required to make good at his own cost any damage after completion, unless it is agreed that such damage is due to injury which took place before completion.

4.1. The Contractor shall only be responsible in terms of the preceding paragraph for damages sustained by the Owner under conditions of normal use and service and shall under no circumstances be responsible for damage or loss caused by wear and tear, misuse, neglect, negligence, abuse or accident or in respect of or arising from any risk insured against in terms of home owner's insurance policies normally issued by a reputable insurance company in respect of residential properties and the Contractor shall under no circumstances be liable for any consequential loss or damage.

4.2. The Contractor shall, however, not be liable under any circumstances whatever for any faults or defects caused by sub-surface water, settlement occurring in the ground below, normal shrinking or geological disturbances.

### **INSURANCE:**

6. The Contractor shall insure against Public Liability on or about the Works from the date of commencement mentioned in Clause 4 until the Works have been completed. The Contractor expressly guarantees that Workman's Compensation is paid

up and complied with. The Contractor shall insure against all risks to 100% of the insurable value of the Works.

6.1. The Contractor shall cause a performance bond to be issued in favor of the Owner to pay for losses or damages in the event of the Contractor's default.

**INTERFERENCE:**

7. The Owner shall not have the right, either personally or through his agent, to issue instructions to, or interfere, hinder or obstruct any of the Contractor's workmen, any sub-contractors employed on the Works or other persons employed by or acting on behalf of the Contractor.

7.1. Should the Contractor incur any expense or loss beyond that provided for in, or reasonably contemplated by this Contractor Agreement due to the actions on the part of the Owner as described in Clause 7 or Clause 8, then the value of such expense or loss shall be assessed between the Owner and the Contractor and such agreed value shall be paid to the Contractor on completion of the Works.

**OWNERS DEFAULT:**

8. If the Owner does not pay the Contractor as provided for in Clause 3 or is in default in any other manner, the Contractor shall be entitled to forthwith cease work under this agreement until the Owner has made payment or until such default has been rectified.

8.1. The time during which such Works shall cease shall operate as an extension of the time for completion of the Works.

8.2. Should the default referred to in Clause 8 continue for a period exceeding 14 days, the Contractor shall be entitled to give the Owner 7 days written notice, by registered mail, of his intentions to terminate the Contractor Agreement.

8.3. In addition to suspending work in terms of this Clause, the Contractor may, after giving 7 days written notice, terminate the Agreement, if the Owner's estate's be provisionally or finally sequestrated or provisionally wound up as insolvent, or should the Owner commit a breach of any of the terms of this Contractor Agreement, all of which terms shall be material, without prejudice to any other rights which the Contractor may have in terms of this Agreement or in law.

8.4. If this Contractor Agreement is terminated by the default of the Owner, then the Contractor shall be paid liquidated damages in the sum of 20% of the Contract Sum provided that the above provisions shall in no way preclude any other right or remedy that the Contractor may have in law.

8.5. A Certificate signed by the Contractor's Auditor specifying the amount due by the Owner to the Contractor shall be sufficient proof of any amount due to the Contractor in terms of this Agreement and may be used by the Contractor for the purposes of obtaining judgment whether by default or otherwise, summary judgment or provisional sentence against the Owner in any Court of Law having jurisdiction in respect thereof.

**CONTRACTOR DEFAULT**

9. If the Contractor shall make default in any of the following respects:

9.1. without reasonable cause wholly suspend the Works before completion, or

9.2. refuses to proceed with the Works with reasonable diligence, or

9.3. refuses after notice in writing from the Owner, to remove defective work or improper materials, then, if such default shall continue for 14 days after a registered letter from the Owner specifying the same, the Owner may, without prejudice to any other rights he may have in terms of this Contractor Agreement or in law, by registered post, terminate the employment of the Contractor under this Agreement, provided no dispute has been declared in terms of Clause 14. In such event the

Contractor shall be liable for all damages incurred by the Owner by reason of such default.

9.4. If the Contractor's estate is sequestrated as insolvent or if, being a company, it is placed under voluntary or compulsory liquidation, the Owner may, without prejudice to any other rights contained herein, by written and registered notice terminate the employment of the Contractor under this Agreement.

### **MATERIALS IN SHORT SUPPLY**

10. In the event of any of the materials set out in the Specification hereto being in short supply or unavailable for an unreasonable amount of time, then the Owner shall select substitute material of a similar quality from amongst like material readily procurable by the Contractor. Any difference in price shall be for the account of the Owner.

### **VARIATIONS:**

11. All variations, authorized or required by the Owner, shall be carried out and the Contract Sum adjusted, the valuation being assessed on the basis of the valuation of similar work included in this Contractor Agreement. Any variation to the Contracted Sum must be in writing and signed by both parties.

11.1. Change Orders will be submitted as additional exhibits to this agreement. All additional executed Change Orders will be held to the Conditions and Terms of this agreement. Payment terms will be determined based on scope and within each individual Change Order.

11.2. Allowances are generally provided to the client in the initial Works. Following the Design, Permitting and Engineering phase, the Contractor will provide a reconciled Change Order with any credits or adjustments warranted through variations in the original Works. Details of the credits and additions will be documented on such Change Order.

11.3. A change order may result in an initiation fee of \$300.00 that will be added to the final invoice in certain circumstances. Change orders due to allowances adjustments and or unforeseen items will not be subject to the fee. The fee will only be applied to change orders if there are constant request for scope changes from the client then subsequently declining the changes.

11.4. Change orders may affect the estimated project timeline. The execution of a change order could result in down time on the project where no crews or subcontractors will be present on site until the change order has been planned and implemented into the schedule. A new schedule will be presented to the client within a reasonable timeframe and work shall continue based on the new estimated schedule.

### **WARRANTIES**

#### **12. Landscape and Construction Limited Warranty Agreement**

THIS LIMITED WARRANTY AGREEMENT EXCLUDES CONSEQUENTIAL DAMAGES

#### **Introduction.**

This guide is prepared to help you to understand the limited warranty on your construction project and the procedure for obtaining warranty service. You should read this Limited Warranty in its entirety to understand the protection it affords, the exclusions applicable to it, the warranty standards which govern its interpretation and operation, and the responsibilities of you, the Owner (also referred to in various documents alternatively as "buyer").

It should be understood by the Owner that every constructed entity requires maintenance to prolong its lifespan. It is the Owner's responsibility to maintain the entity. Regular maintenance includes such items as preserving soil drainage, caulking,

cleaning, resealing, or repainting of finished surfaces as necessary, routine maintenance of mechanical systems, etc.

### **Requesting Service and Claims Procedures.**

To comply with the terms of the Warranty, as well as for reasons of accuracy, all non-emergency items for which you request service must be reported in writing.

1. When reporting a problem, please contact our operations department via e-mail at [operations@pittlandscape.com](mailto:operations@pittlandscape.com). Please include a complete description of the problem along with at least one photograph of the item, your name, address, and phone number you can be reached during business hours. You will be contacted within 5 business days via e-mail or by phone concerning your request. If a delay will cause extra damage (for instance, a pipe has burst), the Owner should telephone the project manager of Pitt Landscape and Construction at (385)-347-2715. Only emergency reports should be given or taken by phone.
2. Depending on the issue, an inspection and review of service requests may be needed. If, upon review, a repair is necessary and covered under this warranty, the Contractor will either correct the items at the time of the inspection, or schedule appropriate personnel and trade contractors to complete the work.
3. The Owner must notify the Contractor in writing, of the existence of any defect before the Contractor is responsible for the correction of the defect. Written notice of a defect must be received by the Contractor prior to the expiration of the applicable warranty period. And no action at law or in equity may be brought by Owner against the Contractor for failure to remedy or repair any defect about which the Contractor has not received timely notice in writing.

### **What is covered by our Limited Warranty?**

The Contractor (also referred to in various documents alternatively as "remodeler" or "Pitt Landscape") warrants that all construction related to the project, or remodeled space, (the terms "project", "work", or "remodeled space" are used interchangeably herein and include the Plans and Specifications together with Excess Costs/Change Orders as defined in the "Construction Agreement"), substantially conforms with the Plans and Specifications and Excess Costs/Change Orders, that the materials that were used with respect to this project were new (unless expressly agreed upon by the parties), and that the construction was completed in accordance with the State of Utah codes and standards that define "workmanlike" construction.

Within 1 year from the substantial completion of construction or occupancy of the constructed/remodeled space by the Owner, whichever is first to occur, the Contractor will repair or replace, at Contractor's option, any defects in material or workmanship as determined by the application of the above-reference workmanlike standards and as otherwise limited by the terms and conditions of this Limited Warranty. The Owner agrees to accept a reasonable match in any repair or replacement in the event the original item is no longer available.

### **Contractor's Right-to-Cure.**

This Limited Warranty Agreement is a separate contract entered into between the Owner and Contractor, involves independent and sufficient consideration exchanged between the parties and is designed to address and resolve issues and alleged defects that may arise within 1-year of project completion and/or legal occupancy of the property. The purpose of this Agreement is to govern such issues without resort to disputes or the expense and uncertainty of arbitration or litigation. In recognition of this purpose, and the independent consideration and mutual agreement involved, the parties agree that prior to commencing arbitration or legal actions under this Limited Warranty Agreement, the Owner hereby grants the Contractor the right and ability to investigate, resolve, and cure, when determined necessary, any alleged construction defect before the Owner may commence arbitration or legal action for any purpose, including but not limited to allegations that Contractor failed to construct the project in a "workmanlike" manner.

**Disclaimer.**

This warranty is in lieu of all other warranties, express, implied, written, or oral, including but not limited to any implied warranty of merchantability or fitness and strict liability in tort and is provided in lieu of all obligations and liabilities of the Contractor with respect to defects in materials and workmanship. The rights and remedies contained in this Limited Warranty constitute the Owner's sole recourse against the Contractor for costs and expenses to cure defects in the property or loss in value caused by such defects. This Warranty excludes any right to consequential damages, and/or incidental expenses related to inconvenience or relocation during repairs. Owner is responsible to mitigate damages. Unless otherwise provided in written form by the Contractor's authorized representative, this limited warranty is the only express warranty the Contractor gives.

**What is not covered by the Limited Warranty?**

This Limited Warranty does not cover the following items:

- a. Damages from the elements (such as fire, wind, hail, lightning, ground movement or other natural occurrence or casualty, Acts of God), misuse, abuse, ordinary wear and tear, and/or the failure of Owner to follow proper operating instructions or to otherwise fail to properly maintain the area of the home or garage that is related to the construction project;
- b. Damages from the failure of utility services;
- c. Damages related to items not furnished by the Contractor, including damage to personal property and defects in materials and workmanship or negligence attributable to persons other than the Contractor, or its subcontractors, suppliers or employees;
- d. Items arising after the 1-year period referenced above;
- e. Incidental or consequential damages, such as loss of the use of the property, including secondary damages and damages from mental anguish;
- f. Damages to anyone other than the original Owner;
- g. Defects in appliances and equipment and other miscellaneous items considered "Consumer Products", as defined below, that are covered by manufacturers' warranties (the Contractor herein having assigned these manufacturers' warranties to the Owner pursuant to the Manufacturer's Warranties section to the extent they are assignable and it accordingly being agreed that if a defect appears in these items, the Owner should follow the procedures set forth in the manufacturer's warranties relative to the same), however, the Contractor warrants that appliances shall be properly installed;
- h. Conditions or damages caused or aggravated by any failure to give notice to the Contractor within a reasonable time that inhibits the Contractor's opportunity to take remedial action or denial of or lack of cooperation with the Contractor's right to cure; and,
- i. The so called "non-warrantable" conditions as hereafter set forth in the Non-Warrantable Conditions Section.

**Manufacturer's Warranties.**

The Contractor assigns and passes through to the Owner (to the extent they are assignable) the manufacturer's warranties on all appliances, equipment, and other Consumer Products: appliances, heating and cooling equipment, plumbing fixtures and equipment, mechanical and/or electrical equipment, cabinets, floor coverings, roofing materials, windows, doors, etc. NOTICE: Appliances, equipment or other components supplied or installed under a manufacturer's warranty will be repaired or serviced by the manufacturer or designated service personnel and not the Contractor under this Limited Warranty

agreement.

### **Non-warrantable Conditions.**

The following statement of conditions relates to items or events that are not subject to the Contractor's warranties as set forth herein. To this end, the Owner acknowledges and understands that, like other products made by humans, a construction project, home renovation, or remodel are not perfect and certain inherent elements in the materials used to construct and remodel are such that the following conditions cannot reasonably be warranted by the Contractor. The Owner acknowledges that the Owner has read these items carefully and understands that the Contractor has not been contracted for the correction of these types of problems should they occur:

#### **a. Radon/Indoor Air Quality.**

The Contractor makes no warranty regarding the presence of radon gas at or in the vicinity of the property or the quality of the air within the property. Radon is a naturally occurring phenomenon. The Contractor claims no special expertise regarding either the identification of or the methods to reduce radon levels, or the risks associated with radon exposure and makes no warranty relative to the same.

#### **1. Other Environmental Pollutants.**

The Contractor makes no warranty, either expressed or implied, regarding the absence of mold, fungi, bacteria or other micro-organisms or other environmental pollutants, in or about the subject property, nor does the Contractor have any knowledge of the special health conditions of any persons that comprise Owner or those who may be on the property with Owner. In the event any person that comprises the Owner or any person who may be on the property with the Owner shall have special medical conditions which are known to the Owner or become known to the Owner which may adversely affect such person or persons, Owner should consult with appropriate medical experts, at Owner's cost. Any testing or remediation desired by the Owner shall be at the Owner's expense, unless the Contractor asserts Contractor's Right to Cure as specified in this Agreement and specifically agrees in writing to cover such items.

#### **b. Concrete, Masonry, and Mortar.**

Concrete, masonry, and mortar may develop hairline cracks or may develop spalling due to shrinkage, expansion, and contraction. These cracks or spalling may not affect the structural integrity of the building, are impossible to eliminate, and are considered normal. As concrete is a porous, natural product, it can absorb and express many different substances from both top and bottom. Staining that occurs is beyond the control of the contractor and is considered normal. Concrete may have many color variations due to different types of sand, cement, admixtures, and aggregates used in the mixture. The curing of concrete is a chemical process and may take up to 30 days to complete, changes in color, size, and strength are to be expected. Sometimes displacement or chipping between new and old or existing concrete occurs and is considered normal. Other excluded items are: coatings of any type, epoxies, and overlay products, concrete/asphalt patching or repair work, concrete work designed by others, and concrete subject to heavy or commercial use.

#### **c. Wood.**

Wood will sometimes check or crack or the fibers will spread apart due to the drying process. This condition is most often caused by the heat inside the house or the exposure to the sun on the outside of the construction site or property. This condition is considered normal, and the Owner is responsible for any maintenance or repairs resulting from it.

#### **d. Drywall/Sheetrock.**

Sheetrock or drywall will sometimes develop nail pops or settlement cracks. These nail pops and settlement cracks are a normal part of the drying out process. These items can easily be handled by the Owner with spackling during normal redecorating.

**e. Caulking.**

Exterior caulking and interior caulking in bathtubs, shower stalls, and ceramic tile surfaces will crack or shrink somewhat in the months after installation. These conditions are normal and should not be considered a problem. Any maintenance or repairs resulting from them are the Owner's responsibility.

**f. Frozen Pipes.**

The Owner must take precautions to prevent freezing of pipes and sillcocks during cold weather, such as removing outside hoses from sillcocks, leaving faucets with a light drip, and turning off the water system if the house is to be left for extended periods during cold weather. Any damage caused by the Owner's failure to maintain adequate heat to the home. Including resulting damage to personal property, is excluded.

**g. Ice Dams.**

Ice dams are considered a natural phenomenon, caused by freeze/thaw cycles in the Winter. Erratic weather conditions can cause the build-up of ice, snow, and water, which backs up under the shingles, causing leaks. Ice dams and ice and snow build-up should be removed from the lower portions of the roof, if possible. Ice dam prevention is the Owner's responsibility.

**h. Alterations to Grade.**

Any alterations to grading due to the installation or addition to landscaping, patio, or service walks by the Owner, which either obstructs the initial grading pattern as established by the Contractor, exceeds the damp proofing or waterproofing height of the foundation, or eliminates the positive grade (slope) away from the foundation, and any problems that result from any of the above conditions, will not be covered by this Limited Warranty.

**i. Damage Due to Adding Sprinkler System After Completion.**

The Contractor is not responsible for the following occurrences arising as a result of the Owner installing a sprinkler system outside of the scope of Owner's contract with the Contractor: (i) discoloration of paint, stucco, or other exterior materials resulting from the sprinkler systems; (ii) severance of underground downspout tile, wires, cable, or telephone lines, etc.; (iii) basement moisture/leaks; and (iv) damage to shrubbery and trees due to excessive water.

**j. Floor Squeaks.**

After extensive research and writing on the subject, technical experts have concluded that much has been tried but that little can be done about floor squeaks. Generally, floor squeaks will appear and disappear over time with changes in the weather and other phenomenon.

**k. Floors.**

Floors are not warranted for damage caused by neglect or the incidents of use and normal wear and tear. Wood, Tile, Laminate, and Carpet all require maintenance. Floor casters are recommended to prevent scratching or chipping of wood or tile, and stains should be cleaned from carpets, wood, laminate, or tile immediately to prevent discoloration.

**l. Brick Discoloration.**

Most bricks may discolor because of the elements, rain run-off, weathering, or bleaching. Efflorescence (formation of salts on the surface of brick walls) may occur because of the passage of moisture through the wall. Efflorescence is a common occurrence, and the Owner can clean these areas as the phenomenon occurs.

**m. Broken or Scratched Glass.**

Any broken or scratched glass or mirrors that are not noted by the Owner at the final walkthrough are the responsibility of

the Owner.

**n. Stained Wood.**

All items that are stained will normally have a variation of colors because of the different textures of the woods. Because of the weather changes, doors that have panels will sometimes dry out and leave a small space of bare wood, which the Owner can easily touch up. These conditions are normal and not considered defects; and, accordingly, are not covered by this Limited Warranty.

**o. Paint.**

Good quality paint has been used internally and externally on the project. Nevertheless, exterior paint can sometimes crack or check. The source of this defect is most often something other than the paint. To avoid problems with the paint, the Owner should avoid allowing lawn sprinklers to hit painted areas, washing down painted areas, and so on. The Owner should also not scrub latex-painted, inside walls and be careful of newly painted walls as they move furniture. The best paint will be stained or chipped if it is not cared for properly. Any defects in painting that are not noted at the final walkthrough are the Owner's responsibility.

**p. Plumbing Maintenance.**

If the plumbing is stopped up during the warranty period and the person servicing the plumbing finds foreign materials in the line, the Owner will be billed for the service call.

**q. Roof.**

During the first year the warranty on the Owner's roof as added and/or altered by the project is for workmanship and materials. Warranty claims for any defects in materials should be handled through the manufacturer with the distributors and the Contractor's assistance. The Contractor will not be responsible for any damages caused by walking on the roof or by installing any items on the roof.

**r. Condensation.**

Condensation takes place in a home wherever warm, moist air encounters colder surfaces such as windows, basement walls or exposed pipes. There is more condensation in construction today because of tighter building standards, better insulation, and improved windows and doors that have virtually eliminated drafts and numerous air exchanges in the home. The Contractor shall assume no responsibility for condensation, or for any damages due to condensation.

**s. Rising Truss Syndrome.**

Rising truss syndrome is a naturally occurring phenomenon, referring to either a noticeable crack in the drywall, or the sudden development of floor squeaks along the center non-bearing walls directly under the center of the roof truss spans. It usually develops during the first heating season. Specifically, it involves properties that have had a "truss system" installed instead of a conventionally framed roof system. A roof truss system (which is simply a premanufactured building component made of several parts) permits longer spans with smaller framing members. However, when assembled the roof truss system is in temperature equilibrium, but after it is installed, the situation changes with parts of the truss system absorbing moisture and expanding and other parts not, thus sometimes creating an upward arching and the above referenced results. While there are methods that can be used to minimize the effect of this syndrome, it generally cannot be eliminated in its entirety and accordingly is excepted from this Limited Warranty.

**t. Unforeseen and/or Concealed Conditions.**

Unforeseen and/or concealed conditions on the property, including, but not limited to, the presence of old paint containing lead, asbestos on duct work, piping or in other areas, or hazardous materials or other environmental and health hazards that existed prior to the beginning of remodeling work or remediation under this contract shall not fall under the warranty

responsibility of the Contractor. Any work to remove such materials or substances undertaken by the Contractor shall not be interpreted as a warranty that all such materials or substances, concealed or otherwise, have been eliminated from the home in total and do not remain.

**Opportunity to Investigate, Right to Cure and Elect Remedies.**

In accordance with the Contractor's right to cure, the Owner agrees to provide the Contractor with the reasonable opportunity to investigate and determine responsibility for and/or cure all alleged defects, if any, including remediating and/or making repairs or, alternatively, to elect to pay for the reasonable cost of repairs at the Contractor's sole discretion.

**Contractor's Duty to Diligently Prosecute Repairs, Owner's Duty of Ongoing Cooperation with Contractor's Reasonable Ongoing Efforts.**

The Contractor's rights and responsibilities under this limited warranty agreement are subject to the Contractor's diligent prosecution of remedial work which requires the Contractor to use commercially reasonable efforts to properly diagnose and complete covered repairs in a reasonable and timely manner so as not to allow a defective condition to worsen or to lead to the diminution in value of the property. However, this standard recognizes that the cause, diagnosis, and possible cures for construction defects can be difficult to ascertain (e.g., water intrusion or leaks) and in some cases, may only be discovered and determined through a detailed process of elimination involving significant time and effort. This may include but may not be limited to staging repair and testing under specific weather conditions and/or evaluating the effectiveness of remedies after seasonal conditions have changed.

