



**CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING
NOTICE & AGENDA
NOVEMBER 18, 2025**

Notice is given that the City Council of the City of North Salt Lake will hold a regular meeting on November 18, 2025 at City Hall, 10 East Center Street, North Salt Lake, Utah. A work session will be held at 6:00 pm followed by the regular session at 7:00 pm in the Council Chambers.

Meetings of the City Council may be conducted via electronic means pursuant to Utah Code Ann. §52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted in accordance with the City's Electronic Meetings Policy.

The following items of business will be discussed; the order of business may be changed as time permits:

WORK SESSION – 6:00 p.m.

1. Report on Action Item Related to the Creation of a City App
2. Arts Committee Report and Recommendations to the City Council
3. Adjourn

REGULAR SESSION – 7:00 p.m.

1. Introduction by Mayor Brian Horrocks
2. Thought or Prayer and Pledge of Allegiance ~ Tammy Clayton
3. Presentation of NSL Photo Contest Awards for 2025 – Adult Category: John Edwards, 1st Place; Clif Bradford, 2nd Place; Jordan Solomon, 3rd Place; Youth Category: Madison Golden, 1st Place; Anna Lin, 2nd Place; Molly Bunnell, 3rd Place
4. Citizen Comment
5. Council Reports
6. City Attorney Report
7. Mayor's Report
8. City Manager Report
9. The City Council, acting as the North Salt Lake Board of Municipal Canvassers, Acceptance of the City of North Salt Lake 2025 Municipal General Election Results as Prepared by the Davis County Clerk's Office

10. Consideration of Resolution 2025-57R: A Resolution Approving an Agreement with A.J. Green for use of an Access Easement on Lot 1310, Eaglewood Cove
11. Consideration of Ordinance 2025-18: An Ordinance Rezoning 1.106 Acres of Lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD)
12. Consideration of Bid Award for Consulting Services for a Trails Master Plan in the Amount of \$65,000
13. Consideration of Bid Award for Center Street Sidewalk Project on the South Side of Center Street Between Orchard Drive and 340 East in the Amount of \$212,605
14. Consideration of Resolution 2025-56R: A Resolution Approving an Agreement with Rocky Mountain Power for Electrical Services Related to the Hatch Park Redevelopment
15. Consideration of Resolution 2025-55R: A Resolution Appointing a City Trustee to the South Davis Sewer District Board of Trustees
16. Quarterly Financial Report for Period Ending September 30, 2025
17. Semi-Annual Finance Department Report by Heidi Voordeckers
18. Approval of Joint City Council and Planning Commission Minutes of October 14, 2025
19. Approval of City Council Minutes of October 21, 2025
20. Discussion of Action Items
21. Adjourn

CLOSED SESSION

1. Possible closed session for the purpose of discussing the character professional competence, or physical or mental health of an individual; to discuss pending or reasonably imminent litigation; to discuss the purchase, exchange, sale, or lease of real property; or to discuss the deployment of security personnel, devices, or systems. *Utah Code 52-4-205*

City Council meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice. This meeting will be broadcasted live through the City's YouTube channel:

<https://www.youtube.com/@nslutah4909/streams>

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the forgoing agenda for the City Council meeting(s) were posted on the Utah Public Notice Website: <https://www.utah.gov/pmnl/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: November 17, 2025


Wendy Page, City Recorder



Summary Guide of City Council Agenda Items for November 18, 2025

This document is provided as a way to briefly understand the most important content and purposes of the agenda items at the upcoming meeting. It is hoped that this summary guide will assist you as you study in preparation for this meeting.

Work Session – No Council Action Required

- a. Report on action item related to the creation of a City App.
- b. Arts Committee report and recommendations to the City Council.

Regular Session

Item 3: Presentation of NSL Photo Contest Winners for 2025 – No Council action required.

Items 4-8: City Council, City Attorney, Mayor and City Manager reports.

Item 9: Official action by the NSL Board of Canvassers (City Council members) to accept the 2025 Municipal Election results – Board action required.

- a. After every municipal election, the City is required to hold a meeting of the Board of Canvassers, who are the City Council members, in order to accept the election results as prepared by Davis County.

Item 10: Consideration of Resolution 2025-57R: A resolution allowing use of a City access easement on Lot 1310, Eaglewood Cove – City Council action required.

- a. The City has an access easement on Lot 1310 for the purpose of accessing City water tanks in Eaglewood Cove 13.
- b. A.J. Green, Owner of Lot 1310 would like to provide improved access to his lot by extending the public road (moving the existing entrance fence) so his lot can have better access to the building envelope.
- c. City DRC agrees with the proposed expansion and use of the easement area and recommends approval of an agreement to allow for Green's expanded use of the easement.

Item 11: Consideration of Ordinance 2025-18: An ordinance rezoning 1.1 acres of property at 1096 North Redwood Road from GC to MD – Council action required.

- a. The southeast corner of 1100 N Redwood Road contains 2.65 acres of property zoned General Commercial. The owners request is to rezone the eastern 1 acre from CG to MD.
- b. The DRC and Planning Commission recommend approval.

Item 12: Consideration of bid award for the Trails Master Plan – Council action required.

- a. The City received five proposals from qualified consultants to create the Trails Master Plan.
- b. City staff and members of the Trails Committee recommend SE Group in the amount of \$65,000.
- c. City received a grant from the State for \$37,500 and committed to a match of \$12,500. The proposal is \$10,000 over budget, but includes additional work recommended by City staff and Trails Committee. A future budget adjustment will need to be made.

Item 13: Consideration of bid award for the Center Street Sidewalk Project – City Council action required.

- a. This project installs new sidewalk on the south side of Center Street between Orchard Drive and 340 East. Amount of award is \$212,605 and is below the budgeted amount of \$253,600.
- b. City received two bids: W.M. Green (\$212,605) and Pride Constructors (\$221,240). W.M. Green is recommended contractor.

Item 14: Consideration of Resolution 2025-56R: A resolution approving an agreement for work performed by RMP related to Hatch Park – Council action required.

- a. The Hatch Park plans include undergrounding of overhead power lines, moving of power facilities on Center and Main Streets and other miscellaneous work on Rocky Mt. Power facilities.
- b. RMP must perform the work and the total cost is \$267,310.

Item 15: Consideration of Resolution 2025-55R: A resolution appointing a City Trustee to the South Davis Sewer District Board of Trustees – Council action required.

- a. Mayor Horrocks' term of service on the Board of Trustees expires in January and needs to be reauthorized.
- b. Statutes governing this appointment indicate the Council can appoint the Mayor or a Council Member without a hearing or can appoint someone else with a notice period and public hearing.
- c. The resolution has been written to reappoint Mayor Horrocks to another 4 year term.

Item 16: Presentation of quarterly financial report for period ending September 30, 2025 – No Council action required.

Item 17: Presentation of Semi-Annual Finance Department Report by Heidi Voordeckers, Finance Director – No Council action required.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Wendy Page, City Recorder

DATE: November 18, 2025

SUBJECT: 2025 Municipal General Election Canvass

The official results of the 2025 Municipal General Election, held on November 4, 2025, will be provided to my office from the Davis County Clerks office on Tuesday, November 18, 2025, prior to our City Council meeting; and then it will be forwarded via email to the Mayor and City Council (the City's board of canvassers) so it will not be included with the packet in advance of the meeting.

The State election code sets the time period for holding the election canvass and allows time for processing of by-mail ballots and addressing ballots cast which have been held for verification of signatures. Voters with ballots that have been held will be contacted by the County and the voter can correct the issue at the County offices until 5 p.m. on Monday, November 17, 2025 to be included in the final count and report totals.

The election report from the County will include data in accordance with Utah Code 20A-4-304 (2). Our responsibility, as the election official and board of canvassers, is to review the report to ensure it is correct, sign the report, and then declare "elected" those persons who had the highest number of votes, certify the vote totals for candidates, and transmit those vote totals to the Lieutenant Governor.

As the 2025 Election Official for the City of North Salt Lake Municipal General Election, I recommend to the City Council the acceptance of the 2025 Municipal General Election results as prepared by the Davis County Clerk's Office.

PROPOSED MOTION

I move that the City of North Salt Lake Board of Canvassers accept the City's 2025 Municipal General Election results as presented.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Sherrie Pace, Community Development Director

DATE: November 18, 2025

SUBJECT: Consideration of an Agreement regarding use of the City's access easement across lot 1310 of Eaglewood Cove Phase 13, 1525 East Wood Oaks Loop, requested by AJ Green

RECOMMENDATION

The Development Review Committee recommends the City Council approve the proposed access agreement at 1525 East Wood Oaks Loop, Eaglewood Cove Subdivision, Lot 1310 for shared access of the City's easement across the lot.

BACKGROUND

The water tank above Eaglewood Cove Phase 13 is accessed via an easement across lot 1310. At the time of approval for the subdivision, a note was placed on the subdivision plat, stating that the City's easement could not be used by the owner of lot 1310 for the permanent driveway access to the future home. This was done to protect the access and security of the water tank. The City required the restriction so that at a future date if the owner of the lot requested a shared access, the City would be able to negotiate with the owner for the relocation of the existing gate, necessary mechanical improvements to the gate, and an agreement on the use and maintenance of the access.

AJ Green has purchased the lot and intends to build a home on the property and has requested an amendment to the easement. The proposed agreement would allow Mr. Green's concrete driveway to be extended into the easement for a distance of approximately 45 feet. Providing the driveway access at this location allows the driveway to enter the building envelope at a higher elevation and more favorable location to existing lot topography. The advantage to utilizing the access will allow the home to be constructed approximately 4 feet higher in elevation. It will also reduce the amount of excavation needed for the home itself, eliminate the fill needed to accommodate a driveway location to the north of the City access, and will reduce the overall height of retaining walls necessary for the construction of the home.

In exchange for the amended easement agreement, Mr. Green has agreed to install a new electronically controlled mechanical gate which will open vertically at the location identified on the site plan and as requested by Public Works and Engineering. Additionally, he will be responsible for snow removal from the street to the access gate and maintain free and clear entrance from any obstruction on the driveway from the street to the gate. In addition, Mr. Green's driveway, due to its length, is required by the International Fire Code (IFC) to have a fire turnaround and be constructed to support fire apparatus up to 75,000 lbs. This will ensure that the access will be able to support any equipment that the City may utilize in the water tank maintenance and operations as well. The City will be responsible for maintenance and repair of the asphalt within the easement and Mr. Green will be responsible for maintenance and repair of the concrete portion of the drive.

PROPOSED MOTION

I move that the City Council approve Resolution 2025-57R authorizing an agreement with A.J. Green for use of an access easement on Lot 1310 of Eaglewood Cove Subdivision Phase 13, located at 1525 East Wood Oaks Loop.

ATTACHMENTS

- 1) Site Plan
- 2) Resolution 2025-57R
- 3) Proposed Agreement

RESOLUTION NO. 2025-57R

A RESOLUTION APPROVING AN AGREEMENT WITH A.J. GREEN FOR USE OF AN ACCESS EASEMENT ON LOT 1310 EAGLEWOOD COVE

WHEREAS, the City of North Salt Lake has an access easement on Lot 1310, Eaglewood Cove, for the purpose of accessing its public water tank facilities; and

WHEREAS, the City and Owner of Lot 1310, A.J. Green, have determined that allowing the Owner to use and expand access to Lot 1310 will result in a better use of the Lot and will still preserve the City's access easement; and

WHEREAS, the City and A.J. Green have caused to be created an agreement setting forth the terms of the use of the easement area by A.J. Green; and

WHEREAS, the City Council finds that it is in the citizens' collective health, safety and welfare to enter into this agreement.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. **AGREEMENT APPROVED.** The Agreement attached to this resolution shown as Exhibit A is hereby approved.

Section 2. **EFFECTIVE DATE.** This resolution shall take effect immediately upon passing.

APPROVED AND ADOPTED by the City of North Salt Lake, Utah, on this 18th day of November, 2025.

CITY OF NORTH SALT LAKE
By:

BRIAN J. HORROCKS
Mayor

ATTEST:

WENDY PAGE
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin _____
Council Member Clayton _____
Council Member Jackson _____
Council Member Knowlton _____
Council Member Van Langeveld _____

When Recorded, Mail To:
c/o Grnobl Capital, L.C.
Attn: A.J. Green
1148 W. Legacy Crossing Blvd., Suite 320
Centerville, Utah 84010

Parcel ID No. 01-536-1310
Parcel ID No. 01-536-1317

FIRST AMENDMENT TO AGREEMENT GOVERNING EASEMENT ACCESS AND USE
(Lot #1310 Eaglewood Cove Ph. 13, 1525 E. Wood Oaks Loop, North Salt Lake, Utah 84054)

This FIRST AMENDMENT TO AGREEMENT GOVERNING EASEMENT ACCESS AND USE (the “**Amendment**”) is made effective as of November ____, 2025 (the “**Effective Date**”), by and between Aric James Green, an individual (“**Green**”), and The City of North Salt Lake, a Utah municipal corporation (“**NSL**”). Green and NSL are collectively referred to herein as the “**Parties**”, and each a “**Party**”.

RECITALS

A. Green is the owner of that certain parcel of land commonly known as 1525 E. Wood Oaks Loop, North Salt Lake, Utah 84054, bearing Property ID Nos. 01-536-1310 and 01-536-1317, as more particularly described on **Exhibit A** attached hereto and incorporated herein by reference for all purposes (the “**Lot 1310**”); and

B. NSL is the owner of a certain parcel of real property that is situated in the City of North Salt Lake, County of Davis, State of Utah more particularly depicted and described in the Original Easement Agreement defined below, as “Parcel D,” upon which two municipal water tanks are located.

C. On or about May 2, 2023, the Parties or their predecessors in interest, entered into that certain Agreement Governing Easement Access and Use regarding a perpetual easement granted to NSL for access to Parcel D over a portion of Lot 1310 (the “Easement Area”), which agreement was recorded in the Office of the Davis County Recorder on June 15, 2023 as Entry No. 3532741 in Book 8277 at Pages 243-249 (the “Original Easement Agreement” and together with this Amendment, the “Agreement”).

D. The Eaglewood Cove Phase 13 Plat contains a note restricting the use of the Easement Area as a driveway for Lot 1310, which was placed on the Plat to protect NSL’s ability to place conditions on the approval of any such use.

E. Green desires to use a portion of the Easement Area as the driveway for Lot 1310 and NSL desires to allow Green to so use the Easement Area subject to the conditions set forth in this Amendment.

AMENDMENT

NOW, THEREFORE, in consideration of the foregoing, and for valuable consideration, the receipt and sufficiency of which upon full execution hereof are hereby acknowledged, and the mutual undertakings hereinafter set forth, the parties hereby covenant and agree as follows:

1. Recitals. The above Recitals are expressly made a part of this Amendment.

2. Entrance Area. NSL hereby agrees that Green may use the Easement Area as a driveway to access Lot 1310 as depicted on the site plan attached hereto as Exhibit B, the portion to be used as a driveway being referred to herein as the “Entrance Area”, subject to the following conditions:

- (a) Green shall reconstruct the Entrance Area as depicted on Exhibit B in a manner acceptable to NSL in its reasonable discretion;
- (b) Green shall install a mechanical gate in the location depicted on Exhibit B, such gate shall open vertically, and shall replace the current gate located on the Easement Area;
- (c) Green shall be responsible for the maintenance and repair of the concrete portion of the access, and the City shall be responsible for the maintenance and repair of the asphalt portion of the access;
- (d) The concrete portion of the access shall be constructed to the specifications required by the South Davis Metro Fire District and the International Fire Code capable of supporting the imposed load of fire apparatus weighing up to seventy-five thousand pounds;
- (e) Green shall remove snow from the Entrance Area within twenty-four (24) hours of any storm event keeping access to across the Entrance Area clear for NSL to access the remainder of the Easement Area; and
- (f) Green shall maintain the Entrance Area free and clear from any obstructions preventing NSL’s access and use of the Easement Area

7. Miscellaneous.

(a) Recording. Promptly after execution of this Amendment by both parties, the Parties shall cause this Amendment to be recorded in the appropriate land records of Davis County, UT. All recording costs shall be borne by Green.

(b) Effect of a Breach. A breach of this Amendment by any either Party shall not terminate the easements or other rights granted herein to the Parties.

(c) Governing Law. This Amendment shall be governed by, and construed in accordance with, the laws of the State of Utah, without regard to conflict of law principles.

(d) Fees and Costs. If any legal action or proceeding is commenced to enforce or interpret any provision of this Amendment, or to protect or establish any right or remedy hereunder, the unsuccessful party shall pay the prevailing party all costs and expenses, including reasonable attorneys’ fees and costs, incurred in such action or proceeding, in the enforcement of any judgment, and in any appeal. Attorneys’ fees and costs are recoverable separately from any judgment and shall survive until paid in full.

(e) Severability. If any provision of this Amendment conflicts with applicable law or is declared invalid, such provision shall be severed, and the remainder shall remain in full force and effect.

(f) Entire Agreement. This Amendment, and the Original Easement Agreement including each agreements exhibits, and all instruments and Amendments referenced herein, constitutes the entire Agreement among the Parties with respect to the subject matter hereof. No Party shall be deemed to have made any representations, warranties, or promises except as expressly set forth herein or in such referenced instruments and agreements. If there is any conflict between this Amendment and the Original Easement Agreement, this Amendment shall control.

(g) Counterparts. This Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which together constitute one and the same Amendment. Electronic signatures, including signatures delivered by PDF, shall be deemed originals for all purposes.

(h) Waiver of Trial by Jury. Each Party HEREBY WAIVES ALL RIGHT TO TRIAL BY JURY in any action or proceeding arising out of this Amendment, to the fullest extent permitted by law. Each Party shall have all remedies available at law or equity, including injunctive relief, in the event of any breach, default, or threatened breach or default under this Amendment.

(i) Headings. The Section headings are inserted for convenience only and shall not affect construction of this Amendment.

(j) Modification. Except as otherwise provided in this Amendment, this Amendment may be amended or terminated only by a written instrument signed by authorized representatives of each Party. Any amendment or termination shall be recorded in the appropriate land records of Denton County.

(k) Successors and Assigns. This Amendment shall bind and inure to the benefit of the respective heirs, legal representatives, successors (including successors-in-title), and assigns of the Parties. All terms and provisions shall constitute covenants running with the land and shall bind and benefit each successor-in-title with respect to ownership, use, and conveyance of any parcel identified herein.

[BALANCE INTENTIONALLY LEFT BLANK]
[Signatures and acknowledgements follow on next pages]

GREEN:

By: A.J. Green, an individual

STATE OF _____)

COUNTY OF _____)

On the _____ day of _____ in the year 2025, before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary signature

[signature page to the Cross-Access Easement Amendment – page 1 of 3]

NSL:

THE CITY OF NORTH SALT LAKE,
a municipal corporation

By: _____
Print Name: _____
Title: _____

STATE OF _____)

COUNTY OF _____)

On the _____ day of _____ in the year 2025, before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary signature

[signature page to the Cross-Access Easement Amendment – page 2 of 3]

EXHIBIT A

LEGAL DESCRIPTION

All of Lot 1310A, and Parcel 1310HP, EAGLEWOOD COVE SUBDIVISION PHASE 13 AMENDED, North Salt Lake City, Davis County, Utah according to the Official Plat thereof.

Situated in Davis County, State of Utah

APN: 01-536-1310 and 01-536-1317



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Sherrie Pace, Community Development Director

DATE: November 18, 2025

SUBJECT: Consideration of Ordinance 2025-18 rezoning 1.106 acres of lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD)

RECOMMENDATION

The Planning Commission recommends to the City Council the approval of the proposed rezoning of 1.106 acres of Lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD) with no conditions.

BACKGROUND

The properties of 723 West 1100 North and 1096 North Redwood Road are part of the two lot subdivision known as 1100 North Krause Crossing, which was recorded in 2023.

Lot 1 is 1096 North Redwood Road, 2.646 acres in size, and zoned General Commercial (CG). The City received a site plan application for a McDonalds and its improvements (parking lot/landscaping) to cover approximately half of that lot on the side fronting Redwood Road. The site plan has not been reviewed by the Planning Commission due to the applicant's request. The applicant of this rezone request has informed the City that McDonalds is still planning to pursue site plan approval and construct the project.

Lot 2 is 723 West 1100 North, 2.474 acres in size, and zoned Manufacturing-Distribution (MD). It's situated across the street from the Skypark Airport runway and heavily regulated by the FAA regarding building placement, height, land use, occupancy, etc. This lot has proven difficult to sell and develop due to the aforementioned requirements.

Crete Carriers at 695 West 1100 North is buying Lot 2 and approximately half of Lot 1 (1.106 acres) to be improved and used as an additional parking lot for their freight trucking operations. This land use would be favorable to the FAA due to the low occupancy rate and lack of buildings that are complicated by height restrictions and lighting requirements.

Wright Development Group, the current owner of the 1100 North Krause Crossing lots is pursuing a lot line adjustment to formally move the dividing lot line so that Lot 1 is 1.54 acres in size and Lot 2 is 3.58 acres in size. Per Code, the minimum lot size is 1 acre for the CG zone and 2 acres for the MD zone. This lot line adjustment will remain compliant with Code regarding lot sizes and frontages. Per City Code 13-7-3, routine and uncontested lot line adjustments are reviewed administratively by staff and are only applicable if the adjustment is between two legally existing subdivision lots and the application meets all related land use code requirements.

Wright Development Group has made application to rezone the 1.106 acres of Lot 1 that will be acquired by Crete Carriers after the lot line adjustment is approved and processed from CG to MD. The remaining 1.54 acres of Lot 1 along Redwood Road will remain in the CG zone.

PROPOSED MOTION

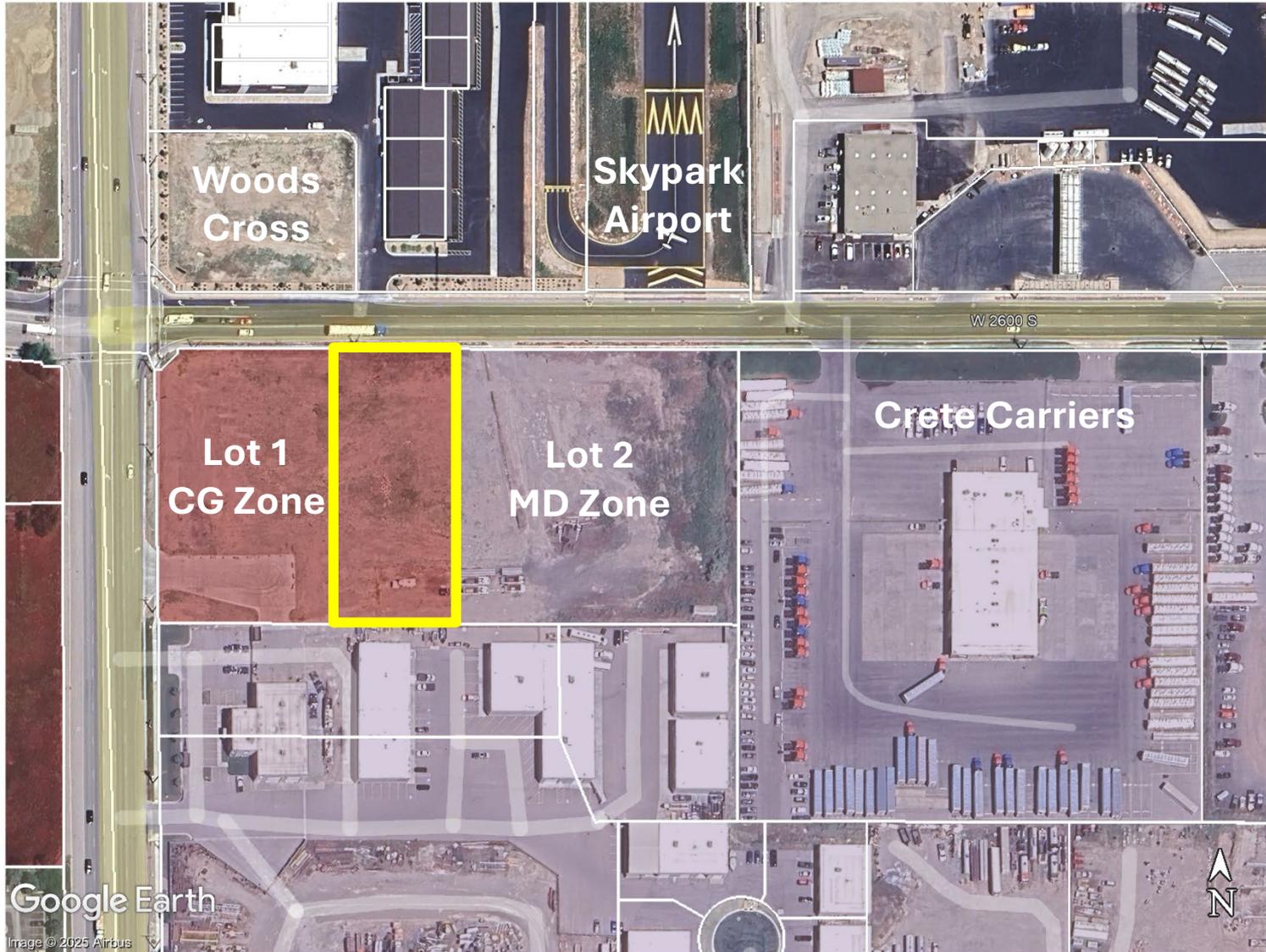
I move that the City Council approve Ordinance 2025-18 amending the City of North Salt Lake Zone Map and rezone 1.106 acres of Lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD) with no conditions.

Attachments:

- 1) Zoning/Aerial Map
- 2) Existing Subdivision Plat
- 3) Plat After Lot Line Adjustment
- 4) ORD 2025-17



Rezone from CG to MD 1096 North Redwood Road Zoning/Aerial Map

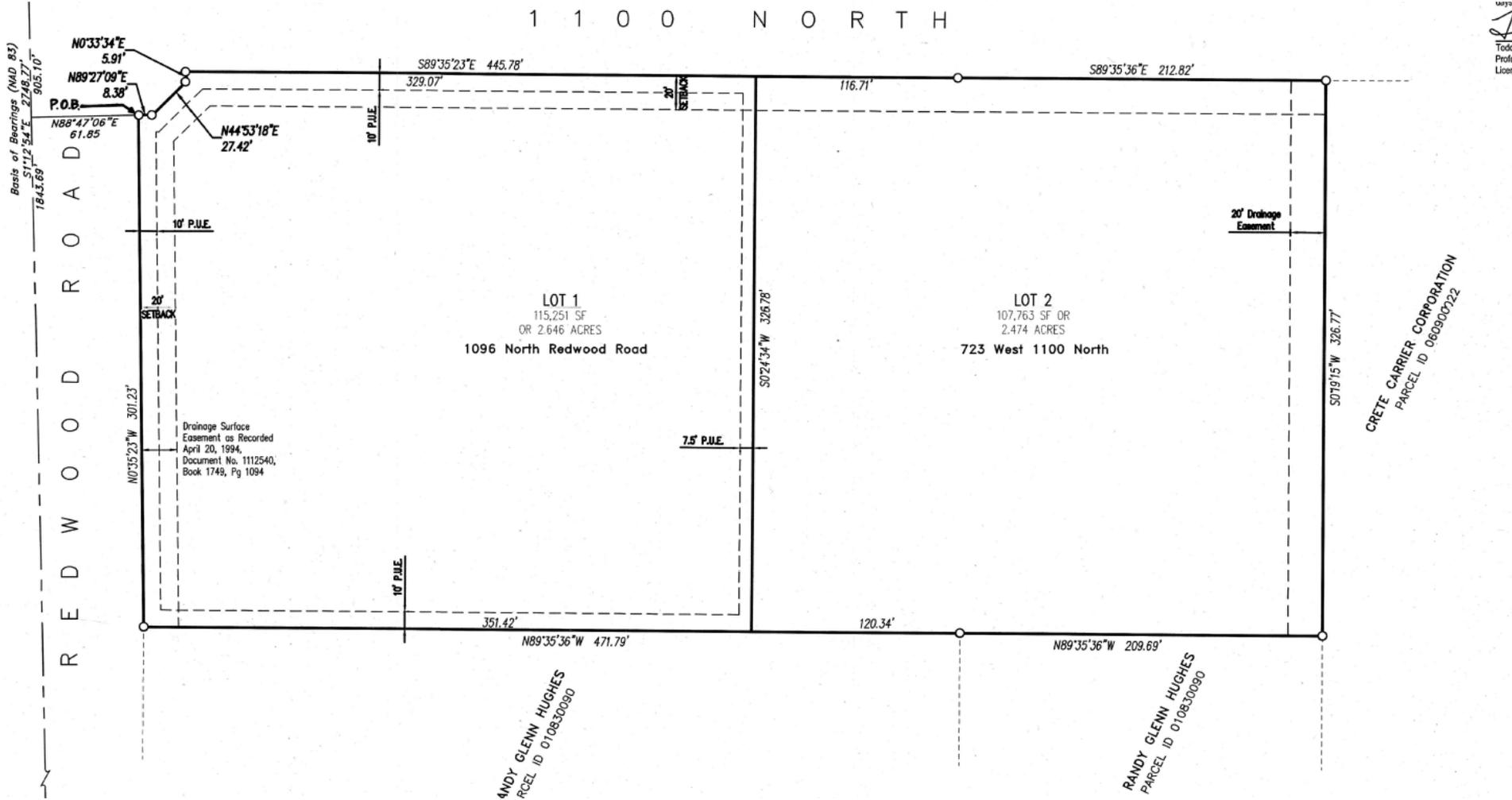




Rezone from CG to MD

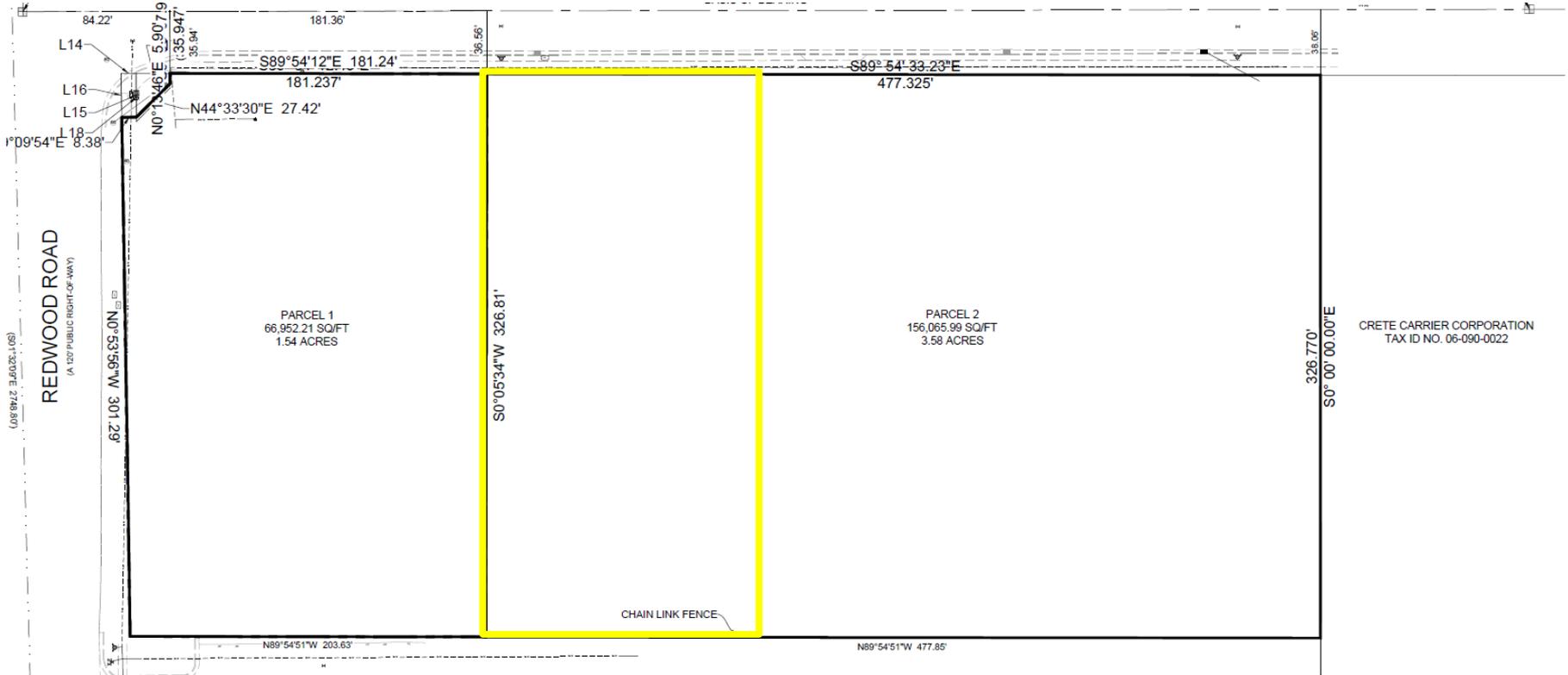
1096 North Redwood Road

Existing Subdivision Plat





Rezone from CG to MD 1096 North Redwood Road Plat After Lot Line Adjustment



ORDINANCE NO. 2025-18

AN ORDINANCE AMENDING THE CITY OF NORTH SALT LAKE ZONING MAP BY CHANGING THE ZONING OF PROPERTY GENERALLY LOCATED AT 1096 NORTH REDWOOD ROAD WITHIN THE CITY OF NORTH SALT LAKE, STATE OF UTAH, FROM CG, GENERAL COMMERCIAL TO MD, MANUFACTURING DISTRIBUTION

WHEREAS, the City of North Salt Lake is an incorporated city in Davis County, Utah;
and

WHEREAS, the City of North Salt Lake has received an application to amend the zoning for 1.106 acres of Lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD); and

WHEREAS, the proposed zoning change set forth herein has been reviewed by the Planning Commission and City Council, and all appropriate public hearings have been held in accordance with Utah law and the City of North Salt Lake's ordinances to obtain public input regarding the proposed revisions to the Zoning Map; and

WHEREAS, the Planning Commission has made a recommendation of approval to the City Council concerning the proposed zoning change as required by City Code and Utah Code; and

WHEREAS, the City Council has reviewed the application and finds that it is consistent with the comprehensive General Plan, goals and policies of the City and that changed conditions make the proposed amendment reasonably necessary to carry out the purposes stated in Title 10 of the Land Use Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Salt Lake, Utah, as follows:

SECTION 1. Zoning Map Amendment. The City of North Salt Lake Zoning Map is hereby amended to change the zoning of approximately 1.106 acres of property as described in Exhibit A, and generally located at 1096 North Redwood Road, North Salt Lake from CG, General Commercial to MD, Manufacturing Distribution.

SECTION 2. Severability. If any provision of this ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

SECTION 3. Effective Date. This ordinance is hereby adopted and shall take effect immediately upon posting as required in Utah Code 10-3-711.

APPROVED AND ADOPTED by the City Council of the City of North Salt Lake, Utah, this 18th day of November, 2025.

CITY OF NORTH SALT LAKE

BRIAN J. HORROCKS
Mayor

ATTEST:

WENDY PAGE
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin _____
Council Member Clayton _____
Council Member Jackson _____
Council Member Knowlton _____
Council Member Van Langeveld _____

Certificate of Posting Ordinance:

I, the duly appointed recorder for the City of North Salt Lake, hereby certify that the foregoing Ordinance No. 2025-18 was passed by the governing body on the date shown above, and that copies were posted as required by Utah Code 10-3-711.

Recorded this _____ day of _____, 2025.

Wendy Page, City Recorder

[Seal]

EXHIBIT A

Property Description:

1.106 acres of Davis County Parcel Identification number: 06-450-0001 to be incorporated into Lot 2 of the 1100 North Krause Crossing Subdivision per the pending Lot Line Adjustment

Legal Description:

A TRACT OF LAND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 2 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF 1100 NORTH STREET (IN NORTH SALT LAKE CITY, aka 2600 SOUTH STREET IN WOODS CROSS CITY), SAID POINT BEING NORTH 89°54'12" EAST ALONG THE CENTERLINE OF 1100 NORTH STREET, A DISTANCE OF 265.57 FEET AND SOUTH 00°06'08" EAST 36.56 FEET FROM THE INTERSECTION MONUMENT AT REDWOOD ROAD AND 1100 NORTH STREET, SAID POINT OF BEGINNING BEING ALSO EAST 294.31 FEET AND SOUTH 878.26 FEET FROM THE WEST QUARTER CORNER OF SECTION 35, TOWNSHIP 2 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN; AND RUNNING THENCE SOUTH 89°54'16" EAST 477.32 FEET; THENCE SOUTH 326.77 FEET; THENCE NORTH 89°54'51" WEST 477.85 FEET; THENCE NORTH 00°05'34" EAST 326.81 FEET TO THE POINT OF BEGINNING. NAD83 ROTATION IS 00°19'15" CLOCKWISE.
CONTAINS 156,065.99 SQ/FT OR 3.58 ACRES



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ali Avery, Long Range Planner

DATE: November 18, 2025

SUBJECT: Trails Master Plan Consultant Selection

RECOMMENDATION

On November 10, 2025, the Trails and Active Transportation Committee recommended approval to the City Council of selecting SE Group as the consultant for the Trails Master Plan project and increasing the budget for the project to \$65,000.

BACKGROUND

In early 2025, the City was awarded a grant from the Utah Division of Outdoor Recreation to hire a consultant to complete a Trails Master Plan. The City was awarded \$37,500 from the state with a \$12,500 match from the City for a total budget of \$50,000. The scope of work for the plan is to master plan the natural (unpaved) trail system within and connecting to the City by identifying trails that should be sanctioned through the U.S. Forest Service (USFS), re-routing/enhancement of trails, closing of trails, development of new trails and trailheads, and providing a maintenance plan with cost estimates for all of the above-described activities.

A Request for Proposals was advertised on September 30th and all proposals were due by October 20th. The City received five proposals from consultants: Avid Trail, Bike Utah, Blu Line, SE Group, and Teton Geo. A Selection Committee was formed with Jon Rueckert (Public Works Director), Ali Avery (Long Range Planner), and Peter Wirthlin and Brent Crowther from the Trails & Active Transportation Committee.

The Selection Committee met on October 28th to discuss and compile scores and rank the consultants. References were called for the top two consultants (SE Group and Bike Utah) after which the Committee met again on October 30th when SE Group was selected as the recommended consultant for the project.

The Selection Committee was impressed with the quality of work from SE Group in addition to the expertise of their team. They have two former (USFS) employees on staff that could assist us in having our projects be ready to move forward on federal lands. They are partnering with the Utah Conservation Corps on the project for the on-the-ground work, which the Selection Committee found to be a creative and economical solution. SE Group had excellent references, and recent experience working on the SLC Foothill Trails Master Plan project. Their proposal came in at \$10,000 over budget with optional add-ons, with an explanation as to why the proposal was over budget, and the Committee still recommended them as the preferred consultant due to the higher quality product they have committed to in the proposal and demonstrated in previous work.

City Staff met with SE Group on November 5th to discuss the budget concerns further, and they emphasized that their budget reflects a realistic and honest approach to the project. They proposed some optional services including further stakeholder engagement, another public engagement event, and an “enhanced trails master plan”. The enhanced trails master plan would make the proposed trails more implementation ready. It would get the City from ballpark cost estimates to more shovel-ready projects that would be ready to deliver to the USFS for permitting and environmental work. This would have the effect of resolving issues up-front rather than having to hire another consultant in the future to do additional work prior to permitting from the USFS, and would be an overall cost savings and more efficient use of funds.

The Trails and Active Transportation Committee met on November 10, 2025 and recommended approval to the City Council of selecting SE Group as the consultant and increasing the budget for the project to \$65,000 to include the optional “enhanced trails master plan” with the reasoning described above regarding long-term cost savings.

PROPOSED MOTION

I move that the City Council approve SE Group as the consultant for the Trails Master Plan project and direct staff to prepare a budget amendment to include an addition of \$15,000 for the project.

Attachments:

- 1) SE Group Trails Master Plan Proposal
- 2) SE Group Trails Master Plan Budget

PROPOSAL FOR PROFESSIONAL SERVICES

NORTH SALT LAKE TRAILS MASTER PLAN



PRIMARY CONTACT:

Zach Poff
Senior Strategist, Public Lands
zpoff@segroup.com
208.867.1922

CORPORATE ADDRESS:

2180 South 1300 East, Suite 430
Salt Lake City, UT 84106

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| ATTACHMENT: BUDGET | |

"SE Group demonstrated an authentic passion for our unique open-space recreation area, reflecting a deep understanding of our unique needs and the community's vision for this area. This resulted in a thoughtful and thorough land use plan and engineering documents for the first phase of our project that supported our efforts to secure legal agreements with several government agencies who own land within our property boundaries. We credit SE Group with the success of these critical milestones."

*Sarah Brown Matthews
Executive Director, Pilot Hill Project*

October 20, 2025



City of North Salt Lake
Attn: Ali Avery, Long Range Planner
10 East Center Street
North Salt Lake UT 84054
via email: AliA@nslcity.gov

Re: Proposal – Trails Master Plan

Dear Ali & North Salt Lake City Selection Committee,

North Salt Lake's hillside trails are one of the community's most cherished assets. They connect neighborhoods to nature, offer access to the Bonneville Shoreline Trail, and serve as a gateway to surrounding public lands. With increasing use, a growing network of informal routes, and the pressures of regional growth, this Trails Master Plan represents an exciting opportunity to shape a system that reflects community priorities, strengthens partnerships, and supports long-term sustainability.

A Team Built for This Plan

SE Group is excited to support this important project. Our team includes public lands planners, trail design and construction experts, and community engagement specialists. We know that a great plan starts with a strong process. That is why we have designed our scope to emphasize meaningful engagement, actionable recommendations, and a clear path to implementation.

Trail Planning Expertise at Every Level

Our team is led by Molly Ryan, a former U.S. Forest Service recreation planner with extensive trail and Federal Land experience. She is joined by Dayton Crites, AICP, the former Cache County Trails Planner, and Zach Poff, a Salt Lake-based senior advisor who previously managed trails and recreation partnerships for the Forest Service. Our field inventory will be conducted by Utah Conservation Corps (UCC) leadership, who have designed and overseen trail construction and restoration efforts across Utah. This combination of federal land expertise, local planning knowledge, and hands-on trail experience ensures that all aspects of the plan are grounded, feasible, and built for long-term success.

Agency Coordination and Public Lands Planning

We understand that interagency and stakeholder coordination will be critical, particularly where planning touches U.S. Forest Service land or private property. Our team is well-equipped to navigate these dynamics and provide a process that strengthens partnerships. As a firm with over 60 staff and a 65-year history of recreation and public lands planning, we also have the internal capacity and structure to deliver excellent client service, including active project tracking and quality control systems.

Supporting Economic and Community Outcomes

We also recognize the unique position North Salt Lake holds as a gateway to regional recreation. Well-planned trail systems can boost local economies, increase access to funding, and position a community as a trailhead to nearby public lands. Our team has worked with similar communities to capture the economic value of trail-based tourism and outdoor access, and we understand how to develop a plan that serves both residents and visitors.

A Flexible, Needs-Based Approach

Our proposed scope is focused and efficient, ensuring that core deliverables are completed with care and quality. We've also identified optional enhancement opportunities that can be added based on North Salt Lake's evolving needs or priorities. We are happy to discuss these options and refine the final scope to best support your goals.

We look forward to the opportunity to help North Salt Lake build a trail system that reflects community priorities, supports environmental stewardship, and delivers long-term value for residents and visitors alike.

Sincerely,
SE Group

A handwritten signature in black ink, appearing to read 'Zach Poff'.

Zach Poff
Senior Strategist, Public Lands
zpoff@segroup.com
208.867.1922

A handwritten signature in black ink, appearing to read 'Molly Ryan'.

Molly Ryan
Associate Recreation Planner, Public Lands
mryan@segroup.com

STATEMENT OF STUDY APPROACH

AN INTEGRATED TEAM FOR AN INTEGRATED PLAN

SE Group brings together a team uniquely suited to help North Salt Lake develop a Trails Master Plan that is grounded in local priorities, implementable across jurisdictions, and aligned with regional trail and recreation goals. Our project team blends public lands expertise, community-based planning, and field-based trail assessment:

Federal Lands Expertise

Zach Poff and Molly Ryan, both former USFS staff, bring deep knowledge of Forest Service policies, permitting, and planning processes. This expertise is essential for working effectively across land ownership boundaries and coordinating on shared priorities.

Trail System Planning & Active Transportation

Our Planning Team, including Senior Advisor Dayton Crites, AICP, bring extensive experience in trail planning and active transportation networks across Utah and the Mountain West. Their work is grounded in both technical rigor and practical implementation.

On-the-Ground Trail Assessment

Utah Conservation Corps (UCC) staff will lead field inventory work, applying on-the-ground knowledge from trail construction and restoration projects across northern Utah to document conditions and support recommendations that are actionable and real.

PLANNING METHODOLOGY AND PROJECT PHASING

Our approach to this master plan emphasizes technical clarity, interagency coordination, and community responsiveness. The process is structured around 5 key tasks that reflect the City's RFP scope:

Project Management and Study Initiation

We'll kick off the project with joint coordination between the City, Steering Team, and Trails and Active Transportation Committee. Regular monthly meetings and key milestone check-ins will maintain alignment, ensure transparency, and create a shared sense of progress

Public Outreach & Stakeholder Engagement

No trail plan is successful without genuine community and agency engagement. The more the community helps shape the process, the more they'll support and steward the outcome. We'll use in-person and online tools aligned with seasonal events to hear from a broad range of trail users, while also facilitating focused, trust-based coordination with the USFS, Salt Lake City, and other key partners.

Existing Conditions Assessment

With support from UCC, we'll document formal and informal trails, assess condition and design consistency, and create a complete GIS-based inventory. This will directly inform prioritization and ensure recommendations are grounded in real trail conditions.

Recommendations Development

Recommendations will address safety, alignment, user conflict, and connectivity. We'll incorporate insights from community and stakeholder input and propose new alignments and trailheads, improvements to existing facilities, and signage strategy. All proposed alignments will be delivered in GIS format.

Implementation Plan & Master Plan Development

The final Trails Master Plan will outline phased priorities, cost estimates, permitting pathways, and funding strategies. It will be built to support future grant applications and help the City take clear next steps toward construction. The plan will also identify additional planning, design, or coordination needs to support long-term implementation.

FOCUSED TIMELINE, SEASONALLY ALIGNED

We propose a focused six-month timeline beginning January 2026. To maximize engagement and trail inventory efficiency, we'll align key tasks with the spring season. While some planning and coordination can begin in the winter months, our approach avoids the temptation to rush into trail evaluation or public input during times of low participation or poor field conditions. This ensures the project delivers the most value from the time and budget invested.

OPTIONAL ENHANCEMENTS

We've identified a set of optional add-on services that can be incorporated based on City interest and available budget. These include additional facilitation of an in-person engagement event, additional stakeholder meetings, and enhancements to the final Trail Master Plan. These options are detailed in the cost proposal and can be selected individually to complement the core scope.

In addition, our team can also provide additional services including expanded trail inventory or deeper support for funding and implementation. Let's discuss!



WHY US?

UNDERSTANDING THE LANDSCAPE

We bring deep knowledge of the Bonneville Shoreline Trail context and the user-built trail challenges facing North Salt Lake. We know how to evaluate social trails and propose balanced solutions that respect community use, land management policies, and environmental conditions.

LESSONS FROM THE REGION

Our team led the re-engagement process for Salt Lake City's Foothills Trail Master Plan, helping to clarify implementation pathways and restore community trust. We bring those lessons here, ready to guide a plan that is both strategic and practical.

SMART TIMING, COMMUNITY FOCUS

Our six-month timeline aligns with spring field conditions and community events like Purge the Spurge and National Trails Day. This timing supports stronger public engagement and a more accurate trail assessment.

TRAIL EXPERTS IN THE FIELD

We've partnered with Utah Conservation Corps to lead trail inventory. Their hands-on experience with trail construction ensures realistic recommendations grounded in field conditions.

FEDERAL LAND COORDINATION

Team leads Zach Poff and Molly Ryan bring USFS experience, providing insight into interagency collaboration and permitting strategies that will be essential to this plan's success.

ACTIVE TRANSPORTATION INTEGRATION

With deep experience in recreation and transportation planning, we will ensure the final plan supports the City's connectivity goals and positions the project for state and regional funding.

PROPOSED TEAM

Our team brings together public lands specialists, community-focused planners, and on-the-ground trail experts to deliver a comprehensive, well-rounded planning approach. With deep experience in engagement and implementation, we know that lasting success comes from plans rooted in real trail conditions and built through meaningful community buy-in.

PUBLIC LANDS EXPERIENCE

UNMATCHED FOREST SERVICE EXPERTISE ON YOUR TEAM

Zach Poff and Molly Ryan bring a powerful combination of on-the-ground knowledge and national-scale recreation planning experience from their time at the U.S. Forest Service. Together, they offer rare insight into interagency coordination, permitting, visitor use management, and trail system development on federal lands, making them uniquely equipped to support North Salt Lake's vision.



ZACHARY POFF
SR. PUBLIC LANDS STRATEGIST
22-Year USFS Veteran

Zach's career spans two decades of leadership in federal land management, including roles as a District Ranger in three locations and a national program manager for Forest Service Trails in Washington, D.C. He has led permitting, planning, and implementation for complex, multi-stakeholder recreation initiatives and played a pivotal role in launching innovative programs like Wood for Life and the nation's first public workforce housing lease on Forest lands. Zach now brings his years of expertise to SE Group's Salt Lake City office. His ability to navigate Forest Service processes, from NEPA to interagency agreements, will be a major asset in overcoming challenges North Salt Lake has identified in working with the USFS.



MOLLY RYAN
PROJECT MANAGER
Former PMF, USFS

With extensive experience in visitor use management, wilderness planning, and stakeholder engagement, Molly brings a modern, science-informed approach to recreation and trail planning. Her work spans national forests and parks from Arizona to Montana to the Pacific Northwest, including her service on the Interagency Visitor Use Management Council. Molly excels at connecting technical land management goals with community-driven recreation outcomes, ensuring plans are both feasible and inspiring.

WHY THIS MATTERS FOR NORTH SALT LAKE CITY

Planning in and around federally managed lands often requires careful coordination and an understanding of agency frameworks and priorities. With Zach and Molly as part of the team, North Salt Lake will benefit from planners who have worked inside those systems, understand the nuance of federal permitting and policy, and can facilitate effective collaboration between the City and its public lands partners.



DAYTON CRITES, AICP
SENIOR ADVISOR, TRAILS

Dayton is a seasoned trails and recreation planner with extensive experience leading multi-jurisdictional projects across Utah. He has contributed to plans such as the Salt Lake City Foothill Trails Plan, the Bonneville Shoreline Vision, and Cache County’s nationally recognized Trails and Active Transportation Master Plan. With roots in Utah and a background in both planning and design, Dayton offers strategic insight on trail connectivity, funding alignment, and agency coordination. He will serve as a senior advisor to guide planning, engagement, and implementation strategies for this project.



NOELLE GIGNOUX
PLANNER & ANALYST

Noelle brings experience in rural planning, community engagement, and interagency coordination from her work in Utah and throughout the Mountain West. As a Utah-based planner, she will support meeting facilitation, stakeholder outreach, and logistics to ensure the planning process is grounded, inclusive, and locally informed.



TESS TANNER, PLA
DESIGN & ENGAGEMENT

Tess brings a combined background in landscape architecture and geoscience, with a focus on context sensitive trail planning in foothill and mountain environments. For the North Salt Lake Trails Master Plan, she supports site analysis, mapping, community engagement, and design strategies that balance access with long-term stewardship. Based in Salt Lake City, Tess has worked on public projects across the state and is skilled at translating technical information into clear and compelling visuals for a range of audiences.



UTAH CONSERVATION CORPS

FIELD PARTNERS & TRAIL INVENTORY SPECIALISTS

As a program of Utah State University’s Center for Community Engagement, the Utah Conservation Corps (UCC) brings on-the-ground expertise in trail construction, restoration, and field-based resource planning. UCC will support this project by leading trail inventory and assessment efforts, drawing from their extensive experience working across Utah’s public lands. The following team members will serve as key field leaders:

RYLAND BATES

FIELD PLANNING & TRAIL INVENTORY

Ryland Bates serves as the Projects and Partners Coordinator for Utah Conservation Corps, overseeing planning, logistics, and quality assurance for trail and conservation crews across the state. Grounded in field leadership, Ryland brings hands-on experience coordinating more than 400 crew weeks of service in Utah’s public lands, including trail construction, design implementation, riparian restoration, and fuels mitigation.

BEN BORGMANN-WINTER

FIELD PLANNING & TRAIL INVENTORY

As the Northern Regional Coordinator for Utah Conservation Corps, Ben Borgmann-Winter brings deep field and operational experience to the Rich County Trails Master Plan. Based in Logan, Ben oversees dozens of trail, restoration, and fuels reduction projects annually, managing logistics, interagency coordination, and crew performance across public lands in northern Utah. He has designed and supervised trail and conservation projects in collaboration with the U.S. Forest Service, BLM, NPS, state agencies, municipalities, and tribal partners.

PROJECT TEAM TASK HOURS

The following table outlines the anticipated level of effort by SE Group and Utah Conservation Corps (UCC) team members across each task in the scope of work. Hours are shown per task for all key personnel.

This breakdown reflects our commitment to a focused, efficient planning process, and ensures that the appropriate expertise is applied at each stage of the project. UCC is included as a subcontractor, with their hours dedicated primarily to on-the-ground trail inventory and assessment.

| | | | Project Tasks | | | | |
|---|----------------------------------|--|-------------------------------------|-----------------|--|-----------------|--|
| | | | Project Management/Study Initiation | Public Outreach | Existing Conditions Inventory & Assessment | Recommendations | Implementation Plan and Trails Master Plan |
| Team Member | Project Role | Home Office | 1 | 2 | 3 | 4 | 5 |
| Molly Ryan Associate Planner | Project Manager | Golden, CO | 28 | 25 | 13 | 13 | 24 |
| Zach Poff Senior Strategist | Senior Advisor, Federal Lands | Salt Lake City, UT | 3 | 5 | - | 2 | 3 |
| Dayton Crites, AICP Senior Associate | Senior Advisor, Trails | Burlington, VT | 3 | - | 2 | 3 | 5 |
| Tess Tanner, PLA Landscape Designer | Design & Engagement | Salt Lake City, UT | 26 | 59 | 22 | 19 | 44 |
| Noelle Gignoux Community Planner | Planner & Analyst | Salt Lake City, UT (remote in Moab) | 11 | 16 | 5 | 20 | 22 |
| Ben Borgmann-Winter, UCC | Trail Inventory & Assessment | Logan, UT | - | - | 30 | 10 | - |
| Ryland Bates, UCC | Trail Inventory & Assessment | Logan, UT | - | - | 30 | 10 | - |

CURRENT COMMITMENTS AND AVAILABILITY

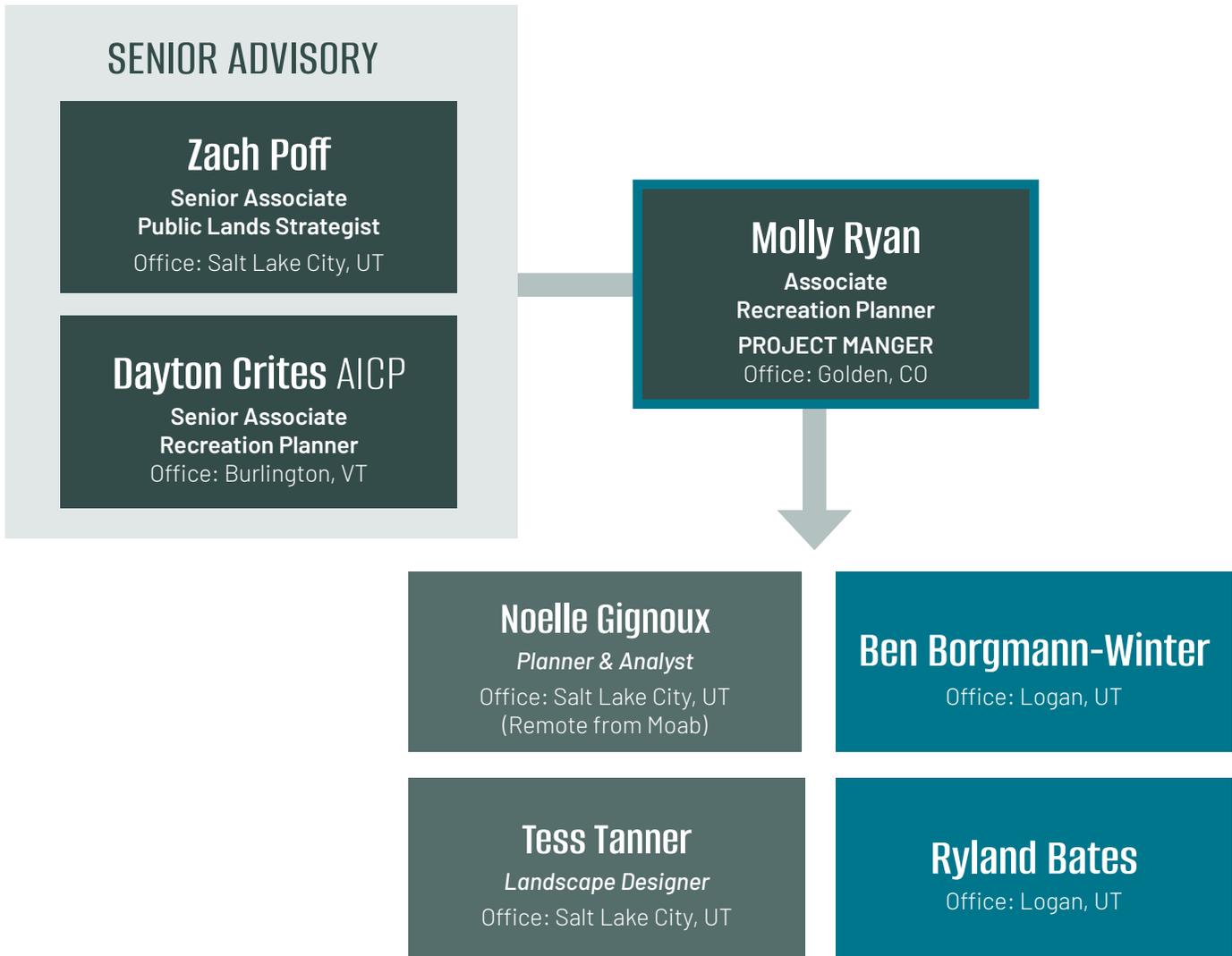
All proposed team members have been scheduled to support the North Salt Lake Trails Master Plan and are available to meet the project’s proposed timeline. While SE Group staff are actively engaged in other projects, those efforts are strategically phased to maintain clear capacity for this work. Key personnel, including the Project Manager, Forest Service Liaison, and Engagement Lead, have set aside dedicated time in their work plans for this project, and no scheduling conflicts are anticipated.

We use Asana, an internal project management tool, to actively track time and task progress across all team members. This ensures that our team stays on schedule and that each project receives the level of service and responsiveness it requires.

