



# CITY OF NORTH SALT LAKE

## Excavation/Encroachment Permit Application

10 East Center Street  
North Salt Lake, UT  
(801)- 335-8721

Application Date: \_\_\_\_\_ Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_  
*Permits are valid for 30 Days from the indicated Start Date*

LOCATION OF WORK \_\_\_\_\_

DESCRIPTION OF WORK \_\_\_\_\_

*\*CONSTRUCTION PLANS, DRAWING OR SKETCH OF PLANNED WORK IS REQUIRED FOR ALL PERMITS*

TYPE OF WORK (mark all that apply)  Hydro Excavation  Boring  Open Trench  Potholing

Drive Approach C&G Saw Cut ( \_\_LF) with Sidewalk Replacement ( \_\_LF)

Curb & Gutter Replacement ( \_\_LF) and/or Sidewalk Replacement ( \_\_LF)

Asphalt Patching ( \_\_SF) with Surface Treatment Restoration ( \_\_SF, extending 1' beyond edges of new asphalt)

Encroachment (Temporary Dumpster or Portable Storage Devise): \_\_\_\_\_

APPLICANT \_\_\_\_\_  
(Responsible Party) Address Phone Email

CONTRACTOR \_\_\_\_\_  
(Company Doing Work) Address Phone Email

State License No. \_\_\_\_\_ Expiration Date

ON-SITE JOB FOREMAN \_\_\_\_\_  
Phone Email

The Contractor shall provide a minimum of 24 hours' notice prior to beginning any work by calling the Engineering Department at (801) 335-8730.

**I HEREBY ACKNOWLEDGE that I have read the instructions and provisions of this permit and agree to assume all duties and obligations provided therein.**

APPLICANT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**\* EMAIL APPROVED EXCAVATION PERMIT TO (REQUIRED):** \_\_\_\_\_

City of North Salt Lake Use Only

Public Works Approval \_\_\_\_\_ Date \_\_\_\_\_ Engineering Approval \_\_\_\_\_ Date \_\_\_\_\_

Application No.: \_\_\_\_\_ Effective Date: \_\_\_\_\_ Warranty Inspection Date: \_\_\_\_\_

Fee: \_\_\_\_\_ Bond: \_\_\_\_\_ Receipt No.: \_\_\_\_\_ Issued By: \_\_\_\_\_

Utility Bond on File

COMMENTS / REQUIREMENTS / RESTRICTIONS

\_\_\_\_\_  
\_\_\_\_\_



# CITY OF NORTH SALT LAKE

## Excavation / Road Cut Requirements

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1. **Excavation Permit & Agreement.** The applicant must complete the Excavation Permit form, and be familiar with the City of North Salt Lake's Standards and Specifications.
2. **Access Agreements.** This Permit is only valid for work in City right-of-ways. The Applicant/Contractor must obtain easements and/or access agreements for all work outside of the City right-of-way.
3. **Bond.** The applicant, in conjunction with their surety company, shall provide a bond in the amount of \$5,000 in paved areas and \$2,000 in unpaved areas. The bond guarantees that the excavated street or public right-of-way is restored or repaired by the applicant in accordance with City specifications. The bond shall be conditioned that the applicant shall guarantee the materials and workmanship for a period of three years from completion of such work. Reasonable wear and tear excepted at the discretion of the City Engineer.
4. **Activation/Inspection.** Activation of permit must be scheduled with the inspector 24 hours prior to commencing work, 48 hours if work is scheduled on weekends or holidays.
5. **Noncompliance in work zone.** If permit holder fails to comply with City of North Salt Lake requirements, specifications or instructions pertinent to the permit, subsequent permits may not be issued.
6. **Traffic Control Plan.** If required, the applicant shall submit a formal traffic control plan which must meet the City's approval as a condition for the issuance of the permit. (Must meet MUTCD standards).
7. **Trench Backfill.** All trench backfill material shall meet City of North Salt Lake standards. Place material at a maximum lift thickness of 8" before compaction. Backfill material shall be compacted to 95% of the modified proctor density as determined by ASTM 1557. Compaction testing may be required and shall be conducted by a certified materials testing lab at the contractor's/permit holder's expense.
8. **Flowable Fill.** Use flowable fill in excavations that are too narrow or too small to receive compaction equipment. Provide 28 day 60 psi controlled low strength material as specified in Section 31 05 15 of APWA 2012 Standard Specifications.
9. **Asphalt Saw Cut.** All excavations in roadways shall be saw cut at least 1 foot beyond the excavation in all directions to form a "T" patch. Remove additional pavement to a painted lane stripe, an existing pavement patch, or an edge of pavement if such street feature is within 2' of the second cut.
10. **Asphalt Patchwork.** All asphalt patchwork shall be done by an approved asphalt paving company. Provide full tack coat coverage on all vertical surfaces. Asphalt patch material for all roadways shall be PG 58-28 ½". Patch thickness shall be existing thickness + 1" (4" min.). Compaction testing may be required and shall be conducted by a certified materials testing lab at the contractor's/permit holder's expense. Do not patch if surface is wet or weather is unsuitable (no frost in ground, 50 degrees F and rising). Asphalt placed between November 15<sup>th</sup> and March 15<sup>th</sup> will be considered temporary and will need to be replaced when weather conditions are suitable.
11. **Painted Traffic Lines and Markings.** Any Painted traffic lines and markings disturbed during the excavation shall be re-painted in the same location with materials meeting City standards.
12. **Storm Water Pollution Prevention.** Catch basins and storm drain inlets within 300 feet of the excavation location must be protected from dewatering, sediment, excavated materials, and general construction debris.
13. **Clean Up.** Upon completion of the excavation and patchwork the area shall be swept and returned to original condition.