In executing and accepting this warranty agreement, the Owner recognizes that so long as the Contractor is diligently pursuing discover and/or repairs and remedies in good faith and on an ongoing basis, the Owner's ongoing duty to cooperate in full with the Contractor under this agreement is not waived. This is the case even after multiple unsuccessful attempts have been made to address the issue, including incorrect diagnosis or unsuccessful remedial repairs.

**Violation of Contractor's Right to Cure Bars Claims.**

The Owner expressly agrees hereby that any legal claim, cause of action, or submission to arbitration, made under any legal theory, and brought by the Owner against the Contractor for an alleged defective condition shall be subject to the Contractor's Right to Cure and to elect remedies under this agreement in that such claims, actions, and submissions shall be barred unless and until the Owner provides the Contractor with the reasonable opportunity to cure, and/or elect remedies, fully cooperates, including sharing any reports or data compiled by the Owner's expert with the Contractor and provides ongoing access to the home for purposes of the Contractor's diagnosing and diligently prosecuting repairs until complete.

**Failure to Mitigate Damages Voids Warranty and Provides Affirmative Defenses to Contractor.**

The Owner is expressly prohibited from claiming damages from an alleged defect, where the Owner has denied or continues to deny the Contractor's reasonable requests and/or attempts to remedy, or pay to remedy, such defect. The Owner acknowledges that such a denial by the Owner of the Contractor's right to cure amounts to a violation of this Agreement, and as such, the parties agree that the Owner's remaining warranty rights, if any, shall be terminated. In addition, the parties agree that such denial by the Owner of the Contractor's right and reasonable attempts to cure or the Owner's failure to cooperate will constitute the Owner's failure to mitigate damages, and this shall provide the Contractor with this and all other affirmative defenses afforded to the Contractor under the law.

**Arbitration in the Case of Disputes.**

In the event after completion of such investigation and review by the Contractor, and after the Owner has fully cooperated and provided the Contractor with the right to cure and/or elect remedies as required herein, there is a claim(s), dispute(s) or other matter in question over which the Contractor and Owner cannot agree to a resolution thereof, or in the event the Owner and Contractor cannot agree to the resolution of any other dispute arising under the terms of this Agreement, the Owner and Contractor agree that a decision as to the disputed item(s) shall be reached through binding arbitration based upon mutually agreeable arbitration rules, which shall be conducted in a prompt and expeditious manner and in accordance with Utah's general arbitration guidelines. The fees of the arbitrator shall be split by the Owner and Contractor. Thereafter, a

hearing shall be held. The decision of the arbitrator at such hearing shall be final and binding upon the parties. The Owner and Contractor additionally agree that in the case of such a claim or dispute, time is of the essence and that the most expeditious reasonable method of arbitration as set forth above shall be used, and further, that all parties shall be bound by the outcome of such arbitration.

#### **Limited Warranty Not Transferable.**

This Limited Warranty is extended to the Owner only and is not transferable. When the Owner sells the property or moves out of it, this Limited Warranty automatically terminates. It is not transferable to subsequent purchasers of the home, nor to the Owner's tenants.

#### **Interpretation of Codes, Standards and Specifications.**

Relative to matters of building codes or manufacturers' recommended installation methods for specific products or materials, local building industry standards and any necessary repair protocols under this Limited Warranty Agreement, or otherwise, the Contractor acknowledges that many of the standards, installation and compliance methods are interpretive in nature with more than one viable approach as the possible solution to challenges that may arise. Unless, an applicable code provision, regulatory requirement of local, state, or federal law or manufacturer's standard, specification or instruction is clearly applicable to the contrary, along with some resulting negative impact to the Owner, the Owner hereby agrees that the Owner will defer to the Contractor, and it will be the Contractor's judgment and decision-making that will govern any interpretive matter at issue.

Regarding manufacturers' installations standards and instructions, it is further recognized by the Owner and Contractor that it is a common practice for manufacturers, installers, and/or their respective industry trade groups to retroactively publish or issue revised standards or instructions for installation, product specifications or material use from time to time, after issues or limitations are identified and adjustments for new installations are determined to be necessary. In light of the practice of retroactively issuing "defensive instructions", adjustments or "subsequent remedial measures", the parties to this Limited Warrant Agreement recognize that it is the Contractor's professional and practical experience in evaluating and judging the appropriate installation method, product specification and/or material use at the time of construction that will take precedence, govern and be determinative under this contract, notwithstanding subsequent or future guidance to the contrary. The Contractor's professional and practical experience in evaluation and judgment shall also take precedence, govern and be determinative on any question relating to whether remedial work is required, and/or what action should be taken, if any, when such retroactive "defensive instruction", adjustments and/or "subsequent remedial measures" are at issue.

#### **No Obligations for Voluntary Actions.**

Any remedy voluntarily offered or provided by the Contractor in one instance that is not legally required will not create an obligation to do so in any other instance, nor will any remedial action taken by the Contractor at any time extend the time periods or alter the scope or conditions of any warranty obligation of the Contractor related to the project.

#### **Subrogation.**

If the Contractor repairs, replaces, or pays the cost of repair or replacement under this Limited Warranty Agreement any defect or components for which the Owner is covered under a manufacturer's warranty or by any insurance policy, the Contractor will be automatically subrogated to the Owner's rights under same to the extent of costs paid or incurred by the Contractor.

#### **Exclusive Remedy and Limits of Costs.**

The repair, replacement, or payment remedy selected by the Contractor shall be the exclusive remedy for which the Contractor will be liable with respect to the specific defective condition under this Limited Warranty Agreement. In no event will the Contractor be liable for repair costs or other warranty obligations amounting in aggregate to more than the total project cost of work performed during the project under any circumstances.

**Severability.**

If any of the provisions of this Limited Warranty Agreement are found by a court of competent jurisdiction to be unenforceable, all the remaining provisions shall remain in effect and retain their full enforceability under the law.

**JURISDICTION**

14. The parties hereby expressly consent to the jurisdiction of the Local Court even though such claim may otherwise exceed that Court's jurisdiction to adjudicate on any dispute arising out of this Contractor Agreement which is not otherwise subject to arbitration in terms hereof. This is subject to the provision that if a party elects to institute action in a higher Court, he / she shall be entitled to do so.

**ARBITRATION:**

15. Any dispute or difference between the Contractor and the Owner arising out of and during the currency of the Agreement or upon termination or cancellation thereof, shall be referred to arbitration. The arbitrator shall be appointed at the request of either party by the relevant Association having jurisdiction in the area.

**PARTY STATUS:**

16. The Contractor is not an employee of the Owner but is working in his/her capacity as an independent contractor. The Contractor shall hold Owner harmless and thereby indemnify Owner for any claims including but not limited to liability insurance, worker's compensation and withholding of tax for Contractor's employees.

**LIEN RELEASE**

17. The Contractor if asked by the Owner will provide a lien release after the project has completed.

**RIGHT TO CANCEL**

18. Either party shall have the right to cancel this Contractor Agreement within 3 (three) days of signing it without incurring any penalties whatsoever. Cancellation must be in writing and delivered to the stated address of the other party. If a deposit has been made within the 3 days the total amount will be refunded. If canceled after the 3 days the customer's deposit will be refunded minus a charge for the amount of time spent on the project at \$75.00 per man hour or 10% of the deposit, whichever is greater. Calculations will be sent in writing prior to issuing the refund in a reasonable amount of time. The refund will be paid by check within 30 days of the calculations being sent.

**ENTIRE AGREEMENT**

19. Entire Agreement

19.1. This agreement and any exhibit attached constitute the sole and entire contractor agreement between the parties with regard to the subject matter hereof and the parties waive the right to rely on any alleged express provision not contained herein.

19.2. No agreement varying, adding to, deleting from or canceling this agreement and no waiver of any right under this agreement shall be effective unless it is:

19.2.1. In writing;

19.2.2. Agreed to by both parties;

19.2.3. Signed by both parties.

19.3. No relaxation by a party of any of its rights in terms of this agreement at any time shall prejudice or be a waiver of its rights (unless it is a written waiver) and it shall be entitled to exercise its rights hereafter as if such relaxation had not taken place.

19.4. No party may cede any of its rights or delegate or assign any of its obligations in terms of this contractor agreement without the prior written consent of the other parties.

**Contractor:** \_\_\_\_\_  
Ryan Pitt

**Client:** \_\_\_\_\_

**Signature Date:** \_\_\_\_\_  
04/28/2025

**Signature Date:** \_\_\_\_\_

**Email:** sales@pittlandscape.com

1 CITY OF NORTH SALT LAKE  
2 CITY COUNCIL MEETING-WORK SESSION  
3 CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE  
4 APRIL 1, 2025

5  
6 **DRAFT**  
7

8 Mayor Horrocks welcomed those present at 6:05 p.m.  
9

10 PRESENT: Mayor Brian Horrocks  
11 Councilmember Lisa Watts Baskin  
12 Councilmember Tammy Clayton  
13 Councilmember Ted Knowlton  
14 Councilmember Alisa Van Langeveld  
15

16 EXCUSED: Councilmember Suzette Jackson  
17

18 STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon  
19 Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black,  
20 Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Wendy Page, City  
21 Recorder.  
22

23 Heidi Voordeckers, Finance Director, was not present at the meeting.  
24

25 OTHERS PRESENT: Mike Wonenberg, Jessica Henrie via Zoom, G Brown Design; Camille  
26 Thorpe, resident.  
27

28 1. OVERVIEW AND UPDATE OF HATCH PARK DESIGNS  
29

30 Ken Leetham mentioned the need for further review and feedback by the City Council on the  
31 final Hatch Park design.  
32

33 Mike Wonenberg, G Brown Design, spoke on feedback received during the public open house  
34 and from the Council. He said this included ensuring the playground and the outdoor living room  
35 areas met the proposed intent. He presented the rendering showing the larger playground, living  
36 room, and small playground near the pickleball courts. He shared image boards of the large  
37 playground and reviewed each playground piece (Icharus spinner, interactive chime, double  
38 zipline, crawl tunnel, stepping stones/seating, rope and net climbers, embankment slide,  
39 pendulum swing, cube climbing structure, a variety of swings, standup seesaw, Quantis structure.

40 Mr. Wonenberg said the playground would be integrated into the slope and connect with a bridge  
41 and crawl tunnel. He reviewed the materials including synthetic turf and rubber pour in place.  
42 Councilmember Van Langeveld questioned if the concrete embankment slide would be used by  
43 bikers or skateboarders. Mike Wonenberg replied that they had similar slides in other parks and  
44 had not noticed damage from those uses. He explained that the surfacing at the bottom of the  
45 slide and the sides were not conducive to skateboards. He noted that there was also a bar along  
46 the top of the slide which would also be a deterrent to bikes or skateboards.

47  
48 Councilmember Van Langeveld asked if the Quantis playground structure was customizable and  
49 if certain features could be added such as a platform structure at the top. Mike Wonenberg  
50 responded that there were different versions and options of the Quantis structure.

51  
52 Councilmember Clayton inquired if the majority of the play equipment would be ADA  
53 accessible. Mike Wonenberg mentioned that there were transfer platforms for wheelchairs such  
54 as the bucket swings and the artificial turf/pour in place rubber for accessibility.

55  
56 Councilmember Van Langeveld provided feedback and was in favor of the integrated feel of the  
57 playground with the landscaping, the Quantis structure, and the built-in shade structures. She  
58 suggested if there were budget constraints then she would rather have noisemakers (chimes) and  
59 one spinner removed. She recommended the following for the larger playground:

- 60
- 61 • platforms at the top of the Quantis and cube climbing structures
  - 62 • integrating the retaining walls into play structures for balancing and climbing
  - 63 • additional blue stepping stones in the hillside setup as an obstacle course
- 64

65 Mike Wonenberg then reviewed the smaller playground which was geared towards younger  
66 children. He showed the amenities including a shade sail over swings, merry go round,  
67 honeycomb steppers, bee bouncer, and log obstacle.

68  
69 Councilmember Van Langeveld made the following recommendations for the smaller  
70 playground:

- 71
- 72 • additional shade structure over the remaining equipment
  - 73 • more seating
  - 74 • replacing some of the proposed equipment with a platform or play structure to encourage  
75 imaginative play
- 76

77 Councilmember Knowlton asked if these renderings were accurate to what would be installed.  
78 He questioned what ages would utilize this smaller park. Mike Wonenberg replied that

79 everything but the fencing was true to the concept. He suggested one to five years old would  
80 utilize this park.

81

82 Councilmember Clayton suggested a small slide could be incorporated into this park.

83

84 Mike Wonenberg then reviewed the outdoor living room space and explained that out of the three  
85 presented, this was the option that most people gravitated towards. He spoke on some concerns  
86 including removable cushions, vandalism, and safety concerns with the fire feature.

87

88 Councilmember Knowlton questioned if the fire concept had been implemented in other parks.

89 Mike Wonenberg replied that this concept had only been done in rooftop or commercial settings.

90

91 Mike Wonenberg spoke on the fire feature including having a larger and higher hearth area, an  
92 automatic shutoff valve, a timer, signage, and a sculptural element.

93

94 Mayor Horrocks asked if cameras were part of the budget for Hatch Park. Ken Leetham replied  
95 that the project was not yet at that stage of planning but cameras were a necessity for this park.

96

97 Councilmember Van Langeveld suggested built in concrete seating options rather than  
98 upholstered pieces to offset maintenance concerns. She mentioned stationary art or a fountain  
99 rather than the fire feature. Mike Wonenberg said there were multiple water features already  
100 proposed for the park. He shared that the water features would serve as white noise for I-15.

101

102 Mayor Horrocks commented that water features could be maintenance intensive.

103

104 Councilmember Van Langeveld questioned if a fountain was more or less expensive than the fire  
105 feature. Mike Wonenberg said it would depend on how elaborate or large the water feature would  
106 be. He estimated a small fountain would be similar in cost to the proposed fire feature.

107

108 Councilmember Knowlton spoke on the fire feature and if it would provide adequate heat in the  
109 winter months. Mike Wonenberg replied that heat output would depend on several factors but  
110 seasonal interest would play a part including use during holiday events.

111

112 Councilmember Knowlton said it would be a great draw for the park and encourage residents to  
113 spend time there. He touched on reducing injury and liability while still allowing for this type of  
114 feature.

115

116 Ken Leetham commented that this was a conceptual fire feature and asked to review the  
117 examples that had been presented to staff. Mike Wonenberg shared several fire feature options

118 and said that while there were ways to reduce accidental injury that there would be some inherent  
119 risk.

120

121 Mike Wonenberg reviewed the outdoor furniture options including wood, composite, concrete,  
122 and steel. He spoke on other features in this area including shade structures, built in bar tables,  
123 and electrical outlets.

124

125 Ken Leetham mentioned lighting in this area including directional lighting near the entrances and  
126 pathways as well as recessed and bollard lighting.

127

128 Councilmember Baskin suggested a lighting feature that was built into the tables.

129

130 Mike Wonenberg asked if the City Council had come to a consensus for the fire feature. The City  
131 Council was in favor of the fire feature with a further focus on the design.

132

133 Councilmember Baskin recommended increasing the number of swings in the playground. Mike  
134 Wonenberg showed Phase 2 adjacent to the larger playground area and stated it could be used for  
135 future expansion of that play area.

136

137 Ken Leetham commented that the park plans would soon be finalized to allow the project to go  
138 out for bid and construction to commence.

139

140 Councilmember Van Langeveld spoke on dogs in Hatch Park and suggested that the unfinished  
141 portion near the baseball diamond could be used as a temporary dog park. She recommended  
142 some thought be put into a location for dogs in the downtown area such as Mathis Park.

143

144 Ken Leetham said staff had discussed a dog area on the west side of Hatch Park. He also said the  
145 Town Center area needed a dog park but the majority of the stakeholders were not in favor of  
146 allowing dogs in Hatch Park. Mike Wonenberg commented that UDOT may require a fence on  
147 the right of way line, adjacent to I-15, which could potentially accommodate a dog run.

148

149 2. ADJOURN

150

151 Mayor Horrocks adjourned the meeting at 7:02 p.m. to begin the regular session.

152

153 CITY OF NORTH SALT LAKE  
154 CITY COUNCIL MEETING-REGULAR SESSION  
155 CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE  
156 APRIL 1, 2025

157  
158 **DRAFT**  
159

160 Mayor Horrocks welcomed those present at 7:16 p.m. Tammy Clayton offered a thought and led  
161 those present in the Pledge of Allegiance.

162  
163 PRESENT: Mayor Brian Horrocks  
164 Councilmember Lisa Watts Baskin  
165 Councilmember Tammy Clayton  
166 Councilmember Ted Knowlton  
167 Councilmember Alisa Van Langeveld  
168

169 EXCUSED: Councilmember Suzette Jackson  
170

171 STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Jon  
172 Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black,  
173 Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Wendy Page, City  
174 Recorder.

175  
176 Heidi Voordeckers, Finance Director, was not present at the meeting.  
177

178 OTHERS PRESENT: Camille Thorpe, Ryan Holbrook, Gentry Holbrook, residents; Kristina  
179 Brown, Chevron.

180  
181 1. CITIZEN COMMENT  
182

183 There were no citizen comments.  
184

185 2. RECOGNITION OF CONTEST PARTICIPANTS IN THE CITY'S NSL READS  
186 LITTLE FREE LIBRARY SCAVENGER HUNT  
187

188 Gentry Holbrook reported on the City's recent NSL Reads event with 150 residents in  
189 attendance. She mentioned the benefits of the little free library including promoting reading and  
190 knowledge. She noted there were 11 little free libraries throughout the City and spoke on the  
191 recent scavenger hunt.

192 Councilmember Van Langeveld shared her experience at the NSL Reads event and suggested  
193 continuing the little free library scavenger hunt through the end of the year.

194

195 3. CONSIDERATION OF RESOLUTION 2025-16R: A PROCLAMATION OF THE  
196 CITY'S ARBOR DAY ON APRIL 26, 2025

197

198 Councilmember Baskin reported that the City's Arbor Day event would be held on April 26<sup>th</sup>.  
199 She introduced Kristina Brown with Chevron who would be donating funds and volunteers for  
200 the tree planting.

201

202 Kristina Brown thanked the City and mentioned that Chevron employees loved participating in  
203 the City's annual Arbor Day tree planting event. She spoke on giving back, partnership, and  
204 doing right by the City and the environment.

205

206 Councilmember Baskin noted that the main location this year would be on the northern entryway  
207 into the City on Highway 89. She said many of the existing pine trees suffered from lack of water  
208 so more would be planted in this area to compensate for any losses. She then read Resolution  
209 2025-16R which was adopted annually as part of the City's program to maintain status as a Tree  
210 City, USA community and proclaimed April 26, 2025 as Arbor Day in the City.

211

212 Ken Leetham commented that the event would start at 9 a.m. on April 26<sup>th</sup> at Matthis Park.

213

214 **Councilmember Baskin moved that the City Council approve Resolution 2025-16R,**  
215 **proclaiming April 26, 2025 as Arbor Day in the City of North Salt Lake. Councilmember**  
216 **Knowlton seconded the motion. The motion was approved by Councilmembers Baskin,**  
217 **Clayton, Knowlton, and Van Langeveld. Councilmember Jackson was excused.**

218

219 4. CONSIDERATION OF RESOLUTION 2025-17R: A RESOLUTION ADOPTING A  
220 PROFESSIONAL SERVICES AGREEMENT FOR PUBLIC DEFENSE ATTORNEY  
221 SERVICES BETWEEN THE CITY OF NORTH SALT LAKE, WEST BOUNTIFUL  
222 CITY, AND MURPHY AND MURPHY LAW, LLC

223

224 Ken Leetham reported that there was a need for additional public defender services for cases  
225 with multiple defendants. He explained that this did not occur often but was necessary for when  
226 these instances did occur. He said the court administration is proposing to enter into a contract  
227 for services with Murphy and Murphy Law. He shared that West Bountiful City was in  
228 agreement and noted the contract stated that payment was per appearance. Mr. Leetham shared  
229 that the City currently used Roger Adams who was on retainer for \$1,500 per month and handled  
230 25-30 appearances monthly.

231 **Councilmember Baskin moved that the City Council approve Resolution 2025-17R: a**  
232 **resolution adopting a professional services agreement for public defense attorney services**  
233 **between the City of North Salt Lake, West Bountiful City, and Murphy and Murphy Law,**  
234 **LLC. Councilmember Van Langeveld seconded the motion. The motion was approved by**  
235 **Councilmembers Baskin, Clayton, Knowlton, and Van Langeveld.** Councilmember Jackson  
236 was excused.

237

238 5. CONSIDERATION OF RESOLUTION 2025-18R: A RESOLUTION ADOPTING  
239 BYLAWS FOR THE CITY'S CIVIC EVENTS COMMITTEE

240

241 Jon Rueckert reported that the Civic Event Committee first met on March 25, 2025 during which  
242 the Committee reviewed and recommended the bylaws for approval.

243

244 Councilmember Van Langeveld mentioned that she attended this meeting and felt that the four  
245 year term may need to be modified at a future date.

246

247 **Councilmember Van Langeveld moved that the City Council approve Resolution 2025-18R**  
248 **adopting bylaws for the City's Civic Events Committee. Councilmember Clayton seconded**  
249 **the motion. The motion was approved by Councilmembers Baskin, Clayton, Knowlton, and**  
250 **Van Langeveld.** Councilmember Jackson was excused.