In addition to the staff listed in this proposal, SE Group is a 60-plus person firm with a range of specialized expertise. Should the need arise, we have additional internal resources available to support key milestones, bring in subject matter expertise, or assist with time-sensitive deliverables.

| Team Member | Project Role | Current Commitments | Availability for NSL Plan |
|---|--|---|---|
| Molly Ryan Associate Planner | Project Manager | <ul style="list-style-type: none"> Town of Virgin UT PROST Sweetwater State Park EIS | All proposed hours are available and reserved for North Salt Lake Trails Master Plan project. |
| Zach Poff Senior Strategist | Senior Advisor, Federal & Public Lands | <ul style="list-style-type: none"> North Fork Corridor Comprehensive Recreation Plan Central Utah Regional Recreation Plan MSE Pualina Peak Powerline NEPA | All proposed hours are available and reserved for North Salt Lake Trails Master Plan project. |
| Dayton Crites, AICP Senior Associate | Senior Advisor, Trails | <ul style="list-style-type: none"> Central Utah Regional Recreation Plan Crested Butte CO PROST Town of Virgin UT PROST | All proposed hours are available and reserved for North Salt Lake Trails Master Plan project. |
| Noelle Gignoux Community Planner | Planner & Analyst | <ul style="list-style-type: none"> Town of Virgin UT PROST Crested Butte CO PROST | All proposed hours are available and reserved for North Salt Lake Trails Master Plan project. |
| Tess Tanner, PLA Landscape Designer | Design & Engagement | <ul style="list-style-type: none"> Crested Butte CO PROST Park City Winter Olympic Games Venue Planning | All proposed hours are available and reserved for North Salt Lake Trails Master Plan project. |
| Ben Borgmann- Winter, UCC | Trail Inventory & Assessment | | All proposed hours are available and reserved for North Salt Lake Trails Master Plan project. |
| Ryland Bates, UCC | Trail Inventory & Assessment | | All proposed hours are available and reserved for North Salt Lake Trails Master Plan project. |

PROJECT MANAGEMENT



Award-Winning Project Management & Permitting Leadership

SE Group is nationally recognized for our ability to manage complex, multi-agency projects with precision, clarity, and efficiency. In 2019, we received the USDA Forest Service Chief’s Award for Environmental Analysis and Decision Making, honoring our leadership in improving project delivery while maintaining high standards for technical documentation and regulatory compliance.

We bring this same level of commitment and coordination to all our public lands work. Our team ensures that permitting, agency communication, and implementation planning are streamlined, well-documented, and fully aligned with the goals of our clients.



Excellence in Client Experience

We are proud recipients of the Premier Award for Client Satisfaction from PSMJ Resources, Inc., recognizing firms in the planning, design, and environmental industries that consistently deliver outstanding service, responsiveness, and results.

SUMMARY OF KEY PERSONNEL'S SHARED PROJECT EXPERIENCE

The SE Group team brings extensive and complementary experience across trail planning, public lands management, community engagement, and environmental design. Several team members have collaborated on past trail and recreation planning efforts in Utah and throughout the Mountain West.

- **Project Manager Molly Ryan and Senior Federal Lands Advisor Zach Poff** both bring significant U.S. Forest Service experience and have collaborated on strategic planning for public lands and recreation access, providing a deep understanding of interagency coordination and federal permitting.
- **Senior Trail Advisor Dayton Crites, Designer Tess Tanner, and Planner Noelle Gignoux** have all contributed to trail and active transportation planning projects that integrate public engagement, environmental sensitivity, and implementable design, including efforts like the Salt Lake City Foothills Trail Plan and Cache County Trails Plan.
- **Tess Tanner and Noelle Gignoux** frequently partner on planning projects where visual storytelling and community engagement are central to success. Their recent work includes comprehensive plans and trail-related outreach in Utah and Colorado.
- **Ben Borgmann-Winter and Ryland Bates** bring extensive field-based trail expertise through their work with the Utah Conservation Corps. Their hands-on knowledge of trail construction, maintenance, and assessment across northern Utah adds valuable capacity for inventory and analysis efforts, ensuring trail recommendations are grounded in real-world conditions.

Together, the team blends on-the-ground trail building expertise with policy and planning insight, forming a cohesive unit well-prepared to deliver a context-sensitive, implementable Trails Master Plan for North Salt Lake.

Why This Team Works

- *Extensive USFS and federal agency experience*
- *Proven collaboration on trail and recreation planning in Utah*
- *Strong balance of planning, design, and field-based skills*
- *Cross-discipline alignment for public engagement and implementation*
- *Shared experience on trail and planning projects across Utah*

All in on Utah Trails

The love of Utah trails is embedded in our company culture. For our company volunteer day, the Salt Lake team teamed up with Utah Open Lands to help restore Bonanza Flats. We spent the day digging, planting, and pitching in to protect one of our favorite outdoor playgrounds.



KEY TEAM MEMBER

PREVIOUS PROJECT EXPERIENCE

Below is a summary of relevant project experience from key team members; due to the page limit outlined in the RFP, full resumes are not included here but are available upon request.

MOLLY RYAN

PROJECT MANAGER

Molly is a skilled recreation and public lands planner with eight years of experience, including roles at the U.S. Forest Service where she served on the Interagency Visitor Use Management Council. Her work is grounded in balancing access with stewardship and collaborating across agencies and communities. She brings strong leadership in visitor use management, stakeholder facilitation, and public engagement – all critical to North Salt Lake’s goals of building a trail system rooted in community priorities and interagency alignment.

Flathead National Forest *5-Year Strategic Recreation Plan*

Multi-jurisdictional coordination, actionable recommendations, visitor use strategies

Wheeler Peak Wilderness Visitor Use Plan *(Carson NF)*

Sustainable visitor use framework, stakeholder engagement, trail use analysis

Red Rock Ranger District Visitor Use Plan *(Coconino NF)*

Managed user conflict and resource impacts through adaptive trail planning

ZACH POFF

SENIOR ADVISOR, FEDERAL LANDS

Zach brings over two decades of U.S. Forest Service experience, including national-level leadership on trail systems, permitting, and public-private initiatives. His familiarity with USFS policy, interagency coordination, and NEPA review uniquely positions him to support North Salt Lake in navigating Forest Service relationships and approvals, especially where social trails interface with federal lands.

Wood For Life Program *(USFS-Tribal Collaboration)*

Coordinated across tribal, federal, and nonprofit partners for resource stewardship

Sawtooth National Forest Trail Network Oversight

District-level management of trail planning, maintenance, and permitting

National Trails Program Lead *(Washington Office, USFS)*

Developed policy and funding pathways for sustainable trail planning

DAYTON CRITES AICP

SENIOR ADVISOR, TRAILS

Dayton is a certified planner with extensive experience designing trail and active transportation plans across Utah. His work focuses on clear, implementation-ready plans that reflect local needs and unlock funding. Dayton’s strategic thinking and deep ties to northern Utah bring insight to regional connectivity, especially around the Bonneville Shoreline Trail.

Salt Lake City Foothills Trail Plan Evaluation

Realigned planning approach to address implementation and community input

Cache County Trails & *Active Transportation Plan*

Award-winning plan with detailed GIS, cost modeling, and phasing

Bonneville Shoreline Vision Plan

Regional coordination and prioritization of BST access improvements

NOELLE GIGNOUX **PLANNER & ANALYST**

Noelle brings experience in recreation planning and environmental analysis, with a talent for synthesizing data and public input into actionable insights. She supports multi-agency trail planning across the Intermountain West and will lead technical analysis and plan development.

Utah Central Region Recreation Plan

Recreation planning, analysis & engagement support

Crested Butte PROST

Recreation planning, analysis & engagement support

Southwest Colorado All Lands Outdoor Recreation Strategy

Recreation planning, analysis & engagement support

TESS TANNER **DESIGN & ENGAGEMENT**

Tess is a landscape designer with expertise in mountain landscapes, visual communication, and sustainable design. She leads visual storytelling and engagement tools for recreation and conservation plans. Her work helps communities understand trade-offs and make informed decisions.

Crested Butte PROST Plan (CO)

Created maps and materials for public input, trail system design

Philmont Ranch Master Plan (NM)

Design plans, maps and graphics for analysis, presentation and project documentation materials

Snowbird Center Expansion Feasibility Study

Design plans and graphics for analysis, presentation and project documentation materials

BEN BORGMANN-WINTER & RYLAND BATES **TRAIL INVENTORY & ASSESSMENT**

Ben and Ryland are experienced trail professionals from the Utah Conservation Corps. They have worked throughout northern Utah conducting trail construction, assessment, and restoration. Their field-based perspective ensures that recommendations are grounded in actual site conditions.

Uinta-Wasatch-Cache National Forest Trail Restoration

UCC led multi-site trail restoration including corridor clearing, tread restoration, drainage improvements, and signage installation across several districts on the Uinta-Wasatch-Cache NF.

Duchesne Ranger District Trail Rehabilitation

UCC crews completed over 12 miles of trail maintenance and improvements, including trail brushing, erosion control, sign replacement, and corridor clearing in the Ashley National Forest.

PROJECT EXPERIENCE & REFERENCES

The following table presents four reference projects from SE Group and the Utah Conservation Corps that share important similarities with the North Salt Lake Trails Master Plan. These projects are followed by full project descriptions and illustrate our team's expertise in trail planning, public engagement, and implementation strategy. The table highlights how each project aligns with key features of this planning effort, with additional relevant experience included in the table alongside the primary references.

| Relevant Project Features | | | | | | |
|---------------------------|-----------------------------------|------------------------------|-------------------------------------|-------------|--|------------------------------------|
| Trails Planning Project | Multi Jurisdictional Coordination | Multi -Use & Adaptive Trails | Trailhead, Park & Wayfinding Design | GIS/Mapping | Implementation Plan/Priorities Roadmap | Community & Stakeholder Engagement |

Reference Trail Projects

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Salt Lake City Foothills Trail System Evaluation, UT | ● | | ● | ● | ● | ● | ● |
| Crested Butte PROST Master Plan, CO | ● | | ● | ● | ● | ● | ● |
| Frisco Connectivity & Trails Master Plan, CO | ● | ● | ● | ● | ● | ● | ● |
| Uinta Wasatch Cache National Forest Trail Restoration, UT <i>Utah Conservation Corps Project</i> | ● | ● | ● | | ● | | |

Additional Relevant Trail Projects

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| Trails at Mena Master Plan & NEPA, AR | ● | ● | ● | ● | ● | ● | ● |
| Cache County Active Transportation & Trails Plan, UT* | ● | ● | ● | ● | ● | ● | ● |
| Basin Recreation District Trails Plan, Park City UT | ● | ● | ● | ● | ● | ● | ● |
| Pilot Hill Land Use Plan, WY | ● | ● | ● | ● | ● | ● | ● |
| Duchesne Ranger District Trails Rehabilitation, UT | ● | | ● | | ● | | |
| Velomont Trail Master Plan, VT | ● | ● | ● | | ● | ● | ● |
| Minnesota OHV & ATV Master Plans, MN | ● | ● | | ● | ● | ● | ● |
| Central Utah Region Outdoor Recreation Master Plan, UT | | ● | | | ● | ● | ● |
| Grant County NM Trails & Outdoor Recreation Master Plan, NM | ● | ● | ● | ● | ● | ● | ● |

SALT LAKE CITY FOOTHILLS TRAIL SYSTEM EVALUATION

Salt Lake City, Utah

Beloved Resource, Growing Challenges

Salt Lake City's Foothills Trail System is one of the region's most beloved outdoor assets, offering access to nature and recreation within minutes of urban neighborhoods. However, as implementation of the City's Foothills Trail Master Plan progressed, challenges emerged regarding alignment with community expectations, environmental review processes, and interagency coordination.

A Trusted Advisor for a Path Forward

Salt Lake City Department of Public Lands engaged SE Group to evaluate the existing plan and identify opportunities to move forward in a way that restored public trust, integrated environmental best practices, and established a process for phased, community-supported implementation.

Strategic Evaluation and Engagement

SE Group led a focused evaluation process that included public engagement, agency coordination, and detailed recommendations for improved process alignment. Drawing from our expertise in public lands planning, community engagement, and trails implementation, we helped the City define a clearer path forward that honored the original vision while responding to the realities of construction, permitting, and community concerns.

Outcome: Clarity, Trust, and Momentum

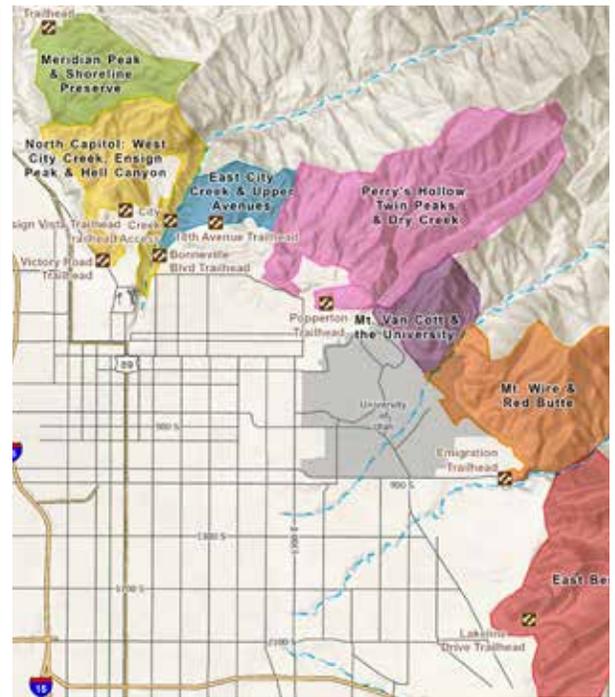
The outcome was a practical, actionable set of recommendations that provided a strategic framework for implementation, clarified the role of environmental review, and aligned internal City processes and external partnerships.

KEY SCOPE ITEMS

- Evaluation of existing trail master plan implementation
- Public engagement to rebuild trust and clarify priorities
- Evaluated and recommended closure or adoption of unsanctioned/social trails
- Developed strategies to reduce trail user conflicts and improve shared use
- Interagency coordination across city and federal partners
- Strategy development for phased, community-supported implementation

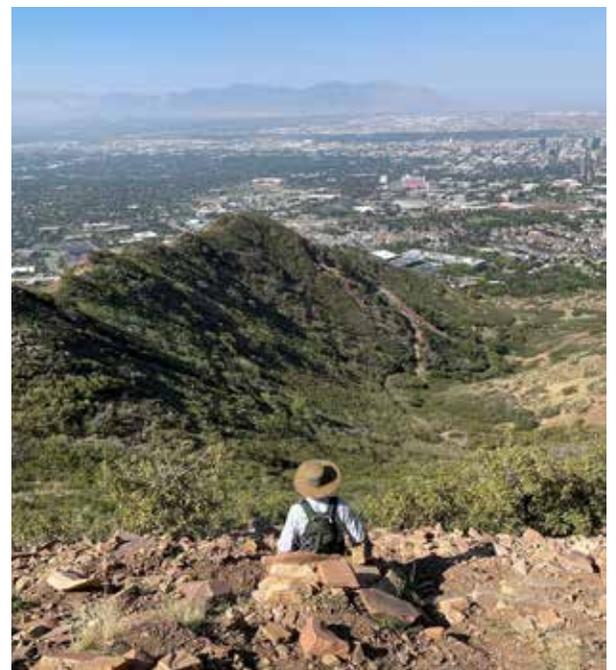
Contact:

Tyler Fonarow | Trails & Natural Lands Division Director, Salt Lake City Corporation
801.347.8663 tyler.fonarow@slcgov.com



RELEVANCE TO NORTH SALT LAKE

This project demonstrates our ability to work through complex trail planning challenges in the region, helping a neighboring community adjust and improve a large-scale trail system plan through strategic guidance, stakeholder alignment, and public engagement that builds trust and momentum.



CRESTED BUTTE PROST MASTER PLAN

Crested Butte, Colorado

A Community Committed to the Outdoors

Crested Butte, a community renowned for its outdoor recreation and access to public lands, is undertaking a major update to its Parks, Recreation, Open Space, and Trails (PROST) Plan to shape the future of its outdoor amenities. The Town sought a planning partner who could help assess current conditions, engage a highly active public, and deliver an implementable roadmap for investment in outdoor infrastructure.

A Need for Alignment & Implementation

SE Group was selected to lead the effort, bringing expertise in integrated recreation and public lands planning. The project is focused on building alignment between town-managed facilities and the adjacent National Forest lands that provide a gateway to expansive backcountry experiences. With a public deeply invested in the outdoors, this plan must reflect both neighborhood-scale needs and the pressures of destination use.

A Collaborative & Technical Approach

Our team is guiding a collaborative process that includes technical assessment of assets and gaps, robust stakeholder and community engagement, and coordinated planning across agencies. Special emphasis is being placed on trail system connectivity, open space preservation, and the community's values around access and sustainability.

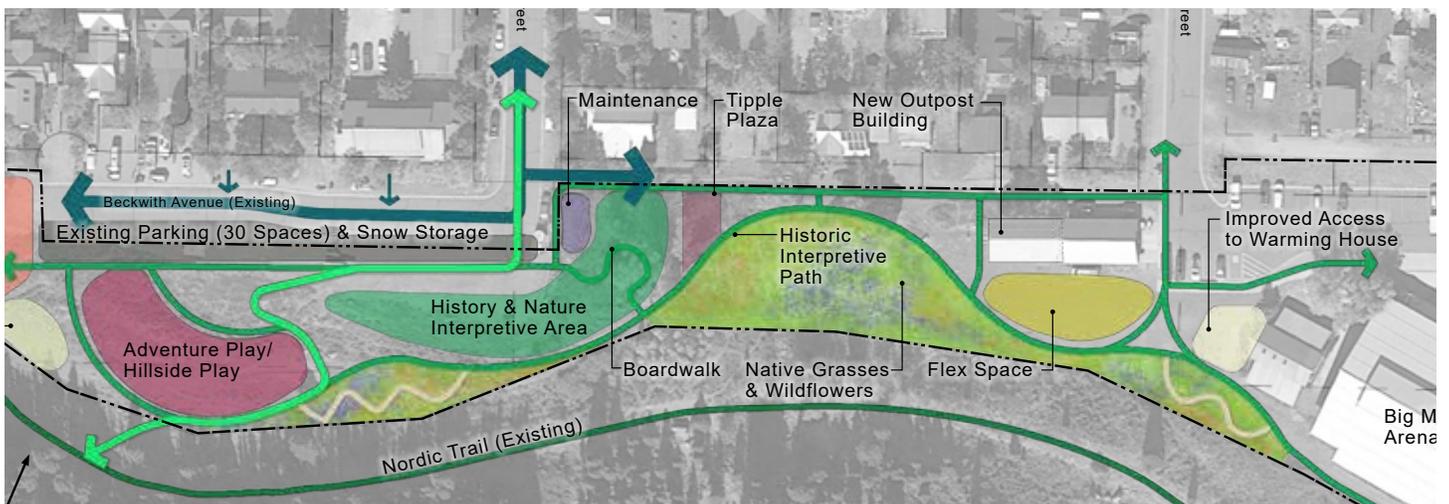


KEY SCOPE ITEMS

- Trail connectivity and network gap assessment
- Includes planned evaluation of informal trails and management of high-use areas to reduce conflict and impact
- Multi-channel public and stakeholder engagement
- Interagency coordination with USFS and regional partners
- Implementation plan with costs, phasing, and funding

RELEVANCE TO NORTH SALT LAKE

This project demonstrates our ability to lead integrated planning efforts that balance neighborhood needs with regional access, and to coordinate across municipal and federal land interfaces to support sustainable trail system growth and community-backed investment.



Contact:

Janna Hansen | Director of Parks, Recreation, Open Space & Trails
970.349.5338 | jhansen@crestedbutte-co.gov

FRISCO CONNECTIVITY & TRAILS MASTER PLAN UPDATE

Frisco, Colorado

Trail System at the Heart of the Community

Frisco's trail system plays a central role in the community's quality of life and outdoor identity. With rapid growth, increasing trail use, and evolving user needs, the Town recognized the need to update its Trails Master Plan to guide future investments and preserve what makes the system special.

Comprehensive Planning for Connectivity and Growth

SE Group worked closely with the Town of Frisco to develop a comprehensive update that would support both day-to-day recreation and long-term connectivity goals. The planning process included GIS-based inventory and mapping, community and stakeholder engagement, and detailed alignment and improvement recommendations for both in-town and backcountry trail systems.

Delivering a Strategic, Phased Approach

Key outcomes included a refreshed trail vision, identification of key connections and trailheads, and a phased implementation plan that addressed both infrastructure and stewardship. The plan is designed to guide capital investments and support funding pursuits, including grants.

KEY SCOPE ITEMS

- GIS-based inventory and mapping of formal and informal trails
- Community engagement to identify priority connections and issues
- Trail gap and alignment analysis with interagency coordination
- Designed multi-use trail strategies to reduce conflicts between user groups
- Recommendations for signage, trailheads, and infrastructure improvements
- Phased implementation and funding strategy to guide investment

Contact:

Susan Lee | Town Planner (former, now at Summit County)
970.668.4181 susan.lee@summitcountycolorado.gov



RELEVANCE TO NORTH SALT LAKE

This project demonstrates our ability to work with mountain towns and land managers to align trail systems with community values, user needs, and long-term sustainability goals.



UINTA WASATCH CACHE NATIONAL FOREST TRAIL RESTORATION

Uinta Wasatch Case National Forest, Utah - Utah Conservation Corps Project



This large-scale restoration effort aimed to improve some of the most heavily used trails across the Uinta-Wasatch-Cache National Forest, which spans iconic destinations such as King's Peak, Lone Peak Wilderness, Logan Canyon, and other high-use recreation corridors. Over the course of 35 weeks in 2022, the Utah Conservation Corps deployed trail crews from both its Logan and Moab offices to deliver critical trail repairs, new infrastructure, and high-volume maintenance. More than 50 AmeriCorps members contributed to this intensive trail work, many of whom were early-career professionals entering the conservation field.

The project supported the U.S. Forest Service's ongoing efforts to manage growing trail use while protecting sensitive resources, providing safe access to popular backcountry and front-country destinations, and investing in the long-term sustainability of Utah's public lands.

KEY SCOPE ITEMS

- Trail restoration on over 34 miles across six ranger districts
- New trail construction totaling nearly one mile
- Construction of drainage structures, rock steps, and retaining walls
- Installation of native log bridges, kiosks, trail signage, and counters
- Logistical coordination and multi-week backcountry deployments

RELEVANCE TO NORTH SALT LAKE

This project demonstrates UCC's ability to assess and improve high-use trail systems across complex terrain, directly aligning with North Salt Lake's goals to evaluate trail conditions, prioritize maintenance, and ensure sustainable access on and near federal lands.



Contact:

Erik Skabelund | Recreation Specialist, Logan-Ogden Ranger District, Uinta-Wasatch-Cache National Forest
435.799.4414 Erik.skabelund@usda.gov

PROJECT SCHEDULE

| | Project Phase/ Task | 2026 | | | | | |
|----------|---|------|-----|-----|-----|-----|-----|
| | | JAN | FEB | MAR | APR | MAY | JUN |
| 1 | Project Management/ Study Initiation | | | | | | |
| | Kickoff Meeting | * | | | | | |
| | Monthly Check-ins | | | | | | |
| | Status Update Meetings with TAT Committee | | | * | | * | |
| | On-Going Project Administration and Coordination | | | | | | |
| 2 | Public Outreach | | | | | | |
| | Part 1: Materials & In Person Engagement | | | 1 | * | | |
| | Part 2: Develop Draft Recommendation Materials | | | | | 2 | * |
| | Stakeholder strategic planning | | | | | | |
| | Stakeholder engagement kickoff meeting | | * | | | | |
| | Stakeholder update and coordination meetings | | * | | * | * | |
| 3 | Existing Conditions Inventory and Assessment | | | | | | |
| | Develop Trail Design Criteria Matrix | | | | | | |
| | Desktop Inventory of Existing & Proposed Trails | | | | | | |
| | On-the-Ground Trail Assessment & Draft Summary | | | | * | | |
| | Summary Report & Finalization | | | | | 3 | |
| 4 | Recommendations | | | | | | |
| | Develop Draft Recommendations and Maps | | | | | | |
| | Integrate Feedback and Finalize Recommendations | | | | | | 4 |
| 5 | Implementation Plan and Trails Master Plan | | | | | | |
| | Draft Implementation Plan | | | | | | 5 |
| | Develop and Finalize Trails Master Plan | | | | | | 6 7 |
| | Present Final Trails Master Plan in Public Meeting | | | | | | 8 |

KEY DELIVERABLES &/OR MILESTONES

- 1** Engagement Toolkit
- 2** Engagement Toolkit Update
- 3** Existing Conditions Summary
- 4** Finalized Recommendations
- 5** Draft Implementation Plan
- 6** Draft Trails Plan
- 7** Final Plan
- 8** Plan Adoption

 On Site Event

 Project Meeting

 Enhanced Engagement Opportunity

PROPOSED PLAN OF TASKS

SCOPE OVERVIEW

The following scope of work reflects our team’s experience delivering efficient, community-informed trail planning projects for municipalities like North Salt Lake. We’ve aligned the structure with the RFP’s outline to clearly demonstrate responsiveness and ensure clarity around tasks, deliverables, and milestones.

To maximize the value of our work within the focused budget outlined in the RFP, we have formulated a scope that emphasizes areas of critical importance while providing some flexibility to accommodate additional needs as they might arise.

- The City of North Salt Lake will appoint and coordinate the Steering Team members.
- All deliverables are scoped to include up to two rounds of consolidated review to support efficient progress and budget alignment.
- Meetings are assumed to be held virtually unless otherwise specified, to streamline coordination and reduce cost.
- Where enhanced engagement or support may be beneficial, we have identified optional add-on services that can be incorporated as budget and priorities allow.

This structure is intended to provide a clear, actionable path forward, one that reflects North Salt Lake’s goals while remaining adaptable to evolving needs throughout the planning process.

TASK 1: PROJECT MANAGEMENT & STUDY INITIATION

1A. Steering Team Coordination & City Alignment

Consistent communication and shared decision-making will be key to delivering a master plan that reflects North Salt Lake’s goals and can be implemented across jurisdictions.

Kick off Meeting

A kickoff meeting will serve as the initial meeting between the Steering Team, the Trails and Active Transportation Committee, and SE Group in which we will review schedule, scope, and discuss project management expectations.

Monthly Steering Team Meetings

SE Group will maintain a monthly meeting rhythm with the Steering Team to guide progress, make decisions, and respond to evolving priorities. Close coordination with City Staff will help keep the project moving efficiently between meetings and ensure internal alignment.

- Transportation Committee Updates

We recognize that the Trails and Active Transportation Committee plays a key role in guiding trail-related priorities, reflecting community input, and ensuring continuity with prior planning. SE Group will provide updates at three critical points in the project – kickoff, mid-project, and draft recommendations – to maintain transparency and build support for final recommendations. The kickoff meeting will be a joint session with the Steering Team and Committee, fulfilling the initiation update required in the RFP.

Meetings & Milestones

- Kickoff meeting w/ Steering Team and Trails & Active Transportation Committee
- Monthly Steering Team Meetings (5)
- Mid-project review with TATC
- Draft recommendations review with TATC

Deliverables

- Meeting agendas and summary notes
- Monthly Steering Team Presentation materials
- Draft Recommendations Presentation Materials

TASK 2: PUBLIC OUTREACH

2A. Community Input Process

Proposed changes and updates to trail networks will only be successful and sustainable if they are grounded in community needs and desires. Our public outreach will ensure that we center North Salt Lake perspectives in the trail planning and decision-making process. Through a combination of in-person and virtual opportunities for engagement, we will meet community members where they are.

Public Outreach Part 1: Priority & Vision

The first round of engagement will take place in early spring, aligning with seasonal energy and outdoor use. SE Group will lead and facilitate one in-person open house to understand community issues, dreams, and project priorities. Materials from this effort will also support City-led engagement at broader events such as Purge the Spurge, Golden Spoke rides, or National Trails Day.

Public Outreach Part 2: Draft Recommendation Engagement

For Part 2 of the public outreach task, SE Group will develop engagement materials that will support community input on the Draft Recommendations for trail closures, realignments, or additions developed in Task 4. To support a focused and efficient budget, our current scope assumes local facilitation by North Salt Lake staff. However, we are enthusiastic about participating directly and can attend and lead the event as an add-on service if preferred.

2B. Engagement Activities

SE Group will provide flexible materials that support engagement at both structured events and informal community touchpoints. For both public outreach phases, our engagement materials will include both physical print outs / boards and maps to support in-person engagement, as well as online surveys or similar tools to support asynchronous engagement efforts. We will rely on North Salt Lake and partners to communicate engagement opportunities and will coordinate closely with City staff to support broad promotion through social media, local networks, and community partners.

Meetings & Milestones

- **Spring in-person open house led by SE Group**
- **City-led community outreach at public events**
- **Draft Recommendation feedback effort led by City staff**

Deliverables

- **Community engagement toolkits: posters, maps, surveys, digital tools**
- **Event-ready visuals and summaries**
- **Online survey and map-based engagement tools**
- **Final synthesis of public input and key themes**

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- **SE Group Meeting Facilitation of Second Event**
This event is planned for local facilitation to make the most of the project budget. That said, SE Group is ready and excited to step in and lead the session as an optional service, if desired.



2C. Stakeholder Agency Engagement Plan

Collaboration with federal and regional stakeholders will be critical to achieving a plan that is both visionary and implementable. Our team brings direct experience working with the U.S. Forest Service and understands the challenges and opportunities of multi-jurisdictional trail planning. We will coordinate closely with North Salt Lake to ensure that outreach efforts reflect political realities, technical requirements, and relationship dynamics.

SE Group will develop a stakeholder engagement strategy in partnership with the City, identifying roles, communication needs, and timing. We anticipate early coordination with USFS, Salt Lake City, and other key stakeholders and municipalities to support plan alignment and barrier identification.

Deliverables

- Stakeholder engagement strategy

2D. Stakeholder Coordination

North Salt Lake's trails are part of a broader network of connections between Salt Lake City, Bountiful, and the region's foothill communities. Coordinating with nearby jurisdictions will allow the City to ensure seamless connectivity and improve long-term implementation potential. SE Group's experience with the Foothills Trail evaluation and broader experience in Utah's recreation landscape equips us to support these conversations with awareness of both past planning and current momentum.

To strengthen coordination and trust, one stakeholder meeting will be held in person, providing space for real-time discussion and relationship-building among agency partners.

Meetings & Milestones

- Kickoff meeting with stakeholders (virtual)
- Mid-project update meeting and draft recommendations review meeting (1 virtual and 1 in-person)

Deliverables

- Meeting agendas, facilitation, and summary notes

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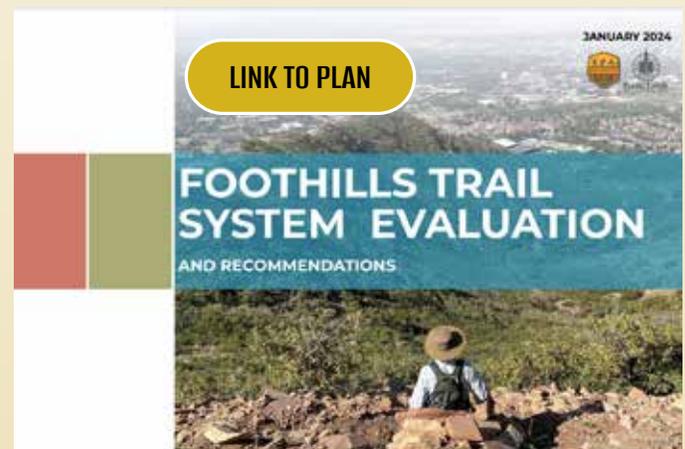
- Up to 2 additional virtual meetings / opportunities to review

Lessons from the Salt Lake Foothills Trail System

A plan is only as strong as its community support.

When Salt Lake City faced challenges implementing its Foothills Trail Master Plan, SE Group was brought in to identify the root causes. Despite a solid technical foundation, the plan struggled with public buy-in, unclear environmental processes, and misalignment between agencies.

Our work helped re-establish trust, clarify next steps, and create a more community-responsive framework for implementation.



This experience directly informs our approach in North Salt Lake. Engagement is not just a checkbox, it's the foundation of an implementable plan. That's why our proposed scope emphasizes meaningful public and stakeholder involvement throughout, allowing the final plan to reflect shared priorities and be ready for action.

TASK 3: EXISTING CONDITIONS INVENTORY AND ASSESSMENT

Understanding the current trail system is foundational to building a plan that is grounded, realistic, and ready for action. Our approach combines GIS-based mapping, on-the-ground assessment, and regional coordination to ensure the plan reflects both current conditions and opportunities for future connection. By including both formal and informal trails, this process will help the City identify gaps, assess problem areas, and build a shared understanding of the trail network's current state.

3A. Trail Design Criteria

Establishing appropriate trail standards from the outset is essential to evaluating the existing network and guiding future improvements. SE Group will develop a matrix of trail design criteria drawn from best practices, including USFS, IMBA, and sustainable design standards. These criteria will inform trail assessment, realignment decisions, and signage strategies later in the plan.

Deliverables

- Trail design criteria matrix with references to best practice standards

3B. Review of Planned Trail Network

We will conduct a desktop review of trail plans in adjacent areas to understand regional linkages. This will help identify priority connections, such as BST access points or extensions between Tunnel Springs and Wild Rose.

Deliverables

- Regional context summary
- Opportunities and considerations for improved trail connectivity

3C. Trail inventory

A comprehensive inventory will capture both formal and informal trails in North Salt Lake and adjacent USFS lands. This work will include desktop mapping, field-based documentation by UCC crews, and identification of redundant or unsafe trails. Trails will be categorized by type, condition, and conformity to design standards.

Meetings & Milestones

- Trail inventory kickoff site visit with Steering Team
- Completion of GIS-based inventory

Deliverables

- GIS shapefiles of formal and user trails
- Categorization of trail types and characteristics

3D. Trail Condition Assessment

Using the criteria matrix from Task 3A, we will assess each trail segment for grade, drainage, visibility, and maintenance concerns. This will help identify key problem areas, justify proposed closures or realignments, and support development of a maintenance plan in Task 4.

Deliverables

- Trail condition assessment shapefiles and photos
- Prioritized list of maintenance or redesign needs

3E. Summary Report

Findings from Tasks 3A through 3D will be compiled into a clear, graphic-rich summary report that communicates key trail issues and opportunities. This report will guide public engagement, stakeholder coordination, and eventual recommendations.

Deliverables

- Existing conditions summary report with maps and images
- Updated inventory included as PDF and GIS

Understanding Use, Value, and Opportunity

Our approach to trail inventory and assessment goes beyond mapping what exists on the ground. We seek to understand what is working well, which trail segments people love and rely on, and where current conditions fall short of community expectations or best practices. Through field assessment, manager input, and public engagement, we will define a more clear strategic direction for the trail system and identify the gaps that need to be addressed to reach it.



TASK 4: DEVELOP RECOMMENDATIONS

SE Group will develop a high-level set of recommendations grounded in public input, agency coordination, and field-based assessment. The focus will be on identifying clear priorities that balance access, sustainability, and feasibility. These recommendations will guide future decision-making, provide structure for implementation, and support grant readiness. This is a planning-level framework that outlines the City's most important next steps. The Steering Team will help shape and validate priorities to ensure they are realistic, scalable, and supported by the community.

As outlined in the RFP, recommendations will address:

A. Trail Closures or Realignments

Identify trails that are unsustainable, unsafe, or redundant, and propose targeted closures or reroutes.

B. New Trail Systems and Improvements

Recommend generalized alignments and enhancements to expand recreational opportunities and improve user experience.

C. Conflict Reduction Through Realignment or Repurposing

Propose strategies to minimize conflict between hikers, bikers, and other users.

D. New High-Quality Alignments to BST

Identify potential for new trail connections that provide safe and enjoyable access to the Bonneville Shoreline Trail.

E. Connections Between Wild Rose & Tunnel Springs

Recommend generalized alignments between these key trailheads, identifying need for collaboration with Salt Lake City if needed to support implementation outside NSL boundaries

F. Trailhead Recommendations

Evaluate the current network and propose new conceptual trailheads or potential closures to better serve users and reduce congestion.

G. Maintenance Planning

Establish a long-term maintenance plan aligned with City capacity and typical trail degradation cycles.

H. Signage Plan

Provide a high-level outline of signage and wayfinding strategies to support future trail implementation efforts.

I. GIS Delivery

All alignment recommendations will be provided in GIS and GPS-compatible formats for City use.

Milestones

- Draft recommendations shared with Steering Team and Committee
- Final recommendations reviewed and approved

Deliverables

- Draft recommendations report (PDF with maps and rationale)
- Final recommendations report (integrating community and Steering Team feedback)
- GIS files of proposed alignments, trailheads, closures, and signage locations

TASK 5: IMPLEMENTATION PLAN AND TRAILS MASTER PLAN

The Implementation Plan will outline phased and prioritized strategies to help the City advance the recommendations developed in Task 4. This will be a high-level tool that supports informed decision-making, define key actions, anticipated costs, and coordination needs to support real progress on trail system improvements.

The final Trails Master Plan will bring together the work completed across all tasks into a single, cohesive document. It will reflect community priorities, interagency coordination, and technical findings, and provide clear guidance for implementation, funding, and future planning efforts.

The North Salt Lake Trails Master Plan will provide the following as outlined in the RFP:

A. Cost estimates

Generalized cost (ranges) for all proposed trail alignments, trailheads, closures, maintenance, and signage.

B. Phasing strategy

Prioritize recommended actions by zone and need to support incremental implementation.

C. Trail improvement budget

Provide strategic guidance on appropriate capital budgeting for development of the trail system.

D. Trail maintenance budget

Estimate recurring costs and provide guidance and generalized expectations for yearly operations and maintenance budget.

E. Permitting requirements

Identify permitting needs associated with implementation, particularly with the USFS, Davis County, and Salt Lake City.

F. Funding sources

Recommend applicable funding sources, including local, state, federal, and grant opportunities.

Milestones

- Draft implementation strategy
- Final implementation plan integrated into full Trails Master Plan
- Presentation to Planning Commission and City Council

Deliverables

- Draft Implementation Plan (PDF)
- Final Trails Master Plan (PDF and editable Word format)
- GIS and CAD files
- Final presentation slides (PowerPoint)

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Trail Plan Enhancement

For an additional fee, SE Group can enhance the trail plan components by providing additional detail on phasing strategies. Implementation steps and long-term management/maintenance. These will build off the generalized efforts completed under the base contract.

This element will also provide a more detailed roadmap and cost estimate for continued planning, design and implementation activities for highest priority trails or zones.

Planning That Unlocks Future Investment

We recognize that great plans do more than guide: they open doors. Our team delivers work that positions communities for future grant success, providing clear priorities, actionable strategies, and GIS-based tools that strengthen competitive applications. By aligning local goals with funder expectations, we help communities move from vision to implementation.



**OUTSIDE IS
WHERE WE
THRIVE.**

SEGROUP.COM

BUDGET

SE Group is pleased to submit the following cost proposal for the North Salt Lake Trails Master Plan. Our budget is built around a focused six-month work plan designed to deliver actionable, community-informed outcomes aligned with the City's goals.

PROPOSED FEE AND RATIONALE

We understand the RFP outlines a not-to-exceed budget of \$50,000. After carefully assessing the scope of work and the resources required to meet project objectives with the quality we stand behind, our proposed fee is \$60,000.

This budget reflects a streamlined scope and efficient team structure that prioritizes value, responsiveness, and professional delivery while still meeting the project's intent.

WHY THIS BUDGET REFLECTS TRUE PROJECT NEEDS

We are genuinely excited about the opportunity to support North Salt Lake in developing a high-impact, community-responsive Trails Master Plan. Our proposed budget reflects the resources and team time required to deliver the quality of work this project deserves.

This is not an inflated estimate. It is a focused, efficient scope that has been carefully trimmed where possible, without compromising the essential elements needed for a successful outcome. We've structured the budget to ensure we can break even while still delivering the kind of value we stand behind as a firm.

The budget supports a process and final product the City can:

- Implement with confidence
- Use to pursue future funding
- Share as a clear and inclusive vision for the community

We believe this approach balances fiscal responsibility with the importance of doing the job well.

OPTIONAL ENHANCEMENTS AND FLEXIBILITY

We have outlined optional add-on services that may be included if additional resources or in-kind support become available. These enhancements are clearly delineated and can be scaled in or out based on City priorities.

We also remain open to exploring phasing options or minor scope adjustments to better align with available funding, should that be helpful to the City.

| Project Phase/ Task | | \$ |
|--|--|-----------------|
| 1 | Project Management & Study Initiation | \$10,737 |
| 2 | Public Outreach | \$15,247 |
| 3 | Existing Conditions Inventory & Assessment | \$9,380 |
| 4 | Recommendations | \$9,446 |
| 5 | Implementation Plan & Trails Master Plan | \$14,324 |
| Expenses | | \$866 |
| PROJECT TOTAL without Optional Services | | \$60,000 |
| | Optional Service: Outreach Part 2 : In-Person Facilitation | \$2,500 |
| | Optional Service: Additional Stakeholder Meetings (2) | \$2,000 |
| | Optional Service: Enhanced Trails Master Plan | \$5,000 |



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Karyn Baxter, City Engineer

DATE: November 18, 2025

SUBJECT: Bid Award for Center Street Sidewalk Project, Orchard Drive to 340 East

RECOMMENDATION

I recommend that the City Council award the Center Street Sidewalk Project, Orchard Drive to 340 East, to W.M. Green Inc. for the bid price of \$212,605.

BACKGROUND

This project consists of new sidewalk on the south side of Center Street from Orchard Drive to 340 East, new pedestrian ramps at street crossings, and connecting to existing sidewalk on both ends. This project will improve pedestrian safety by providing a sidewalk for residential areas south of Center Street that will connect to the sidewalk and signal light at Orchard Drive.

Currently, there is no sidewalk on the south side of the street, requiring pedestrians to cross Center Street to reach the existing sidewalk on the north side of the road. This is a frequent walking route for elementary school students going to Orchard Elementary, and this sidewalk is a critical safety improvement for these children.

The project has been designed to allow field modifications to minimize impacts to existing landscape and trees along the route. This area is located within existing right-of-way, and no land purchases have been required.

Future work (spring 2026) will include landscape restoration such as sod replacement and modification to sprinkler systems for the new park strip areas, and this work is not included in the sidewalk project bid.

BID RESULTS

The City received two bids for this project, the results are as follows:

| <u>Contractor</u> | <u>Bid Amount</u> |
|--------------------|-------------------|
| W.M. Green Inc. | \$ 212,605 |
| Pride Constructors | \$ 221,240 |

The existing budget for this project is \$253,600 as approved by City Council.

PROPOSED MOTION

I move that the City Council award the Center Street Sidewalk Project, Orchard Drive to 340 East, to W.M. Green Inc. for the bid price of \$212,605.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Karyn Baxter, City Engineer

DATE: November 18, 2025

SUBJECT: Resolution 2025-56R: A resolution approving an Agreement with Rocky Mountain Power for electrical services related to the Hatch Park redevelopment

RECOMMENDATION

I recommend approval of Resolution 2025-56R: A resolution approving the Work Agreement for Hatch Park with Rocky Mountain Power.

BACKGROUND

A work agreement has been prepared by Rocky Mountain Power (RMP) for the requested power infrastructure improvements needed for Hatch Park. RMP has prepared an estimated cost for the work done directly by them, with a total cost of \$267,310.

The agreement includes relocating facilities on Center Street, within Hatch Park (between Main St and I-15), and taking existing equipment along Main Street underground (power poles to be removed). Additionally, the work provides for new and upgraded services and infrastructure for new restrooms, pavilions, park lighting, water feature pumps, etc.

Additional work will be done by others, including conduits, vaults, meter bases, etc. which are supplied and installed by the City's contractor. These additional items are referred to as "civil work," the cost of which is not included in this agreement.

PROPOSED MOTION

I move that City Council approve 2025-56R: A resolution approving an Agreement with Rocky Mountain for electrical services related to the Hatch Park redevelopment.

Attachments:

- 1) Resolution 2025-56R
- 2) Proposed Work Agreement

RESOLUTION NO. 2025-56R

A RESOLUTION APPROVING AN AGREEMENT WITH ROCKY MOUNTAIN POWER FOR ELECTRICAL SERVICES RELATED TO THE HATCH PARK REDEVELOPMENT

WHEREAS, the City of North Salt Lake is redeveloping and expanding Hatch Park and requires certain public utilities to be moved as a part of the project; and

WHEREAS, the Hatch Park project requires the placement of overhead power lines to be placed underground and will also require new and upgraded electrical power services to be installed; and

WHEREAS, Rocky Mountain Power is an affected electrical service provider and will have to make several changes to their services, some of which the City of North Salt Lake will be responsible to pay for; and

WHEREAS, the City Council finds that it is necessary to the citizens' collective health, safety and welfare to enter into this agreement.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. **AGREEMENT APPROVED.** The Agreement attached to this resolution shown as Exhibit A is hereby approved.

Section 2. **EFFECTIVE DATE.** This resolution shall take effect immediately upon passing.

APPROVED AND ADOPTED by the City of North Salt Lake, Utah, on this 18th day of November, 2025.

CITY OF NORTH SALT LAKE
By:

BRIAN J. HORROCKS
Mayor

ATTEST:

WENDY PAGE
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin _____
Council Member Clayton _____
Council Member Jackson _____
Council Member Knowlton _____
Council Member Van Langeveld _____

**ROCKY MOUNTAIN POWER, a division of PACIFICORP
CUSTOMER REQUESTED WORK AGREEMENT**

This Customer Requested Work Agreement (this "Agreement"), dated October 10, 2025 ("Agreement Date"), is between Rocky Mountain Power, an unincorporated division of PacifiCorp ("Company"), and **NORTH SALT LAKE CITY**, ("Customer"), for work to be performed by Company for Customer at or near **50 W Center Street, North Salt Lake** in **Davis County** County, State of Utah.

Work Requested and Customer Work Requirements:

Road Widening Project with Overhead to Underground Conversion

Company will provide all civil work associated on Customer's behalf, include vaults, transformer bases, equipment bases and conduit. The Company will relocate facilities on Center Street; West of Main Street, East of I-15 and bury equipment located on Main Street; Poles fp#029000,029001,029902 and associated conductor.

This work agreement does not include any third-party relocation costs. Customer shall be solely responsible for obtaining cost estimates from any third-parties attached to the existing poles/facilities. Customer shall be solely responsible for making all necessary arrangements for removal of third-party facilities from Company's poles/facilities and arrangements with such third-parties for continuation of their communication lines, and paying the associated costs.

Company may abandon in place any underground cables installed under this Agreement that are no longer useful to Company.

Customer also agrees to:

- a) Establish final grade for routing of circuits, placement of transformer pads, vaults, junction boxes and other underground facilities as required by Company;
- b) Install and maintain property lines and survey stakes;
- c) Make no permanent surface improvements, except curb and gutters, before Company completes installation of its facilities; and,
- d) Provide legal rights-of-way to Company, at no cost to Company, using Company's standard forms.

If any change in grade, or property lines, or any surface improvements require Company to change its facilities, or causes additional cost to Company, Customer agrees to reimburse Company for such change or cost.

Customer Payment(s):

Payment to Company: In consideration of the work to be performed by Company, Customer agrees to pay the estimated costs of the work in advance, with the understanding that there will be no other charges or refunds for the above specified work. The total advance for this work is \$267,310.00. Customer has previously paid for design, permitting or other work in the amount of \$0.00, with a **balance due of \$267,310.00. Estimated cost is valid for 90 days from the Agreement Date.**

Requested Date of Service: 11-13-2023

Any correspondence regarding this work shall be directed to the appropriate party as shown below:

North Salt Lake City
Yash Numburi, (Envision Eng)
10 E Center St
North Salt Lake, UT 84054
Phone (801) 534.1130
Cellular ()
ynumburi@envisioneng.com

Rocky Mountain Power
Isaac Pantke (Estimator)
1569 W North Temple St
Salt Lake City, UT 84116
Phone (801) 220.7233
Cellular ()
isaac.pantke@pacificorp.com

This Agreement, upon execution by both Company and Customer, shall be a binding agreement for work performed by Company to accommodate Customer at the Customer's expense. The provisions of Appendix A, General Terms and Conditions, are an integral part of this Agreement.

NORTH SALT LAKE CITY

By _____
Signature

Title _____

Print name of Signing Officer

Date

ROCKY MOUNTAIN POWER

By _____
Signature.

Title Manager _____

Brady Allen _____
Print name of Signing Manager/Officer

Date

Appendix A
GENERAL TERMS AND CONDITIONS

LIABILITY AND INDEMNIFICATION

The Customer shall indemnify, defend and hold harmless the Company to this Agreement and the Company's officers, directors, agents, employees, successors and assigns from any and all claims, demands, suits, losses, costs, and damages of any nature whatsoever, including attorney's fees and other costs of litigation brought or made against or incurred by the Company and resulting from, arising out of, or in any way connected with any act, omission, fault or negligence of the Customer, its employees or any officer, director, or employee or agent of the same and related to the subject matter of this Agreement. The indemnity obligation shall include, but not be limited to, loss of or damage to property, bodily or personal injury to, or the death of any person. The Customer's obligation under this provision of the Agreement shall not extend to liability caused by the sole negligence of the Company.

WAIVER OF JURY TRIAL

To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

WORK COMPLETION

Company agrees to use commercially reasonable efforts towards work completion. Such completion is subject to timely Customer performance of any Customer required items including execution of this Agreement and associated payment. When there are emergencies or unanticipated events which cause power outages or threaten the Company's ability to provide electric service as it is legally required to provide as an electric utility company, then the Company personnel assigned to perform the work may be withdrawn from the work until such time as the unanticipated event or emergency is concluded. In the event that the Company personnel are removed from the work in response to such an event or emergency, then the time for completion of the work shall be extended by a period of time equal to that period from the time the personnel are removed from the work until they are available to continue the work plus 48 hours.

It is expressly agreed that the Company and those persons employed by the Company in connection with the work described herein are not employed by or employees of the Customer.

Company warrants that its work shall be consistent with prudent utility practices. COMPANY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE, AND SIMILAR WARRANTIES. Company's liability for any action arising out of its activities relating to this Agreement shall be limited to repair or replacement of any non-operating or defective portion of the work. Under no circumstances shall Company be liable for economic losses, costs or damages, including but not limited to special, indirect, incidental, punitive, exemplary or consequential damages.

The Customer may, at reasonable times and by written agreement with the Company, request additional work within the general scope of the work as described in this Agreement or request the omission of or variation in the work, provided, however, that the Customer and Company agree to increase or decrease the amount the Customer is to pay the Company and such changes in scope are reasonably acceptable to the Company. Any such change to the scope of the work and the associated adjustment of costs shall be in writing and shall be submitted when obtained as an addendum to this Agreement after being signed by both parties.

GENERAL

PAYMENTS: All bills or amounts due hereunder shall be payable to Company as set forth herein or on the 25th day following the postmarked date of the invoice if not otherwise specified. In the event that all or a portion of Customer's bill is disputed by Customer, Customer shall pay the total bill and shall designate that portion disputed. If it is later determined that Customer is entitled to a refund of all or any portion of the disputed amount, Company shall refund that portion of the amount of which Customer is found to be entitled. All billing statements shall show the amount due for the work performed.

COLLECTION: Customer shall pay all costs of collection, including court costs and reasonable attorney's fees upon default of Customer, in addition to interest at a rate of 1.5 percent per month on any amounts not paid within thirty (30) day of invoice.

ASSIGNMENT: Customer shall not assign this Agreement to any successor without the written consent of Company, which consent shall not be unreasonably withheld. If properly assigned, this Agreement shall inure to the benefit of and be binding upon the successors and assigns of the party making the assignment.

- *RMP INSTRUCTION*** ***RMP CIVIL INSTRUCTION***
- 10-20, 10-50) INSTALL: 6" PVC CONDUIT, 3#1000-AL
 - 20,30,50) INSTALL: PME-11, VAULT S#8004414, 7999125
 - 20-30) INSTALL: 6" PVC CONDUIT, 3#1000-AL
 - 20-22, 22-24) INSTALL: 4" PVC CONDUIT, 3#1/0-AL
 - 22) INSTALL: 3Ø GND SLEEVE
 - 24) INSTALL: 4" 200A RISER
 - 30-40, 30-34) INSTALL: 6" PVC CONDUIT, 3#1000-AL
 - 30-31) INSTALL: 4" PVC CONDUIT, 3#1/0-AL
 - 31) INSTALL: 3Ø GND SLEEVE
 - 31-32) INSTALL: 3" PVC CONDUIT, 1#1/0-AL
 - 32-33) INSTALL: 3" PVC CONDUIT, 350-TX
 - 33) INSTALL: 3" SEC RISER
 - 34) R&R: 45' POLE W/ 55' SELF SUPPORTING STEEL
 - 40) INSTALL: 6" 600A RISER, FRAME TO D-END
 - 50-55) INSTALL: 6" PVC CONDUIT, 3#1000-AL
 - 10-100, 10-110, 100-110,100-120,110-55) REMOVE: 3#1000-AL
 - 100,110) REMOVE: PMH-11
 - 100-115-24) REMOVE: 3#1/0-AL
 - 115) REMOVE: 3Ø GND SLEEVE
 - 116) REMOVE: 25KVA XFMR, 1/0-TX SVC
 - 115-116) REMOVE: 1#1/0-AL
 - 116-118, 116-117) REMOVE: 350-TX
 - 117,118) REMOVE: SEC PED
 - 120) REMOVE: 45' POLE, 6" RISER
 - 130) REMOVE: 45' POLE, 3" RISER
 - 140) REMOVE: 45' POLE, AIR BREAK SWITCH
 - 34-120-130-140-40) REMOVE: 3#500-AL, N#2/0-AS, #2-TX OH
 - 130-33) REMOVE: #2-TX OH,
 - 120-132) REMOVE: 1#1/0-AL UG
- *CONTACT YASH, NUMBURI (NSL CITY) 801.230.7300 FOR COORDINATION OF CIVIL WORK INSTALLATION***

RMP CIVIL WORK REQUIRED

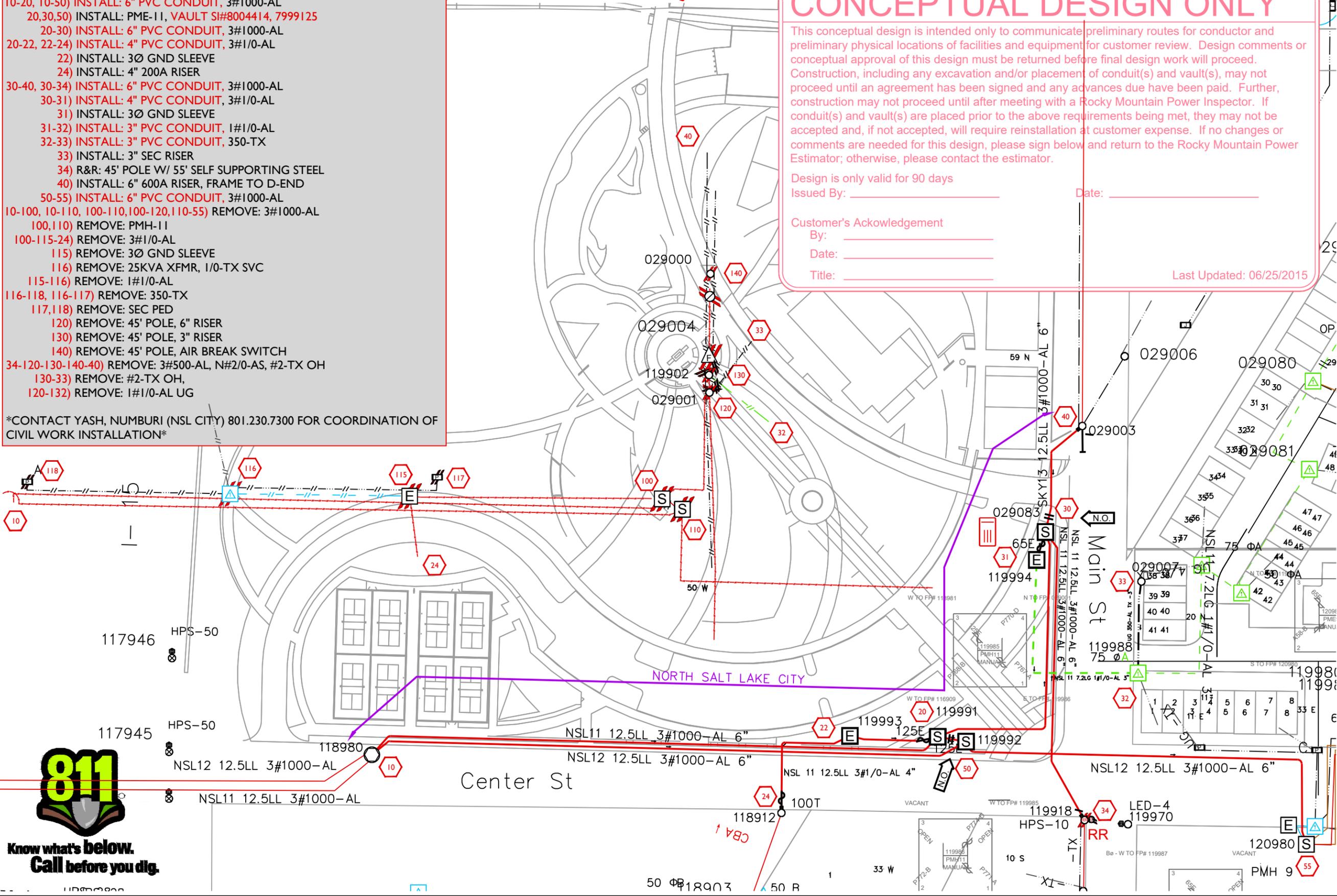
CONCEPTUAL DESIGN ONLY

This conceptual design is intended only to communicate preliminary routes for conductor and preliminary physical locations of facilities and equipment for customer review. Design comments or conceptual approval of this design must be returned before final design work will proceed. Construction, including any excavation and/or placement of conduit(s) and vault(s), may not proceed until an agreement has been signed and any advances due have been paid. Further, construction may not proceed until after meeting with a Rocky Mountain Power Inspector. If conduit(s) and vault(s) are placed prior to the above requirements being met, they may not be accepted and, if not accepted, will require reinstallation at customer expense. If no changes or comments are needed for this design, please sign below and return to the Rocky Mountain Power Estimator; otherwise, please contact the estimator.

Design is only valid for 90 days
 Issued By: _____ Date: _____

Customer's Acknowledgement
 By: _____
 Date: _____
 Title: _____

Last Updated: 06/25/2015



| | | | |
|---|------------|------------|--|
|  | | Page | 1 OF 1 |
| | | Print Date | 10/3/2025 |
| EST ID# | PI3677 | Scale | 1" = 90' |
| Job Start Date | | Post Jobs | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Job Complete Date | | ROI | |
| Emp # | | Circuit | NSL11 |
| Map String | 11201001.0 | | |
| WO# / REQ# | 007157062 | | |
| CC# | 11441 | Customer: | NORTH SALT LAKE CITY |
| Foreman | | Address: | 50 W CENTER ST NORTH SALT LAKE, UT 84 |





MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: November 18, 2025

SUBJECT: Consideration of Resolution 2025-55R: A resolution appointing Brian J. Horrocks as the City's representative to the Board of Trustees of the South Davis Sewer District

RECOMMENDATION

I recommend that the City Council approve Resolution 2025-55R: A resolution appointing Brian J. Horrocks as the City's representative to the Board of Trustees of the South Davis Sewer District.

