



CITY OF NORTH SALT LAKE  
COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

VARIANCE APPLICATION

*For Office Use Only*

Application #: _____	Fee: \$250.00 _____
Date Received: _____	Paid: _____
Pre-Application Date: _____	Parcel ID: _____
Project Planner: _____	Zone: _____
Hearing Date: _____	Other Files: _____
Approved: _____	Denied: _____
Findings/Conditions: _____	
_____	
District Court Appeal: _____	Approved: _____ Denied: _____

**Project Name:** \_\_\_\_\_

Address: \_\_\_\_\_

**Applicant Company:** \_\_\_\_\_

Applicant Contact: \_\_\_\_\_ **Signature:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Owner Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

*(If different from applicant; a letter from owner consenting to submittal may be substituted for owner signature)*

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*If you have any questions about this application, please contact the  
Community Development Department at (801) 335-8700.*

*(Revised 04.09.2019)*

# VARIANCE REQUEST INFORMATION

*(Attach additional sheets if needed)*

1. Proposed construction and specifically how it does not meet the requirements of the zoning ordinance.

---

---

---

---

---

2. Provide a description of the peculiar physical conditions pertaining to the property in question and which do not pertain to other property in the general area.

---

---

---

---

---

3. Provide a description of the hardships which will accrue to the detriment of the property owners if the variance is not granted.

---

---

---

---

---

4. Explain how the variance will be in the interest of public safety, health, or welfare; and how the proposed development substantially complies with the city general plan and adopted zoning ordinance.

---

---

---

---

---

8. Please provide any additional information that may be pertinent to the request or hardship

---

---

---

---

## APPLICATION REQUIREMENTS

- Complete and signed application form
- A non-refundable hearing fee
- A letter to the City explaining the variance request
- Two (2) copies of a plat drawing or site plan depicting the requested variance or other pertinent details to the application, at least 24" x 36"
  - *Drawn to scale and certified by a registered land surveyor or professional engineer*
- One (1) reduced 11"x17" copy of the plat drawing
- One (1) pdf copy of the plat drawing or site plan
- A current ownership plat from the Davis County Recorder's Office showing the entire subdivision plat and notice area
- Public Hearing Notice Requirement
  - List of all property owners within 300' of the boundary of the proposed development and owners of land within the plat
  - Stamped and addressed envelopes (*return address blank*)