251

252 6. CONSIDERATION OF RESOLUTION 2025-19R: A RESOLUTION DECLARING  
253 CERTAIN POLICE DEPARTMENT FIREARMS AS SURPLUS PROPERTY AND  
254 AUTHORIZING ITS TRANSFER OF OWNERSHIP TO OFFICERS RETIRING IN  
255 GOOD STANDING

256

257 Chief Black reported that there would be two officers retiring from the department in the next  
258 several months and one prior officer who had retired that would be deserving of this as well. He  
259 said it was tradition when an officer retired after a long period of service and in good standing to  
260 be awarded their service weapon and a retired badge. He shared that Officer Steve Marble would  
261 retire in April and Deputy Chief Fritz would retire in June. He noted that Assistant Chief Johnson  
262 recently retired after serving the City for over ten years. He said federal law allowed for a retired  
263 police officer who remained qualified to carry their weapons off duty and outside of restricted  
264 areas.

265

266 Councilmember Clayton noted that this was a thoughtful retirement gift as the officers had  
267 carried these weapons each day they were on duty.

268

269 Councilmember Baskin commented that this was the appropriate process to officially and legally  
270 surplus the property.

271

272 **Councilmember Clayton moved the City Council approve Resolution 2025-19R: A**  
273 **resolution that declares surplus property of Police Department firearms and authorizes the**  
274 **Department to dispose of the firearms by presenting them to officers retiring or resigning**  
275 **in good standing as a symbol of thanks for their many years of public safety service.**

276 **Councilmember Van Langeveld seconded the motion. The motion was approved by**  
277 **Councilmembers Baskin, Clayton, Knowlton, and Van Langeveld.** Councilmember Jackson  
278 was excused.

279

280 7. CONSIDERATION OF BID AWARD FOR THE CITY'S 2025 STREET  
281 PRESERVATION TREATMENTS IN THE AMOUNT OF \$572,717.37

282

283 Jon Rueckert reported on the need for street preservation and asphalt work and associated  
284 preservation treatments including crack, chip seal, bonded matrix, and high density mineral bond  
285 (HA5). He noted the bonded matrix overlay was the best preservation for newer asphalt, high  
286 traffic, and steeper roadways. He presented a video of Orchard Drive with an HA5 treatment and  
287 how the product repaled water. He commented that Holbrook Asphalt was the sole provider of  
288 the HA5 product. Mr. Rueckert shared a map with the proposed treatment locations:

289

- 290 • Main Street (Hwy 89 to Center Street)
- 291 • Center Street / Lacey Way (Valley View to Nancy)
- 292 • Eagleridge Drive (Edgewood to Vista View)
- 293 • Pace Lane & Silvertree (Parkway Drive North)
- 294 • Springwood Drive (Eaglewood to Dorthea)
- 295 • Springridge Drive (Springwood to Fairway Drive)
- 296 • Lillywood Lane, Springwood Circle, Springridge Circle
- 297 • 3600 South (Orchard Drive to 800 West)

298

299 **Councilmember Van Langeveld moved that the City Council approve the bid award for**  
300 **Bonded Matrix Overlay for \$572,717.37 to Holbrook Asphalt. Councilmember Knowlton**  
301 **seconded the motion. The motion was approved by Councilmembers Baskin, Clayton,**  
302 **Knowlton, and Van Langeveld.** Councilmember Jackson was excused.

303

304

305 8. CONSIDERATION OF RESOLUTION 2025-20R: A RESOLUTION ACCEPTING A  
306 DEDICATION OF A PORTION OF 1100 NORTH RIGHT-OF-WAY TO THE CITY OF  
307 NORTH SALT LAKE

308  
309 Karyn Baxter shared an aerial view of the proposed parcel, 2560 South 1100 West in Woods  
310 Cross, and explained there were actually two parcels with the property boundary curving around  
311 the new ADA ramp and sidewalk installed on this road. She noted that when the parcel boundary  
312 adjustment for the 1100 North widening that the parcel was widened to the edge of where it  
313 abutted the Woods Cross right of way. She said this parcel was a “meets and bounds” description  
314 and never part of a subdivision and went to the centerline of the road. She said typically the  
315 dedications for the right of way were done as part of a subdivision plat but in this case the meets  
316 and bounds descriptions were just being clarified.

317  
318 Ms. Baxter shared the survey that was done and where these parcels aligned. She presented the  
319 drawing showing the parcels to be transferred at this time including Area A (0.069 acres) to be  
320 transferred to Woods Cross City and Area B (0.025 acres) to be transferred to the City of North  
321 Salt Lake.

322  
323 **Councilmember Clayton moved that the City Council approve Resolution No. 2025-20R: A**  
324 **resolution accepting a dedication of a portion of 1100 North right-of-way to the City of**  
325 **North Salt Lake. Councilmember Baskin seconded the motion. The motion was approved**  
326 **by Councilmembers Baskin, Clayton, Knowlton, and Van Langeveld. Councilmember**  
327 **Jackson was excused.**

328  
329 9. CONSIDERATION OF BID AWARD FOR THE CITY’S 2025 STREET REBUILD  
330 PROJECTS FOR ASCOT DRIVE, WINDSOR DRIVE, WINDSOR COURT, AND A  
331 PORTION OF CYNTHIA WAY IN THE AMOUNT OF \$574,055.98

332  
333 Karyn Baxter reported that the street rebuild projects for Ascot Drive, Windsor Drive, Windsor  
334 Court, and a portion of Cynthia Way were part of budget for this fiscal year. She noted that  
335 projects were grouped by location and the type of work per the Capital Facilities Plan for bidding  
336 purposes. She shared that Windsor Drive/Windsor Court/Ascot Drive would include  
337 reconstruction with excavation, geotextile installation, and then replacement of the road base and  
338 asphalt. She said Cynthia Way (from Valley View Drive to Dorthea Way) would be a full asphalt  
339 replacement.

340  
341 Ms. Baxter noted that staff received six bids with Black Forest Paving as the low bidder at  
342 \$574,055.98. She said this cost included soft spot repair, full excavation, and geogrid installation

343 in the Foxboro area. She stated the total project budget was \$535,000 so a future budget  
344 amendment may be necessary depending on the excavation results during construction.

345  
346 **Councilmember Baskin moved that the City Council award the 2025 Street Rebuild**  
347 **Projects to Black Forest Paving for the price of \$574,055.98. Councilmember Clayton**  
348 **seconded the motion. The motion was approved by Councilmembers Baskin, Clayton,**  
349 **Knowlton, and Van Langeveld.** Councilmember Jackson was excused.

350  
351 10. CONSIDERATION OF THE AUDIT COMMITTEE'S RECOMMENDATION OF BID  
352 AWARD FOR PROFESSIONAL AUDIT SERVICES

353  
354 Ken Leetham reported that the Audit Committee consisted of Mayor Horrocks, Councilmember  
355 Baskin, and Councilmember Jackson. He said staff recommended seeking qualified accounting  
356 firms to perform the annual audit services for the City. He noted that the City had utilized Child  
357 Richards for 15 years. He stated the City released an RFP for services and received two  
358 responses from HBME and Keddington and Christensen (K&C CPAs). He said that the selection  
359 committee included the Audit Committee along with the City Manager and the Golf Course  
360 General Manager, Tyler Abegglen, due to the single audit of golf course operations.

361  
362 Mr. Leetham spoke on the scoring matrix and the determination that K&C scored the highest on  
363 responsiveness, firm experience, staff qualifications, and cost (at \$6,000 less than the current  
364 audit firm). He said if Council is in agreement, City staff would present the proposed contract for  
365 approval at a future meeting.

366  
367 Councilmember Baskin commented that the scoring for K&C was higher but noted two items she  
368 liked from the HBME proposal including specific language related to ongoing communication  
369 throughout the year as well as a November 15 deadline date. She suggested that these items  
370 could be discussed with K&C and potentially added to the contract.

371  
372 **Councilmember Baskin moved that the City Council instruct staff to prepare and present**  
373 **for approval a contract for Professional Auditing Services with K&C CPAs for a period of**  
374 **five years with a not to exceed price of \$129,600 without a single audit, and \$143,100 with a**  
375 **single audit with the option to negotiate the November 15<sup>th</sup> deadline and a communications**  
376 **schedule. Councilmember Van Langeveld seconded the motion. The motion was approved**  
377 **by Councilmembers Baskin, Clayton, Knowlton, and Van Langeveld.** Councilmember  
378 Jackson was excused.

379  
380

381 11. CONSIDERATION OF ARTS COMMITTEE RECOMMENDATION FOR 2025  
382 MURAL THEME AND MURAL LOCATIONS  
383

384 Sherrie Pace reported that the Arts Committee met on March 24<sup>th</sup> and discussed possible building  
385 locations for mural art as well as theme selection. She said the proposed theme was “Leaning  
386 into the Future” with potential locations in the Town Center area near Hatch Park. She shared  
387 that the recommended work would be by David Montanaro, a renowned local artist who had  
388 recently passed away. She noted that residents Jean and Sheila Montanaro were present at the  
389 Committee meeting and owned the Bamberger Rail Station at 33 West Center Street. Sherrie  
390 Pace stated Mr. Montanaro’s dream was to turn the station into an art gallery with artist studios  
391 and a small coffee shop and how his family was working to implement his vision.

392  
393 Ms. Pace then presented images of Mr. Montanaro’s art superimposed onto several of the  
394 proposed locations including:

- 395
- 396 • 10 South Main Street (across from Hatch Park)
- 397 • Village Station Apartments
- 398 • City’s Edge Apartments
- 399 • Park Lofts (across from City Hall)
- 400 • Chevron Station at Orchard and Center
- 401 • Utah Local Government Trust (Highway 89)
- 402

403 She said that if the Council approved the theme and the focus on buildings in the Town Center,  
404 the Committee would then pursue agreements with the mural artist(s) and property owner(s) as  
405 the budget allowed. She noted that all agreements would be approved by the City Council. She  
406 concluded that the Committee would also work with the City’s grant specialist to apply for the  
407 Davis County Mural Grant and any other funding sources that may be available.

408  
409 Mayor Horrocks was in favor of the proposed art/theme adjacent to Hatch Park. He suggested a  
410 different theme may be more appropriate on the Utah Local Government Trust building.  
411 Councilmember Baskin was in agreement about the Trust building. Councilmember Van  
412 Langeveld was in favor of the City’s Edge and Montanaro property across from Hatch Park. She  
413 mentioned the Parks Loft Building may not be recognizable as City art. Councilmember  
414 Knowlton recommended artistic diversity throughout the City may be the right approach.

415  
416 **Councilmember Van Langeveld moved that the City Council approve the 2025 Mural Art**  
417 **Theme of “Leaning into the Future” in support of local artist works and choosing the Town**  
418 **Center for the location of the first murals as part of the program. Councilmember Clayton**

419 **seconded the motion. The motion was approved by Councilmembers Baskin, Clayton,**  
420 **Knowlton, and Van Langeveld.** Councilmember Jackson was excused.

421  
422 12. CONSIDERATION OF ORDINANCE 2025-06: AN ORDINANCE AMENDING CITY  
423 CODE TITLE 10, CHAPTERS 1, 4, 11 & 19, REGARDING COMMERCIAL LAND  
424 USES, USE STANDARDS, AND SIGNS

425  
426 Sherrie Pace reported on the amendments which had been revised to reflect discussion from the  
427 March 18<sup>th</sup> Council meeting specifically provision 10-19-23 and a redline version of Chapter 1 to  
428 reflect sections that had been moved into Chapter 19. She reviewed the following modifications:

429  
430 Title 10, Chapter 1

- 431 • Title of the Chapter has been corrected to reflect that supplementary provisions have been
- 432 moved to Chapter 19 Specific Use Standards
- 433 • Sections have been renumbered to reflect the removed sections
- 434 • Sections moved have the new location noted and highlighted

435  
436 Title 10, Chapter 4 Signs

437 The proposed sign regulation amendments reflect a reorganization and clarification of the  
438 existing sign regulations, updates to conform to State Code and case law, and address free speech  
439 at public events. Changes included:

440

- 441 • Updated definitions
- 442 • Moved prohibited signs out of table
- 443 • Updated temporary development signs, staff titles, appeal authority and permitting
- 444 • Reorganize sign type use table
- 445 • Change conditional uses to permitted, clarify standards
- 446 • Organize billboard regulations
- 447 • Free speech zone

448  
449 Title 10, Chapter 11

450 The land use table was organized into the following twenty use categories:

- 451 1. Accessory-Caretaker residences, outdoor display and storage, temporary uses
- 452 2. Agricultural-Community gardens
- 453 3. Automotive-Sales, repair, rental, maintenance, impound lots
- 454 4. Banking-banks and pawnshops
- 455 5. Building, Contracting, and Suppliers-Contractors, building machinery and material dealers
- 456 6. Education, Schools, and Training-Public or private, group instruction, professional trades

- 457 7. Entertainment-Amusement centers, theaters
- 458 8. General Office-call centers, offices
- 459 9. Healthcare-Clinics, dentists, residential care facilities
- 460 10. Hospitality-Restaurants, lodging
- 461 11. Manufacturing and Assembly-light and heavy manufacturing and assembly uses
- 462 12. Mining and Support Services
- 463 13. Personal Services-Animal care, small appliance repair, laundry, salons
- 464 14. Religious, Grant Making, Civic, Professional, & Similar Organizations-Churches and non-
- 465 profit volunteers
- 466 15. Retail Trade-general and specialty retail trade
- 467 16. Social Services-youth services, food pantries, emergency relief, vocational rehab
- 468 17. Transportation and Freight-Passenger, freight transportation and support services
- 469 18. Utilities, Public Services, Waste Management, & Remediation Services-Cellular towers,
- 470 energy distribution, sewer treatment
- 471 19. Warehousing and Wholesale Trade-durable and non-durable goods
- 472 20. Warehousing, Storage Facilities-general warehousing and storage units

473  
474 Title 10, Chapter 19

475 Sherrie Pace noted that this proposed chapter was organized with the same twenty categories and  
476 was created in October 2024 with a code amendment application to allow accessory caretaker  
477 residences in the MD zone.

- 478
- 479 • Additionally, some existing regulations from Chapter 1 have been moved to this section.
- 480 • Existing code sections have the section title and line numbers highlighted in yellow and
- 481 any proposed changes to existing language is in redline.
- 482 • All other sections not highlighted contain entirely new language proposed for adoption.
- 483 (Note: see the staff report from March 18th for summaries of land uses changes.)

484  
485 Ms. Pace explained the uses that the Planning Commission recommended be prohibited were  
486 listed at the end of each category and that in determining what uses should be prohibited, the  
487 Planning Commission felt that if a use was listed as prohibited and a property owner wanted to  
488 propose such use, they could apply for a code amendment and have staff research and draft  
489 standards of review for adoption if the use were appropriate for the proposed zone and location.  
490 She shared that the use table was in redline format, the land uses current designations of “P”,  
491 “C”, “S”, or “N” were redlined with the proposed changes where applicable and the final column  
492 of the table listed the location of the specific use standards in Chapter 19 for each specific use,  
493 where applicable.

494

495 Sherrie Pace commented that the suggestion related to stacking of portable containers was added  
496 as conforming per the last Council discussion.

497  
498 Councilmember Knowlton spoke on the use table and recommended adding residential uses into  
499 the table as prohibited uses. He then mentioned “hospital/residential care” in the use table and if  
500 this should be allowed in a commercial zone in the City. Sherrie Pace replied that the Planning  
501 Commission discussed this item and felt it was unlikely this use would occur in the City and that  
502 if it was proposed there would need to be additional standards.

503  
504 Councilmember Knowlton then spoke on “restaurants, coffee shop, drive thru” and the  
505 differentiation between a restaurant and a drive thru. Sherrie Pace replied that there would be  
506 standards for restaurants and a restaurant with a drive thru such as stacking.

507  
508 Councilmember Van Langeveld mentioned the free speech zone and asked for clarification on the  
509 description. Sherrie Pace said the free speech zone essentially allowed the mayor or designee to  
510 establish a free speech zone at public events such as specific area in the park so as not to infringe  
511 on the event and those participating. She explained these free speech zones would be created as  
512 needed (weekly, per event, etc.).

513  
514 Councilmember Van Langeveld asked if this provided clear boundaries on when intervention  
515 may be needed. Chief Black responded that it was a good first step for City events but he would  
516 still consult with the city attorney when faced with a political or free speech situation before  
517 taking police action.

518  
519 Councilmember Van Langeveld questioned hotel/hospitality uses and if a residential property  
520 owner may use an Airbnb and call it a hotel. She was not in favor of short term rentals in areas  
521 designated for commercial/retail or as part of a commercial project. Sherrie Pace clarified that it  
522 would be considered hospitality if were rented for 30 days or longer and residential if it was  
523 rented for less than 30 days. She said future development agreements would be clear on what  
524 commercial uses were allowed in P District/Mixed Use.

525  
526 Councilmember Baskin was in agreement of specifically addressing the issue of not allowing  
527 short term rentals in a commercial zone as part of a commercial project. Sherrie Pace replied that  
528 she would do further research on this topic.

529  
530 **Councilmember Van Langeveld moved that the City Council approve Ordinance 2025-06 of**  
531 **the proposed code amendments with the following findings:**

532

533           1) **The proposed amendment is in accord with the comprehensive general plan, goals**  
534           **and policies of the City.**

535           2) **Changed or changing conditions make the proposed amendment reasonably**  
536           **necessary to carry out the “purposes” stated in this title.**

537

538 **Councilmember Baskin seconded the motion. The motion was approved by**  
539 **Councilmembers Baskin, Clayton, Knowlton, and Van Langeveld.** Councilmember Jackson  
540 was excused.

541

542           13. APPROVAL OF CITY COUNCIL MINUTES OF MARCH 4, 2025

543

544 The City Council minutes of March 4, 2025 were reviewed and approved, as drafted.

545

546 Councilmember Baskin moved the City Council approve the minutes of March 4, 2025.

547 Councilmember Van Langeveld seconded the motion. **The motion was approved by**

548 **Councilmembers Baskin, Clayton, Knowlton, and Van Langeveld.** Councilmember Jackson  
549 was excused.

550

551           14. APPROVAL OF CITY COUNCIL MINUTES OF MARCH 18, 2025

552

553 The City Council minutes of March 18, 2025 were reviewed and approved, as drafted.

554

555 Councilmember Van Langeveld moved the City Council approve the minutes of March 18, 2025.

556 Councilmember Clayton seconded the motion. **The motion was approved by Councilmembers**  
557 **Baskin, Clayton, Knowlton, and Van Langeveld.** Councilmember Jackson was excused.

558

559           15. ACTION ITEMS

560

561 The action items list was reviewed. Completed items were removed from the list.

562

563           16. COUNCIL REPORTS

564

565 Councilmember Knowlton reported on a speech by Harvard’s Raj Chetty at the Kem C Gardner

566 Policy Institute. He shared that this report focused on sociological mechanisms underlying

567 growing class caps and shrinking race gaps in economic mobility. He said that when young

568 children from limited means became friends with those with advanced means that this had a

569 profound effect and how proximity mattered. He mentioned that government had an impact on

570 proximity through housing type/zoning.

571

572 Councilmember Van Langeveld reported on the Civic Events Committee meeting and the request  
573 to take ownership of the Unity in the Community events. She also mentioned the meeting with  
574 staff and UTA. She said there would be a follow up meeting with Utah State University related to  
575 the wellness survey. She spoke on coordinating with area schools and an invitation for the City  
576 Council to attend the Bountiful High Fools for Jazz event and the Bountiful High graduation.  
577

578 Councilmember Van Langeveld provided an update on Senate Bill 37 related to school district  
579 tax revenue and said it passed but was then vetoed by the Governor. She then said Ryan Smith  
580 was interested in finding locations for ice skating rinks and public/private partnerships and she  
581 was interested in seeing a rink in the City on private property.  
582

583 Mayor Horrocks commented that Bountiful City had a successful ice rink run by the Recreation  
584 District.  
585

586 Councilmember Van Langeveld requested an informational handout of the free speech zone code  
587 be prepared and available for police officers, staff, and the Council as well as available on the  
588 City website.  
589

590 Councilmember Clayton reported on the Civic Events Committee meeting and the election of a  
591 Chair, Vice Chair, and Treasurer. She said each member took ownership of a City event.  
592

#### 593 17. CITY ATTORNEY'S REPORT

594

595 Todd Godfrey had nothing to report.  
596

#### 597 18. MAYOR'S REPORT

598

599 Mayor Horrocks reported that he received information related to PFOS and water testing which  
600 would be sent to staff for further review. He spoke on a resident issue related to the golf course  
601 adjacent to Eagles Landing. Ken Leetham commented that staff had sent a response to the  
602 resident earlier in the day.  
603

#### 604 19. CITY MANAGER'S REPORT

605

606 Ken Leetham reported on the Eagles Landing response. He told the Council that signage was  
607 currently on 9 out of the 18 tees at the golf course. He said Tyler Abegglen's suggestion was to  
608 place an electronic warning on the GPS system in the golf carts for the 18<sup>th</sup> tee. He also reminded  
609 the HOA, in writing, that hole 11 did not have stray golf ball easement which is the reason the

610 City put up nets at that location. He noted that the easements protected the City and provided an  
611 important notification to new property owners on the golf course.

612

613 Mr. Leetham reminded the City Council that the budget meeting would be held April 12<sup>th</sup> at 9  
614 a.m. He spoke on issues with a colony of feral cats in the Foxboro Wetlands area and mentioned  
615 that Animal Care of Davis County would work with the City on a trap, neuter, release program.  
616 He reminded the Council of the Utah League of Cities and Towns Conference in St. George.