BACKGROUND

In January, 2026, the City's representative on the Board of Trustees of the South Davis Sewer District will expire. The attached letter from the District outlines the issue and the City Council's options for designating a Trustee on the City's behalf. In summary, the Council can appoint the Mayor or any member of the City Council without public notice (other than notice on a meeting agenda) or without a public hearing. If the Council wished to appoint a qualified person who is not part of the elected governing body, then a 30 day notice and a public hearing is required before taking action.

The South Davis Sewer District serves the five south Davis cities and unincorporated areas. Representation on the Board of Trustees currently includes three mayors and two council members for the cities and two at-large Trustees are elected in municipal election cycles. The Board of Trustees has seven members.

Finally, I have prepared the attached resolution such that Mayor Horrocks is reappointed to this position, though the Council has discussed in recent meetings the idea that assignments to boards and districts could be changed in the future.

PROPOSED MOTION

I move that the City Council approve Resolution 2025-55R: A resolution appointing Brian J. Horrocks as the City's representative to the Board of Trustees of the South Davis Sewer District.



South Davis Sewer District

Mailing Address:
PO Box 140111 • Salt Lake City, Utah 84114-0111

Phone (801) 295-3469 • Fax (801) 295-3486

Office Location:
1800 West 1200 North • West Bountiful, Utah 84087

6 October 2025

The Honorable Brian J. Horrocks
Mayor of North Salt Lake City
10 East Center Street
North Salt Lake, Utah 84054-2598

RE: Appointment - Board of Trustees

Dear Mayor Horrocks:

Your appointment as North Salt Lake City's representative on the Board of Trustees of the South Davis Sewer District expires the first Monday of January 2026.

Under the State Laws governing the District, it will be necessary for your City Council to either re-appoint you or to appoint a replacement. The new term of office will be for four years expiring the first Monday of January 2030.

In making an appointment, the City Council has three options:

1. The City Council can reappoint the incumbent. There are no requirements for public notice or public hearings.
2. The City Council may appoint the Mayor or a Member of the City Council. This does not require a public notice or a public hearing.
3. The City Council may appoint any other qualified person. This requires a 30-day public notice process and a public hearing. The requirements for appointing someone other than an incumbent or a Member of the Appointing Authority are found in the Utah Code, Section 17B-1-304, a copy of which is attached.

This appointment should be made by a motion/resolution of your City Council. The District should be provided with a copy of the motion/resolution with a letter from your City Council stating the action taken.

Thank you for your assistance in this matter. If you have any questions please feel free to call.

Very sincerely,

Matthew J. Myers, P.E.
General Manager

MJM/sm

cc: Ken Leetham, City Manager
att.

RESOLUTION NO. 2025-55R

**A RESOLUTION APPOINTING A CITY TRUSTEE TO THE SOUTH
DAVIS SEWER DISTRICT BOARD OF TRUSTEES**

WHEREAS, the City of North Salt Lake is a member agency of the South Davis Sewer District and has representation on the District’s Board of Trustees; and

WHEREAS, the City’s appointed Trustee, Brian J. Horrocks, has served since January of 2022 and his term expires in January, 2026; and

WHEREAS, the City desires to appoint a member of its Governing Body to the Board and has selected by this resolution to reappoint Brian J. Horrocks, Mayor, to represent the City of North Salt Lake.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. Mayor Brian J. Horrocks is hereby appointed by the City Council as the City’s designated Trustee of the South Davis Sewer District Board of Trustees. The term of this appointment lasts until the first Monday of January, 2030.

Section 2. EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

APPROVED AND ADOPTED by the City of North Salt Lake, Utah, on this 18th day of November, 2025.

CITY OF NORTH SALT LAKE

By:

BRIAN J. HORROCKS

Mayor

ATTEST:

WENDY PAGE
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin _____
Council Member Clayton _____
Council Member Jackson _____
Council Member Knowlton _____
Council Member Van Langeveld _____



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Heidi Voordeckers, Finance Director

DATE: November 18, 2025

SUBJECT: Quarterly Financial Report – Q1 FY 2025-2026

BACKGROUND

Pursuant UCA 10-6-148, a monthly summary financial report and quarterly detail financial report shall be prepared and presented to the governing body of all Cities of the third, fourth, and fifth class. The attached financial report provides detailed information by month for the periods ending July 31, 2025, August 31, 2025, and September 30, 2025. Summary data, including any unusual or extraordinary financial activity, will be presented at the City Council meeting.

ACTION

There is no action required of the council related to the presentation of the quarterly financial report.

Attachments: FY 2026 Monthly Comparison (July-September 2025)

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|-----------------------------|------------------------------|-----------|-----------|-----------|-----------|-------------|------------|----------------------|--------|
| #10 GENERAL FUND | | | | | | | | | |
| TAX REVENUE | | | | | | | | | |
| 10103131101 | PROPERTY TAX - GENERAL | 19,450 | 0 | 0 | 21,606 | 21,606 | 3,187,750 | 3,166,144 | 0.7% |
| 10103131102 | PRIOR YEARS DELINQUENT | 163 | 0 | 0 | 310 | 310 | 2,000 | 1,690 | 15.5% |
| 10103131103 | FEE IN LIEU OF PERS PROP TAX | 15,877 | 0 | 0 | 11,540 | 11,540 | 155,000 | 143,460 | 7.4% |
| 10103131300 | SALES AND USE TAX | 535,650 | 0 | 0 | 546,048 | 546,048 | 6,760,000 | 6,213,952 | 8.1% |
| 10103131303 | ENERGY SALES AND USE - POW | 324,434 | 0 | 0 | 171,803 | 171,803 | 1,450,000 | 1,278,197 | 11.8% |
| 10103131304 | ENERGY SALES AND USE - GAS | 21,110 | 0 | 0 | 2,410 | 2,410 | 714,000 | 711,590 | 0.3% |
| 10103131305 | TRANSIENT ROOM AND SHORT T | 2,356 | 0 | 0 | 7,210 | 7,210 | 51,000 | 43,790 | 14.1% |
| 10103131401 | CABLE TAX | 0 | 0 | 0 | 0 | 0 | 120,000 | 120,000 | 0.0% |
| 10103131402 | TELEPHONE TAX | 11,300 | 0 | 0 | 12,304 | 12,304 | 145,000 | 132,696 | 8.5% |
| Total TAX REVENUE: | | 930,339 | 0 | 0 | 773,230 | 773,230 | 12,584,750 | 11,811,520 | 6.1% |
| LICENSES AND PERMITS | | | | | | | | | |
| 10103232100 | BUSINESS LICENSES AND PERMI | 1,681 | 500 | 192 | 830 | 1,522 | 255,000 | 253,478 | 0.6% |
| Total LICENSES AND PERMITS: | | 1,681 | 500 | 192 | 830 | 1,522 | 255,000 | 253,478 | 0.6% |
| INTERGOVERNMENTAL | | | | | | | | | |
| 10103333201 | OPERATING GRANTS - STATE | 15,036 | 799 | 0 | 0 | 799 | 185,000 | 184,201 | 0.4% |
| 10103333202 | OPERATING GRANTS - OTHER | 0 | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 0.0% |
| 10103333204 | CONTRIBUTIONS FROM OTHER | 0 | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 0.0% |
| 10103333207 | STATE LIQUOR FUND ALLOTMEN | 0 | 0 | 0 | 0 | 0 | 38,600 | 38,600 | 0.0% |
| Total INTERGOVERNMENTAL: | | 15,036 | 799 | 0 | 0 | 799 | 243,600 | 242,801 | 0.3% |
| CHARGES FOR SERVICES | | | | | | | | | |
| 10103434201 | FEES-RECREATION PROGRAMS | 30,949 | 10,205 | 0 | 11,910 | 22,115 | 72,000 | 49,885 | 30.7% |
| 10103434203 | PARKING CITATIONS | 460 | 230 | 0 | 80 | 310 | 6,000 | 5,690 | 5.2% |
| 10103434204 | FEES POLICE | 4,556 | 7,309 | 2,241 | 1,374 | 10,924 | 50,000 | 39,076 | 21.8% |
| 10103434205 | PLAN CHECK | 11,905 | 10,405 | 8,467 | 16,262 | 35,134 | 120,000 | 84,866 | 29.3% |
| 10103434206 | ZONING & SUBDIVISION PLANNI | 100 | 475 | 3,375 | 0 | 3,850 | 20,000 | 16,150 | 19.3% |
| 10103434207 | INFRASTRUCTURE INSPECTION | 22,900 | 0 | 0 | 0 | 0 | 7,500 | 7,500 | 0.0% |
| 10103434208 | PERMIT FEE - INSPECTION | 19,699 | 26,280 | 18,897 | 31,394 | 76,572 | 250,000 | 173,428 | 30.6% |
| 10103434301 | LIBERTY FESTIVAL REVENUE | 70,930 | 70,430 | 0 | 0 | 70,430 | 70,000 | (430) | 100.6% |
| 10103434400 | SALES AND SERVICE EXCAVATIO | 2,831 | 5,550 | 24,745 | 2,570 | 32,865 | 50,000 | 17,135 | 65.7% |
| 10103434401 | MATERIALS AND SUPPLIES SALE | 0 | 1,591 | 0 | 85 | 1,677 | 10,000 | 8,323 | 16.8% |
| 10103434409 | SALES AND SERVICE PUBLIC W | 11,306 | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 0.0% |
| 10103434601 | RENTS-PARKS AND BALL FIELDS | 11,498 | 4,245 | 5,470 | 1,195 | 10,910 | 22,000 | 11,090 | 49.6% |
| 10103434650 | RENTS - CELL TOWER SITES | 2,856 | 0 | 1,457 | 1,457 | 2,913 | 18,400 | 15,487 | 15.8% |
| Total CHARGES FOR SERVICES: | | 189,991 | 136,721 | 64,652 | 66,327 | 267,699 | 705,900 | 438,201 | 37.9% |
| JUDICIAL REVENUE | | | | | | | | | |
| 10103535100 | COURT FINES & BAIL FORFEITU | 169,309 | 64,784 | 28,746 | 31,666 | 125,196 | 475,000 | 349,804 | 26.4% |
| Total JUDICIAL REVENUE: | | 169,309 | 64,784 | 28,746 | 31,666 | 125,196 | 475,000 | 349,804 | 26.4% |
| MISCELLANEOUS | | | | | | | | | |
| 10103736000 | MISCELLANEOUS | 5,398 | 1,509 | 488 | 206 | 2,203 | 25,000 | 22,797 | 8.8% |
| 10103736100 | INTEREST EARNINGS | 43,949 | 11,598 | 12,010 | 11,017 | 34,625 | 150,000 | 115,375 | 23.1% |
| 10103736200 | DIVIDENDS - AWARDS | 9,007 | 1,284 | 275 | 8,722 | 10,281 | 30,000 | 19,719 | 34.3% |
| 10103736300 | CREDIT CARD USE FEE | 1,193 | 281 | 751 | 248 | 1,279 | 5,000 | 3,721 | 25.6% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|-------------------------------------|------------------------------|---------------|-----------|-----------|-----------|---------------|------------------|----------------------|--------|
| Total MISCELLANEOUS: | | 59,547 | 14,672 | 13,524 | 20,193 | 48,388 | 210,000 | 161,612 | 23.0% |
| OTHER FINANCING SOURCES | | | | | | | | | |
| 10103836700 | CONTRIBUTIONS | 750 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 10103837125 | TRANSFERS FROM RDA | 0 | 0 | 0 | 0 | 0 | 148,700 | 148,700 | 0.0% |
| 10103837144 | TRANSFERS FROM ROADS | 26,273 | 24,767 | 24,767 | 24,767 | 74,301 | 297,200 | 222,899 | 25.0% |
| 10103837300 | GAIN ON DISPOSAL OF CAPITAL | 0 | 0 | 0 | 0 | 0 | 75,000 | 75,000 | 0.0% |
| 10103837400 | INSURANCE RECOVERY | 0 | 0 | 0 | 0 | 0 | 21,000 | 21,000 | 0.0% |
| 10103837990 | FUND BALANCE - USE OF | 0 | 0 | 0 | 0 | 0 | 1,533,175 | 1,533,175 | 0.0% |
| Total OTHER FINANCING SOURCES: | | 27,023 | 24,767 | 24,767 | 24,767 | 74,301 | 2,076,075 | 2,001,774 | 3.6% |
| GOVERNING COUNCIL | | | | | | | | | |
| 10110141101 | WAGE REGULAR EMPLOYEES | 27,289 | 8,437 | 9,823 | 10,097 | 28,356 | 112,000 | 83,644 | 25.3% |
| 10110141200 | EMPLOYEE BENEFITS | 14,828 | 5,150 | 5,324 | 5,442 | 15,916 | 65,000 | 49,084 | 24.5% |
| 10110142100 | PROF & TECHNICAL SERVICES | 10,097 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 10110142105 | PROF & TECHNICAL SERVICES-A | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 10110142109 | ELECTIONS | 0 | 0 | 0 | 16,363 | 16,363 | 36,000 | 19,637 | 45.5% |
| 10110142400 | ADVERTISING AND PUBLIC NOTI | 0 | 0 | 0 | 0 | 0 | 500 | 500 | 0.0% |
| 10110142900 | TRAVEL, EDUCATION AND TRAINI | 1,945 | 0 | 0 | 6,540 | 6,540 | 10,000 | 3,460 | 65.4% |
| 10110143400 | TELECOMMUNICATION | 675 | 225 | 225 | 225 | 675 | 2,700 | 2,025 | 25.0% |
| 10110145200 | OPERATING SUPPLIES | 1,374 | 0 | 752 | 347 | 1,099 | 16,000 | 14,901 | 6.9% |
| 10110145208 | COUNCIL CONTRIBUTIONS | 75 | 0 | 0 | 2,500 | 2,500 | 15,000 | 12,500 | 16.7% |
| 10110145400 | BOOKS, PUBLICATIONS AND SUB | 19,127 | 20,241 | 2,590 | 0 | 22,831 | 22,500 | (331) | 101.5% |
| Total GOVERNING COUNCIL: | | 75,410 | 34,053 | 18,714 | 41,513 | 94,280 | 280,700 | 186,420 | 33.6% |
| CHIEF ADMINISTRATIVE OFFICER | | | | | | | | | |
| 10110341101 | WAGE REGULAR EMPLOYEES | 94,310 | 29,980 | 32,670 | 32,722 | 95,372 | 473,000 | 377,628 | 20.2% |
| 10110341200 | EMPLOYEE BENEFITS | 37,390 | 10,969 | 14,745 | 14,707 | 40,421 | 167,900 | 127,479 | 24.1% |
| 10110341201 | EMPLOYEE ALLOWANCES | 1,385 | 462 | 462 | 462 | 1,385 | 6,000 | 4,615 | 23.1% |
| 10110342100 | PROF & TECHNICAL SERVICES | 252 | 0 | 0 | 5,924 | 5,924 | 6,500 | 576 | 91.1% |
| 10110342400 | ADVERTISING AND PUBLIC NOTI | 156 | 0 | 55 | 154 | 209 | 27,100 | 26,891 | 0.8% |
| 10110342900 | TRAVEL, EDUCATION AND TRAINI | 6,361 | 0 | 497 | 633 | 1,130 | 14,200 | 13,070 | 8.0% |
| 10110343400 | TELECOMMUNICATION | 1,145 | 58 | 768 | 202 | 1,027 | 3,400 | 2,373 | 30.2% |
| 10110345211 | INDIRECT COST ALLOCATION | (54,876) | (18,800) | (18,800) | (18,800) | (56,400) | (225,600) | (169,200) | 25.0% |
| 10110345400 | BOOKS, PUBLICATIONS AND SUB | 203 | 0 | 195 | 64 | 259 | 3,000 | 2,741 | 8.6% |
| Total CHIEF ADMINISTRATIVE OFFICER: | | 86,325 | 22,668 | 30,591 | 36,068 | 89,327 | 475,500 | 386,173 | 18.8% |
| FINANCIAL | | | | | | | | | |
| 10110441101 | WAGE REGULAR EMPLOYEES | 89,333 | 29,287 | 31,433 | 31,112 | 91,833 | 408,000 | 316,167 | 22.5% |
| 10110441200 | EMPLOYEE BENEFITS | 42,335 | 12,740 | 14,517 | 14,579 | 41,836 | 178,000 | 136,164 | 23.5% |
| 10110441201 | EMPLOYEE ALLOWANCES | 1,250 | 250 | 500 | 500 | 1,250 | 6,000 | 4,750 | 20.8% |
| 10110442900 | TRAVEL, EDUCATION AND TRAINI | 400 | 250 | 475 | 0 | 725 | 3,000 | 2,275 | 24.2% |
| 10110443400 | TELECOMMUNICATION | 754 | 130 | 312 | 312 | 754 | 3,600 | 2,846 | 20.9% |
| 10110445200 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 300 | 300 | 0.0% |
| 10110445211 | INDIRECT COST ALLOCATION | (75,000) | (27,017) | (27,017) | (27,017) | (81,051) | (324,200) | (243,149) | 25.0% |
| 10110445400 | BOOKS, PUBLICATIONS AND SUB | 0 | 0 | 0 | 0 | 0 | 1,100 | 1,100 | 0.0% |
| Total FINANCIAL: | | 59,072 | 15,640 | 20,220 | 19,487 | 55,346 | 275,800 | 220,454 | 20.1% |
| ADMINISTRATIVE SUPPORT | | | | | | | | | |
| 10112041205 | TUITION REIMBURSEMENT | 0 | 0 | 0 | 0 | 0 | 6,000 | 6,000 | 0.0% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | CURRENT YTD | | | BUDGET | UNEARNED/ UNEXPENDED | PCNT | |
|------------------------------------|------------------------------|-----------|-------------|-----------|-----------|----------|----------------------|----------|-------|
| | | | 7/31/2025 | 8/31/2025 | 9/30/2025 | | | | |
| 10112042000 | GEN & CONTRACTED SERVICES- | 13,681 | 9,640 | 3,603 | 20,743 | 33,986 | 76,970 | 42,984 | 44.2% |
| 10112042100 | PROF & TECHNICAL SERVICES | 17,288 | 16,413 | 263 | 137 | 16,813 | 60,000 | 43,187 | 28.0% |
| 10112042105 | PROF & TECHNICAL SERVICES-A | 11,471 | 0 | 5,702 | 3,366 | 9,068 | 45,000 | 35,932 | 20.2% |
| 10112042110 | BANK CHARGES | 2,517 | 777 | 908 | 955 | 2,640 | 7,000 | 4,360 | 37.7% |
| 10112042300 | INSURANCE - RISK MANAGEMEN | 188,869 | 185,347 | 28 | 120 | 185,495 | 200,000 | 14,505 | 92.7% |
| 10112045100 | OFFICE SUPPLIES | 1,392 | 213 | 1,447 | 978 | 2,637 | 12,000 | 9,363 | 22.0% |
| 10112045202 | EMPLOYEE APPRECIATION | 1,138 | 0 | 0 | 0 | 0 | 26,000 | 26,000 | 0.0% |
| 10112045211 | INDIRECT COST ALLOCATION | (28,551) | (10,825) | (10,825) | (10,825) | (32,475) | (129,900) | (97,425) | 25.0% |
| 10112048504 | COMPUTERS & EQUIPMENT - IT | 0 | 0 | 23,637 | 0 | 23,637 | 69,325 | 45,688 | 34.1% |
| 10112049011 | INTERDEPARTMENTAL FLEET FU | 87 | 0 | 0 | 56 | 56 | 500 | 444 | 11.2% |
| 10112049012 | INTERDEPARTMENTAL FLEET R& | 201 | 133 | 133 | 133 | 399 | 1,600 | 1,201 | 24.9% |
| 10112049013 | FLEET PARTS AND SUPPLIES | 69 | 0 | 112 | 37 | 149 | 1,000 | 851 | 14.9% |
| Total ADMINISTRATIVE SUPPORT: | | 208,162 | 201,698 | 25,008 | 15,699 | 242,406 | 375,495 | 133,089 | 64.6% |
| PLANNING AND ZONING | | | | | | | | | |
| 10113041101 | WAGE REGULAR EMPLOYEES | 81,366 | 26,486 | 28,315 | 28,192 | 82,993 | 390,000 | 307,007 | 21.3% |
| 10113041102 | TEMPORARY EMPLOYEES | 4,154 | 1,065 | 1,866 | 1,600 | 4,531 | 24,450 | 19,919 | 18.5% |
| 10113041103 | OVERTIME | 33 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 10113041200 | EMPLOYEE BENEFITS | 39,151 | 13,725 | 15,301 | 15,332 | 44,358 | 198,000 | 153,642 | 22.4% |
| 10113041201 | EMPLOYEE ALLOWANCES | 1,385 | 462 | 462 | 462 | 1,385 | 6,000 | 4,615 | 23.1% |
| 10113042106 | PROF & TECH SERVICES-ECON | 0 | 0 | 699 | 0 | 699 | 7,000 | 6,301 | 10.0% |
| 10113042900 | TRAVEL, EDUCATION AND TRAINI | 1,485 | 0 | 1,535 | 0 | 1,535 | 6,500 | 4,965 | 23.6% |
| 10113043400 | TELECOMMUNICATION | 607 | 125 | 250 | 250 | 625 | 3,200 | 2,575 | 19.5% |
| 10113045200 | OPERATING SUPPLIES | 12 | 0 | 244 | 25 | 269 | 500 | 231 | 53.8% |
| 10113045400 | BOOKS, PUBLICATIONS AND SUB | 3,184 | 3,050 | 27 | 0 | 3,077 | 6,000 | 2,923 | 51.3% |
| 10113046010 | GRANT - CONTRACT PAYMENTS | 18,683 | 7,500 | 28,924 | 0 | 36,424 | 157,500 | 121,076 | 23.1% |
| 10113049013 | FLEET PARTS AND SUPPLIES | 25 | 58 | 13 | 13 | 84 | 0 | (84) | 0.0% |
| Total PLANNING AND ZONING: | | 150,084 | 52,470 | 77,636 | 45,874 | 175,980 | 800,150 | 624,170 | 22.0% |
| GENERAL GOVERNMENT BUILDING | | | | | | | | | |
| 10114042000 | GENERAL & CONTRACTED SERV | 11,416 | 4,054 | 2,034 | 3,090 | 9,177 | 150,000 | 140,823 | 6.1% |
| 10114043100 | WATER, SEWER, GARBAGE | 2,268 | 2,268 | 155 | 155 | 2,577 | 6,500 | 3,923 | 39.7% |
| 10114043200 | NATURAL GAS | 1,619 | 0 | 657 | 0 | 657 | 18,000 | 17,343 | 3.7% |
| 10114043300 | ELECTRICITY | 7,621 | 0 | 120 | 14,976 | 15,096 | 48,000 | 32,904 | 31.4% |
| 10114043400 | TELECOMMUNICATION | 2,993 | 1,488 | 1,491 | 0 | 2,978 | 18,000 | 15,022 | 16.5% |
| 10114045200 | OPERATING SUPPLIES | 1,266 | 1,401 | 1,043 | 853 | 3,297 | 10,000 | 6,703 | 33.0% |
| 10114045211 | INDIRECT COST ALLOCATION | (9,900) | (5,200) | (5,200) | (5,200) | (15,600) | (62,400) | (46,800) | 25.0% |
| 10114045603 | MACHINERY AND EQUIPMENT | 0 | 0 | 0 | 720 | 720 | 2,000 | 1,280 | 36.0% |
| Total GENERAL GOVERNMENT BUILDING: | | 17,283 | 4,010 | 299 | 14,594 | 18,903 | 190,100 | 171,197 | 9.9% |
| PUBLIC WORKS BUILDING | | | | | | | | | |
| 10114242000 | GENERAL & CONTRACTED SERV | 2,787 | 1,061 | 4,824 | 695 | 6,580 | 20,000 | 13,420 | 32.9% |
| 10114243100 | WATER, SEWER, GARBAGE | 1,091 | 1,201 | 309 | 309 | 1,820 | 5,500 | 3,680 | 33.1% |
| 10114243200 | NATURAL GAS | 170 | 0 | 29 | 35 | 65 | 10,000 | 9,935 | 0.6% |
| 10114243300 | ELECTRICITY | 1,581 | 0 | 0 | 0 | 0 | 14,000 | 14,000 | 0.0% |
| 10114245200 | OPERATING SUPPLIES | 2,799 | 1,366 | 2,785 | 1,070 | 5,221 | 20,000 | 14,779 | 26.1% |
| 10114245211 | INDIRECT COST ALLOCATION | (9,774) | (3,208) | (3,208) | (3,208) | (9,624) | (38,500) | (28,876) | 25.0% |
| 10114245603 | MACHINERY AND EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 0.0% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|-----------------------------------|------------------------------|----------------|-----------|-----------|-----------|----------------|------------------|----------------------|-------|
| Total PUBLIC WORKS BUILDING: | | (1,346) | 421 | 4,740 | (1,099) | 4,062 | 41,000 | 36,938 | 9.9% |
| BUILDING INSPECTION | | | | | | | | | |
| 10117141101 | WAGE REGULAR EMPLOYEES | 38,482 | 12,616 | 13,396 | 13,440 | 39,452 | 174,000 | 134,548 | 22.7% |
| 10117141103 | OVERTIME | 70 | 0 | 0 | 42 | 42 | 500 | 458 | 8.4% |
| 10117141200 | EMPLOYEE BENEFITS | 25,294 | 8,056 | 6,402 | 10,442 | 24,900 | 106,000 | 81,100 | 23.5% |
| 10117142000 | GENERAL & CONTRACTED SERV | 5,500 | 5,500 | 0 | 0 | 5,500 | 12,000 | 6,500 | 45.8% |
| 10117142900 | TRAVEL, EDUCATION AND TRAINI | 74 | 0 | 0 | 0 | 0 | 1,600 | 1,600 | 0.0% |
| 10117143400 | TELECOMMUNICATION | 152 | 23 | 65 | 65 | 152 | 1,200 | 1,048 | 12.7% |
| 10117145400 | BOOKS, PUBLICATIONS AND SUB | 0 | 0 | 0 | 0 | 0 | 500 | 500 | 0.0% |
| 10117149011 | INTERDEPARTMENTAL FLEET FU | 129 | 0 | 63 | 56 | 119 | 700 | 581 | 17.0% |
| 10117149012 | INTERDEPARTMENTAL FLEET R& | 474 | 308 | 308 | 308 | 924 | 3,700 | 2,776 | 25.0% |
| 10117149013 | FLEET PARTS AND SUPPLIES | 25 | 0 | 13 | 13 | 25 | 300 | 275 | 8.4% |
| 10117149014 | INTERDEPARTMENTAL ANNUAL | 900 | 232 | 232 | 232 | 696 | 2,780 | 2,084 | 25.0% |
| Total BUILDING INSPECTION: | | 71,101 | 26,735 | 20,479 | 24,596 | 71,810 | 303,280 | 231,470 | 23.7% |
| GENERAL GOVT NON OPERATING | | | | | | | | | |
| 10190049141 | TRANSFERS TO PARK CAPITAL | 0 | 0 | 0 | 0 | 0 | 1,500,000 | 1,500,000 | 0.0% |
| Total GENERAL GOVT NON OPERATING: | | 0 | 0 | 0 | 0 | 0 | 1,500,000 | 1,500,000 | 0.0% |
| JUDICIAL | | | | | | | | | |
| 10203041000 | PERSONNEL SERVICES JUSTICE | 18,350 | 6,778 | 6,778 | 6,778 | 20,335 | 82,000 | 61,665 | 24.8% |
| 10203041101 | WAGE REGULAR EMPLOYEES | 39,131 | 12,873 | 13,678 | 13,821 | 40,372 | 180,000 | 139,628 | 22.4% |
| 10203041103 | OVERTIME | 454 | 658 | 0 | 120 | 778 | 1,000 | 222 | 77.8% |
| 10203041200 | EMPLOYEE BENEFITS | 26,335 | 8,919 | 9,143 | 9,290 | 27,353 | 114,000 | 86,647 | 24.0% |
| 10203042100 | PROF & TECHNICAL SERVICES | 1,032 | 135 | 399 | 135 | 669 | 6,000 | 5,331 | 11.1% |
| 10203042110 | BANK CHARGES | 2,747 | 1,135 | 1,186 | 1,113 | 3,434 | 12,000 | 8,566 | 28.6% |
| 10203042900 | TRAVEL, EDUCATION AND TRAINI | 630 | 0 | 136 | 580 | 716 | 2,500 | 1,784 | 28.7% |
| 10203043400 | TELECOMMUNICATION | 433 | 182 | 205 | 45 | 432 | 2,500 | 2,068 | 17.3% |
| 10203045100 | OFFICE SUPPLIES | 782 | 0 | 553 | 310 | 863 | 4,200 | 3,337 | 20.5% |
| 10203045200 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 2,000 | 2,000 | 0.0% |
| 10203047100 | JURY AND WITNESS PAYMENTS | 0 | 0 | 0 | 0 | 0 | 100 | 100 | 0.0% |
| Total JUDICIAL: | | 89,894 | 30,681 | 32,078 | 32,193 | 94,953 | 406,300 | 311,347 | 23.4% |
| JUSTICE COURT | | | | | | | | | |
| 10203542107 | PROF & TECHNICAL - DEFENDER | 4,500 | 1,500 | 1,500 | 1,500 | 4,500 | 20,000 | 15,500 | 22.5% |
| 10203542108 | PROF & TECHNICAL - PROSECUT | 13,299 | 4,314 | 3,390 | 3,390 | 11,094 | 60,000 | 48,906 | 18.5% |
| 10203542111 | ADMINISTRATIVE LIQUOR RELAT | 2,196 | 975 | 1,899 | 1,899 | 4,773 | 10,000 | 5,227 | 47.7% |
| Total JUSTICE COURT: | | 19,995 | 6,789 | 6,789 | 6,789 | 20,367 | 90,000 | 69,633 | 22.6% |
| POLICE | | | | | | | | | |
| 10240041101 | WAGE REGULAR EMPLOYEES | 619,230 | 197,081 | 212,679 | 228,945 | 638,705 | 2,845,000 | 2,206,295 | 22.5% |
| 10240041103 | OVERTIME | 40,536 | 27,023 | 5,030 | 10,378 | 42,430 | 100,000 | 57,570 | 42.4% |
| 10240041104 | NSL LIVE OVERTIME | 2,425 | 1,821 | 745 | 166 | 2,732 | 20,000 | 17,268 | 13.7% |
| 10240041200 | EMPLOYEE BENEFITS | 375,848 | 130,406 | 130,361 | 141,106 | 401,872 | 1,813,500 | 1,411,628 | 22.2% |
| 10240041202 | EMPLOYEE ALLOWANCES - UNIF | 7,837 | 1,541 | 8,055 | 1,283 | 10,879 | 38,000 | 27,121 | 28.6% |
| 10240041205 | TUITION REIMBURSEMENT | 0 | 0 | 0 | 0 | 0 | 2,000 | 2,000 | 0.0% |
| 10240042100 | PROF & TECHNICAL SERVICES | 1,661 | 864 | 1,830 | 1,185 | 3,879 | 7,700 | 3,821 | 50.4% |
| 10240042101 | PROF & TECHNICAL SERVICES-C | 41,195 | 41,195 | 6,000 | 0 | 47,195 | 70,000 | 22,805 | 67.4% |
| 10240042120 | RENTAL OF EQUIPMENT & VEHIC | 1,600 | 0 | 856 | 856 | 1,712 | 13,500 | 11,788 | 12.7% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | CURRENT YTD | | | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|------------------------------------|------------------------------|-----------|-------------|-----------|-----------|-------------|-----------|----------------------|-------|
| | | | 7/31/2025 | 8/31/2025 | 9/30/2025 | | | | |
| 10240042900 | TRAVEL, EDUCATION AND TRAINI | 6,953 | 425 | 7,237 | 1,120 | 8,782 | 30,000 | 21,218 | 29.3% |
| 10240043400 | TELECOMMUNICATION EMPLOY | 4,652 | 45 | 2,237 | 2,237 | 4,519 | 28,000 | 23,481 | 16.1% |
| 10240045100 | OFFICE SUPPLIES | 277 | 385 | 182 | 5 | 571 | 3,200 | 2,629 | 17.9% |
| 10240045200 | OPERATING SUPPLIES | 2,545 | 140 | 879 | 485 | 1,504 | 18,300 | 16,796 | 8.2% |
| 10240045260 | K-9 EXPENDITURES | 95 | 245 | 453 | 245 | 943 | 5,000 | 4,057 | 18.9% |
| 10240045400 | BOOKS, PUBLICATIONS AND SUB | 22,945 | 9,344 | 0 | 100 | 9,444 | 41,600 | 32,156 | 22.7% |
| 10240045603 | MACHINERY AND EQUIPMENT | 66,078 | 7,912 | 466 | 1,019 | 9,397 | 118,500 | 109,103 | 7.9% |
| 10240049011 | INTERDEPARTMENTAL FLEET FU | 14,275 | 0 | 7,049 | 5,657 | 12,706 | 94,500 | 81,794 | 13.4% |
| 10240049012 | INTERDEPARTMENTAL FLEET R& | 20,489 | 10,242 | 10,242 | 10,242 | 30,726 | 122,900 | 92,174 | 25.0% |
| 10240049013 | FLEET PARTS AND SUPPLIES | 20,293 | 1,223 | 3,021 | 1,165 | 5,409 | 60,000 | 54,591 | 9.0% |
| 10240049014 | INTERDEPARTMENTAL ANNUAL | 53,241 | 14,299 | 14,299 | 14,299 | 42,897 | 171,590 | 128,693 | 25.0% |
| Total POLICE: | | 1,302,176 | 444,189 | 411,620 | 420,493 | 1,276,303 | 5,603,290 | 4,326,987 | 22.8% |
| POLICE - NON-SWORN | | | | | | | | | |
| 10240441101 | WAGE REGULAR EMPLOYEES | 63,262 | 20,641 | 22,005 | 22,005 | 64,651 | 286,000 | 221,349 | 22.6% |
| 10240441102 | TEMPORARY EMPLOYEES | 22,260 | 0 | 5,670 | 15,150 | 20,820 | 149,000 | 128,180 | 14.0% |
| 10240441103 | OVERTIME | 0 | 472 | 0 | 0 | 472 | 0 | (472) | 0.0% |
| 10240441200 | EMPLOYEE BENEFITS | 40,082 | 11,575 | 13,287 | 14,262 | 39,123 | 175,000 | 135,877 | 22.4% |
| 10240441205 | TUITION REIMBURSEMENT | 2,000 | 0 | 0 | 0 | 0 | 2,000 | 2,000 | 0.0% |
| Total POLICE - NON-SWORN: | | 127,604 | 32,687 | 40,962 | 51,417 | 125,066 | 612,000 | 486,934 | 20.4% |
| SPECIAL DETAIL SERVICES | | | | | | | | | |
| 10240545000 | SUPPLIES AND MATERIALS | 2,240 | 1,279 | 707 | 411 | 2,396 | 20,000 | 17,604 | 12.0% |
| Total SPECIAL DETAIL SERVICES: | | 2,240 | 1,279 | 707 | 411 | 2,396 | 20,000 | 17,604 | 12.0% |
| DISPATCH AND COMMUNICATIONS | | | | | | | | | |
| 10260042000 | GENERAL & CONTRACTED SERV | 17,374 | 3,178 | 0 | 0 | 3,178 | 82,000 | 78,822 | 3.9% |
| Total DISPATCH AND COMMUNICATIONS: | | 17,374 | 3,178 | 0 | 0 | 3,178 | 82,000 | 78,822 | 3.9% |
| FIRE | | | | | | | | | |
| 10290042000 | GENERAL & CONTRACTED SERV | 922,154 | 477,973 | 0 | 477,973 | 955,946 | 1,912,000 | 956,055 | 50.0% |
| Total FIRE: | | 922,154 | 477,973 | 0 | 477,973 | 955,946 | 1,912,000 | 956,054 | 50.0% |
| ENGINEERING AND DESIGN | | | | | | | | | |
| 10330041101 | WAGE REGULAR EMPLOYEES | 10,365 | 1,803 | 3,508 | 3,541 | 8,852 | 48,000 | 39,148 | 18.4% |
| 10330041102 | TEMPORARY EMPLOYEES | 0 | 3,420 | 4,000 | 1,828 | 9,248 | 15,000 | 5,752 | 61.7% |
| 10330041103 | OVERTIME | 0 | 0 | 0 | 0 | 0 | 500 | 500 | 0.0% |
| 10330041200 | EMPLOYEE BENEFITS | 3,845 | 1,051 | 1,623 | 1,444 | 4,118 | 17,500 | 13,382 | 23.5% |
| 10330042000 | GENERAL & CONTRACTED SERV | 0 | 0 | 0 | 2,079 | 2,079 | 15,000 | 12,921 | 13.9% |
| 10330042100 | PROF & TECHNICAL SERVICES | 3,515 | 0 | 0 | 540 | 540 | 20,000 | 19,460 | 2.7% |
| 10330042900 | TRAVEL, EDUCATION AND TRAINI | 22 | 0 | 0 | 0 | 0 | 2,500 | 2,500 | 0.0% |
| 10330043400 | TELECOMMUNICATION | 311 | 23 | 144 | 144 | 310 | 3,000 | 2,690 | 10.3% |
| 10330045100 | OFFICE SUPPLIES | 200 | 413 | 26 | 67 | 505 | 1,500 | 995 | 33.7% |
| 10330045400 | BOOKS, PUBLICATIONS AND SUB | 1,343 | 1,873 | 0 | 0 | 1,873 | 2,500 | 627 | 74.9% |
| 10330045603 | MACHINERY AND EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 3,000 | 3,000 | 0.0% |
| 10330049011 | INTERDEPARTMENTAL FLEET FU | 402 | 0 | 142 | 183 | 325 | 2,500 | 2,175 | 13.0% |
| 10330049012 | INTERDEPARTMENTAL FLEET R& | 576 | 383 | 383 | 383 | 1,149 | 4,600 | 3,451 | 25.0% |
| 10330049013 | FLEET PARTS AND SUPPLIES | 257 | 0 | 49 | 49 | 99 | 1,500 | 1,401 | 6.6% |
| 10330049014 | INTERDEPARTMENTAL ANNUAL | 990 | 272 | 272 | 272 | 816 | 3,265 | 2,449 | 25.0% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|------------------------------|----------------|-----------|-----------|-----------|----------------|----------------|----------------------|--------|
| Total ENGINEERING AND DESIGN: | | 21,826 | 9,237 | 10,148 | 10,529 | 29,914 | 140,365 | 110,451 | 21.3% |
| STREETS ADMINISTRATION | | | | | | | | | |
| 10350141101 | WAGE REGULAR EMPLOYEES | 59,301 | 14,935 | 17,790 | 18,058 | 50,783 | 210,000 | 159,217 | 24.2% |
| 10350141102 | TEMPORARY EMPLOYEES | 6,312 | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 0.0% |
| 10350141103 | OVERTIME | 2,216 | 1,877 | 388 | 393 | 2,657 | 15,000 | 12,343 | 17.7% |
| 10350141200 | EMPLOYEE BENEFITS | 36,727 | 8,917 | 8,819 | 9,788 | 27,523 | 137,000 | 109,477 | 20.1% |
| 10350141202 | EMPLOYEE ALLOWANCES - UNIF | 1,864 | 0 | 1,391 | 220 | 1,611 | 5,000 | 3,389 | 32.2% |
| 10350142900 | TRAVEL, EDUCATION AND TRAINI | 225 | 431 | 1,146 | 777 | 2,354 | 7,000 | 4,646 | 33.6% |
| 10350143400 | TELECOMMUNICATION | 1,144 | 116 | 494 | 512 | 1,122 | 5,000 | 3,878 | 22.4% |
| 10350145100 | OFFICE SUPPLIES | 2,747 | 4,830 | 78 | 41 | 4,949 | 7,000 | 2,051 | 70.7% |
| 10350145200 | OPERATING SUPPLIES | 20 | 0 | 275 | 65 | 340 | 2,500 | 2,160 | 13.6% |
| 10350145400 | BOOKS, PUBLICATIONS AND SUB | 0 | 1,439 | 0 | 0 | 1,439 | 2,000 | 561 | 72.0% |
| 10350149011 | INTERDEPARTMENTAL FLEET FU | 5,220 | 0 | 3,565 | 3,125 | 6,690 | 40,000 | 33,310 | 16.7% |
| 10350149012 | INTERDEPARTMENTAL FLEET R& | 29,531 | 15,350 | 15,350 | 15,350 | 46,050 | 184,200 | 138,150 | 25.0% |
| 10350149013 | FLEET PARTS AND SUPPLIES | 27,174 | 644 | 3,269 | 3,567 | 7,480 | 145,000 | 137,520 | 5.2% |
| 10350149014 | INTERDEPARTMENTAL ANNUAL | 65,025 | 15,455 | 15,455 | 15,455 | 46,365 | 185,465 | 139,100 | 25.0% |
| Total STREETS ADMINISTRATION: | | 237,507 | 63,994 | 68,019 | 67,351 | 199,364 | 955,165 | 755,801 | 20.9% |
| STREETS & HWY - RESTRICTED TAX | | | | | | | | | |
| 10350241101 | WAGE REGULAR EMPLOYEES | 21,758 | 7,548 | 7,598 | 7,638 | 22,784 | 146,700 | 123,916 | 15.5% |
| 10350241103 | OVERTIME | 618 | 757 | 230 | 99 | 1,086 | 3,500 | 2,414 | 31.0% |
| 10350241200 | EMPLOYEE BENEFITS | 12,837 | 3,936 | 4,077 | 4,046 | 12,058 | 73,000 | 60,942 | 16.5% |
| 10350242120 | RENTAL OF EQUIPMENT & VEHIC | 0 | 0 | 13,455 | 0 | 13,455 | 17,000 | 3,545 | 79.1% |
| 10350245200 | OPERATING SUPPLIES | 2,156 | 665 | 713 | 138 | 1,515 | 10,000 | 8,485 | 15.2% |
| 10350245502 | ROAD REPAIR MATERIAL | 2,758 | 138 | 2,114 | 1,861 | 4,112 | 15,000 | 10,888 | 27.4% |
| 10350245600 | REPAIR AND MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 15,000 | 15,000 | 0.0% |
| 10350248500 | MACHINERY & EQUIPMENT CAPI | 0 | 17,566 | 0 | 0 | 17,566 | 17,000 | (566) | 103.3% |
| Total STREETS & HWY - RESTRICTED TAX: | | 40,127 | 30,610 | 28,186 | 13,781 | 72,577 | 297,200 | 224,623 | 24.4% |
| SIDEWALKS AND CROSSWALKS | | | | | | | | | |
| 10350342100 | PROF & TECHNICAL SERVICES | 0 | 0 | 0 | 0 | 0 | 20,000 | 20,000 | 0.0% |
| 10350345501 | CONSTRUCTION MATERIAL | 7,981 | 120 | 1,781 | 8,514 | 10,415 | 100,000 | 89,585 | 10.4% |
| Total SIDEWALKS AND CROSSWALKS: | | 7,981 | 120 | 1,781 | 8,514 | 10,415 | 120,000 | 109,585 | 8.7% |
| STREET CLEANING & SNOW REMOVAL | | | | | | | | | |
| 10350545503 | SALT AND SAND | 0 | 0 | 0 | 0 | 0 | 60,000 | 60,000 | 0.0% |
| 10350545603 | MACHINERY AND EQUIPMENT | 0 | 0 | 0 | 0 | 0 | 30,000 | 30,000 | 0.0% |
| Total STREET CLEANING & SNOW REMOVAL: | | 0 | 0 | 0 | 0 | 0 | 90,000 | 90,000 | 0.0% |
| ENGINEERING, DESIGN, & STUDIES | | | | | | | | | |
| 10350642100 | PROF & TECHNICAL SERVICES | 1,000 | 1,472 | 260 | 2,730 | 4,462 | 25,000 | 20,538 | 17.8% |
| Total ENGINEERING, DESIGN, & STUDIES: | | 1,000 | 1,472 | 260 | 2,730 | 4,462 | 25,000 | 20,538 | 17.8% |
| STREET LIGHTING & TRAF CONTROL | | | | | | | | | |
| 10350743300 | ELECTRICITY | 12,284 | 144 | 6,101 | (1,384) | 4,862 | 75,000 | 70,138 | 6.5% |
| 10350745600 | REPAIR AND MAINTENANCE | 1,185 | 0 | 2,088 | 2,247 | 4,335 | 80,000 | 75,665 | 5.4% |
| 10350745602 | STREET STRIPING | 96,873 | 88,379 | 0 | 26,546 | 114,925 | 145,000 | 30,075 | 79.3% |
| 10350745604 | OTHER ASSETS-SIGNAGE | 1,005 | 0 | 80 | 0 | 80 | 50,000 | 49,920 | 0.2% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---------------------------------------|------------------------------|----------------|-----------|-----------|-----------|----------------|----------------|----------------------|--------|
| Total STREET LIGHTING & TRAF CONTROL: | | 111,346 | 88,523 | 8,269 | 27,409 | 124,202 | 350,000 | 225,798 | 35.5% |
| PARKS ADMINISTRATION | | | | | | | | | |
| 10530141101 | WAGE REGULAR EMPLOYEES | 79,802 | 26,462 | 28,141 | 28,010 | 82,613 | 363,000 | 280,387 | 22.8% |
| 10530141102 | TEMPORARY EMPLOYEES | 9,032 | 10,986 | 9,402 | 4,996 | 25,384 | 25,000 | (384) | 101.5% |
| 10530141103 | OVERTIME | 2,642 | 5,107 | 663 | 107 | 5,877 | 20,000 | 14,123 | 29.4% |
| 10530141200 | EMPLOYEE BENEFITS | 56,842 | 19,922 | 18,912 | 21,525 | 60,360 | 236,200 | 175,840 | 25.6% |
| 10530141202 | EMPLOYEE ALLOWANCES - UNIF | 1,579 | 0 | 1,207 | 310 | 1,517 | 5,000 | 3,483 | 30.3% |
| 10530142000 | GENERAL & CONTRACTED SERV | 21,756 | 0 | 0 | 0 | 0 | 145,000 | 145,000 | 0.0% |
| 10530142100 | PROF & TECHNICAL SERVICES | 6,524 | 5,184 | 0 | 2,590 | 7,774 | 15,000 | 7,226 | 51.8% |
| 10530142900 | TRAVEL, EDUCATION AND TRAINI | 649 | 0 | 265 | 816 | 1,081 | 8,500 | 7,420 | 12.7% |
| 10530143400 | TELECOMMUNICATION | 1,249 | 195 | 502 | 510 | 1,207 | 5,000 | 3,793 | 24.1% |
| 10530145100 | OFFICE SUPPLIES | 460 | 222 | 443 | 350 | 1,015 | 3,500 | 2,485 | 29.0% |
| 10530149011 | INTERDEPARTMENTAL FLEET FU | 1,973 | 0 | 1,259 | 1,190 | 2,449 | 12,000 | 9,551 | 20.4% |
| 10530149012 | INTERDEPARTMENTAL FLEET R& | 1,476 | 1,392 | 1,392 | 1,392 | 4,176 | 16,700 | 12,524 | 25.0% |
| 10530149013 | FLEET PARTS AND SUPPLIES | 2,713 | 295 | 244 | 382 | 920 | 20,000 | 19,080 | 4.6% |
| 10530149014 | INTERDEPARTMENTAL ANNUAL | 6,513 | 2,365 | 2,365 | 2,365 | 7,095 | 28,380 | 21,285 | 25.0% |
| Total PARKS ADMINISTRATION: | | 193,209 | 72,132 | 64,794 | 64,543 | 201,468 | 903,280 | 701,812 | 22.3% |
| PARK FACILITIES | | | | | | | | | |
| 10530442202 | GROUNDS CARE | 28,205 | 14,636 | 2,704 | 1,560 | 18,900 | 110,000 | 91,100 | 17.2% |
| 10530443100 | WATER AND SEWERAGE | 58,346 | 26,131 | 19,168 | 14,501 | 59,799 | 100,000 | 40,201 | 59.8% |
| 10530443200 | NATURAL GAS | 84 | 0 | 42 | 23 | 64 | 5,500 | 5,436 | 1.2% |
| 10530443300 | ELECTRICITY | 1,653 | 74 | 71 | 6,065 | 6,210 | 16,000 | 9,790 | 38.8% |
| Total PARK FACILITIES: | | 88,287 | 40,841 | 21,983 | 22,148 | 84,973 | 231,500 | 146,527 | 36.7% |
| SPECIAL EVENTS | | | | | | | | | |
| 10530545201 | PARKS AND ARTS BOARD | 144 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 10530545202 | 5K RUN | 0 | 0 | 0 | 0 | 0 | 2,600 | 2,600 | 0.0% |
| 10530545203 | LIBERTY FEST CELEBRATION | 130,649 | 109,389 | 3,649 | 1,273 | 114,312 | 135,000 | 20,688 | 84.7% |
| 10530545204 | SENIOR LUNCH BUNCH | 1,405 | 0 | 784 | 1,151 | 1,935 | 11,000 | 9,065 | 17.6% |
| 10530545205 | YOUTH COUNCIL AND SCHOLAR | 84 | 0 | 0 | 0 | 0 | 15,000 | 15,000 | 0.0% |
| 10530545207 | HEALTH AND WELLNESS COMMI | 0 | 385 | 0 | 0 | 385 | 600 | 215 | 64.1% |
| 10530545208 | MISC. COUNCIL EVENTS | 248 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 10530545209 | CIVIC EVENTS COMMITTEE | 0 | 0 | 0 | 0 | 0 | 600 | 600 | 0.0% |
| 10530545210 | EASTER EGG DASH | 0 | 0 | 0 | 0 | 0 | 2,500 | 2,500 | 0.0% |
| 10530545211 | ARTS COMMITTEE | 0 | 0 | 0 | 0 | 0 | 600 | 600 | 0.0% |
| 10530545212 | PHOTO CONTEST | 0 | 385 | 0 | 513 | 897 | 1,000 | 103 | 89.7% |
| 10530545214 | NSL READS | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 10530545216 | KITE FESTIVAL | 0 | 0 | 0 | 0 | 0 | 3,600 | 3,600 | 0.0% |
| 10530545218 | HALLOWEEN BASH | 0 | 0 | 0 | 788 | 788 | 2,300 | 1,512 | 34.2% |
| 10530545220 | FOOD TRUCK AND VENDOR FAIR | 0 | 0 | 0 | 0 | 0 | 600 | 600 | 0.0% |
| 10530545222 | WINTERFEST | 0 | 0 | 0 | 513 | 513 | 8,000 | 7,487 | 6.4% |
| 10530545224 | GET TO THE RIVER | 969 | 385 | 2,273 | 0 | 2,657 | 2,700 | 43 | 98.4% |
| 10530545226 | UNITY IN THE COMMUNITY | 0 | 769 | 0 | 863 | 1,632 | 4,000 | 2,368 | 40.8% |
| Total SPECIAL EVENTS: | | 133,499 | 111,312 | 6,706 | 5,100 | 123,118 | 192,100 | 68,982 | 64.1% |
| PARKS PROGRAMS | | | | | | | | | |
| 10531041101 | WAGE REGULAR EMPLOYEES | 0 | 0 | 0 | 0 | 0 | 4,000 | 4,000 | 0.0% |
| 10531041102 | TEMPORARY EMPLOYEES | 23,223 | 12,003 | 4,307 | 2,243 | 18,554 | 75,000 | 56,446 | 24.7% |
| 10531041200 | EMPLOYEE BENEFITS | 1,966 | 1,016 | 365 | 190 | 1,571 | 9,800 | 8,229 | 16.0% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|-------------------------------------|------------------------------|-------------|-------------|-----------|-----------|-------------|------------|----------------------|-------|
| 10531045200 | OPERATING SUPPLIES | 14,982 | 7,201 | 555 | 258 | 8,014 | 25,000 | 16,986 | 32.1% |
| Total PARKS PROGRAMS: | | 40,171 | 20,220 | 5,227 | 2,691 | 28,138 | 113,800 | 85,662 | 24.7% |
| TRAILS | | | | | | | | | |
| 10531342900 | TRAVEL, EDUCATION AND TRAINI | 0 | 0 | 0 | 0 | 0 | 1,200 | 1,200 | 0.0% |
| 10531345200 | OPERATING SUPPLIES | 0 | 769 | 40 | 37 | 847 | 2,500 | 1,653 | 33.9% |
| 10531345206 | TRAILS AND ACTIVE TRANSPORT | 0 | 0 | 0 | 0 | 0 | 600 | 600 | 0.0% |
| Total TRAILS: | | 0 | 769 | 40 | 37 | 847 | 4,300 | 3,453 | 19.7% |
| PARK AREAS | | | | | | | | | |
| 10531542202 | GROUNDS CARE | 3,600 | 0 | 883 | 0 | 883 | 25,000 | 24,117 | 3.5% |
| 10531545200 | OPERATING SUPPLIES | 2,436 | 658 | 2,660 | 677 | 3,994 | 25,000 | 21,006 | 16.0% |
| 10531545208 | CITIZEN TREE PROGRAM | 0 | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 0.0% |
| 10531545603 | MACHINERY AND EQUIPMENT | 0 | 88 | 0 | 0 | 88 | 15,000 | 14,912 | 0.6% |
| 10531545610 | TREES | 2,604 | 379 | 977 | 2,517 | 3,873 | 75,000 | 71,127 | 5.2% |
| 10531545650 | MURALS | 0 | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 0.0% |
| Total PARK AREAS: | | 8,640 | 1,124 | 4,520 | 3,194 | 8,838 | 160,000 | 151,162 | 5.5% |
| #10 GENERAL FUND Revenue Total: | | 1,392,927 | 242,243 | 131,880 | 917,012 | 1,291,135 | 16,550,325 | 15,259,190 | 7.8% |
| #10 GENERAL FUND Expenditure Total: | | 4,031,121 | 1,794,823 | 909,778 | 1,414,037 | 4,118,639 | 16,550,325 | 12,431,686 | 24.9% |
| Total #10 GENERAL FUND: | | (2,638,194) | (1,552,580) | (777,898) | (497,025) | (2,827,504) | 0 | 2,827,504 | 0.0% |

| GENERAL FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|--------------|--------------|--------------|---------------------|
| Preliminary Fund Balance, Beginning | \$ 5,441,289 | \$ 3,888,709 | \$ 3,110,811 | \$ 5,441,289 |
| Current Period Net Change in Fund Balance | (1,552,580) | (777,898) | (497,025) | (1,533,175) |
| Fund Balance, Ending | \$ 3,888,709 | \$ 3,110,811 | \$ 2,613,786 | \$ 3,908,114 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|--|-------------------------|-----------|-----------|-----------|-----------|-------------|---------|----------------------|-------|
| #20 REDEVELOPMENT - EAGLEWOOD | | | | | | | | | |
| EAGLEWOOD OPERATING REVENUE | | | | | | | | | |
| 20507131105 | RDA INCREMENT-EAGLEWOOD | 0 | 0 | 0 | 0 | 0 | 858,000 | 858,000 | 0.0% |
| 20507136100 | INTEREST EARNINGS | 115 | 36 | 34 | 32 | 102 | 200 | 98 | 51.0% |
| Total EAGLEWOOD OPERATING REVENUE: | | 115 | 36 | 34 | 32 | 102 | 858,200 | 858,098 | 0.0% |
| EAGLEWOOD OPERATING EXPENSE | | | | | | | | | |
| 20507447010 | DEVELOPER REIMBURSEMENT | 0 | 0 | 0 | 0 | 0 | 815,200 | 815,200 | 0.0% |
| Total EAGLEWOOD OPERATING EXPENSE: | | 0 | 0 | 0 | 0 | 0 | 815,200 | 815,200 | 0.0% |
| EAGLEWOOD NON OPERATING | | | | | | | | | |
| 20507849110 | TRANSFER TO GEN FUND | 0 | 0 | 0 | 0 | 0 | 43,000 | 43,000 | 0.0% |
| Total EAGLEWOOD NON OPERATING: | | 0 | 0 | 0 | 0 | 0 | 43,000 | 43,000 | 0.0% |
| #20 REDEVELOPMENT - EAGLEWOOD Revenue Total: | | 115 | 36 | 34 | 32 | 102 | 858,200 | 858,098 | 0.0% |
| #20 REDEVELOPMENT - EAGLEWOOD Expenditure Total: | | 0 | 0 | 0 | 0 | 0 | 858,200 | 858,200 | 0.0% |
| Total #20 REDEVELOPMENT - EAGLEWOOD: | | 115 | 36 | 34 | 32 | 102 | 0 | (102) | 0.0% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|--|--------------------------|-----------|-----------|-----------|-----------|-------------|-----------|----------------------|-------|
| #21 REDEVELOPMENT - REDWOOD RD | | | | | | | | | |
| REDWOOD RD OPERATING REVENUE | | | | | | | | | |
| 21507131107 | RDA INCREMENT - REDWOOD | 0 | 0 | 0 | 0 | 0 | 1,525,000 | 1,525,000 | 0.0% |
| 21507136100 | INTEREST EARNINGS | 48,774 | 14,687 | 12,879 | 11,748 | 39,313 | 150,000 | 110,687 | 26.2% |
| Total REDWOOD RD OPERATING REVENUE: | | 48,774 | 14,687 | 12,879 | 11,748 | 39,313 | 1,675,000 | 1,635,687 | 2.3% |
| REDWOOD NON OPERATING REVENUE | | | | | | | | | |
| 21507237990 | FUND BALANCE - USE OF | 0 | 0 | 0 | 0 | 0 | 1,595,535 | 1,595,535 | 0.0% |
| Total REDWOOD NON OPERATING REVENUE: | | 0 | 0 | 0 | 0 | 0 | 1,595,535 | 1,595,535 | 0.0% |
| REDWOOD OPERATING EXPENSE | | | | | | | | | |
| 21507442202 | GROUNDS | 0 | 0 | 0 | 0 | 0 | 50,000 | 50,000 | 0.0% |
| 21507445604 | SIGNAGE | 0 | 0 | 0 | 0 | 0 | 243,250 | 243,250 | 0.0% |
| 21507445610 | TREES | 0 | 0 | 0 | 0 | 0 | 150,000 | 150,000 | 0.0% |
| 21507447010 | DEVELOPER REIMBURSEMENT | 0 | 0 | 0 | 0 | 0 | 225,000 | 225,000 | 0.0% |
| Total REDWOOD OPERATING EXPENSE: | | 0 | 0 | 0 | 0 | 0 | 668,250 | 668,250 | 0.0% |
| REDWOOD NON OPERATING | | | | | | | | | |
| 21507847011 | PRINCIPAL | 0 | 0 | 0 | 0 | 0 | 315,000 | 315,000 | 0.0% |
| 21507847012 | INTEREST | 0 | 0 | 0 | 0 | 0 | 60,750 | 60,750 | 0.0% |
| 21507847013 | FEES | 0 | 0 | 0 | 0 | 0 | 2,500 | 2,500 | 0.0% |
| 21507849110 | TRANSFER TO GEN FUND | 0 | 0 | 0 | 0 | 0 | 76,200 | 76,200 | 0.0% |
| 21507849127 | TRANSFER TO HOUSING FUND | 0 | 0 | 0 | 0 | 0 | 152,300 | 152,300 | 0.0% |
| 21507849132 | TRANSFER TO DEBT SERVICE | 99,999 | 33,333 | 33,333 | 33,333 | 99,999 | 400,000 | 300,001 | 25.0% |
| 21507851611 | FOXBORO PARK PROJECT | 3,427 | 155,655 | 732 | 229,326 | 385,713 | 1,595,535 | 1,209,822 | 24.2% |
| Total REDWOOD NON OPERATING: | | 103,426 | 188,988 | 34,065 | 262,659 | 485,712 | 2,602,285 | 2,116,573 | 18.7% |
| #21 REDEVELOPMENT - REDWOOD RD Revenue Total: | | | | | | | | | |
| | | 48,774 | 14,687 | 12,879 | 11,748 | 39,313 | 3,270,535 | 3,231,222 | 1.2% |
| #21 REDEVELOPMENT - REDWOOD RD Expenditure Total: | | | | | | | | | |
| | | 103,426 | 188,988 | 34,065 | 262,659 | 485,712 | 3,270,535 | 2,784,823 | 14.9% |
| Total #21 REDEVELOPMENT - REDWOOD RD: | | (54,652) | (174,301) | (21,186) | (250,911) | (446,399) | 0 | 446,399 | 0.0% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|----------------------------|-----------|-----------|-----------|-----------|-------------|---------|----------------------|--------|
| #22 REDEVELOPMENT - HWY 89 | | | | | | | | | |
| HWY 89 OPERATING REVENUE | | | | | | | | | |
| 22507131108 | RDA INCREMENT-HWY 89 | 0 | 0 | 0 | 0 | 0 | 590,000 | 590,000 | 0.0% |
| 22507136100 | INTEREST EARNINGS | 1,563 | 717 | 684 | 636 | 2,037 | 1,000 | (1,037) | 203.7% |
| Total HWY 89 OPERATING REVENUE: | | 1,563 | 717 | 684 | 636 | 2,037 | 591,000 | 588,963 | 0.3% |
| HWY 89 OPERATING EXPENSE | | | | | | | | | |
| 22507447010 | DEVELOPER REIMBURSEMENT | 0 | 0 | 0 | 0 | 0 | 162,000 | 162,000 | 0.0% |
| Total HWY 89 OPERATING EXPENSE: | | 0 | 0 | 0 | 0 | 0 | 162,000 | 162,000 | 0.0% |
| HWY 89 NON OPERATING | | | | | | | | | |
| 22507849110 | TRANSFER TO GEN FUND | 0 | 0 | 0 | 0 | 0 | 29,500 | 29,500 | 0.0% |
| 22507849127 | TRANSFER TO HOUSING FUND | 0 | 0 | 0 | 0 | 0 | 59,000 | 59,000 | 0.0% |
| 22507849990 | FUND BALANCE - CONTRIBUTIO | 0 | 0 | 0 | 0 | 0 | 340,500 | 340,500 | 0.0% |
| Total HWY 89 NON OPERATING: | | 0 | 0 | 0 | 0 | 0 | 429,000 | 429,000 | 0.0% |
| #22 REDEVELOPMENT - HWY 89 Revenue Total: | | 1,563 | 717 | 684 | 636 | 2,037 | 591,000 | 588,963 | 0.3% |
| #22 REDEVELOPMENT - HWY 89 Expenditure Total: | | 0 | 0 | 0 | 0 | 0 | 591,000 | 591,000 | 0.0% |
| Total #22 REDEVELOPMENT - HWY 89: | | 1,563 | 717 | 684 | 636 | 2,037 | 0 | (2,037) | 0.0% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|--|----------------------------|-----------|-----------|-----------|-----------|-------------|--------|----------------------|-------|
| #25 REDEVELOPMENT AGENCY FUND | | | | | | | | | |
| RDA OPERATING REVENUE | | | | | | | | | |
| 25507136100 | INTEREST EARNINGS | 10,228 | 3,096 | 2,953 | 2,747 | 8,796 | 25,000 | 16,204 | 35.2% |
| Total RDA OPERATING REVENUE: | | 10,228 | 3,096 | 2,953 | 2,747 | 8,796 | 25,000 | 16,204 | 35.2% |
| RDA OPERATING EXPENSE | | | | | | | | | |
| 25507445200 | OPERATING SUPPLIES | 0 | 0 | 0 | 25 | 25 | 0 | (25) | 0.0% |
| Total RDA OPERATING EXPENSE: | | 0 | 0 | 0 | 25 | 25 | 0 | (25) | 0.0% |
| RDA NON OPERATING | | | | | | | | | |
| 25507842100 | PROF & TECHNICAL SERVICES | 0 | 17,500 | 0 | 0 | 17,500 | 19,000 | 1,500 | 92.1% |
| 25507849990 | FUND BALANCE - CONTRIBUTIO | 0 | 0 | 0 | 0 | 0 | 6,000 | 6,000 | 0.0% |
| Total RDA NON OPERATING: | | 0 | 17,500 | 0 | 0 | 17,500 | 25,000 | 7,500 | 70.0% |
| #25 REDEVELOPMENT AGENCY FUND Revenue Total: | | 10,228 | 3,096 | 2,953 | 2,747 | 8,796 | 25,000 | 16,204 | 35.2% |
| #25 REDEVELOPMENT AGENCY FUND Expenditure Total: | | 0 | 17,500 | 0 | 25 | 17,525 | 25,000 | 7,475 | 70.1% |
| Total #25 REDEVELOPMENT AGENCY FUND: | | 10,228 | (14,404) | 2,953 | 2,722 | (8,729) | 0 | 8,729 | 0.0% |

