



**CITY OF NORTH SALT LAKE  
TRAILS & ACTIVE TRANSPORTATION COMMITTEE MEETING  
NOTICE & AGENDA  
JANUARY 5, 2026  
6:00 P.M.**

Notice is given that the City of North Salt Lake's Trails & Active Transportation Committee will hold a meeting on the above noted date and time at City Hall - Conference Room, 10 East Center Street, North Salt Lake, Utah. Some committee members may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits.

**AGENDA ITEMS**

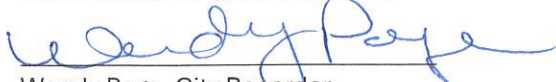
1. Welcome & Introductions
2. Public Comment
3. Nomination of Chair and Vice Chair
4. Approval of Minutes of December 9, 2025 Meeting
5. Drafting of 2025 Annual Report for the City Council
6. Drafting of FY27 Budget Request
7. Committee Member Discussion Items
8. Discussion on Future Agenda(s)
9. Adjourn

Trails & Active Transportation Committee meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice.

**Notice of Posting:**

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the foregoing agenda were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: December 31, 2025

  
Wendy Page, City Recorder



CITY OF NORTH SALT LAKE  
TRAILS AND ACTIVE TRANSPORTATION COMMITTEE MEETING  
CITY HALL 10 EAST CENTER STREET, NORTH SALT LAKE  
DECEMBER 9, 2025

**DRAFT**

PRESENT: Brent Crowther, Chair  
Pedro Huebner  
Ryan Oakes, Vice Chair  
Kyle Poulter  
Peter Wirthlin

EXCUSED: Ted Knowlton, City Council

STAFF PRESENT: Jon Rueckert, Public Works Director; Ali Avery, Long Range Planner; TJ Riley, Parks Superintendent.

1. WELCOME & INTRODUCTIONS

Brent Crowther, Chair, called the meeting to order at 6:00 p.m.

2. PUBLIC COMMENT

There were no comments.

3. APPROVAL OF MINUTES

The Trails and Active Transportation Committee meeting minutes of November 10, 2025 were reviewed and approved as drafted.

**Committee Member Pedro Huebner moved to approve the minutes of November 10, 2025. Committee Member Peter Wirthlin seconded the motion. The motion was approved by Committee Members Crowther, Huebner, and Wirthlin.** Committee Members Ryan Oakes and Kyle Poulter were excused and not present for the vote.

Ryan Oakes arrived at 6:02 p.m.

41        4. ACTION ITEMS

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43        The Committee reviewed ongoing action items. Peter Wirthlin commented that an email address  
44        had been set up for the Committee. The Committee discussed the action item to create a trails  
45        inventory as well as other action items and who had been assigned to which item.

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47        5. STAFF UPDATES

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49        Jon Rueckert reported on the SharePoint site which was specific to the Trails and Active  
50        Transportation Committee and would allow guest users more access including creating  
51        documents, spreadsheets, etc. Ali Avery clarified that the Committee could work on items  
52        collaboratively and then discuss them in the public meeting. The Committee discussed different  
53        functionalities of SharePoint and what the shared email address should be.

54  
55        Jon Rueckert then shared an update on the action item related to curb ramps at Wild Rose Trail  
56        crossings. He said that the concrete was being poured for the ramps at Parkway Drive and  
57        Edgecrest Lane this week.

58  
59        Ali Avery provided an update on the Trails Master Plan and said the City Council approved SE  
60        Group as the consultant with the \$65,000 budget. She continued that this would include a data  
61        dump with the consultant prior to the creation of the trail inventory. She asked the Committee to  
62        note problem areas and successes on the trails (pictures and locations). She suggested using  
63        Google Maps and dropping pins, exporting TrailForks, or even hand drawn maps. Ms. Avery  
64        mentioned creating snowshoe routes for year-round trail use. She asked the Committee to note  
65        the use of each trail (snowshoe, biking, hiking).

