

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
SEPTEMBER 2, 2025

FINAL

Mayor Horrocks welcomed those present at 6:04 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Wendy Page, City Recorder.

OTHERS PRESENT: Janet Welsh, Conrad Jacobson, John Armknecht, Dee Lalliss, Ryan Holbrook, Heidi Smoot, Jeff Scroger, Troy Anderson, Alison Smart, Shannon Wright, Matthew Damsky, Gentry Holbrook, residents; Ken Jensen.

1. QUARTERLY FINANCIAL REPORT FOR PERIOD ENDING JUNE 30, 2025

Heidi Voordeckers provided the quarterly financial report for the period ending June 30, 2025 which marked the end of fiscal year 2025. She shared the General Fund snapshot with fiscal year 2025 revenues ahead of budget by \$224,500 compared to fiscal year 2024 with revenues ahead of budget by \$329,030. She clarified that the goal was to budget revenues and closing the gap to be closer to actual numbers.

Councilmember Baskin joined the meeting at 6:06 p.m.

Heidi Voordeckers reviewed the increases and decreases from the prior year as noted:

Increases from prior year

- Property tax 4.6%
- Sales tax 3.9%

- Franchise tax 2.5%
- Court fines 33.5%
- Charges for services 32.1%

Decreases from prior year

- Interest 34.7%
- Miscellaneous 29.9%

She mentioned that miscellaneous revenue was not a significant portion of the General Fund budget and consisted of grants and other items. She compared General Fund revenues from fiscal year 2024 to fiscal year 2025:

	2024	2025
• Property tax:	\$3,199,190	\$3,345,230
• Sales tax:	6,591,280	6,850,920
• Franchise tax:	2,224,060	2,280,090
• Licenses/permits	252,300	250,370
• Intergovernmental grants	150,590	140,190
• Charges for services	489,250	646,260
• Fines and forfeitures	414,020	552,860
• Interest	257,100	167,790
• Misc/Contributions	233,870	164,050
• Transfers in	329,360	346,360
TOTAL	14,141,020	14,744,120

Heidi Voordeckers said the fiscal year (FY) 2025 expenditures were under budget by \$448,350 compared to fiscal year 2025 expenditures which were under budget by \$631,920. She noted the following decreases and increases for FY 2025:

Decreases

- General Government (1.9%)
- Public Works (5.3%)
- Transfers (100%)

Increases

- Police 9.4%
- Fire 3.9%
- Community Development 10.9%
- Parks 8%

General Fund Expenditures fiscal year comparison:

	2024	2025
General Government	\$1,953,190	\$1,915,210
Police	5,533,850	6,054,250
Fire	1,774,400	1,844,310
Public Works	1,975,920	1,870,430
Community Dev.	859,720	953,750
Parks	1,434,350	1,548,460
Transfers to Streets	705,000	-
TOTAL	14,236,430	14,186,410

Ms. Voordeckers reviewed FY 2024 to FY 2025 revenues and expenditures and clarified that the ending General Fund Balance for FY 2025 was \$557,710. She noted that the transfer to streets was not reallocated for 2025. She compared revenues for FY 2024 at \$14,141,020 to FY 2025 at \$14,744,120. She reviewed expenditures for FY 2024 at \$14,236,430 to FY 2025 at \$14,186,410.

Heidi Voordeckers then reported on the RDA fund including the Eaglewood Village, Redwood Road, and Highway 89 RDAs as noted:

Eaglewood Village

- Collected in FY 25 \$760,270
- FY 25 tax increment revenue growth 5%
- Unallocated at year end \$431.00
- Fund balance at year end \$9,276.95

Redwood Road

- Collected in FY 25 \$1,478,780
- FY 25 tax increment revenue growth 6.8%
- Unallocated at year end \$221,450
- Fund balance at year end \$1,934,118.83

Mayor Horrocks questioned the timing for reimbursements to the developers for the Eaglewood Village RDA. Heidi Voordeckers replied that it extended to the end of the project with no cap. She commented that the end for the Eaglewood RDA would be within the next several years while the other project areas, Redwood Road and Highway 89, had been extended for two years beyond the end of their project date due to an exception per COVID.

Mayor Horrocks mentioned installing infrastructure as part of the Eaglewood project and if the City would be reimbursed. Ken Leetham responded that the developer installed the initial infrastructure. The City had been reimbursing the developer for the infrastructure as revenues are collected, but it appeared that the developer would not be fully refunded for their expenditure which was noted in the agreement. He said the front parcels had been slow to develop which resulted in a lower opportunity to pay back all of the developer's investment in public infrastructure.