| RDA FUNDS | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|--------------|--------------|--------------|---------------------|
| Preliminary Fund Balance, Beginning | \$ 5,031,169 | \$ 4,843,217 | \$ 4,825,702 | \$ 5,031,169 |
| Current Period Net Change in Fund Balance | (187,952) | (17,515) | (247,521) | (1,249,035) |
| Fund Balance, Ending | \$ 4,843,217 | \$ 4,825,702 | \$ 4,578,181 | \$ 3,782,134 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|--------------------------------------|----------------------------|-----------|-----------|-----------|-----------|-------------|---------|----------------------|-------|
| #27 HOUSING | | | | | | | | | |
| HOUSING OPERATING REVENUE | | | | | | | | | |
| 27502136101 | INTEREST EARNINGS RESTRICT | 11,681 | 4,422 | 4,218 | 3,924 | 12,564 | 25,000 | 12,436 | 50.3% |
| Total HOUSING OPERATING REVENUE: | | 11,681 | 4,422 | 4,218 | 3,924 | 12,564 | 25,000 | 12,436 | 50.3% |
| HOUSING NON OPERATING REVENUE | | | | | | | | | |
| 27502337125 | TRANSFERS FROM RDA | 0 | 0 | 0 | 0 | 0 | 211,300 | 211,300 | 0.0% |
| Total HOUSING NON OPERATING REVENUE: | | 0 | 0 | 0 | 0 | 0 | 211,300 | 211,300 | 0.0% |
| HOUSING NON OPERATING | | | | | | | | | |
| 27502649990 | FUND BALANCE - CONTRIBUTIO | 0 | 0 | 0 | 0 | 0 | 236,300 | 236,300 | 0.0% |
| Total HOUSING NON OPERATING: | | 0 | 0 | 0 | 0 | 0 | 236,300 | 236,300 | 0.0% |
| #27 HOUSING Revenue Total: | | 11,681 | 4,422 | 4,218 | 3,924 | 12,564 | 236,300 | 223,736 | 5.3% |
| #27 HOUSING Expenditure Total: | | 0 | 0 | 0 | 0 | 0 | 236,300 | 236,300 | 0.0% |
| Total #27 HOUSING: | | 11,681 | 4,422 | 4,218 | 3,924 | 12,564 | 0 | (12,564) | 0.0% |

| HOUSING FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|--------------|-------------|-------------|---------------------|
| Preliminary Fund Balance, Beginning | \$ 1,150,655 | \$1,155,077 | \$1,159,295 | \$ 1,150,655 |
| Current Period Net Change in Fund Balance | 4,422 | 4,218 | 3,924 | 236,300 |
| Fund Balance, Ending | \$ 1,155,077 | \$1,159,295 | \$1,163,219 | \$ 1,386,955 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|------------------------------|-----------|-----------|-----------|-----------|-------------|---------|----------------------|-------|
| #28 LOCAL BUILDING AUTHORITY | | | | | | | | | |
| LBA OPERATING REVENUE | | | | | | | | | |
| 28280334600 | RENTS AND LEASES OTHER | 321 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 28280336100 | INTEREST EARNINGS | 3,096 | 823 | 825 | 824 | 2,472 | 5,000 | 2,528 | 49.4% |
| 28280337141 | TRANSFERS FROM PARK CAPITA | 24,999 | 8,333 | 8,333 | 8,333 | 24,999 | 100,000 | 75,001 | 25.0% |
| 28280337990 | FUND BALANCE - USE OF | 0 | 0 | 0 | 0 | 0 | 18,835 | 18,835 | 0.0% |
| Total LBA OPERATING REVENUE: | | 28,415 | 9,156 | 9,158 | 9,157 | 27,471 | 123,835 | 96,364 | 22.2% |
| LBA OPERATING EXPENSE | | | | | | | | | |
| 28507542100 | PROF & TECHNICAL SERVICES | 0 | 0 | 0 | 25 | 25 | 0 | (25) | 0.0% |
| 28507542300 | INSURANCE - RISK MANAGEMEN | 1,729 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 28507543000 | UTILITIES - RENTAL PROPERTIE | 1,533 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total LBA OPERATING EXPENSE: | | 3,261 | 0 | 0 | 25 | 25 | 0 | (25) | 0.0% |
| LBA NON - OPERATING EXPENSE | | | | | | | | | |
| 28507647011 | PRINCIPAL | 0 | 0 | 0 | 0 | 0 | 113,000 | 113,000 | 0.0% |
| 28507647012 | INTEREST | 0 | 0 | 0 | 0 | 0 | 9,085 | 9,085 | 0.0% |
| 28507647013 | FEES | 0 | 0 | 0 | 0 | 0 | 1,750 | 1,750 | 0.0% |
| Total LBA NON - OPERATING EXPENSE: | | 0 | 0 | 0 | 0 | 0 | 123,835 | 123,835 | 0.0% |
| #28 LOCAL BUILDING AUTHORITY Revenue Total: | | 28,415 | 9,156 | 9,158 | 9,157 | 27,471 | 123,835 | 96,364 | 22.2% |
| #28 LOCAL BUILDING AUTHORITY Expenditure Total: | | 3,261 | 0 | 0 | 25 | 25 | 123,835 | 123,810 | 0.0% |
| Total #28 LOCAL BUILDING AUTHORITY: | | 25,154 | 9,156 | 9,158 | 9,132 | 27,446 | 0 | (27,446) | 0.0% |

| LOCAL BUILDING AUTHORITY | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|------------|------------|------------|---------------------|
| Preliminary Fund Balance, Beginning | \$ 219,745 | \$ 228,901 | \$ 238,059 | \$ 219,745 |
| Current Period Net Change in Fund Balance | 9,156 | 9,158 | 9,157 | (18,835) |
| Fund Balance, Ending | \$ 228,901 | \$ 238,059 | \$ 247,216 | \$ 200,910 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|------------------------------|-----------|-----------|-----------|-----------|-------------|------------|----------------------|-------|
| #32 DEBT SERVICE FUND (RAP TX) | | | | | | | | | |
| DEBT SERVICE TAX REVENUE | | | | | | | | | |
| 32532131309 | RECREATION, ARTS, & PARKS TA | 48,667 | 0 | 0 | 51,798 | 51,798 | 650,000 | 598,202 | 8.0% |
| Total DEBT SERVICE TAX REVENUE: | | 48,667 | 0 | 0 | 51,798 | 51,798 | 650,000 | 598,202 | 8.0% |
| DEBT SERVICE NON OPERATING REV | | | | | | | | | |
| 32532236100 | INTEREST EARNINGS | 233,987 | 64,835 | 65,593 | 66,038 | 196,466 | 500,000 | 303,534 | 39.3% |
| 32532237125 | TRANSFERS FROM RDA FUND | 99,999 | 33,333 | 33,333 | 33,333 | 99,999 | 400,000 | 300,001 | 25.0% |
| 32532237990 | FUND BALANCE - USE OF | 0 | 0 | 0 | 0 | 0 | 16,259,804 | 16,259,804 | 0.0% |
| Total DEBT SERVICE NON OPERATING REV: | | 333,986 | 98,168 | 98,926 | 99,371 | 296,465 | 17,159,804 | 16,863,339 | 1.7% |
| DEBT SERVICE NON OPERATING EXP | | | | | | | | | |
| 32532847011 | PRINCIPAL | 0 | 0 | 0 | 0 | 0 | 668,000 | 668,000 | 0.0% |
| 32532847012 | INTEREST | 0 | 0 | 0 | 0 | 0 | 724,230 | 724,230 | 0.0% |
| 32532847013 | FEES | 0 | 0 | 0 | 0 | 0 | 3,100 | 3,100 | 0.0% |
| 32532849141 | TRANSFERS TO PARK CAPITAL | 115,245 | 95,432 | 0 | 72,209 | 167,641 | 16,414,474 | 16,246,833 | 1.0% |
| Total DEBT SERVICE NON OPERATING EXP: | | 115,245 | 95,432 | 0 | 72,209 | 167,641 | 17,809,804 | 17,642,163 | 0.9% |
| #32 DEBT SERVICE FUND (RAP TX) Revenue Total: | | | | | | | | | |
| | | 382,653 | 98,168 | 98,926 | 151,169 | 348,264 | 17,809,804 | 17,461,540 | 2.0% |
| #32 DEBT SERVICE FUND (RAP TX) Expenditure Total: | | | | | | | | | |
| | | 115,245 | 95,432 | 0 | 72,209 | 167,641 | 17,809,804 | 17,642,163 | 0.9% |
| Total #32 DEBT SERVICE FUND (RAP TX): | | 267,408 | 2,736 | 98,926 | 78,960 | 180,623 | 0 | (180,623) | 0.0% |

| RAP TAX/DEBT SERVICE | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|--------------|---------------|---------------|---------------------|
| Preliminary Fund Balance, Beginning | \$17,397,285 | \$ 17,400,021 | \$ 17,498,947 | \$ 17,397,285 |
| Current Period Net Change in Fund Balance | 2,736 | 98,926 | 78,960 | (13,259,804) |
| Fund Balance, Ending | \$17,400,021 | \$ 17,498,947 | \$ 17,577,907 | \$ 4,137,481 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|------------------------------|-----------|-----------|-----------|-----------|-------------|-----------|----------------------|-------|
| #40 CAPITAL IMPROVEMENT FUND | | | | | | | | | |
| CAPITAL FUND NON OPERATING REV | | | | | | | | | |
| 40304236100 | INTEREST EARNINGS | 113,923 | 32,656 | 30,930 | 28,578 | 92,164 | 250,000 | 157,836 | 36.9% |
| 40304237143 | TRANSFERS FROM PUBLIC SAFE | 27,249 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 40304237990 | FUND BALANCE - USE OF | 0 | 0 | 0 | 0 | 0 | 1,985,000 | 1,985,000 | 0.0% |
| Total CAPITAL FUND NON OPERATING REV: | | 141,172 | 32,656 | 30,930 | 28,578 | 92,164 | 2,235,000 | 2,142,836 | 4.1% |
| CAPITAL FUND PROJECTS | | | | | | | | | |
| 40304657979 | NEW CITY HALL - FURN/FIX/REM | 0 | 0 | 0 | 0 | 0 | 30,000 | 30,000 | 0.0% |
| Total CAPITAL FUND PROJECTS: | | 0 | 0 | 0 | 0 | 0 | 30,000 | 30,000 | 0.0% |
| CAPITAL FUND NON OPERATING EXP | | | | | | | | | |
| 40304849141 | TRANSFER TO PARKS | 0 | 0 | 0 | 0 | 0 | 1,500,000 | 1,500,000 | 0.0% |
| 40304849144 | TRANSFERS TO ROAD CAPITAL | 176,250 | 58,750 | 58,750 | 58,750 | 176,250 | 705,000 | 528,750 | 25.0% |
| Total CAPITAL FUND NON OPERATING EXP: | | 176,250 | 58,750 | 58,750 | 58,750 | 176,250 | 2,205,000 | 2,028,750 | 8.0% |
| #40 CAPITAL IMPROVEMENT FUND Revenue Total: | | 141,172 | 32,656 | 30,930 | 28,578 | 92,164 | 2,235,000 | 2,142,836 | 4.1% |
| #40 CAPITAL IMPROVEMENT FUND Expenditure Total: | | 176,250 | 58,750 | 58,750 | 58,750 | 176,250 | 2,235,000 | 2,058,750 | 7.9% |
| Total #40 CAPITAL IMPROVEMENT FUND: | | (35,078) | (26,094) | (27,820) | (30,172) | (84,086) | 0 | 84,086 | 0.0% |

| CAPITAL IMPROVEMENT FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|--------------|--------------|--------------|---------------------|
| Preliminary Fund Balance, Beginning | \$ 8,390,779 | \$ 8,364,685 | \$ 8,336,865 | \$ 8,390,779 |
| Current Period Net Change in Fund Balance | (26,094) | (27,820) | (30,172) | (1,985,000) |
| Fund Balance, Ending | \$ 8,364,685 | \$ 8,336,865 | \$ 8,306,693 | \$ 6,405,779 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|-----------------------------|-----------|-----------|-----------|-----------|-------------|------------|----------------------|-------|
| #41 PARK DEVELOPMENT FEES FUND | | | | | | | | | |
| PARKS CAPITAL REVENUE | | | | | | | | | |
| 41530134701 | IMPACT PARK | 0 | 8,800 | 11,200 | 17,800 | 37,800 | 180,000 | 142,200 | 21.0% |
| 41530136100 | INTEREST EARNINGS | 12,280 | 3,001 | 2,660 | 2,335 | 7,996 | 46,000 | 38,004 | 17.4% |
| 41530136101 | INTEREST EARNINGS RESTRICT | (47) | (41) | (29) | 5 | (65) | 1,500 | 1,565 | -4.3% |
| Total PARKS CAPITAL REVENUE: | | 12,233 | 11,760 | 13,831 | 20,140 | 45,731 | 227,500 | 181,769 | 20.1% |
| PARKS CAPITAL REV NONOPERATING | | | | | | | | | |
| 41530237110 | TRANSFER FROM GENERAL FUN | 0 | 0 | 0 | 0 | 0 | 1,500,000 | 1,500,000 | 0.0% |
| 41530237132 | TRANSFER FROM DEBT SERVIC | 115,245 | 95,432 | 0 | 72,209 | 167,641 | 16,414,474 | 16,246,833 | 1.0% |
| 41530237140 | TRANSFERS FROM CAPITAL PRO | 0 | 0 | 0 | 0 | 0 | 1,500,000 | 1,500,000 | 0.0% |
| 41530237990 | FUND BALANCE - USE OF | 0 | 0 | 0 | 0 | 0 | 391,257 | 391,257 | 0.0% |
| Total PARKS CAPITAL REV NONOPERATING: | | 115,245 | 95,432 | 0 | 72,209 | 167,641 | 19,805,731 | 19,638,090 | 0.8% |
| PARKS CAP EXP NON OPERATING | | | | | | | | | |
| 41531849128 | TRANSFERS TO LBA | 24,999 | 8,333 | 8,333 | 8,333 | 24,999 | 100,000 | 75,001 | 25.0% |
| Total PARKS CAP EXP NON OPERATING: | | 24,999 | 8,333 | 8,333 | 8,333 | 24,999 | 100,000 | 75,001 | 25.0% |
| PARKS CAPITAL TRAILS | | | | | | | | | |
| 41533652423 | CENTER ST SOUTH SIDEWALK | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 41533657978 | TRAILS DEVELOPMENT | 0 | 0 | 0 | 0 | 0 | 45,000 | 45,000 | 0.0% |
| Total PARKS CAPITAL TRAILS: | | 1,000 | 0 | 0 | 0 | 0 | 45,000 | 45,000 | 0.0% |
| PARKS CAPITAL PARK AREAS | | | | | | | | | |
| 41535651619 | HATCH PARK | 34,499 | 950 | 12,266 | 72,959 | 86,175 | 19,414,474 | 19,328,299 | 0.4% |
| 41535651800 | ANNUAL REPAIR & REPLACE -TB | 0 | 0 | 0 | 770 | 770 | 250,000 | 249,230 | 0.3% |
| 41535652229 | DOG PARK | 0 | 1,617 | 39,935 | 65,226 | 106,778 | 223,757 | 116,979 | 47.7% |
| 41535652330 | CONCRETE BOAT RAMP | 1,222 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total PARKS CAPITAL PARK AREAS: | | 35,721 | 2,567 | 52,201 | 138,955 | 193,723 | 19,888,231 | 19,694,508 | 1.0% |
| #41 PARK DEVELOPMENT FEES FUND Revenue Total: | | 127,478 | 107,192 | 13,831 | 92,349 | 213,372 | 20,033,231 | 19,819,859 | 1.1% |
| #41 PARK DEVELOPMENT FEES FUND Expenditure Total: | | 61,720 | 10,900 | 60,534 | 147,288 | 218,722 | 20,033,231 | 19,814,509 | 1.1% |
| Total #41 PARK DEVELOPMENT FEES FUND: | | 65,758 | 96,292 | (46,703) | (54,939) | (5,350) | 0 | 5,350 | 0.0% |

| PARKS CAPITAL PROJECTS | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|------------|------------|------------|---------------------|
| Preliminary Fund Balance, Beginning | \$ 676,899 | \$ 773,191 | \$ 726,488 | \$ 676,899 |
| Current Period Net Change in Fund Balance | 96,292 | (46,703) | (54,939) | (391,257) |
| Fund Balance, Ending | \$ 773,191 | \$ 726,488 | \$ 671,549 | \$ 285,642 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|----------------------------|-----------|-----------|-----------|-----------|-------------|--------|----------------------|--------|
| #43 POLICE FACILITIES FUND | | | | | | | | | |
| PUBLIC SAFETY NON OPERATING RE | | | | | | | | | |
| 43200234701 | IMPACT POLICE | 0 | 980 | 1,920 | 2,655 | 5,555 | 3,350 | (2,205) | 165.8% |
| 43200236101 | INTEREST EARNINGS RESTRICT | 1,768 | 244 | 239 | 232 | 715 | 1,000 | 285 | 71.5% |
| Total PUBLIC SAFETY NON OPERATING RE: | | 1,768 | 1,224 | 2,159 | 2,887 | 6,270 | 4,350 | (1,920) | 144.1% |
| PUBLIC SAFETY NON OPERATING EX | | | | | | | | | |
| 43200849140 | TRANSFERS TO CAPITAL PROJE | 27,249 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 43200849990 | FUND BALANCE - CONTRIBUTIO | 0 | 0 | 0 | 0 | 0 | 4,350 | 4,350 | 0.0% |
| Total PUBLIC SAFETY NON OPERATING EX: | | 27,249 | 0 | 0 | 0 | 0 | 4,350 | 4,350 | 0.0% |
| #43 POLICE FACILITIES FUND Revenue Total: | | 1,768 | 1,224 | 2,159 | 2,887 | 6,270 | 4,350 | (1,920) | 144.1% |
| #43 POLICE FACILITIES FUND Expenditure Total: | | 27,249 | 0 | 0 | 0 | 0 | 4,350 | 4,350 | 0.0% |
| Total #43 POLICE FACILITIES FUND: | | (25,481) | 1,224 | 2,159 | 2,887 | 6,270 | 0 | (6,270) | 0.0% |

| POLICE FACILITIES FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|-----------|-----------|-----------|---------------------|
| Preliminary Fund Balance, Beginning | \$ 62,408 | \$ 63,632 | \$ 65,791 | \$ 62,408 |
| Current Period Net Change in Fund Balance | 1,224 | 2,159 | 2,887 | 4,350 |
| Fund Balance, Ending | \$ 63,632 | \$ 65,791 | \$ 68,678 | \$ 66,758 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|--------------------------------|-----------|-----------|-----------|-----------|-------------|------------|----------------------|-------|
| #44 ROADWAY DEVELOPMENT FUND | | | | | | | | | |
| ROAD CAPITAL NON OPERATING REV | | | | | | | | | |
| 44350233201 | CAPITAL GRANTS - STATE | 0 | 0 | 1,893 | 0 | 1,893 | 3,536,700 | 3,534,807 | 0.1% |
| 44350233203 | TRANSPORTATION FUEL TAX | 50,292 | 0 | 0 | 50,995 | 50,995 | 750,000 | 699,005 | 6.8% |
| 44350233205 | STATE C ROAD | 0 | 0 | 0 | 165,965 | 165,965 | 1,040,000 | 874,035 | 16.0% |
| 44350233301 | CAPITAL GRANTS - LOCAL GVRN | 0 | 0 | 0 | 0 | 0 | 750,000 | 750,000 | 0.0% |
| 44350234050 | REIMBURSEMENTS | 0 | 0 | 0 | 19,367 | 19,367 | 0 | (19,367) | 0.0% |
| 44350234701 | IMPACT ROAD | 0 | 7,560 | 8,490 | 14,160 | 30,210 | 375,000 | 344,790 | 8.1% |
| 44350236100 | INTEREST EARNINGS | 54,484 | 11,936 | 9,253 | 10,187 | 31,376 | 108,000 | 76,624 | 29.1% |
| 44350236101 | INTEREST EARNINGS RESTRICT | 51,634 | 12,276 | 11,748 | 11,019 | 35,043 | 98,000 | 62,957 | 35.8% |
| 44350237140 | TRANSFERS FROM CAPITAL PRO | 176,250 | 58,750 | 58,750 | 58,750 | 176,250 | 705,000 | 528,750 | 25.0% |
| 44350237990 | FUND BALANCE - USE OF | 0 | 0 | 0 | 0 | 0 | 8,934,246 | 8,934,246 | 0.0% |
| Total ROAD CAPITAL NON OPERATING REV: | | 332,660 | 90,522 | 90,134 | 330,443 | 511,100 | 16,296,946 | 15,785,846 | 3.1% |
| ROAD CAPITAL OPERATING EXPENSE | | | | | | | | | |
| 44350449110 | TRANSFERS TO GENERAL FUND | 26,273 | 24,767 | 24,767 | 24,767 | 74,301 | 297,200 | 222,899 | 25.0% |
| Total ROAD CAPITAL OPERATING EXPENSE: | | 26,273 | 24,767 | 24,767 | 24,767 | 74,301 | 297,200 | 222,899 | 25.0% |
| ROAD REPAIR AND REPLACEMENT | | | | | | | | | |
| 44350551301 | ANNUAL SEAL COAT C ROAD | 95,377 | 0 | 0 | 0 | 0 | 720,000 | 720,000 | 0.0% |
| 44350551901 | MAIN ST (I-15 TO 1000 N) | 0 | 273,727 | 0 | 0 | 273,727 | 6,815,580 | 6,541,853 | 4.0% |
| 44350552315 | 400 WEST - CTR TO 500 N | 14,764 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 44350552322 | WDCRST, TNGL, SUNFLWR RD | 4,184 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 44350552323 | 4000 SOUTH | 50,547 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 44350552325 | DORTHEA & BERNICE RECONST | 324 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 44350552424 | MAIN ST WIDEN (PACIFIC-1000 N) | 0 | 0 | 13,582 | 0 | 13,582 | 525,000 | 511,418 | 2.6% |
| 44350552425 | CYNTHIA WAY | 0 | 0 | 0 | 0 | 0 | 109,075 | 109,075 | 0.0% |
| 44350552529 | GARY WAY WATERLINE REPLAC | 0 | 0 | 0 | 0 | 0 | 65,000 | 65,000 | 0.0% |
| 44350552530 | OAKWOOD AND OAKVIEW COUR | 0 | 0 | 0 | 0 | 0 | 550,000 | 550,000 | 0.0% |
| 44350552531 | CUTLER,DURHAM,STONEHENGE | 0 | 0 | 0 | 0 | 0 | 580,000 | 580,000 | 0.0% |
| 44350552532 | SCENIC HILLS OVERLAY | 0 | 0 | 0 | 0 | 0 | 300,000 | 300,000 | 0.0% |
| 44350552533 | WOOD HILL & SCENIC HILL CIRC | 0 | 0 | 0 | 0 | 0 | 400,000 | 400,000 | 0.0% |
| Total ROAD REPAIR AND REPLACEMENT: | | 165,196 | 273,727 | 13,582 | 0 | 287,309 | 10,064,655 | 9,777,346 | 2.9% |
| ROAD CAPITAL PROJECTS | | | | | | | | | |
| 44350651727 | 1100 NO RR CROSS WIDEN (60-8 | 0 | 0 | 0 | 0 | 0 | 76,065 | 76,065 | 0.0% |
| 44350651803 | 1100 NORTH BRIDGE | 0 | 0 | 0 | 0 | 0 | 4,430,820 | 4,430,820 | 0.0% |
| 44350651822 | TREE PLANTING CTR ST PH 1 | 0 | 0 | 0 | 0 | 0 | 75,000 | 75,000 | 0.0% |
| 44350652005 | REDWOOD RD SIDEWALK- WEST | 0 | 0 | 0 | 0 | 0 | 71,770 | 71,770 | 0.0% |
| 44350652324 | SIGNAL 400 W & 1100 N | 78,301 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 44350652416 | 850 N, 900 N, & MADSEN LN | 0 | 0 | 293 | 1,164 | 1,457 | 241,615 | 240,158 | 0.6% |
| 44350652418 | COVENTRY,FREEDOM DR,FREE | 0 | 0 | 87 | 0 | 87 | 248,356 | 248,269 | 0.0% |
| 44350652420 | WINDSOR DR,WINDSOR CT,ASC | 0 | 0 | 81,797 | 875 | 82,672 | 116,465 | 33,793 | 71.0% |
| 44350652504 | CENTER ST SIDEWALK ORCHAR | 0 | 0 | 2,031 | 8,914 | 10,945 | 675,000 | 664,055 | 1.6% |
| Total ROAD CAPITAL PROJECTS: | | 78,301 | 0 | 84,208 | 10,953 | 95,161 | 5,935,091 | 5,839,930 | 1.6% |
| #44 ROADWAY DEVELOPMENT FUND Revenue Total: | | 332,660 | 90,522 | 90,134 | 330,443 | 511,100 | 16,296,946 | 15,785,846 | 3.1% |
| #44 ROADWAY DEVELOPMENT FUND Expenditure Total: | | 269,769 | 298,494 | 122,557 | 35,720 | 456,771 | 16,296,946 | 15,840,175 | 2.8% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|-------------------------------------|---------------|---------------|-----------|-----------|-----------|---------------|----------|----------------------|------|
| Total #44 ROADWAY DEVELOPMENT FUND: | | 62,891 | (207,972) | (32,423) | 294,723 | 54,329 | 0 | (54,329) | 0.0% |

| ROAD DEVELOPMENT FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|--------------|--------------|--------------|---------------------|
| Preliminary Fund Balance, Beginning | \$ 7,964,423 | \$ 7,756,451 | \$ 7,724,028 | \$ 7,964,423 |
| Current Period Net Change in Fund Balance | (207,972) | (32,423) | 294,723 | (8,934,246) |
| Fund Balance, Ending | \$ 7,756,451 | \$ 7,724,028 | \$ 8,018,751 | \$ (969,823) |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---------------------------------------|-----------------------------|-----------|-----------|-----------|-----------|-------------|-----------|----------------------|--------|
| WATER FUND | | | | | | | | | |
| IRRIGATION CHARGES FOR SERVICE | | | | | | | | | |
| 51312134405 | METERED PRODUCTS | 348,272 | 145,746 | 152,674 | 77,213 | 375,633 | 535,000 | 159,367 | 70.2% |
| 51312134407 | METERED PRODUCTS - CITY ME | 18,920 | 8,018 | 6,531 | 4,133 | 18,682 | 32,000 | 13,318 | 58.4% |
| Total IRRIGATION CHARGES FOR SERVICE: | | 367,192 | 153,764 | 159,205 | 81,345 | 394,314 | 567,000 | 172,686 | 69.5% |
| IRRIGATION OPERATING EXPENSE | | | | | | | | | |
| 51312440570 | COST OF SALES | 91,272 | 91,272 | 0 | 0 | 91,272 | 185,000 | 93,728 | 49.3% |
| 51312441101 | WAGE REGULAR EMPLOYEES | 27,691 | 8,758 | 8,505 | 8,607 | 25,870 | 160,000 | 134,130 | 16.2% |
| 51312441103 | OVERTIME | 3,169 | 1,022 | 461 | 263 | 1,747 | 8,000 | 6,253 | 21.8% |
| 51312441200 | EMPLOYEE BENEFITS | 19,803 | 5,756 | 5,738 | 5,774 | 17,267 | 116,000 | 98,733 | 14.9% |
| 51312442100 | PROF & TECHNICAL SERVICES | 1,970 | 1,752 | 112 | 112 | 1,977 | 10,000 | 8,023 | 19.8% |
| 51312442110 | BANK CHARGES | 1,259 | 624 | 729 | 767 | 2,121 | 7,500 | 5,379 | 28.3% |
| 51312443300 | ELECTRICITY | 101 | 0 | 0 | 152 | 152 | 5,000 | 4,848 | 3.0% |
| 51312443400 | TELECOMMUNICATION | 200 | 73 | 94 | 41 | 208 | 1,500 | 1,292 | 13.8% |
| 51312445100 | OFFICE SUPPLIES | 339 | 481 | 189 | 0 | 670 | 3,000 | 2,330 | 22.3% |
| 51312445200 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 3,000 | 3,000 | 0.0% |
| 51312445211 | INDIRECT COST ALLOCATION | 6,399 | 2,108 | 2,108 | 2,108 | 6,324 | 25,300 | 18,976 | 25.0% |
| 51312445600 | REPAIR AND MAINTENANCE | 0 | 0 | 0 | 0 | 0 | 7,000 | 7,000 | 0.0% |
| 51312445603 | MACH & EQUIP - METER REPLAC | 726 | 0 | 12,891 | 0 | 12,891 | 90,000 | 77,109 | 14.3% |
| Total IRRIGATION OPERATING EXPENSE: | | 152,928 | 111,847 | 30,827 | 17,825 | 160,499 | 621,300 | 460,801 | 25.8% |
| WATER CHARGES FOR SERVICE | | | | | | | | | |
| 51390134403 | CONNECTION FEE | 0 | 2,035 | 0 | 0 | 2,035 | 0 | (2,035) | 0.0% |
| 51390134405 | METERED PRODUCTS | 1,735,653 | 698,368 | 686,753 | 460,646 | 1,845,767 | 5,070,000 | 3,224,233 | 36.4% |
| 51390134407 | METERED PRODUCTS - CITY ME | 160,320 | 49,503 | 38,554 | 26,317 | 114,374 | 248,400 | 134,026 | 46.0% |
| 51390136000 | MISCELLANEOUS | 5,842 | 1,700 | 2,100 | 3,900 | 7,700 | 15,000 | 7,300 | 51.3% |
| Total WATER CHARGES FOR SERVICE: | | 1,901,815 | 751,606 | 727,406 | 490,863 | 1,969,876 | 5,333,400 | 3,363,524 | 36.9% |
| WATER NON OPERATING REVENUE | | | | | | | | | |
| 51390234701 | IMPACT WATER | 66,727 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 51390236000 | MISCELLANEOUS | 737 | 664 | 369 | (2,444) | (1,411) | 14,000 | 15,411 | -10.1% |
| 51390236100 | INTEREST EARNINGS | 38,023 | 11,209 | 12,590 | 13,385 | 37,184 | 70,000 | 32,816 | 53.1% |
| 51390236101 | INTEREST EARNINGS RESTRICT | 8,607 | 133 | (191) | (82) | (140) | 24,000 | 24,140 | -0.6% |
| 51390237300 | GAIN ON DISPOSAL OF CAP ASS | 2,280 | 0 | 0 | 0 | 0 | 9,400 | 9,400 | 0.0% |
| 51390237990 | FUND BALANCE - USE OF | 0 | 0 | 0 | 0 | 0 | 1,393,340 | 1,393,340 | 0.0% |
| Total WATER NON OPERATING REVENUE: | | 116,374 | 12,006 | 12,768 | 10,859 | 35,633 | 1,510,740 | 1,475,107 | 2.4% |
| WATER OPERATING EXPENSE | | | | | | | | | |
| 51390440570 | COST OF SALES | 451,245 | 488,716 | 0 | 0 | 488,716 | 910,000 | 421,284 | 53.7% |
| 51390441101 | WAGE REGULAR EMPLOYEES | 167,948 | 51,405 | 53,673 | 54,508 | 159,586 | 725,000 | 565,414 | 22.0% |
| 51390441102 | TEMPORARY EMPLOYEES | 0 | 2,392 | 2,560 | 0 | 4,952 | 25,000 | 20,048 | 19.8% |
| 51390441103 | OVERTIME | 12,924 | 4,357 | 1,941 | 1,108 | 7,406 | 40,000 | 32,594 | 18.5% |
| 51390441200 | EMPLOYEE BENEFITS | 106,210 | 31,034 | 32,144 | 32,224 | 95,402 | 420,000 | 324,598 | 22.7% |
| 51390441201 | EMPLOYEE ALLOWANCES | 1,385 | 462 | 462 | 462 | 1,385 | 6,000 | 4,615 | 23.1% |
| 51390441202 | EMPLOYEE ALLOWANCES - UNIF | 3,146 | 0 | 2,817 | 20 | 2,837 | 9,000 | 6,163 | 31.5% |
| 51390442100 | PROF & TECHNICAL SERVICES | 24,027 | 14,208 | 8,322 | 17,304 | 39,835 | 120,000 | 80,165 | 33.2% |
| 51390442110 | BANK CHARGES | 15,732 | 5,869 | 6,860 | 7,218 | 19,948 | 60,000 | 40,052 | 33.2% |
| 51390442120 | RENTAL OF EQUIPMENT & VEHIC | 16,014 | 10,750 | 1,489 | 0 | 12,239 | 30,000 | 17,761 | 40.8% |
| 51390442202 | GROUNDS CARE | 6,872 | 11,353 | 352 | 11,263 | 22,969 | 80,000 | 57,031 | 28.7% |
| 51390442300 | INSURANCE - RISK MANAGEMEN | 45,716 | 51,745 | 102 | 0 | 51,846 | 50,000 | (1,846) | 103.7% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|------------------------------|-----------|-----------|-----------|-----------|-------------|-----------|----------------------|--------|
| 51390442900 | TRAVEL, EDUCATION AND TRAINI | 2,119 | 527 | 999 | 1,309 | 2,835 | 16,000 | 13,165 | 17.7% |
| 51390443200 | NATURAL GAS | 136 | 0 | 59 | 16 | 75 | 5,500 | 5,425 | 1.4% |
| 51390443300 | ELECTRICITY | 77,420 | 0 | 65 | 138,827 | 138,892 | 500,000 | 361,108 | 27.8% |
| 51390443400 | TELECOMMUNICATION | 3,555 | 560 | 1,694 | 1,367 | 3,621 | 16,000 | 12,379 | 22.6% |
| 51390445000 | SUPPLIES AND MATERIALS | 2,592 | 8,179 | 6,706 | 6,158 | 21,043 | 120,000 | 98,957 | 17.5% |
| 51390445023 | CHEMICALS AND TESTING | 19,893 | (4,281) | 24,890 | 11,604 | 32,213 | 90,305 | 58,092 | 35.7% |
| 51390445100 | OFFICE SUPPLIES | 5,049 | 5,056 | 2,459 | 136 | 7,652 | 35,000 | 27,348 | 21.9% |
| 51390445200 | OPERATING SUPPLIES/TOOLS | 2,032 | 36 | 1,445 | 178 | 1,659 | 25,000 | 23,341 | 6.6% |
| 51390445211 | INDIRECT COST ALLOCATION | 118,476 | 43,768 | 43,768 | 43,768 | 131,304 | 525,210 | 393,906 | 25.0% |
| 51390445400 | BOOKS, PUBLICATIONS AND SUB | 2,417 | 6,416 | 0 | 0 | 6,416 | 10,000 | 3,584 | 64.2% |
| 51390445603 | MACH & EQUIP - METERS REPLA | 0 | 657 | 4,955 | 0 | 5,611 | 250,000 | 244,389 | 2.2% |
| 51390449011 | FLEET FUEL CHARGES | 2,906 | 0 | 1,739 | 1,978 | 3,717 | 20,000 | 16,283 | 18.6% |
| 51390449012 | FLEET REPAIR & MAINTENANCE | 3,136 | 1,958 | 1,958 | 1,958 | 5,874 | 23,500 | 17,626 | 25.0% |
| 51390449013 | FLEET PARTS AND SUPPLIES | 1,305 | 4,156 | 2,018 | 744 | 6,919 | 25,000 | 18,081 | 27.7% |
| Total WATER OPERATING EXPENSE: | | 1,092,254 | 739,322 | 203,478 | 332,151 | 1,274,951 | 4,136,515 | 2,861,564 | 30.8% |
| WATER OPS REPAIR & REPLACE PRJ | | | | | | | | | |
| 51390542100 | PROF & TECHNICAL SERVICES | 325 | 0 | (750) | 0 | (750) | 13,000 | 13,750 | -5.8% |
| 51390552115 | LACEY WAY WL REPLACEMENT | 31,491 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 51390552253 | MTNVIEW/SKYVIEW/WILDFLOWE | 5,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 51390552315 | 400 W (500 N to 1100 N) | 66,303 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 51390552438 | GARY WAY EMERG REPAIRS | 71,028 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 51390556105 | CNTR ST WATERLINE UPPERCR | 755 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 51390556110 | MAJOR REPAIRS MISC | 12,318 | 0 | 39,822 | 15,500 | 55,322 | 50,000 | (5,322) | 110.6% |
| 51390556112 | WATER DAMAGE - ROAD REPAIR | 1,677 | 0 | 795 | 3,786 | 4,580 | 45,000 | 40,420 | 10.2% |
| Total WATER OPS REPAIR & REPLACE PRJ: | | 189,397 | 0 | 39,867 | 19,286 | 59,152 | 108,000 | 48,848 | 54.8% |
| WATER CAPITAL PROJECTS | | | | | | | | | |
| 51390652242 | WATER SYSTEM GENERATORS | 5,887 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 51390652415 | 150 N WATERLINE REPLACEMEN | 11,653 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total WATER CAPITAL PROJECTS: | | 17,540 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| WATER NON OPERATING EXPENSE | | | | | | | | | |
| 51390845603 | MACH & EQUIP-METERS NEW | 0 | 0 | 3,373 | 0 | 3,373 | 50,000 | 46,627 | 6.7% |
| 51390847012 | INTEREST | 16,171 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 51390848500 | MACHINERY & EQUIPMENT CAPI | 137,655 | 17,566 | 0 | 0 | 17,566 | 173,000 | 155,434 | 10.2% |
| 51390848502 | VEHICLES | 0 | 0 | 0 | 0 | 0 | 70,000 | 70,000 | 0.0% |
| 51390849152 | TRANSFERS TO WATER CAPITAL | 0 | 64,301 | 64,301 | 64,301 | 192,903 | 2,272,630 | 2,079,727 | 8.5% |
| 51390849990 | FUND BALANCE - CONTRIBUTIO | 0 | 0 | 0 | 0 | 0 | (20,305) | (20,305) | 0.0% |
| Total WATER NON OPERATING EXPENSE: | | 153,826 | 81,867 | 67,674 | 64,301 | 213,842 | 2,545,325 | 2,331,483 | 8.4% |
| WATER FUND Revenue Total: | | 2,385,381 | 917,376 | 899,380 | 583,068 | 2,399,823 | 7,411,140 | 5,011,317 | 32.4% |
| WATER FUND Expenditure Total: | | 1,605,945 | 933,036 | 341,845 | 433,563 | 1,708,444 | 7,411,140 | 5,702,696 | 23.1% |
| Total WATER FUND: | | 779,436 | (15,660) | 557,535 | 149,505 | 691,379 | 0 | (691,379) | 0.0% |

| WATER OPERATING FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|--------------|--------------|--------------|---------------------|
| Cash Balance, Beginning | \$ 2,436,149 | \$ 2,420,489 | \$ 2,978,024 | \$ 2,436,149 |
| Current Period Net Change in Cash Balance | (15,660) | 557,535 | 149,505 | (1,393,340) |
| Cash Balance, Ending | \$ 2,420,489 | \$ 2,978,024 | \$ 3,127,529 | \$ 1,042,809 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|------------------------------|-----------|-----------|-----------|-----------|-------------|-----------|----------------------|-------|
| #52 WATER CAPITAL FUND | | | | | | | | | |
| WATER CAPITAL REV NON OPERATIN | | | | | | | | | |
| 52312234701 | IMPACT PRESSURIZED IRRIGATI | 0 | 43,096 | 17,721 | 37,495 | 98,312 | 300,000 | 201,688 | 32.8% |
| 52312237151 | TRANSFERS FROM WATER | 0 | 64,301 | 64,301 | 64,301 | 192,903 | 2,272,630 | 2,079,727 | 8.5% |
| Total WATER CAPITAL REV NON OPERATIN: | | 0 | 107,397 | 82,022 | 101,796 | 291,215 | 2,572,630 | 2,281,415 | 11.3% |
| WATER CAP EXP OPERATING | | | | | | | | | |
| 52312442100 | PROF & TECHNICAL SERVICES | 0 | 0 | 0 | 0 | 0 | 100,000 | 100,000 | 0.0% |
| Total WATER CAP EXP OPERATING: | | 0 | 0 | 0 | 0 | 0 | 100,000 | 100,000 | 0.0% |
| WATER CAPITAL PROJECTS | | | | | | | | | |
| 52312651815 | 5200 PUMP BLSDBG #1 RETROFIT | 0 | 0 | 0 | 0 | 0 | 80,000 | 80,000 | 0.0% |
| 52312651816 | PRV VAULT & VALVE REPLACEM | 0 | 1,856 | 114,322 | 5,750 | 121,928 | 397,920 | 275,992 | 30.6% |
| 52312652416 | 850 N, 900 N, & MADSEN LN | 0 | 0 | 0 | 0 | 0 | 536,745 | 536,745 | 0.0% |
| 52312652418 | COVENTRY,FREEDOM DR,FREE | 0 | 0 | 13,662 | 25,215 | 38,877 | 580,000 | 541,123 | 6.7% |
| 52312652424 | PACIFIC & OVERLAND WATERLIN | 0 | 0 | 0 | 0 | 0 | 350,000 | 350,000 | 0.0% |
| 52312652529 | GARY WAY WATERLINE REPLAC | 0 | 0 | 0 | 0 | 0 | 160,000 | 160,000 | 0.0% |
| 52312656105 | CNTR ST WATERLINE UPPERCR | 0 | 0 | 0 | 0 | 0 | 156,355 | 156,355 | 0.0% |
| Total WATER CAPITAL PROJECTS: | | 0 | 1,856 | 127,985 | 30,965 | 160,806 | 2,261,020 | 2,100,214 | 7.1% |
| WATER CAP EXP NON OPERATING | | | | | | | | | |
| 52312847011 | PRINCIPAL | 0 | 0 | 0 | 0 | 0 | 183,510 | 183,510 | 0.0% |
| 52312847012 | INTEREST | 0 | 0 | 12,799 | 0 | 12,799 | 25,600 | 12,801 | 50.0% |
| 52312847013 | FEES | 0 | 0 | 0 | 0 | 0 | 2,500 | 2,500 | 0.0% |
| Total WATER CAP EXP NON OPERATING: | | 0 | 0 | 12,799 | 0 | 12,799 | 211,610 | 198,811 | 6.0% |
| #52 WATER CAPITAL FUND Revenue Total: | | 0 | 107,397 | 82,022 | 101,796 | 291,215 | 2,572,630 | 2,281,415 | 11.3% |
| #52 WATER CAPITAL FUND Expenditure Total: | | 0 | 1,856 | 140,783 | 30,965 | 173,604 | 2,572,630 | 2,399,026 | 6.7% |
| Total #52 WATER CAPITAL FUND: | | 0 | 105,541 | (58,761) | 70,831 | 117,611 | 0 | (117,611) | 0.0% |

| WATER CAPITAL FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|------------|------------|------------|---------------------|
| Cash Balance, Beginning | \$ - | \$ 105,541 | \$ 46,780 | \$ - |
| Current Period Net Change in Cash Balance | 105,541 | (58,761) | 70,831 | - |
| Cash Balance, Ending | \$ 105,541 | \$ 46,780 | \$ 117,611 | \$ - |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|-------------------------------------|------------------------------|-----------|-----------|-----------|-----------|-------------|-----------|----------------------|--------|
| #53 STORM WATER UTILITY FUND | | | | | | | | | |
| STORM CHARGES FOR SERVICES | | | | | | | | | |
| 53311134200 | FEES | 325,778 | 121,638 | 121,592 | 120,952 | 364,182 | 1,380,000 | 1,015,818 | 26.4% |
| Total STORM CHARGES FOR SERVICES: | | 325,778 | 121,638 | 121,592 | 120,952 | 364,182 | 1,380,000 | 1,015,818 | 26.4% |
| STORM NON OPERATING REVENUE | | | | | | | | | |
| 53311234701 | IMPACT STORM WATER | 42,946 | 18,738 | 1,471 | 4,290 | 24,499 | 200,000 | 175,501 | 12.2% |
| 53311236100 | INTEREST EARNINGS | 21,870 | 5,508 | 5,452 | 5,214 | 16,174 | 28,000 | 11,826 | 57.8% |
| 53311236101 | INTEREST EARNINGS RESTRICT | 2,850 | 575 | 549 | 527 | 1,651 | 5,000 | 3,349 | 33.0% |
| 53311237990 | FUND BALANCE - USE OF | 0 | 0 | 0 | 0 | 0 | 1,162,241 | 1,162,241 | 0.0% |
| Total STORM NON OPERATING REVENUE: | | 67,667 | 24,821 | 7,472 | 10,031 | 42,324 | 1,395,241 | 1,352,917 | 3.0% |
| STORM OPERATING EXPENSE | | | | | | | | | |
| 53311441101 | WAGE REGULAR EMPLOYEES | 62,933 | 25,753 | 23,688 | 24,968 | 74,409 | 375,000 | 300,591 | 19.8% |
| 53311441103 | OVERTIME | 756 | 1,422 | 285 | 133 | 1,840 | 10,000 | 8,160 | 18.4% |
| 53311441200 | EMPLOYEE BENEFITS | 35,962 | 13,558 | 13,676 | 14,028 | 41,261 | 225,000 | 183,739 | 18.3% |
| 53311441201 | EMPLOYEE ALLOWANCES | 285 | 0 | 264 | 0 | 264 | 2,500 | 2,236 | 10.5% |
| 53311442100 | PROF & TECHNICAL SERVICES | 2,897 | 3,317 | 112 | 2,562 | 5,992 | 25,000 | 19,008 | 24.0% |
| 53311442110 | BANK CHARGES | 4,405 | 1,519 | 1,775 | 1,868 | 5,161 | 11,000 | 5,839 | 46.9% |
| 53311442120 | RENTAL OF EQUIPMENT & VEHIC | 0 | 0 | 0 | 0 | 0 | 4,000 | 4,000 | 0.0% |
| 53311442160 | CLEANING AND CAMERA INSPEC | 2,610 | 0 | 0 | 0 | 0 | 150,000 | 150,000 | 0.0% |
| 53311442300 | INSURANCE - RISK MANAGEMEN | 2,170 | 3,231 | 0 | 0 | 3,231 | 2,000 | (1,231) | 161.5% |
| 53311442900 | TRAVEL, EDUCATION AND TRAINI | 0 | 0 | 265 | 650 | 914 | 5,000 | 4,086 | 18.3% |
| 53311443400 | TELECOMMUNICATION | 535 | 159 | 232 | 126 | 517 | 3,500 | 2,983 | 14.8% |
| 53311445000 | SUPPLIES AND MATERIALS | 0 | 0 | 36 | 539 | 574 | 10,000 | 9,426 | 5.7% |
| 53311445100 | OFFICE SUPPLIES | 1,327 | 1,189 | 601 | 20 | 1,811 | 7,500 | 5,689 | 24.1% |
| 53311445200 | OPERATING SUPPLIES | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 53311445211 | INDIRECT COST ALLOCATION | 20,562 | 7,330 | 7,330 | 7,330 | 21,990 | 87,960 | 65,970 | 25.0% |
| 53311445400 | BOOKS, PUBLICATIONS & SUBSC | 5,895 | 4,553 | 300 | 300 | 5,153 | 12,000 | 6,847 | 42.9% |
| 53311445600 | REPAIR AND MAINTENANCE | 2,401 | 0 | 1,247 | 101 | 1,347 | 50,000 | 48,653 | 2.7% |
| 53311445603 | MACHINERY AND EQUIPMENT | 0 | 0 | 0 | 73 | 73 | 5,000 | 4,927 | 1.5% |
| 53311449011 | FLEET FUEL CHARGES | 1,324 | 0 | 229 | 99 | 328 | 15,000 | 14,672 | 2.2% |
| 53311449012 | FLEET REPAIR & MAINTENANCE | 1,899 | 1,483 | 1,483 | 1,483 | 4,449 | 17,800 | 13,351 | 25.0% |
| 53311449013 | FLEET PARTS AND SUPPLIES | 1,720 | 684 | 79 | 37 | 800 | 15,000 | 14,200 | 5.3% |
| Total STORM OPERATING EXPENSE: | | 147,681 | 64,197 | 51,602 | 54,314 | 170,113 | 1,034,260 | 864,147 | 16.4% |
| STORM CAPITAL PROJECTS | | | | | | | | | |
| 53311645600 | REPAIR AND MAINTENANCE | 5,640 | 0 | 13,408 | 26,097 | 39,505 | 40,000 | 495 | 98.8% |
| 53311652119 | CONSTITUTION WAY CANYON IM | 0 | 0 | 0 | 0 | 0 | 300,000 | 300,000 | 0.0% |
| 53311652213 | EWGC HOLE 7 & 11, LAKE ENLRG | 0 | 0 | 0 | 0 | 0 | 279,255 | 279,255 | 0.0% |
| 53311652418 | COVENTRY,FREEDOM DR,FREE | 0 | 0 | 0 | 370 | 370 | 497,596 | 497,226 | 0.1% |
| 53311652534 | EAGLEWOOD STORM DRAIN RE | 0 | 0 | 0 | 0 | 0 | 250,000 | 250,000 | 0.0% |
| Total STORM CAPITAL PROJECTS: | | 5,640 | 0 | 13,408 | 26,467 | 39,875 | 1,366,851 | 1,326,976 | 2.9% |
| STORM NON OPERATING EXPENSE | | | | | | | | | |
| 53311847011 | PRINCIPAL | 0 | 0 | 0 | 0 | 0 | 28,500 | 28,500 | 0.0% |
| 53311847012 | INTEREST | 0 | 0 | 1,987 | 0 | 1,987 | 21,766 | 19,779 | 9.1% |
| 53311847013 | FEES | 750 | 0 | 0 | 0 | 0 | 750 | 750 | 0.0% |
| 53311847016 | LEASE PAYMENT | 0 | 0 | 0 | 0 | 0 | 67,604 | 67,604 | 0.0% |
| 53311849990 | FUND BALANCE - CONTRIBUTIO | 0 | 0 | 0 | 0 | 0 | 255,510 | 255,510 | 0.0% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | FY 2025 | | | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|---------------|----------------|---------------|---------------|---------------|----------------|------------------|----------------------|-------|
| | | | 7/31/2025 | 8/31/2025 | 9/30/2025 | | | | |
| Total STORM NON OPERATING EXPENSE: | | 750 | 0 | 1,987 | 0 | 1,987 | 374,130 | 372,143 | 0.5% |
| #53 STORM WATER UTILITY FUND Revenue Total: | | 393,445 | 146,459 | 129,065 | 130,983 | 406,506 | 2,775,241 | 2,368,735 | 14.6% |
| #53 STORM WATER UTILITY FUND Expenditure Total: | | 154,072 | 64,197 | 66,997 | 80,781 | 211,975 | 2,775,241 | 2,563,266 | 7.6% |
| Total #53 STORM WATER UTILITY FUND: | | 239,373 | 82,262 | 62,068 | 50,202 | 194,531 | 0 | (194,531) | 0.0% |

| STORM WATER CAPITAL FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|--------------|--------------|--------------|---------------------|
| Cash Balance, Beginning | \$ 1,657,533 | \$ 1,739,795 | \$ 1,801,863 | \$ 1,657,533 |
| Current Period Net Change in Cash Balance | 82,262 | 62,068 | 50,202 | (1,162,241) |
| Cash Balance, Ending | \$ 1,739,795 | \$ 1,801,863 | \$ 1,852,065 | \$ 495,292 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|--|-----------------------------|-----------|-----------|-----------|-----------|-------------|-----------|----------------------|-------|
| #54 SOLID WASTE UTILITY FUND | | | | | | | | | |
| SOLID WASTE CHARGES FOR SERV | | | | | | | | | |
| 54310134403 | SERVICES - SANITATION | 346,264 | 116,800 | 117,117 | 116,802 | 350,718 | 1,377,000 | 1,026,282 | 25.5% |
| 54310134404 | SERVICES - RECYCLING | 90,130 | 30,661 | 30,800 | 30,738 | 92,199 | 363,000 | 270,801 | 25.4% |
| Total SOLID WASTE CHARGES FOR SERV: | | 436,394 | 147,460 | 147,917 | 147,540 | 442,917 | 1,740,000 | 1,297,083 | 25.5% |
| SOLID WASTE NON OPERATING REV | | | | | | | | | |
| 54310236100 | INTEREST EARNINGS | 8,174 | 3,680 | 3,519 | 3,731 | 10,930 | 20,000 | 9,070 | 54.7% |
| 54310237990 | FUND BALANCE - USE OF | 0 | 0 | 0 | 0 | 0 | 18,790 | 18,790 | 0.0% |
| Total SOLID WASTE NON OPERATING REV: | | 8,174 | 3,680 | 3,519 | 3,731 | 10,930 | 38,790 | 27,860 | 28.2% |
| SOLID WASTE OPERATING EXPENSE | | | | | | | | | |
| 54310441101 | WAGE REGULAR EMPLOYEES | 8,513 | 1,832 | 2,163 | 2,175 | 6,170 | 32,300 | 26,130 | 19.1% |
| 54310441102 | TEMPORARY EMPLOYEES | 0 | 0 | 0 | 0 | 0 | 2,500 | 2,500 | 0.0% |
| 54310441103 | OVERTIME | 457 | 351 | 59 | 76 | 486 | 2,500 | 2,014 | 19.4% |
| 54310441200 | EMPLOYEE BENEFITS | 6,252 | 1,294 | 1,248 | 1,473 | 4,015 | 27,000 | 22,985 | 14.9% |
| 54310442000 | GENERAL & CONTRACTED SERV | 146,535 | 0 | 46,384 | 513 | 46,897 | 1,328,000 | 1,281,103 | 3.5% |
| 54310442100 | PROF & TECHNICAL SERVICES | 1,610 | 1,314 | 225 | 225 | 1,763 | 4,000 | 2,237 | 44.1% |
| 54310442110 | BANK CHARGES | 6,293 | 1,915 | 2,238 | 2,355 | 6,508 | 23,000 | 16,492 | 28.3% |
| 54310443400 | TELECOMMUNICATION | 28 | 0 | 5 | 9 | 14 | 0 | (14) | 0.0% |
| 54310445100 | OFFICE SUPPLIES | 1,277 | 1,168 | 650 | 0 | 1,818 | 7,000 | 5,182 | 26.0% |
| 54310445200 | OPERATING - SEASONAL, BULKY | 1,359 | 0 | 0 | 0 | 0 | 20,000 | 20,000 | 0.0% |
| 54310445211 | INDIRECT COST ALLOCATION | 7,713 | 2,916 | 2,916 | 2,916 | 8,748 | 34,990 | 26,242 | 25.0% |
| 54310448500 | MACHINERY & EQUIPMENT CAPI | 0 | 0 | 30,925 | 0 | 30,925 | 40,000 | 9,075 | 77.3% |
| Total SOLID WASTE OPERATING EXPENSE: | | 180,037 | 10,790 | 86,812 | 9,742 | 107,344 | 1,521,290 | 1,413,946 | 7.1% |
| RECYCLING OPERATION EXPENSE | | | | | | | | | |
| 54320442000 | GENERAL & CONTRACTED SERV | 37,275 | 0 | 0 | 0 | 0 | 230,000 | 230,000 | 0.0% |
| 54320445100 | OFFICE SUPPLIES | 343 | 338 | 171 | 0 | 509 | 2,500 | 1,991 | 20.4% |
| 54320448500 | MACHINERY & EQUIPMENT CAPI | 0 | 0 | 11,868 | 0 | 11,868 | 25,000 | 13,132 | 47.5% |
| Total RECYCLING OPERATION EXPENSE: | | 37,618 | 338 | 12,039 | 0 | 12,377 | 257,500 | 245,123 | 4.8% |
| #54 SOLID WASTE UTILITY FUND Revenue Total: | | | | | | | | | |
| | | 444,568 | 151,140 | 151,436 | 151,271 | 453,847 | 1,778,790 | 1,324,943 | 25.5% |
| #54 SOLID WASTE UTILITY FUND Expenditure Total: | | | | | | | | | |
| | | 217,655 | 11,127 | 98,851 | 9,742 | 119,720 | 1,778,790 | 1,659,070 | 6.7% |
| Total #54 SOLID WASTE UTILITY FUND: | | 226,913 | 140,013 | 52,585 | 141,529 | 334,127 | 0 | (334,127) | 0.0% |