66  
67        The Committee discussed identifying trails prior to the meeting with the consultant including  
68        documenting proposed trails, problem spots, trail uses, and a maintenance needs list.

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70        6. CITY COUNCIL UPDATES

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72        There were no City Council updates. City Councilmember Ted Knowlton was excused.

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74        7. DRAFTING OF 2025 ANNUAL REPORT FOR THE CITY COUNCIL

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76        The Committee worked on drafting the 2025 annual report for the City Council. Brent Crowther  
77        led the review of the report which included an executive summary, background, mission  
78        statement, goals, 2025 accomplishments (trail cleanup/improvement days, community  
79        engagement activities, Trails Master Plan grant award, trail tools), State trail maintenance

(service award), volunteer hours (200), partners (YCC, Woods Cross Mountain Bike Club, Scouts), photographs of events, signage and access (Wild Rose signs, curb cuts), lessons learned (turning radius, access, current underutilization of trails, improve maintenance, trail knowledge, trail steward training), and 2026 budget requests (Trails Master Plan implementation, Wild Rose construction and maintenance, facilities-bike racks, other needs).

They reviewed the trail cleanup days and community engagement activities:

- Trail cleanup days (May, August)
- 9/11 Day of Service (September)
- Purge the Spurge (April)
- National Trails Day (June)
- Highway 89 trash cleanup (YCC)

Peter Wirthlin was excused at 7:07 p.m.

Kyle Poulter arrived at 7:13 p.m.

The Committee reviewed what the memo for the City Council meeting should include: committee members, history of the committee, and list of events. They also reviewed each slide from the PowerPoint, made edits, and prepared action items to be completed prior to the January meeting:

Action Items:

- Refine assigned sections of PowerPoint (committee members)
- Report summary (Pedro)
- Prepare memo
- Cleanup overall document

They discussed that the next Committee meeting be held on January 13<sup>th</sup> and when the memo for the January 20<sup>th</sup> City Council meeting would need to be submitted.

**Committee Member Ryan Oakes moved to meet the week of January 5, 2026 if possible. Committee Member Kyle Poulter seconded the motion. The motion was approved by Committee Members Crowther, Huebner, Oakes, and Poulter.** Committee Member Peter Wirthlin was excused and not present for the vote.

Ali Avery commented that she would confirm availability of a room and the meeting date and send an email to the Committee.

## 8. DISCUSSION ON FUTURE AGENDA(S)

The Committee discussed the January agenda items:

- Refine mission statement
- 2026 budget requests (fiscal year 2027)
  - Bike racks, training, Wild Rose BST, tools, cleanup
- Solidify 2025 annual report
- Review 2026 priorities/needs (Pedro)
- Bike rack plan (Pedro)
- Trails Master Plan update
- Committee chair/vice nominations

They also reviewed February agenda items:

- 2026 activities (Purge the Spurge, snowshoe event)
- Trails Master Plan update

## 9. ADJOURN

**Committee Member Ryan Oakes moved to adjourn the meeting. Committee Member Pedro Huebner seconded the motion. The motion was approved by Committee Members Crowther, Huebner, Oakes, and Poulter.** Committee Member Peter Wirthlin was excused and not present for the vote.

The meeting was adjourned at 7:42 p.m.

*The foregoing was approved by the Trails and Active Transportation Committee of the City of North Salt Lake on January 5, 2026 by unanimous vote of all members present.*