Councilmember Van Langeveld requested a review of how RDA funds were collected and what they were intended for. Ken Leetham said a base year taxable value was established at the beginning of each of the projects and then all value added into the project above the base taxable value produced additional tax revenues which was collected by the RDA agency. He continued that all the taxing agencies agreed to remit a portion of their property tax for the increment which he explained was the difference between the base year taxable value and any taxable value added by development into the project area.

Ken Leetham noted that Eaglewood Village had a significant increase in taxable value due to the project being vacant at the base year. He said Redwood Road and US 89 were different due to having a lot of taxable value at the base year. He explained that in the Redwood Road RDA there was significant vacant property which resulted in sizable taxable value added. He suggested a work session to review the fund balance for the Redwood Road RDA to project expenditures in that area.

Councilmember Van Langeveld questioned if there were specific restrictions on how the funds could be utilized. Ken Leetham said that while there were restrictions per State law it did allow for the RDA to be flexible in economic development activities. He said the City adopted a plan with each project area which contained general categories for expenditures such as for property assemblage, infrastructure development and to incentivize private development into the project areas.

Councilmember Knowlton questioned if the additional revenue was free to utilize similar to those funds for Hatch Park. Heidi Voordeckers replied that there would need to be an assessment completed to determine if any funds utilized met the same community benefit.

Ken Leetham commented that payments were still being made through the Redwood Road RDA project towards the Hatch Park bond obligation. Heidi Voordeckers said there was a cap to how much would be used from this funding source.

Heidi Voordeckers continued her review of the RDA funds:

Highway 89

- Collected in FY 25 \$600,060
- FY 25 tax increment revenue growth 3.7%
- Unallocated at year end \$66,510
- Fund balance at year end \$186,526.22

RDA General Operations

- FY 25 tax increment revenue growth: 0 *interest only
- Unallocated at year end \$37,665
- Fund balance at year end \$823,039.95

Heidi Voordeckers then reviewed the housing funds including contributions from Redwood Road and Highway 89 RDAs:

FY 26 housing revenue growth	7.9%
Unallocated at year end	\$253,790
Fund balance at year end	\$1,150,655.14

Ms. Voordeckers noted that the Redwood Road RDA would end in 2030, Highway 89 would run through 2034. She reviewed housing fund projections with a beginning balance of \$1,150,655 for fiscal years 2026-2034:

Housing Fund Projections

Fiscal year	Redwood Road	Highway 89	Balance
FY 26	\$152,300	\$59,000	\$1,361,955
FY 27	159,350	62,060	1,583,365
FY 28	166,730	65,270	1,815,365
FY 29	174,450	68,650	2,058,465
FY 30	182,530	72,210	2,313,205
FY 31	-	75,950	2,389,155
FY 32	-	79,880	2,469,035
FY 33	-	84,020	2,553,055
FY 34	-	88,370	2,641,425
PROJECTED BALANCE			\$2,641,425

Councilmember Knowlton questioned if there were requirements on the timing of expenditure. Heidi Voordeckers replied affirmatively.

Ken Leetham commented that the key was to adopt a housing plan which would allocate generally how the funds would be used.

Councilmember Jackson asked if the housing fund was delineated legislatively or a plan determined by the City Council previously. Ken Leetham responded that it was all part of the redevelopment agency act at the State level which contained specific provisions about housing funds.

Heidi Voordeckers concluded that these were the preliminary numbers for fiscal year 2025 with minor changes to be anticipated.

2. DISCUSSION OF PROPOSED 2026 CIVIC EVENTS

Councilmember Clayton reviewed the list of 2026 events recommended from the Civic Events Committee including:

- Kite Festival
- Unity in the Community (Pride)
- Unity in the Community (Juneteenth)
- Liberty Fun Fair Races
- Eaglewood Auto Fest
- Liberty Fest Celebration (fireworks)
- Unity in the Community (Back to School)
- NSL Photo Contest (with Arts Committee)
- Unity in the Community (Latino Heritage)
- Halloween Spooktacular
- Winter Lights Fest

She noted that other possible events included a Unity in the Community (Bolder Way Forward), Utah 250, and additional activities on Food Truck Nights. She then shared events from the other Committees including:

Arts Committee

- NSL Reads essay contest and author night
- NSL photo contest

Youth City Council

- Easter Egg Dash
- Support/volunteer at events

Trails Committee

- April trail clean up
- Trail clean up series
- Clean up National Trails Day (June 7)
- Get to the River

Health and Wellness Committee

- Annual Health Fair combined with Night Out Against Crime

Ken Leetham noted the desire of the Civic Events Committee to provide events related to the Utah 250. He said there was a Resolution related to the Utah 250 and America 250 designation which would be reviewed during the regular session. He shared that the 2026 event calendar would need to be published soon.