| SOLID WASTE FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|--------------|--------------|--------------|---------------------|
| Cash Balance, Beginning | \$ 915,728 | \$ 1,055,741 | \$ 1,108,326 | \$ 915,728 |
| Current Period Net Change in Cash Balance | 140,013 | 52,585 | 141,529 | (18,790) |
| Cash Balance, Ending | \$ 1,055,741 | \$ 1,108,326 | \$ 1,249,855 | \$ 896,938 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---------------------------------------|------------------------------|-----------|-----------|-----------|-----------|-------------|-----------|----------------------|--------|
| #55 GOLF COURSE FUND | | | | | | | | | |
| GOLF COURSE REVENUE | | | | | | | | | |
| 55550034200 | FEES GREEN | 625,205 | 266,134 | 240,286 | 215,715 | 722,134 | 1,500,000 | 777,866 | 48.1% |
| 55550034201 | FEES DRIVING RANGE | 77,371 | 48,015 | 60,449 | 47,360 | 155,824 | 375,000 | 219,176 | 41.6% |
| 55550034203 | PUNCH PASSES | 8,400 | 200 | 1,050 | 1,050 | 2,300 | 50,000 | 47,700 | 4.6% |
| Total GOLF COURSE REVENUE: | | 710,976 | 314,349 | 301,784 | 264,125 | 880,258 | 1,925,000 | 1,044,742 | 45.7% |
| GOLF COURSE RENTAL | | | | | | | | | |
| 55550134205 | FEES - EVENTS | 11,328 | 2,031 | 3,226 | 8,089 | 13,346 | 0 | (13,346) | 0.0% |
| 55550134402 | CONCESSIONS - CATERING | 175,407 | 40,069 | 51,505 | 73,283 | 164,857 | 350,000 | 185,143 | 47.1% |
| 55550134406 | PRO SHOP SALES | 179,835 | 76,071 | 68,261 | 114,881 | 259,213 | 500,000 | 240,787 | 51.8% |
| 55550134408 | CONCESSIONS - PRO SHOP | 4,791 | 3,625 | 2,043 | 1,346 | 7,014 | 2,000 | (5,014) | 350.7% |
| 55550134409 | CONCESSIONS - GRILL | 150,383 | 67,121 | 67,547 | 44,595 | 179,263 | 300,000 | 120,737 | 59.8% |
| 55550134600 | RENTS AND LEASES EQUIPMEN | 13,161 | 0 | 0 | 300 | 300 | 20,000 | 19,700 | 1.5% |
| 55550134601 | RENTS - SIMULATORS | 2,681 | 0 | 0 | 0 | 0 | 40,000 | 40,000 | 0.0% |
| 55550134602 | RENTS AND LEASES CARTS | 297,068 | 127,363 | 117,426 | 107,836 | 352,625 | 700,000 | 347,375 | 50.4% |
| 55550134603 | RENTS AND LEASES BANQUET | 54,644 | 8,280 | 7,200 | 12,040 | 27,520 | 175,000 | 147,480 | 15.7% |
| 55550134604 | RENTS & LEASES CLUBHOUSE C | 2,700 | 900 | 900 | 900 | 2,700 | 20,000 | 17,300 | 13.5% |
| 55550134605 | RENTS & LEASES MOBILE TOWE | 0 | 0 | 0 | 0 | 0 | 60,000 | 60,000 | 0.0% |
| 55550136000 | MISCELLANEOUS | 1,590 | 639 | 597 | 748 | 1,983 | 0 | (1,983) | 0.0% |
| Total GOLF COURSE RENTAL: | | 893,588 | 326,099 | 318,706 | 364,017 | 1,008,822 | 2,167,000 | 1,158,178 | 46.6% |
| GOLF COURSE NON OPERATING | | | | | | | | | |
| 55550236100 | INTEREST EARNINGS | 6,500 | 264 | 995 | 1,749 | 3,009 | 5,000 | 1,992 | 60.2% |
| 55550236101 | INTEREST EARNINGS RESTRICT | (32,747) | (8,951) | (9,372) | (8,542) | (26,865) | (31,570) | (4,705) | 85.1% |
| 55550237300 | GAIN ON DISPOSAL OF CAP ASS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total GOLF COURSE NON OPERATING: | | (26,247) | (8,686) | (8,378) | (6,792) | (23,856) | (26,570) | (2,714) | 89.8% |
| GOLF COURSE CLUBHOUSE OPERATIN | | | | | | | | | |
| 55558440570 | COST OF SALES | 80,130 | 14,766 | 40,235 | 18,035 | 73,036 | 275,000 | 201,964 | 26.6% |
| 55558441101 | WAGE REGULAR EMPLOYEES | 56,387 | 23,924 | 23,924 | 23,924 | 71,771 | 393,500 | 321,729 | 18.2% |
| 55558441102 | TEMPORARY EMPLOYEES | 59,707 | 21,072 | 22,266 | 21,628 | 64,967 | 150,000 | 85,033 | 43.3% |
| 55558441103 | OVERTIME | 0 | 0 | 0 | 56 | 56 | 1,000 | 944 | 5.6% |
| 55558441200 | EMPLOYEE BENEFITS | 40,496 | 14,470 | 15,275 | 15,428 | 45,172 | 206,050 | 160,878 | 21.9% |
| 55558441201 | EMPLOYEE ALLOWANCES | 2,769 | 923 | 923 | 923 | 2,769 | 11,960 | 9,191 | 23.2% |
| 55558442000 | GENERAL & CONTRACTED SERV | 12,412 | 3,909 | 7,189 | 7,284 | 18,381 | 50,000 | 31,619 | 36.8% |
| 55558442110 | BANK CHARGES | 41,303 | 6,100 | 20,991 | 16,813 | 43,905 | 100,000 | 56,095 | 43.9% |
| 55558442202 | GROUND CARE | 2,843 | 105 | 5,481 | 4,294 | 9,880 | 20,000 | 10,120 | 49.4% |
| 55558442300 | INSURANCE - RISK MANAGEMEN | 23,175 | 27,101 | 56 | 58 | 27,215 | 28,000 | 785 | 97.2% |
| 55558442400 | ADVERTISING AND PUBLIC NOTI | 7,674 | 3,036 | 6,193 | 6,763 | 15,992 | 75,000 | 59,008 | 21.3% |
| 55558442900 | TRAVEL, EDUCATION AND TRAINI | 0 | 1,692 | 0 | 0 | 1,692 | 10,000 | 8,308 | 16.9% |
| 55558443100 | WATER, SEWER, GARBAGE | 1,769 | 1,444 | 455 | 437 | 2,336 | 5,000 | 2,664 | 46.7% |
| 55558443200 | NATURAL GAS | 544 | 0 | 276 | 0 | 276 | 8,000 | 7,724 | 3.5% |
| 55558443300 | ELECTRICITY | 2,263 | 0 | 0 | 7,365 | 7,365 | 20,000 | 12,635 | 36.8% |
| 55558443400 | TELECOMMUNICATION | 1,376 | 318 | 545 | 406 | 1,269 | 6,500 | 5,231 | 19.5% |
| 55558445100 | OFFICE SUPPLIES | 791 | 0 | 78 | 474 | 552 | 20,000 | 19,448 | 2.8% |
| 55558445200 | OPERATING SUPPLIES | 12,399 | 28,586 | 18,632 | 930 | 48,148 | 90,000 | 41,852 | 53.5% |
| 55558445211 | INDIRECT COST ALLOCATION | 24,951 | 8,928 | 8,928 | 8,928 | 26,784 | 107,140 | 80,356 | 25.0% |
| 55558445400 | BOOKS, PUBLICATIONS AND SUB | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 55558449011 | FLEET FUEL CHARGES | 4,435 | 0 | 1,787 | 0 | 1,787 | 20,000 | 18,213 | 8.9% |
| 55558449012 | FLEET REPAIR & MAINTENANCE | 1,025 | 0 | 0 | 0 | 0 | 8,000 | 8,000 | 0.0% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|--|------------------------------|----------------|-----------|-----------|-----------|----------------|------------------|----------------------|-------|
| Total GOLF COURSE CLUBHOUSE OPERATING: | | 376,450 | 156,374 | 173,234 | 133,745 | 463,353 | 1,606,150 | 1,142,797 | 28.8% |
| GOLF COURSE GREENS OPERATING | | | | | | | | | |
| 55558541101 | WAGE REGULAR EMPLOYEES | 60,897 | 21,753 | 21,224 | 21,224 | 64,201 | 300,000 | 235,799 | 21.4% |
| 55558541102 | TEMPORARY EMPLOYEES | 38,712 | 15,527 | 18,531 | 14,430 | 48,487 | 100,000 | 51,513 | 48.5% |
| 55558541103 | OVERTIME | 238 | 55 | 195 | 6 | 256 | 500 | 244 | 51.2% |
| 55558541200 | EMPLOYEE BENEFITS | 44,220 | 14,476 | 15,341 | 15,205 | 45,022 | 210,000 | 164,978 | 21.4% |
| 55558541201 | EMPLOYEE ALLOWANCES | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 55558542000 | GENERAL & CONTRACTED SERV | 106 | 0 | 112 | 112 | 225 | 5,000 | 4,775 | 4.5% |
| 55558542120 | RENTAL OF EQUIPMENT & VEHIC | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 55558542900 | TRAVEL, EDUCATION AND TRAINI | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.0% |
| 55558543100 | WATER, SEWER, GARBAGE | 125,315 | 36,261 | 26,801 | 16,750 | 79,812 | 200,000 | 120,188 | 39.9% |
| 55558543200 | NATURAL GAS | 41 | 0 | 19 | 0 | 19 | 2,500 | 2,481 | 0.8% |
| 55558543300 | ELECTRICITY | 4,682 | 0 | 0 | 10,127 | 10,127 | 20,000 | 9,873 | 50.6% |
| 55558543400 | TELECOMMUNICATION | 579 | 179 | 253 | 135 | 567 | 2,500 | 1,933 | 22.7% |
| 55558545020 | FERTILIZER | 11,810 | 2,160 | 17,479 | 0 | 19,639 | 50,000 | 30,361 | 39.3% |
| 55558545022 | TOOLS | 1,375 | 0 | 0 | 0 | 0 | 5,000 | 5,000 | 0.0% |
| 55558545023 | CHEMICALS | 528 | 0 | 0 | 0 | 0 | 15,000 | 15,000 | 0.0% |
| 55558545024 | COURSE SUPPLIES | 2,448 | 0 | 4,960 | 760 | 5,720 | 7,500 | 1,780 | 76.3% |
| 55558545026 | PUMP SUPPLIES | 7,211 | 0 | 4,169 | 0 | 4,169 | 15,000 | 10,831 | 27.8% |
| 55558545028 | POND SUPPLIES | 0 | 0 | 0 | 0 | 0 | 40,000 | 40,000 | 0.0% |
| 55558545030 | IRRIGATION SUPPLIES | 5,015 | 0 | 3,238 | 3,534 | 6,771 | 25,000 | 18,229 | 27.1% |
| 55558545032 | SAND AND TOPDRESSING | 2,339 | 0 | 3,007 | 2,981 | 5,988 | 25,000 | 19,012 | 24.0% |
| 55558545034 | GRASS AND SEED | 0 | 0 | 0 | 0 | 0 | 15,000 | 15,000 | 0.0% |
| 55558545200 | OPERATING SUPPLIES | 2,801 | 0 | 75 | 165 | 240 | 0 | (240) | 0.0% |
| 55558545400 | BOOKS, PUBLICATIONS & SUBSC | 0 | 0 | 0 | 216 | 216 | 1,000 | 784 | 21.6% |
| 55558545602 | BUILDINGS | 0 | 0 | 0 | 0 | 0 | 3,000 | 3,000 | 0.0% |
| 55558545606 | CART PATH REPAIR | 0 | 0 | 0 | 0 | 0 | 30,000 | 30,000 | 0.0% |
| 55558545608 | GROUNDS RENNOVATION | 0 | 0 | 0 | 0 | 0 | 75,000 | 75,000 | 0.0% |
| 55558545610 | TREES | 3,200 | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 0.0% |
| 55558549011 | FLEET FUEL CHARGES | 11,198 | 3,625 | 2,140 | 3,683 | 9,448 | 20,000 | 10,552 | 47.2% |
| 55558549013 | FLEET PARTS AND SUPPLIES | 8,667 | 6,413 | 2,981 | 7,778 | 17,172 | 25,000 | 7,828 | 68.7% |
| Total GOLF COURSE GREENS OPERATING: | | 331,382 | 100,449 | 120,526 | 97,105 | 318,080 | 1,205,000 | 886,920 | 26.4% |
| GOLF COURSE CAFE OPERATING | | | | | | | | | |
| 55558640570 | COST OF SALES | 68,630 | 11,464 | 55,145 | 20,855 | 87,465 | 200,000 | 112,535 | 43.7% |
| 55558641101 | WAGE REGULAR EMPLOYEES | 60,461 | 5,943 | 5,705 | 6,017 | 17,665 | 125,000 | 107,335 | 14.1% |
| 55558641102 | TEMPORARY EMPLOYEES | 5,967 | 9,407 | 20,141 | 20,808 | 50,356 | 100,000 | 49,644 | 50.4% |
| 55558641103 | OVERTIME | 230 | 0 | 0 | 17 | 17 | 500 | 483 | 3.4% |
| 55558641200 | EMPLOYEE BENEFITS | 26,787 | 7,022 | 8,253 | 8,232 | 23,507 | 75,000 | 51,493 | 31.3% |
| 55558641201 | EMPLOYEE ALLOWANCES | 45 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 55558643400 | TELECOMMUNICATION | 203 | 45 | 90 | 90 | 225 | 0 | (225) | 0.0% |
| 55558645200 | OPERATING SUPPLIES | 5,763 | 1,842 | 3,050 | 2,485 | 7,378 | 25,000 | 17,622 | 29.5% |
| Total GOLF COURSE CAFE OPERATING: | | 168,084 | 35,724 | 92,384 | 58,505 | 186,613 | 525,500 | 338,887 | 35.5% |
| GOLF COURSE EV CNTR OPERATING | | | | | | | | | |
| 55558741101 | WAGE REGULAR EMPLOYEES | 1,541 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 55558741102 | TEMPORARY EMPLOYEES | 13,193 | 1,595 | 1,928 | 3,111 | 6,634 | 35,000 | 28,366 | 19.0% |
| 55558741200 | EMPLOYEE BENEFITS | 1,247 | 240 | 238 | 345 | 824 | 3,000 | 2,176 | 27.5% |
| 55558745205 | EVENTS CNTR OPERATING SUP | 4,709 | 1,409 | 9,199 | 3,346 | 13,954 | 15,000 | 1,046 | 93.0% |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---|----------------------------|------------------|-----------|-----------|-----------|------------------|------------------|----------------------|-------|
| Total GOLF COURSE EV CNTR OPERATING: | | 20,690 | 3,244 | 11,365 | 6,802 | 21,411 | 53,000 | 31,589 | 40.4% |
| GOLF COURSE NON OPERATING | | | | | | | | | |
| 55558847011 | PRINCIPAL | 0 | 0 | 0 | 0 | 0 | 105,000 | 105,000 | 0.0% |
| 55558847012 | INTEREST | 0 | 0 | 0 | 0 | 0 | 97,605 | 97,605 | 0.0% |
| 55558847013 | FEES | 750 | 0 | 0 | 0 | 0 | 750 | 750 | 0.0% |
| 55558847016 | LEASE PAYMENT | 0 | 0 | 0 | 0 | 0 | 65,000 | 65,000 | 0.0% |
| 55558848200 | BUILDINGS - CLUB HOUSE | 32,967 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 55558848500 | MACHINERY & EQUIPMENT CAPI | 367,383 | 33,301 | 38,004 | 0 | 71,305 | 168,000 | 96,695 | 42.4% |
| 55558849990 | FUND BALANCE - CONTRIBUTIO | 0 | 0 | 0 | 0 | 0 | 239,425 | 239,425 | 0.0% |
| Total GOLF COURSE NON OPERATING: | | 401,100 | 33,301 | 38,004 | 0 | 71,305 | 675,780 | 604,475 | 10.6% |
| #55 GOLF COURSE FUND Revenue Total: | | 1,578,317 | 631,761 | 612,112 | 621,350 | 1,865,224 | 4,065,430 | 2,200,206 | 45.9% |
| #55 GOLF COURSE FUND Expenditure Total: | | 1,297,706 | 329,093 | 435,513 | 296,157 | 1,060,763 | 4,065,430 | 3,004,667 | 26.1% |
| Total #55 GOLF COURSE FUND: | | 280,611 | 302,668 | 176,599 | 325,193 | 804,461 | 0 | (804,461) | 0.0% |

| GOLF FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|------------|------------|--------------|---------------------|
| Cash Balance, Beginning | \$ 432,280 | \$ 734,948 | \$ 911,547 | \$ 432,280 |
| Current Period Net Change in Cash Balance | 302,668 | 176,599 | 325,193 | 239,425 |
| Cash Balance, Ending | \$ 734,948 | \$ 911,547 | \$ 1,236,740 | \$ 671,705 |

| ACCOUNT NO | ACCOUNT TITLE | PRIOR YTD | 7/31/2025 | 8/31/2025 | 9/30/2025 | CURRENT YTD | BUDGET | UNEARNED/ UNEXPENDED | PCNT |
|---------------------------------------|------------------------------|------------------|--------------------|------------------|------------------|------------------|-------------------|----------------------|-------------|
| #61 FLEET FUND | | | | | | | | | |
| FLEET MANAGEMENT OPERATING REV | | | | | | | | | |
| 61115134900 | INTERDEPARTMENTAL CHARGE | 43,725 | 31,249 | 31,249 | 31,249 | 93,747 | 375,000 | 281,253 | 25.0% |
| 61115134904 | ANNUAL CAPITAL CHARGES | 126,669 | 32,623 | 32,623 | 32,623 | 97,869 | 391,480 | 293,611 | 25.0% |
| Total FLEET MANAGEMENT OPERATING REV: | | 170,394 | 63,872 | 63,872 | 63,872 | 191,616 | 766,480 | 574,864 | 25.0% |
| FLEET MANAGEMENT NON OPERATING | | | | | | | | | |
| 61115236100 | INTEREST EARNINGS | 10,710 | 3,011 | 2,645 | 2,454 | 8,110 | 24,000 | 15,890 | 33.8% |
| 61115237300 | GAIN ON DISPOSAL OF CAPITAL | 4,988 | 0 | 0 | 0 | 0 | 15,000 | 15,000 | 0.0% |
| 61115237400 | INSURANCE RECOVERY | 16,944 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| Total FLEET MANAGEMENT NON OPERATING: | | 32,641 | 3,011 | 2,645 | 2,454 | 8,110 | 39,000 | 30,890 | 20.8% |
| FLEET MANAGEMENT OPERATING | | | | | | | | | |
| 61115441101 | WAGE REGULAR EMPLOYEES | 44,233 | 16,283 | 14,507 | 14,662 | 45,452 | 195,000 | 149,548 | 23.3% |
| 61115441103 | OVERTIME | 277 | 352 | 112 | 67 | 531 | 2,000 | 1,469 | 26.5% |
| 61115441200 | EMPLOYEE BENEFITS | 30,447 | 10,376 | 9,863 | 10,023 | 30,262 | 130,000 | 99,738 | 23.3% |
| 61115441202 | EMPLOYEE ALLOWANCES - UNIF | 783 | 0 | 991 | 46 | 1,037 | 2,500 | 1,463 | 41.5% |
| 61115442900 | TRAVEL, EDUCATION AND TRAINI | 0 | 190 | 656 | 490 | 1,336 | 4,000 | 2,664 | 33.4% |
| 61115443400 | TELECOMMUNICATION | 312 | 39 | 131 | 97 | 267 | 1,500 | 1,233 | 17.8% |
| 61115445000 | SUPPLIES AND MATERIALS | 6,335 | 3,433 | 2,456 | 267 | 6,156 | 25,000 | 18,844 | 24.6% |
| 61115445603 | MACHINERY AND EQUIPMENT | 1,903 | 2,391 | 320 | 92 | 2,803 | 15,000 | 12,197 | 18.7% |
| Total FLEET MANAGEMENT OPERATING: | | 84,290 | 33,064 | 29,036 | 25,744 | 87,844 | 375,000 | 287,156 | 23.4% |
| FLEET MANAGEMENT NON OPERATING | | | | | | | | | |
| 61115847016 | LEASE PAYMENT | 0 | 0 | 0 | 0 | 0 | 65,000 | 65,000 | 0.0% |
| 61115848502 | VEHICLES | 218,175 | 0 | 96,848 | 40,121 | 136,969 | 171,000 | 34,031 | 80.1% |
| 61115849990 | FUND BALANCE - CONTRIBUTIO | 0 | 0 | 0 | 0 | 0 | 194,480 | 194,480 | 0.0% |
| Total FLEET MANAGEMENT NON OPERATING: | | 218,175 | 0 | 96,848 | 40,121 | 136,969 | 430,480 | 293,511 | 31.8% |
| #61 FLEET FUND Revenue Total: | | 203,035 | 66,883 | 66,517 | 66,326 | 199,726 | 805,480 | 605,754 | 24.8% |
| #61 FLEET FUND Expenditure Total: | | 302,465 | 33,064 | 125,884 | 65,865 | 224,813 | 805,480 | 580,667 | 27.9% |
| Total #61 FLEET FUND: | | (99,430) | 33,819 | (59,367) | 461 | (25,087) | 0 | 25,087 | 0.0% |
| Grand Revenue Total: | | 7,484,181 | 2,625,135 | 2,338,318 | 3,205,476 | 8,168,929 | 97,443,237 | 89,274,308 | 8.4% |
| Grand Expenditure Total: | | 8,365,885 | 3,837,260 | 2,395,559 | 2,907,786 | 9,140,605 | 97,443,237 | 88,302,632 | 9.4% |
| Grand Totals: | | (881,704) | (1,212,125) | (57,241) | 297,690 | (971,676) | 0 | 971,676 | 0.0% |

| FLEET FUND | 7/31/2025 | 8/31/2025 | 9/30/2025 | 6/30/2026 Projected |
|---|------------|------------|------------|---------------------|
| Cash Balance, Beginning | \$ 801,065 | \$ 834,884 | \$ 775,517 | \$ 801,065 |
| Current Period Net Change in Cash Balance | 33,819 | (59,367) | 461 | 194,480 |
| Cash Balance, Ending | \$ 834,884 | \$ 775,517 | \$ 775,978 | \$ 995,545 |

1 CITY OF NORTH SALT LAKE
2 CITY COUNCIL & PLANNING COMMISSION
3 JOINT MEETING
4 CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
5 OCTOBER 14, 2025

6
7 **DRAFT**
8

9 Mayor Horrocks welcomed those present at 7:01 p.m.

10
11 PRESENT: Mayor Brian Horrocks
12 Councilmember Lisa Watts Baskin
13 Councilmember Tammy Clayton
14 Councilmember Suzette Jackson
15 Councilmember Ted Knowlton
16 Councilmember Alisa Van Langeveld

17
18 PRESENT: Commission Chair BreAnna Larson
19 Commissioner Ryan Holbrook
20 Commissioner Ron Jorgensen via Zoom
21 Commissioner Jonathan Marsh
22 Commissioner Brandon Tucker
23 Commissioner William Ward

24
25 EXCUSED: Commissioner Irene Stone

26
27 STAFF PRESENT: Ken Leetham, City Manager; Sherrie Pace, Community Development
28 Director; Wendy Page, City Recorder; Ali Avery, Long Range Planner; Mackenzie Johnson,
29 Planner.

30
31 OTHERS PRESENT: Barry Bryson, Dee Lalliss, Conrad Jacobson, Carolyn Jacobson, Heidi
32 Smoot, Peter Wirthlin, Brent Crowther, residents. Lisa Benson, Sam Taylor via Zoom, Landmark
33 Design.

34
35 1. DISCUSSION WITH CONSULTANTS ON THE PROGRESS OF THE GENERAL
36 PLAN UPDATE

37
38 Sherrie Pace introduced Lisa Benson and Sam Taylor with Landmark Design who would provide
39 a progress report on the General Plan update and obtain feedback from the City Council and
40 Planning Commission on new ideas that had not been introduced yet.

41

42 Lisa Benson, Landmark Design, shared seven guiding principles which formed the basis of and
43 recommendations in the General Plan:

44

45 1) Community Character- Establish a distinct framework of activity centers and gateways
46 that uniquely define NSL's neighborhoods and create community destinations.

47

48 2) Healthy Living- Create an interconnected community centered on active mobility and
49 lifestyles.

50

51 3) Mobility and Access- Transform key corridors to absorb growth, connect neighborhoods,
52 and provide a full range of transportation modes.

53

54 4) Economic Opportunity- Shape NSL's industrial area into a modern center of commerce
55 and innovation.

56

57 5) Environment- Reconnect North Salt Lake to the natural environment and strengthen it as
58 a sustainable and resilient community.

59

60 6) Balanced Growth- Preserve the unique features of existing neighborhoods while adding
61 new housing options to meet the diverse needs of residents.

62

63 7) Community Life- Enhance community life through the provision of public facilities,
64 services, and programming.

65

66 Ms. Benson then reviewed the top priorities from public engagement including:

67

- 68 • Priority network of regional and neighborhood linking trails—focus on Center Street,
69 Orchard Drive, US 89, Redwood Road, and Bonneville Shoreline Trail (BST)
- 70 • Development of the Town Center
- 71 • Development of a west side activity center/innovation district
- 72 • Strengthening the identity of NSL – i.e. gateways, branding
- 73 • Supplying existing parks and trails with high quality amenities
- 74 • Tackling air quality issues that can be influenced – i.e. electrification/emissions, active
75 transportation, Great Salt Lake (GSL) conservation, sewer district

76

77 Councilmember Knowlton asked if the provided list was the top priorities/items related to plan
78 articulation. Lisa Benson replied that these items fed into the guiding principles that the plan

79 would be structured around. She said these key projects would feed into the implementation
80 recommendations within the plan.

81

82 Sam Taylor, Landmark Design, commented that the priority list was strongly interrelated with
83 the Guiding Principles of the General Plan.

84

85 Lisa Benson presented a greenway concept map of the City noting a community center,
86 recreation destinations, trailheads, foothills to river corridor, primary greenways, community
87 connectors (non-recreation focus), and neighborhood networks. She also shared a future land use
88 concept and Town Center concept map. She reviewed the items that had been the focus of their
89 efforts with staff including coordinating on a revised land use vision that addressed constraints
90 and current planning efforts and the creation of a rough administrative draft of the plan which
91 was reviewed and would be revised. She explained that the purpose of this meeting was to verify
92 the new land use vision before completing the draft.

93

94 Councilmember Jackson arrived at 7:06 p.m.

95

96 Sam Taylor shared a presentation on future land use and said the map was based on the guiding
97 principles (community character, economic opportunity, etc.) and the feedback received during
98 the public engagement process. He continued that the future land use map was not a zoning map,
99 but a visionary map. He said the purpose of the future land use map was to define the general
100 desired character of areas within the City and their form and uses to make recommendations for
101 achieving the vision.

102

103 Mr. Taylor focused on the Center Line Greenway map concept and the following points:

104

- 105 • Center Street focus as key east/west link
- 106 • Complete and multimodal corridor
- 107 • Extend catalytic energy of Hatch Park and existing trail network across the City
- 108 • Land uses that front and compliment the greenway
- 109 • Market study recommendation for activated frontage and amenity rich public right of way

110

111 Sam Taylor then showed a cross section right of way plan for Center Street, west of I-15, with
112 increased pedestrian crossings, sidewalk, and links to business entries. He shared maps
113 highlighting areas of the City and key points about each area including:

114 Town Center

- 115 • East anchor and key destination along the “Center Line”
- 116 • Revised boundary

- 117 • Focus as a primary pedestrian corridor
- 118 • New design guidelines to clarify expectations for development (codification to ensure
- 119 implementation)

120

121 West Regional Center & Business Park area:

- 122 • Regional center at Center Street/Redwood Road as a west anchor and key destination
- 123 along the “Center Line”
- 124 • Worked hand-in-hand with business park to create a cleaner, more modern business hub
- 125 • Focus on office, hotel, flex space for tech and other startups
- 126 • Emulate how other Utah communities are using freeway connections

127

128 Councilmember Van Langeveld arrived at 7:16 p.m.

129

130 Eaglewood District:

- 131 • Serves as southern gateway to the City
- 132 • Continue to follow the vision as a transit oriented development as bus rapid transit (BRT)
- 133 and trail develops on US 89
- 134 • Market study recommendation for Eaglewood Village as an independent node separate
- 135 from Town Center
- 136 • Uses around new interchange include office, hotel, commercial

137

138 Centerline District:

- 139 • Transitional area from existing industrial to a mixed use neighborhood
- 140 • Uses that promote entertainment, community gathering, recreation, and nightlife
- 141 • Generate revenue to fund capital projects including “Centerline” and “Town Center”
- 142 • May help spur further activity in Town Center
- 143 • Need strict guardrails and further study (potential for new CRA)

144

145 Councilmember Knowlton asked for orientation on where the Centerline District was located in
146 the City. Sherrie Pace responded that it was west of I-15, east of 700 West, north of Center Street,
147 and south of approximately 400 North.

148

149 Sam Taylor continued his review of the Centerline District. Ken Leetham commented that this
150 was a newer idea to take properties that may not have changed much in twenty years and to
151 introduce new land uses and ideas (including residential or manufacturing). He spoke on creating
152 an economic project area which would be beneficial in creating new land uses and the potential
153 in this area. He spoke about the possibilities and said it was more feasible than trying to
154 redevelop the parcels between Redwood Road and Legacy Highway which already had

155 successful land uses. He said the next step was a small area plan, potential private capital
156 investment, and to investigate the creation of a new CRA.

157
158 Commissioner Marsh asked about the potential guard rails related to development in this area.
159 Sam Taylor replied the location of housing (not near refineries) or other environmental
160 considerations.

161
162 Sherrie Pace added that this location would be appropriate for a FrontRunner Station and transit
163 oriented development.

164
165 Sam Taylor continued with his review of the Centerline District and shared images of existing
166 uses in other cities including the Woodbine Food Hall, the Granary District, and a concert venue.
167 He then reviewed corridor development along US 89:

168
169 Corridor Development

- 170 • North US-89 (infill residential with commercial)
- 171 • Orchard Drive (infill residential)
- 172 • Uses support the Town Center and provide transitions to neighborhoods
- 173 • Properties on these corridors are too shallow to yield large projects (small scale infill)

174
175 River Oriented Commercial/Recreation

- 176 • Embrace proximity to Jordan River
- 177 • Support public access to and enjoyment of the river
- 178 • Recreational and commercial uses focused on outdoor recreation (RV parks, overnight
179 accommodations with river focus, indoor/outdoor dining, outdoor rec manufacturers and
180 non profits)

181
182 Other Commercial/Industrial Uses

- 183 • 2600 South Center
- 184 • Neighborhood Centers
- 185 • Other industrial uses
- 186 • Public realm enhancements would be key to continued success in these areas (gateway
187 features, wayfinding, missing sidewalks/trails)

188
189 Existing Residential Areas:

- 190 • Preserve existing neighborhoods
- 191 • Placemaking enhancements: trails, trees, gateways, branding
- 192 • Programming helps to activate community life (occur at neighborhood and city scale)

- 193 • Neighborhood councils

194

195 Green Network

- 196 • Center Line does not stop at activity centers-connect foothills to river
197 • Other corridors and trails link everything together
198 • Essential for connecting the entire green network and providing access to community
199 destinations and services

200

201 Sam Taylor shared the Future Land Use map of the City which showed the following:

202

- 203 • Community Greenways
204 • Neighborhood Greenways
205 • Existing Residential
206 • Infill Residential
207 • Town Center
208 • Centerline District
209 • Eaglewood District
210 • Regional Center
211 • Mixed Use Corridor
212 • Neighborhood Center
213 • Business Park
214 • Heavy Industrial
215 • Light Industrial
216 • River Oriented Commercial/Recreation
217 • Natural Open Space
218 • Redwood Center

219

220 Mr. Taylor asked how the proposed vision reflected the original ideas and how the public may
221 feel about the plan, the strengths and weaknesses of the vision, and how Landmark could address
222 any weaknesses.

223

224 Mayor Horrocks commented that he was in favor of the Center Street concept and noted
225 potential funding challenges. He mentioned the potential to use City Center and Redwood Road
226 CDAs. Sam Taylor replied that the project could be done in phases and potential grants or other
227 funding sources.

228

229 Mayor Horrocks expressed concern about adding residential to commercial or industrial areas
230 such as in the proposed Centerline District. He spoke on prior mixed use developments that only
231 resulted in residential and not the promised retail component.

232
233 Councilmember Van Langeveld commented on the natural open space near Legacy Parkway and
234 how it was not developable or accessible green space. She said it was a nature preserve that did
235 not have public access and asked that it be differentiated from the other natural open space on the
236 map. Sherrie Pace replied that it was the Legacy Nature Preserve and noted the possibility to one
237 day have a trail there for public access.

238
239 Councilmember Knowlton mentioned the Centerline District and the potential for it to strengthen
240 the Town Center area. He also asked if it may affect industrial investment within and adjacent to
241 that area. He also asked about the size of the proposed area as it was an exploratory idea. Sam
242 Taylor responded that thoughts on this area were based on historical trends, combined with land
243 affordability and redevelopment potential. He said Zions Bank may be better able to forecast
244 whether it would affect industrial investment in the nearby area.

245
246 Commissioner Holbrook asked for the reasoning behind decreasing the size of the Town Center
247 boundaries. Sam Taylor said there were several adjustments to the Town Center boundary related
248 to distance. He shared that the market study identified some areas as too far away from the
249 Center area and that Eaglewood Village functioned as its own node. He noted the primary change
250 was to include the school and existing residential around the school into the boundary, especially
251 for future redevelopment of those properties.

252
253 Commissioner Holbrook also asked if there was anything prohibiting the car dealership property
254 in the Town Center area from redeveloping. Sherrie Pace replied that redevelopment of that
255 property was based more on the property owner. She clarified that there was no proposal to
256 redevelop the school property but spoke on how demographics were changing and a potential
257 plan for that area.

258
259 Councilmember Jackson said she was in agreement with the Mayor's comments on the
260 Centerline District and the potential for more high density housing versus commercial without
261 guardrails in place. She is not supportive of additional high density housing. She was also
262 concerned about the proposed river oriented commercial/recreation area, particularly with the
263 consideration of the proposed large homeless shelter and mosquito issues in that area. She was in
264 favor of the proposed City Center aesthetics and transit with a focus on beautification and
265 connection. She questioned if one priority would lend itself to the next area timeline wise. Sam
266 Taylor replied that the different areas were presented in order of importance starting with the

267 Town Center. He suggested that development could proceed in that order or shift to other
268 priorities to ensure that the Town Center was developed correctly.

269
270 Councilmember Van Langeveld spoke on the corridor sections and why the Redwood Road
271 corridor was not considered separately from the business park. Sam Taylor mentioned that some
272 of the challenges was that many areas were built out and fairly new. He said the southern half of
273 the corridor had room for infill or redevelopment and retain the northern half as it was today.

274
275 Councilmember Van Langeveld asked if there were many landowners looking to sell or
276 repurpose in the Redwood center area. Ken Leetham said there were some businesses that would
277 not change. He spoke on how staff had not approached any landowners but said there were some
278 properties which was underutilized. He also was unaware of landowners in the Centerline
279 District who were looking to repurpose their properties.

280
281 Sherrie Pace added that while the plan did not specify a northern Redwood Road center, it would
282 still address the beautification and implementation of a trail system in that area.

283
284 Councilmember Van Langeveld clarified that the other corridors had similar goals of
285 beautification and infill/redevelopment. She suggested having a Redwood Road corridor
286 specified on the plan. Councilmember Knowlton was in favor of this addition and suggested
287 identifying nodes along Redwood Road to focus on.

288
289 Councilmember Knowlton was in favor of the framework of the plan while recognizing that
290 everything would not work. He said having a plan could encourage landowners, development,
291 and the market towards a new direction. He explained this would not commit the City to
292 anything as it was more of a vision than zoning. He asked about the 1100 North area along the
293 freeway interchange and how to better utilize this location. He suggested stating a vision for that
294 area as well.

295
296 Councilmember Van Langeveld was in agreement that 1100 North and Center Street should be
297 included in the corridor list with beautification, wayfinding, and signage. She mentioned the
298 need for long term vision for the area and how General Plans could be a to do list for 10-15
299 years. She requested a section in the General Plan for each district related to long term goals and
300 short term action. Sam Taylor replied that the role of the General Plan was intended to be
301 visionary framework with incremental ideas. He said the first step would be further study before
302 committing to a plan for an area.

303
304 Sherrie Pace added that the Centerline District boundaries were not settled for several reasons
305 including the need for a connection to Center Street, underutilized properties, and desire not to

306 have housing by the refineries. She said the plan would require better boundaries based on the
307 market, uses, connections, etc.

308
309 Sam Taylor spoke on the constraints with the 1100 North corridor including the refineries,
310 FedEx, the Woods Cross Airport, etc. related to redevelopment but said that beautification and
311 minor infill could still occur.

312
313 Councilmember Knowlton mentioned the 1100 North area east of I-15. Sam Taylor asked for any
314 suggestions for that area. He said it would benefit from placemaking.

315
316 Lisa Benson added that the goal was also to create focus and not dilute efforts. She said 1100
317 North was not as significant as other corridors.

318
319 Councilmember Knowlton was in favor of prioritizing and said that 1100 North should be
320 articulated but not placed at the top of the list.

321
322 Sherrie Pace said 1100 North was a regional center on WFRC maps in combination with
323 Bountiful and Woods Cross. She said it would warrant additional study with all three cities.

324
325 Commissioner Marsh liked the potential of what the Centerline District could be. He spoke on
326 the market exploration of missing retailers in the City such as home improvement stores and how
327 the Centerline area could provide opportunity for that. He said there had to be an economic base
328 and population to support retail including transportation.

329
330 Commissioner Holbrook spoke on the Centerline District and the opportunity for a FrontRunner
331 station. He asked if redevelopment would warrant UTA to move or add a station. Councilmember
332 Knowlton replied that it was unlikely that UTA would add a station to the City but said Woods
333 Cross would not add more development around the existing FrontRunner station. He said there
334 was no harm in making it clear to UTA that the City wanted a station and to work toward that
335 goal.

336
337 Councilmember Clayton said a FrontRunner stop in the City would be a plus and if the
338 Centerline District was developed well, it may not look like an industrial area.

339
340 Commissioner Marsh spoke on change including the I-15 interchange and how this would affect
341 residents, businesses, and traffic flow. He mentioned continuing to work with UDOT on the
342 potential for a Legacy Parkway exit into the City.

343

344 Councilmember Van Langeveld suggested that a UTA FrontRunner stop should be formally
345 included in the vision for this area.

346
347 Commission Chair Larson was in favor of the Centerline proposal and moving towards a new
348 concept. She said incorporating housing would help to bring commercial and create an identity
349 and vibe for that area. Commissioner Tucker was in agreement and the desire for commercial and
350 a concert venue which would not be possible without higher density housing infrastructure.

351
352 Commissioner Tucker mentioned the FrontRunner station and the double tracking project. He
353 said there were plans to consider other locations and the potential for additional stations.

354
355 Councilmember Jackson mentioned that West Bountiful was generally considered low density
356 and how they had made a conscientious effort to incentivize commercial development. She
357 encouraged the City to think outside the box.

358
359 Commissioner Jorgensen was in favor of the vision with different districts/area and making it
360 abundantly clear the City wanted a FrontRunner station. He commented on the challenges
361 including the configuration of the Town Center related to pedestrian walkability, scale of some of
362 the proposed centers, and compatibility.

363
364 Councilmember Van Langeveld commented on renaming the Eaglewood District to The Village
365 District. She mentioned that residents would consider Eaglewood as the area around Eaglewood
366 Golf Course.

367
368 Lisa Benson concluded that Landmark would take all of the feedback, review with staff, and
369 provide a plan for review before the end of the year.

370
371 Councilmember Knowlton reiterated that it would be helpful to have a visionary document with
372 clearly articulated priorities and an action plan. Lisa Benson spoke on building flexibility into the
373 plan along with a toolkit which could be used by future Councils/Commissions and with
374 changing desires to invest in different levels or areas of the City over time.

375
376 2. ADJOURN

377
378 Mayor Horrocks adjourned the meeting at 8:17 p.m.

379

380 *The foregoing was approved by the Planning Commission of the City of North Salt Lake on*
381 *Wednesday, November 12, 2025 and the City Council of the City of North Salt Lake on Tuesday,*
382 *November 18 2025 by unanimous vote of all members present.*

383

384

385

386 _____
Brian Horrocks, Mayor

_____ *Wendy Page, City Recorder*

387

388

389

390 _____
BreAnna Larson, Commission Chair

1 CITY OF NORTH SALT LAKE
2 CITY COUNCIL MEETING-WORK SESSION
3 CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
4 OCTOBER 21, 2025

5
6 **DRAFT**
7

8 Mayor Horrocks welcomed those present at 6:05 p.m.
9

10 PRESENT: Mayor Brian Horrocks
11 Councilmember Tammy Clayton
12 Councilmember Suzette Jackson
13 Councilmember Alisa Van Langeveld
14

15 EXCUSED: Councilmember Lisa Watts Baskin
16 Councilmember Ted Knowlton
17

18 STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi
19 Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community
20 Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Tyler Abegglen,
21 Golf Course Manager; Todd Godfrey, City Attorney; Wendy Page, City Recorder.
22

23 OTHERS PRESENT: Barry Bryson, Dee Lalliss, Ryan Holbrook, Carolyn Jacobson, residents.
24

25 1. REPORT ON ACTION ITEM RELATED TO POLICIES FOR THE REPAIR OF
26 PUBLIC SIDEWALKS
27

28 Ken Leetham reported that staff had been reviewing this issue including researching what other
29 cities had implemented related to public sidewalks. He noted that ordinances may be more
30 effective than just a policy. He said the issue that's difficult for staff is to determine what is more
31 important between sidewalk maintenance or tree preservation. Often these two ideas are in
32 conflict. He shared that staff had mapped out the locations where sidewalk repairs are needed.
33

34 David Frandsen shared that sidewalk issues were a growing problem and presented a map
35 detailing small to large concerns and replacement per a 2024 study. He compared the 2024
36 sidewalk concerns with the 2017 map and highlighted the large increase. He mentioned that staff
37 continued to work on the damage but explained how issues would continue to occur if the trees
38 remained. He noted the 2024 hazards on the map and shared the following information:
39

| | Hazard | Count | Repair Price | Estimated Cost |
|----|-----------------|-------|--------------|----------------|
| 40 | | | | |
| 41 | Large (1"-1.5") | 1,885 | \$192 | \$361,920 |
| 42 | Medium (3/4") | 3,009 | \$144 | \$433,296 |
| 43 | Small (1/2") | 6,744 | \$72 | \$485,568 |
| 44 | Replacement | 628 | \$1,000 | \$628,000 |
| 45 | Total Estimate | | | \$1,908,784 |

46

47 Mr. Frandsen shared photographs of a raised sidewalk area on 1100 North near Foxboro. He said
48 for this project two pieces of sidewalk were replaced due to a tree root problem which took three
49 employees four hours each to complete. He noted that a contractor then poured the concrete and
50 the total project cost was \$1,600. He reiterated that the problem could continue to occur as the
51 tree remained at this location.

52

53 David Frandsen presented photographs and information on eight sidewalk projects that were
54 completed within the last several years and explained that the cost varied depending on cost of
55 demolition, dump fees, and concrete pricing. He noted that the total cost for these eight projects
56 was \$17,847 with an average price of \$2,230 and shared the following information:

57

| 58 | Location | Cost |
|----|------------------------------------|---------|
| 59 | 1056 W Manchester Drive (2 panels) | \$2,672 |
| 60 | 1017 W Manchester Drive (3 panels) | \$2,403 |
| 61 | 922 W Stonehenge Drive (3 panels) | \$1,682 |
| 62 | 1137 W Harworth Drive (3 panels) | \$2,314 |
| 63 | 926 W Woodstock Drive (3 panels) | \$3,860 |
| 64 | 1036 E Fairway Drive (curb) | \$1,253 |
| 65 | 755 N Fox Hollow Drive (2 panels) | \$2,771 |
| 66 | 700 West 1100 North (2 panels) | \$888 |

67

68 Mayor Horrocks asked if grinding the sidewalk would have been more affordable on the first two
69 projects rather than replacing the sidewalk panels. David Frandsen replied that grinding was the
70 affordable approach but was only effective for raised sidewalk 1½ inches and below.

71

72 David Frandsen spoke on how many residents would request that the sidewalk be fixed and the
73 tree remain untouched. He then reviewed tree trimming and how the snow load on trees could
74 affect snow plowing. He shared the 2024 grinding sites and said there were 300 areas with a total
75 cost of \$20,000 or \$67 average for each spot. He noted that the annual concrete work budget was
76 \$60,000 which was not just sidewalk repair/replace and that grinding was \$20,000 each year.

77

78 Mr. Frandsen spoke on the value of trees and reviewed what other municipalities in Utah had
79 done related to sidewalk repair. He shared that many cities placed the duty of sidewalk repair on
80 the adjacent property owner. He said some cities shared the cost with the property owner, some
81 cities paid the entire cost, and other cities mandated full payment by the property owner
82 depending on the cause of damage. He noted that it was common in Utah for cities to require
83 adjacent property owners to repair or maintain sidewalks bordering their lots either fully or
84 through cost sharing programs with the municipality. He continued that many cities would not do
85 repairs until the trees had been removed.

86
87 David Frandsen presented an extensive list related to sidewalk repair for 18 cities and specified
88 who was responsible for repairs, cost sharing, and whether a permit was required. He spoke on
89 policy items related to where to make repairs (worst, when a tree was removed, or most used
90 locations) and who would pay (property owner, City, mix).

91
92 Councilmember Jackson noted that residents may only want to keep the tree if the City was
93 paying for repairs. She asked if the City had ever negotiated and agreed to pay for or split repair
94 costs only if the tree was removed or replaced. She suggested a negotiation to mitigate the
95 problem in the future such as an agreement that if the resident wanted to keep the tree then the
96 repair cost would be their responsibility versus if the tree was removed the City would pay or
97 split the cost. David Frandsen replied that staff was open to ideas and currently did not have any
98 guidelines in place and a limited budget which meant they focused on the biggest area or those in
99 the worst condition.

100
101 Ken Leetham said surrounding cities had a variety of policies including covering the cost of the
102 first repair but not future repairs or tree preservation ahead of sidewalks. He spoke on potentially
103 focusing on priorities such as heavily used sidewalks or sharing repairs 50/50 with property
104 owners. He mentioned that the City had a risk management role and there were some significant
105 pedestrian accidents in the last decade. He shared that the City had prioritized tree planting
106 specifically in Foxboro in the park strips.

107
108 Councilmember Jackson spoke on trees with root systems that went down and not out and if
109 those types of trees had been required in Foxboro. Councilmember Van Langeveld commented
110 that homeowners were required to plant a certain type of tree.

111
112 Mayor Horrocks mentioned that the right tree in the park strip would make a difference.

113
114 David Frandsen said staff prepared a list with requirements in the last several years but many of
115 the problem trees were planted in previous years. He requested the City Council provide
116 direction for staff moving forward.

117 Councilmember Jackson asked if trees were replaced, based on the list staff had compiled, that in
118 ten years from now there would not be as many significant sidewalk issues. David Frandsen
119 replied that he was hopeful that this would reduce the issues as staff had consulted experts.

120
121 Ken Leetham said he did not believe that the City had the proper width of public park strip in
122 many cases and so there may be trees with minimal impact but still a potential for damage to
123 curbs/sidewalk or unhealthy trees. He felt that the issue would continue to grow and asked for
124 policy direction from the Council. He mentioned that staff would obtain feedback from the City
125 Council and provide a more specific policy for consideration. Mr. Leetham said he would not
126 recommend spending \$2 million to fix all of the sidewalks and suggested an ordinance or written
127 policy which could be shared with the public and guide staff on budgets and capital projects.

128
129 Councilmember Clayton asked about fixing a sidewalk and saving a tree in her neighborhood.
130 David Frandsen replied that the tree was too close to the sidewalk and the park strip was too
131 small.

132
133 Ken Leetham suggested the potential to place trees in the front yard away from the sidewalk.

134
135 Councilmember Clayton mentioned the difficulty of this issue and the time staff had spent
136 reviewing different policies.

137
138 Councilmember Van Langeveld spoke on other priorities including the City's Tree City
139 designation, prior investment into active transportation and being a walkable city, and proactive
140 maintenance planning. She suggested that the City include sidewalk maintenance as part of the
141 capital improvement plan. She mentioned the lifespan of sidewalks (similar to roads or other
142 infrastructure) and implementing a replacement program for trees and a repair program for
143 sidewalks. She noted that in Foxboro certain trees had been part of the required list at that time
144 which may cause issue with some residents. She was in favor of keeping trees and more
145 investment into sidewalk maintenance. David Frandsen said some cities had a crew dedicated to
146 sidewalk repair.

147
148 Mayor Horrocks echoed that the City was a Tree City and suggested a policy that a sidewalk
149 would not be replaced twice. He was in favor of fixing the more problematic areas.

150
151 Councilmember Jackson said infrastructure and safety were the backbone of what residents
152 expected from the City. She suggested a more aggressive approach with additional funding and
153 measurable yearly improvements. She noted that individuals would be more amenable to change
154 with a financial incentive or cost and that the policy could include a tree replacement incentive
155 and a cost sharing policy.

156 Councilmember Van Langeveld asked about ADA requirements and the potential for a portion of
157 sidewalk to go around a tree and be replaced with gravel. She was in favor of preserving the tree
158 through a replacement or similar program. David Frandsen replied that there were cities who
159 placed sidewalk around trees and said staff could review those options and ADA requirements.

160

161 2. REPORT ON ACTION ITEM RELATED TO EXPANSION STRATEGIES FOR
162 PUBLIC WORKS FACILITIES

163

164 Ken Leetham reported on a future expansion plan for Public Works facilities. He mentioned
165 several options such as expanding in place or relocating Public Works to areas around Redwood
166 Road.

167

168 Jon Rueckert shared that the Public Works department moved into their current building in 2005.
169 He noted the Parks Department building was constructed in 2012. He shared aerial views of the
170 property with three buildings and outdoor storage. He said the snow plow vehicles were
171 currently being stored outside.

172

173 Councilmember Van Langeveld asked which buildings were used for office space, storage, etc.
174 Jon Rueckert shared that office space was in a small portion of one building, and the other
175 building spaces had storage for parks equipment, fleet mechanic shop, water department space,
176 and warehouse/storage.

177

178 Jon Rueckert reported there was empty property to the north of the City's current property and
179 the proposal for vehicle parking there. He said the property was currently owned by FedEx and
180 contained an easement. He spoke on the need for additional office space (summer parks staff,
181 police department mobile mini), more efficient storage, enclosed truck storage, and covered
182 parking. He presented a site plan with a proposal for cold storage garage, covered parking,
183 enclosed truck storage, covered pallet/pipe storage, and a two story office building.

184

185 Mr. Rueckert presented several site layout options provided by Blalock Partners who had done
186 many recent public works projects for other cities. He shared Option A which relocated the
187 existing bulk storage location to the site perimeter, relocated the new enclosed truck storage
188 more centrally which allowed for pull through bays, acquired additional property, and provided a
189 two story office building. He said Option B relocated the existing bulk storage location to the site
190 perimeter, reoriented the new enclosed truck storage north/south, shifted the cold storage garage
191 to avoid acquiring additional property, new one story office building, and reduced needed
192 parking spots for trailers/equipment.

193

194 Jon Rueckert reviewed the initial construction cost study with multiple options including:

- 195 • Public Works Administration Building
- 196 ○ 15,300 square feet of new construction
- 197 ○ Two story
- 198 ○ \$6,885,000
- 199
- 200 • HD Vehicle Storage Building (plow trucks)
- 201 ○ 5,625 square feet of new construction
- 202 ○ Six bays
- 203 ○ \$1,406,000
- 204
- 205 • Garbage Can and Police Vehicle Storage Building
- 206 ○ 2,800 square feet new construction
- 207 ○ \$672,000
- 208
- 209 • Pipe and Material Storage Building
- 210 ○ 1,100 square feet of new construction
- 211 ○ \$198,000
- 212
- 213 • Covered Parking Structure
- 214 ○ 2,200 square feet of new construction
- 215 ○ \$264,000

216
217 Mayor Horrocks suggested remodeling the existing office building and was in favor of the plan
218 to maximize the existing lot.

219
220 Councilmember Jackson mentioned the pipes and pallets and the potential to expanding bulk or
221 cold storage out. She suggested parking the trailers over where the pipe was shown on the Option
222 B plan. Jon Rueckert replied that this was something they could review and the desire to have the
223 pipes in covered storage.

224
225 Councilmember Jackson expressed interest in covering up assets such as pipes or vehicles. She
226 asked if there was a way to consolidate some of the proposed options. Jon Rueckert said that was
227 an option and how the current configuration did not include the proposed property acquisition.

228
229 Mayor Horrocks asked if staff had reviewed vacancies in nearby warehouses. Ken Leetham
230 commented that staff had talked about the idea of renting warehouse space for equipment and
231 vehicle storage.

232

233 Councilmember Jackson suggested maybe moving to a new location with a larger facility may be
234 a better option. She expressed concern about acquiring the property with potential water table,
235 easement, and purchase price issues.

236
237 Mayor Horrocks reported on the potential for LDS church sites becoming available for purchase.
238 He said the Coventry site was currently for sale but was not a good option for a public works
239 site.

240
241 Councilmember Van Langeveld said while there was a storage problem that she did not see a \$7
242 million problem at this time. She noted that the snow plow vehicles were expensive and
243 expressed prioritizing covered parking as well as better storage for the materials (piping). She
244 continued that based on the price of this proposed project that it could be pushed back further on
245 the list. She suggested spending funds on redesigning the interior of the office building to better
246 accommodate employees.

247
248 Ken Leetham commended Jon Rueckert for being proactive on this project and said staff would
249 review the feedback from the City Council including covered storage. He also mentioned similar
250 challenges with covered parking for the police vehicles. He spoke on pricing out what it would
251 cost to acquire five or six acres on the west side of the City versus the cost of selling the current
252 property. He said staff could review a 50 year plan and ways to extend the life of the existing
253 facility with cost estimates.

254
255 Councilmember Van Langeveld asked if the City would need to bond to pay for this proposed
256 project. She said residents were already upset about the Hatch Park bond and she was not
257 interested in additional bonding for infrastructure at this time.

258
259 3. ADJOURN

260
261 Mayor Horrocks adjourned the meeting at 7:05 p.m. to begin the regular session.

262

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
OCTOBER 21, 2025

DRAFT

263
264
265
266
267
268
269
270 Mayor Horrocks welcomed those present at 7:11 p.m. He provided an invocation and led those
271 present in the Pledge of Allegiance.

272
273 PRESENT: Mayor Brian Horrocks
274 Councilmember Lisa Watts Baskin
275 Councilmember Tammy Clayton
276 Councilmember Suzette Jackson
277 Councilmember Alisa Van Langeveld

278
279 EXCUSED: Councilmember Ted Knowlton
280

281 STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi
282 Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community
283 Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Tyler Abegglen,
284 Golf Course Director; Todd Godfrey, City Attorney; Wendy Page, City Recorder; Allen Cox,
285 Assistant Golf Pro.

286
287 OTHERS PRESENT: Barry Bryson, Dee Lalliss, Ryan Holbrook, Carolyn Jacobson, residents;
288 Melanie Marshall, Isabelle Ferguson, Pyper Baldwin, Teresa Bess, Linda Price, PTA.

289
290 1. CONSIDERATION OF PROCLAMATION 2025-02: A PROCLAMATION
291 HONORING THE IMPACTS OF 100 YEARS OF PTA SERVICE BY PROCLAIMING
292 OCTOBER AS PTA MONTH IN THE CITY OF NORTH SALT LAKE

293
294 Ken Leetham reported that this was a request per Utah PTA to recognize October as PTA month
295 in the City. He noted that this was in recognition of 100 years of PTA service.

296
297 Councilmember Van Langeveld shared that PTA presidents and board members were in
298 attendance from every school in the City including Foxboro, Adelaide, and Orchard Elementary.
299 She invited the PTA members to share something the PTA had accomplished at their school.

300

301 Pyper Baldwin, Adelaide Elementary, shared that the PTA had hosted a jogathon for 20 years to
302 raise funds for the school.

303
304 Teresa Bess, Adelaide Elementary, spoke on the PTA working with teachers including helping to
305 establish a Spooky Science Club.

306
307 Melanie Marshall, Orchard Elementary, mentioned the Martin Luther King Jr. (MLK) Day
308 speech and presenting to the City Council as well as the student choir performing for the Senior
309 Lunch Bunch.

310
311 Isabelle Ferguson, Foxboro Elementary, said parents were able to nominate and recognize staff at
312 the school.

313
314 Councilmember Van Langeveld spoke on community engagement and how it centered around
315 the school. She mentioned a continuing partnership with the PTA and schools and invited this
316 year's MLK speech winners to present to the Council. She noted that the JustServe organization
317 could also be utilized for school needs.

318
319 Mayor Horrocks shared that JustServe was being utilized at Orchard and Foxboro and was a free
320 volunteer program. He also mentioned that the Utah League of Cities and Towns hosted an
321 annual youth essay contest "Why I Like My Community" with prize money.

