

CITY OF NORTH SALT LAKE
TRAILS AND ACTIVE TRANSPORTATION COMMITTEE
CITY HALL 10 EAST CENTER STREET, NORTH SALT LAKE
APRIL 8, 2025

FINAL

PRESENT: Brent Crowther, Chair
Pedro Huebner
Ryan Oakes, Vice Chair
Kyle Poulter
Peter Wirthlin
Ted Knowlton, City Council

STAFF PRESENT: Jon Rueckert, Public Works Director; TJ Riley, Parks Superintendent; Ali Avery, Long Range Planner

1. WELCOME & INTRODUCTIONS

Brent Crowther, Committee Chair, called the meeting to order at 6:00 p.m. and welcomed attendees. Committee members and staff introduced themselves, noting Brent Crowther as Chair, Ryan Oakes as Vice Chair, and Ted Knowlton as the City Council liaison.

2. PUBLIC COMMENT

There were no comments.

3. APPROVAL OF MINUTES OF MARCH 11, 2025 MEETING

The Committee discussed the minutes from the March 11, 2025 meeting and since all members had not reviewed them in advance it was determined to table them to the next meeting.

Committee Member Wirthlin moved to table the approval of the March 11, 2025 meeting minutes until the next meeting. Committee Member Huebner seconded the motion. The motion was approved by Committee Members Crowther, Huebner, Oakes, Poulter, and Wirthlin.

4. ACTION ITEMS

Ali Avery presented a list of action items from the previous meeting. Completed items included: Jon Rueckert researching the remaining fiscal year budget, the City Council adopting the Committee bylaws on March 18, 2025, and Ryan Oakes distributing Trail Master Steward Course Information. An ongoing item assigned to Ali Avery was to print a large trails map for upcoming events, with a due date of April 17, 2025, pending finalization with Public Works. The

Committee discussed maintaining a running list of action items on a SharePoint spreadsheet for tracking progress.

5. STAFF UPDATES

Ali Avery provided updates on several initiatives. The Committee's branding logo was introduced, designed as part of the City's rebranding package. Discussion ensued about incorporating "Active Transportation" into the logo to better reflect the Committee's scope, with suggestions including adding a bike or child imagery. Ali Avery agreed to convey feedback to the designer for potential revisions. The Committee discussed promotional items such as T-shirts, hats, stickers, and temporary tattoos as possible swag to hand out at events.

Ali Avery explained that a SharePoint folder was established for Committee resources, including a roster, volunteer contact list, and draft documents. She stated that access invitations were sent to members, with Ryan Oakes and others confirming recent access. Ali Avery emphasized that action items should be assigned in public meetings, but updates could be tracked on the SharePoint spreadsheet.

Ali Avery mentioned a Wild Rose Trail maintenance walk-through occurred on March 24, 2025, with staff members Jon Rueckert, TJ Riley, Ali Avery, and Committee Members Crowther and Wirthlin, alongside Tara from the State Division of Outdoor Recreation. She stated the walk-through identified maintenance needs, with recommendations to be implemented during a state-led maintenance effort in late June. The Committee planned vegetation clearing for National Trails Day to prepare for this work.

6. CITY COUNCIL UPDATES

Ted Knowlton provided an update on the South Davis Greenway Study, a collaborative effort among North Salt Lake, Farmington, Centerville, and Bountiful to implement a regional active transportation facility. He explained the study aims to create a safe, comfortable route from Farmington to the Davis-Salt Lake County line, connecting to UDOT's planned I-15 improvements to downtown Salt Lake City. He noted funding and Council agreements have been secured, with the study set to scope details soon. He reported challenges include aligning community priorities and addressing potential controversies. The Committee discussed its potential role, suggesting one or two members join the study's steering committee.

7. DISCUSSION REGARDING FISCAL YEAR 2025 COMMITTEE BUDGET

Jon Rueckert reviewed the fiscal year 2025 budget, ending June 30, 2025. He indicated the Committee has \$600 for operating expenses, covering items like t-shirts and training certificates. He noted an additional \$1,000 is allocated for Wild Rose Trail signage within the Parks operating budget. He explained the Trail maintenance tools would be funded through the Parks Department's budget, potentially via a budget amendment.

The Committee discussed requesting \$1,500 for tools (possibly 10 McLeod tools at \$125 each and five rakes at \$20 each) before National Trails Day on June 7, 2025, to be stored temporarily at Public Works. Jon Rueckert agreed to discuss the amendment with the City's finance director.

The Committee also addressed immediate signage needs, noting faded signs at Wild Rose Trail. Ali Avery confirmed that new signs, designed with the updated logo, could be fabricated for critical locations unlikely to change post Trails Master Plan with the \$1,000 available budget.

Peter Wirthlin proposed developing a signage standard to streamline replacements.