Councilmember Clayton shared that the Events Committee recommended the proposed events which had been listed above including all of the Unity in the Community events proposed.

Councilmember Jackson asked for a discussion related to the Unity in the Community events. She mentioned that there had been numerous comments in support and in opposition to these events. She proposed only hosting events which were inclusive to the majority of residents. She felt that these events caused disunity rather than unity. She suggested the 250 year celebration would be an easy transition to replace the majority of the Unity in the Community events for next year.

Councilmember Clayton said that the Events Committee discussed positive feedback from a resident related to the Pride event and how they felt welcome when attending that event. She did not feel that these events were influencing individuals in a certain way. She suggested that the Food Truck Nights could also accommodate different events/themes for any unmet needs.

Councilmember Jackson commented that the purpose was for everyone to feel included. She mentioned receiving complaints from parents related to the Pride event and having to explain the purpose behind this event. She mentioned that hosting events related to every race, religion, or ethnicity would make people upset. She suggested the food truck nights did not need to have a

theme. She asked what State Representative Melissa Ballard had shared when she spoke with the Committee.

Councilmember Clayton replied that Representative Ballard expressed concerns and had suggested a Days of 47 event or something similar. She said the Committee was in favor of retaining the events mentioned.

Councilmember Jackson said that the ownership for these large or controversial events would be with the City Council. She said as the City Council would be receiving any emails or phone calls related to these events that it should be a Council decision.

Councilmember Knowlton commented that this was a tricky topic and spoke on the logic of Councilmember Jackson's concerns. He spoke on the valid concerns of those not in support of certain events but overall he did not agree as residents did not have to attend events they did not approve of. He spoke on how certain events would allow residents to feel seen and welcome.

Councilmember Baskin mentioned the points raised and how these events were not causing the division as it already existed. She said events were meant to bring the City together in celebration of one another and how we all contribute to our community. She spoke on the inclusion of the Unity in the Community events and how they were based in part by results received from surveys. She suggested a rotation of events to allow for a variety of events such as Days of 47, pie for Pioneer Day, Pride, etc. to accommodate different interests.

Councilmember Van Langeveld spoke on the complaints that had been received and how difficult it would be to please everyone. She gave the example of Hatch Park and how impractical it would be not to proceed unless all the residents were in approval with each aspect of the remodel. She said "not making anybody mad" is not a reasonable criteria for a public decision-making body and if we wait until we have zero complaints, we are not leading out in our City. She noted how other events may have a target audience or may cause discomfort such as the Halloween or firework events. She mentioned the need to share different perspectives or resident complaints but how some people would be upset regardless.

Councilmember Van Langeveld also explained that rotating events would be a problem for the Unity in the Community events which had interested citizens working on each of those events. She was in support of the events that had been proposed by the Events Committee.

Mayor Horrocks shared that he had a wonderful experience at the City's Pride event and received some disapproving emails from residents. He spoke on the contrast at the Salt Lake City Pride

event. He appreciated the different perspectives and mentioned the variety of events the City offered.

Councilmember Baskin noted that the original intent was to rotate events and how there had been an annual review of events. She felt that in the future events could shift and change. She said the wellness study reflected the current needs and the desire to be flexible and organic in the future.

Councilmember Knowlton said it made sense to be deferential to the Committee. He said it was right for the councilmembers to bring up controversy or complaints and to review this. He felt that the current Pride event was appropriate but could be monitored to ensure against future issues.

Mayor Horrocks spoke on the Back to School event and the desire not to add too many events. Councilmember Clayton responded while it was not well attended that the Committee would like to host this event again in 2026.

Councilmember Van Langeveld spoke on revisiting events and that it was important to reevaluate on an annual basis. She mentioned the desire to keep certain events small and community or City based rather than regionally based. She cautioned against rotating events just for the sake of rotating.

