



# CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

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## REQUEST FOR PROPOSALS AND STATEMENT OF QUALIFICATIONS

### North Salt Lake Town Center Traffic Circulation Study

Release Date: 6/17/21

**Revised: 6/28/2021**

The City of North Salt Lake is seeking a qualified consultant to provide services and deliver a Town Center Traffic Circulation Study.

#### PROJECT BACKGROUND

The City has adopted a General Plan element and a Town Center Master Plan for the development of the Town Center in North Salt Lake. Additionally, the City is currently nearing completion of a Form-Based Code to regulate the design of buildings and some public infrastructure in the Town Center. The City also recently adopted an Active Transportation Plan for the entire city. The City now wishes to collect and evaluate transportation data within and through the Town Center to ensure that it is making the most informed decisions possible. As development pressure in the Town Center increases, the City desires to integrate land use and transportation planning by guiding redevelopment in appropriate locations, thus requiring the City to anticipate future traffic flow and volumes at various intersections in the area. The City would like to explore options of closing or dead-ending a number of streets or altering intersections within the Town Center in an attempt to improve traffic flow and safety. The effective mobility of all modes of transportation within the Town Center is a high priority. The City is committed to creating a Town Center that is a safe walkable/bike-able area, and also provides for appropriate vehicular traffic flow of the state highway bisecting it, and other major local streets. Bus Rapid Transit (BRT) will be constructed along the Highway 89 corridor within the next few years, therefore all models must include transit as part of the analyses.

#### SCOPE OF WORK AND PROJECT DELIVERABLES

- **Collect New Data.** The consultant will collect any new data necessary for modeling existing conditions, including but not limited to:
  - Origin/destination study
  - Traffic counts
  - Queuing data
  - Walking audit
  - Travel time runs
  - Parking surveys

All active transportation counts shall be made during warm weather months and at appropriate times of day to get an accurate count during peak user times.

- **Draft Existing Conditions Report.** All existing conditions data shall be analyzed with a traffic model and formatted into a report to be reviewed by the City's technical staff. The report should highlight any existing deficiencies.

*Deliverable: Draft Town Center Existing Conditions Report with existing transportation data and results of the traffic model highlighting areas of dysfunction and inefficiency, including levels of service (LOS) for roads and key intersections.  
(pdf and word documents)*

- **Collect Future Conditions Information.** Consultant will gather all future conditions data from City Staff, UDOT, and UTA. Future conditions data should take into account, at a minimum, future density and land use projections, BRT station locations, active transportation facilities, etc. Consultation shall be made with City staff regarding anticipated intersection alterations, road closures, freeway access changes, etc. to be factored into the modeling of future conditions.
- **Identify Transportation Issues.** All future conditions data shall be analyzed with a traffic model, identifying any potential future transportation issues in a report, specifically regarding operational, safety, and livability of the corridors. This shall include the analysis of future traffic volumes, truck traffic, circulation patterns, need for traffic signals, road closures, levels of service, collision history, deficiencies in pedestrian connectivity and safety including sidewalks and crosswalks, ADA accessibility data, bike lanes, transit stops, future parking demand and locations, etc.

*Deliverable: Draft Town Center Transportation Analysis Report summarizing transportation issues and recommendations for location and function of problems areas.*

*The Draft Town Center Transportation Analysis Report will include:*

- *Peak-hour traffic signal warrants and traffic control recommendations*
- *Existing and future year intersection LOS*
- *Pedestrian LOS analysis*
- *Recommendations for ADA compliance*
- *Recommendations for locations and improved safety of pedestrian crossings*
- *Active transportation improvement recommendations*
- *Existing and future parking demand analysis*
- *Recommendations regarding the form and function of problem intersections*

*(pdf and word documents)*

- **Report Adoption.** The consultant, with the assistance of City staff, will attend a maximum of three (3) public City meetings and make a presentation to the approving body.

*Deliverable: Presentation to the Planning Commission and City Council summarizing the process, results, and findings of the study. (Powerpoint)*

## **SUBMITTAL REQUIREMENTS**

Interested parties should submit in electronic format a Summary of Qualifications including experience with similar projects, and your proposal for how to achieve the project goals and deliverables listed above by no later than **5:00 pm on ~~June 30~~ July 8, 2021** to:

Ali Avery  
Long Range Planner  
[alia@nslcity.org](mailto:alia@nslcity.org)

The proposal must include a budget with a cost breakdown for each task included. The budget for this project shall not exceed \$40,000. Applicants may submit a list of additive services/products that would exceed \$40,000 for the City to consider. The proposal shall also include a draft timeline with key milestones for completion of the project.

## **SELECTION PROCESS**

The City of North Salt Lake will review the proposals based on the specifications and requirements, both specific and general, included in the request for proposals and will select the consultant it deems best qualified for this unique opportunity. Timeliness and relevant experience will be major considerations for awarding the project. The consultant will need to enter into a contract for this project based upon the RFP. The City of North Salt Lake reserves the right to negotiate with selected consultant for future work on this project and reserves the right to alter any of the information contained in this request, including scope of work.

The City of North Salt Lake reserves the right to reject any and all proposals and waive any irregularity, information or technicality in the proposals in the City's best interest, and is not obligated to award a contract based upon the lowest priced submission. If terms cannot be mutually agreed upon, the City reserves the right to enter into negotiations with one of the other qualified firms or individuals.

A consultant will be selected in early Summer 2021 allowing for user counts to be conducted in the warmer months over the summer. The entire project should take a maximum of nine (9) months to complete, and should be adopted no later than April 2022.

Please direct any questions about this project to Ali Avery, Long Range Planner, at 801-335-8729 or [alia@nslcity.org](mailto:alia@nslcity.org).