617

618 20. ADJOURN

619

620 Mayor Horrocks adjourned the meeting at 9:06 p.m.

621

622 *The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday May*  
623 *6, 2025 by unanimous vote of all members present.*

624

625

626

627 \_\_\_\_\_  
*Brian Horrocks, Mayor*

\_\_\_\_\_ *Wendy Page, City Recorder*

1 CITY OF NORTH SALT LAKE  
2 CITY COUNCIL MEETING-BUDGET  
3 CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE  
4 APRIL 12, 2025

5  
6 **DRAFT**  
7

8 Mayor Horrocks welcomed those present at 9:11 a.m.  
9

10 PRESENT: Mayor Brian Horrocks  
11 Councilmember Lisa Watts Baskin  
12 Councilmember Tammy Clayton  
13 Councilmember Suzette Jackson  
14 Councilmember Ted Knowlton  
15 Councilmember Alisa Van Langeveld  
16

17 STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi  
18 Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community  
19 Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Tyler Abegglen,  
20 Golf Course Manager; Wendy Page, City Recorder.  
21

22 1. WELCOME  
23

24 Mayor Horrocks expressed gratitude for the City Council and staff. He mentioned attending the  
25 Kindness Summit at the University of Utah and the collaboration between the two rival  
26 universities, BYU and the U of U. He spoke on several of the honorees at the Summit including  
27 Belia Paz, who was a resident of the City, and her humanitarian efforts. He concluded that it was  
28 an exciting time in the City with the commencement of the Hatch Park remodel.  
29

30 Ken Leetham spoke on the efforts of City staff, especially Heidi Voordeckers, in preparing the  
31 budget. He said this was a wonderful community. He shared an audit review of the City from  
32 1952 which showed the records were in “good order” and that the manner of collecting, reporting  
33 and recording was “very commendable.” He noted that the City’s total assets in 1952 were  
34 \$55,852, the water system was worth \$42,000, and the surplus was \$20,794. He said the General  
35 Fund revenue at that time showed \$11,087 which was equivalent to \$133,821 in 2025.  
36

37 Mr. Leetham shared a snapshot of what North Salt Lake was like in 1952 with the largest  
38 snowfall on record in Utah, and an estimated population of 600 persons at incorporation in 1946.  
39 He said the first town meeting was held at the Al Boggess Service Station and in 1952 the town

40 hall was moved to the UDOT weigh station building. He noted that in 1958 the first City Hall  
41 building was built on present City Hall property.

42  
43 Ken Leetham continued that in 1951, Mr. R.L. Bird donated property to the City due to a desire  
44 for a centrally located public park. He provided a description of how the park was developed:  
45 “On April 19 and 20, 1952, volunteers made tables, benches, teeter totters, and installed swings  
46 and a slipper slide. They graded the lawn area and planted shrubs and trees. They also installed a  
47 sprinkler system and drinking fountain. Lunch was contributed by the town. Contributors to the  
48 park were Park Inn, Idle Hour, Vel Vet Club, Utah Pickly Co., Holbrook Dairy, and New Orchard  
49 Market.”

50  
51 Mayor Horrocks recalled that a similar event occurred when residents in the Eaglewood area  
52 came together to complete Deer Hollow Park.

53  
54 Councilmember Jackson wondered if there were places where community members could  
55 physically participate in the development of Hatch Park. Ken Leetham replied staff was mindful  
56 of this and would continue to consider volunteerism as Hatch Park redeveloped.

57  
58 Ken Leetham reviewed the condition of the City related to strengths with a diverse and stable  
59 mix of revenue sources, good infrastructure maintenance systems, excellent cash reserves and  
60 savings for capital projects, excellent strategic planning, manageable near-term challenges, and  
61 some growth but moving toward a sustainable/build out phase. He presented a graph showing  
62 population growth from 16,383 in 2010 to 24,565 in 2025. He shared a diagram with the phases  
63 of the City related to rapid, low/moderate, sustainability/build out and the correlation with  
64 taxes/impact fee revenues, expenses, and infrastructure costs. He focused on the condition of the  
65 City related to challenges and said while the City had diverse revenues that they were not  
66 growing fast enough. He mentioned expanding infrastructure maintenance (parks, storm drain,  
67 trails & sidewalks), growing population and land use complexity, growth in costs (inflation),  
68 changes in regional systems (transportation, I-15 reconstruction, UTA service), long term  
69 challenges: infrastructure replacement, continued improvement (active transportation, parks,  
70 technology), and needed policies and systems to prepare for the future (strategic planning).

71  
72 Ken Leetham concluded that this meeting would include recommendations for staffing levels,  
73 proposed budgets by fund, proposal to budget the use of some general fund balance, and a brief  
74 discussion of revenue enhancements in fiscal year 2027. He clarified that while staff was not  
75 proposing a tax increase this year that there would be a review of methods to improve revenue in  
76 the future including a property tax rate change and ways to fund streets such as a transportation  
77 utility fee.

78

79 2. DISCUSSION OF FISCAL YEAR 2026 PROPOSED BUDGET

80

81 Heidi Voordeckers reported on the proposed budget for the July 1, 2025 to June 30, 2026 fiscal  
82 year. She noted that the discussion would include budget highlights with personnel, operating,  
83 capital projects, and Council priorities followed by a review of revenue by fund, expenditure by  
84 fund, and fund summaries (governmental and proprietary). She mentioned that decisions would  
85 need to be made as all of the requests could not be funded this year. She said there had been  
86 requests for six positions including:

87

- 88 • Patrol officer \$199,800 (including vehicle)
- 89 • Patrol officer Davis Metro Narcotics Task Force \$142,800 (less \$19,270 in annual admin  
90 fee)
- 91 • Park maintenance worker \$83,000 (Foxboro Wetlands Park)
- 92 • Park maintenance worker \$83,000 (Hatch Park)
- 93 • Part time civic events coordinator \$41,500
- 94 • Part time social media/marketing manager \$41,500

95

96 Mayor Horrocks mentioned the police officers who had recently retired and questioned if there  
97 was understaffing occurring. Chief Black replied that replacements had been hired for two  
98 officers that left but noted these officers were still in training. He said two other officers would  
99 retire in May and June. He explained there were two unfilled positions and two more in June  
100 which were funded but not yet fully staffed.

101

102 Mayor Horrocks spoke on park maintenance and specifically the trees that were planted during  
103 Arbor Day to ensure they survived. Jon Rueckert replied that generally trees were planted in  
104 areas with established irrigation, except for the new dog park which would be functional this  
105 year.

106

107 Councilmember Van Langeveld asked about the request for the two full time park maintenance  
108 workers. Jon Rueckert responded that the redeveloped Hatch Park and the Foxboro Wetlands  
109 Park would require more staff hours but explained those positions would not be dedicated solely  
110 to those parks.

111

112 Heidi Voordeckers reviewed the proposed 2.4% cost of living adjustment (COLA) increase  
113 which matched the January 2025 Western Region CPI. She provided the previous COLA  
114 increases for FY 2023 (7.0%), FY 2024 (6.0%), and FY 2025 (3.3%). She said the health  
115 insurance premium increase was 4.71% which was below the trend of prior years including FY  
116 2023 (7.8%), FY 2024 (7.9%), and FY 2025 (8%). She continued that there was a rate decrease  
117 from Utah Retirement Systems (URS) with a -1% for Tier 1 and Tier 2 Regular (estimated

118 \$36,000 yearly savings) and -.5% Tier 1 and Tier 2 Public Safety (estimated \$13,300 yearly  
119 savings). She mentioned other potential changes in operating expenditures including the addition  
120 of new committees (study, trainings, monthly activities), increased power costs in all areas, and  
121 removing the lobbyist contract (savings of \$40,000).

122

123 Ken Leetham said it was his recommendation to remove the lobbyist contract with the City  
124 lobbyist for this year. He noted that there was not a benefit to continuing the contract this fiscal  
125 year particularly with the current budgetary constraints.

126

127 Councilmember Jackson questioned the savings of not fluoridating the water. Heidi Voordeckers  
128 noted that this would be a savings of \$10,000 to \$15,000 in the water budget.

129

130 Heidi Voordeckers then focused on Capital expenditures including:

131

132 INFRASTRUCTURE:

- 133 • Parks \$350,000
- 134 • Streets \$9,280,000
- 135 • Water \$860,000
- 136 • Storm \$440,000

137

138 VEHICLES:

- 139 • Replacement of three public safety vehicles \$171,000 (less \$15,000 for trade-in)
- 140 • Purchase of one public safety vehicle \$57,000 (new position)
- 141 • Replacement of one water truck \$70,000 (less \$9,400 for trade-in)

142

143 OTHER EQUIPMENT:

- 144 • Variable message boards \$17,000 each (two required)
- 145 • Hydraulic broom \$11,000
- 146 • Golf equipment TBD (drink cart, backhoe solution, replace trim units)

147

148 ON HOLD:

- 149 • Plotter replacement \$15,000
- 150 • Replacement water truck \$70,000 (less \$13,000 trade-in)
- 151 • City app development \$100,000
- 152 • Cameras at railroad crossings \$55,000

153

154 Tyler Abegglen commented on the need for a backhoe at the golf course and the solution to  
155 purchase an attachment for the existing tractor. He explained it would be used for digging up

156 valves and irrigation lines. He shared the State pricing for this attachment was \$11,500 versus  
157 \$130,000 for a full size backhoe.

158  
159 Councilmember Van Langeveld asked about the development of the City app. She mentioned an  
160 app for road closures, paying utility bills, City events, etc. Jon Rueckert replied that the proposal  
161 in the budget of \$100,000 was an app for commuters to be able to look up and receive  
162 information about railroad conditions or potential delays on City streets due to trains.

163  
164 Heidi Voordeckers commented that the current website provider had an app available that would  
165 provide City related services for approximately \$15,000 per year.

166  
167 Karyn Baxter said the current plotter machine, which printed large scale plats and images, was  
168 ten years old and no longer serviceable.

169  
170 Councilmember Jackson clarified the need for the railroad schedule app. She questioned if there  
171 was a grant or funding that could be obtained. Jon Rueckert replied that the estimated \$100,000  
172 for the app was to push the train schedule to the public and would utilize cameras installed by the  
173 City. He mentioned he was awaiting information from Train Info which provided a similar  
174 service in Salt Lake City.

175  
176 Heidi Voordeckers reported on City Council priorities which were currently funded:

177  
178 BEAUTIFICATION/PLACEMAKING

- 179 • Highway 89 signage \$110,000 (Fund 22)
- 180 • Redwood Road signage, trees, grounds \$342,540 (Fund 21)
- 181 • Parks trees \$75,000 (Fund 10, new and ongoing)

182  
183 PROGRAMS

- 184 • Homeowner tree planting incentive \$10,000 (Fund 10)
- 185 • Expand Winterfest \$8,000 (Fund 10)
- 186 • Love Notes \$15,000 (Fund 10)

187  
188 GENERAL PLAN OBJECTIVES

- 189 • Expand sidewalk replacement program \$35,000 (Fund 10)
  - 190 • Expand street striping program \$35,000 and \$15,000 for small street striping machine  
191 (Fund 10)
  - 192 • Safety and street signage \$10,000 (Fund 10)
- 193

194 Ms. Voordeckers highlighted revenues with a proposed budget of \$42,380,740 for fiscal year  
195 2026. She shared a chart with the percentage allocated to each fund: General Fund at 34%, Water  
196 Capital Fund and Water Operating Fund at 16.4% combined, Road Development at 17.5%, Solid  
197 Waste at 4.2%, Storm at 3.8%, Golf at 8.4%, RDA at 7.3%, Fleet at 2.1%, and RAP/Debt Service  
198 at 3.7%.

199  
200 Councilmember Van Langeveld mentioned the Golf Fund and how golf expenses were funded.  
201 Heidi Voordeckers clarified that each fund had a funding source and was restricted for their own  
202 purpose. She said the Golf fund was funded by user fees, the General Fund was funded through  
203 taxes, the Road Development Fund was funded by C road/transportation tax/impact fees, and the  
204 Water/Storm/Garbage was funded through utility fees.

205  
206 Mayor Horrocks mentioned that the golf course was making money and wondered about the plan  
207 to repay the loan. Heidi Voordeckers replied that staff had reviewed several options for this loan  
208 from the Capital Projects (Fund 40) and that this was a good discussion for the strategic planning  
209 meeting.

210  
211 Councilmember Knowlton requested a chart that showed revenue organized by source such as  
212 user fees, sales tax, etc. rather than fund. Heidi Voordeckers replied that she would present this at  
213 the next Council meeting.

214  
215 Councilmember Jackson also requested an overview of discretionary funds in each area to see  
216 where cuts could be made to support other items.

217  
218 Councilmember Baskin noted that these types of charts clearly showing the revenues and  
219 expenditures would be the most useful for residents.

220  
221 Heidi Voordeckers then presented a similar slide detailing the fiscal year 2026 proposed  
222 expenditures by fund with total expenses of \$44,395,325. She noted the expenditures in each  
223 fund including: the General Fund at 33.9%, RDA at 7%, RAP/Debt service at 3.2%, Park  
224 Development at 0.8%, Road Development at 21.8%, Water Operations at 13.4%, Water Cap at  
225 2.4%. Storm at 3.1%, Solid Waste at 4%, Golf at 8%, and Fleet at 0.5%. She explained that  
226 expenditures were more than revenues in this budget and explained this was related to the Main  
227 Street project and the spend down of street impact fees. She also noted the spend down of the  
228 general fund balance related to adding the new positions.

229  
230 Ms. Voordeckers reviewed the General Fund (Fund 10) and focused on charges for services  
231 revenue (development fees, user fees) with a budget of \$853,000 and was projected to collect  
232 \$593,000. She noted a projected continuation increase into fiscal year 2026 as well. She

233 mentioned the legislative budget had a decrease (less \$40,000 lobbyist, addition \$18,000 for  
234 election year). She explained that property tax (projected growth 2.5%), sales and use tax  
235 (projected flat), and franchise tax made up 88% of General Fund revenues.

236

237 Councilmember Jackson mentioned a potential increase in property tax but spoke on the  
238 projected 2.5% growth. Heidi Voordeckers replied that it was not keeping up with inflation and  
239 new programs (parks, public safety, etc.). She said inflation had been difficult to determine  
240 which had been factored into this budget (not including every request, continued monitoring).

241

242 Ken Leetham commented that this was a decision for the Council to make on what to fund and a  
243 focus on level of service. He said construction costs have far outpaced inflation rates. He said  
244 there was a need to adjust property tax periodically or annually as the costs related to City  
245 services like construction materials and labor costs were changing much quicker than the cost of  
246 groceries or household goods, etc.

247

248 Councilmember Knowlton questioned development activity and associated revenue next year.  
249 Sherrie Pace spoke on several residential developments including Brighton Homes, Clifton Place  
250 and commercial developments (1100 North, Redwood/Center, Town Center) that may continue  
251 to develop next year but said there were economic decisions that would influence this as well.

252

253 Heidi Voordeckers said that the final budget would not be adopted until June and that this  
254 tentative budget was very conservative. She mentioned there would be better economic data  
255 closer to that time. She noted that the City was in a great position due to a large General Fund  
256 balance of 33% and said it would be less for 2026 due to the \$1.5 million allotted to Hatch Park.

257

258 Councilmember Baskin clarified that the General Fund balance could not exceed 35% but the  
259 City could not utilize more than 5%. Heidi Voordeckers replied that the City could not run an  
260 operational deficit of more than \$695,000 and said the City could not hold more than a certain  
261 amount or spend more than a certain amount. She said sales tax revenues had been budgeted as  
262 flat and once February and March sales tax had been collected this would provide a better  
263 indicator.

264

265 Councilmember Jackson questioned if the City Council should eliminate unnecessary items.  
266 Heidi Voordeckers suggested keeping a certain amount of fund balance in reserves could be  
267 something the Council discussed in the strategic planning meeting including setting an amount  
268 that would trigger a tax increase.

269

270 Heidi Voordeckers reiterated that property tax (projected growth 2.5%), sales and use tax  
271 (projected flat), and franchise tax made up 88% of General Fund revenues. She reviewed a graph

272 comparing sales tax, property tax, and franchise tax from 2019 through 2026. She noted that year  
273 over year growth in sales tax from 2018 through 2022 allowed for accommodating budget  
274 requests and programming and the reaction to a recession, COVID, vehicle sales tax, and change  
275 in population. She presented a chart of the General Fund proposed expenditures by department  
276 with police at 43%, fire at 13%, planning/zoning at 4%, engineering at 1%, streets at 13%,  
277 building inspections at 2%, parks at 11%, legislative at 2%, admin at 7%, and judicial at 3% for a  
278 total of \$14.9 million.

279

280 Heidi Voordeckers focused on Redevelopment Agency Funds (Funds 20-25) and highlighted  
281 project areas:

282

- 283 • Eaglewood Village with 75% collection through 2026
- 284 • Redwood Road 45% collection through 2031
- 285 • Highway 89 45% collection through 2034

286

287 She proposed a fund balance of all project areas in the amount of \$3.8 million in reserves. She  
288 noted that the initial Hatch Park debt service payment of \$1.1 million would include \$400,000  
289 from the RDA funds. She explained that the City portion of increment would roll back to  
290 property tax revenues when the projects ended. She said once the Highway 89 cap was met, in  
291 the next fiscal year, that funding would be available to be used on project area related  
292 infrastructure.

293

294 Ken Leetham shared that the City Council could begin to look at the project lists within the RDA  
295 project areas to determine what could now be funded (sidewalks, beautification projects,  
296 landscaping, lighting).

297

298 Mayor Horrocks mentioned that Highway 89 and Redwood Road were State owned roads and  
299 questioned if there was the opportunity for funding matches. Ken Leetham shared that there were  
300 numerous UDOT and Wasatch Front Regional Council programs with matching funding for  
301 active transportation, and sidewalk and trail connections.

302

303 Councilmember Van Langeveld requested the requirements for where these funds could be used.  
304 Heidi Voordeckers replied that the Highway 89 or Redwood Road RDAs allowed for spending  
305 outside of the development area, such as Hatch Park, if it was for community benefit.

306

307 Ken Leetham mentioned that to utilize RDA funding outside of the project area the City had to  
308 show a connection and a benefit.

309

310 Councilmember Van Langeveld expressed that generally she did not think RDA funding should  
311 be spent outside of the collection area.

312  
313 Heidi Voordeckers reported on the Housing Fund (Fund 27) which was funded by annual 10%  
314 contributions from the Redwood Road (through 2031) and Highway 89 (through 2034) project  
315 areas. She noted that they may be spent on low-income housing projects with certain restrictions  
316 and timelines committed through the project plan areas. She anticipated \$1.3 million in available  
317 funding by 2026.

318  
319 Ken Leetham provided an update related to affordable housing including meeting with several  
320 entities like Davis County Housing Authority and Neighbor Works. He said these organizations  
321 and the State of Utah helped to provide affordable housing and funding for first time  
322 homebuyers. He shared that the City had the opportunity to reinvest the \$1.3 million into existing  
323 housing stock including assisting first time homeowners in purchasing housing. He also  
324 mentioned restarting the City's home repair program (roofing, plumbing, heating) and potentially  
325 allowing funds to be used for exterior maintenance (code enforcement issues).

326  
327 Mayor Horrocks expressed some concern with an unintended consequence of sellers raising the  
328 cost of housing if they knew funding assistance was available to the buyer. Ken Leetham replied  
329 that the City would need to craft a program, with the help of experts, to try and prevent this from  
330 occurring.

331  
332 Councilmember Van Langeveld mentioned low income housing and felt the priority was  
333 providing affordable housing. She said there was a wide range of housing options at variable  
334 price points in the City and the investment should be in creating access to housing regardless of  
335 price point.

336  
337 **There was a brief recess from 11:04 a.m. to 11:22 a.m.**

338  
339 Heidi Voordeckers continued with a review of Local Building Authority (Fund 28) and noted that  
340 this fund was created for the construction of public properties (City Hall, Hatch Park property  
341 acquisitions). She shared that the revenue stream in this fund, related to the rental properties, had  
342 ceased July 2024. She explained that the current purpose of the fund was to pay the final debt  
343 service payments which would be completed in 2027 which would close out the LBA fund  
344 balance until future use.

345  
346 Ms. Voordeckers reviewed the RAP Tax/Debt Service (Fund 32) and the funding for Hatch Park  
347 and the actual project. She said the borrowed funds were in this fund while construction was  
348 occurring with interfund transfers to the Parks Capital Fund. She mentioned this fund also

349 collected RAP tax revenues which was reauthorized by ballot measure every ten years (2027).  
350 She noted the existing debt service expired in 2030 which would free up \$250,000 a year which  
351 could be utilized for Hatch Park debt service coverage. She shared that the Hatch Park service  
352 obligations of approximately 1.13 million per year was currently paid with contributions from  
353 park impact fees and project area tax increment.

354  
355 Mayor Horrocks asked if there was a contingency plan if the RAP tax revenues were not  
356 approved by ballot measure in 2027. Heidi Voordeckers replied that she would recommend  
357 utilizing Capital Project Fund reserves to cover payments.

358  
359 Heidi Voordeckers analyzed Parks Capital Fund (Fund 41) and the park development fee  
360 highlights including that revenues were restricted to impact fees, grants, and transfers in (RAP  
361 tax funds). She shared that this accounted for all parks and trails capital expenditures (except the  
362 Foxboro Wetlands which was funded by the RDA). She continued that projects which crossed  
363 fiscal years would automatically be funded with remaining project balances at the close of the  
364 current fiscal year (Hatch Park). She noted that the majority of funding was tied up in projects  
365 such as the dog park and Hatch Park with a portion set aside for annual repair and replacement in  
366 other parks and a \$100,000 transfer to the Local Building Authority for debt services related to  
367 the homes at Hatch Park.

368  
369 Ms. Voordeckers provided an overview of the Public Safety Fund (Fund 43) with revenues  
370 consisting solely of impact fees and interest on fund balance. She said the accrued earnings were  
371 transferred to the Capital Projects Fund for repayment of the police office space in City Hall. She  
372 summarized the Roadway Development Fund (Fund 44) with revenues from impact fees, fuel  
373 tax, C Roads, grants, and transfers in from the Capital Projects Fund. She noted the large multi-  
374 year Main Street project with a grant component of \$4.28 million. She spoke on the completed  
375 projects, continuing projects, and the 1100 North bridge funding.