Councilmember Jackson thanked the Council for the discussion and reiterated the fact that council members are elected to represent constituents. She spoke on the need to bring up what residents were saying and setting an example of unity including discussing and disagreeing on items. She asked to review and evaluate events on an annual basis and to obtain metrics on attendance, cost, etc. to better evaluate those events.

3. ADJOURN

Mayor Horrocks adjourned the meeting at 7:02 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
SEPTEMBER 2, 2025

FINAL

Mayor Horrocks welcomed those present at 7:15 p.m. John Hawkins provided the invocation. Suzette Jackson led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Wendy Page, City Recorder.

OTHERS PRESENT: Janet Welsh, Conrad Jacobson, John Armknecht, Dee Lalliss, Ryan Holbrook, Heidi Smoot, Jeff Scroger, Troy Anderson, Alison Smart, Shannon Wright, Matthew Damsky, Gentry Holbrook, John Hawkins residents; Ken Jensen.

1. CITIZEN COMMENT

Dee Lalliss, resident, mentioned that if an event was on the City calendar it implied that it was sponsored and funded by the City. He suggested that if an individual wants to host an event that they sponsor and pay for it. He then mentioned the Hatch Park remodel and potential issues including the tower element, living room area, and water feature. He spoke on the splash pad closure due to dogs and if there would be a similar issue with the proposed water feature at Hatch Park. He suggested pickleball courts and a community center in Hatch Park instead. Mr. Lalliss also mentioned the proposal to beautify Eagleridge Drive.

John Armknecht, resident, spoke on attending or not attending events and for the City Council to remember that tax dollars were paying for these events which may cause some residents to be

upset. He said residents could hold any event they wanted as long as tax dollars were not paying for it.

Gentry Holbrook, resident, said she had attended all of the Unity in the Community events and described the importance of these events. She spoke on how these events were a beacon that the City recognized they had a diverse community. She implored the Council to continue to host these events every year in order to create ongoing support and inclusivity. She noted that these events showed residents, including those that were historically marginalized, that they were valued including the Back to School Night and NSL Reads events. Ms. Holbrook then mentioned Hatch Park and the request to continue to allow dogs and waterwise landscaping.

Matthew Damsky, resident, shared that he was Jewish and appreciated the events that helped to promote diversity. He appreciated the use of tax dollars to allow residents to learn about other people and different ways of thinking. He spoke on continuing to create an environment where everyone felt welcome. He also shared his support for the remodel of Hatch Park.

Jeff Scroger, resident, noted that the list of events was misleading as the budgets for each event was so varied and didn't reflect the value versus the budget. He spoke on acknowledgements by the Supreme Court of individuals with visible or invisible differences which were used to cause harm to them. He said society had to consistently and assertively stop this discrimination from occurring. He mentioned the importance of being responsible with tax dollars including utilizing those in ways to keep society functioning including helping those who were being targeted.

Troy Anderson, resident, thanked the City for hosting the Unity in the Community events and noted that these events mattered.

2. CITY MANAGER UPDATE ON STATUS OF HATCH PARK CONSTRUCTION

Ken Leetham reported that this would be a quick update on Hatch Park and the removal of irrigation and the installation of a chain link fence. He shared the tentative project schedule including items that had already been completed such as construction documents, cost estimate review, and final site review. He shared current and upcoming tasks with a timeline including:

Early Site permitting, bidding

- Bidding and negotiations (September)

Early Site Construction

- Early site package construction begins (September)

Overall Phase 1 Construction Documents

- Cost estimate update/review (September)

Permitting, Bidding & Negotiation

- Overall 100% construction documents (September)
- Final owner/constructability review (October)
- Final cost estimate (October)

Permitting, Bidding & Negotiations

- Bidding, addenda, negotiations (November)

Phase 1 Construction

- Overall phase one construction begins (December)
- Substantial construction completion (August 2027)

Mr. Leetham shared that construction would begin in three weeks with grading and demolition on the property. He said plans would be finalized and reviewed by the Council with final bidding to occur in November and Phase 1 construction to begin in December.

Councilmember Van Langeveld commented that per the schedule Hatch Park would not be available for use until August 2027. Ken Leetham replied affirmatively.

Mayor Horrocks mentioned the splash pad was a chlorinated closed system and the water feature at Hatch Park would utilize water from the storm drain system. He noted that a decision had not yet been made on whether dogs would continue to be allowed in the park. Jon Rueckert replied that the original plan was to use storm drain water as a pass through feature. He said the updated design would be a closed system and that it was not intended as an interactive water feature for individuals.