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*Brent Crowther, Chair*

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*Wendy Page, City Recorder*

# NSL Trails & Active Transportation Committee

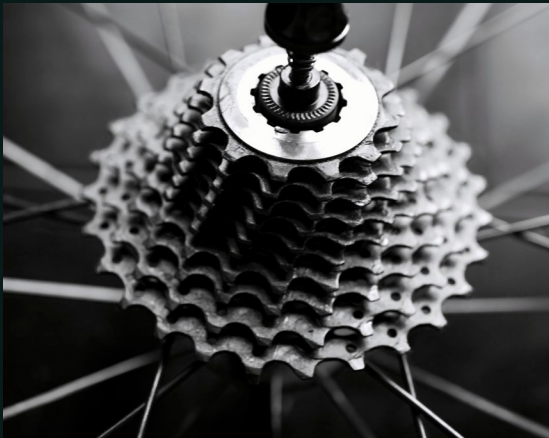


JANUARY 5, 2026



# Agenda

1. Welcome & Introductions
2. Public Comment
3. Nomination of Chair and Vice Chair
4. Approval of Minutes of Dec 9, 2025 Meeting
5. Drafting of 2025 Annual Report for the City Council
6. Drafting of FY27 Budget Request
7. Committee Member Discussion Items
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9. Adjourn



# Welcome & Introductions



## Staff Liaisons:

- Jon Rueckert, Public Works Director
- TJ Riley, Parks Superintendent
- Ali Avery, Long Range Planner

## Committee Members:

- Ted Knowlton City Council
- Kyle Poulter
- Ryan Oakes
- Brent Crowther
- Pedro Huebner
- Peter Wirthlin



# Public Comment

January 5, 2026





# Nomination of Chair and Vice Chair

January 5, 2026





# Dec 9th, 2025 Meeting Minutes

January 5, 2026





# 2025 Annual Report for City Council

January 5, 2026





# FY27 Budget Request

January 5, 2026



# FY27 Budget Request

## FY26 BUDGET STATUS

| GL            | Description                    | Budget  | Unexpended | Percent |
|---------------|--------------------------------|---------|------------|---------|
| 10-5315-42900 | TRAVEL, EDUCATION AND TRAINING | \$1,200 | \$1,200    | 0%      |
| 10-5315-45200 | OPERATING SUPPLIES             | \$2,500 | \$1,058.38 | 57.7%   |
| 10-5313-45206 | TRAILS AND ACTIVE TRANSPORT CO | \$600   | \$600      | 0%      |

# FY27 Budget Request

## FY 2 6 B U D G E T S T A T U S

| Date       | Invoice #  | Invoice Date | Vendor             | Description                                         | Total    | GL#           |
|------------|------------|--------------|--------------------|-----------------------------------------------------|----------|---------------|
| 7/29/2025  | INV-223698 | 7/9/2025     | ALPHAGRAPHICS      | CITY EVENT SIGNS                                    | \$769.10 | 10-5313-45200 |
| 8/26/2025  | HKRH       | 8/23/2025    | HUEBNER, PEDRO     | DONUTS FOR TRAIL CLEAN UP EVENT                     | \$40.49  | 10-5313-45200 |
| 9/9/2025   | 72688D     | 9/6/2025     | CROWTHER, BRENT    | WATER AND SNACKS FOR TRAILS CLEAN UP EVENT          | \$37.04  | 10-5313-45200 |
| 9/16/2025  | 8020075    | 9/10/2025    | THE HOME DEPOT     | GARBAGE NABBERS FOR TRAILS CLEAN UP                 | \$259.61 | 10-5313-45200 |
| 9/16/2025  | 8231318    | 9/10/2025    | THE HOME DEPOT     | GARBAGE NABBERS AND SPRAY PAINT FOR TRAILS CLEAN UP | \$148.27 | 10-5313-45200 |
| 11/1/2025  | AP         | 11/1/2025    | CARAVAN            | REPLACEMENT CANOPY FRAMES                           | \$109.33 | 10-5313-45200 |
| 11/11/2025 | INV65759   | 9/8/2025     | WASATCH INTEGRATED | 9/11 TRAIL CLEAN UP DISPOSAL                        | \$10.80  | 10-5313-45200 |
| 12/1/2025  | AP         | 12/1/2025    | AMAZON             | CANOPY COVER                                        | \$66.99  | 10-5313-45200 |



# Committee Member Discussion Items

January 5, 2026





# Future Agenda(s)

January 5, 2026





# Adjourn

January 5, 2026

