

# North Salt Lake City

## Utility Direct Pay Authorization Agreement

Customer Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Utility Acct-No: \_\_\_\_\_

Bank/CU name: \_\_\_\_\_

Checking Acct-No: \_\_\_\_\_

-or-

Savings Acct-No: \_\_\_\_\_

*I authorize North Salt Lake City Corporation to initiate entries to my checking account or savings account indicated above and authorize the financial institution (bank/credit union) named to debit my account for payment of my North Salt Lake City Corporation account. I understand this authorization is subject to the terms and conditions of the Direct Pay agreement.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# PAYING YOUR NORTH SALT LAKE UTILITY BILL JUST GOT EASIER!



10 East Center Street  
North Salt Lake, Utah 84054  
T-801-335-8700  
F-801-335-8719

## Direct Pay - The Easy Way.....

North Salt Lake City Corporation Direct Pay Program is the easy way to pay your utility bill. This systems saves you time and money by:

- ◆ eliminating the need to write a check each month
- ◆ saving postage costs
- ◆ avoiding the need to make a special trip to the City offices to pay your bill

Now you can have your payment automatically withdrawn from your bank account each month.

## ENROLLMENT IS SIMPLE.....

**To enroll for Direct Pay simply complete the authorization agreement in this pamphlet, sign it, tear it off, and return it, along with a voided check, to North Salt Lake City Corporation.**

Direct Pay will first be established approximately 30 days after you sign up, so your current bill must be paid with a regular payment

## The Process.....

Your financial institution will automatically withdraw your payment from your account on or about the **15<sup>th</sup> day of the month**. (If the 15<sup>th</sup> is a non-business day, payment will be made on the next business day). Beginning the first month that your payment will be withdrawn from your bank account, your bill will indicate "bank payment".

Each month we will continue to read your meter and send you a bill detailing the charges and showing the amount due to be automatically withdrawn from your account.

If there are questions about your billing, please notify North Salt Lake City Corporation immediately so any necessary adjustments can be made before withdraw notification is sent to your financial institution (the City will notify your bank approximately four (4) business days before your direct payment.



## Terms and Conditions:

1. The customer may terminate this agreement for any reason whatsoever by giving North Salt Lake City Corporation ("the City") oral or written notice of the agreement's termination. Termination shall not be effective until three business days after the City receives the customer's notice of termination.
2. Should customer desire to place a "stop payment order" on any future debit, the customer may do so by giving the City notice at least four business days before the direct payment.
3. If the customer changes banks or bank accounts and wants to continue using the Direct Pay Program, customer must sign a new authorization agreement.
4. Customer will pay a returned item fee for any automatic debit entry that is returned to the City for insufficient funds.
5. Automatic payments will be debited from the customer's bank account on or about the 15<sup>th</sup> day of the month. (If the 15<sup>th</sup> is a non-business day, payment will be made on the next business day).
6. The City will reimburse customer for any amounts wrongfully debited from customer's checking or savings account. The City will not be liable for any other actual, incidental, consequential or special damages resulting from any wrongful debit from the customer's checking or savings account.