376  
377 Mayor Horrocks questioned if the 1100 North bridge funding was restricted. Ken Leetham  
378 replied that he was working with UDOT to see if the funds could be used for Center Street but  
379 felt that those funds were restricted to studying ways to grade and separate roadways from rail  
380 corridors.

381 Heidi Voordeckers reviewed the road capital projects including the annual street preservation  
382 (increased to \$720,000), tree planting on Center Street, Main Street widening, Gary Way  
383 waterline, Oakwood and Oakview Court, Cutler/Durham/Stonehenge, Scenic Hills overlay, and  
384 Wood Hill/Scenic Hill Circle. She noted funding for these projects came from grants,  
385 transportation tax, and transfers from the General Fund and Capital Projects Fund.

386

387 Ms. Voordeckers reported on the difference between governmental and proprietary funds and  
388 noted that proprietary funds were based off user fees such as Water/Pressurized Irrigation  
389 Operating, Water Capital (new), Storm, Solid Waste, Golf, and Fleet. She presented utility user  
390 fees from fiscal year 2023 through 2028 with proposed and actual rate increases for water, storm  
391 water, and solid waste rates. She noted the rate increase for fiscal year 2026 including water 8%,  
392 storm water 11.10%, and solid waste 0%. She focused on the Water Operating Fund (Fund 51)  
393 and moving capital infrastructure, debt service payments, and impact fee activity to Water  
394 Capital Projects Fund (Fund 52). She shared that the proposal for fiscal year 2026 was to fund  
395 \$860,000 in water projects (funded by impact fees and transfer out from the Water Operating  
396 Fund).

397  
398 Heidi Voordeckers reviewed the projects in the Water Capital Fund (Fund 52) which were the  
399 Gary Way water line replacement, investigation of water line materials in the Old Hill area,  
400 Pacific and Overland (Pacific to Union) water line replacement, and PRV vault and valve  
401 replacement. She summarized the Storm Water Fund (Fund 53) with a proposed rate increase of  
402 11.11% and camera/scoping of the system at approximately \$150,000 per year. She noted Storm  
403 Water capital projects included storm drain repairs on Eaglewood, miscellaneous camera  
404 inspections and repairs, and the annual storm water improvements.

405  
406 Mayor Horrocks mentioned changes to water billing and the goal for low users to save money  
407 and high users to pay more. Heidi Voordeckers responded that staff had seen this occurring with  
408 high users paying for what they utilized while those who conserved were rewarded with the  
409 lower rate. She noted that the year with water restrictions and shortened watering period resulted  
410 in the fund not covering operating expenditures. She said this was something that staff would  
411 need to monitor year over year to determine how to fund projects and expenditures.

412  
413 Councilmember Jackson and Mayor Horrocks both mentioned personal experiences with high  
414 water usage related to sprinkler issues and leaks. Heidi Voordeckers noted that there was a leak  
415 credit program where property owners could receive a credit back once the leak had been fixed.  
416 She explained that residents would still pay for water used but at the lowest tier.

417  
418 Heidi Voordeckers spoke on the Solid Waste Fund (Fund 54) and the reasoning for keeping the  
419 rate flat as the proposed budget showed approximately \$640,000 in unrestricted cash balance.  
420 She attributed this to bringing in new users through the annexation area. She mentioned  
421 reviewing the idea of year round Saturday pick up and providing the existing fund balance for  
422 this.

423  
424 Ms. Voordeckers reported on the Golf Fund (Fund 55) and the new services with the events  
425 center, The Grill, and sledding. She noted the need for continued replacement of aging

426 equipment as it became available for purchase. She acknowledged that there was proposed rate  
427 increase on July 1 which was not incorporated into this budget. She shared that the proposed  
428 budget would leave an estimated ending cash balance of \$114,000 which could potentially be  
429 used for the repayment plan to the General Fund.

430  
431 Councilmember Van Langeveld commented that one of the priorities was to continuing to look at  
432 the greater benefit for residents to access City resources. She advocated for the disparity between  
433 residents and non-residents when utilizing the event center, golf course, etc.

434  
435 Tyler Abegglen stated that there was a 20% discount for residents on event center rentals. He  
436 spoke on a discount rate for golf and how this would mean those residents who didn't play were  
437 subsidizing those that did play. He suggested other opportunities like a resident golf day or  
438 something that could be provided to all residents even those who did not or could not play golf.

439  
440 Mayor Horrocks mentioned the sledding operations and the golf simulators. Tyler Abegglen said  
441 there had been an increase in simulator use and revenues from last year to this year. He shared  
442 that the simulators were generating more revenue than the previous office leases even with the  
443 need to replace the screens annually.

444  
445 Councilmember Jackson questioned if the driving range improvements were completed. Tyler  
446 Abegglen responded that the Trackman system would be installed on April 21<sup>st</sup> with a tentative  
447 open house in early May. He shared that the driving range had been very busy in March and  
448 April even with construction.

449  
450 Heidi Voordeckers reported on the Fleet Internal Service Fund (Fund 61) which covered the cost  
451 of mechanics, repairs, and purchases with pro-rated contributions from each department when  
452 utilizing the services. She noted that the police vehicles were funded through this fund and would  
453 be paid for via a transfer. She spoke on the proposed replacement of three 2017 Ford Explorers,  
454 purchase of one new public safety vehicle, and one water truck. She mentioned there was one  
455 snow plow on order that was part of the fiscal year 2024 budget.

456  
457 Ms. Voordeckers reviewed the next steps which were the adoption of a tentative budget on May  
458 6<sup>th</sup>, public hearing to receive input on tentative budget on June 3<sup>rd</sup>, and adoption of the fiscal year  
459 2026 final budget, certified tax rate, and URS elections on June 17, 2025.

460  
461 **There was a brief recess from 12:00 p.m. to 12:23 p.m.**

462  
463 David Frandsen spoke on leadership and planning ahead, being a mentor and helping others to  
464 develop. He provided Art in Leadership principles including working together towards a

465 common goal, learning from mistakes and experience, seeing the world differently, being open to  
466 feedback and advice, preservation, commitment, recognizing growth and achievement, reflection  
467 building gratitude, and building confidence. He compared an aerial view of the City from 1994  
468 to 2025 showing the growth that had occurred in the City and the importance of taking the time  
469 to review that progression. He shared photos of City leadership participating in a group painting  
470 event and likened this to finding creative and unique ways to create a legacy. He concluded with  
471 the importance of leaving a legacy through each project or decision and creating something to be  
472 proud of.

473  
474 Mayor Horrocks commented that the City was in good financial shape with RDA funds that  
475 could be utilized but mentioned that there was a deficit for the year. He said that it was important  
476 to add to the strategic planning while acknowledging that some things may not be accomplished  
477 right away.

478  
479 Councilmember Knowlton mentioned that the quality, function, beauty, and vitality of major  
480 streets (Highway 89, Redwood Road, Center Street, 1100 North) was a big part of how to make  
481 the City better. He spoke on being ready to capitalize on the momentum of the Davis/Salt Lake  
482 connector improvements. He suggested station improvements, streetscapes, growth, and the  
483 potential for a master plan in the Highway 89 area. He noted his interest in the implementation of  
484 the General Plan updates and the possibility of annexing Chevron.

485  
486 Mayor Horrocks commented that Salt Lake City utilized special tax districts for property owners  
487 to pay for improvements.

488  
489 Councilmember Jackson spoke on the upswing of the City and all the improvements that had  
490 been made to infrastructure and the foundation that had been laid. She said residents did not tend  
491 to want money spent on extras but noted that some corridors needed beautification. She spoke on  
492 protecting and prioritizing the basics and focusing on the feel/aesthetics of the City (corridors)  
493 while being conscientious of what businesses and family centered food/activity/retail should be  
494 part of the City through updating the General Plan.

495  
496 Mayor Horrocks commented that the Eagleridge project had an impact and was part of Highway  
497 89.

498  
499 Councilmember Baskin commented that in the obituary of Richard Strong, a former NSL City  
500 Councilmember, it expressed how proud he was of the walking area along Highway 89 on the  
501 north side of City Hall. She said in terms of budget that the City should continue to have a  
502 mindset of growth, innovative thinking, and staying the course through uncertain financial  
503 climate.

504 Councilmember Van Langeveld asked what the dollar amount would be related to the employee  
505 COLA and requested a future discussion item to potentially add the City Council to the COLA.  
506 She requested hiring a marketing consultant to create a brand strategy for the City, an app related  
507 to City services, a plan to compensate houses in the annexation area to change their addresses,  
508 continued consideration for disparity in resident vs. non resident rental fees, and prioritizing and  
509 supporting commercial development. She shared two ideas including potentially informing the  
510 City Council of applications for commercial developments or a Mayoral appointment of a  
511 Councilmember that met with the Planning Department to review, recruit, or incentivize  
512 commercial collaborations.

513  
514 Councilmember Clayton spoke on the Val Verda Annexation area and the potential to survey  
515 those residents to see if they would prefer the change of address. She mentioned a push to obtain  
516 a variety of restaurants in the City. She expressed a desire to work on beautifying and creating  
517 spaces where people would gather in the City. She also added that she would like to have a City  
518 cemetery.

519  
520 Mayor Horrocks spoke on the desire for continual efforts to beautify the City. He expressed  
521 optimism for the future. He mentioned the entrances to the City and felt these may be the areas to  
522 concentrate on that would bring the most value. He also added updating the electronic signage at  
523 the traffic circle and expanding the Tunnel Springs walking path.

524  
525 Councilmember Knowlton added he was in favor of exploring a program to help with  
526 homeowner repairs.

527  
528 Ken Leetham spoke briefly on the strategic planning meeting and recommended that it be a  
529 multi-day event to allow for honest reflection and identifying things that may need to be  
530 corrected to facilitate growing the City into the community the Council desired it to be.

531  
532 3. ADJOURN

533  
534 Mayor Horrocks adjourned the meeting at 1:27 p.m.

535  
536 *The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday May*  
537 *6, 2025 by unanimous vote of all members present.*

538  
539  
540  
541 \_\_\_\_\_  
*Brian Horrocks, Mayor*

\_\_\_\_\_ *Wendy Page, City Recorder*

### Action Items for May 6, 2025

Item	Staff	Description	Staff Responses
<b><u>New</u></b>			
1	Sherrie/Craig	(4-1-25 CM Van Langeveld) Free Speech Zone (social media & enforcement) and political signs allowed in public spaces	
2	Sherrie	(4-1-25 CM Van Langeveld) Airbnb more research on commercial areas and possible code amendment	
<b><u>Current</u></b>			
3	Sherrie	(2-18-25 CC) Project to evaluate readdressing all County addresses to City addresses.	
4	Ken/David	(1-7-25 CM Baskin) Strategic Planning Meeting for City Council (March or separate date from budget retreat).	<i>(2/26/25) City staff is working to establish a meeting date that is available to everyone.</i>
5	Ken/David	(6-18-24 CC) Eagleridge beautification project – staff to continue working on the beautification project including branding, less expensive plans, cohesive signage (all City).	<i>(1/2/25) Working to bring back alternatives to the City Council in early 2025. (3/4/25) Discuss what can be done with budgeted funds this year including alternatives, cost breakdowns, public/private partnerships, and phasing. (3/27/24) Staff is working on cost estimates for two options: informal “forested” plantings and formal tree-lined street option.</i>
6	Ken	(5-21-24 CM Knowlton) Prepare talking points for the 2600 South / 1100 North bridge challenges.	<i>(1/2/25) Ken is preparing talking points and will then update City website for public awareness.</i>
7	Jon/Sherrie	(5-7-24 CM Jackson) Possibility for an app that would provide the status of possible rail blockages. (8-6-24 CM Jackson) signage notifications for rail blockages. (3-4-25 CM Van Langeveld) Interested in a City app and to know costs. This app would help residents to stay informed, report issues, and access city services – similar to SLC, Syracuse or Sandy.	<i>(8/15/24) Staff is looking at several app possibilities. We will also be reaching out to UDOT to include permission to install electronic messaging technologies on US89 and other areas to alert for train delays. (8/26/24) Contacted DSR a software development company. This company has created a train detection algorithm that can run on existing CCTV hardware. Currently there isn’t camera hardware installed at any of the major crossings (Center, Main St, 1100 N) DSR doesn’t provide any hardware but can develop their algorithms to use/present the data such as alerts of blockages at crossings and estimated times till clear. This information can be used for internal use only or can be relayed to roadside VMS signs or other signals. This information can also be pushed to mobile apps that can provide optimal routes during blockages. Development</i>

			<i>of this product for use specific to NSL crossings may be \$100,000 - \$150,000 and include nominal annual maintenance fees in perpetuity of software use. Estimates for camera hardware installation at these crossings would be around \$50,000.</i>
8	Heidi/Ken	(3-6-24 Mayor Horrocks) Potential hardship policy for mandatory recycling. Review costs for waste & recycling services.	<i>(10/30/24) Heidi will work with the Audit Committee to set some parameters of a hardship assistance program (how much, how long, what is hardship?) that can be fairly administered. (3/27/25) The Audit Committee reviewed a draft policy document on 3/18/25. More research needed, but this will come forward in May, 2025.</i>
9	Jon / Karyn	(2-6-24 CM Jackson) Staff to further investigate and reach out to Big West Oil related to soil conditions of park strip on the south side of Center Street adjacent to BWO property.	<i>(8/14/24) A soil sample will be taken to determine what chemicals are present in the soil. (5/1/25) Soil sample results indicate soils are clean of any harmful chemicals; however, the parkstrip has been compacted such that material will have to be removed and replaced. Staff is working on a cost estimate to prepare the parkstrip for planting, establishment of water service and tree planting.</i>
10	Ken	(3-7-23) Staff to identify any items that would qualify for the Community Funding Projects that Congresswoman Maloy recommends.	<i>(5/16/24) Program details were not made available in advance and so we will be looking at projects for 2025. Possible projects include message and reader boards related to train crossing delays or other traffic safety improvements.</i>
11	Ken/Wendy	(3-7-23) Staff to prepare a policy related to City Hall rental/use.	<i>(3/16/23) Staff is reviewing city hall use policies and will propose a written policy statement in a future Council meeting.</i>
12	Sherrie & PW/Parks Dept.	<i>Combined Action Items:</i> (Various Dates) Park strips & City owned property. Review city code for park strip landscape requirements, propose alternatives for vegetation requirements (trees) & evaluate city owned park strips and properties for recommendation on conversion to water wise landscape & review compliance notifications and processes. (3-21-23) Look into increasing tree plantings on City owned land.	<i>(8/14/24) Ali has identified grant opportunities for water efficient landscape improvements at City Hall as a demonstration project for the residents similar to Weber Basin and the Jordan River Conservatory Districts.  Work session item to be scheduled for September 2024.</i>
<b>Future Agenda Item Discussion Requests</b>			
13	Ken	(7-16-24 CM Knowlton) Discuss annexation of Chevron with Davis County. (4-1-25) City Council requested this be a	<i>(10/30/24) Ken and Mayor discussed this with County Commissioner and will continue discussions with Davis</i>

		discussion at upcoming strategic planning meeting with review of tax analysis data provided by Finance Director.	<i>County. (2/26/25) Heidi completed a tax analysis of this proposal and submitted it to the City Council.</i>
14	Sherrie/Ken	(11-19-24 Mayor Horrocks) Future discussion related to expanding Tunnel Springs Park or the Springhill Landslide area for parks request per residents on Independence Way.	<i>(11/26/24) The General Plan will have a park and open space element and an analysis of park distribution and walkability should be included.</i>
15	Karyn	(10-1-24 CM Jackson) Discussion related to recharging the aquifer, Weber Basin, and long term water sources.	<i>(3/26/25) Discussion scheduled for the regular session on May 6, 2025.</i>
16	Ken	(9-17-24 Mayor) Update related to 1100 North bridge.	
17	Ken / David	(4-2-24 CC) Staff will make future proposal on trees/sidewalk damage policies.	<i>(5/16/24) Funds have been proposed in the FY25 budget of \$100k for the purpose of sidewalk repair. An ordinance relating to trees and public rights-of-way needs to be put forward.</i>
18	Sherrie/Karyn	(5-21-2024 CM Knowlton) Completion of the Hwy 89 corridor agreement with UDOT with a goal to complete the agreement by September 1, 2024. (8-6-24 CM Knowlton) Provide update at next meeting and draft agreement soon. (9/17/24 CM Knowlton) Discussion desired related to status update. (1/21/25 CM Knowlton) Requested update soon.	<i>(3/27/25) Draft agreement was submitted to UDOT Region 1 Director and staff on February 27, 2025.</i>
19	Sherrie	(1-2-24) Work session related to Code changes for the Rip the Strip Program and regulations for street trees.	
20	David/Linda	(12-6-23) Signage for Veterans Memorial Plaza and Hatch Park (Bamberger marker) back to City Council for review at future meeting.	
21	Sherrie	(10/3/23) Future work session item to discuss parking (restrictions, shared parking, time of day, on street, etc.)	
22	Ken	(6-20-23) Potential City Council discussion on cyber security.	
<b>Completed</b>			



*City of*  
NORTH SALT LAKE

CITY COUNCIL  
Work Session

May 6, 2025  
6:00 p.m.

SOUTH DAVIS METRO FIRE DISTRICT  
ANNUAL REPORT

Fire Chief Greg Stewart

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# ANNUAL REPORT

2024

SOUTH DAVIS METRO FIRE

VOLUME NO. 17





## MESSAGE FROM THE CHIEF

It is with great pride and honor that I present the 2024 Annual Report for the South Davis Metro Fire Service Area. This report offers a detailed reflection on the significant achievements, unique changes, progress made, and challenges overcome by our department over the past year.

As your newly promoted Fire Chief, I am humbled to have the opportunity to lead this organization. I am continually inspired by the professionalism, dedication, and teamwork demonstrated by our firefighters, inspectors, training and logistics personnel, administrative staff, our board of trustees, and administrative committee. Their tireless efforts, along with the invaluable support of other industry and community partners, have allowed us to fulfill our mission of preserving lives, property, and exceeding the expectations of those we serve in Southern Davis County.

This year saw the retirement of two prominent chief officers who had served this community and the department diligently for over 30 years: Fire Chief Dane Stone and Deputy Chief Dave Powers. Their impact and sacrifice will not soon be forgotten.

Three areas of specific priority for the department continue to be: recruitment and retention, cancer prevention, and mental health. In cooperation with the board of trustees and administrative committee for each of our member cities and the Davis County Auditor, we have been able to plan for and maintain competitive wages to retain experienced employees and provide highly trained staff to serve the community needs as well as provide for department stability into the future. Our recruitment projects have seen continued support of the high school intern program as well as career fairs and well-attended career open houses hosted at our main station. We continue to examine strategies to keep South Davis Metro Fire as a destination department where employees have high satisfaction and retention.

No one gets into the profession of firefighting without some understanding of the assumption of risk. In the words of a fire service icon, we will: "Risk a lot to save a lot, risk a little to save a little, and risk nothing for what is already lost." (Chief Alan Brunacini) The risk in this profession that usually isn't considered is the unintended exposures to carcinogens. Firefighters are 9% more likely to contract cancer during their career and 14% more likely to die from cancer than others. The department, with support from our board of commissioners, took an active role this year in evaluating employees for cancer signals who are 40 years old and have had at least 8 years in the fire service. The department contracted with a company called Grail, utilizing an early detection blood test called Galleri. This test looks for cancer signals from 50+ cancers. We believe that by being proactive with personal protective equipment, policies for decontamination, annual physical exams, and scheduled testing for early-detected cancers, we can provide a level of confidence that the department is doing what we can to keep our firefighters safe.

Mental health and wellness continue to be a focus for South Davis Metro Fire. An unacceptable number of public safety members take their own lives each year. By utilizing our EAP, along with a well-trained peer support team sponsored through our firefighters' local 5143, we hope to provide experienced, mental health, and well-being resources to increase support and resiliency to our firefighters.

Our daily accomplishments would not be possible without the trust and active engagement of our community. Those we serve represent the cornerstone of our success. Their support has empowered us to evolve and improve, ensuring we meet the growing needs of our vibrant and diverse service area. We train, plan, budget, and respond with the sole purpose of serving them. In the next few years, the department will seek new ways to engage with the public as well as create community risk reduction programs to increase their safety and security.

This report not only highlights statistics and milestones we have reached but also reinforces our commitment to serving with integrity, excellence, and pride. I encourage you to explore the 2024 Annual Report and celebrate the collective efforts that contribute to a safer and stronger community.

Together, let us move forward with shared purpose and determination to build a future where safety and resilience are at the heart of our community.



A handwritten signature in black ink, appearing to read 'Greg Stewart'.

Greg Stewart  
Fire Chief

## BOARD OF TRUSTEES



MAYOR  
KENDALYN HARRIS  
BOUNTIFUL



COMMISSIONER  
BOB STEVENSON  
DAVIS COUNTY



MAYOR  
CLARK WILKINSON  
CENTERVILLE



MAYOR  
BRIAN HORROCKS  
NORTH SALT LAKE



MAYOR  
KEN ROMNEY  
WEST BOUNTIFUL



MAYOR  
RYAN WESTERGARD  
WOODS CROSS

Operating under the jurisdiction of the Utah Service Area Act, the South Davis Metro Fire Service Area operates with a governance structure led by a six-member Board of Trustees, elected from each participating municipality and representing Davis County. The board plays a pivotal role in shaping the direction of our fire service operations. Their responsibilities encompass the formulation of policies, determination of tax rates, authorization of bonds, and approval of the comprehensive budget that guides our financial planning and resource allocation. This governance model ensures that the interests and needs of our community are effectively considered and addressed in the decision-making processes that drive the South Davis Metro Fire Service Area.

