



CITY OF NORTH SALT LAKE

Request for Proposals

1100 North Grade Separation

1. REQUEST FOR PROPOSALS

The City of North Salt Lake (hereinafter referred to as “City”) is soliciting proposals from qualified engineering consultants for the environmental clearance and design for the 1100 North Grade Separation Project (hereinafter referred to as the “Project”).

Proposals shall include all information necessary to meeting requirements for a complete proposal. Proposals are due not later than **August 16, 2021** at 5:00 p.m. and should be delivered by one of two methods: 1) via electronic submission via email to tracj@nslcity.org or to the following site: <http://bit.ly/1100Ngradesep> or, 2) hand delivery of one (1) copy of the proposal to the City’s Engineering Department located at 10 E Center Street, North Salt Lake, UT 84054.

2. GENERAL PROJECT DESCRIPTION

Currently, there are two railroad crossings along the 1100 North roadway in NSL. The Union Pacific Railroad (UPRR)/Utah Transit Authority (UTA) crossing east of Main Street and the Woods Cross Industrial Lead (WCIL) crossing west of Main Street. The rail crossings have contributed to safety and traffic congestion concerns along 1100 North for many years. A study was commissioned in an attempt to identify feasible grade separation alternatives to reduce congestion and safety concerns within this section of 1100 North, and a feasibility study was later completed to provide additional data and present grade-separation alternatives with construction estimates. The feasibility study is available upon request from the City.

3. SCOPE OF WORK

The City intends to prepare an Environmental Document consistent with the National Environmental Policy Act (NEPA) to evaluate a new grade separated crossing at 1100 North and the UTA/UPRR Railroad tracks, in Davis County. The document will evaluate improvements in and around the existing at-grade railroad crossing.

The Consultant will be responsible for coordination with the Utah Department of Transportation (UDOT) to determine their level of involvement and the appropriate level of documentation. The Consultant will accomplish all work tasks related to the preparation, writing, and publishing the environmental document and preparation of the preliminary plans, cost estimate and specifications for construction. This contract can also be modified to include final design and construction oversight at the discretion of the City. It is anticipated that the major elements of work include the UDOT Environmental Network tasks described in the Environmental Document (EA/EIS) Process.

The environmental document should address the transportation and safety needs and develop a reasonable range of solutions to satisfy those needs. The potential impacts to the natural and built environment associated with the solutions will be analyzed through the NEPA process. Several planning efforts, traffic analyses and studies have previously taken place in this area. The environmental document should utilize existing information when possible and appropriate.

Public Outreach efforts should focus on the development and implementation of a robust public engagement plan that includes the public and stakeholders throughout the environmental process. The Consultant will present project progress and findings to the City, stakeholders, and possibly UDOT staff as needed throughout the project.

Project Tasks include, but are not limited to the following:

- Project Management
- Prepare an Environmental Document (consistent with NEPA)
- Update the MS Project Schedule on a bi-weekly basis
- Quality Assurance and Quality Control
- Development of roadway plans & specifications
- Development of right-of-way plans
- Structural & Geotechnical design
- Coordinate utility design
- Assemble and conduct Milestone review meetings
- Complete subsurface utility engineering (SUE)
- Railroad Coordination
- UDOT, UTA & Stakeholder Coordination
- Public Involvement/Public Outreach
- Right of Way Engineering
- Right of Way Acquisition

4. PROPOSAL REQUIREMENTS/ORGANIZATION

The Proposal shall be limited to five single-sided 8.5" x 11" pages. No links to additional information will be accepted. Minimum 10-point Arial or Times New Roman font size to be used, with 1" margins throughout the Proposal.

The Proposal shall include a cover letter, project related experience chart, Consultant proposed staffing plan with Key Personnel identified, project approach and project schedule. The cover letter will not count towards the page limit.

5. CONSULTANT SELECTION

The City is seeking proposals from qualified consultants with demonstrated experience in similar projects and work with the Railroad. The City reserves the right to choose the selected consultant using its sole discretion based on qualifications. The City will select the consultant based on the following evaluation criteria:

- **Project Team (Maximum of 60 points):** The City's Selection Team will evaluate the Consultant's capability to perform the work based on the qualifications, experience, and availability of Key Personnel on your proposed project team and how the qualifications and past experience correlate with the City's Goals and outlined Scope of Work.
- **Approach to the Project (Maximum of 40 points):** The City's Selection Team will evaluate how well the Consultant has planned a basic course of action and project schedule, and the provisions identified for dealing with potential risks, impacts, impediments, or conflicts.

6. QUALIFICATIONS BASED SELECTION

This is a Qualifications Based Selection (QBS) process based on United States Code (USC) Title 40, Chapter 11, Sections 1101-1104 (Selection of Architects and Engineers, otherwise known as the Brooks Act). All price/cost related items which include, but are not limited to past, present or future fees associated with Consultant contracts, direct salaries/wage rates, indirect cost rates, and other direct costs are prohibited from being used in Proposals.

7. CONSULTANT SELECTION SCHEDULE

DATE	ACTION
July 19, 2021	Posting of Solicitation on City's website
August 16, 2021	Proposals Due by 5:00 p.m.
August 19, 2021	Selection Team Meeting
August 25, 2021	Consultant Selection Interviews (if necessary)
September 7, 2021	Consultant Selection (award by City Council)
September 8, 2021	Pre-Negotiation Meeting with Selected Consultant
September 24, 2021	Anticipated NTP

8. QUESTIONS REGARDING THIS RFP

Questions regarding this RFP may be directed to:

Paul Ottoson, North Salt Lake City Engineer
Email address: tracij@nslcity.org

All questions must be submitted in writing. The City will respond to all submitted questions in a Question and Answer document that will be viewable by all interested persons and will be posted at the following site: <http://bit.ly/1100Ngradesep>

Also located on the website site noted above is an engineering feasibility study that was performed by the cities of Woods Cross and North Salt Lake together with the Utah Department of Transportation. This document more completely describes the project and work performed thus far.