



COMMERCIAL NEW BUILDING PERMIT APPLICATION

**North Salt Lake City Building Department
10 East Center Street
(801) 335-8721**

Please print legibly and complete all areas:

Description:		check one: <input type="checkbox"/> contract value <input type="checkbox"/> estimate
Project Value:		
Project Address:		
Applicant's Name:		
Applicant's Address:		
Phone:	Cell Phone:	Fax:
Email:		
Owner's Name:		
Owner's Address:		
Phone:	Cell Phone:	Fax:
Project Manager's Name:		
(NOTE**Project manager is the person to whom all plan review comments will be sent. This person also needs to respond to all comments.)		
E-Mail:		
Phone:	Cell Phone:	Fax:
Architect:	Phone:	
E-Mail:	Fax:	
Engineer:	Phone:	
E-Mail:	Fax:	
General Contractor:	Phone:	
City:	Utah State Lic. #	
Mechanical Contractor:		
City:	Utah State Lic. #	
Electrical Contractor:		
City:	Utah State Lic. #	
Plumbing Contractor:		
City:	Utah State Lic. #	
SWPPP Professional:	Phone:	
Email	Fax:	

Applicant's Signature

Date

Plans accepted by

Date

COMMERCIAL NEW BUILDING PERMIT APPLICATION CHECKLIST

Documents listed below are in addition to any documents similar, or not, which may have been previously submitted for NSL Planning and Zoning approval.

All of the following documents must be included for submittal to be accepted:

- 3 Site Plans** of the property you're working on. Must include lot lines and dimensions.
 Show all permanent structures on the property (ie: garages, concrete, sheds, etc)
 Show drainage and grading, sewer & water tie-ins, topographical elevations & contours. Ask for an example from counter staff if you need help on this.
- 3 Sets of Construction drawings**, one of which must be "wet-stamped" and signed by architect and engineer. The other 2 sets may be copies.
 - Floor Plans** of each floor.
 - Elevation drawings** (front, rear, sides) showing final grade.
 - Wall Section Detail** of each wall type (ie: bearing walls, shear walls, fire walls, exterior/interior walls.)
 - Framing details**
 - Footing & Foundation plans**, one of which must be wet-stamped and signed
- 3 Sets of Electrical, Mechanical, and Plumbing Plans**
- 3 Copies of Structural Calculations** one of which must be "wet-stamped"
 - Engineering Packets**
 - Geotechnical Investigation or Soils Report**, one set must be "wet-stamped"
 - Retaining Wall Engineering (if applicable)**
- 3 sets of ComChecks** 2006 IECC current version available at: www.energycodes.gov
 OR the prescriptive requirements can be noted on the plans
- 3 sets of project manuals or specifications** for the project, one of which must be "wet-stamped"
- 3 sets of Storm Water Pollution Prevention Plan (SWPPP)**
 - SWPPP Project Manual** (See NSL Storm Water Checklist for minimum requirements)
 - SWPPP Site Plan**
 - Notice of Intent (NOI)** From State of Utah Department of Environmental Quality
- For pre-fabricated steel buildings: 2 sets of erection plans marked "for construction".**
 One set must be wet-stamped and one copy of **Building Manufacturer's AISC or ICC-IAS approved fabricator certification**
- PLAN REVIEW DEPOSITS:** \$500 for Commercial Projects. This amount will be deducted from the permit price. **Deposit due at submittal.**

****IMPORTANT**** *By initialing below, applicant agrees to pay for all plan review charges incurred, whether or not a building permit is issued.*

Applicant initial here

OFFICE USE ONLY

	Lot #		Subdivision Name		
	Zone		Subdivision #		
Planning			Engineering		SWPPP