## ADMINISTRATIVE COMMITTEE



CITY MANAGER  
GARY HILL  
BOUNTIFUL



AUDITOR  
CURTIS KOCH  
DAVIS COUNTY



CITY MANAGER  
BRANT HANSON  
CENTERVILLE



CITY MANAGER  
KEN LEATHAM  
NORTH SALT LAKE



CITY MANAGER  
DUANE HUFFMAN  
WEST BOUNTIFUL



CITY MANAGER  
BRYCE HADERLIE  
WOODS CROSS

The Administrative Committee is an assembly of city managers representing each participating city and either the county clerk or deputy county clerk from Davis County. They play a crucial role in supporting the Department's financial decision-making processes. This committee is instrumental in various aspects including, but not limited to, establishing the budget timeline and facilitating its submission to the Board, scrutinizing capital expenditures, assessing the compensation plan for the Department, and evaluating advice from the Fire Chief and Finance Director on a spectrum of financial recommendations presented to the Board. This collaborative effort ensures a well-informed and strategic approach to the financial management of the Department, reinforcing its commitment to fiscal responsibility and effective resource utilization.

# OUR MISSION

## OUR MISSION IS TO PRESERVE LIFE, PROTECT PROPERTY, AND EXCEED THE EXPECTATIONS OF THOSE WE SERVE

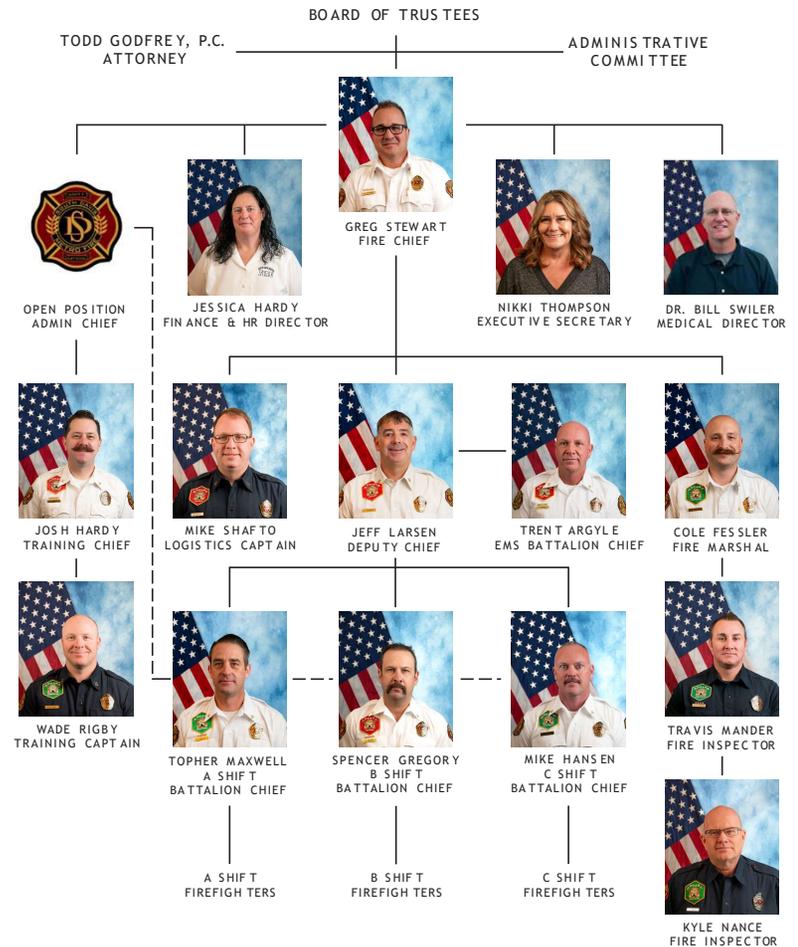
South Davis Metro Fire is dedicated to delivering prompt and effective emergency and public services to the communities it serves, encompassing Bountiful, Centerville, North Salt Lake, West Bountiful, Woods Cross, and the unincorporated areas of south Davis County. Situated in the southern part of Davis County, adjacent to Salt Lake City, our five strategically positioned fire stations ensure a swift response to all citizens within our jurisdiction.

Our fire department is an all-hazards department which provides fire response, ambulance transport, paramedic services, hazardous material management, and technical rescue operations. Beyond emergencies, we are committed to fostering community well-being through an array of public services. These encompass fire prevention initiatives, educational outreach, engaging station tours, CERT programs, first aid and CPR classes, business inspections, fire investigations, wildfire preparedness, and various other community-oriented endeavors.

South Davis Metro Fire takes pride in being more than just a fire department; we are an integral part of your community. We go above and beyond crisis management to actively contribute to public safety, awareness, and resilience.



# ORGANIZATIONAL CHART



## STATIONS & EQUIPMENT



### STATION EIGHTY-ONE

MOBILE COMMAND UNIT  
 MEDIC ENGINE 81  
 AMBULANCE 81  
 BATTALION 81  
 BRUSH 81



### STATION EIGHTY-TWO

MOBILE AIR COMPRESSOR  
 MEDIC ENGINE 82  
 AMBULANCE 82  
 BRUSH 82



### STATION EIGHTY-THREE

MEDIC ENGINE 83  
 AMBULANCE 83  
 UTILITY 83  
 BRUSH 83  
 SQUAD 83



### STATION EIGHTY-FOUR

AMBULANCE 844 (BARIATRIC)  
 UTILITY 84  
 ENGINE 84  
 BRUSH 84

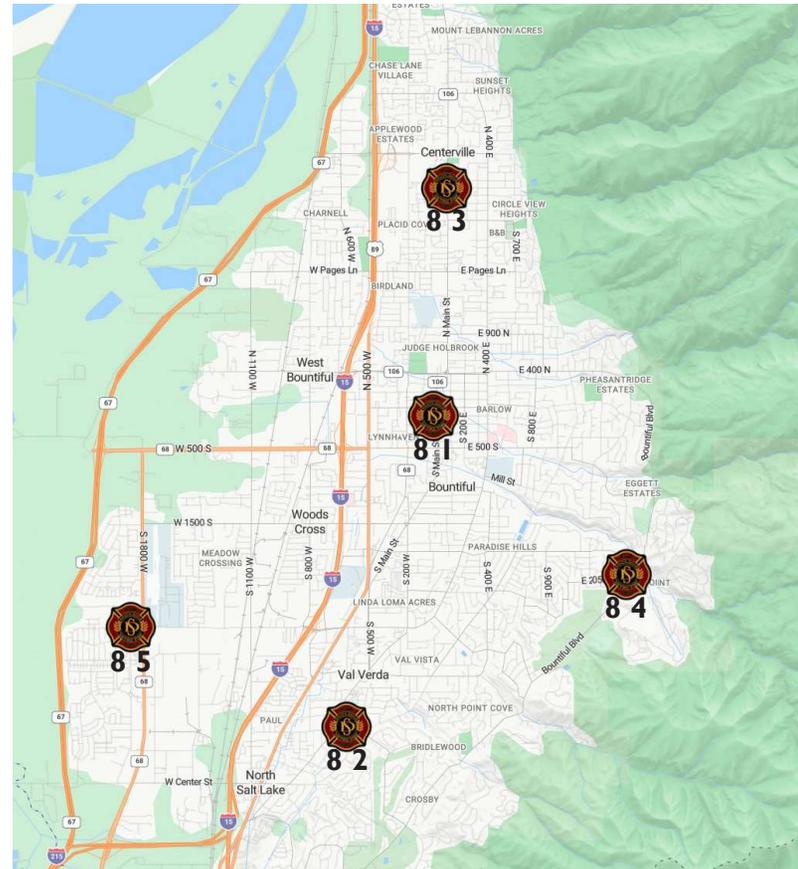


### STATION EIGHTY-FIVE

HAZMAT SUPPORT UNIT  
 AMBULANCE 85  
 HAZMAT 85  
 TRUCK 85  
 BRUSH 85

## FIRE STATION LOCATIONS

South Davis Metro Fire has five strategically located stations throughout Southern Davis County to maximize coverage and minimize response times. Stations are staffed twenty-four hours a day, seven days a week, by three separate shifts. Our department covers 42 square miles and serves a population of approximately 120,000 people.



# S W O R N P E R S O N N E L

VOLUME NO. 7



DAVID KETT  
LE



PAUL GEORGE



CLARK WILLEY



ADAM HUNT



TYLER SCHARMAN



ERIC MAW



DAVID DONALSON



JASON OCTAVE



JOSH BRIMHALL



SCOTT BREDTHAUER



TYLER DUNN



EMILIANO P  
ADILLA



RILEY SAYRE  
CAPTAIN



TYLER BOWMAN  
CAPTAIN



JON RAY  
CAPTAIN



DALLAS ANDREEN  
CAPTAIN



JORDAN HUMMEL  
CAPTAIN



SHAUN HALE  
CAPTAIN



SAM O'MALLIE  
FIREFIGHTER



BRAYDEN WILKO  
PARAMEDIC



PAYDEN TANNER  
PARAMEDIC



IBRAHIM BOUAZIZ  
FIREFIGHTER



CARSTON SMITH  
FIREFIGHTER



RANDY SALER  
FIREFIGHTER



CARSON NIEDERHAU  
SER



RAY DANIELS



TIM ROHMANN



MIKE GARRICK



JOSH CRAWLEY



COLTON SCHARMAN



TIM ROBERTS



KENDALL VANCE



RHIANNON KELLEY



TREVOR GNEITING



JAMISON SERMON



JOSH BLOMQU  
IST



THOMAS MUIR  
ROCK



GARTH SWENSEN



SHANE HORTON



ADAM CHRISTENSEN



BJ DAVIS



JOSHUA GARCIA



CHAZ MCCUSKER



QUINTON WEBER



ASHTON BUHLER



GUNNAR SIMPSON



BENNETT LLOYD



BROOKE WATTS



NICHOLAS WOTTA



BRAY PHILLIPS



RYAN RHOADES



BEN MCCLELLAND



TYLER FURLONG



CHRISTIAN JEPPESEN



TANNER LLOYD



MARCUS LINDMEIR



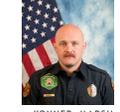
CAMERON WILKO



IAN DUNCAN



CHRIS LOVELL



KOHNER MARSH  
ALL



ETHAN FRANK  
PARAMEDIC



VANESSA DEEM  
PARAMEDIC



JEREMY KRAGE  
PARAMEDIC



CHRIS MONROE  
FIREFIGHTER



JAMES CALL  
PARAMEDIC



MICHAEL COUSINS  
PARAMEDIC



JEFF BARNETT  
FIREFIGHTER



CONNOR FAIRHOLM  
PARAMEDIC



CHRISTIAN BRUDERER  
FIREFIGHTER



MARK BEARSON  
FIREFIGHTER



BRENDAN GRZYP  
PARAMEDIC



TAJA BROWN  
FIREFIGHTER



JONATHAN NOVOTNY  
PARAMEDIC



MIKE HAWKINS  
PARAMEDIC



ALEX LUCERO  
PARAMEDIC



MIKE SHAFER  
FIREFIGHTER



MATT COOPER  
PARAMEDIC



KEITH SEILS  
PARAMEDIC



THOMAS  
CRISCIONE  
FIREFIGHTER



CADEN HANCOCK  
FIREFIGHTER



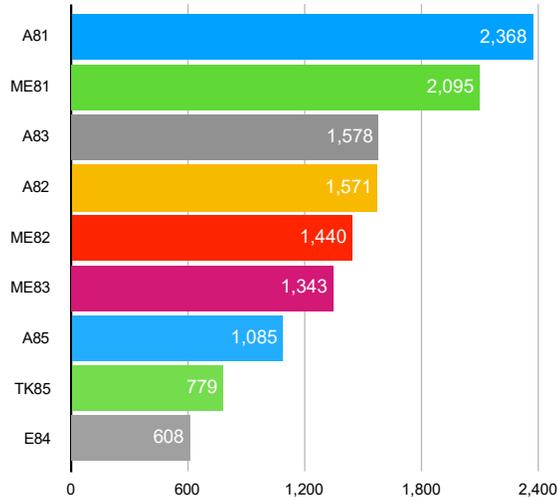
HUNTER TOLISMA  
FIREFIGHTER

# TWENTY TWENTY-FOUR

# QUICK OVERVIEW



CALLS BY UNIT



6  
ADMINISTRATORS  
59  
FIREFIGHTERS  
27  
PARAMEDICS  
3  
FIRE PREVENTION  
2  
TRAINING  
TOTAL PERSONNEL  
97



TOTAL CALLS FOR SERVICE: **7,503**  
TOTAL MEDICAL RESPONSES: **5,596**  
TOTAL FIRE RESPONSES: **1,907**

TOTAL EMS TRANSPORTS: **3,577**  
SLOWEST MONTH: **APRIL**  
BUSIEST MONTH: **JULY**



NEW FIRE CERTIFICATIONS ISSUED: **76**  
TOTAL TRAINING HOURS: **13,173**  
TOTAL PROMOTIONS: **11**

ANNUAL INSPECTIONS: **792**  
FIRES INVESTIGATED: **13**  
RETIREMENTS: **3**

# FINANCE REPORT

JESSICA HARDY, FINANCE DIRECTOR



Our employees are the heart of this organization, but our budget and finances are its lifeblood. Without our funding sources, we wouldn't be able to provide the essential services needed each day.

Property taxes, assessed by Davis County, serve as a primary funding source for the district. These taxes are subsequently allocated to the district to support its operational expenses. Furthermore, participating cities contribute a percentage of the overall assessed property values, further enhancing the district's financial resources.

A small portion of the district's revenue is generated from fees associated with emergency medical services, treatment, and transportation. This comprehensive funding approach ensures the long-term sustainability and effectiveness of South Davis Metro Fire in fulfilling its essential public safety mandate.

Jessica Hardy became a valuable member of South Davis Metro Fire in the winter of 2017, contributing her extensive expertise in accounting spanning more than 25 years. Impressively, she has dedicated over 20 years of her career to excelling in financial roles within state and local municipalities.

Jessica holds a Bachelor's degree in Human Resources, is a Certified Governmental Financial Manager (CGFM), and has a Master's Degree in Business Administration. Jessica plays a crucial role in enhancing the financial stewardship of South Davis Metro Fire, ensuring the efficient allocation of resources to support the community's safety and well-being.

In 2024, the South Davis Metro Fire managed \$19.1 million in revenues, primarily from property taxes and city assessments, against \$19.3 million in expenditures. A significant portion of the budget was allocated to salaries and benefits, reflecting the organization's focus on supporting our workforce. Key financial accomplishments included decreasing long-term debt by \$331,312, processing over 4,000 financial transactions, and maintaining 312 days of cash on hand, showcasing strong liquidity and fiscal responsibility.

We processed 1,342 Accounts Payable checks and 2,690 Direct Deposit vouchers, demonstrating efficiency in handling routine financial transactions. The annual audit was completed in just 91 days, underscoring a commitment to timely and accurate financial reporting.

In workforce-related activities, South Davis Metro Fire managed 3 retirements, 6 resignations, 1 termination, and successfully on-boarded 10 new employees, ensuring smooth transitions and sustained operational capacity.

Significant investments were made to enhance public safety and operational readiness. These included acquiring 1 new fire engine, 1 new ambulance, and 3 staff vehicles.

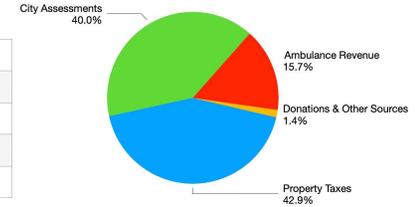
The organization's financial health is reflected in a total capital in fixed assets of \$20,814,797 and a long-term debt balance of \$10,426,493. These figures highlight prudent asset management and strategic planning to support long-term goals.



# REVENUES & EXPENDITURES

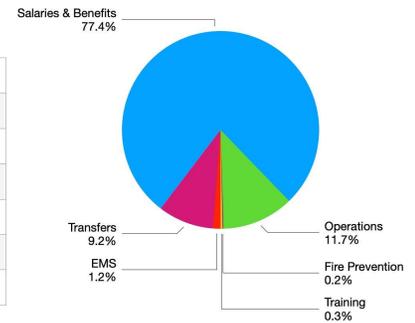
## 2024 Revenues

Property Taxes	\$8,204,218.00
City Assessments	\$7,644,399.00
Ambulance Revenue	\$3,004,034.00
Donations & Other Sources	\$265,000.00
<b>Total Revenues</b>	<b>\$19,117,651.00</b>



## 2024 Expenditures

Salaries & Benefits	\$14,925,136.00
Operations	\$2,264,966.00
Fire Prevention	\$32,850.00
Training	\$59,975.00
EMS	\$234,305.00
Transfers	\$1,769,000.00
<b>Total Expenditures</b>	<b>\$19,286,232.00</b>





# FIRE PREVENTION DIVISION

COLE FESSLER, FIRE MARSHAL



This year, a total of 792 inspections were conducted, including 62 re-inspections and 551 inspections by the Prevention Division. On-duty companies and light-duty crews completed 541 inspections.

In 2024, the Fire Prevention Division conducted 497 plan reviews covering fire sprinklers, fire alarms, solar installations, and site plans.

The department organized 163 public education events and contributed to the CERT (Community Emergency Response Team) program and Citizens Academy.

Additionally, we welcomed Travis Mander as a full-time fire inspector and Kyle Nance as a part-time fire inspector. Inspector Mander oversaw the Davis High School Fire Internship program for a second year. 2024 also saw the departure of part-time inspector Amanda Mertens.

## INSPECTOR MANDER; HIGH SCHOOL INTERN PROGRAM

This year marked our second time participating in the Davis School District Internship program. We had the privilege of hosting two outstanding students: Eliza Davis, a senior at Davis High School, and Mason Cannan, a senior at Bountiful High School.

Throughout the program, these students trained with our crews and actively participated in daily work activities, including responding to calls. The internship fostered an environment of learning and professional growth, providing valuable hands-on experience and insight into the students'

career paths. In total, the interns dedicated 228 hours alongside members of our department. Both students reported an extremely positive and successful experience. As a testament to their hard work, they each received a letter of recommendation from Chief Stewart to support their future endeavors.

We extend our gratitude to everyone who contributed to making this internship a meaningful and rewarding opportunity.

## INSPECTOR NANCE; INTRODUCTION

My name is Kyle Nance, and I am excited to join South Davis Metro Fire as a part-time Fire Inspector. I currently serve as the C-Shift Captain for the Syracuse Fire Department, where I have worked for 26 years. Additionally, I spent five years as a part-time fire inspector with Layton Fire.

I recently earned my bachelor's degree in Fire Administration with a concentration in Fire Investigations from Southern Columbia University.

My wife, Summer, and I have lived in Syracuse our entire lives. We have three children—two who have moved out and one, an 18-year-old, still at home. As a family, we love to travel, especially to California, Disneyland, Universal Studios, and Las Vegas.



TRAVIS MANDER  
FIRE INSPECTOR



KYLE NANCE  
FIRE INSPECTOR

# FIRE INVESTIGATIONS TEAM

The Fire Investigation Division conducted 13 fire investigations and attended the Utah Chapter of the IAAI (International Association of Arson Investigators) conference to enhance investigative skills.

The division logged over 300 hours in investigations and training. Some of the responsibilities of the fire investigations team include scene examination, evidence collection, interviews, documentation, forensic analysis, participation in legal proceedings, and of course, continuing education.

2024 was a safe year for South Davis Metro Fire, with zero civilian or fire department injuries or deaths reported.

While there was property loss due to fires, the total dollar amount was significantly lower than in 2023. In 2023, fire-related damages exceeded \$11 million, whereas in 2024, total property loss was reduced to just over \$3.4 million.