322
323 **Councilmember Clayton moved that the City Council approve Proclamation 2025-02: A**
324 **proclamation honoring the impacts of 100 Years of PTA service by proclaiming October as**
325 **PTA Month in the City of North Salt Lake. Councilmember Jackson seconded the motion.**
326 **The motion was approved by Councilmembers Clayton, Jackson, and Van Langeveld.**
327 Councilmembers Baskin and Knowlton were excused.

328
329 2. CITIZEN COMMENT

330
331 Barry Bryson, resident, shared images of damaged sidewalk at 315 Orchard Drive and spoke on
332 an injury his family member sustained there. He requested that this section of sidewalk be
333 repaired as it had been raised for many years.

334
335 Dee Lalliss, resident, mentioned that the trees in the park strip belonged to the City and that City
336 ordinance required the property owner to maintain the park strip, trees, and sidewalk. He said the
337 ordinance also specified that trees must be pruned 8 feet above the sidewalk and 14 feet above
338 the curb. He spoke on issues with the soil in Foxboro which affected the trees and best practices
339 for growing trees in that area. He suggested that trees should be planted in the front yard, at least

340 six feet from the sidewalk, and not in the park strip to avoid damage to the sidewalks or trees and
341 reduce safety issues. Mr. Lalliss also noted that trash was not picked up on his street during the
342 recent second Saturday pickup. He concluded that there had been two trees on the north area of
343 Main Street which previously covered up speed limit signs and commended staff for having them
344 removed.

345
346 Ken Leetham suggested that residents inform Ace or the City related to any missed trash
347 collection.

348
349 3. COUNCIL REPORTS

350
351 Councilmember Clayton reported the Halloween Spooktacular would be held on October 25 at
352 Tunnel Springs Park. She continued that it would include a 5K zombie run, facepainting, and
353 other activities. She noted that the November Senior Lunch Bunch would include honoring local
354 veterans. She recognized the Arts Committee and the progress on the public art mural.

355
356 Mayor Horrocks provided an update on the photo contest which had closed today and suggested
357 potentially extending the deadline.

358
359 Councilmember Van Langeveld shared that she had received positive feedback about the City
360 during her time campaigning. She said that many of the residents' concerns would be addressed
361 in the updated General Plan.

362
363 Councilmember Baskin arrived at 7:35 p.m.

364
365 Councilmember Jackson reported the Arts Committee met this week and said while the City's
366 priority was safety and infrastructure that public art was uplifting and enlightening. She shared
367 that the public art mural would be completed soon and an unveiling and dedication would occur
368 on December 1st in conjunction with the Winter Lights Fest event. She said the Arts Committee
369 had discussed finding locations throughout the City to host public art.

370
371 4. CITY ATTORNEY'S REPORT

372
373 Todd Godfrey had nothing to report.

374

375 5. MAYOR'S REPORT

376

377 Mayor Horrocks reported on the award from the third quarter transportation grant for the Cutler
378 Drive sidewalk project. Sherrie Pace replied that it was associated with the new bus route to
379 allow access for the bus stop.

380

381 Mayor Horrocks mentioned that the award also included a Pacific Avenue side path for
382 \$460,000. Karyn Baxter commented that UDOT was rebuilding Overland Drive and the City was
383 including the section of Pacific Avenue near Overland for a side path to 1100 North.

384

385 Mayor Horrocks reported on the COG meeting and the Davis Links website. Councilmember
386 Van Langeveld said that the Health and Wellness Committee attended the Davis County meetings
387 and explained that Davis Links provided resource links.

388

389 Ken Leetham noted that the City had previously shared information about Davis Links on social
390 media postings.

391

392 Mayor Horrocks reported that Davis County had started Code Blue with a location in Clearfield.
393 He said Davis County was the only compliant county in the State. He shared that they were in
394 need of volunteers and that those interested could sign up for shifts via the Volunteer Local app.
395 He continued that Wayne L. Niederhauser, the State's Homelessness Coordinator, had resigned
396 today.

397

398 Mayor Horrocks shared that while he did not generally follow local real estate that seven homes
399 were up for sale within the last week in the Foxboro area. He then mentioned Brandon Hunt who
400 was the Davis County Weed Supervisor and his assistance in the removal of illegal trees/weeds
401 in Utah including Russian Olive trees.

402

403 6. CITY MANAGER'S REPORT

404

405 Ken Leetham reported that the fall cleanup would be held this weekend. He also noted that the
406 next City Council meeting would be held on Wednesday November 5th due to election day on
407 November 4th.

408

409 7. EAGLEWOOD GOLF COURSE GENERAL MANAGER ANNUAL REPORT

410

411 Tyler Abegglen reported on the main golf course operations, the driving range, maintenance, The
412 Grill, event center, indoor simulators, and teaching/coaching. He shared that there were three full
413 time employees (general manager, golf professional, and assistant golf professional), three full

414 time maintenance staff (superintendent, two assistant superintendents, and one part time fleet
415 mechanic), two full time Grill employees (kitchen manager, assistant kitchen manager), and 70
416 part time/seasonal employees during peak season.

417
418 Mr. Abegglen then reviewed golf operations related to course play, merchandise, and the driving
419 range. He noted rounds per year from 1999 to 2025 and highlighted 71,109 rounds in 2007 with
420 44,509 in 2019 and 87,448 in 2025 (through September). He compared revenue by year for the
421 same time period with \$1,129,160 in 2007, \$1,010,245 in 2019, and \$3,789,955 in 2025 (through
422 September).

423
424 Tyler Abegglen presented another graph detailing merchandise sales by year with \$184,137 in
425 2007, \$119,728 in 2020, and \$454,335 in 2025 (through September). He spoke on the driving
426 range renovations and the hope that revenue would eventually offset the cost. He compared
427 driving range revenue by month from 2018 through 2025 highlighting 2019 with \$46,110
428 compared to \$323,083 in 2025. He noted that sales from 5 p.m. to 10 p.m. were almost 60% of
429 overall daily sales.

430
431 Tyler Abegglen presented Wasatch Front Google review data with Eaglewood in the top four
432 courses out of 20 other courses along the Wasatch Front with a 4.7 rating out of 1636 reviews.
433 He noted that the course had received Best of Davis County, Best of SLC Winner, and Salt Lake
434 City Best for several years. He then focused on future fiscal year 2026 projects including the
435 fountains, the cart paths, the bathrooms, and the tee box. He reviewed each of the projects and
436 associated items:

437
438 Fountains

- 439 • Oxygenation of water
- 440 • Algae and weed control
- 441 • Odor reduction
- 442 • Sediment reduction
- 443 • Course appearance
- 444 • Mosquito control
- 445 • Lighting of event center

446
447 Cart Paths

- 448 • #12 and #13
- 449 • Reduction in damage to carts
- 450 • Safer turns/slopes
- 451 • Additional square footage for tee boxes

452 Cart Paths (continued)

- 453 • Durable materials
- 454 • Proper drainage

455

456 Bathrooms (on course)

- 457 • Tile
- 458 • Lighting
- 459 • Fixtures

460 Tee Box #4

- 461 • Repair current tee box
- 462 • Add additional tee box
- 463 • Create large detention area for runoff

464

465 Tyler Abegglen reported on fiscal year 2027-2029 equipment and projects. He shared that 2027
466 projects included golf carts and said traditionally carts were purchased or leased every five years.
467 He said the recent trade-ins were slightly longer at 5.5 years due to COVID. He noted that the
468 current carts had been in use for 3.5 years and suggested an upgrade in the next fiscal year. He
469 presented two graphs showing fleet usage by rounds and average fleet usage by year. Mr.
470 Abegglen summarized that the current fleet of carts had seen as much use in 3.5 years as the
471 prior fleet in 5.5 years.

472

473 Councilmember Van Langeveld mentioned the graphs related to fleet usage and if there had been
474 an increase in the number of carts that were purchased/leased. She also asked for detail on the
475 wear and tear after use. Tyler Abegglen replied affirmatively and said there were 84 compared to
476 80 and suggested increasing the number of carts in the future to accommodate tournaments. He
477 said maintenance was the main issue after this much use including brakes and mechanical
478 followed by minor aesthetic issues. He noted that staff could share data related to operating parts
479 and repairs.

480

481 Tyler Abegglen commented that fleet parts and repair costs were just as expensive as the last year
482 with the old golf cart fleet. He said the maintenance information had spurred the data analysis of
483 fleet usage by rounds and fleet usage by year.

484

485 Councilmember Jackson clarified that the current fleet of golf carts had been purchased and not
486 leased which allowed for trade-in value to offset the cost of a new fleet. Tyler Abegglen replied
487 that each year \$40,000 was lost in value and explained that the trade in value would be more by
488 trading the carts in early. He noted that they would receive several quotes for golf carts.

489

490 Mayor Horrocks asked if the GPS system was an add-on. Tyler Abegglen replied that the GPS
491 system was separate and the contract included one free change over to new carts.

492
493 Tyler Abegglen continued that the fiscal year 2027 equipment included golf carts on a four year
494 lease at \$70,000 per year, and three green mowers at \$150,000 for an equipment total estimate of
495 \$240,000. He reviewed fiscal year 2028 equipment with a TYCROP Hauler at \$25,000, a Turfco
496 spreader at \$60,000, and Chevy Colorado at \$35,000 for a total equipment estimate of \$120,000.
497 He concluded with the 2029 fiscal year estimate of two tee mowers at \$55,000 each, two
498 Workman HDX units at \$25,000 each, and a Sidewinder rough mower at \$45,000 for a total
499 equipment estimate of \$205,000.

500
501 Mr. Abegglen reviewed long term projects including:

- 502
- 503 • Tee box leveling and reconstruction
 - 504 • Clubhouse pro shop bathroom remodel
 - 505 • Cart path replacement/repair/seal
 - 506 • Turf building expansion
 - 507 • Irrigation replacement
 - 508 • On course camera and Wi-Fi system
 - 509 • Tree replacement
 - 510 • End of range practice area and building

511
512 Mayor Horrocks mentioned complaints from Eagles Landing related to the 18th tee box and if
513 there was anything that could be done. Tyler Abegglen replied that it was difficult to make
514 changes in that location or to make changes that may have unintended consequences. He said
515 staff would review the tee box and any potential options.

516
517 8. CONSIDERATION OF RESOLUTION 2025-51R: A RESOLUTION AMENDING THE
518 CITY'S COMPREHENSIVE FEE SCHEDULE RELATED TO GEO-HAZARD
519 INVESTIGATIONS AND THE GOLF ENTERPRISE FUND

520
521 Tyler Abegglen recommended the following rate changes to be implemented in 2026:

522

523 **Recommended Rate Changes for 2026**

| | |
|----------------------------------|---|
| 524 Golf 18 Hole Rates (current) | Golf 18 Hole Rates (suggested) |
| 525 \$40-46 Regular Green Fee | \$42-50 Regular Green Fee (*Dynamic Pricing Adjust) |
| 526 \$24 Junior Rate | \$30 Junior Rate |
| 527 \$10 Youth on Course | \$10 Youth on Course (same) |

528 **Recommended Rate Changes for 2026 (continued)**

| | | |
|-----|--------------------------|--------------------------|
| 529 | \$30 Afternoon Special | \$40 Afternoon Special |
| 530 | \$20 Cart Fee | \$20 Cart Fee (same) |
| 531 | \$175 10 Hole Punch Card | \$200 10 Hole Punch Card |

532
533 He then presented tournament pricing updates with flat rates calculated based on golf course
534 usage:

535
536 **Tournament Pricing**

537 Full Shotgun (Minimum of 80 Players)

| | | |
|-----|--|----------|
| 538 | | |
| 539 | Proposed: | Current: |
| 540 | Tuesday and Wednesday \$8,500 (includes \$500 in credit) | \$7,500 |
| 541 | Thursday and Friday \$10,000 (includes \$500 in credit) | \$9,000 |
| 542 | Saturday \$12,000 (includes \$1,000 in credit) | \$12,000 |

543
544 Tee Time Groups (Minimum of 24 Players)

545 Does not include Event Center use

546 Proposed:
547 \$75 per person

548
549 Tyler Abegglen then reviewed Eaglewood Event Center pricing. He noted that a 12 Hour Rental
550 was 10 a.m. to 10 p.m. He said the Event Center rental deposit was 25% of the rental cost. He
551 recommended lowering the Monday through Thursday rates to ensure better quality, food storage
552 capacity, and labor costs. He explained that this rate change would help to facilitate the
553 scheduling of events during the week. He noted residents would still receive a 20% discount.

554
555 **Eaglewood Event Center Pricing**

| | | |
|-----|------------------------|------------------------|
| 556 | Monday-Thursday | Friday-Sunday |
| 557 | 6 Hour Rental \$1,600 | 6 Hour Rental \$2,800 |
| 558 | 12 Hour Rental \$2,400 | 12 Hour Rental \$3,600 |

559
560 Karyn Baxter reported on additional proposed changes to the comprehensive fee schedule. She
561 noted the first change was from “geo hazard investigation-scoping meeting” to “geo hazard
562 investigation City review and scoping meeting fee.” She shared that the second change was from
563 “geo hazard investigation permit and review” to “geo hazard investigation review deposit.”

564
565 Councilmember Jackson asked for clarification on the current language which sounded like the
566 applicant would receive a permit and the new language sounded like they would not receive a

567 permit but they would pay a deposit. Karyn Baxter replied that the geohazard investigation
568 permit was applied for when an applicant had site specific geo tech work or a permit for
569 investigation. She said staff would issue permits for boring and trenching before it was
570 performed. She explained that this would clarify that the payment was a deposit to review but
571 there was not a fee for the permit itself.

572

573 **Councilmember Jackson moved that the City Council approve Resolution No. 2025-51R, a**
574 **resolution amending the City’s Comprehensive Fee Schedule related to Geo Hazard**
575 **Investigations and the Golf Enterprise Fund. Councilmember Van Langeveld seconded the**
576 **motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van**
577 **Langeveld. Councilmember Knowlton was excused.**

578

579 Tyler Abegglen commented that the approved Comprehensive Fee Schedule for the golf course
580 would start January 1, 2026.

581

582 9. CONSIDERATION OF APPROVAL TO TRANSITION A PART TIME TO FULL TIME
583 POSITION FOR A GOLF COURSE MECHANIC

584

585 Tyler Abegglen reported on the request to transition a part time position golf course mechanic to
586 a full time position. He explained that currently the golf course paid for one fourth salary and
587 benefits towards two fleet mechanics. He noted that this was currently \$55,000 per year from the
588 Golf Enterprise fund to the Fleet fund for approximately \$1,000 hours per year. He said they
589 worked four ten hour days from 9 a.m. to 5 p.m. at the golf course Monday through Thursday.

590

591 Mr. Abegglen recommended a full time golf course mechanic with a work schedule in line with
592 maintenance which was 6 a.m. to 2 p.m. five to seven days per week during peak season. He
593 noted that this would be 2,080 hours (addition of 1,080 hours) at an estimated cost of \$75,000 to
594 \$85,000 per year (golf budget increase of \$20,000 to \$30,000 per year). He suggested Grade 16-
595 17 with a starting salary of \$46,625 to \$49,059 per year with benefits of \$25,000 to \$35,000. He
596 shared that supervision would also change from the Fleet Manager to the Golf Course General
597 Manager/Superintendent.

598

599 Mr. Abegglen provided a breakdown of duties for the current 1,000 hours:

600

- 601 • Preventative maintenance 10%
- 602 • Reactive Maintenance 20%
- 603 • Turf Equipment 45%
- 604 • Golf Carts 25%

605 *Estimated \$55 per hour

606 Recommended duties for 2,080 hours:

- 607 • Preventative maintenance 20%
- 608 • Reactive maintenance 10%
- 609 • Turf equipment 30%
- 610 • Grounds care 10%
- 611 • Pump system 5%
- 612 • Golf Carts 25%

613 *estimated \$36-40 per hour

614

615 Tyler Abegglen reviewed how the proposed full time position would benefit operations:

616

- 617 • Specialized Expertise: hire specifically for golf course equipment, turf machinery, and
618 reel maintenance needs
- 619 • Team Continuity: integrated daily with maintenance crew for consistent communication
620 and workflow
- 621 • Aligned Work Hours: morning starts, weekends, and seasonal schedules match golf
622 operations
- 623 • Direct Oversight: reports directly to golf course supervisors for clearer accountability and
624 priorities
- 625 • Proactive Maintenance: focus on preventative care instead of reactive breakdown
626 response
- 627 • Expanded Responsibilities: includes water pump maintenance, service systems, and
628 utility support
- 629 • Reduced Downtime: faster diagnostics, repairs, and routine service extend equipment
630 availability
- 631 • Flexible Response: on-site for emergency repairs and time-sensitive issues
- 632 • Hands-On Support: available to operate equipment when needed during peak demand
- 633 • Operational Efficiency: acts as an additional supervisor, helping reduce comp-time
634 accrual for other staff
- 635 • Equipment Monitoring: recommendations on upcoming needs/problems/outlooks
- 636 • Specialized Training: staff training on the proper use and care of equipment

637

638 Councilmember Clayton asked if there was enough work for a full time employee and about the
639 hours of the current mechanics. Tyler Abegglen replied that the golf course mechanic typically
640 would work from 8 a.m. to 5 p.m. Monday through Thursday. He said there was plenty of work
641 to be done including preventative upkeep and would provide for a better maintained golf course.
642 He spoke on how it may be difficult to find someone with the right experience.

643

644 Jon Rueckert reported on the need for a mechanic in Public Works as well. He explained that this
645 would be an additional 1,040 hours due to current staff falling behind. He noted that staff was
646 spending a greater portion of time addressing immediate repairs instead of a focus on routine
647 maintenance. He said that regular maintenance such as oil changes were still being done
648 regularly but proactive upkeep was lacking (greasing of equipment, repacking wheel bearings,
649 etc.). He felt that added hours would address better inventory tracking and record keeping.

650

651 Mr. Rueckert mentioned the more complex equipment like plow trucks or salter equipment and
652 the need for proactive training for that equipment. He provided task sheets with detailed
653 information on each service call. He also shared an inventory sheet which was utilized in
654 conjunction with the task sheets. He reviewed a list of parks equipment and said there were 36
655 additional vehicles, machines or equipment added in the last eight years with 126 Parks
656 equipment, 75 total Streets/Storm equipment, 16 water equipment, and 38 total police vehicles
657 for 255 total equipment and vehicles.

658

659 Mayor Horrocks asked if the net effect would be one new employee. Ken Leetham replied
660 affirmatively and said this was a result of the Fleet Manager, Dave Herre, leaving recently. He
661 said this created an opportunity to review operations at the Golf Course and fleet management.
662 He shared that operations had grown and would be financed through the Fleet and Golf funds.

663

664 Councilmember Van Langeveld clarified that it would be two part time positions that would
665 become two full time positions. Ken Leetham replied that it was a vacancy in the fleet fund
666 which was staffed at 2.5 full time positions with the other half going to the golf fund. He noted
667 that the golf fund would add a full time position and the fleet fund would replace the mechanic
668 that left. He said it would add one full time position or 1,040 hours.

669

670 **Councilmember Baskin moved that the City Council approve the conversion of the Part-**
671 **Time Fleet Mechanic position to a Full-Time Golf Course Mechanic position at Eaglewood**
672 **Golf Course, with a salary range in Grade 16-17, depending upon qualifications.**

673 **Councilmember Van Langeveld seconded the motion. The motion was approved by**
674 **Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.** Councilmember Knowlton
675 was excused.

676

677 10. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2025-52R: A
678 RESOLUTION AMENDING THE FISCAL YEAR 2025-2026 BUDGETS

679

680 Heidi Voordeckers reported that the proposed budget amendment would affect several funds
681 including:

682

683 General Fund with a \$278,030 contribution to fund balance

- 684 • Additional revenue
- 685 ○ Increase in franchise taxes (energy) \$250,000
- 686 ○ Real property sale to UDOT \$70,000

- 687
- 688 • Additional Expenditures
- 689 ○ IT expense for .gov update and migration \$11,970
- 690 ○ Retaining wall repair at Wild Rose Park \$30,000

691

692 Roads Capital with \$225,540 use of fund balance

- 693 • Increased project costs for soft spots
- 694 ○ Cynthia Way \$109,075
- 695 ○ Windsor Drive, Windsor Court, Ascot \$116,465

696

697 Water Operating with \$20,305 use of fund balance

- 698 • Prior year funds approved for fluoride clean up

699

700 Storm Fund with \$85,390 use of fund balance

- 701 • Year 2 of 5 street sweeper lease
- 702 ○ Principal \$67,603
- 703 ○ Interest \$17,787

704

705 Golf Fund with \$250,595 contribution to fund balance

- 706 • Additional revenue \$520,000
- 707 ○ Green fees, driving range, carts, pro-shop
- 708
- 709 • Less additional expenses \$269,705
- 710 ○ Grounds improvements, wages, F/T mechanic position

711

712 Fleet Fund with \$39,000 use of fund balance

- 713 • Convert P/T shared mechanic to F/T dedicated fleet mechanic

714

715 Mayor Horrocks asked if there were funds budgeted for fluoride. Heidi Voordeckers replied that
716 the fluoride removal/clean up was already anticipated in the budget with a reduction of \$8,000.

717

718 Mayor Horrocks also asked about the sledding operations. Tyler Abegglen said there were
719 ownership changes and the City had only committed to a one year contract. He noted that the

720 operator still owed funds to the City for improvements and revenue. He mentioned that a new
721 contract would require them to pay a portion of what they owed.

722
723 Councilmember Jackson asked if estimated revenue was part of the budget for last year and if
724 this would require a budget amendment in additional revenue if they did make a payment. Heidi
725 Voordeckers clarified that this would remove \$30,000 from this year's budget for the sledding
726 operations. She said if a contract was signed for this year the revenue could then be added to the
727 budget per an amendment.

728
729 Heidi Voordeckers shared an exhibit with budget amendment information with a net increase of
730 \$158,090. She mentioned that there was a tuition reimbursement program for City employees in
731 the General Fund which would then be moved to the actual department budget when it was
732 reimbursed. She also noted in the Golf Fund the specific improvements that Tyler Abegglen had
733 reported.

734
735 Councilmember Baskin was excused at 9:01 p.m.

736
737 Councilmember Jackson mentioned the Golf Fund and the \$19,000 for the conversion from part
738 time to full time. Heidi Voordeckers said there was also \$20,000 for the benefits portion with an
739 estimated total cost of \$39,000 if they started in January which would be for half of the fiscal
740 year.

741
742 **At 9:03 p.m. Mayor Horrocks opened the public hearing. There were no comments and he**
743 **closed the public hearing at 9:04 p.m.**

744
745 **Councilmember Jackson moved that the City Council approve Resolution 2025-52R: A**
746 **resolution approving and adopting amendments to the fiscal year 2025-2026 General Fund,**
747 **Roads Capital Fund, Water Operating Fund, Storm Water Fund, Golf Fund, and Fleet**
748 **Fund Budgets. Councilmember Clayton seconded the motion. The motion was approved by**
749 **Councilmembers Clayton, Jackson, and Van Langeveld.** Councilmembers Baskin and
750 Knowlton were excused.

751
752 11. CONSIDERATION OF ORDINANCE 2025-17: AN ORDINANCE AMENDING THE
753 SELF STORAGE AND STORAGE SHED OVERLAY ZONE MAP TO INCLUDE THE
754 PROPERTY LOCATED AT 211 WEST CENTER STREET

755
756 Sherrie Pace reported on a storage unit overlay zone amendment on the north side of Center
757 Street and explained that this application would be a similar to the recent rezone which occurred
758 at 100 West Center. She noted that the proposed property was five acres in size and showed a

759 map of the area. She continued that the impetus for this request was the I-15 expansion and
760 property acquisition by UDOT of approximately half of the subject property. Ms. Pace shared
761 that the Planning Commission held a public hearing and recommended approval to the City
762 Council of the storage unit overlay zone. She presented a zoning map of the property and
763 expansion. She highlighted that the UDOT acquisition, along with the easements, placed unusual
764 constraints on the property that limited the use and access to the property.

765
766 Councilmember Baskin returned to the meeting at 9:06 p.m.

767
768 Mayor Horrocks asked about the original plan for the proposed parcel. Sherrie Pace replied that
769 there had been a lawsuit as the City did not want to approve a zone change for this property. She
770 said there was a court case that was settled out of court and the City then allowed storage units
771 on the south side of the property. She said with the closing of the Center Street off ramp that the
772 viability of this parcel had changed.

773
774 Councilmember Van Langeveld asked about the requirements for setbacks from the road and any
775 required fencing. Sherrie Pace responded that there was a fencing requirement which would be
776 setback 20 feet from the right of way. She noted that Center Street would be widened and the
777 setback would be 20 feet beyond that new acquisition.

778
779 **Councilmember Van Langeveld moved that the City Council approve Ordinance 2025-17 to**
780 **amend the Self Storage and Storage Shed Overlay zone map to include the property of 211**
781 **West Center Street (Parcel ID: 01-421-0001) with the following conditions:**

- 782
783 **1) Action on the amendment to the Self Storage and Storage Shed Overlay zone map**
784 **does not guarantee nor entitle approval of site plan review or permissible drive**
785 **access locations from the public street (Center Street); and**
786 **2) The overlay boundary shall be the parcel, less the area acquired by UDOT for the**
787 **expansion of I-15.**

788
789 **Councilmember Jackson seconded the motion. The motion was approved by**
790 **Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton**
791 **was excused.**

792

793 12. CONSIDERATION OF BID AWARD FOR DEICING MATERIALS FOR USE ON
794 CITY ROADWAYS FOR THE 2025-2026 WINTER SEASON

795
796 Jon Ruckert reported that staff received three bids for bulk deicing materials. He said the City
797 typically used between 1,500 to 2,000 tons of deicing salt each winter. He shared the three bids
798 for the 2025-2026 winter season were:

- 799
- 800 • Broken Arrow at \$23 per ton for a total of \$34,500 to \$46,000
 - 801 • Compass Minerals at \$32.50 for a total of \$48,750 to \$65,000
 - 802 • Morton Salt at \$35.23 for a total of \$52,845 to \$70,460
- 803

804 **Councilmember Van Langeveld moved that the City Council approve awarding a bid to**
805 **Broken Arrow for the delivery of bulk deicing material for the 2025-2026 winter season at a**
806 **price of \$23.00 per ton. Councilmember Clayton seconded the motion. The motion was**
807 **approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.**

808 Councilmember Knowlton was excused.

809

810 13. CONSIDERATION OF A REQUEST FOR RED CURB ON 1100 NORTH AT CLIFTON
811 PLACE TOWNHOMES

812
813 Sherrie Pace reported that this was a request per Councilmember Van Langeveld for a review by
814 the Safety Committee regarding street parking along 1100 North at the Clifton Place townhomes.
815 She shared an aerial view of the area and noted the wide shoulder of the road and the branches of
816 the trees in the center median that extended into the roadway. She said between the curb and the
817 curb on the center median was 25.5 feet and the shoulder was 12 feet and the travel lane was 13
818 feet. She continued that the affected lane width was approximately 9 feet with the tree branches.
819 Ms. Pace explained that the Safety Committee identified several solutions including reducing the
820 shoulder to the standard 8 or 9 feet, adding a shoulder line of 3 feet and establishing a travel lane
821 of 13 feet, and contacting the HOA to prune the trees to 14 feet above the pavement.

822
823 Ms. Pace said after those changes were made the Safety Committee determined to monitor the
824 area. She noted that they proposed to red curb several sections including the area between the
825 intersection at Redwood Road and the first driveway to the west and the area near the driveways
826 of the fire station. She clarified that the Safety Committee considered multiple factors including:

- 827
- 828 • The Federal Highway Administration (FHWA) provided design guidelines (FHWA-SA-
829 14-028)
 - 830 ○ 10-12 foot travel lanes
 - 831 ○ 8 foot shoulder

- 832 ○ On street parking standard minimum of 18 feet with a 20 foot maximum (built 25.5 feet)
- 833 ● Original street design and construction approved for Foxboro North
- 834 ● Street was designed to allow on street parking
- 835 ● Townhomes designed and approved front 1100 North with pedestrian access to street
- 836 ● Safety Committee role to address safety and not aesthetics

837

838 Councilmember Van Langeveld thanked staff for their review and how code was applied
839 throughout the City. She said while this area met the code to allow street parking that there were
840 several reasons why she felt it should be prohibited. She mentioned that the code may need to be
841 amended in instances where there was a center median and street parking as it may cause an
842 unsafe circumstance. She then shared that on street parking on high traffic roads was also unsafe.

843

844 Councilmember Van Langeveld mentioned additional reasons why the curb should be painted red
845 in this area including that this was the entrance to Foxboro and preserving the aesthetics was
846 important, active transportation conflicts, and a request from the residents.

847

848 Councilmember Jackson said she hesitated to vary from code based on a request from residents
849 and suggested red curbing the areas that the Safety Committee had proposed.

850

851 Councilmember Van Langeveld said she was in agreement to adhere to code and maintain
852 uniformity but felt that this road was not the same as it was a gateway and had a center median.

853

854 Sherrie Pace commented that the Safety Committee had determined to review the area after the
855 townhome units were built to see if the proposed options had addressed the concerns. She said
856 that restricting parking in front of the townhomes would mean guests or deliveries would have to
857 park behind the development. Councilmember Van Langeveld replied that a delivery space could
858 be designated and suggested the other side of the street be painted red to restrict parking as well.

859

860 Ken Leetham said this discussion was helpful for staff and mentioned that this location was
861 different as it was an entrance off a major arterial road, Redwood, and if the City Council would
862 like to restrict on street parking in these locations, then staff could write an ordinance to reflect
863 that.

864

865 Councilmember Baskin was inclined to agree with the solutions proposed by the Safety
866 Committee and to wait and see if the problem was resolved. She also mentioned an expectation
867 that these residents would have for parking on the street.

868

869 Councilmember Clayton was in favor of designating a delivery zone. Sherrie Pace replied that
870 this could be done with signage but could create an enforcement issue. She clarified that the units
871 along 1100 North would have driveways and garages on the rear of the building.

872
873 Councilmember Jackson said there were two concerns related to aesthetics and safety and that
874 the street be adjusted after the fact if it was warranted.

875
876 Councilmember Van Langeveld noted that there was a safety concern. She added that the City
877 Code could be revised by the City Council in instances where it did not work. She said that
878 another aspect was also aesthetics and if the Code created an issue it could be changed as well.
879 She proposed two changes to the City Code related to on street parking within a certain distance
880 to an entrance to the City and also when there was a center median.

881
882 Councilmember Baskin shared that the other item was that City Code was meant to be applied
883 uniformly and felt that this would be an exception which she was not comfortable with. Sherrie
884 Pace said staff could prepare code revisions after studying how this may affect other areas in the
885 City.

886
887 Councilmember Jackson clarified that it was not beholden to the City Code but to equal
888 application of the code. She was not in favor of a hard center median for multiple reasons. She
889 noted the potential for hard center medians along Highway 89 and any unintended consequences
890 for a no parking code. Sherrie Pace mentioned several items related to Highway 89 including that
891 UDOT was requiring an 8 foot shoulder and how a center median may slow traffic down.

892
893 **Councilmember Baskin moved to direct staff to investigate and research a code amendment**
894 **that would be applicable citywide. Councilmember Van Langeveld seconded the motion.**
895 **The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van**
896 **Langeveld.** Councilmember Knowlton was excused.

897
898 14. CONSIDERATION OF RESOLUTION 2025-53R: A RESOLUTION APPROVING
899 THE MASTER AGREEMENT WITH UTAH DEPARTMENT OF TRANSPORTATION
900 (UDOT)

901
902 Ken Leetham reported on two separate agreements with UDOT related to the proposed I-15
903 widening project.

904
905 Mayor Horrocks asked how far south this project would extend. Sherrie Pace replied that it
906 would extend to 600 North.

907

908 Ken Leetham shared that the first agreement would dictate processes, procedures, and review
909 times for plans as well as defining the relationship with UDOT and each affected city. He said it
910 was a series of projects that impacted pieces of properties in different ways along the corridor.
911 He explained how the City was impacted and that the contract would address how the City would
912 adhere to UDOT regulations or how UDOT would adhere to local ordinances as well as a
913 method for requesting exceptions or details. He noted that this agreement was required for all
914 government agencies affected by this project. Mr. Leetham shared that the City had concerns
915 with paragraph 18 of the agreement and suggested that the City wait to approve this agreement
916 until UDOT responded.

917
918 Todd Godfrey said under this master agreement that may impact City infrastructure and would
919 allow the City to confer with UDOT on the design and how it would be rebuilt. He said
920 paragraph 18 provided a reasonable timeframe for the final inspection of the work but also
921 indicated that once the work was done that the City would accept the work that was done and it
922 would become the City's responsibility without a warranty. He suggested that UDOT provide a
923 warranty as part of the agreement.

924
925 Ken Leetham stated he had provided that request to UDOT to consider providing that warranty to
926 the City. Todd Godfrey said it may be part of a specific improvement agreement but
927 recommended that it be part of the master agreement with UDOT.

928
929 Councilmember Baskin commented that if this agreement was being presented to each affected
930 city that it may show a weight of authority with more communities requesting a similar warranty.

931
932 Ken Leetham said he would reach out to other communities. He said staff would bring this item
933 back once they heard from UDOT.

934
935 **Councilmember Baskin moved that the City Council table Resolution 2025-53R: a**
936 **resolution approving the Master Agreement with the Utah Department of Transportation**
937 **(UDOT). Councilmember Jackson seconded the motion. The motion was approved by**
938 **Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.** Councilmember Knowlton
939 was excused.

940
941 15. CONSIDERATION OF RESOLUTION 2025-54R: A RESOLUTION APPROVING
942 THE MASTER LANDSCAPE AGREEMENT WITH UTAH DEPARTMENT OF
943 TRANSPORTATION (UDOT)

944
945 Ken Leetham reported that the subject of the Master Landscape agreement would address how
946 the freeway interchange adjacent to the City would look. He said it would also include technical

947 aspects including interactions with UDOT and landscaping choices. He mentioned that UDOT
948 would provide \$150,000 per interchange. He continued that the City Council had expressed a
949 preference for how the landscaping should look including landscape with plant material around
950 the streets and decorative rock in areas that were further from the street level.

951
952 Mr. Leetham said UDOT would produce a landscaping plan for the interchange based on the
953 City's feedback. He explained the areas would be owned by UDOT and maintained by the cities.

954
955 Councilmember Jackson suggested collaborating with Woods Cross on the 2600 interchange.
956 Ken Leetham replied that he would continue working with Woods Cross on the design to provide
957 a more seamless look between the two communities. He said this was a one time opportunity to
958 improve the interchange.

959
960 Ken Leetham commented that Todd Godfrey had reviewed this agreement and did not note any
961 issues.

962
963 **Councilmember Clayton moved that the City Council approve Resolution 2025-54R: a**
964 **resolution approving the Master Landscape Agreement with the Utah Department of**
965 **Transportation (UDOT). Councilmember Van Langeveld seconded the motion. The motion**
966 **was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.**
967 Councilmember Knowlton was excused.

968
969 16. APPROVAL OF CITY COUNCIL MINUTES

970
971 The City Council minutes of October 7, 2025 were reviewed and approved.

972
973 Councilmember Clayton requested an amendment for line 179 to edit the name spelling for
974 Heath Bradley.

975
976 **Councilmember Van Langeveld moved the City Council approve the minutes of October 7,**
977 **2025 as amended. Councilmember Jackson seconded the motion. The motion was approved**
978 **by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember**
979 **Knowlton was excused.**

980
981 17. DISCUSSION OF ACTION ITEMS

982
983 The action items list was reviewed. Completed items were removed from the list.

984

985 18. ADJOURN INTO CLOSED SESSION

986

987 **At 10:04 p.m. Councilmember Baskin moved the City Council hold a closed session as**
988 **allowed by State code 52-4-205 for the purpose of discussing pending or reasonably**
989 **imminent litigation. Councilmember Jackson seconded the motion. The motion was**
990 **approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.**

991 Councilmember Knowlton was excused.

992

993 19. RECONVENE INTO REGULAR SESSION

994

995 **At 10:30 p.m. Councilmember Jackson moved to adjourn the closed session and reconvene**
996 **in the regular session. Councilmember Baskin seconded the motion. The motion was**
997 **approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.**

998 Councilmember Knowlton was excused.

999

1000 20. ADJOURN

1001

1002 Mayor Horrocks adjourned the meeting at 10:30 p.m.

1003

1004 *The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday*
1005 *November 18, 2025 by unanimous vote of all members present.*

1006

1007

1008

1009 _____
Brian J. Horrocks, Mayor

_____ *Wendy Page, City Recorder*

Action Items for November 18, 2025

| Item | Staff | Description | Staff Responses |
|-----------------------|---------------|---|--|
| <u>New</u> | | | |
| 25-30 | Sherrie | (10-21-25 CM Van Langeveld) Investigate possible ordinance for entrances of City area. | |
| 25-31 | Ken/Heidi/Jon | (10-21-25 Citizen Comment) Missed garbage pickup. | |
| <u>Current</u> | | | |
| 25-27 | David | (10-07-25 CM Van Langeveld) Report on the possibility of a City citizen academy. | <i><u>11-12-25 Response: Staff is working to create a one or two day citizen training meeting(s) to acquaint citizens more with City operations. Report back to City Council on February 17, 2026.</u></i> |
| 25-28 | Ken | (10-07-25 CM Jackson) Coordinate with the Rec District and pick a day for residents' free admission to the South Davis Recreation Center. | |
| 25-26 | Sherrie | (9-16-25 CM Van Langeveld) Investigation of mosquito abatement strategies including sharing cost of bait boxes with residents. | |
| 25-02 | Ken/David | (5-20-25 CM Knowlton) Explore options to property purchase for expanding the Public Works facilities. | <i><u>11-12-25 Response: The City Council reviewed options to provide more space at the existing PW facility (see 10-21-25 minutes). Further work to be done on property acquisition. CC would also like to see options for vehicle storage including rental of garage space rather than construction of new facilities at the present time.</u></i> |
| 25-03 | Sherrie | (5-20-25 CM Baskin) Research potential for creating a dog park at Springhill Park. | <i><u>(10/15/2025) per direction from the Council on 10/7/2025 the next steps to creating a dog park at this location will be:</u></i> <ol style="list-style-type: none"> <i><u>1. Contact the property owners to determine if they are willing to sell the property</u></i> <i><u>2. Obtain an appraisal and enter into purchase contracts</u></i> <i><u>3. Engage a landscape architect or engineering firm to design the park and cost estimate</u></i> <i><u>4. Approve the budget for the project</u></i> |

| | | | |
|-------|-------------|---|---|
| 25-08 | Sherrie | (2-18-25 CC) Project to evaluate readdressing all County addresses to City addresses. | <p><i>(6/11/25) Staff has met to discuss the framework for the committee, the goals or recommendations to be considered, potential committee members, timeline and review 345 properties affected. Staff will draft assigned addresses for affected properties and provide timeline for Council.</i></p> <p><i><u>7-15-25 Response: City staff is working to assemble a data base of all addresses in the City that require adjustment. That will be completed by the end of 2025. After that time, City staff will propose to the Council a working group of members of the public, staff and Council representative to review the entire scope of the project, City costs and overall impacts of the project. Estimated completion, which is City Council taking action on a plan to move forward is April 1, 2026.</u></i></p> |
| 25-11 | Ken | (5-21-24 CM Knowlton) Prepare talking points for the 2600 South / 1100 North bridge challenges. | <p><i>(1/2/25) Ken is preparing talking points and will then update City website for public awareness.</i></p> <p><i><u>7-15-25 Response: The City has not moved forward on this project and the main reason is that the bridge cannot be built unless it is approximately 2,200 feet long. That length would be a significant disruption to several properties, require the re-routing and/or disconnection of Main Street, does not have the support of Woods Cross (adjacent to the project) and cost approximately \$50-60 million.</u></i></p> |
| 25-12 | Jon/Sherrie | (5-7-24 CM Jackson) Possibility for an app that would provide the status of possible rail blockages. (8-6-24 CM Jackson) signage notifications for rail blockages. (3-4-25 CM Van Langeveld) Interested in a City app and to know costs. This app would help residents to stay informed, report issues, and access city services – similar to SLC, Syracuse or Sandy. | <p><i><u>7-15-25 Response: This action item is two items: 1) a request to develop a mobile train crossing warning system; and, 2) investigate having a City app that would contain lots of useful information for the public about city events and services.</u></i></p> <p><i><u>Train crossing warning system: Staff is working to prepare a presentation on alternatives for a mobile train access warning system. We are looking at a system in the Midwest and a system operated by Salt Lake City where there are multiple at-grade crossings subject to delay. This part of the project will require a few more months of work and a deadline of March 1, 2026 has been established.</u></i></p> <p><i><u>City app: City staff is reviewing several apps and some vendors who could provide this service to the City. A deadline to make a presentation to the City Council on this part of the action item is November 18, 2025 (the previous date of November 5 was canceled).</u></i></p> |

| | | | |
|---|-------------|--|--|
| 25-15 | Ken | (3-7-23) Staff to identify any items that would qualify for the Community Funding Projects that Congresswoman Maloy recommends. | <p><i>(5/16/24) Program details were not made available in advance and so we will be looking at projects for 2025. Possible projects include message and reader boards related to train crossing delays or other traffic safety improvements.</i></p> <p><i><u>7-15-25 Response: City staff is working to identify qualifying water projects for 2026. Federal projects are very complex and usually cost almost twice as much as using other local funding sources. Staff will report back on this project by January 20, 2026.</u></i></p> |
| Future Agenda Item Discussion Requests | | | |
| 25-29 | Sherrie | (10-7-25 CM VanLangeveld) Future work session to discuss Davis School District boundaries. | |
| 25-25 | Ken | (9-2-25 All) Prepare Strategic Plan draft document for Council's review. | |
| 25-18 | Sherrie/Ken | (11-19-24 Mayor Horrocks) Future discussion related to expanding Tunnel Springs Park or the Springhill Landslide area for parks request per residents on Independence Way. | <p><i>(11/26/24) The General Plan will have a park and open space element and an analysis of park distribution and walkability should be included.</i></p> <p><i>(10/15/25) A draft of the General Plan is expected from the consultant December 2025.</i></p> |
| 25-19 | Ken / David | (4-2-24 CC) Staff will make future proposal on trees/sidewalk damage policies. | <p><i>(5/16/24) Funds have been proposed in the FY25 budget of \$100k for the purpose of sidewalk repair. An ordinance relating to trees and public rights-of-way needs to be put forward.</i></p> <p><i><u>7-15-25 Response: This item is part of a larger issue of sidewalk condition and repair Citywide. Two parts of the project are: 1) creating a policy for when trees on private property damage public sidewalks (should they be removed, sidewalk relocated, etc.). This first part also includes a policy related to the obligations of the adjacent property owners to participate in the costs of repair and replacement of sidewalk or removal of trees. 2) The City must address a citywide infrastructure need to repair and replace sidewalks throughout the City. This is a policy decision by the City Council.</u></i></p> <p><i><u>Deadline for Part 1: October 21, 2025</u></i></p> <p><i><u>Deadline for Part 2: January 20, 2026</u></i></p> <p><i><u>11-12-25 Response: City staff presented information on October 21, 2025 and the City Council requested a draft policy (ordinance) be prepared to address sidewalk repair and the preservation of trees.</u></i></p> |

| | | | |
|------------------|-------------|--|--|
| 25-21 | Sherrie/Jon | <p><i>Combined Action Items:</i> (1-2-24) Work session on Code amendments related to park strip landscaping and street trees. Evaluate City owned park strips and properties for recommendation on conversion to water wise landscape & review compliance notifications and processes. (3-21-23) Look into increasing tree plantings on City owned land.</p> | <p><u><i>7-15-25 Response: this project is to landscaping, water conservation methods and tree planting on City-owned property. This project requires City staff to provide an inventory and analysis of City-owned park strips and properties which might be good candidates for conversion from turf to water wise landscaping treatments. A second minor piece of this project is to evaluate our compliance notifications and processes related to conversion of areas to low water use treatments. Deadline for this project is September 16, 2025.</i></u></p> <p><u><i>This item also includes a policy question for the City Council related to what level of investment should the City be making each year for tree planting. The current General Plan and City budgets identify tree planting as a priority in the City and this project should articulate the City's specific action plan to increase tree plantings on City property. Deadline for this project is November 11, 2025.</i></u></p> <p><u><i>(10/15/25) On 9/16/2025 Staff reviewed possible locations with the City Council and was directed to obtain bids for the City Hall park strip and return to the Council for approval and budget allocation.</i></u></p> |
| 25-22 | Sherrie | (10/3/23) Future work session item to discuss parking (restrictions, shared parking, time of day, on street, etc.) | <p><u><i>7-15-25 Response: This project is from October of 2023. We have had some discussions about parking since that time, but the Council should clarify for the staff what is needed or wanted with this assignment.</i></u></p> |
| Completed | | | |
| | | | |

Mayor

Brian J. Horrocks

City Council

Lisa Watts Baskin

Tammy Clayton

Suzette Jackson

Ted Knowlton

Alisa Van Langeveld



City Manager

Ken Leetham

Assistant City

Manager

David Frandsen

City Recorder

Wendy Page

**CITY OF
NORTH SALT LAKE**
10 East Center Street
North Salt Lake, UT 84054

Certificate of Election

We, the undersigned Board of Canvassers for the City of North Salt Lake, Davis County, State of Utah, do hereby certify the following vote totals for the 2025 Municipal General Election held November 4, 2025, as appears from the official canvassed returns of said election as filed, and of record in the office of City Recorder of the City of North Salt Lake:

North Salt Lake Mayor:

Brian J. Horrocks – 2,712

Barry Bryson – 866

North Salt Lake City Council:

Alisa Van Langeveld – 2,272

Heidi Smoot – 1,866

Ryan Holbrook 1,726

Conrad Jacobson – 862

Write In: Gary Widders – 64

Write In: Not Assigned – 38

We declare elected Brian J. Horrocks to the position of Mayor for the City of North Salt Lake and Alisa Van Langeveld and Heidi Smoot to the position of City Council for City of North Salt Lake to begin their 4-year term as elected officials on January 1, 2026.

Board of Canvassers:

Brian J. Horrocks, Mayor

Suzette Jackson, City Council

Lisa Watts Baskin, City Council

Ted Knowlton, City Council

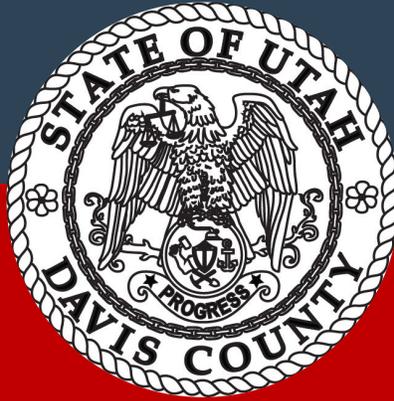
Tammy Clayton, City Council

Alisa Van Langeveld, City Council

IN WITNESS WHEREOF, I have set my hand and caused to be affixed my official seal this 18th day of November 2025.

Wendy Page

City of North Salt Lake Election Officer/City Recorder



CANVASS REPORT

Municipal General Election

November 4, 2025

Prepared For: City of North Salt Lake

Davis County Clerk

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City of North Salt Lake

Municipal General Election November 4, 2025

11,014 Active Registered Voters

3,717 Ballots Cast

33.75% Turnout

Ballots Cast By Type



3,592

By Mail – Voters cast their vote utilizing a by mail ballot sent to the voter



2

In Person Early – Voters cast their vote utilizing a ballot issued at an early voting location prior to election day



117

In Person Election Day – Voters cast their vote utilizing a ballot issued at a voting center on election day



6

Provisional – Voters cast their vote utilizing a provisional ballot issued at an early voting location or voting center

PRE-ELECTION TEST AND AUDIT

What, Where, and When

As required by Utah Code 20A-4-104 Before beginning to count ballots using automatic tabulating equipment, the election officer shall test the automatic tabulating equipment to ensure that it will accurately count the votes cast for all offices and all measures. Additionally a firmware validation must be completed, this verifies the firmware versions used on tabulating equipment matches the official certified firmware versions approved for use in the State of Utah.

A test deck is created which contains ballots from each precinct and each contest involved in the election. Votes are marked for each candidate or question. Under votes (blank ballots) and over voter are also included in the test deck. The test deck is processed through each type of tabulation equipment which will be utilized in the election. The results tabulated from the automatic tabulating equipment is then compared to the pre-determined results.

**October 10,
2025**

Testing Team

This test is conducted by personnel of the Davis County Clerks Office. It was publicly noticed and was open to the public, candidates and their representatives for viewing. The test was conducted on October 10, 2025 beginning at 10:00am at 61 South Main Street, Farmington, Utah 84025.

Results

All contests were included in the test, all equipment accurately detected over votes and under votes. The results of the test accurately matched the expected results. The firmware in use was confirmed as the approved version on all tabulating equipment. Following this page you will find the Pre Election Test and Audit Report.

REGISTER OF REPORTS



1. Canvass Certification of Election Officer and Board of Canvass. This document certifies the results as the official results prepared by the Election Officer and approved by the Board of Canvass.



2. Summary of Ballots Not Counted. This report documents the total number of ballot which not were received, but not counted. It identifies the ballot by type and the reason why the ballot was not counted. If applicable, voters were contacted and given an opportunity to resolve issues with their ballot prior to the canvass



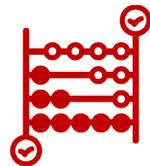
3. Ballot Reconciliation. This report documents each ballot reconciliation during the election process. Election Officers are required to reconcile ballots each time ballots are tabulated.



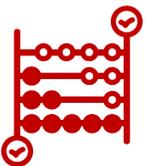
4. Canvass Statistics – This report provides standard statistics for the election as required by the State of Utah.



5. Summary Results Report – One of three election results reports. This report provides a summary of the election results and is considered the official results of the election.



6. Statement of Votes Cast – Second of three election results reports. This report provides a detailed report of ballots cast by type for each voting precinct as well as a breakdown of votes for each candidate or issue by precinct. This report is usually formatted in a digital spreadsheet and is available in a separate electronic file.



7. Cast Vote Record Report – Third of three election results reports. This report provides a detailed report of each ballot cast in the election and an indication of each vote within each race or ballot question. Service District Races are not included in this report. This report is usually formatted in a digital spreadsheet and is available in a separate electronic file.

POST ELECTION AUDIT

What, Where, and When

A Post election audit consists of four requirements. First is a comparison of the Cast Vote Record to the Election Summary Report. The second is an audit of the tabulating equipment as required by 20A-4-104(1)(f). This audit ensures the automatic tabulation equipment accurately counted the ballots by hand counting select batches of ballots and comparing the hand counted with the results recorded in the tabulation system. It consists of 1 percent of all ballots up to 1,000 ballots. The ballots are selected randomly by the Lt. Governors Office.

The third is an audit of the signature comparisons made between signatures on envelopes and voter signatures maintained by the election officer as required by 20A-3a-402.5. This audit is performed on 1% of all ballot envelopes prior to envelopes being opened and separated from the ballot.

The fourth is a final reconciliation of ballots cast to vote history recorded in the voter registration system as required by 20A-4-304 (2)(h). This is documented on the Ballot Reconciliation Report.

Procedures for these audits are set by administrative rules and policy set by the Lt. Governor.

**November 14,
2025**

Audit Team

Auditors consisted of Davis County Citizens, and Officials from outside of the Davis County Clerk's Office. It was publicly noticed and was open to the public, candidates and their representatives for viewing. The test was conducted on November 14, 2025 beginning at 10:00am at 61 South Main Street, Farmington, Utah 84025.

Results

The results of the audit accurately matched the tabulated results. No discrepancies were found in the signature comparisons. Following this page you will find the Canvass Audit Certification Report and the Post Election Auditor Certification Report.



Davis County Pre-Election Test and Audit Report

Election: November 4, 2025

Test Date: October 10

Pre-Election Test Summary

1. Number of paper ballots processed on DS450: 2181
2. Number of paper ballots processed on DS200: 195
3. Number of Express Vote Ballots Processed: 129
4. Were all contests included in the test? Yes
5. Did all equipment accurately detect over votes? Yes
6. Did all equipment accurately detect under votes? Yes
7. Did the results match the expected results of the test? Yes

Notes:

Firmware Validation

| Hardware | Certified Firmware Version | Current Firmware Version |
|-----------------|----------------------------|--------------------------|
| Electionware PC | 6.3.0.0 | 6.3.00 |
| DS450 | 4.2.0.0 | 4.2.00 |
| DS200 | 3.0.0.0 | 3.0.0.0 |
| ExpressVote | 4.2.1.0 | 4.2.1.0 |

Were there any differences between the certified firmware version and the current firmware version? Yes No

Certification

I certify that I was present and or participated in the Pre-Election Test and Audit and that the information included in this certification is accurate.