Mayor Horrocks spoke on the vision of the park and the experts who had designed the park based on input from citizens. He mentioned landmark items like the Seattle Space Needle and the Eiffel Tower and the recommendation from the design experts for a tower feature.

Councilmember Van Langeveld suggested outreach and promotion of other parks due to the length of time Hatch Park had and would be closed. Councilmember Knowlton spoke on being transparent about the delays and what residents could expect with a continual update on social media and newsletters.

3. COUNCIL REPORTS

Councilmember Jackson mentioned an article related to the mural project and being fiscally responsible while providing public art. She thanked Chief Black for his efforts and the support of staff. She reported on the South Davis Recreation Board meeting and their budget process. She

mentioned future review of a satellite location in the City. She spoke on attending the Senior Lunch Bunch event and said this was funding well spent.

Councilmember Jackson shared an invitation to the Why I Love America event. She also invited those present to contribute donations throughout the school year to the teen center at Woods Cross High School.

Councilmember Van Langeveld reported on the Health and Wellness Committee meeting and attending the Get Healthy Utah Conference. She noted that Utah State University would perform another Wellness Survey for the City in 2026. She represented the City and spoke at the Jordan River press conference on August 29th about the upcoming Get to the River Event to be held on September 13, 2025. She spoke on Foxboro Elementary attending the Wetlands ribbon cutting event scheduled for September 11, 2025 at 10 a.m.

Councilmember Clayton shared the America250 walk 250 challenge for the upcoming semiquincentennial celebration and reported the website: america250.utah.gov provides additional resources.

4. CITY ATTORNEY'S REPORT

Todd Godfrey had nothing to report.

5. MAYOR'S REPORT

Mayor Horrocks reported that the Mosquito Abatement District would hold a truth in taxation hearing to raise taxes for several construction projects. He said there were two cases of West Nile virus in the State and how these statistics were better than neighboring states. He concluded that the City had received an updated Healthy City Designation.

6. CITY MANAGER'S REPORT

Ken Leetham reported that the ribbon cutting for the Foxboro Wetlands park would be held on September 11th.

7. CONSIDERATION OF RESOLUTION 2025-36R: A RESOLUTION AUTHORIZING THE CITY TO SIGN A PROCLAMATION OF COMMITMENT TO VOLUNTEERISM AND TO PARTICIPATE IN THE JUSTSERVE CITY PROGRAM

Wendy Page introduced Shannon with JustServe who volunteered with the Senior Lunch Bunch.

Shannon Wright, JustServe, noted she was a long time resident of the City. She spoke on the need to volunteer and serve your neighbors to build a community. She encouraged the Council to sign the proclamation of commitment to volunteerism and to participate in the JustServe City Program.

Mayor Horrocks asked how many cities and countries were involved with JustServe. Shannon Wright replied that JustServe was in 73 US cities, 87 cities around the world, 17 countries, and 8 Utah JustServe cities.

Councilmember Van Langeveld invited JustServe to participate in any City events, particularly the Unity and the Community, and recruit volunteers.

Councilmember Jackson spoke on the ease of connecting service opportunities with individuals through JustServe.

Councilmember Van Langeveld moved the City Council approve Resolution 2025-36R: A Resolution which approves a proclamation of commitment to volunteerism and to participate in the JustServe City program. Councilmember Knowlton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

8. CONSIDERATION OF RESOLUTION 2025-37R: A RESOLUTION SUPPORTING AMERICA250 AND RECOGNIZING AND APPROVING THE NORTH SALT LAKE CIVIC EVENTS COMMITTEE AS ITS OFFICIAL UTAH250 COMMUNITY COMMITTEE

Ken Leetham reported that the City would need to complete three steps to become a Utah250 Community including form a Utah250 Community Committee, pass a resolution, and submit a planned event or program. He added that the Civic Events Committee would be the Utah250 Community Committee. He mentioned the City would be eligible to receive a \$1,500 stipend from the State.

Councilmember Jackson questioned the qualifications of receiving the stipend and if this would include promotion of State or other events or the need to host an event in the City. Ken Leetham replied that forming the committee was an expression of commitment to the program and that the City would also promote events on social media.

Councilmember Jackson mentioned she was in contact with several organizations that may be willing to host an event.

Councilmember Clayton said the Civic Events Committee had discussed different events including partnering with local schools, an “America” theme for events including the photo contest and NSL Reads.