# CITY OF NORTH SALT LAKE

## Engineering Department Encroachment Regulations Temporary Dumpster & Storage Devices

1. A permit to place a dumpster, temporary dumpster, or portable storage device shall be for an initial term of not more than fourteen (14) days.
2. Provided the permit applicant is in compliance with the provisions of this title and any other applicable City regulations, a renewal permit may be approved and issued for an additional fourteen (14) day period upon application and payment of the permit renewal fee.
3. No more than one renewal permit shall be issued by the City for any dumpster, temporary dumpster, or portable storage device placed upon any City street.
4. The dumpster, temporary dumpster, or portable storage device shall be removed no later than the expiration date of the permit.
5. No dumpster, temporary dumpster, or portable storage device may be placed:
  - a. On any arterial or collector road in the City;
  - b. Within forty feet (40') of an intersection;
  - c. Within any prohibited or restricted area;
  - d. Nearer than fifteen feet (15') to any fire hydrant;
  - e. Within the designated travel lane of any street extending a distance of more than nine feet (9') from the curb line or edge of pavement;
  - f. To interfere with any required clear sight distance across any intersection;
  - g. To obstruct any pedestrian way or the travel lane of any public street; or
  - h. To interfere with the operation or maintenance of any public utility.
6. Any dumpster, temporary dumpster, or portable storage device shall have the following:
  - a. The name, address and telephone number of the dumpster, temporary dumpster, or portable storage device owner/operator displayed conspicuously on at least two (2) sides of the device;
  - b. Reflective tape shall be placed upon all four (4) sides of the dumpster, temporary dumpster, or portable storage device in such a manner as to make it visible at night;
  - c. Any dumpster, temporary dumpster, or portable storage device rollers or wheels shall be placed upon a wooden pad of at least six inches by six inches and at least three-fourths (3/4) of an inch in thickness, or on a similarly protective device in order to prevent damage to the road surface.
7. No dumpster, temporary dumpster, or portable storage device shall:
  - a. Be loaded in such a manner as to cause its contents to spill onto any street, sidewalk, or other area intended for pedestrian travel;
  - b. Contain any hazardous waste unless pursuant to a permit for such waste issued by the appropriate governmental entity;
  - c. Emit any noxious or offensive odor; or
  - d. Otherwise create any hazard or risk to public health.
8. In addition to the provisions of subsections 5, 6, and 7 of this section, the placement of any dumpster shall be in accordance with the requirements of the State of Utah Motor Vehicle Code.
9. If any damage or injury occurs to the asphalt, curb or sidewalk by a dumpster, temporary dumpster or portable storage device which is caused or the result of the use or occupancy of any street or road, the permittee shall be responsible and liable to restore the asphalt, curb or sidewalk to its original condition.
10. If the permittee refuses to properly restore the asphalt, curb and sidewalk to its original condition, the City may do so and collect the cost of the same from the permittee.



# CITY OF NORTH SALT LAKE

Engineering Department

## Excavation/Encroachment Permit Fees & Bonds

10 East Center Street  
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(801)- 335-8721

Applicant: \_\_\_\_\_ Location: \_\_\_\_\_

Permit #: \_\_\_\_\_ Fees Determined By: \_\_\_\_\_

(Initials)

Fees (Non-Refundable)					
Application Fee (required)				\$50	
<input type="checkbox"/> Boring Pit or Pothole	No. of potholes _____		x \$50 =	\$	
<b>Road Cut/Excavation</b> (Flat fee OR \$0.25 per sq./ft.; <i>whichever is higher</i> )					
<input type="checkbox"/> Road 3 years or less	Sq./ft. of Exc. _____	x \$0.25 =	\$	OR \$500	\$
<input type="checkbox"/> Road 4-7 years	Sq./ft. of Exc. _____	x \$0.25 =	\$	OR \$300	\$
<input type="checkbox"/> Road 8 years or older	Sq./ft. of Exc. _____	x \$0.25 =	\$	OR \$150	\$
<input type="checkbox"/> Sealing/asphalt preservation surface restoration		Sq./ft. of patch _____		x \$0.50 =	\$
<b>New Drive Approach Via Saw Cut</b>					
<input type="checkbox"/> Curb & Gutter Saw Cut Only		Linear feet _____		x \$0.50 =	\$
<input type="checkbox"/> Sidewalk Replacement Only		Linear feet _____		x \$0.50 =	\$
\$					
Total Fees					
Bonds (Refundable)					
Bond Indemnity (3 year warranty)		<input type="checkbox"/> Paved area \$5,000 <input type="checkbox"/> Unpaved area \$2,000		\$	
Cash Completion Bond		<input type="checkbox"/> Curb & Gutter Sawcut \$500 <input type="checkbox"/> Sidewalk Replacement \$500		\$	
\$					
Total Bonds					