County Clerk or Deputy Clerk: *Ben Hutzler*

Board of Canvass Representative(s): *Jennifer Robinson - Centerville*
Annabelle Leitch - Kayville
Janice W. - West Bountiful

| Municipal General Election November 4, 2025 Summary of By-Mail and Provisional Ballots Not Counted | Total ballots not counted | Already Voted | Fleeing Voter | No Proof of Identity | No Proof of Residency | Deceased | Power of Attorney | Incarserated | Moved from County | Signed by someone other than the voter | No Signature | Signature did not match | Empty Evnelope | Not Timely |
|---|------------------------------|---------------|---------------|----------------------|-----------------------|----------|-------------------|--------------|-------------------|---|--------------|-------------------------|----------------|------------|
| North Salt Lake By-Mail | 59 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 1 | 49 |
| North Salt Lake Provisional | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 59 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 1 | 49 |

Ballot Reconciliation [1]

| | Time and Date (ctrl+alt+shift+semicolon) | 10/21/202 | 10/23/202 | 10/24/202 | 10/27/202 | 10/29/202 | 11/5/2025 | 11/5/2025 | | 11/14/202 | 11/17/202 | Total | |
|---|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------------|----------|
| Total Voters and Ballots Issued | Active Registered Voters as of Registration Deadline [2] | 192438 | | | | | | | | | | 192438 | |
| | Ballots Provided to Voter (By Mail and Electronic) [3] | 194067 | 194266 | 194368 | 194485 | 194562 | 194564 | 194564 | 194564 | 194564 | 194564 | 194564 | |
| | Ballots Returned Undeliverable [4] | 2100 | 2300 | 2434 | 2661 | 2713 | 2864 | 2873 | 0 | 2960 | 2973 | 2973 | |
| | Ballots Provided to Voter (Polling Locations) [5] | 0 | 0 | 0 | 0 | 0 | 1855 | 1855 | 1855 | 1855 | 1855 | 1855 | |
| | Mail/Absentee in Mail | 9226 | 13659 | 16085 | 19177 | 23956 | 31046 | 31463 | 31468 | 31623 | 31632 | 31632 | |
| Mail/Absentee in Drop Box | 2249 | 2249 | 2249 | 2249 | 6381 | 35628 | 35645 | 35646 | 35646 | 35646 | 35646 | | |
| Total Mail Ballots | 11475 | 15908 | 18334 | 21426 | 30337 | 66674 | 67108 | 67114 | 67269 | 67278 | 67278 | Balanced | |
| Electronic UOCAVA and ADA | 0 | 0 | 0 | 0 | 0 | 32 | 37 | 37 | 37 | 37 | 37 | Balanced | |
| Early Voting (Regular) | 0 | 0 | 0 | 0 | 9 | 17 | 17 | 17 | 17 | 17 | 17 | Balanced | |
| Early Voting (Curbside) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Balanced | |
| Early Voting (Provisional) | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | Balanced | |
| Election Day Polls (Regular) | 0 | 0 | 0 | 0 | 0 | 1855 | 1855 | 1855 | 1855 | 1855 | 1855 | Balanced | |
| Election Day Polls (Curbside) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Balanced | |
| Election Day Polls (Provisional) | 0 | 0 | 0 | 0 | 0 | 99 | 99 | 99 | 99 | 99 | 99 | Balanced | |
| Total Ballots Received From Voter for Processing | 11475 | 15908 | 18334 | 21426 | 30347 | 68678 | 69117 | 69123 | 69278 | 69287 | 69287 | | |
| Ballots In Process | Mail Ballots | 2063 | 0 | 0 | 0 | 0 | 9608 | 0 | 0 | 0 | 0 | 0 | Balanced |
| | Electronic UOCAVA and ADA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Balanced |
| | Early Voting (Regular) | 0 | 0 | 0 | 0 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | Balanced |
| | Early Voting (Curbside) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Balanced |
| | Early Voting (Provisional) | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | Balanced |
| | Election Day Polls (Regular) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Balanced |
| | Election Day Polls (Curbside) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Balanced |
| | Election Day Polls (Provisional) | 0 | 0 | 0 | 0 | 0 | 99 | 99 | 4 | 4 | 4 | 4 | Balanced |
| Total Ballots in Process | 2063 | 0 | 0 | 0 | 10 | 9708 | 100 | 4 | 4 | 4 | 4 | | |
| Ballots Processed [7] | Mail Ballots | 9360 | 15849 | 18275 | 21361 | 30229 | 56879 | 66512 | 66516 | 66556 | 66567 | 66567 | Balanced |
| | Electronic UOCAVA and ADA | 0 | 0 | 0 | 0 | 0 | 32 | 37 | 37 | 37 | 37 | 37 | Balanced |
| | Early Voting (Regular) | 0 | 0 | 0 | 0 | 0 | 17 | 17 | 17 | 17 | 17 | 17 | Balanced |
| | Early Voting (Curbside) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Balanced |
| | Early Voting (Provisional) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 1 | Balanced |
| | Election Day Polls (Regular) | 0 | 0 | 0 | 0 | 0 | 1855 | 1855 | 1855 | 1855 | 1855 | 1855 | Balanced |
| | Election Day Polls (Curbside) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Balanced |
| | Election Day Polls (Provisional) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 95 | 95 | 95 | 95 | Balanced |
| Total Ballots Counted or Processed | 9360 | 15849 | 18275 | 21361 | 30229 | 58783 | 68421 | 68521 | 68561 | 68572 | 68572 | | |
| Reconciliation | Total Voters with Credit for Voting in VISTA (By Mail) [8] | 11423 | 15849 | 18275 | 21361 | 30229 | 60843 | 66548 | 66553 | 66593 | 66604 | 66604 | Balanced |
| | Total Voters with Credit for Voting in VISTA (Early) [9] | 0 | 0 | 0 | 0 | 9 | 17 | 17 | 17 | 17 | 17 | 17 | Balanced |
| | Total Voters with Credit for Voting in VISTA (Normal) [10] | 0 | 0 | 0 | 0 | 0 | 1857 | 1855 | 1855 | 1855 | 1855 | 1855 | Balanced |
| | Total Voters with Credit for Voting in VISTA (Provisional) [11] | 0 | 0 | 0 | 0 | 0 | 0 | 86 | 96 | 96 | 96 | 96 | Balanced |
| | Total Voters with Credit for Voting in VISTA | 11423 | 15849 | 18275 | 21361 | 30238 | 62717 | 68506 | 68521 | 68561 | 68572 | 68572 | Balanced |
| | Ballots with Vote History in VISTA but not Processed [12] | 2063 | 0 | 0 | 0 | 9 | 3930 | 86 | 0 | 0 | 0 | 0 | |
| | Reconciliation of Ballots Counted to Vote History [13] | Balanced | Balanced | Balanced | Balanced | Balanced | -4 | 1 | Balanced | Balanced | Balanced | Balanced | |
| | Reconciliation of Ballots Recieved/Counted/Rejected [14] | Balanced | |
| Notes | | | | | | | | | | | | | |
| By Mail Ballots Rejected but Curable | By Mail Ballots Rejected but Curable | 52 | 59 | 59 | 64 | 107 | 169 | 154 | 150 | 120 | 106 | 106 | |
| | By Mail Ballots Rejected and Not Curable | 0 | 0 | 0 | 1 | 1 | 18 | 442 | 448 | 593 | 605 | 605 | |
| | By Mail Ballots Resolved [15] | 0 | 0 | 0 | 0 | 0 | 54 | 62 | 65 | 90 | 99 | 99 | |
| | By Mail Ballots Initially Rejected | 52 | 59 | 59 | 65 | 108 | 241 | 658 | 663 | 803 | 810 | 810 | |

Standardized Canvass Statistics Report

Davis County Municipal General Election November 4, 2025

Section 1: Active Voters and Turnout

| | |
|---------|--|
| 35.6% | Voter turnout |
| 35.6% | Proportion of active voters and same-day registrants who cast counted ballots |
| 192,438 | Active voters (use only the number given to counties the Friday before the election) |

Section 2: Counted Ballot Statistics

| | |
|--------|--|
| 68,572 | Total ballots counted |
| 66,567 | Mail ballots counted |
| 17 | In-person early voting period ballots counted |
| 1,855 | In-person election day ballots counted |
| 3 | Disability ballots counted returned electronically |
| 34 | UOCAVA ballots counted returned electronically |
| 96 | Provisional ballots counted |
| 0 | Emergency ballots counted |

Section 3: Vote History Reconciliation

| | |
|--------|---|
| 68,572 | Vote histories given |
| Yes | Does total ballots counted match the number of voters given vote history in VISTA? |
| NA | If no, what is the difference? (surplus vote histories) If no, provide an explanation below. |

Section 4: Provisional Ballot Statistics

| | |
|-------|---|
| 100 | Provisional ballots issued |
| 96 | Provisional ballots counted |
| 4 | Total provisional ballots not counted |
| 1 | Already voted |
| 0 | Insufficient ID |
| 3 | Residency |
| 0 | Incomplete form |
| 0 | Other |
| 96.0% | Percentage of provisionals that were counted |
| 52 | Number of provisional ballots that were same-day registration |

Section 5: By Mail Ballot Statistics

| | |
|-------|--|
| 205 | Total challenged curable ballots (number of voters sent a cure notice) |
| 106 | Total rejected ballots that were curable but not cured |
| 55 | Envelopes with a signature that does not match the voter's signature |
| 20 | Unsigned envelopes |
| 31 | Ballots challenged for other curable reasons |
| 51.7% | Percentage of curable ballots not cured |
| 8 | Number of ballots where the voter submitted a disability affidavit |
| 605 | Total rejected non-provisional ballots that could not legally be cured |
| 582 | Returned after the received-by deadline |
| 23 | Rejected for other non-curable reasons |
| 1.5% | Percentage of ballots returned as undeliverable |

Section 6: County Clerk Certification

I certify that the information contained in this report is true and accurate. (type your name in the field below)

Brian McKenzie, Davis County Clerk

STATISTICS

| | TOTAL |
|---------------------------|--------|
| Registered Voters - Total | 11,014 |
| Ballots Cast - Total | 3,717 |
| Voter Turnout - Total | 33.75% |

North Salt Lake Mayor

Vote For 1

| | TOTAL |
|-------------------|-------|
| BRIAN J. HORROCKS | 2,712 |
| BARRY BRYSON | 866 |

North Salt Lake City Council

Vote For 2

| | TOTAL |
|------------------------|-------|
| ALISA VAN LANGEVELD | 2,272 |
| HEIDI SMOOT | 1,866 |
| RYAN HOLBROOK | 1,726 |
| CONRAD JACOBSON | 862 |
| Write-In: Gary Widders | 64 |
| Write-In Totals | 102 |
| Not Assigned | 38 |

Statement of Votes Cast
 2025 Municipal Gneral
 Tuesday, November 4, 2025

| Precinct | STATISTICS | | | | | | | | CITY OF NORTH SALT LAKE MAYOR | | NORTH SALT LAKE CITY COUNCIL | | | | | | |
|--------------|-------------------|--------------|---------------|-----------|--------------|----------|-------------|--------------|-------------------------------|-------------------|------------------------------|-------------|---------------------|---------------|-----------------|------------------------|------------------------|
| | Registered Voters | Ballots Cast | Voter Turnout | Early | Election Day | Curbside | Provisional | By Mail | VOTE FOR ONE | | VOTE FOR UP TO TWO | | | | | | |
| | | | | | | | | | BARRY BRYSON | BRIAN J. HORROCKS | CONRAD JACOBSON | HEIDI SMOOT | ALISA VAN LANGEVELD | RYAN HOLBROOK | Write-in Totals | Write-in: Gary Widders | Write-in: Not Assigned |
| 6NS01:I-S- | 638 | 239 | 37.46% | 0 | 3 | 0 | 0 | 236 | 47 | 177 | 23 | 72 | 196 | 143 | 7 | 4 | 3 |
| 6NS02:I-S- | 552 | 177 | 32.07% | 0 | 12 | 0 | 0 | 165 | 36 | 128 | 21 | 63 | 141 | 89 | 8 | 4 | 4 |
| 6NS03:I-S- | 532 | 110 | 20.68% | 0 | 5 | 0 | 0 | 105 | 45 | 63 | 5 | 39 | 98 | 54 | 1 | 0 | 1 |
| 6NS04:I-S- | 609 | 175 | 28.74% | 2 | 13 | 0 | 1 | 159 | 50 | 119 | 33 | 70 | 121 | 91 | 5 | 5 | 0 |
| 6NS05:I-S- | 455 | 115 | 25.27% | 0 | 8 | 0 | 0 | 107 | 26 | 86 | 15 | 49 | 96 | 53 | 1 | 0 | 1 |
| 6NS06:I-S- | 489 | 133 | 27.20% | 0 | 10 | 0 | 1 | 122 | 24 | 102 | 16 | 44 | 98 | 85 | 3 | 3 | 0 |
| 6NS07:I-S- | 561 | 137 | 24.42% | 0 | 3 | 0 | 0 | 134 | 50 | 82 | 43 | 83 | 67 | 51 | 4 | 1 | 3 |
| 6NS07:IDS | 129 | 20 | 15.50% | 0 | 1 | 0 | 1 | 18 | 4 | 16 | 4 | 11 | 10 | 10 | 0 | 0 | 0 |
| 6NS07:UDS- | 3 | 0 | 0.00% | 0 | 0 | 0 | 0 | 0 | | | | | | | | | |
| 6NS08:I-S- | 593 | 180 | 30.35% | 0 | 7 | 0 | 0 | 173 | 42 | 131 | 69 | 116 | 82 | 61 | 7 | 5 | 2 |
| 6NS09:I-S- | 284 | 43 | 15.14% | 0 | 2 | 0 | 0 | 41 | 21 | 21 | 6 | 15 | 36 | 25 | 1 | 0 | 1 |
| 6NS10:IDS- | 482 | 161 | 33.40% | 0 | 1 | 0 | 0 | 160 | 66 | 89 | 27 | 84 | 87 | 89 | 10 | 10 | 0 |
| 6NS11:IDS- | 454 | 138 | 30.40% | 0 | 5 | 0 | 1 | 132 | 40 | 95 | 36 | 61 | 83 | 71 | 4 | 4 | 0 |
| 6NS12:IDS- | 417 | 175 | 41.97% | 0 | 1 | 0 | 0 | 174 | 54 | 114 | 24 | 75 | 109 | 107 | 5 | 3 | 2 |
| 6NS13:I-S- | 517 | 272 | 52.61% | 0 | 3 | 0 | 0 | 269 | 64 | 199 | 124 | 145 | 131 | 95 | 15 | 13 | 2 |
| 6NS14:I-S- | 642 | 291 | 45.33% | 0 | 4 | 0 | 1 | 286 | 41 | 236 | 80 | 190 | 154 | 104 | 6 | 0 | 6 |
| 6NS15:IDS- | 532 | 140 | 26.32% | 0 | 8 | 0 | 0 | 132 | 39 | 97 | 56 | 58 | 97 | 48 | 2 | 0 | 2 |
| 6NS16:I-S- | 572 | 201 | 35.14% | 0 | 7 | 0 | 0 | 194 | 48 | 148 | 57 | 94 | 125 | 92 | 1 | 0 | 1 |
| 6NS17:I-S- | 578 | 270 | 46.71% | 0 | 6 | 0 | 0 | 264 | 47 | 215 | 72 | 148 | 146 | 121 | 5 | 5 | 0 |
| 6NS18:I-S- | 527 | 239 | 45.35% | 0 | 4 | 0 | 1 | 234 | 19 | 212 | 69 | 189 | 93 | 72 | 5 | 1 | 4 |
| 6NS19:I-S- | 768 | 265 | 34.51% | 0 | 10 | 0 | 0 | 255 | 67 | 188 | 39 | 138 | 172 | 138 | 4 | 3 | 1 |
| 6NS20:I-S- | 683 | 236 | 34.55% | 0 | 4 | 0 | 0 | 232 | 36 | 194 | 43 | 122 | 130 | 127 | 8 | 3 | 5 |
| TOTAL | 192438 | 68572 | 35.63% | 17 | 1855 | 0 | 96 | 66604 | 866 | 2712 | 862 | 1866 | 2272 | 1726 | 102 | 64 | 38 |



Davis County Post-Election Auditors Certification Report

Election: November 4, 2025 Municipal General Election

I certify that proper legal public notice was given for the Post-Election Audit. This audit was conducted at 61 South Main Street, Farmington, Utah 84025 on the 14 day of November, 2025; all laws, policies and procedures were followed as currently constituted; and that the following information is true and correct.

Signature of County Clerk: *Don Klutznick* Date: 11-14-25

We the undersigned election auditors certify that we were present during and participated in this post-election audit. We certify that we reviewed the original paper ballots, and tabulation of all ballots identified for audit, we confirmed that the electronic count matched the original marks made by the voter, and that all electronic tabulations accurately reflected the intent of the voter as marked on each ballot and that if any differences were identified, they have been listed on the Audit Summary Report.

As an appointed election auditor, I certify that I attended the Post-Election Audit and verified the information listed above to be accurate.

Signature of Election Auditor *Rebecca Solman*

Signature of Election Auditor *[Signature]*

Signature of Election Auditor *McUpp*

Signature of Election Auditor *Helen Babinigan*

Signature of Election Auditor *Christy [Signature]*

Signature of Election Auditor *Alfred Holbrook*

Signature of Election Auditor *Valerie Koster*

Signature of Election Auditor *Wendy Page*

Signature of Election Auditor *Nancy R. Dean*

Signature of Election Auditor *Jennifer [Signature]*

Signature of Election Auditor *[Signature]*

Signature of Election Auditor *[Signature]*



Canvass - Audit Certification Report

County: Davis

Election: Municipal General 2025

Paper Ballot Audit Summary

1. Number of paper ballots processed: 68,572
2. Number of ballots audited: 795
3. List the contests on the ballot that were audited:

All Contests

Were there any differences between the tabulation software and the votes marked on the paper ballots?

Yes No (*If YES, please attach an explanation of any inconsistencies)

DRE Machine Audit Summary (complete only if applicable)

1. Number of voting machines used in the election: _____
2. Number of polling places used for the election: _____
3. Number of voting machines audited: _____
4. Were tamper-evident seals affixed to all journal tape canisters? Yes No
(*If no, please attach copies of the journal tape logs for the applicable canisters)
5. Did all machine serial numbers match when the canisters were installed and removed? Yes No
(*If no, please attach copies of the journal tape logs for the applicable canisters)
6. Did any tape seals on the journal tape canisters show evidence of tampering? Yes No
(*If yes, please attach copies of the logs for the applicable canisters)
7. Were there any differences between the machine results and hand-counted results for any audited machine? Yes No *If yes, please attach copies of the hand count logs for the applicable canisters)

Signature Affidavit Audit Summary

Total number of signature affidavits audited: 666

Did the signature audit reveal any inconsistencies between a signature's initial verification and the audit?
 Yes No (*If YES, please attach an explanation of any inconsistencies)

Clerk Certification – to be completed before the canvass

Yes No I certify that I have reviewed the number of vote histories recorded in VISTA and they closely match the number of ballots cast in my county during this election.

Number of ballots counted: 68,572

Number of vote histories: 68,572

Difference: 0

Explain any differences:

Yes No I certify that I have properly maintained the voter list in accordance with state and federal laws (20A-3a-404(2)).

Yes No I complied with the requirements of the software validation rule R623-7: "before using any voting equipment, and before each election, the election officer shall verify that the firmware version on any voting equipment matches the firmware version that is certified by the EAC."

County Clerk Signature:  Date: 11-17-25

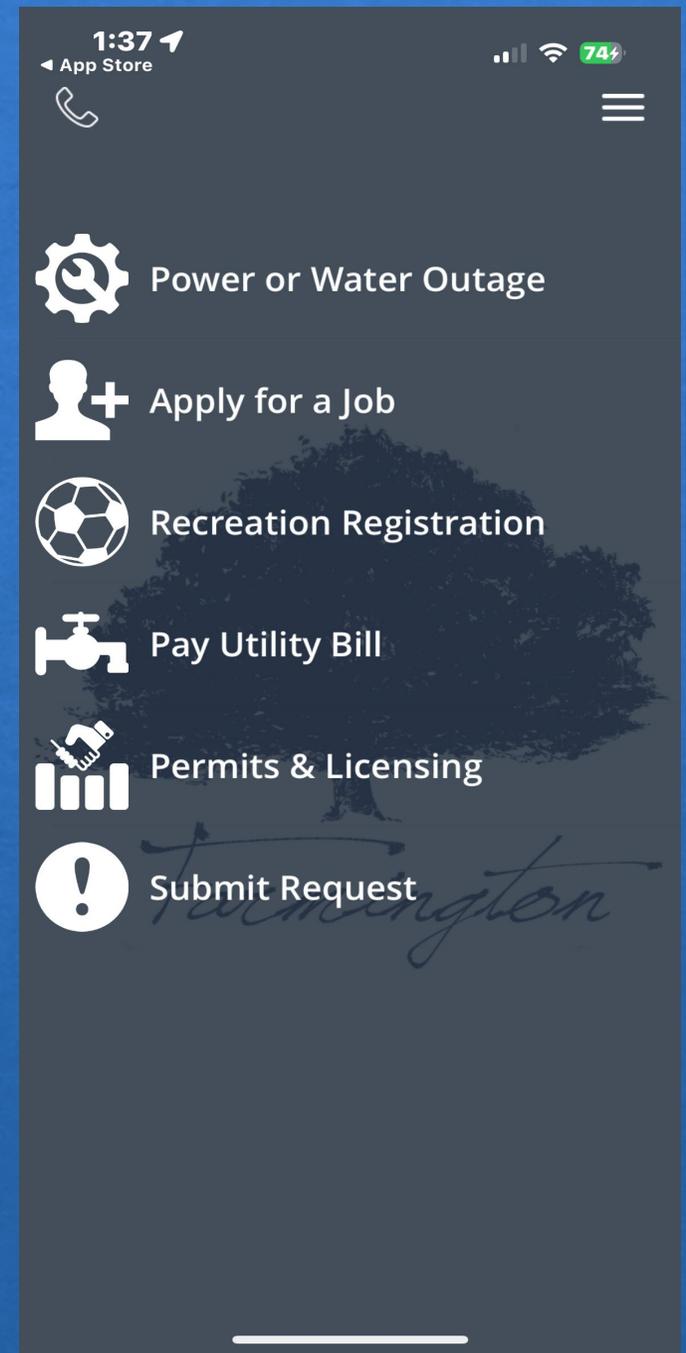
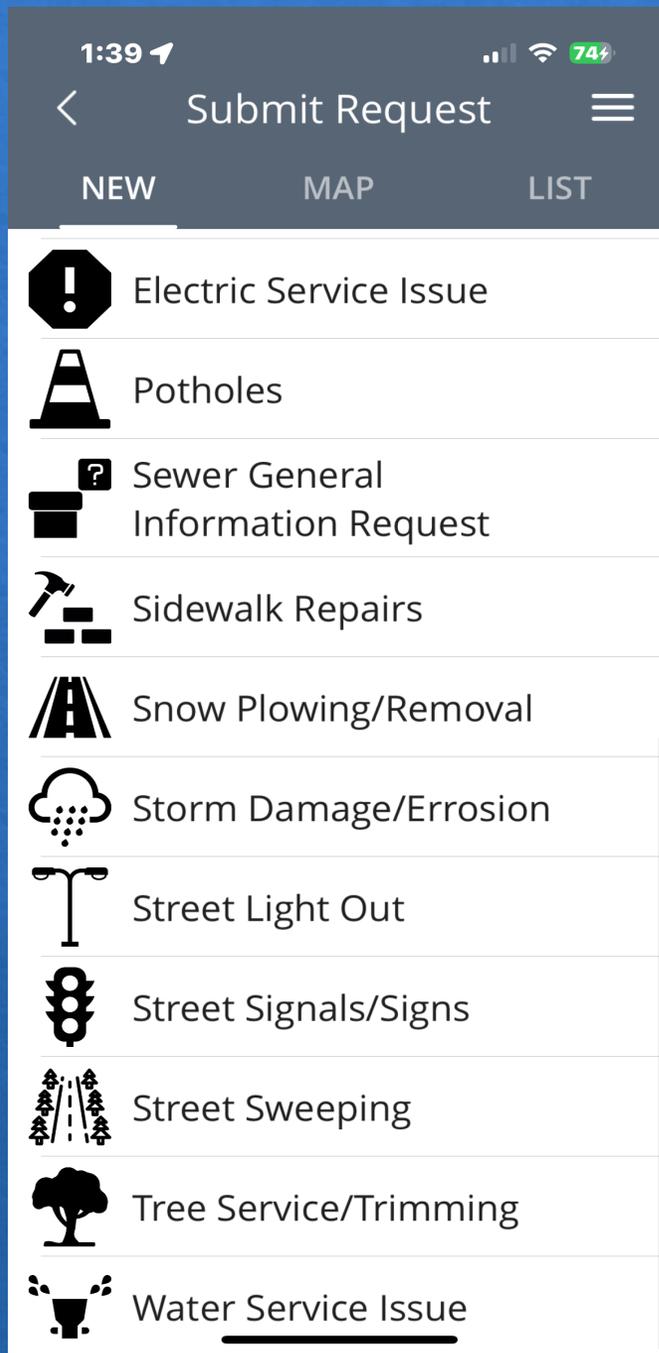
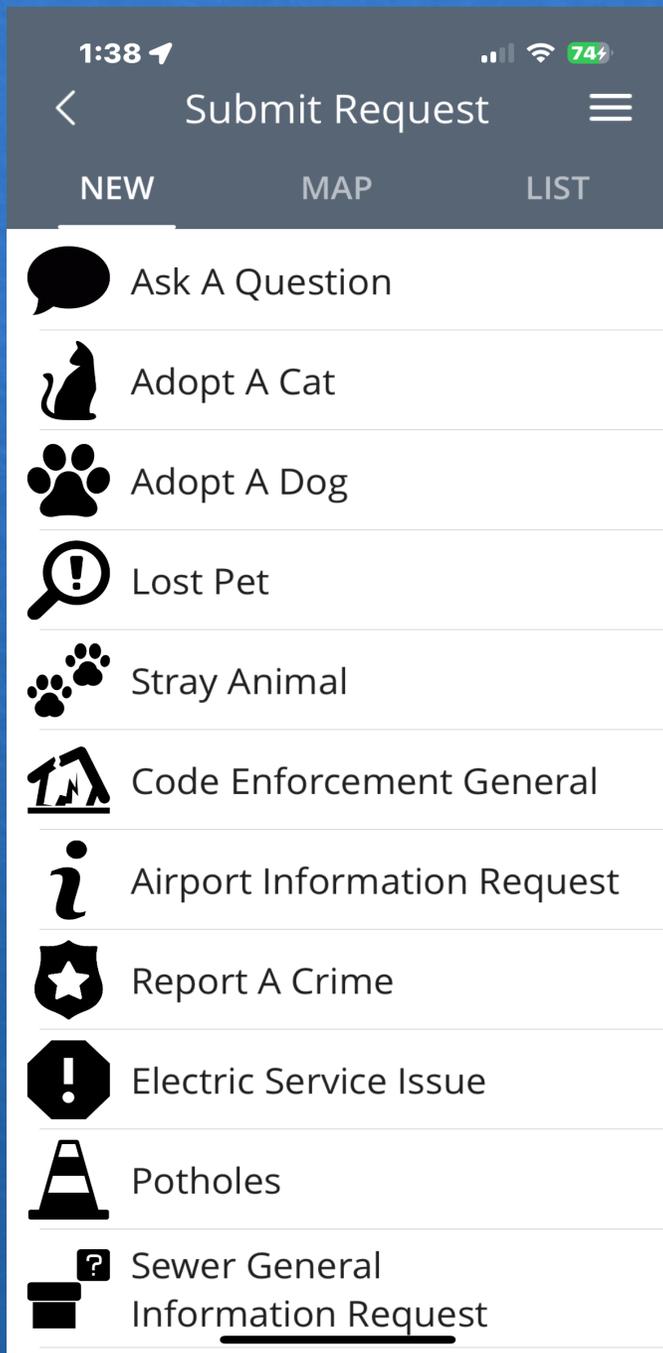


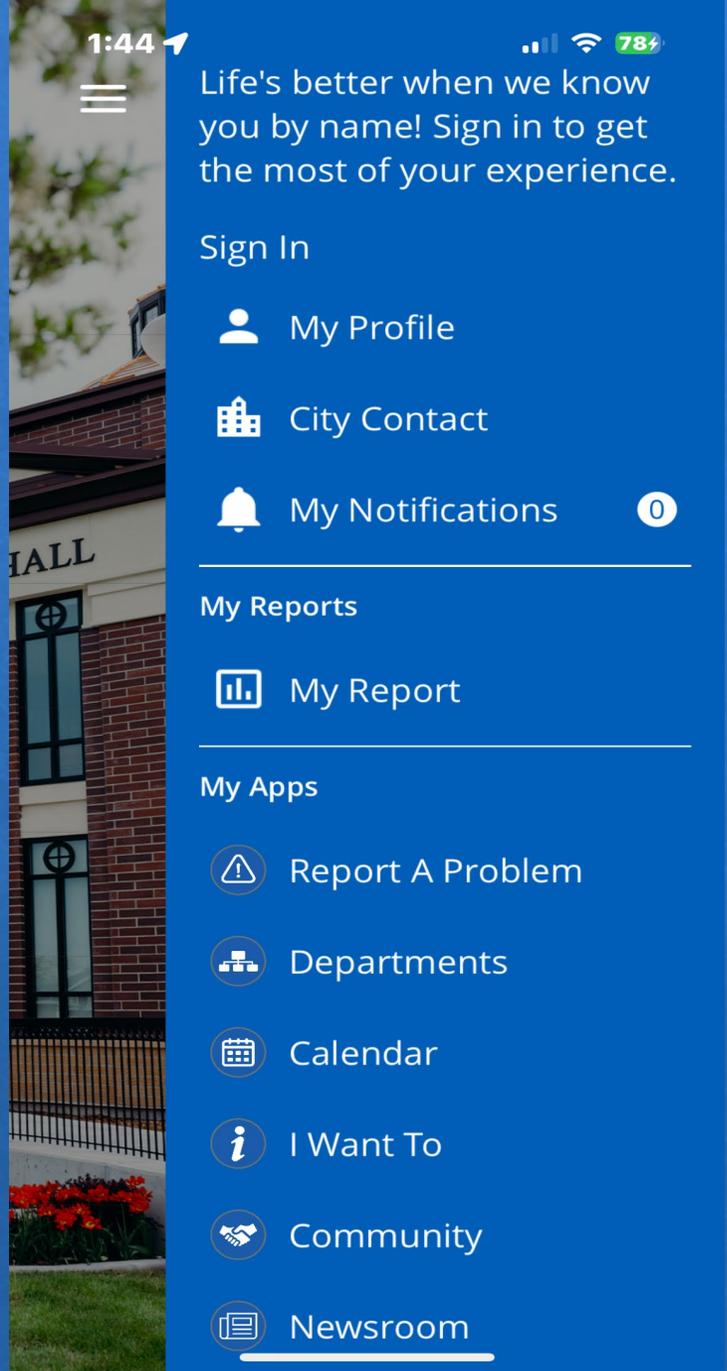
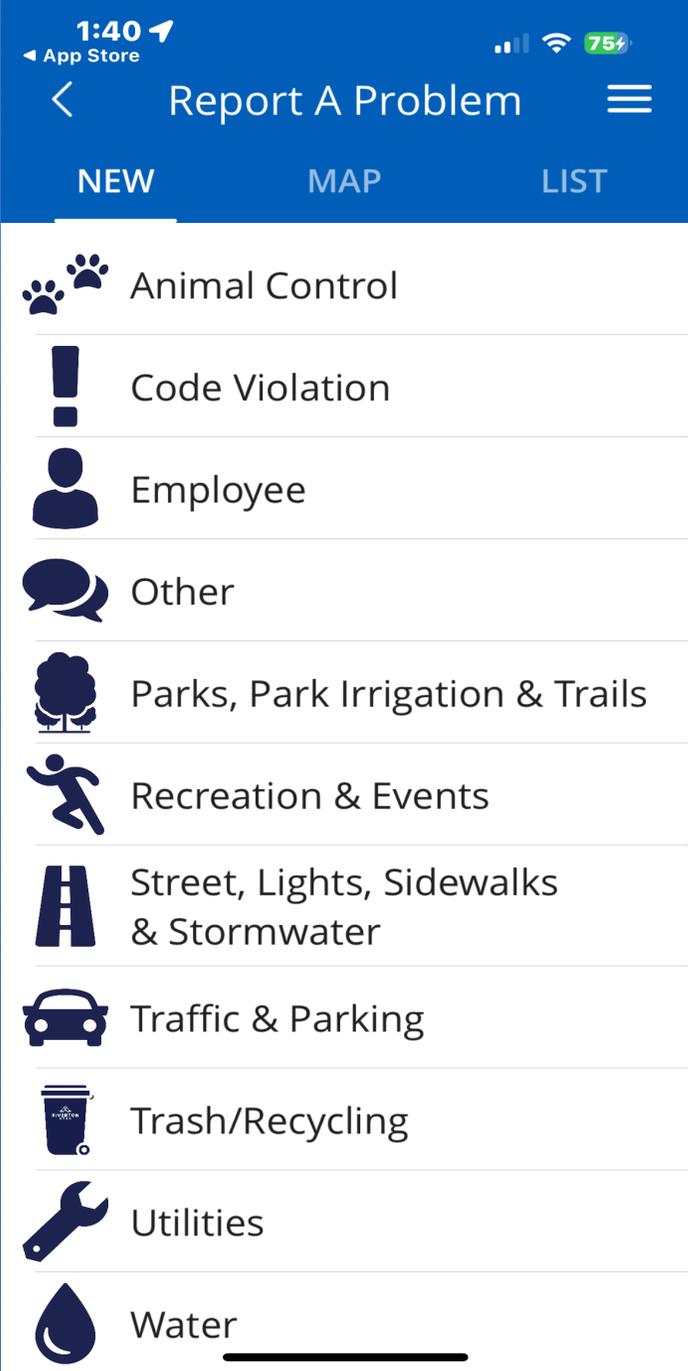
City of
NORTH SALT LAKE

CITY COUNCIL
Work Session

November 18, 2025
6:00 p.m.

ACTION ITEM REPORT
Discussion on City App





2025 ARTS COMMITTEE REPORT

2025 Arts Committee Goals

- Launch Mural Program
- Public Art
- Programs/Events
- Budget Estimate/Request



2025 Mural Program





NO RIGHT
TURN

D. Mendonzo '10

Mural-Update

- Substantially Completed
 - Discover Davis logo to be added
 - Anti-graffiti surfactant
- NSL awarded Discover Davis logo

Mural Event/Winter Lights Fest-Monday, December 1

- Press Release
- Mural Dedication
 - 6:00 p.m. (Southeast corner of Hatch Park)
 - Remarks by the Mayor
 - Intro of Family-Remarks (Jean/Sheila)
 - Plaque/Sign/Webpage
- Winter Lights Fest
 - 6:30 p.m. (City Hall, Veteran's Memorial Plaza)

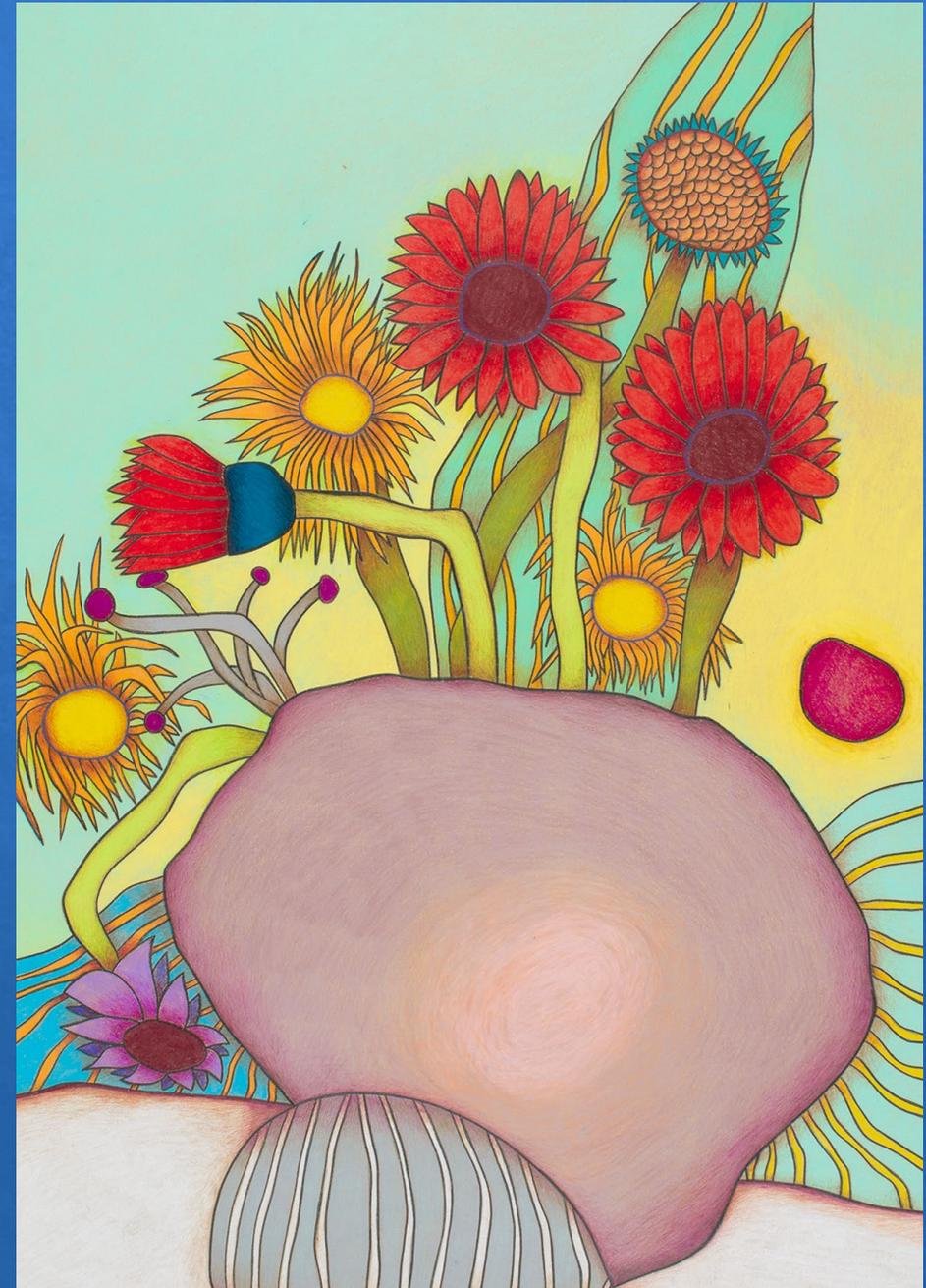


Mural Program Budget

- Allocated Budget \$10,000
 - Cost \$8,800
 - Grant Award \$4,250
 - Remaining \$5,450

Mural-Program FY2027

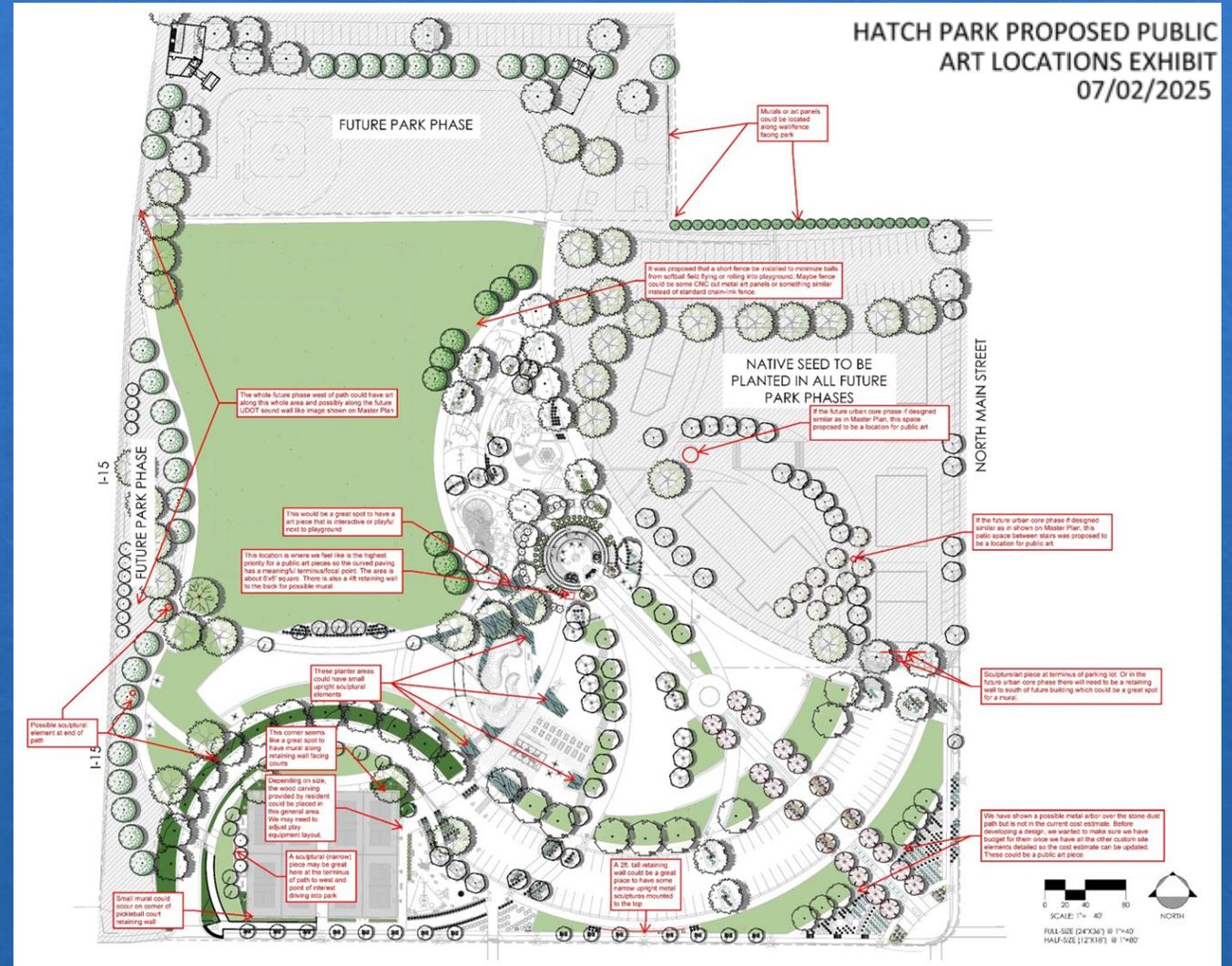
- Commitment for a \$5,000 Donation
- Establish a 501(c)(3)
- 2 Additional Murals-Town Center
- Website/Story Map/QR Code
- Continue Grant Applications



2026 Public Art Program

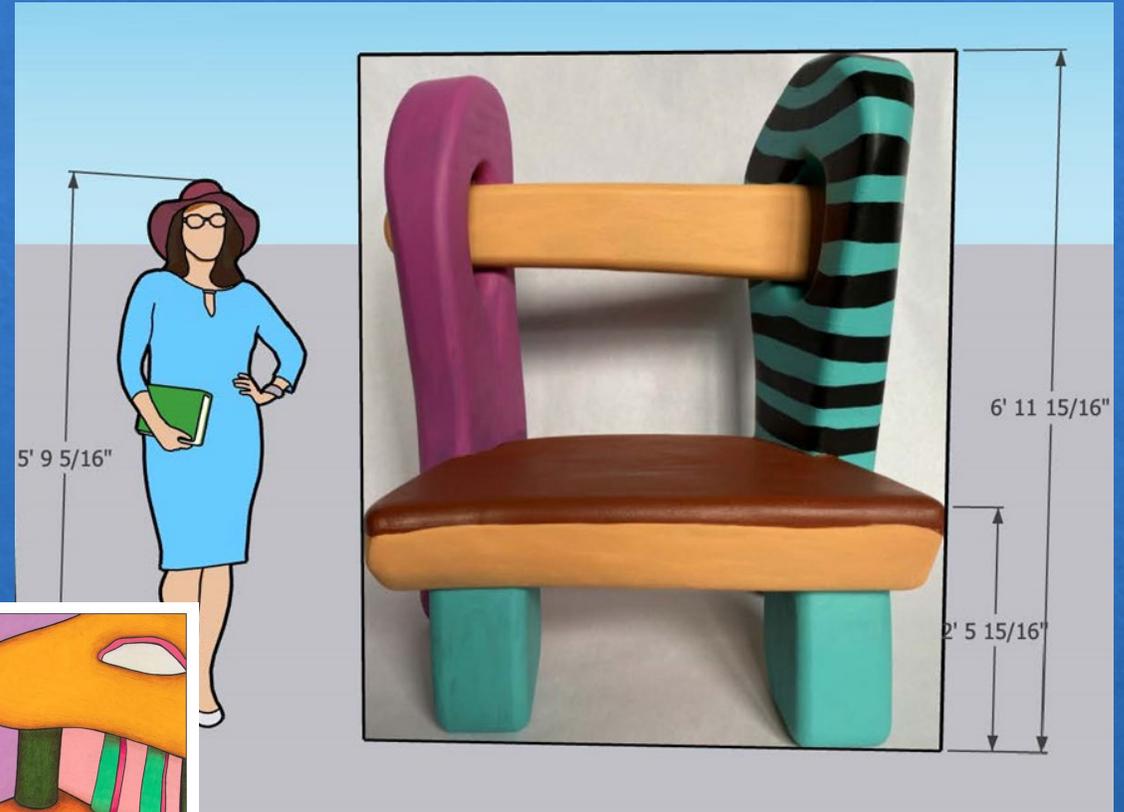
2026 Public Art-Identify Public Art Locations

- Hatch Park
- Town Center/City Hall
- Veteran's Memorial Plaza
- City Entrance Monuments
- Eagleridge Roundabout
- Foxboro Drive Roundabout
- Golf Course
- Advise Hatch Park Steering Committee on Tower/Pavillion Graphic Art
- Street trees/Beautification



2026 Public Art-Identify Public Art Projects

- Big Chair-Hatch Park
 - Potential Other Parks
- Hatch Park Tree Art
 - Small Chair/Tea Party-Playground
 - City Tokens
 - Bench/Swing in Pavillion or “Living Room”
 - Little Free Library
- Sculptures
- Utility Box Wraps



2026 Public Art-Public Art Selection

- Art Around the Corner (April 2026):
 - <https://artaroundthecorner.org/buy-or-lease-a-sculpture/>
 - Committee Attend
 - Available for Purchase or Lease (10%/year)



2025-2026 DOWNTOWN SCULPTURE GALLERY

| | |
|--|---|
| 1. "Open Heart" TAMARA ROBERTSON | 20. "Play" YON REGAN |
| 2. "Equanimity" DAN TOONE | 21. "Mercury Risen" LEVI SELWAY |
| 3. "Morrigan" CHERYL COLLINS & TRENT RIPPLINGER | 22. "A Hero's Journey" DANIEL BORUP |
| 4. "Benediction" BOBBIE CARLYLE | 23. "Ribet Rodeo" COLETTE PITCHER |
| 5. "Gratitude" ANNETTE EVERETT | 24. "Moon Shadow" JIM GREEN |
| 6. "The Conversation" DAMIAN RADICE | 25. "Humphrey" BRADLEY ANDERSON |
| 7. "Joy" LYMAN WHITAKER | 26. "A Cry for Peace" RICHARD PRAZEN |
| 8. "Gratitude" NATE BRIMHALL | 27. "Tree Phases Too" NATHAN JOHANSEN |
| 9. "Itsy Bitsy" BAILIE FARLEY | 28. "Eyes" MICHAEL HOWEY |
| 10. "Owl Saguaro" LOGAN CLARK | 29. "Slender Void" MYLES HOWELL |
| 11. "Pluma Sculptura, aka "The Feather" KIRK SEESE | 30. "Home" BREE FARLEY |
| 12. "Matelasse" REVEN SWANSON | 31. "Pawsitively Love" SUTTON BETTI |
| 13. "Rest Up Dragon Slayer" DEVEREN FARLEY | 32. "Dancing Lone Star" JOHN BANKS |
| 14. "Herald" STEVE GRATER | 33. "The Healing Drum" SCOTT ROGERS |
| 15. "Cause I Feel the Pull" JOSHUA TOONE | 34. "Lilith" MATT CLARK |
| 16. "Golden Promise" PAUL REIMER | 35. "World Peace" GARY LEE PRICE |
| 17. "Cash" MARK RANE | 36. "Celestial Material 1" SPENCER BUDD |
| 18. "Sun Lion" D'JEAN JAWRUNNER | 37. "Redondo #1" GARY SLATER |
| 19. "Heart of the Desert" DIEGO HARRIS | 38. "Courage at the Crossroads" BYRON RAMOS |



2026 Public Art-Entry Monuments

- Branding & Wayfinding



NORTH SALT LAKE
TOWN CENTER

1 Gateway sign - elevation and plan detail

2 Gateway sign - front graphic and perspective

SPECIFICATIONS
Gateway sign with new fabricated metal sign cabinet with primed and painted finish and clear coat.

- SIGN CABINET:** New fabricated aluminum sign cabinet with primed and painted finish and clear coated.
- STRUCTURE:** The sign support structure including the interface with the footing/ foundation shall be designed by the structural engineer in coordination with sign fabricator. Coordinate with Owner for final location.
- BASE:** Rolled pad or base. Provide sub-grade concrete foundation as required.
- GRAPHIC COATING:** Apply graffiti-resistant coating to all exposed surfaces.
- MESSAGES, MEASUREMENTS & LOCATION:** Sign fabricator to confirm all messages, field verify all measurements, and determine final sign location with Owner. This information shall be included in the shop drawings to be submitted for review and approval.
- Fabricator's drawings shall include any approved fabricator requirements. Inspections will be required by the registered design professional in responsible charge.

BRANDING & WAYFINDING PLAN



February 2021

Programs & Events

Programs & Events

- NSL Reads
 - 2026 Fantasy Theme
 - America 250-Reading Challenge
- Collaboration with Event Committee
 - Photo Contest
 - America 250 Events
- Art Exhibits
 - Local Artists
 - Students
- Community Concerts
 - Eaglewood Event Center
 - Recitals
 - Concerts
 - Veteran's Plaza
 - Concerts in the Parks
- Story Telling Festival



Arts Budget

Budget Proposal (Annual)

- Murals (2/year) \$10,000 (in add. to grants)
- Sculptures \$20,000 (purchase/lease)
- Utility Boxes (\$750/box) \$3,000
- Big Chair \$15,000 (per park)
- Annual Art Maintenance \$2,500
- Travel (Art Around the Corner) \$2,500
- NSL Reads \$2,000
- Photo Contest ?

Budget Proposals (One Time Expenditures)

- Art Exhibits Display/Equipment \$5,000
- Small Table/Chairs (Hatch Park) \$4,000
- Little Free Library (Hatch Park) \$5,000

Other Projects Support

- Entry Monuments \$15,000 each (estimate)
- City Beautification Tree Planting \$10,000
- Portable Stage (Concerts in Parks) ?

Questions?

ADJOURN



City of
NORTH SALT LAKE

CITY COUNCIL
Meeting

November 18, 2025
7:00 p.m.

NSL PHOTO CONTEST WINNERS

CITIZEN COMMENT

COUNCIL REPORTS

CITY ATTORNEY REPORT

MAYOR'S REPORT

CITY MANAGER REPORT

2025 MUNICIPAL
GENERAL ELECTION CANVASS

NSL Results

Summary Results Report

November 4, 2025

Municipal General Election G2025

OFFICIAL RESULTS

Davis County

STATISTICS

| | TOTAL |
|---------------------------|--------|
| Registered Voters - Total | 11,014 |
| Ballots Cast - Total | 3,717 |
| Voter Turnout - Total | 33.75% |

Unofficial vs Official



CITY OF NORTH SALT LAKE
2025 ELECTION RESULTS*



Election Results
<https://www.daviscountyutah.gov>



MAYOR

| CANDIDATE | TOTAL |
|----------------|-------|
| BRIAN HORROCKS | 2,707 |
| BARRY BRYSON | 862 |

CITY COUNCIL

| CANDIDATE | TOTAL |
|------------------------|-------|
| ALISA VAN LANGEVELD | 2,266 |
| HEIDI SMOOT | 1,860 |
| RYAN HOLBROOK | 1,720 |
| CONRAD JACOBSON | 861 |
| WRITE-IN: GARY WIDDERS | 64 |

PLEASE NOTE:
Davis County posted these preliminary election results at 5:16 pm today 11.5.25.

These are unofficial results and include all ballots received and processed so far.

UNOFFICIAL RESULTS
The official results will be certified by the Board of Canvassers on Nov. 18, 2025

www.nslcity.gov

Summary Results Report November 4, 2025 Municipal General Election G2025

North Salt Lake Mayor

Vote For 1

| | TOTAL |
|-------------------|-------|
| BRIAN J. HORROCKS | 2,712 |
| BARRY BRYSON | 866 |

North Salt Lake City Council

Vote For 2

| | TOTAL |
|------------------------|-------|
| ALISA VAN LANGEVELD | 2,272 |
| HEIDI SMOOT | 1,866 |
| RYAN HOLBROOK | 1,726 |
| CONRAD JACOBSON | 862 |
| Write-In: Gary Widders | 64 |
| Write-In Totals | 102 |
| Not Assigned | 38 |

2025 Not Counted Ballots:

| Municipal General Election November 4, 2025 Summary of By-Mail and Provisional Ballots Not Counted | Total ballots not counted | Already Voted | Fleeing Voter | No Proof of Identity | No Proof of Residency | Deceased | Power of Attorney | Incarcerated | Moved from County | Signed by someone other than the voter | No Signature | Signature did not match | Empty Evnelope | Not Timely |
|--|------------------------------|---------------|---------------|----------------------|-----------------------|----------|-------------------|--------------|-------------------|---|--------------|-------------------------|----------------|------------|
| North Salt Lake By-Mail | 59 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 1 | 49 |
| North Salt Lake Provisional | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 59 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 1 | 49 |

Statement of Votes Cast By Precinct – NSL Only

Statement of Votes Cast
 2025 Municipal General
 Tuesday, November 4, 2025

| Precinct | STATISTICS | | | | | | | | CITY OF NORTH SALT LAKE MAYOR | | NORTH SALT LAKE CITY COUNCIL | | | | | | |
|--------------|-------------------|--------------|---------------|-----------|--------------|----------|-------------|--------------|-------------------------------|-------------------|------------------------------|-------------|---------------------|---------------|-----------------|------------------------|------------------------|
| | Registered Voters | Ballots Cast | Voter Turnout | Early | Election Day | Curbside | Provisional | By Mail | VOTE FOR ONE | | VOTE FOR UP TO TWO | | | | | | |
| | | | | | | | | | BARRY BRYSON | BRIAN J. HORROCKS | CONRAD JACOBSON | HEIDI SMOOT | ALISA VAN LANGEVELD | RYAN HOLBROOK | Write-in Totals | Write-in: Gary Widders | Write-in: Not Assigned |
| 6NS06:I-S- | 489 | 133 | 27.20% | 0 | 10 | 0 | 1 | 122 | 24 | 102 | 16 | 44 | 98 | 85 | 3 | 3 | 0 |
| 6NS07:I-S- | 561 | 137 | 24.42% | 0 | 3 | 0 | 0 | 134 | 50 | 82 | 43 | 83 | 67 | 51 | 4 | 1 | 3 |
| 6NS07:IDS | 129 | 20 | 15.50% | 0 | 1 | 0 | 1 | 18 | 4 | 16 | 4 | 11 | 10 | 10 | 0 | 0 | 0 |
| 6NS07:UDS- | 3 | 0 | 0.00% | 0 | 0 | 0 | 0 | 0 | | | | | | | | | |
| 6NS08:I-S- | 593 | 180 | 30.35% | 0 | 7 | 0 | 0 | 173 | 42 | 131 | 69 | 116 | 82 | 61 | 7 | 5 | 2 |
| 6NS09:I-S- | 284 | 43 | 15.14% | 0 | 2 | 0 | 0 | 41 | 21 | 21 | 6 | 15 | 36 | 25 | 1 | 0 | 1 |
| 6NS10:IDS- | 482 | 161 | 33.40% | 0 | 1 | 0 | 0 | 160 | 66 | 89 | 27 | 84 | 87 | 89 | 10 | 10 | 0 |
| 6NS11:IDS- | 454 | 138 | 30.40% | 0 | 5 | 0 | 1 | 132 | 40 | 95 | 36 | 61 | 83 | 71 | 4 | 4 | 0 |
| 6NS12:IDS- | 417 | 175 | 41.97% | 0 | 1 | 0 | 0 | 174 | 54 | 114 | 24 | 75 | 109 | 107 | 5 | 3 | 2 |
| 6NS13:I-S- | 517 | 272 | 52.61% | 0 | 3 | 0 | 0 | 269 | 64 | 199 | 124 | 145 | 131 | 95 | 15 | 13 | 2 |
| 6NS14:I-S- | 642 | 291 | 45.33% | 0 | 4 | 0 | 1 | 286 | 41 | 236 | 80 | 190 | 154 | 104 | 6 | 0 | 6 |
| 6NS15:IDS- | 532 | 140 | 26.32% | 0 | 8 | 0 | 0 | 132 | 39 | 97 | 56 | 58 | 97 | 48 | 2 | 0 | 2 |
| 6NS16:I-S- | 572 | 201 | 35.14% | 0 | 7 | 0 | 0 | 194 | 48 | 148 | 57 | 94 | 125 | 92 | 1 | 0 | 1 |
| 6NS17:I-S- | 578 | 270 | 46.71% | 0 | 6 | 0 | 0 | 264 | 47 | 215 | 72 | 148 | 146 | 121 | 5 | 5 | 0 |
| 6NS18:I-S- | 527 | 239 | 45.35% | 0 | 4 | 0 | 1 | 234 | 19 | 212 | 69 | 189 | 93 | 72 | 5 | 1 | 4 |
| 6NS19:I-S- | 768 | 265 | 34.51% | 0 | 10 | 0 | 0 | 255 | 67 | 188 | 39 | 138 | 172 | 138 | 4 | 3 | 1 |
| 6NS20:I-S- | 683 | 236 | 34.55% | 0 | 4 | 0 | 0 | 232 | 36 | 194 | 43 | 122 | 130 | 127 | 8 | 3 | 5 |
| TOTAL | 192438 | 68572 | 35.63% | 17 | 1855 | 0 | 96 | 66604 | 866 | 2712 | 862 | 1866 | 2272 | 1726 | 102 | 64 | 38 |

NEW HB1004 Votes Cast Record – NSL Only

| | A | Z | AA | AB | AC | AD |
|------|------------------|-----------------------|------------------------------|------------------------------|-------------|----|
| 1 | Cast Vote Record | North Salt Lake Mayor | North Salt Lake City Council | North Salt Lake City Council | | |
| 3706 | 64827 | undervote | HEIDI SMOOT | RYAN HOLBROOK | | |
| 3707 | 64837 | undervote | HEIDI SMOOT | undervote | | |
| 3708 | 64847 | undervote | ALISA VAN LANGEVELD | RYAN HOLBROOK | | |
| 3709 | 65606 | undervote | HEIDI SMOOT | ALISA VAN LANGEVELD | | |
| 3710 | 65920 | undervote | ALISA VAN LANGEVELD | RYAN HOLBROOK | | |
| 3711 | 65927 | undervote | ALISA VAN LANGEVELD | RYAN HOLBROOK | | |
| 3712 | 67011 | undervote | HEIDI SMOOT | ALISA VAN LANGEVELD | | |
| 3713 | 67273 | undervote | HEIDI SMOOT | Write-in | | |
| 3714 | 67274 | undervote | HEIDI SMOOT | undervote | | |
| 3715 | 67772 | undervote | CONRAD JACOBSON | HEIDI SMOOT | | |
| 3716 | 67930 | undervote | HEIDI SMOOT | ALISA VAN LANGEVELD | | |
| 3717 | 68378 | undervote | CONRAD JACOBSON | HEIDI SMOOT | | |
| 3718 | 69341 | undervote | ALISA VAN LANGEVELD | RYAN HOLBROOK | | |
| 3719 | UnderVote | 139 | 9 | 595 | Undervote | |
| 3720 | Brian Horrocks | 2712 | 1309 | 963 | Alisa | |
| 3721 | Barry Bryson | 866 | 1430 | 436 | Heidi Smoot | |

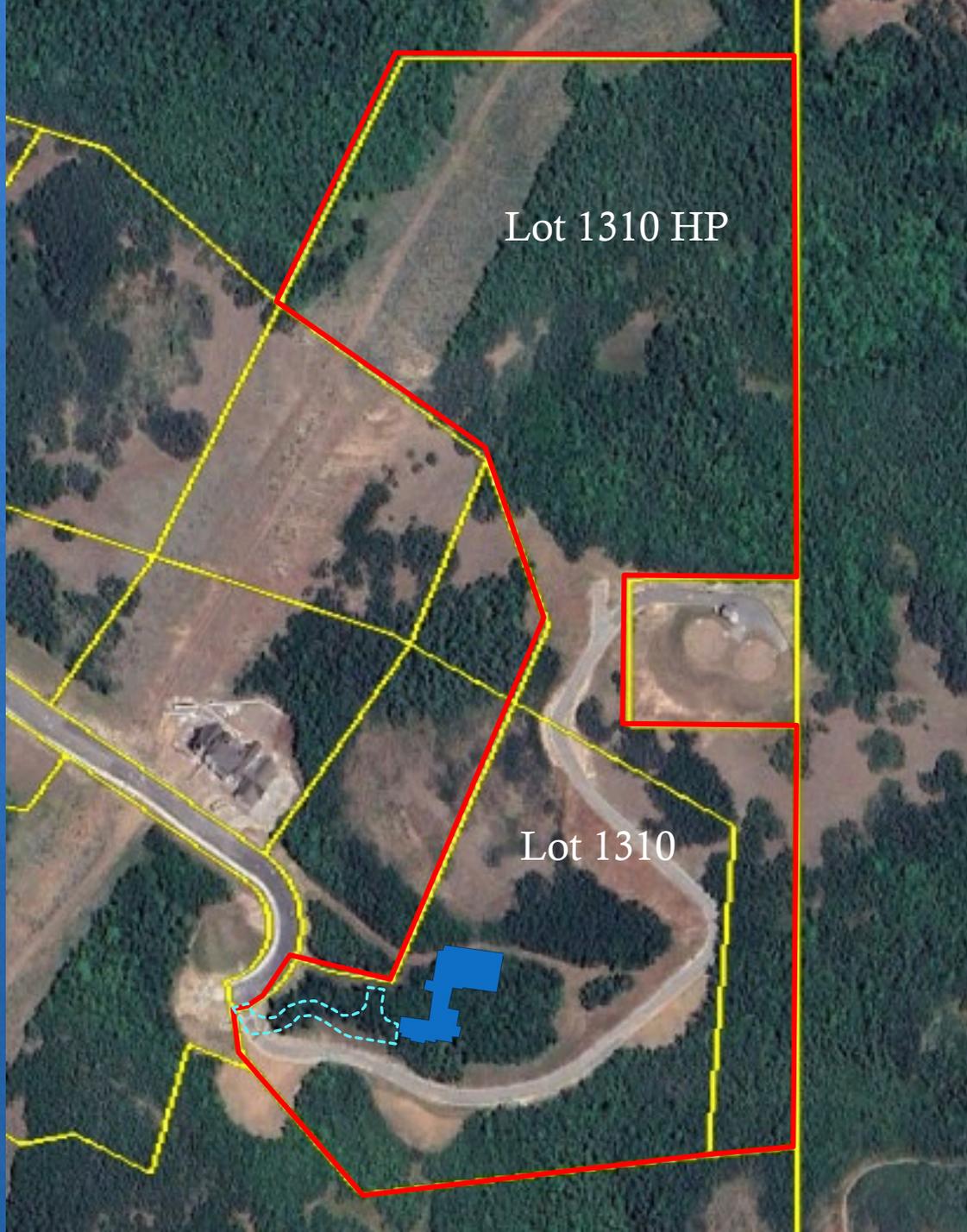
Proposed Motion

I move that the City Council accept the City of North Salt Lake 2025 Municipal General Election results as presented.