Councilmember Baskin moved that the City Council approve Resolution 2025-37R: A resolution supporting America250 and recognizing and approving the North Salt Lake Civic Events Committee as the Utah250Community Committee for the City. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

9. CONSIDERATION OF ORDINANCE NO. 2025-16: AN ORDINANCE AMENDING THE CITY’S SELF STORAGE AND STORAGE SHED OVERLAY ZONE MAP TO INCLUDE THE PROPERTY OF 100 WEST CENTER STREET

Sherrie Pace reported on the request from the property owner at 100 West Center Street for a zone change to the Storage Unit Overlay Zone. She shared a map detailing where new storage units were allowed including the proposed property at 100 West Center Street. She explained that the imminent I-15 expansion project would require UDOT to acquire a portion of the subject property for the expansion of UDOT’s right of way which would leave an odd shaped property. Ms. Pace said that this, along with the odd shape of the property, has prompted the property owner to apply for a map amendment that would offer a land use compatible with the property configuration. She clarified that this rezone did not entitle the property owner with anything more than the ability to make an application for a site plan review. She said the property owner could then request storage units during the site plan application process including review of setbacks and regulations.

Sherrie Pace said the Planning Commission held a public hearing and received one positive comment. She concluded that the Commission recommended approval of the Ordinance amending the City’s self storage and storage shed overlay zone map to include this property with the two conditions that 1) action on the amendment to the Self Storage and Storage Shed Overlay zone map does not guarantee nor entitle approval of site plan review or permissible drive access locations from the public street (Center Street); and 2) The overlay boundary shall be the parcel, less the area acquired by UDOT for the expansion of I-15.

Councilmember Baskin questioned if a storage unit would be placed on the narrowest point of the site. Sherrie Pace replied that UDOT would take from that point north. She suggested that

this area would allow for vehicle turn around or egress. She noted that this location would be adjacent to similar uses.

Councilmember Jackson moved that the City Council approve Ordinance 2025-16 to amend the Self Storage and Storage Shed Overlay zone map to include the property of 100 West Center Street (Parcel ID: 01-082-0106) with the following conditions:

- 1) Action on the amendment to the Self Storage and Storage Shed Overlay zone map does not guarantee nor entitle approval of site plan review or permissible drive access locations from the public street (Center Street); and**
- 2) The overlay boundary shall be the parcel, less the area acquired by UDOT for the expansion of I-15.**

Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

10. CONSIDERATION OF RESOLUTION 2025-38R: A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF NORTH SALT LAKE AND BOUNTIFUL CITY FOR DISPATCH SERVICES

Chief Black reported on the formalization of an agreement with Bountiful City that had been informally in place for over two decades. He spoke on efforts to maximize efficiency and communication within Davis County.

Councilmember Baskin questioned the participant fee. Chief Black replied that the annual fee was \$69,496.

Councilmember Clayton moved that the City Council approve Resolution 2025-38R: a resolution approving an interlocal cooperation agreement between Bountiful City and the City of North Salt Lake for dispatch services. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

Councilmember Baskin asked if the contract specified a term or if there was automatic renewal. Todd Godfrey replied that the term was five years.

11. CONSIDERATION OF RESOLUTION 2025-39R: A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT BETWEEN SEVERAL DAVIS COUNTY GOVERNMENTS FOR THE PURPOSE OF PROVIDING SWAT SERVICES

Chief Black reported that the police department rarely utilized SWAT services and did not have the training or personnel to maintain a full time SWAT team. He said North Davis SWAT was the best option and this interlocal agreement outlined the administrative operations. He explained how SWAT services would interact with the City's police department.

Mayor Horrocks asked which South Davis communities participated in the North Davis SWAT Team. Chief Black replied that Davis County Sheriff's office and Layton City were currently participating. He explained that when there was a major incident that several SWAT teams could be asked to assist including Salt Lake, Layton, or Ogden.

Councilmember Baskin asked what special weapons the SWAT team utilized. Chief Black replied sniper team, automatic weapons, and an armored vehicle. He said SWAT was formed in the 1960s as a specialized group to save lives.

Councilmember Van Langeveld asked about City contributions beyond the SWAT officer. Chief Black replied there was an annual assessment fee based on population per City which was offset by the City's SWAT personnel.