COLE FESSLER FIRE MARSHAL  
MIKE SHAF TO FIRE INVESTIGATOR  
JORDAN HUMMEL FIRE INVESTIGATOR



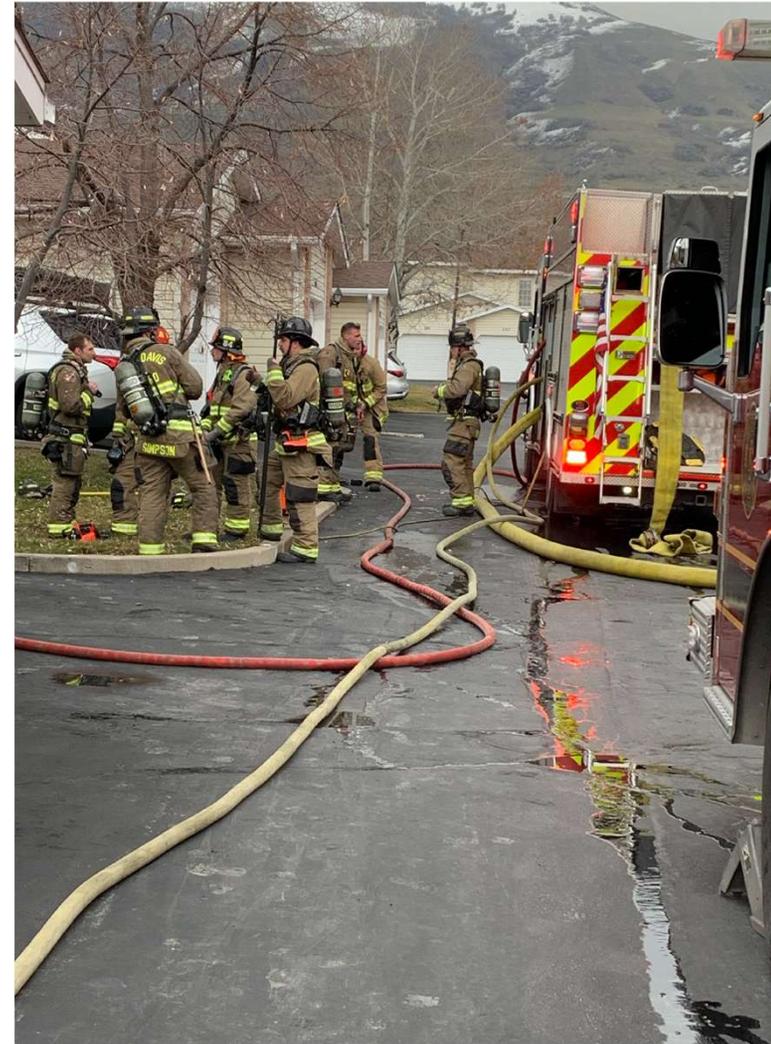
CARSON NIEDERHAUSER FIRE INVESTIGATOR  
ADAM HUNT FIRE INVESTIGATOR  
JON RAY FIRE INVESTIGATOR



JEREMY KRA GE FIRE INVESTIGATOR  
TIM ROBERTS FIRE INVESTIGATOR  
KEITH SEILS FIRE INVESTIGATOR

PROPERTY USE	DOLLAR AMOUNT
MULTIFAMILY DWELLING	\$1,512,820.00
1 OR 2 FAMILY DWELLING	\$1,007,850.00
OUTBUILDING/SHED	\$550,000.00
SPECIALTY SHOP	\$200,000.00
HIGHWAY OR DIVIDED HIGHWAY	\$70,500.00
VEHICLE PARKING AREA	\$26,000.00
RESIDENTIAL STREET	\$20,000.00
MISCELLANEOUS STREET	\$7,000.00
MANUFACTURING/PROCESSING	\$5,000.00
COMMERCIAL STREET	\$3,000.00
SERVICE/GAS STATION	\$2,700.00
BUSINESS OFFICE	\$2,500.00
OUTSIDE OR SPECIAL PROPERTY	\$1,500.00
LAUNDRY/DRY CLEANING	\$400.00
TOTAL	\$3,409,270.00

**FIRE DEPARTMENT INJURIES: 0**  
**FIRE DEPARTMENT DEATHS: 0**  
**CIVILIAN FIRE DEATHS: 0**  
**CIVILIAN FIRE INJURIES: 0**





## FIRE OPERATIONS DIVISION

JEFF LARSEN, OPERATIONS CHIEF

In 2024, South Davis Metro Fire remained committed to serving its communities with excellence, responding to a total of 7,503 incidents. Of these, 5,596 were medical responses, and 1,907 were fire-related. With a dedicated workforce nearing 100 personnel, the department efficiently handled a wide range of emergencies, including highly complex and dynamic situations.



Throughout the year, our team demonstrated exceptional skill and professionalism, ensuring timely and effective responses that contributed to the safety and well-being of residents and visitors. Emergency Medical Services (EMS) continued to be a critical component of our operations, comprising a significant portion of total responses. Ongoing training, equipment upgrades, and community outreach initiatives played a pivotal role in enhancing service delivery and response times.

We prioritized professional development, operational improvements, and community engagement to enhance service delivery. All personnel participated in specialized training and certification programs, strengthening their expertise and readiness for emergency response. The department also focused on operational advancements, successfully hiring new personnel and adopting advanced firefighting technologies and equipment, which improved safety, efficiency, and overall effectiveness. Additionally, public education and community engagement efforts expanded, with increased fire prevention programs and emergency preparedness workshops helping to reduce risks and build stronger community partnerships.

Despite challenges such as rising call volumes and evolving emergency needs, the department maintained a high level of performance, ensuring that personnel remained well-trained, well-equipped, and ready to respond at a moment's notice.

Looking ahead, South Davis Metro Fire aims to expand its capabilities, foster a culture of continuous improvement, and further strengthen partnerships with the community—all in pursuit of enhancing public safety and providing excellent service.



## EMS DIVISION

### TRENT ARGYLE, EMS BATTALION CHIEF



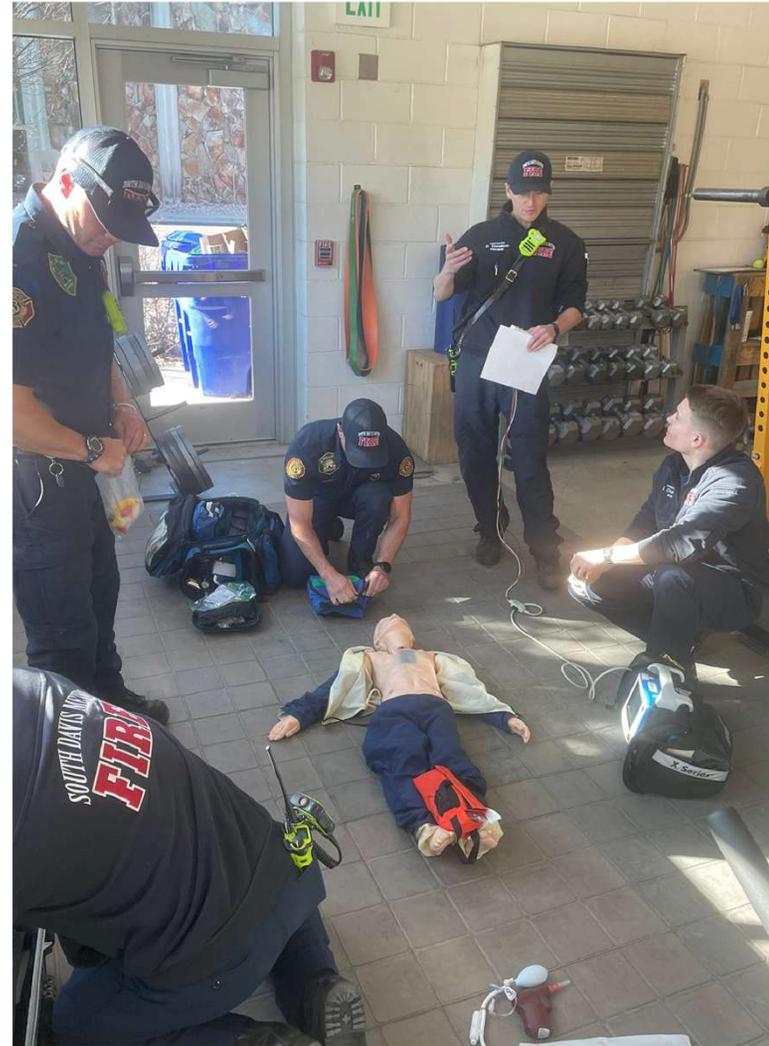
In May 2024, Trent Argyle was promoted from Captain to Chief of the EMS Division. In this new role, he took on the responsibility of ensuring a smooth transition without any disruption to service while learning the full scope of his position.

He played a key role in finalizing training and protocols for utilizing ventilators during scene responses. Additionally, Chief Argyle provided support to the Training Division by assisting in the supervision of EMS training with the help of the three platoon trainers. He also took on the oversight of maintaining all department members' EMS certifications, easing the workload of the Fire Training Division.

Chief Argyle facilitated the purchase of new Slishman traction splints, new rescue seats, and upgraded airway bags for all department apparatus.

To enhance EMS operations, he established a new EMS Committee dedicated to evaluating equipment and exploring innovative ideas for the future. As a result, a new Quality Assurance (QA) program will be implemented at the start of 2025. Working closely with the ImageTrend team and a select group of paramedics, Chief Argyle has assembled a team to analyze EMS calls and identify opportunities for improving service to the community.

And finally, the Department celebrated the graduation of four paramedics from Weber State University's Paramedic Program this year, adding to our overall depth of paramedic staff at South Davis Metro Fire.





# TRAINING DIVISION

## JOSH HARDY, TRAINING CHIEF

2024 represented another outstanding year in the training division. Starting with new firefighter training, we assisted the Salt Lake Fire Academy with 2 recruit classes, graduating 8 new firefighters in 2024. We also provided both classes with 5 weeks of on-boarding training prior to the start of academy, which we continue to see great benefit from and which is setting a new standard among fire departments. The Training Division also assisted with a "Fire School 101" in April, for elected officials to get a taste of what it means to be a firefighter.



A total of over 13,000 hours of training in multiple disciplines were logged by our firefighters, with most of the training being hands-on in nature. In addition to the hours logged, we achieved about 76 new certifications through the Utah Fire Service Certification Council and others, representing a wide range of subjects. The Training Division hosted several in-house certification classes to help achieve these numbers, such as Apparatus Driver/Operator Pumper, Apparatus Driver/Operator Aerial, and Officer I. We have many members of our department who have extensive skills and knowledge in many areas and who have been willing to share their expertise with others through helping to teach these classes. Our firefighters are motivated and committed to achieving these advanced certifications, which elevates the service we provide to our communities.

Finally, the Training Division has been influential in participating in a combined Davis County Training Cadre. This group unites training officers from fire departments throughout Davis County to conduct large-scale joint trainings several times a year. No department can handle every incident on their own. This joint training reinforces the interoperability of departments coming together in Mutual Aid when a single department's resources are exhausted. In 2024, we successfully hosted a week of firefighter rescue training. Although this endeavor was labor intensive, the quality and consistency of this training to departments throughout the county will be beneficial to our communities for years to come.



**TRAINING HOURS**  
 EMS: 3,693  
 DRIVER/OPERATOR: 1,470  
 TECH. RESCUE: 1,117  
 WILDLAND: 623  
 INCIDENT COMMAND: 543  
 HAZMAT: 486  
 LIVE FIRE: 479  
 LEADERSHIP: 230  
 NIOSH/LODD: 202

**CERTIFICATIONS ISSUED**  
 TECHNICAL RESCUE: 29  
 FIREFIGHTING: 12  
 ADO AERIAL: 11  
 BLUE CARD COMMAND: 6  
 INSTRUCTOR I: 5  
 OFFICER I: 5  
 ADO PUMPER: 4  
 INSTRUCTOR II: 3  
 INVESTIGATOR I: 1

# LOGISTICS DIVISION

## MIKE SHAFTO, LOGISTICS CAPTAIN



The Logistics Division successfully implemented and completed several large projects in 2024. Significant improvements were made to multiple stations, including the replacement of damaged concrete at Station 85, the installation of three new bay doors at Station 82, and the addition of snow bars over the walkways at Station 81.

One of our proudest achievements was taking delivery of the new Medic Engine 81 and placing it into service. This addition allowed us to donate a 1999 Pierce Engine (811) to the DTC Fire Academy, ensuring that future generations of firefighters have access to quality training and are well-prepared to serve their communities.

Our fleet traveled 123,338 miles in 2024, which is roughly five times around the world (following the equator). Our apparatus consumed 24,589.7 gallons of diesel, 7,798.41 gallons of unleaded fuel, and 401.26 gallons of DEF.

In 2024 the cost to outfit one firefighter was \$7,153. We purchased 24 new sets of turnout this year. Currently, 78.5% of combat personnel have two sets of PPE. Additionally, fire gear/PPE costs have increased by 81% since 2019, contributing to a considerable strain on the budget.





# HAZMAT TEAM

DALLAS ANDREEN, PROGRAM SUPERVISOR

One of the major highlights of 2024 for the Hazmat program was the upgrade to our monitoring capabilities. Our Hazmat team secured a \$43,000 grant from Marathon Refinery, enabling a much-needed update and enhancement to our monitoring equipment. South Davis was the first department in the state to receive these new Blackline brand monitors and has played a key role in assisting other departments in acquiring them as well.



Hazmat team members attended nearly 500 collective hours of training this year.

Additionally, South Davis's Hazmat program had the opportunity to both participate in and host training sessions with multiple agencies, including Salt Lake City Fire Department, Holly Frontier Sinclair, the Utah State Fire Marshal's Office, the Rocky Mountain Propane Association, North Davis Fire District, and the 85th Civil Support Team (CST).

Our Hazmat team also responded to several significant incidents this year, including two natural gas leaks that reached explosive levels in residents' homes, a train derailment, and a freon spill. All of these incidents resulted in no injuries to civilians or firefighters.



# TECHNICAL RESCUE TEAM

WADE RIGBY, PROGRAM SUPERVISOR



2024 was a busy year for our Technical Rescue Team. A total of 29 new technical rescue certifications, spanning various levels, were issued to multiple team members. These certifications included disciplines such as rope rescue and structural collapse. TRT members put in over 1,100 collective hours of training this year.

Additionally, the Utah Fire & Rescue Academy (UFRA) restructured its certification levels for technical rescue skills to align with its other certification programs. Under the new system, new Technical Rescue Team members must now progress through three levels—Awareness, Operations, and Technician—to achieve full certification in their respective disciplines.

This year, the Technical Rescue Team had the opportunity to participate in a region-wide certification class specializing in structural collapse rescue. During the course, the team learned how to shore up collapsed structures, which creates safe spaces for the search and rescue of trapped victims.

We were also fortunate to send a team member to the “Ropes That Rescue” course, hosted here at South Davis Metro Fire. This intensive seven-day course covers artificial high directionals, constructed frames, physics, and advanced rope and knot-tying techniques.

Additionally, South Davis Metro TRT was invited by Petzl International to take part in a two-day Rope Rescue competition, featuring teams from across the U.S. The competition tested our skills and experience in rescuing victims from challenging scenarios, including ledges and confined space vaults. Each rescue was performed by a five-member team using only ropes for access and extraction. The participation in this competition was invaluable in identifying opportunities to improve the team for the future.



## SIGNIFICANT & NOTEWORTHY



**FEBRUARY 2**

A call to 911 reported black smoke coming from a residence in North Salt Lake. Initial crews arrived in 3 minutes, making a quick knockdown of a kitchen fire and searching the home for occupants. No one was at home at the time of the incident.



**FEBRUARY 12**

Crews responded to a fire in a multi-family home. One occupant that self extricated was transported to hospital in stable condition for smoke inhalation. 9 puppies succumbed to smoke inhalation and one large snake was rescued.



**FEBRUARY 24**

81A crew recognized for their life saving efforts on a cardiac arrest patient. The patient was ultimately discharged from the hospital with no deficits.



**JUNE 2**

Battalion 81, three type 6 brush trucks, and one type 3 engine fought a slow moving brush fire in Ward Canyon above the B. Fire was contained to one acre and was caused by target shooting.



**JUNE 14**

Crews dispatched to residential structure fire. On arrival, they encountered an exterior fire that was rapidly spreading interior and into the attic. Quick access by firefighters prevented further spread and damage. The fire was started by an unattended BBQ.



**JULY 9**

Crews were called to aid an injured hiker on the Duel Creek Trail in Centerville. Due to the location and the injury, a DPS helicopter performed a hoist operation. The patient was airlifted to an ambulance for transport to the hospital.



**SEPTEMBER 19  
(TOP AND RIGHT)**

A semi truck leaked hydraulic fluid across northbound Legacy Highway creating dangerous conditions for other drivers. Our HAZMAT team responded for cleanup of approximately 30 gallons of hydraulic fluid. Ironically, a non-related grass fire ignited approximately 2 miles away between north and southbound Legacy. Several units from SDMF and Farmington Fire were able to contain the grass fire to less than a half an acre.



**OCTOBER 3**

Crews responded to a commercial structure fire on the west side of Centerville. Firefighters encountered heavy smoke conditions from the exterior and roof and were able to make entry for fire attack, quickly gaining control.

## INCIDENTS & RECOGNITION



**APRIL 22**

Crews called to a residential structure fire were able to assist two occupants to safety, including a family cat. One occupant was transported to a local hospital for smoke inhalation and later released.



**MAY 16**

83C was recognized for their lifesaving efforts of a 17 year old male who was in cardiac arrest. The patient was ultimately discharged from the hospital with no deficits.



**AUGUST 18**

Residents in a South Bountiful home awoke to the smell of smoke. Firefighters found an exterior working fire on multiple levels of a deck. Excellent work was done by our crews to extinguish and prevent further extension into the home.



**SEPTEMBER 1**

Crews assisted a motorcyclist who lost control on Skyline drive, above the "B" in Bountiful. Our technical rescue team, along with Davis County SAR, repelled approximately 150 feet off "dead mans curve" to start medical treatment. Because of the incline, a DPS helicopter hoisted the patient to a waiting ambulance and the patient was transported to a trauma center with significant injuries.



**SEPTEMBER 8**

Crews responded to a garage fire in the Eaglewood neighborhood of North Salt Lake. Firefighters had fire control within 7 minutes and the fire out within 11 minutes, preventing spread into the home.



**OCTOBER 12  
(LEFT)**

A small, slow moving brush fire ignited in Ward Canyon above the "B" in Bountiful. Crews encountered fairly steep and rocky terrain in short vegetation. Crews hiked up to the fire, used hand tools, and deployed approximately 1,600 feet of hose. Mutual aid was received from Farmington, Kayville, Salt Lake City, and state and federal resources. The fire was 100% contained within 7 hours.

**DECEMBER 18  
(RIGHT)**

Crews were dispatched to an apartment fire in North Salt Lake. On arrival, flames were visible from a second story unit with extension onto the 3rd floor. Initial reports were unclear of potential victims. Crews were able to make rapid entry, search, and get fire control on both floors, confirming all tenants were out and accounted for. 1 person was medically evaluated and released on scene. A total of 6 apartments were displaced.



# PROMOTIONS



In 2024, South Davis Metro Fire promoted multiple individuals. Our process strives to identify and promote the most qualified individuals in our organization for the position.

Each testing process begins with a written examination designed to evaluate theoretical knowledge and understanding of key concepts. The next phase assesses conflict resolution and employee coaching skills, allowing candidates to demonstrate their interpersonal abilities and approach to team dynamics. This is followed by hands-on skill testing, where individuals showcase their practical proficiency in firefighting and emergency medical service tasks. The final step is a comprehensive interview, enabling the promotional committee to gain deeper insight into the candidate's experience, leadership qualities, and commitment to the responsibilities of a higher rank.

The most significant promotion of the year was Greg Stewart's appointment as Fire Chief. The selection process was rigorous, involving interviews and evaluations of multiple candidates from both inside and outside the department. After careful consideration by the Department Board, Chief Stone, and other key decision-makers, it was determined that Deputy Chief Greg Stewart was the ideal choice to lead South Davis Metro Fire into the future. Congrats Chief and congratulations to all who earned promotions in 2024!



JEFF LARSEN  
DEPUTY CHIEF



TRENT ARGYLE  
BATTALION CHIEF



WADE RIGBY  
CAPTAIN



TIM ROHM ANN  
CAPTAIN



TYLER FURLONG  
ENGINEER



CHRISTIAN JEPPESEN  
ENGINEER



RHIANNON KELLY  
PARAMEDIC



JOSHUA BLOMQUIST  
PARAMEDIC



KENDALL VANCE  
PARAMEDIC



TYLER DUNN  
PARAMEDIC

# RETIREMENTS

In 2024, South Davis Metro Fire honored the retirements of three distinguished members: Engineer Tom Carlsen, Deputy Chief Dave Powers, and Fire Chief Dane Stone, who collectively contributed an incredible 96 years of experience to the department. Their dedication, leadership, and expertise have left a lasting legacy that will not soon be forgotten. All of us at South Davis Metro Fire extend our heartfelt gratitude for their years of service and wish them a happy, healthy, and fulfilling retirement.

Here's a quote from Chief Stone reflecting on his service at South Davis Metro Fire:

"This is the greatest profession. I have been fortunate enough to be a part of something bigger than myself, and it has been an honor and a privilege to be associated with such professionals. Be safe and remember how lucky you are to be a part of the fire service."



35 YEARS OF SERVICE  
DEPUTY CHIEF  
DAVE POWERS



30 YEARS OF SERVICE  
ENGINEER  
TOM CARLSEN



31 YEARS OF SERVICE  
FIRE CHIEF  
DANE STONE





# YEARS OF SERVICE

## FIVE YEARS

RANDY BAUER  
 IBRAHIM BOUAZIZ  
 SCOTT BREDTHAUER  
 JOSH BRIMHALL  
 MATT COOPER  
 MICHAEL COUSINS  
 DAVID DONALSON  
 TYLER FURLONG  
 JESSICA HARDY  
 MIKE HAWKINS  
 ALEX LUCERO  
 BEN MCCLELLAND  
 JONATHAN NOVOTNY  
 JASON OCTAVE  
 RYAN RHODES  
 TIM ROHMANN  
 KEITH SELLS  
 MIKE SHAFER  
 CARSTON SMITH  
 NICHOLE THOMPSON  
 TYLER DUNN  
 CHRISTIAN JEPPESEN  
 SAM O'MALLIE  
 EMILIANO PADILLA  
 PJ TANNER  
 BRAYDEN WILKO



## TEN YEARS

JAMES CALL  
 TYLER BOWMAN  
 ADAM CHRISTENSEN  
 BJ DAVIS  
 JOSHUA GARCIA  
 JEREMY KRAIGE  
 CHRIS MONROE  
 NICK MOTTA  
 CARSON NIEDERHAUSER  
 BRAY PHILLIPS  
 WADE RIGBY



## FIFTEEN YEARS

GARTH SWENSEN  
 SHAWN HALE  
 ETHAN FRANK  
 ERIC MAW  
 TOM MURDOCK  
 VANESSA DEEM  
 SHANE HORTON  
 JORDAN HUMMEL  
 TRAVIS MANDER  
 JONATHAN RAY  
 COLTON SCHARMAN  
 TYLER SCHARMAN  
 MICHAEL SHAFTO



## TWENTY YEARS

DALLAS ANDREAN  
 RAY DANIELS  
 TREN'T ARGYLE  
 JOSH CRAWLEY  
 SPENCER GREGORY  
 JOSH HARDY  
 TOPHER MAXWELL  
 RILEY SAYRE  
 GREGORY STEWART  
 CLARK WILLEY

## TWENTY-FIVE YEARS

MIKE GARRICK  
 JEFF LARSEN

## THIRTY YEARS

PAUL GEORGE  
 ADAM HUNT  
 MIKE HANSEN  
 DAVID KETTLE

# NEW EMPLOYEES



Each year, South Davis Metro Fire invests in the professional development of its new recruits by enrolling them in Salt Lake City Fire Department's rigorous 15-week fire academy.