RESOLUTION 2025-57R
ACCESS EASEMENT AGREEMENT
Eaglewood Cove Lot 1310

RESOLUTION 2025-57R





Lot 1310 HP

Lot 1310

MS LOOP

LOT 1311A
EAGLEWOOD COVE
SUBDIVISION PHASE 13 AMENDED

8' VERT WALL
TOW:48.75
BOW:40.75

6' VERT WALL
TOW:58.0
BOW:52

5.5' VERT WALL
TOW:59.0
BOW:53.5

YARD DRAIN
GRATE:5653.59
IE:5643.35

NEW LS YARD BOX
CONNECT TO EX SD MAIN AND
SYSTEM IN ACCESS DRIVE
COORDINATE WITH CITY.
CONTRACTOR TO VERIFY
G:59.3
IE:56.3

8' VERT WALL
TOW:31.0
BOW:23.0

DAYLIGHT 4" DRAIN PIPE
WITH 4" MINUS
RIP RAP
IE:5627

8' VERT WALL
TOW:42.0
BOW:34.0

4.5' VERT WALL
TOW:43.5
BOW:39

MAIN:5655.5
BSMT:5643.73
THEATER:5640.66

POOL:5654.5
INSTALL PERMEABLE
LINER AND DRAIN
IE:5644.5
SURVEYED PARCEL

YARD DRAIN
GRATE:5654.0
IE:5644.0

LOT 1310A
EAGLEWOOD COVE
SUBDIVISION PHASE 13 AMENDED

GARAGE:5655
8' VERT WALL
TOW:53.0
BOW:45.0

5' VERT WALL
TOW:50
BOW:45

FIRE TURB AROUND

4.5' VERT WALL
TOW:59
BOW:54.5

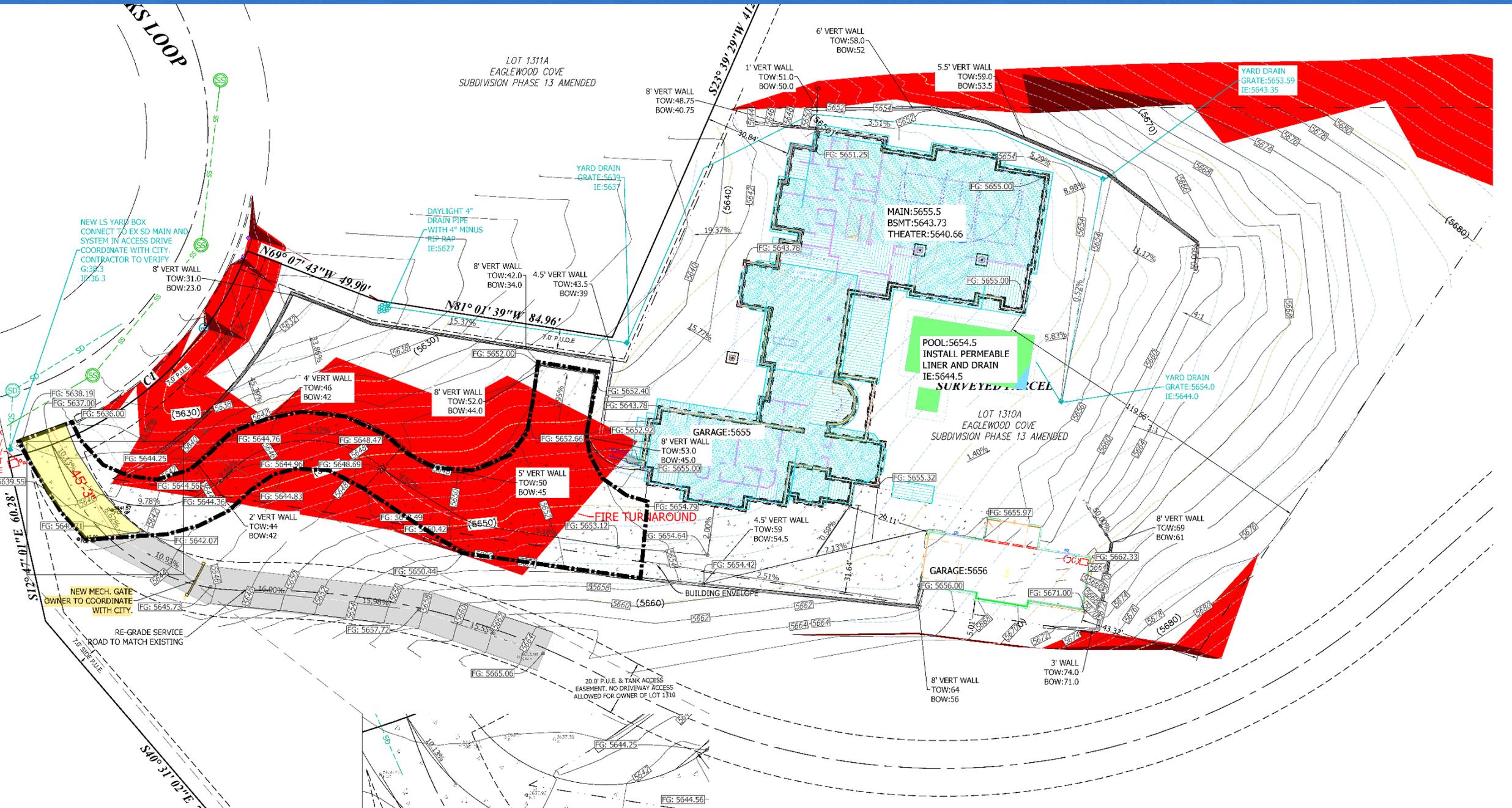
GARAGE:5656
FG: 5656.00

8' VERT WALL
TOW:69
BOW:61

NEW MECH. GATE
OWNER TO COORDINATE
WITH CITY.

RE-GRADE SERVICE
ROAD TO MATCH EXISTING

20.0' P.U.E. & TANK ACCESS
EASEMENT. NO DRIVEWAY ACCESS
ALLOWED FOR OWNER OF LOT 1310



Proposed Motion

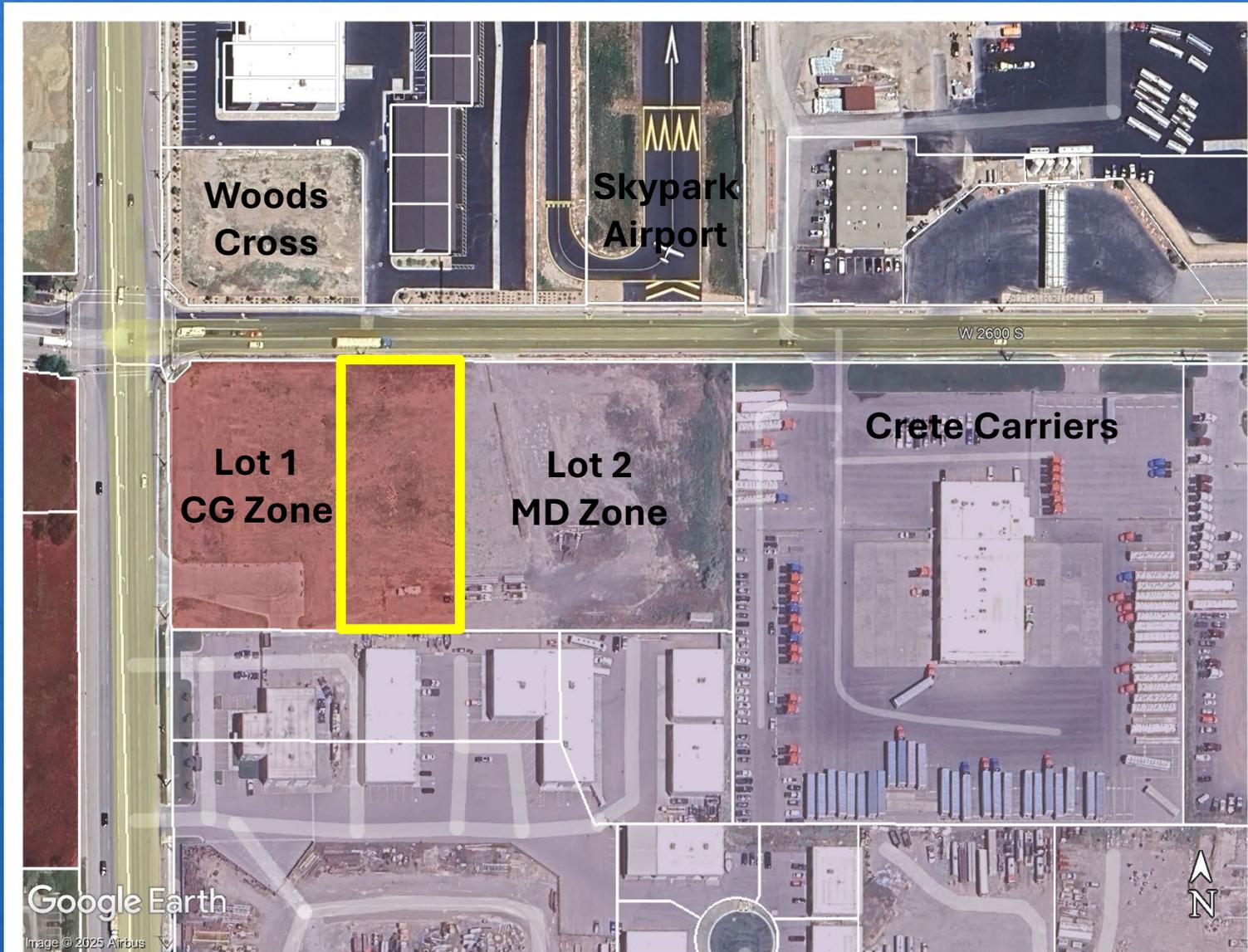
I move that the City Council approve Resolution 2025-57R authorizing an agreement with A.J. Green for use of an access easement on Lot 1310 of Eaglewood Cove Subdivision Phase 13, located at 1525 East Wood Oaks Loop.

ORDINANCE 2025-18

REZONE

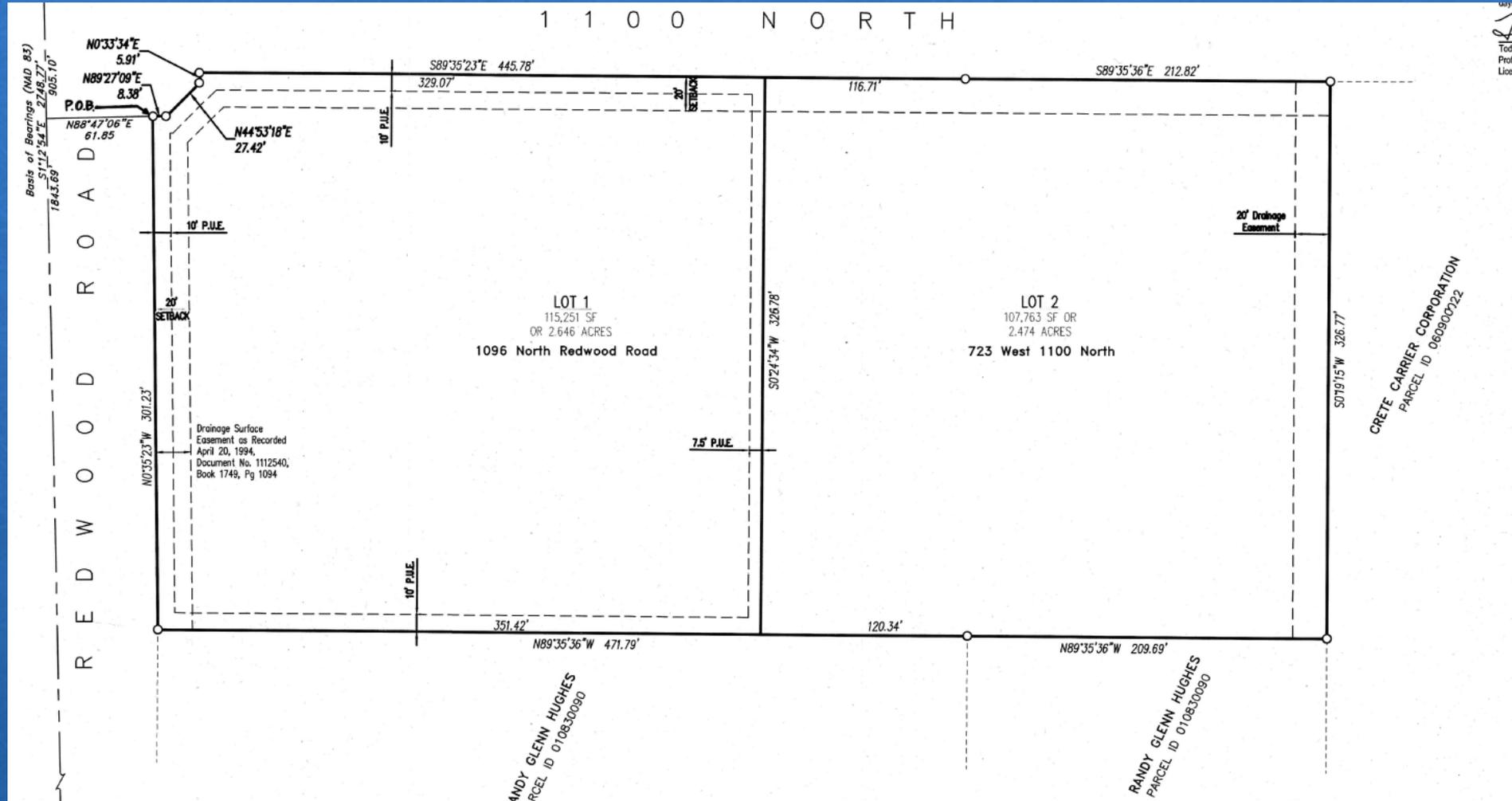
1096 North Redwood Road

Rezone from CG to MD
1096 North Redwood Road
Zoning/Aerial Map



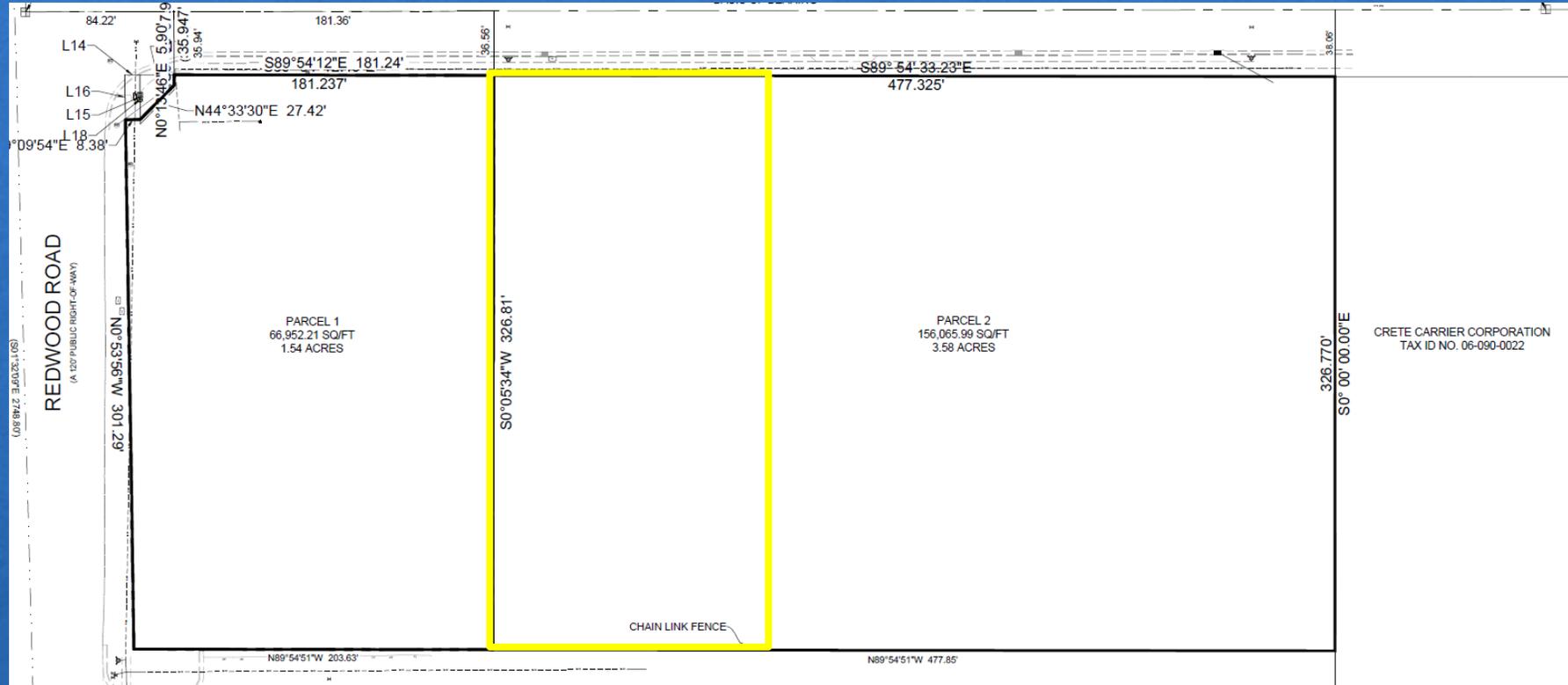


Rezone from CG to MD 1096 North Redwood Road Existing Subdivision Plat





Rezone from CG to MD 1096 North Redwood Road Plat After Lot Line Adjustment



Proposed Motion

I move that the City Council approve Ordinance 2025-18 amending the City of North Salt Lake Zone Map and rezone 1.106 acres of lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD) with no conditions.

BID AWARD FOR CONSULTING
SERVICES FOR A TRAILS
MASTER PLAN



- \$37,500 Grant Award from Utah Division of Outdoor Recreation.
 - \$12,500 match from City - \$50,000 total budget



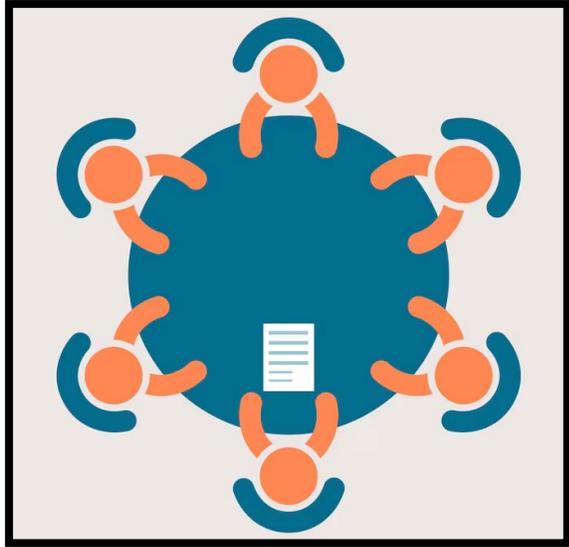
- Scope
 - Master Plan the natural (unpaved) trail system
 - Identify trails that should be sanctioned through USFS
 - Re-routing/enhancement, closing and development of new trails and trailheads.
 - Provide maintenance plan with cost estimates
- RFP
 - September 30th – October 20th, 2025





AVID TRAILS





Selection Committee

- Ali Avery
- Jonathan Rueckert
- Peter Wirthlin
- Brent Crowther

5 Point Scale

- Overall Project Approach and Proposal Quality 25%
- Stakeholder Coordination Strategy 20%
- Demonstrated Experience/Quality of Past Work 25%
- Firm's Project Team 20%
- Proposed Project Budget 10%





Highlights

- Committee was impressed with quality of work
- Team has two former USFS employees on staff
- Partnering with Utah Conservation Corps for on-the-ground work
- Excellent References
- Recent experience working on SLC Foothill Trails Master Plan





Trails Master Plan (Proposed Scope & Cost \$60,000)

- Creates a phased, public-informed Trails Master Plan coordinated with agencies, including the Forest Service
- Uses a zonal planning approach to guide trail development without committing to specific alignments too early.
- Identifies alignments only where existing trails already meet sustainable design standards
- Helps avoid environmentally sensitive areas and focuses NEPA review on feasible locations.
- Supports flexible, efficient planning that protects resources and improves user experience.

Enhanced Trail Master Plan (+\$5,000)

- Provides deeper analysis of the highest-priority zone.
- Offers a clearer implementation roadmap, including potential sequencing and early Forest Service coordination.
- Identifies quick wins and long-term priorities
- Strengthens grant applications and partnerships with improved data and visuals.





NSL



TRAILS

Trails and Active Transportation Committee

- Recommended approval of selecting SE group
- Recommended increasing budget for the project to \$65,000



Proposed Motion

I move that the City Council approve SE Group as the consultant for the Trails Master Plan project and direct staff to prepare a budget amendment to include an addition of \$15,000 for the project.

BID AWARD

Center Street Sidewalk

Center Street Sidewalk Project

South Side, Orchard Dr to 340 East



Connecting existing sidewalks on Orchard Drive and
340 East Center Street (sidewalk continues east)

Center Street Sidewalk Project

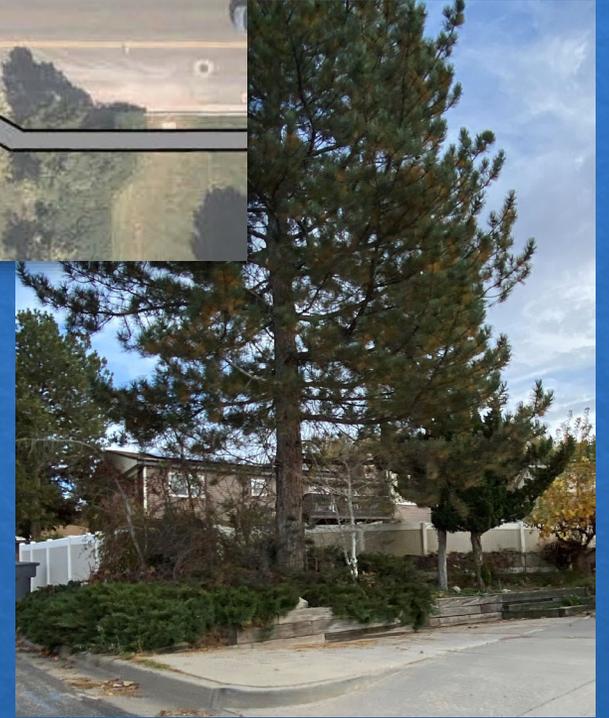
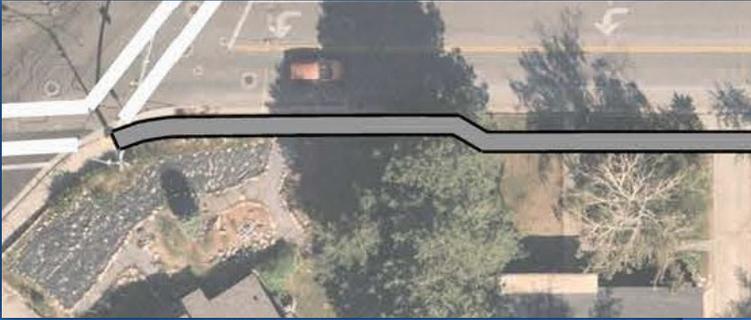
South Side, Orchard Dr to 340 East



- Crosswalks at Orchard Drive at signal
- Crossing guard location for elementary school children
- Eliminate need to cross to north side for east/west walking path
- Crosswalks at 350 East with RRFB
- Remove crosswalks at 200 East & 250 East, replace with one mid-block crossing

Center Street Sidewalk Project

South Side, Orchard Dr to 340 East



- Design/build construction to avoid damage to large existing trees
- Minimize impact to existing yard

- Adjust sidewalk grade to protect tree roots and match yard slopes

Center Street Sidewalk Project

South Side, Orchard Dr to 340 East

Bid Results:

| | |
|--------------------|-----------|
| W.M. Green Inc | \$212,605 |
| Pride Constructors | \$221,240 |

Bid includes square foot pricing for driveways and yard grading to allow “design/build” adjustments. Sprinklers and final landscape restoration to be bid separately.

The budget for this project is \$253,600 as approved by City Council.

Proposed Motion

I move that the City Council award the Center Street Sidewalk Project, Orchard Drive to 340 East, to W.M. Green Inc. for the bid price of \$212,605.

RESOLUTION 2025-56R

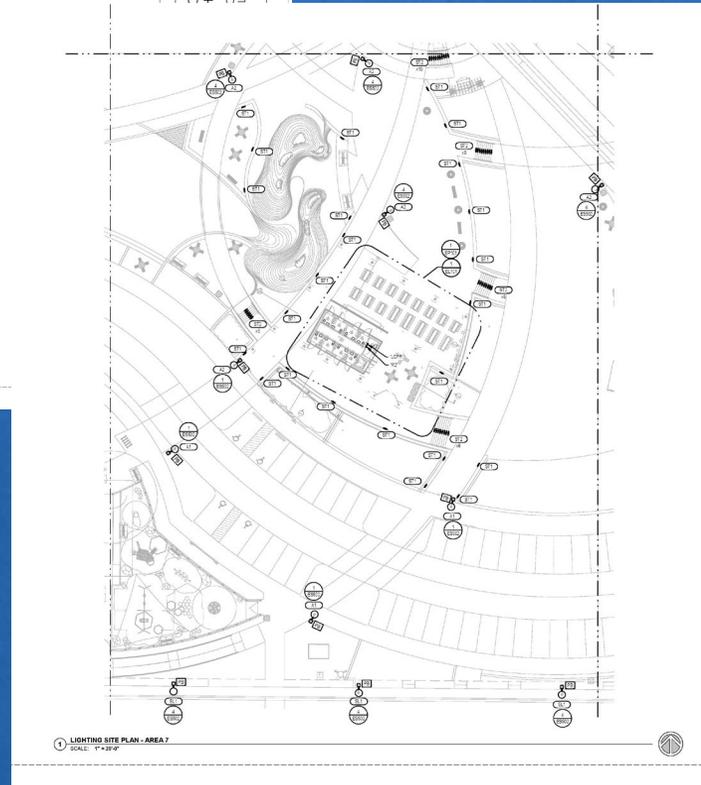
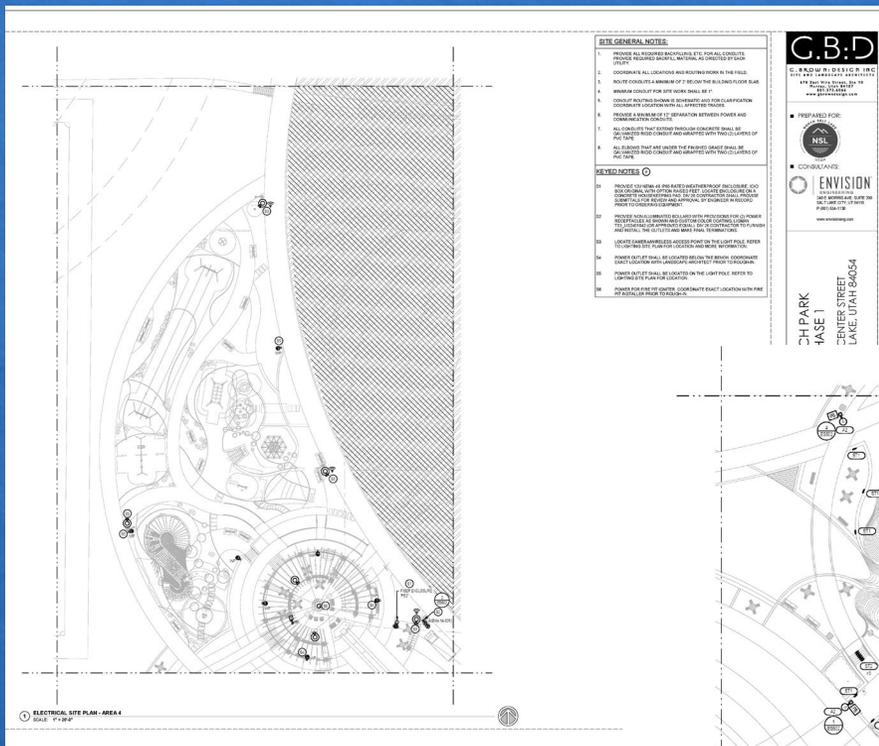
Work Agreement for Hatch Park with
Rocky Mountain Power

Agreement with Rocky Mountain Power Hatch Park Expansion

OVERALL PLAN VIEW OF HATCH PARK



VIEW ABOVE PLAZA, LOOKING WEST TOWARDS FREEWAY

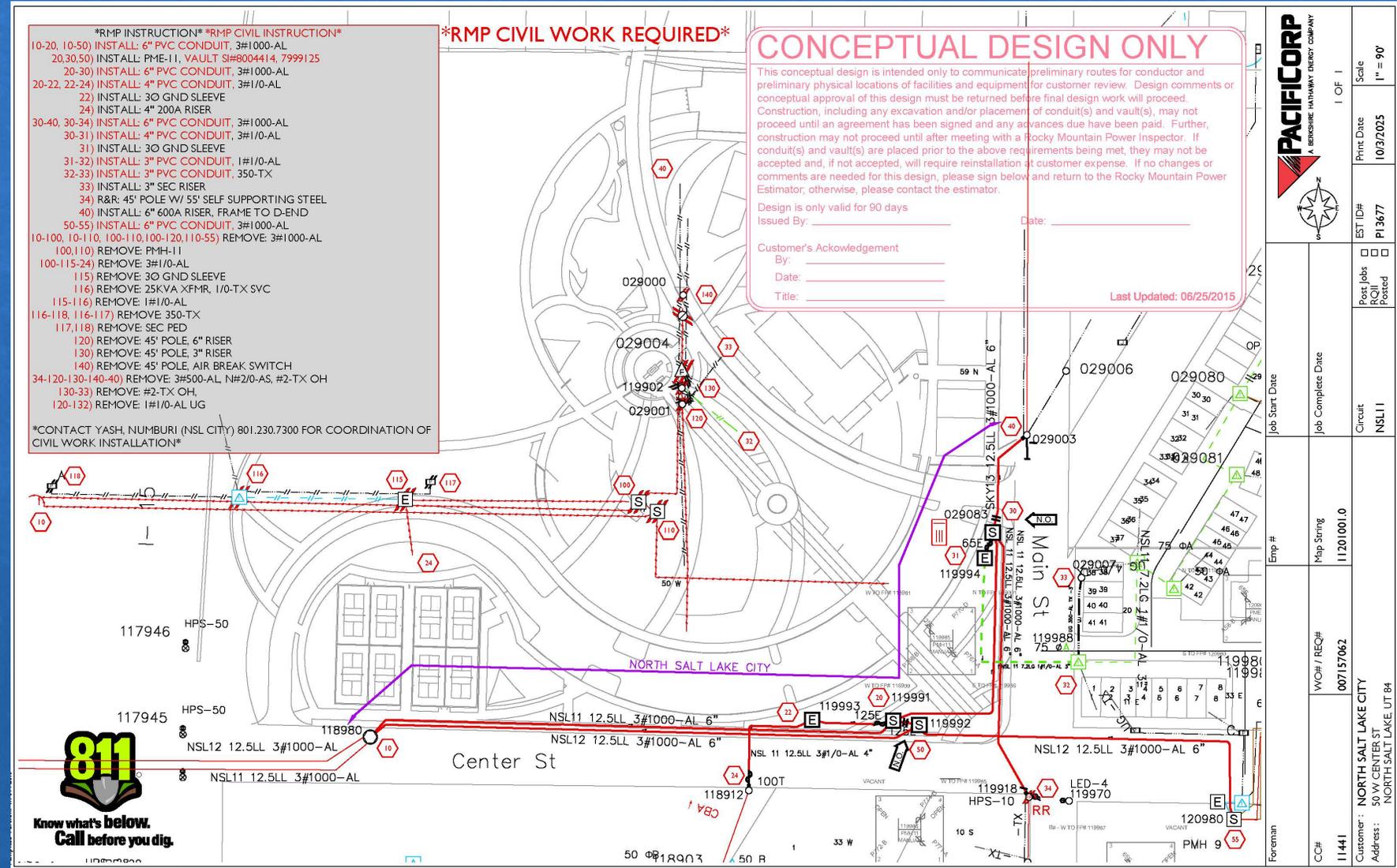


Agreement with Rocky Mountain Power Hatch Park Expansion

Power poles along Main Street will be taken underground.

New services provided to various locations in the Hatch Park Expansion

Relocation of existing power infrastructure within existing right-of-way to accommodate planned improvements.



Agreement with Rocky Mountain Power Hatch Park Expansion



Agreement with Rocky Mountain Power Hatch Park Expansion

Cost Breakdown:

| | |
|--------------------------------|-----------|
| Franchise Agreement Relocation | \$215,000 |
| Rocky Mountain Power Cost | \$493,252 |
| City Cost | \$267,310 |

Work is part of the budget already approved for Hatch Park by City Council.

Proposed Motion

I move that the City Council approve 2025-56R: A resolution approving and Agreement with Rocky Mountain Power for electrical services related to the Hatch Park redevelopment.

RESOLUTION 2025-55R

Appointing a City Trustee to the
South Davis Sewer District Board

Possible Motion

I move that the City Council approve Resolution 2025-55R: A resolution appointing Brian J. Horrocks as the City's representative to the Board of Trustees of the South Davis Sewer District.

FINANCIAL QUARTERLY REPORT

FY 2025-2026

Period Ending September 30

FY 25-26 Q1 Financial Report

Period Ending 9/30/2025

GENERAL FUND SNAPSHOT - PRIOR YEAR COMPARISON

| YTD REV/EXP | FY 2025 | FY 2026 |
|---------------------------------|--------------------|--------------------|
| Revenue | 1,392,927 | 1,291,135 |
| Expenditure | 4,081,120 | 4,100,226 |
| (DECR)/INCR FUND BALANCE | (2,688,193) | (2,809,091) |

With 25% of the fiscal year elapsed,

- **Revenues**
 - 7.8% collected
 - \$101,792 behind prior year
- **Expenses**
 - 25% spent
 - \$19,106 ahead of prior year

FY 25-26 Q1 Financial Report

Period Ending 9/30/2025

GENERAL FUND SNAPSHOT - REVENUES

| REVENUES | FY 2025 | FY 2026 | BUDGETED |
|--------------------------|------------------|------------------|-------------------|
| Property tax | 35,489 | 33,456 | 3,344,750 |
| Sales tax | 535,650 | 546,048 | 6,760,000 |
| Franchise tax | 359,200 | 193,727 | 2,480,000 |
| Licenses/Permits | 1,681 | 1,522 | 255,000 |
| Intergovernmental grants | 15,035 | 798 | 243,600 |
| Charges for Services | 119,061 | 197,269 | 705,900 |
| Fines and Forfeitures | 169,309 | 125,196 | 475,000 |
| Interest | 43,950 | 34,626 | 150,000 |
| Misc and Contributions | 87,278 | 84,193 | 157,000 |
| Transfers In | 26,274 | 74,300 | 445,900 |
| Use of Fund Balance | - | - | 1,533,175 |
| TOTAL | 1,392,927 | 1,291,135 | 16,550,325 |

FY 25-26
Q1
Financial
Report

Period Ending 9/30/2025

GENERAL FUND SNAPSHOT - EXPENDITURES

| EXPENDITURES | FY 2025 | FY 2026 | BUDGETED |
|--------------------|------------------|------------------|-------------------|
| General Government | 546,368 | 605,958 | 2,055,395 |
| Police | 1,499,394 | 1,406,943 | 6,317,290 |
| Fire | 922,154 | 955,946 | 1,912,000 |
| Public Works | 428,214 | 437,053 | 2,040,230 |
| Community Dev | 221,185 | 247,790 | 1,103,450 |
| Parks | 463,805 | 446,536 | 1,621,960 |
| TOTAL | 4,081,120 | 4,100,226 | 16,550,325 |

FY 25-26 Q1 Financial Report

Period Ending 9/30/2025

GENERAL FUND SNAPSHOT - FUND BALANCE PROJECTION

| | 07/31/2025 Actual | 08/31/2025 Actual | 09/30/2025 Actual | 06/30/2026 Projected |
|----------------------------|----------------------|----------------------|----------------------|-------------------------|
| Beg Fund Balance | \$5.44M | \$3.89M | \$3.11M | \$5.44M |
| Net Change for Period | (1.55M) | (778k) | (497k) | (1.53M)* |
| Ending Fund Balance | \$3.89M | \$3.11M | \$2.61M | \$3.9M |

* FY 2026 Projected Fund Balance Use:

- Hatch Park Expansion: \$1,500,000
- Operating Expenditures: \$33,175

City of North Salt Lake

Changes in Net Position
 Last Ten Fiscal Years
 (accrual basis of accounting)

| | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Expenses | | | | | | | | | | |
| <u>Governmental Activities</u> | | | | | | | | | | |
| General governmental | \$ 2,389,412 | \$ 2,592,031 | \$ 1,781,285 | \$ 2,578,761 | \$ 2,024,347 | \$ 2,165,716 | \$ 1,261,480 | \$ 2,096,239 | \$ 2,164,436 | \$ 2,146,634 |
| Public safety | 4,157,769 | 4,522,247 | 4,714,790 | 5,258,423 | 5,372,842 | 5,585,833 | 5,719,258 | 6,940,989 | 7,187,646 | 8,293,017 |
| Highways and public improvements | 2,843,079 | 2,414,351 | 2,416,780 | 2,458,376 | 2,700,536 | 2,816,754 | 2,994,267 | 3,293,483 | 3,272,749 | 2,801,827 |
| Community development | 591,048 | 552,388 | 1,201,333 | 1,327,770 | 2,013,284 | 1,829,903 | 2,241,341 | 1,938,707 | 2,099,258 | 4,012,044 |
| Parks, recreation, and public property | 1,022,710 | 1,091,886 | 1,176,697 | 1,229,561 | 1,292,482 | 1,095,772 | 1,125,305 | 1,320,814 | 1,678,297 | 1,377,529 |
| Interest on long-term debt | 167,430 | 163,920 | 207,531 | 182,263 | 125,968 | 73,760 | 127,587 | 534,059 | 853,740 | 823,554 |
| Total governmental activities | 11,171,448 | 11,336,823 | 11,498,416 | 13,035,154 | 13,529,459 | 13,567,738 | 13,469,238 | 16,124,291 | 17,256,126 | 19,454,605 |
| <u>Business-type activities</u> | | | | | | | | | | |
| Water | 3,833,506 | 3,769,045 | 3,832,217 | 4,093,798 | 4,514,835 | 4,591,710 | 4,583,986 | 5,352,602 | 4,988,332 | 5,961,706 |
| Storm water | 510,952 | 565,694 | 612,976 | 665,970 | 752,092 | 776,159 | 926,049 | 916,895 | 1,073,618 | 1,174,811 |
| Solid waste | 826,496 | 865,284 | 914,144 | 997,394 | 1,141,185 | 1,299,255 | 1,433,069 | 1,498,636 | 1,538,530 | 1,492,688 |
| Golf course | 1,450,687 | 1,492,540 | 1,534,030 | 1,597,694 | 1,547,726 | 1,608,247 | 1,937,537 | 2,451,923 | 3,344,772 | 4,096,160 |
| Total business-type activities | 6,621,641 | 6,692,563 | 6,893,367 | 7,354,856 | 7,955,838 | 8,275,371 | 8,880,641 | 10,220,056 | 10,945,252 | 12,725,365 |
| Total primary government expenses | \$ 17,793,089 | \$ 18,029,386 | \$ 18,391,783 | \$ 20,390,010 | \$ 21,485,297 | \$ 21,843,109 | \$ 22,349,879 | \$ 26,344,347 | \$ 28,201,378 | \$ 32,179,970 |

City of North Salt Lake

Changes in Net Position

Last Ten Fiscal Years

(accrual basis of accounting)

| | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|------------------------|-----------------------|
| Program Revenues | | | | | | | | | | |
| <u>Governmental Activities</u> | | | | | | | | | | |
| Charges for Services | | | | | | | | | | |
| General governmental | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Public safety | 421,201 | 469,263 | 464,410 | 501,743 | 453,978 | 281,511 | 320,147 | 391,749 | 452,106 | 567,268 |
| Highways and public improvements | 140,233 | 32,403 | 29,668 | 19,627 | 23,577 | 25,426 | 113,251 | 78,407 | 120,721 | 188,087 |
| Community development | 759,357 | 713,538 | 700,070 | 804,741 | 1,040,305 | 1,141,259 | 654,745 | 561,285 | 514,315 | 589,141 |
| Parks, recreation, and public property | 47,794 | 78,123 | 112,727 | 124,995 | 82,630 | 119,882 | 174,538 | 204,169 | 208,244 | 96,139 |
| Operating grants and contributions | 596,704 | 1,192,890 | 1,060,878 | 1,132,940 | 1,174,475 | 1,282,380 | 1,463,722 | 1,552,313 | 1,603,284 | 1,829,490 |
| Capital grants and contributions | 801,995 | 643,568 | 632,990 | 765,633 | 2,039,823 | 4,813,932 | 3,255,914 | 1,752,889 | 245,481 | 626,739 |
| Total governmental activities program revenues | <u>2,767,284</u> | <u>3,129,785</u> | <u>3,000,743</u> | <u>3,349,679</u> | <u>4,814,788</u> | <u>7,664,390</u> | <u>5,982,317</u> | <u>4,540,812</u> | <u>3,144,151</u> | <u>3,896,864</u> |
| <u>Business-type activities</u> | | | | | | | | | | |
| Charges for Services | | | | | | | | | | |
| Water | \$ 4,290,595 | \$ 4,503,129 | \$ 4,379,568 | \$ 4,389,841 | \$ 4,682,015 | \$ 4,647,800 | \$ 4,000,466 | \$ 4,016,107 | \$ 5,064,668 | \$ 6,037,664 |
| Storm water | 732,014 | 744,473 | 757,912 | 764,504 | 769,438 | 796,585 | 832,694 | 970,139 | 1,139,604 | 1,305,359 |
| Solid waste | 871,986 | 897,351 | 935,425 | 1,047,462 | 1,245,609 | 1,274,008 | 1,376,973 | 1,547,856 | 1,719,835 | 1,754,610 |
| Golf course | 1,189,668 | 1,164,727 | 1,151,804 | 1,112,365 | 1,153,811 | 1,957,664 | 2,075,092 | 2,365,716 | 3,488,252 | 4,071,885 |
| Operating grants and contributions | | | | | - | - | - | - | - | - |
| Capital grants and contributions | 720,472 | 796,849 | 479,830 | 600,800 | 1,457,661 | 2,595,362 | 862,582 | 64,277 | 143,647 | 5,453,288 |
| Total business-type activities primary revenues | <u>7,804,735</u> | <u>8,106,529</u> | <u>7,704,539</u> | <u>7,914,972</u> | <u>9,308,534</u> | <u>11,271,419</u> | <u>9,147,807</u> | <u>8,964,095</u> | <u>11,556,006</u> | <u>18,622,806</u> |
| Total primary government program revenues | <u>\$ 10,572,019</u> | <u>\$ 11,236,314</u> | <u>\$ 10,705,282</u> | <u>\$ 11,264,651</u> | <u>\$ 14,123,322</u> | <u>\$ 18,935,809</u> | <u>\$ 15,130,124</u> | <u>\$ 13,504,907</u> | <u>\$ 14,700,157</u> | <u>\$ 22,519,670</u> |
| Net (Expense)/Revenue | | | | | | | | | | |
| Governmental activities | \$ (8,404,164) | \$ (8,207,038) | \$ (8,497,673) | \$ (9,685,475) | \$ (8,714,671) | \$ (5,903,348) | \$ (7,486,921) | \$ (11,583,479) | \$ (14,111,975) | \$ (15,557,741) |
| Business-type activities | 1,183,094 | 1,413,966 | 811,172 | 560,116 | 1,352,696 | 2,996,048 | 267,166 | (1,255,961) | 610,754 | 5,897,441 |
| Total primary government net (expense)/revenue | <u>\$ (7,221,070)</u> | <u>\$ (6,793,072)</u> | <u>\$ (7,686,501)</u> | <u>\$ (9,125,359)</u> | <u>\$ (7,361,975)</u> | <u>\$ (2,907,300)</u> | <u>\$ (7,219,755)</u> | <u>\$ (12,839,440)</u> | <u>\$ (13,501,221)</u> | <u>\$ (9,660,300)</u> |

City of North Salt Lake

Changes in Net Position

Last Ten Fiscal Years

(accrual basis of accounting)

| | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|--|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| General revenues and Other Changes in Net Position | | | | | | | | | | |
| Governmental Activities | | | | | | | | | | |
| Taxes | | | | | | | | | | |
| Property taxes | \$ 3,280,972 | \$ 3,993,431 | \$ 4,156,080 | \$ 4,261,613 | \$ 4,966,739 | \$ 5,347,589 | \$ 5,730,048 | \$ 6,313,541 | \$ 6,506,170 | \$ 6,814,303 |
| Sales taxes | 3,560,963 | 3,916,229 | 4,309,400 | 4,482,083 | 4,693,916 | 5,480,812 | 6,331,832 | 6,706,873 | 6,591,278 | 6,850,924 |
| Franchise Taxes | 1,826,917 | 1,852,281 | 1,868,169 | 1,781,275 | 1,899,575 | 1,891,452 | 2,036,262 | 2,344,067 | 2,224,060 | 2,509,894 |
| Unrestricted investment earnings | 605,827 | 92,654 | 163,246 | 249,142 | 188,388 | 62,166 | 103,453 | 1,463,801 | 2,569,441 | 2,159,989 |
| Miscellaneous | 44,293 | 67,554 | 51,726 | 64,369 | 24,208 | 55,373 | 74,263 | 82,893 | 234,319 | 150,147 |
| Gain (Loss) on sale of capital asset | 6,050 | 101,493 | 86,586 | 80,765 | (29,967) | 69,934 | 41,501 | 52,013 | 40,091 | 25,529 |
| Transfers | (569,000) | (489,500) | - | - | - | - | - | - | - | - |
| Capital grants and contributions | - | - | - | - | - | - | - | - | - | - |
| Total governmental activities | 8,756,022 | 9,534,142 | 10,635,207 | 10,919,247 | 11,742,859 | 12,907,326 | 14,317,359 | 16,963,188 | 18,165,359 | 18,510,786 |
| Business-type activities | | | | | | | | | | |
| Unrestricted investment earnings | 35,237 | 43,886 | 83,457 | 210,870 | 180,899 | 37,471 | 38,978 | 156,375 | 226,562 | 265,141 |
| Miscellaneous | 4,491 | 939 | 23,292 | 9,021 | 4,714 | 94,767 | 17,205 | 8,685 | 115,386 | 185,266 |
| Gain (Loss) on sale of capital asset | 2,654 | 16,442 | 77,876 | 2,835 | 9,000 | - | 3,644 | (132,483) | - | 60,499 |
| Transfers | 569,000 | 489,500 | - | - | - | - | - | - | - | - |
| Total business-type activities | 611,382 | 550,767 | 184,625 | 222,726 | 194,613 | 132,238 | 59,827 | 32,577 | 341,948 | 510,906 |
| Total primary government | \$ 9,367,404 | \$ 10,084,909 | \$ 10,819,832 | \$ 11,141,973 | \$ 11,937,472 | \$ 13,039,564 | \$ 14,377,186 | \$ 16,995,765 | \$ 18,507,307 | \$ 19,021,692 |
| Change in Net Position | | | | | | | | | | |
| Governmental Activities | \$ 351,858 | \$ 1,327,104 | \$ 2,137,534 | \$ 1,233,772 | \$ 3,028,188 | \$ 7,003,978 | \$ 6,830,438 | \$ 5,379,709 | \$ 4,053,384 | \$ 2,953,045 |
| Business-type activities | 1,794,476 | 1,964,733 | 995,797 | 782,842 | 1,547,309 | 3,128,286 | 326,993 | (1,223,384) | 952,702 | 6,408,347 |
| Total primary government | \$ 2,146,334 | \$ 3,291,837 | \$ 3,133,331 | \$ 2,016,614 | \$ 4,575,497 | \$ 10,132,264 | \$ 7,157,431 | \$ 4,156,325 | \$ 5,006,086 | \$ 9,361,392 |

FINANCE DEPARTMENT
Semi Annual Report

City of North Salt Lake

SEMI-ANNUAL DEPARTMENT REPORT

NOVEMBER 2025

FINANCE DEPARTMENT



Abel Lish - 2023 1st Place (Adult)

FINANCE DEPARTMENT

DEPARTMENT VALUES



01

Service

Provide timely and accurate financial information and services to citizens, elected officials, and departments.

02

Stewardship

Protect and preserve the City's financial resources and capital assets by establishing proper internal controls and tracking.

03

Compliance

Adopt best practices for financial reporting, meet all statutory and regulatory reporting requirements, and improve processes for efficiency and accuracy.

04

Proactive

Anticipate challenges and risks early on to provide the most sustainable and strategic solutions.



FINANCE DEPARTMENT

4.33 FTE'S:

Finance Director

City Treasurer

Payroll Clerk

Utility Billing Clerk

Accounts Payable Clerk (P/T)

FINANCIAL RESPONSIBILITIES: City Treasurer



- Statutorily appointed by the Mayor
- Primary functions defined in UCA Title 11
- **Oversees:**
 - Cash handling and receipting
 - Collections on past due accounts
 - Disbursement of public funds
 - Monitoring the City's cash position
 - Coordinates with Finance Director on investing City's idle funds
 - Business licensing
 - Parking citations
- **FY 25, by the numbers:**
 - Cash balances managed: \$28,540,257
 - Business licenses issued: 810
 - Parking Citations issued: 176
 - Parking Citations collected: 146
 - Years at NSL: 17.5
- **Annual continuing education training hours:**
 - 30+ (Treasurer's conference, Treasurer's academy, business licensing)



Stacey Steckler

City Treasurer

FINANCE DEPARTMENT

4.33 FTE'S:

Finance Director

City Treasurer

Payroll Clerk

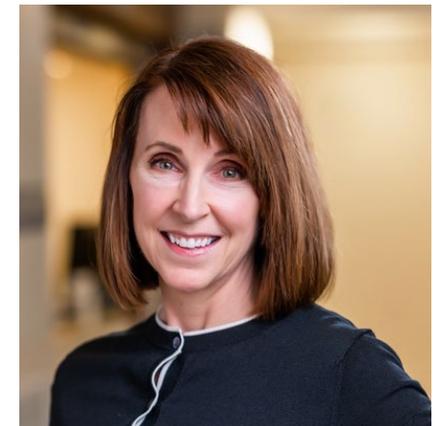
Utility Billing Clerk

Accounts Payable Clerk (P/T)

FINANCIAL RESPONSIBILITIES: Payroll Clerk



- **Oversees:**
 - Timekeeping and Bi-weekly payroll processing
 - New hire administration/on-boarding
 - Employee benefits administration
 - Federal and State payroll reconciling and reporting (quarterly, annually)
 - FMLA processing
 - Workers comp claims administration
 - Compliance reporting: URS, ACA
 - Assisting employees with life event changes
 - Employee records management and preservation
- **FY 25, by the numbers:**
 - New hires on-boarded: 165
 - Terminations: 87
 - FMLA cases: 4
 - W-2's processed: 285
 - Years at NSL: 6.5



Sue Cole
Payroll Clerk

FINANCE DEPARTMENT

4.33 FTE'S:

Finance Director

City Treasurer

Payroll Clerk

Utility Billing Clerk

Accounts Payable Clerk (P/T)

FINANCIAL RESPONSIBILITIES: Utility Billing Clerk

- **Oversees:**
 - Utility customer accounts set-up and administration
 - Monthly utility bill processing
 - Meter read usage/leak review
 - Utility reporting
 - Shut-offs and payment arrangements
 - Utility customer service and support
 - Bi-lingual customer support
- **FY 25, by the numbers:**
 - New utility accounts set-up: 319
 - Monthly utility bills processed: 6,511
 - Annual phone calls: immeasurable
 - Years at NSL: 3.5



April Bernabe
Utility Billing Clerk

FINANCE DEPARTMENT

4.33 FTE'S:

Finance Director
City Treasurer
Payroll Clerk
Utility Billing Clerk
Accounts Payable Clerk (P/T)

FINANCIAL RESPONSIBILITIES: Accounts Payable Clerk



- **Oversees:**
 - Weekly check runs
 - City-wide purchase card management
 - New vendor set-up
 - City property insurance - additions and disposals
 - Purchase order authorization/compliance
 - 1099 reporting
 - Unclaimed Property reporting
 - Travel reimbursements
- **FY 25, by the numbers:**
 - Vendor payments processed: 3,509
 - 1099's processed: 27
 - Years at NSL: 12



Alysia Halls
Accounts Payable Clerk

FINANCE DEPARTMENT

4.33 FTE'S:

Finance Director

City Treasurer

Payroll Clerk

Utility Billing Clerk

Accounts Payable Clerk (P/T)

FINANCIAL RESPONSIBILITIES: Finance Director



- Primary functions defined in UCA Title 11
- **Oversees:**
 - Finance team
 - Budget preparation and amendment
 - External audit and audit committee coordination
 - Year-end schedules, journal entries and ACFR preparation
 - Monthly bank reconciliations
 - Capital asset additions and disposals
 - Debt service and liability balance tracking
 - Compliance reporting
 - Internal controls, policy development, implementation, and training
- **FY 25, by the numbers:**
 - Monthly bank accounts reconciled: 21
 - Budgetary oversight: \$97M
 - Debt Service management: \$25M
 - Years at NSL: 3.5
- **Annual continuing education training hours:**
 - 40+ (required for CGFM certification)

FINANCE DEPARTMENT

FY 2024-2025 INITIATIVES

- Implementation of new Business Licensing portal
- Implementation of new Parking Citation process
- Solicitation of new external auditing firm
- Sweep account set-up
- Automated Annual Ethical Pledge form
- Begin implementation of tower read system
- Policy Work:
 - Purchasing policy updates
 - Hardship assistance program implementation
 - Utility late fee implementation

April 16, 2025

To Mayor, Council, and Management
City of North Salt Lake
10 East Center Street
North Salt Lake, UT 84054

We are pleased to confirm our understanding of the services we are to provide for the City of North Salt Lake (the City) for the fiscal year ended June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the separate component fund information, including the disclosures, which collectively comprise the basic



CERTIFIED PUBLIC ACCOUNTANTS
Gary K. Kallgren, CPA
Mason K. Adkins, CPA
Steven M. Realy, CPA



Utility Hardship Assistance Program Now Available for Eligible Residents

Utility Hardship Assistance Program Now Available for Eligible Residents

The City is pleased to announce the launch of a Utility Hardship Assistance Program designed to support residents facing financial difficulties. This program provides temporary relief by reducing monthly utility charges for qualifying households.

Eligible participants will receive a 50% reduction in their city utility charges for a period of three months. Assistance may be extended for an additional three months, but may not exceed six months in any 36-month period.

Who Qualifies?

To be eligible for the program, applicants must be the named account holder and with an account in good standing and meet the following criteria:

1. Annual household income at or below 150% of the federal poverty level and
2. Experiencing a qualifying hardship, such as:
 - a. Job loss or reduction in income
 - b. Medical emergency or ongoing health condition
 - c. Natural Disaster
 - d. Documented disability



issued citations

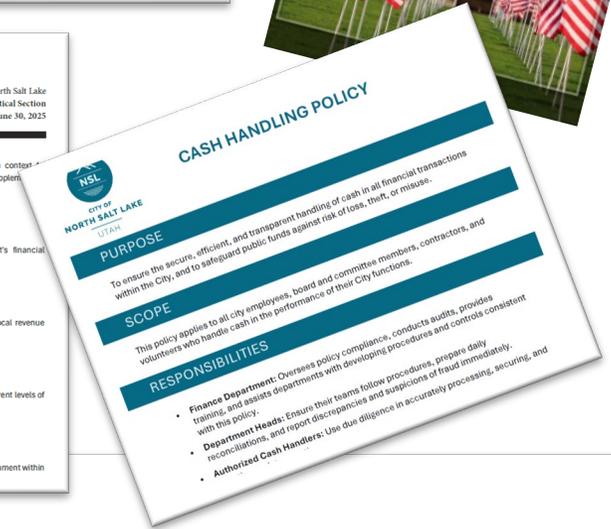
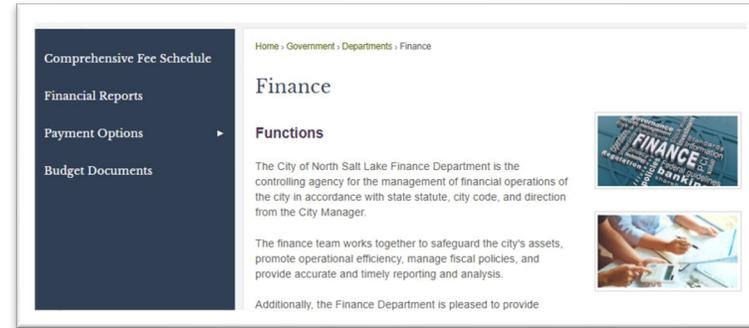
| issue date | summary | full citation no |
|------------|---------|------------------|
| 10/09/2025 | | |
| 10/03/2025 | NP00713 | UT |
| 09/10/2025 | NP00712 | UT |
| 09/05/2025 | NP01395 | UT |
| 07/28/2025 | NP00711 | UT |
| | NP01392 | UT |



FINANCE DEPARTMENT

FY 2025-2026 INITIATIVES

- Continued work on Sensus Analytics launch
- Hatch Park debt service refinancing
- Website update
- Additional ACFR reporting schedules
- Develop Popular Annual Financial Report ([PAFR](#))
- Identify new investment strategies
- Policy Work:
 - Cash Handling
 - Investment Strategy
 - Fund Balance Reserves



City of North Salt Lake
Fund Balances, Governmental Funds
Last Ten Fiscal Years

| | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|---|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| General Fund | | | | | | | | | | |
| Nonspendable | \$ 92,693 | \$ 111,494 | \$ 109,455 | \$ 96,013 | \$ 65,362 | \$ 79,113 | \$ 60,194 | \$ 70,785 | \$ 90,383 | \$ 87,411 |
| Restricted | 314,997 | 649,625 | 538,845 | 66,476 | 85,020 | 115,223 | 221,549 | 185,881 | - | - |
| Unassigned | 2,441,732 | 2,366,188 | 2,641,354 | 2,984,546 | 2,703,401 | 3,143,990 | 4,145,825 | 4,505,072 | 4,575,943 | 5,353,878 |
| Total general fund | 2,849,422 | 3,127,307 | 3,289,654 | 3,147,035 | 2,853,783 | 3,338,326 | 4,427,568 | 4,761,738 | 4,666,326 | 5,441,289 |
| All Other Governmental Funds | | | | | | | | | | |
| Nonspendable | 2,956 | - | - | - | - | - | - | - | - | - |
| Restricted | 1,910,233 | 2,029,061 | 2,245,520 | 2,842,095 | 3,675,953 | 5,666,575 | 9,154,969 | 25,959,921 | 27,285,917 | 25,628,915 |
| Assigned reported in: | | | | | | | | | | |
| Special revenue funds | 404,294 | 193,929 | 337,692 | 539,292 | 689,254 | 2,380,653 | 2,453,455 | 2,821,505 | 1,699,270 | 831,610 |
| Capital projects funds | 3,023,734 | 3,088,742 | 4,270,977 | 4,285,084 | 4,496,425 | 5,865,074 | 7,096,098 | 8,474,915 | 8,662,234 | 8,390,778 |
| Debt Service funds | 206,302 | 303,006 | 577,494 | 649,901 | 817,715 | 1,279,950 | 585,930 | 325,782 | - | - |
| Redevelopment Agency funds | - | - | - | - | - | - | 1,258,200 | 2,145,883 | 2,758,693 | 2,644,665 |
| Unassigned reported in: | | | | | | | | | | |
| Special revenue funds | - | - | - | - | - | - | - | - | (87,864) | (102,251) |
| Total all other governmental funds | 5,547,519 | 5,614,738 | 7,431,683 | 8,316,372 | 9,679,347 | 15,192,252 | 20,548,652 | 39,728,006 | 40,318,250 | 37,393,717 |
| Total governmental funds | \$ 8,396,941 | \$ 8,742,045 | \$ 10,721,337 | \$ 11,463,407 | \$ 12,533,130 | \$ 18,530,578 | \$ 24,976,220 | \$ 44,489,744 | \$ 44,984,576 | \$ 42,835,006 |

APPROVAL OF JOINT CITY
COUNCIL AND PLANNING
COMMISSION MINUTES

October 14, 2025

Possible Motion

I move that the City Council approve the minutes of the October 14, 2025 joint meeting, as written.

APPROVAL OF MINUTES

October 21, 2025

Possible Motion

I move that the City Council approve the minutes of the October 21, 2025 meeting, as written.

ACTION ITEMS

CLOSED SESSION

Proposed Motion

I move that the City Council hold a closed session as allowed by State Code 52-4-205 for the purpose of [specify reason(s)]:

- discussing the character professional competence, or physical or mental health of an individual;
- discussing pending or reasonably imminent litigation;
- discussing the purchase, exchange, sale, or lease of real property;
- discussing the deployment of security personnel, devices, or systems.

ADJOURN