Councilmember Jackson moved that the City Council approve Resolution 2025-39R: a resolution approving an interlocal agreement between several police agencies in Davis County for the purpose of participating in the North Davis Metro SWAT Team. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

12. CONSIDERATION OF RESOLUTION 2025-40R: A RESOLUTION DECLARING A POLICE DEPARTMENT FIREARM AS SURPLUS PROPERTY AND AUTHORIZING ITS TRANSFER OF OWNERSHIP TO A RETIRING OFFICER IN GOOD STANDING

Chief Black reported that for prior retirements, officers were presented their duty handguns as a token of appreciation for their years of service. He said Officer Curtis Everett would be retiring after serving for 21 years as a police officer, including 18 years with the City, on September 7, 2025. He noted that a retired officer was legally authorized to carry a concealed weapon nationwide if they met standard department qualification requirements and were mentally capable.

Councilmember Van Langeveld moved the City Council approve Resolution 2025-40R declaring a police department firearm as surplus property and authorizing its transfer of ownership to a retiring officer in good standing.

Councilmember Baskin questioned if the retiring officer could conceal or open carry this firearm. Chief Black replied that he would own the gun and was authorized to carry however he wished. Mayor Horrocks asked if the City should establish a policy. Chief Black spoke on the cost to replace the firearm, obtaining approval from the City Council to surplus the equipment, and the process of transferring ownership. He said this process should be identified as distinguished service on a case by case basis.

Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

13. CONSIDERATION OF RESOLUTION 2025-41R: A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE DOCUMENTS RELATED TO THE SALE OF CITY PROPERTY LOCATED AT 596 EAST 2600 SOUTH TO THE UTAH DEPARTMENT OF TRANSPORTATION RELATED TO THE I-15 RECONSTRUCTION PROJECT

Karyn Baxter shared the location of the parcel in question, at 596 East 2600 South, between R&R BBQ and Apollo Burger. She noted that the property was not a dedicated right of way due to the location of a well and the City would retain ownership of the parcel. She said the I-15 widening project has identified the following property acquisition needed at this location including a 2,667 square foot property purchase and 3,457 square feet of temporary easement. She explained that this property was subject to eminent domain and the partial acquisition was valued at \$68,500 with an additional \$3,000 if the City signed and executed the contract within 30 days.

Ms. Baxter clarified that the improvements would be replaced, including asphalt and curb and gutter, as well as installing a park strip along the road.

Councilmember Knowlton moved that the City Council adopt Resolution No. 2025-41R: a resolution authorizing the City Manager to execute the documents related to the UDOT acquisition of a portion of the property located at 596 East 2600 South. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

14. CONSIDERATION OF RESOLUTION 2025-42R: A RESOLUTION DECLARING A VEHICLE AS SURPLUS PROPERTY, AUTHORIZING ITS DISPOSAL AND AUTHORIZING THE PURCHASE OF A NEW VEHICLE IN THE AMOUNT OF \$59,918

Jon Rueckert reported on the purchase of a cab pickup chassis to replace a 2015 RAM 1500. He said the 2015 RAM met the criteria of the City's 15 point vehicle replacement including age, mileage, and maintenance history.

Councilmember Van Langeveld asked about the criteria of the 15 points for the vehicle replacement policy. She asked if the standards were internal or industry wide. Jon Rueckert referenced the timeline for vehicle replacement with set standards for age, mileage, and maintenance history. He explained that maintenance cost was also a factor. He said the standards were internal and industry based.

Councilmember Jackson moved that the City Council approve Resolution No. 2025-42R which declares an existing Public Works vehicle surplus and approves the purchase of a 2026 Ford F-250 chassis from Ken Garff Ford (American Fork) for \$59,918 under State Purchasing contract MA3792. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

15. CONSIDERATION OF ORDINANCE NO. 2025-15: AN ORDINANCE AMENDING TITLE 1, CHAPTER 15, SECTIONS 1 AND 2, CITY CODE, PERTAINING TO WRITTEN MINUTES, POLICY AND PROCEDURE FOR APPROVAL

Wendy Page reported on several proposed revisions to City code due to changes during the 2025 legislative session related to the Utah Open and Public Meetings Act. She said the proposed amendments to North Salt Lake City Code Title 1, Chapter 15, as shown in Exhibit A (redlines), align the City Code with these State law changes. She noted that the amendments provided clarifying language regarding the timing and approval of minutes to better reflect the City's current practices.

Councilmember Van Langeveld mentioned that she reviewed meetings from other committees and the desire to have minutes or audio recordings available sooner. Wendy Page clarified that approved minutes would need to be posted within three days to the City and public notice websites. She said there was already a requirement for the recordings to be available to the public within three days as well.

