



CITY OF NORTH SALT LAKE
COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

Pre-Construction Meeting

APPOINTMENT

For Office Use Only

Application#:	_____	Permit #:	_____
Date:	_____	Time:	_____
Pre-Application Date:	_____	Parcel ID:	_____
Project Planner:	_____		
Meeting Location:	Zoom _____		

Project Name: _____

Address: _____

Owner Name: _____

Telephone #: _____ Fax #: _____

E-mail Address: _____

Contractor Name: _____

Telephone #: _____ Fax #: _____

E-mail Address: _____

Project Engineer Name: _____

Telephone #: _____ Fax #: _____

E-mail Address: _____

Additional Representative Name: _____

Telephone #: _____ Fax #: _____

E-mail Address: _____

*If you have any questions about this application, please contact the
Community Development Department at (801) 335-8700.*

(Revised 05.18.2023)

CITY CONTACT LIST

Building Inspections	Angie Dives permits@nslcity.org	801.335.8721
Building Inspector	Cameron Wright cameronw@nslcity.org	801.335.8724
Community Dev. Director	Sherrie Pace sherriep@nslcity.org	801.335.8705
City Engineer	Karyn Baxter karynb@nslcity.org	801.335.8722
Asst. City Engineer	Jennifer Smith jennifers@nslcity.org	801.335.8730
Engineering Inspections	Karyn Baxter karynb@nslcity.org	801.335.8722
Public Works Director	Jon Rueckert jonr@nslcity.org	801.335.727
Public Works Inspector	Josh Taylor josht@nslcity.org	801.335.0503 801.678.0301 (cell)
Public Works Operations Manager	Randy Simmons randys@nslcity.org	801.335.8681 801.510.2379 (cell)
Water Foreman	John Lovato johnl@nslcity.org	801-335-8685 801-381-4378 (cell)
SWPPP Inspector	Jason Boulton jasonb@nslcity.org	801.335.8682 801.381.7509 (cell)
Fire Marshal	Cole Fessler cfessler@sdmetrofire.gov	801.677.2400
Fire Inspector	Travis Mander tmander@sdmetrofire.gov	801-677-2406
Sewer District Inspector	Shane Fleming sfleming@sdsd.us	801.941.0935
South Davis Water	Jake Ferguson jake@southdaviswater.us	801.381.2762 (cell) 801.295.4468

Pre-Con Checklist

PDF- Hard copies not required.

- Plat recordation, if applicable

- Signed Development Agreement, if applicable

- Subdivision Improvement Agreement & Bond, if applicable

- Site Plan Improvement Agreement & Bond, if applicable for installation of public infrastructure

- Final Construction Drawings, submitted and approved by city engineer
 - PDF

- Geotech/Soils Report

- Permit, as applicable:
 - Building Permit

 - Grading Permit
 - Road cut permit & bond
 - UDOT road cut permit

- Payment of all permit fees, impact fees, application fees, etc.

- Storm Water
 - LID Compliance
 - SWPPP
 - NOI
 - Operation and Maintenance Plan
 - Management/BMP Agreement

- South Davis Metro Fire approvals, permits, and fees, as applicable

- South Davis Sewer District approvals, permits, and fees, as applicable

- South Davis Water approvals, permits, and fees, as applicable

- Davis County Permits, as applicable (Flood Control, County Road Excavation, etc.)