

CITY OF NORTH SALT LAKE
PARKS, TRAILS, ARTS, & RECREATION
ADVISORY BOARD MEETING MINUTES
642 NORTH 400 WEST, NORTH SALT LAKE
JANUARY 14, 2025

FINAL

Dallas Golden, Chair, called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT: Emily Carr; Brent Crowther; Dallas Golden; Kyle Poulter, Camille Thorpe; Peter Wirthlin; Councilmember Suzette Jackson.

STAFF PRESENT: David Frandsen, Assistant City Manager; Jon Rueckert, Public Works Director; Randall Simmons, Public Works Operations Manager; Carmen Wilson, Public Works Operations Manager; Linda Horrocks, Communications Coordinator; TJ Riley, Parks Superintendent; Ali Avery, Longe Range Planner; Caden Baines, Planning Intern.

OTHERS PRESENT: Gentry Holbrook, resident.

1. PUBLIC COMMENT

There were no public comments.

2. PUBLIC WORKS UPDATES

Jon Rueckert reported on the Hatch Park redevelopment and indicated there would be a public open house on January 29th. He shared the master plan update, the seven tower designs, and the different areas of the park. He said there would be a living room area, stage, tower focal point. He noted that the tower structure would be approximately 70 feet tall.

David Frandsen commented that the original Hatch Park committee had spent months working on the park concepts.

Peter Wirthlin mentioned incorporating 5K or other events into the park layout as well as the needs to host pickleball tournaments.

Jon Rueckert noted that Hatch Park was named after Ray Hatch who was the first Mayor of the City.

3. CITY COUNCIL UPDATES

Councilmember Jackson thanked those who had served on the PTAR Board and expressed gratitude for those who volunteered to serve. She also thanked City staff who was involved in City events.

4. DISCUSSION ON HOW TO PRESERVE NOTES/INFORMATION FOR PARKS, TRAILS, ARTS, AND RECREATION ADVISORY BOARD

The Board discussed saving files on Google Docs, in an Excel document, and through the City Recorder. Peter Wirthlin suggested that all the files be saved to a location where the committees could access them.

5. UPDATE ON NEW COMMITTEES

Councilmember Jackson shared that she would be part of the new Arts Committee, Councilmember Knowlton would be part of the new Active Transportation and Trails Committee, Councilmember Clayton would be part of the Civic Events Committee, and Councilmember Van Langeveld would remain on the Health and Wellness Committee.

Linda Horrocks noted that the new committees would be created by resolution and the members for the new committees would need to be appointed. She said interested residents could apply for the committees on the City's website.

6. DISCUSSION ON CITY EVENTS a. WINTER LIGHTS FEST RECAP

Linda Horrocks commented on the feedback provided by the Board through email. She noted some revisions that would occur next year including the layout.

The Board noted that staff had done a majority of the work for this event.

7. DISCUSSION ON TRAILS a. OTHER

Ali Avery noted that the City had received a grant for the Trails Master Plan. She also said all the information had been submitted to the Forest Service for trails maintenance on Wild Rose Trail.

Camille Thorpe commended Emily Carr for her documentation during her time on the Board. She thanked Brent Crowther for his efforts during the Halloween event, and Peter Wirthlin and Kyle Poulter for their efforts.

8. DISCUSSION ON ARTS
a. NSL READS

Camille Thorpe mentioned the 10th annual NSL Reads event which would occur on March 6th. She noted this year's author, Frank Cole, who would present at three local schools during the day followed by an author event that evening at City Hall. She said there would also be a writing contest with the prompt "Imagine a World with No Books". She asked for volunteers from the Board to help with this event.

Gentry Holbrook spoke on little free libraries and shared that she had installed one at her home. She shared that there were multiple little free libraries in the City and noted a website with a map showing the coordinates for each of these libraries.

b. DISCUSSION AND CONSIDERATION OF RECOMMENDATIONS FOR
MURAL PROGRAM

Caden Baines reported on the mural program and presented the revisions to the draft including:

- New implementation strategy for Goal 3

"Implementation 3.3: Select themes which add to the brand which North Salt Lake has established."

- New graphic for Order of Selection
- Rephrased mural jury requirements

"Applications will be open to all residents of the City of North Salt Lake as well as members of the local art community who are interested."

- Rephrased structure selection process

"The recommendations with details on structures(s) and theme shall then be brought to the City Council for approval."