Councilmember Baskin moved that the City Council approve Ordinance 2025-15 amending North Salt Lake City Code Title1, Chapter 15 pertaining to written minutes and approval of procedures for public body meetings in conformity with state Code. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

16. CONSIDERATION OF CITY MANAGER’S REQUEST FOR CITY COUNCIL
APPROVAL OF SECONDARY EMPLOYMENT

Ken Leetham reported City code required that the City Council approve any paid employment the City Manager may engage in outside of City employment. He shared that the Utah League of Cities and Towns (ULCT) had offered him a position of Local Administrative Advisor (LAA). He said the purpose of this program was to provide professional management assistance to small or rural communities in Utah who have no professional staff or who were in need of expertise in a variety of municipal operations. He noted that the position would be extremely flexible, could be performed at his leisure, and would not require any time during his regular City Manager obligations or use of City equipment.

Councilmember Baskin said while this program was a good idea it was funded by the Legislature and cities and created unfair competition for private sector lawyers not with the ULCT. She said her firm represents many cities, both very small and large; therefore, she declared a conflict of interest and would abstain from voting. She also expressed concern that LAA advisors as individuals might be practicing law without a license when providing these services and for these reasons she would abstain.

Councilmember Jackson commented that this was similar to several programs she was involved in including providing services or mentorship to those in need and she appreciated the idea of a city manager helping to advise or mentor those in rural areas.

Councilmember Knowlton moved that the City Council approve the City Manager’s secondary employment with the following conditions:

- 1) Employment is limited to an average of five (5) hours per week.**
- 2) No secondary employment activities will occur while the City Manager is working during the Monday through Thursday workweek between 7:00 a.m. and 5:30 p.m. (or other schedule as assigned) or at any other time when the City Manager is on duty or required to be on duty for the City of North Salt Lake.**
- 3) No City supplies or equipment will be used for the City Manager’s secondary employment.**

Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, Knowlton, and Van Langeveld. Councilmember Baskin abstained from voting.

17. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of August 19, 2025 were reviewed and approved.

Councilmember Baskin moved the City Council approve the minutes for the August 19, 2025 meeting as written. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

18. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

19. DISCUSSION ON CITY HALL USE POLICY

Ken Leetham reported that staff had prepared a draft City Hall Use Policy. He shared proposed permitted and prohibited uses:

Permitted

- Other government agencies during regular business hours for official purposes
- Agencies which are City partners supporting City purposes
- City citizen committees
- Group political events such as meet the candidate nights

Prohibited

- Private, person, family events, commercial purposes, or an individual campaign activity
- Overnight use or storage of personal or non-governmental property
- Private or organizational uses, whether for profit or non-profit
- Use by individual political parties

Mr. Leetham spoke on allowing citizen groups to hold HOA meetings or similar and difficulties including more demand for the building and City staffing during those meetings. He said staff would prepare a draft to be approved at a future date. He asked for feedback on allowing the use of the building for political parties, tax preparation, scouts, or local HOA meetings.

Councilmember Jackson questioned how often these events were being requested. Wendy Page replied that she currently weighed each request to use the building including use, damage, expense, etc. She mentioned a recent request to use the building weekly in the evenings by one group was denied. She said generally there was a request several times per year to rent or utilize space in the building.

Councilmember Baskin was in favor of the prohibited uses that were listed. She said the City definitely should not permit City staff to host any personal family parties at City Hall and then post them on Facebook. She spoke on the acceptable use of the building for elected officials such as meetings with Congressional members who might host town halls.

Councilmember Jackson was in agreement and said scout meetings should be prohibited.

Councilmember Van Langeveld also agreed with the majority of the proposed permitted and prohibited uses. She commented that events should not be scheduled outside of office hours so staff would not need to stay after hours.

Councilmember Baskin suggested that as City government was typically nonpartisan and that official business conducted in a partisan manner would not be conducted in City Hall.

20. ADJOURN INTO CLOSED SESSION

At 9:37 p.m. Councilmember Baskin moved the City Council hold a closed session as allowed by State code 52-4-205 for discussing the character, professional competence, or physical or mental health of an individual; and to discuss the purchase, exchange, sale, or lease of real property. She stated the meetings would be adjourned following the closed session discussions. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

21. ADJOURN

The meetings were adjourned during the closed session at 10:22 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday September 16, 2025 by unanimous vote of all members present.


Brian J. Horrocks, Mayor


Wendy Page, City Recorder

