



CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

ANNEXATION PETITION APPLICATION

For Office Use Only

Fee: Annexations over 10 Acres \$250 +\$25/acre

Application #: _____ Fee: _____

Date Received: _____ Paid: _____

Pre-Application Date: _____ Parcel ID: _____

Project Planner: _____

City Council Date: _____ Accepted: _____ Denied: _____

Public Hearing Date: _____ Approved Ordinance No: _____

Certification of Annexation by Lt. Governor: _____

County Recording, Book: _____ Page: _____ Date: _____

Property Owner: _____

Address: _____

Telephone #: _____

Agent/Representative: _____

Mailing Address: _____

Telephone #: _____ Fax #: _____

E-mail Address: _____

**PETITION FOR ANNEXATION INTO THE CORPORATE LIMITS OF
THE CITY OF NORTH SALT LAKE, UTAH**

We the undersigned owners of certain real property lying contiguous to the present municipal boundary the City of North Salt Lake, hereby submit this Petition for Annexation and respectfully represent the following:

1. This petition is made pursuant to the requirements of Section 10-2-403, Utah Code Annotated (UCA).
2. The property subject to this petition is an unincorporated area contiguous to the boundaries of the City of North Salt Lake and the annexation of subject property will not leave or create an unincorporated island or peninsula.
3. The signatures affixed hereto are those of the owners of private real property that:
 - a. Is located within the area proposed for annexation;
 - b. Covers a majority of the private land area within the area proposed for annexation;
 - c. Is equal in value to at least one third of the value of all private real property within the area proposed for annexation; and
 - d. Lies contiguous to the present boundary of the City of North Salt Lake's corporate and is located at or approximately at the following address: _____
4. Title to the property by those signing this petition is as shown in the records of the Davis County Recorder's Office.
5. The total acres and total assessed value of all the lands sought to be annexed are _____ acres and \$_____ assessed value, as noted on the official tax records of the Davis County Assessor's Office. Values of lands owned by the signers of this petition are as follows:

Owner of Record	Parcel Size (acres)	Assessed Value	Davis County Tax ID Number
TOTAL			

(Attach additional page for more than 6 parcels)

6. This Petition is accompanied by an accurate and recordable map, prepared by a licensed surveyor, of the area proposed for annexation.

7. This Petition does not propose annexation of all or a part of an area proposed for annexation in a previously filed petition that has not been denied, rejected, or granted.
8. This Petition does not propose annexation of all or part of an area proposed to be incorporated in a request for a feasibility study under Section 10-2a-202 UCA or a petition under Section 10-2a-302 UCA if:
 - a. The request or petition was filed before the filing of this Petition for Annexation.
 - b. The request, a petition under Section 10-2a-208 UCA based on that request, or a petition under Section 10-2a-302 is still pending on the date the annexation petition is filed.
9. That on the date of filing, We the petition sponsors shall deliver or mail a copy of the petition to the Davis County Clerk's Office.
 - a.

We, by the signature(s) attached so indicate our desire to have said area, including the real property we own, annexed to and into the corporate limits of the City of North Salt Lake and therefore do hereby submit this petition for annexation with the accompanying plat or map and legal description to the City of North Salt Lake by the filing of same with the City Recorder.

The petitioners hereby request that this petition be considered by the North Salt Lake City Council at its next regular meeting, or as soon thereafter as possible, that a resolution be adopted as required by law accepting this Petition for Annexation for further consideration, and that the governing body take such steps as required by law to complete the annexation herein petitioned.

Dated this _____ day of _____, 20__.

The petitioner(s) hereby sign(s) this Petition for Annexation and designate no more than five of the petitioners as "Sponsor," one of whom has been designated "Contact Sponsor/Petitioner," and has provided the mailing address and phone number of each sponsor.

	Petitioner(s)	Address	Phone
Contact Sponsor/ Petitioner			
PRINT NAME			
SIGNATURE			
Sponsor/Petitioner			
PRINT NAME			
SIGNATURE			
Sponsor/Petitioner			
PRINT NAME			
SIGNATURE			
Sponsor/Petitioner			
PRINT NAME			
SIGNATURE			

NOTICE:

- **THERE WILL BE NO PUBLIC ELECTION ON THE ANNEXATION PROPOSED BY THIS PETITION BECAUSE UTAH LAW DOES NOT PROVIDE FOR AN ANNEXATION TO BE APPROVED BY VOTERS AT A PUBLIC ELECTION.**
- **IF YOU SIGN THIS PETITION AND LATER DECIDE THAT YOU DO NOT SUPPORT THE PETITION, YOU MAY WITHDRAW YOUR SIGNATURE BY SUBMITTING A SIGNED, WRITTEN WITHDRAWAL WITH THE CITY RECORDER OF NORTH SALT LAKE. IF YOU CHOOSE TO WITHDRAW YOUR SIGNATURE, YOU SHALL DO SO NO LATER THAN 30 DAYS AFTER THE CITY OF NORTH SALT LAKE RECEIVES NOTICE THAT THE PETITION HAS BEEN CERTIFIED.**

Petitioner			
PRINT NAME			
SIGNATURE			
Petitioner			
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AGENT AUTHORIZATION

I (We), _____, the owner(s) of the real property described in the attached application, do authorize as my (our) agent(s) _____ to represent me (us) regarding the attached application and to appear on my (our) behalf before any City Boards considering this application and to act in all respects as our agent in matters pertaining to the attached application.

(Property Owner)

(Property Owner)

Dated this _____ day of _____, 20____, personally appeared before me _____, the signer(s) of the above instrument who duly acknowledged to me that they executed the same.

(Notary)

Residing in _____ County, Utah
My commission expires:

Annexation Process

- Submit annexation petition signed by a majority of the owners of real property. *(Signatures include all joint owners of property that will be included in the annexation.)*
 - Owners signing must represent at least 1/3 of the value of all property within the area proposed for annexation.
 - Designate a contact sponsor and up to 4 additional signers of the petition as sponsors, and indicate the mailing address of each sponsor.
- Petition must be accompanied by an accurate and recordable map, prepared by a licensed surveyor, of the area proposed for annexation.
- Submit a copy of the annexation petition to the County Recorder's Office. *(Same date as petition is filed)*
- City Council accepts the petition *(at the next meeting that is at least 14 days from date of petition)*
- City Recorder certifies the petition, arranges for newspaper advertisement, and notifies all affected public entities of the proposed annexation *(within 30 days of acceptance)*
- Newspaper ad is run once each week for three consecutive weeks *(beginning within 10 days of certification of petition)*
- City Recorder mail written notice to each affected entity. *(within 20 days of certification)*
- If no valid protests are filed within 30 days after certification, City Council sets a date for public hearing. *(protests may be filed by county legislative body or governing board of affected entity, only)*
 - If protests are filed, council may deny petition or wait for action of the Boundary Commission.
 - After boundary commission decision, City Council sets hearing if appropriate.
- Public hearing *(7 day notice)*
- Ordinance adopted annexing property
- Annexation Ordinance sent to Lt. Governor for certificate
- Annexation Plat recorded at Davis County Recorder