- New mural requirements

“Mural wall shall not face the front façade of any existing single-family dwelling”

“Located at a preferred mural location, as established in this document”

- Rephrased mandatory site requirements

“Property shall have an area of hard surface which shall solely be dedicated to pedestrians for the purpose of taking photos of the mural. Examples of infrastructure which would meet this requirement are sidewalk, bus pad, concrete pad, parking stall, etc.”

- Rephrased artist contract

“The awarded artist(s) shall then enter into a contract with the City which shall include, but is not limited to:

A waiver of Visual Artists Rights Act (VARA)

An agreed upon repair cost per square foot of mural for a period of five years

Procedures for repairing the mural”

- Rephrased City maintenance

“The City shall be responsible for coordinating and funding maintenance the mural for five (5) years after completion. Within this time period, the structure owner shall be responsible to immediately notify the City of any damage or graffiti.”

“In the event the mural is damaged or vandalized within five years of the creation of the mural, the mural shall be repaired at the expense of the city unless repairs are needed due to defective workmanship, defective materials, or an act of God.”

“If the mural is deemed to be defective in workmanship or materials, in such a way that significant repair or removal within those five years is necessary, the repair shall be at the expense of the Artist.”

“After the mural has existed for five (5) years, the responsibility of mural maintenance shall be shifted from the City to the structure owner.”

“In the event the owner of the mural structure removes the mural within the first five (5) years, the owner of the structure shall be responsible to reimburse the city for the full cost of the creation and maintenance of the mural.”

- New priority mural locations

Center Street
400 West
700 West
Jordan River Trail
Legacy Trail
Redwood Road

Caden Baines noted that there would be a contract between the City and the artist which would include maintenance responsibilities. He said the building owner would be responsible for maintaining the area around the mural including access. He shared that building ownership change and other issues would be addressed in the contract. He explained that requirements for murals in the Town Center would be addressed through urban design standards.

Ali Avery commented that the City would have five year contracts with building owners and mural artists. She said the City would fund the initial mural installation and maintenance for five years.

Emily Carr mentioned other opportunities for public art including vinyl wraps for utility boxes and bus stops.

Caden Baines added that this document would not restrict murals in the Town Center or private murals but would only be related to City funded murals. He said staff recommended that murals be limited to the industrial area until the urban design standards were codified. He spoke on requirements for residential buffers and ensuring that murals did not face the front facade of single family homes. He reviewed the budget and said the maximum total cost of \$10,000 included a 2,800 square foot mural, anti-graffiti coating, and scissor lift. Mr. Baines noted that staff would apply for the Davis County Mural Grant with a fifty percent City match.

Councilmember Jackson questioned if the City Council resolution was contingent on receiving the grant or if the budgeted funds could be used for a mural even if a grant was not awarded to the City.

Caden Baines said this mural program would be presented to the City Council for approval on February 4th.

Camille Thorpe asked if the murals would have to be paint or if they could be other materials to receive the Discover Davis grant.

Dallas Golden moved to recommend to the City Council approval the mural program as outlined. Camille Thorpe seconded the motion. The motion was approved by Board Members Carr, Crowther, Golden, Poulter, Thorpe, and Wirthlin.

9. APPROVAL OF MINUTES

The Parks and Arts Board minutes of November 20, 2024 were reviewed and approved.

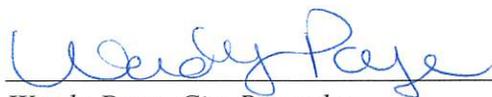
Peter Wirthlin moved to approve the Parks, Trails, Arts, and Recreation Advisory Board minutes from November 20, 2024 as written. Camille Thorpe seconded the motion. The motion was approved by Board Members Carr, Crowther, Golden, Poulter, Thorpe, and Wirthlin.

10. ADJOURN

Dallas Golden adjourned the meeting at 7:24 p.m.

The foregoing was approved by a quorum (Dallas Golden, Peter Wirthlin, Suzette Jackson, Camille Thorpe) of the Parks, Trails, Arts and Recreation Advisory Board of the City of North Salt Lake via email since the City Code was repealed on January 21, 2025 ending the Advisory Board. The City created three new citizen committees in December of 2024, which will continue the work with a more focused effort into these areas: Arts, Events, and Trails and Active Transportation.

Dated this 5th day of March, 2025.


Wendy Page, City Recorder