8. CONSIDERATION OF FISCAL YEAR 2026 BUDGET REQUEST

The Committee discussed its fiscal year 2026 budget request, starting July 1, 2025 and identified the following proposals:

- \$600 for operating expenses (supplies like t-shirts and stickers)
- \$1,200 for training (to send an estimated three members to conferences, covering travel if needed)
- \$1,000 for six monthly trail maintenance events (covering refreshments and swag).

The Committee also recommended that Public Works allocate \$1,000 annually for ongoing trail signage maintenance and that the City Council include capital funding for the Wild Rose to Bonneville Shoreline Trail (BST) connection, including project development costs like NEPA studies if required.

Committee Member Wirthlin moved to recommend to the City Council a fiscal year 2026 Committee Budget of \$600 for operating expenses, \$1,200 for training, and \$1,000 for trail maintenance events; to request Public Works allocate \$1,000 annually for trail signage maintenance; and to recommend including capital funding for the Wild Rose to Bonneville Shoreline Trail connection project, including project development costs. Committee Member Poulter seconded the motion. The motion was approved by Committee Members Crowther, Huebner, Oakes, Poulter, and Wirthlin.

9. REVIEW OF UPCOMING TRAILS EVENTS & MAKE ASSIGNMENTS

The Committee reviewed upcoming events and assigned responsibilities.

Purge the Spurge (April 19, 2025, 10:00 a.m., Springhill Geologic Park): Peter Wirthlin will manage the table, Kyle Poulter will bring water and donuts, and Ali Avery will print a large trails map. Attendees are to bring clippers, rakes, and shovels.

Golden Spoke (May 10, 2025, 7:00-9:00 a.m., Legacy Park): Pedro Huebner will staff the table with the trails map. The Jordan River Commission will provide snacks, and City staff will set up a tent and chairs.

Lower Wild Rose Trail Cleanup (May 3, 2025, 8:00-10:00 a.m., Winter Lane trail access): Ryan Oakes will bring donuts and water for up to 48 attendees. The City will supply trash bags, with pickup on Monday. Attendees should bring gloves, rakes, shovels, and clippers for trash and vegetation cleanup.

National Trails Day (June 7, 2025, 8:00-10:00 a.m., Wild Rose Trail): The Committee deferred detailed planning to the next meeting but confirmed a table with the trails map and vegetation clearing tasks. Tool needs (e.g., McLeods, rakes) will be finalized later.

Peter Wirthlin proposed a trails email address (e.g., trails@nslcity.org) managed by City staff for public communication and event outreach. Ali Avery assigned this as an action item for staff to explore.

Ryan Oakes volunteered to draft an email for the May 3 cleanup, to be sent by staff to the volunteer list.

10. DISCUSSION REGARDING COMMITTEE GOALS & PROGRAMS

The Committee brainstormed goals and programs, aiming to formalize them at the next meeting. Proposed goals included completing the Trails Master Plan by fiscal year-end 2026, enhancing quality of life, ensuring safe active transportation to destinations, connecting neighborhoods to trails, preserving natural resources, and promoting a culture of active transportation enthusiasm.

The Committees objectives included trail maintenance, outreach (e.g., booths at Food Truck Mondays), and building a community of supporters. The Committee agreed to review other cities' vision statements and refine goals using an organizing framework of "preserve, expand, promote" or similar terms like sustainability and connectivity.

11. DISCUSSION OF SCOPE OF TRAILS MASTER PLAN

Ali Avery presented a draft scope of work for the Trails Master Plan, to be funded by a \$50,000 budget (partially matched by the City and a State Outdoor Recreation Initiative grant). She stated the scope includes mapping new trail routes and trailheads, rerouting/closing trails, establishing maintenance schedules, preparing cost estimates for the Capital Facilities Plan, collaborating with neighboring cities, conducting public outreach, and presenting to the Planning Commission and City Council.

Ali Avery noted the project is set to begin in May 2025 and conclude within a year, weather permitting. She explained a selection/steering committee, potentially including two Trails Committee members, was proposed to guide the consultant.

Kyle Poulter suggested providing initial trail recommendations to the consultant. Ali Avery requested feedback on the scope by the end of the week, with no formal vote required.

12. DISCUSSION ON FUTURE AGENDA(S)

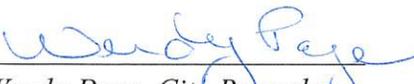
The Committee confirmed the next meeting for May 13, 2025, at 6:00 p.m. They proposed the following topics for the next meeting:

- Approval of March 11 and April 8, 2025 meeting minutes
- Continuation of goals and objectives discussion/adoption
- Further discussion on the Trails Master Plan scope and steering committee formation
- Review of the Committee branding/logo
- Update on the South Davis Greenway Study
- Detailed planning for National Trails Day (June 7, 2025)
- Discussion on the Wild Rose to Bonneville Shoreline Trail connection, including a staff briefing

13. ADJOURN

The meeting was adjourned at 8:26 p.m.

The foregoing was approved by the Trails and Active Transportation Committee of the City of North Salt Lake on May 13, 2025 by unanimous vote of all members present.


Wendy Page, City Recorder