This comprehensive program evaluates individuals across academic, physical, and mental dimensions through a series of demanding assessments. The academy is designed to transform those with no prior firefighting experience into certified professionals, equipping them with Firefighter I, Firefighter II, Hazardous Materials Operations, and Hazardous Materials Awareness certifications—all within an accelerated time frame of less than four months.

In addition to developing new employees, we also send a captain to serve as an instructor, further enhancing the expertise of our personnel while contributing to the professional growth of recruits.

Our commitment to excellence in training is evident in the successful graduation of two classes this year, adding eight highly skilled and thoroughly vetted new firefighters to South Davis Metro Fire.

This strategic investment not only ensures the proficiency and readiness of our firefighters, but it also reinforces our agency's reputation for excellence in fire and emergency services.



# CLASS 53 & CLASS 54



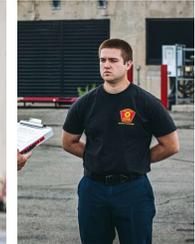
MARK BEARNSON  
FIREFIGHTER



CHRISTIAN BRUDERER  
FIREFIGHTER



CONNOR FAIRHOLM  
PARAMEDIC



BRENDAN GRZYB  
PARAMEDIC



TAEJA BROWN  
FIREFIGHTER



TOMMY CRISCIONE  
FIREFIGHTER



CADAN HANCOCK  
FIREFIGHTER



HUNTER TOLSON  
FIREFIGHTER



## EXTERNAL DEPARTMENT ACTIVITIES



### TREASURE VALLEY FOOLS

Several of our department members attended the March Mayhem fire conference in Boise, Idaho, hosted annually in March by the Treasure Valley chapter of the Fraternal Order of Leatherheads Society (FOOLS).

This conference offered a variety of specialized training courses, including a water can confidence course, a fundamentals of a first-due nozzleman course, a leadership course, a forcible entry course, and a vertical ventilation course.

Attendees cover their own fees and accommodations to participate in conferences like this, gaining invaluable skills that they bring back to South Davis Metro Fire to share with their peers.

Thank you to those who attended this and other conferences across the nation last year. Your dedication to professional growth and our department is truly appreciated.



### CHILI COOK-OFF & BURN CAMP

The South Davis Metro Fire Department, in collaboration with the Local 5143 Firefighters Union, is dedicated to giving back to the community we proudly serve. In 2024, we were honored to raise thousands of dollars and actively support initiatives like the chili cook-off, burn camp, breast cancer treatment programs, and the Little Warrior's Project.

This remarkable achievement was only possible thanks to the unwavering generosity of our community and the commitment of our members.

We extend our heartfelt gratitude to everyone who contributed to making a positive impact.



### HONOR GUARD

The Honor Guard, comprising 17 members, actively participates in various events, including the 9/11 Remembrance, Lions Club activities, Fallen Firefighter Memorial Weekend in Maryland, recruit graduations, promotion and retirement ceremonies, Memorial Day, 4th of July celebrations, and Davis County Honor Guard events.

Training includes monthly sessions with Davis County Honor Guard, national training with Utah Fire Chiefs, and programs by the National Fallen Firefighters Foundation focused on Line of Duty Deaths.

In the past year, the team has welcomed six new members and successfully brought a decade-long vision to life by designing and creating an Honor Guard flag.



### FIREFIGHTER CHALLENGE

The Firefighter Challenge Team—comprising of Mike Hawkins, Trevor Gneiting, Bennett Lloyd, Bray Phillips, and Nick Motta—traveled to Sparks, Nevada, in May to compete in the Western Regional event. We delivered an outstanding performance, with South Davis Metro earning top placements in multiple categories, including 2nd place in the Fire Department Showdown and 2nd place in the Team Relay.

Individual highlights include Bray, Mike, and Trevor achieving personal bests on their individual runs, earning promotion to Division 2. Nick was crowned the Western Region Champion, showcasing exceptional skill and determination. Trevor, competing for the first time, participated in four different categories, delivered impressive results, and was named as our team's MVP.

We want to extend our heartfelt thanks to our families, crews, and administration for their unwavering support, which was instrumental in our success.









PHOTOS COURTESY OF FIRE DEPARTMENT MEMBERS

CREATED BY FIREFIGHTER QUINTON WEBER

ADJOURN



*City of*  
NORTH SALT LAKE

CITY COUNCIL  
Meeting

May 6, 2025  
7:00 p.m.

# CITIZEN COMMENT

CIVIC EVENTS COMMITTEE  
RECOMMENDATIONS

## Possible Motion

I move that the City Council approve the following recommendations of the Civic Events Committee:

- 1) \$600 increase of funding for the Kite Festival
- 2) Add an additional Unity in the Community Event: “Back to School” and support with funding of \$1,000
- 3) Adding a new event in 2026 and funding of \$2,500 for celebrating the United States Semiquincentennial (250<sup>th</sup> year), 1776-2026.

EXTERNAL AUDIT SERVICES  
Engagement Letter ~ K & C, CPA's

Consideration  
of Engagement  
Letter for  
External Audit  
Services - K&C,  
CPA's

NTE: \$27,500

**Engagement Terms:**

- 1) Audit procedures will comply with all required auditing standards.
- 2) Test for, among other things, material misstatements related to improper revenue recognition and management override of controls.
- 3) Conduct single audit procedures, should total Federal Awards exceed \$750,000 in FY 2025.
- 4) Estimated begin date: September 15, 2025.
- 5) Estimated end date: November 15, 2025.
- 6) Year-round communications with the City and its Elected Officials.

## Proposed Motion

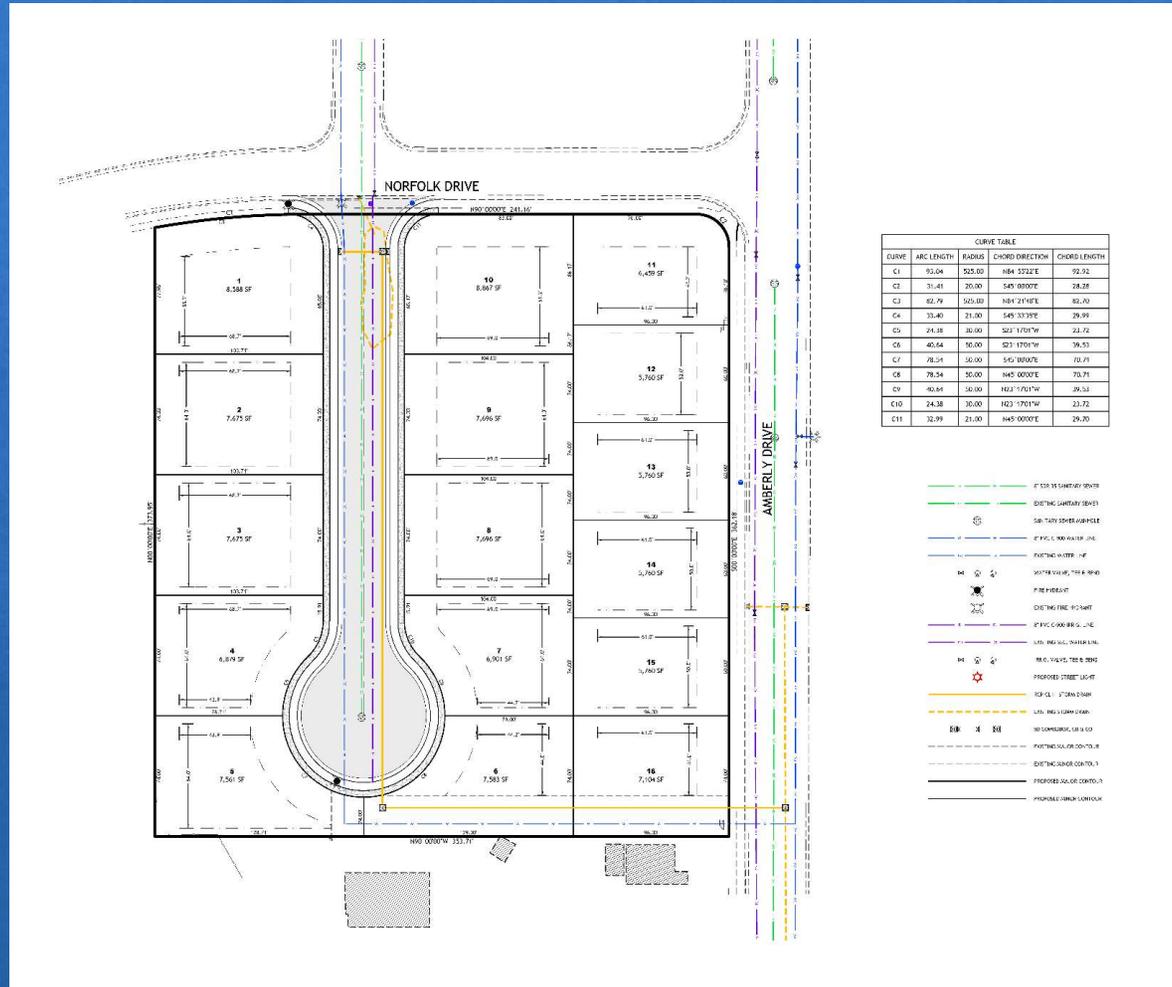
I move that the City Council approve the Audit Engagement Letter with K & C, CPAs for professional audit services for FY 2024-2025 in the following amounts:

\$24,900 without a single audit, or  
\$27,500 with a single audit.

DEVELOPMENT AGREEMENT  
AMBERLY PLACE PUD



# Amberly Place PUD General Development Plan







Amberly Place PUD  
Architecture Examples



## Proposed Motion

I move that the City Council approve the Development Agreement for Amberly Place PUD Subdivision at 979 North Amberly Drive with the following condition:

1. Completion of engineering redlines on the preliminary plat, which is an exhibit to the agreement.

## RESOLUTION 2025-21R

Adopting the FY 2025~2026 Tentative  
Budget and Setting the Public Hearing

Consideration  
of Resolution  
2025-21R,  
Adopting the  
FY 2025-2026  
Tentative  
Budget and  
Setting the  
Public Hearing

## FY 26 Budget Highlights:

- 2.4 % COLA
- Addition of three new employees (1 F/T, 2 P/T)
- Utility Rate Increases - Water (8%), Storm (11.11%), Solid Waste (no change)
- \$10.6M in infrastructure, offset by \$4.86M in grant revenues
- \$241,000 in vehicle replacements
- Total use of fund balance \$2.093M (largely grant matching with restricted funds)
- Continued support of trees, beautification, committees, and civic events funding.

Consideration  
of Resolution  
2025-21R,  
Adopting the  
FY 2025-2026  
Tentative  
Budget and  
Setting the  
Public Hearing

## **FY 26 Budget Changes from Proposed:**

- Increase in election expense: \$18,000
- Reduce final payment for Hwy 89 agreement: (\$280,000)
- Update Streets Capital to include Main St Widening from Pacific to Overland: \$250,000
- Add year-round extra-Saturday garbage pick-up: \$38,000 (no fee increase to residents)
- City App through CivicPlus: \$10,000
- Cost reduction by swapping new officer from support to Davis Metro Narcotics: \$76,300

Consideration  
of Resolution  
2025-21R,  
Adopting the  
FY 2025-2026  
Tentative  
Budget and  
Setting the  
Public Hearing

FISCAL YEAR 2025-2026 TOTAL BUDGET

	Fund	Total Budget
10	General Fund	\$ 14,824,240
25	Redevelopment Agency	3,124,200
27	Housing Fund	236,300
28	Local Building Authority	123,835
32	Debt Service	1,395,330
40	Capital Project Fund	735,000
41	Park Capital Fund	227,500
43	Public Safety Fund	4,350
44	Road Capital Fund	9,827,200
51	Water Fund	5,910,120
52	Water Capital Fund	771,670
53	Storm Water Fund	932,400
54	Solid Waste Fund	1,760,000
55	Golf Fund	3,587,870
61	Fleet Fund	611,000
		\$ 44,071,015

## Proposed Motion

I move that the City Council approve Resolution 2025-21R: a resolution adopting the Tentative Budget for Fiscal Year 2025-2026 and setting a public hearing date of June 3, 2025 at 7:00 p.m.

AWARD OF BID  
Eaglewood Golf Course  
Hole #8 Pond Restoration

## How did we get here?

- Original Scope included the golf course provide the turf restoration as part of the project.
- Budgeted \$10,000 for sod, seeding and hydroseed.
- Project length exceeded timeline into the end of April. (December 1<sup>st</sup>)

Total Area Disturbed – 42,584 sq. ft.  
Area Outside Zone – 12,940 sq. ft.  
(Red Hashed Area)

The bid cost does not include the additional cost of sprinkler, sprinkler line and sprinkler wire repair that staff is in the process of fixing.

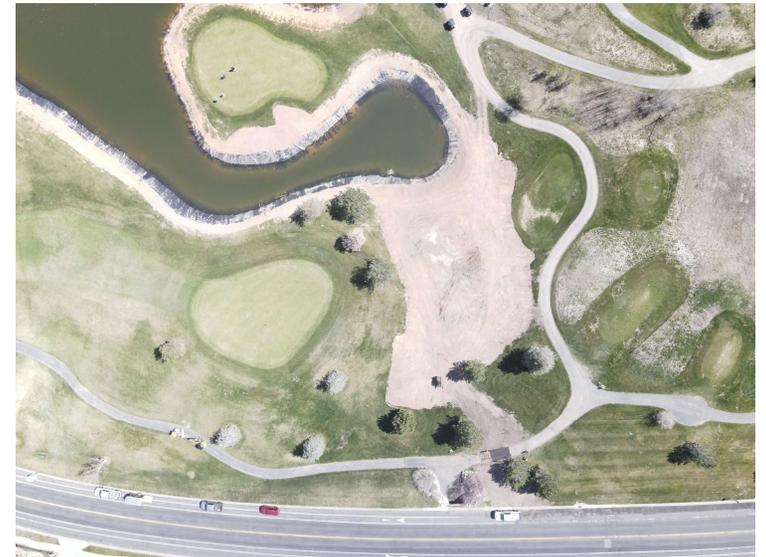


## 2 Qualified Bids

Wagner Golf Works - \$110,750.00

**Seasons Four Landscaping - \$75,541.00**

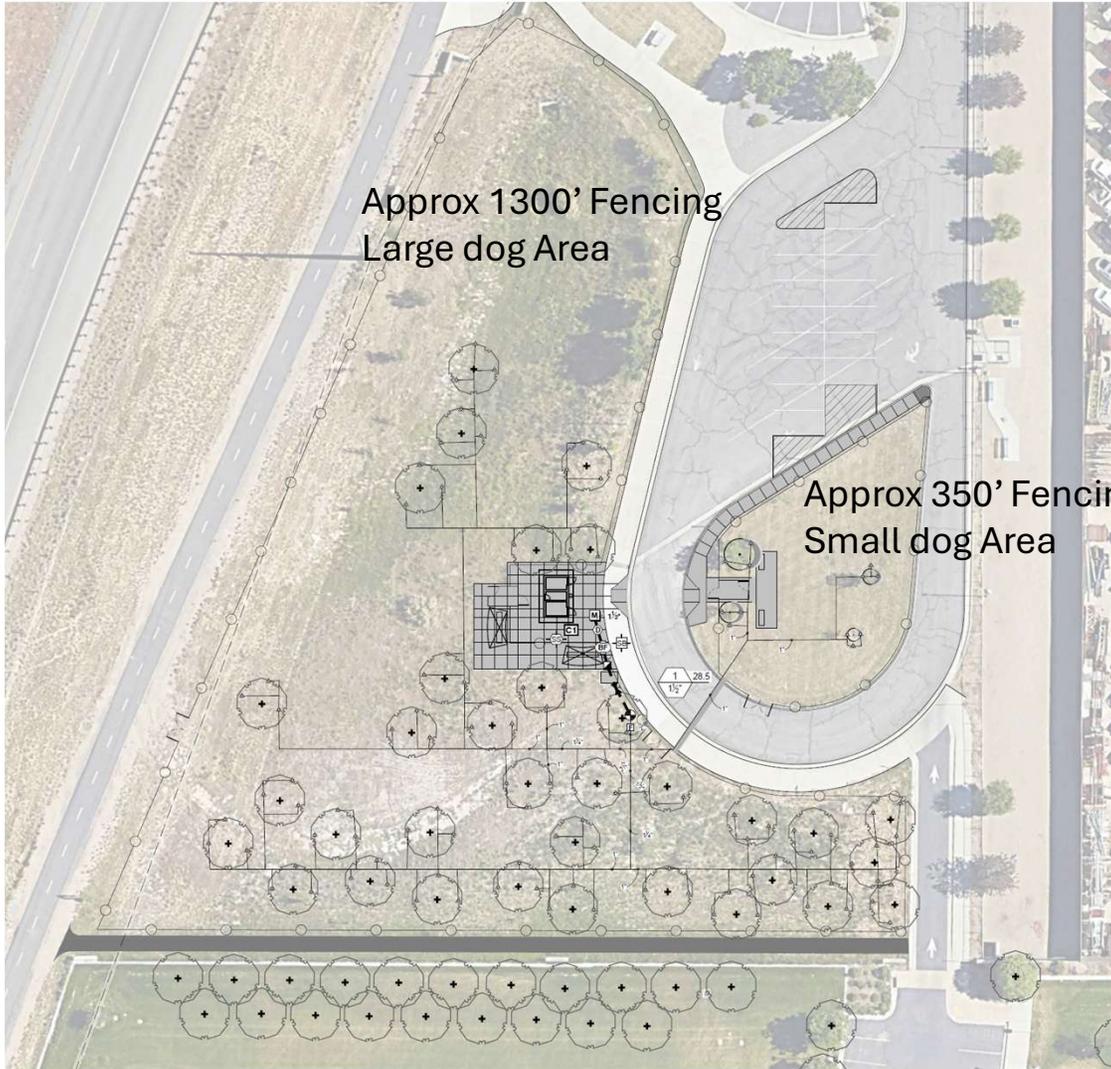
The landscaping restoration includes top dress, shaping and sod work for the area.  
Future Budget Amendment adjustment for Golf Revenue to cover expense.



## Proposed Motion

I move that the City Council award the Eaglewood Golf Course Hole #8 Restoration project to Seasons Four Landscaping for the price of \$75,541.

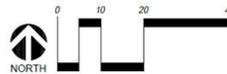
AWARD OF BID  
LEGACY DOG PARK FENCE



Approx 1300' Fencing  
Large dog Area

Approx 350' Fencing  
Small dog Area

IRRIGATION SYSTEM SPECIFICATION AND DETAILS PER  
NORTH SALT LAKE CITY STANDARDS

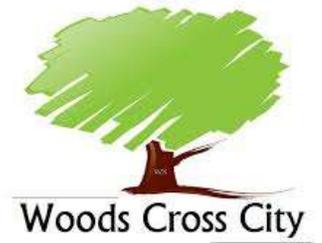


## Bids

- American Fencing Company: \$48,000
- Outback Fencing: \$57,250
- Mountain States Fence: \$61,260

## Budget- Parks Capital

41-5356-52229



## Proposed Motion

I move that the City Council authorize the Legacy Dog Park fence award to American Fencing Company for the price of \$48,000.

RESOLUTION 2025-22R  
Interlocal Agreement  
Davis County  
Municipal Election Services

## Proposed Motion

I move the City Council approve Resolution 2025-22R authorizing the execution of an Interlocal Cooperation Agreement with Davis County for the 2025 municipal election services.

2025 MUNICIPAL ELECTION  
Polling Locations & Vote Centers

# 2025 Election Polling Location & Vote Centers:

## NSL City Hall



Bountiful Library	725 South Main Street, Bountiful
Centerville Library	45 South 400 West, Centerville
Clearfield City Hall	55 State Street, Clearfield
Clinton Recreation Center	1651 West 2300 North, Clinton
Farmington Community Center	120 South Main Street, Farmington
Fruit Heights City Hall	910 South Mountain Road, Fruit Heights
Kaysville Library	215 North Fairfield Road, Kaysville
Davis Conference Center	1651 North 700 West, Layton
North Salt Lake City Hall	10 East Center Street, North Salt Lake
South Weber Family Activity Center	1181 Lester Drive, South Weber
Sunset City Hall	200 West 1300 North, Sunset
Syracuse Library	1875 South 2000 West, Syracuse
West Bountiful City Hall	550 North 800 West, West Bountiful
West Point City Hall	3200 West 300 North, West Point
Woods Cross City Hall	1555 South 800 West, Woods Cross

## Proposed Motion

I move the City Council approve City Hall as the Election Day polling location in the City of North Salt Lake and approve the locations presented as Election Day voting centers throughout Davis County for the 2025 Municipal Elections.

ORDINANCE 2025-07  
AMENDING TITLE 10, CH.10

# ORD. 2025-07

## Side Street Setback



## Proposed Motion

I move that the City Council approve Ordinance 2025-07 amending Title 10, Chapter 10, Section 3 related to the minimum side street setback on corner lots in all residential zones with the following findings:

1. The proposed amendment is in accord with the comprehensive general plan, goals and policies of the City.
2. Changed or changing conditions make the proposed amendment reasonably necessary to carry out the "purposes" stated in this title.

# AWARD OF BID

Repair of Damage to City Storm Drain



## Proposed Motion

I move that the City Council authorize City staff to spend up to \$36,815.52, including the hiring of Pitt Landscape as proposed, for the repair of storm drain damage located at 104 South Fairway Drive.

# APPROVAL OF MINUTES

April 1, 2025

# APPROVAL OF MINUTES

April 12, 2025

# ACTION ITEMS

# COUNCIL REPORTS

# CITY ATTORNEY REPORT

# MAYOR'S REPORT

# CITY MANAGER REPORT

CLOSED SESSION

(if applicable)

ADJOURN