



# CITY OF NORTH SALT LAKE COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054  
(801) 335-8700  
(801) 335-8719 Fax

## SUBDIVISION FINAL PLAT APPLICATION

*For Office Use Only*

Fee: \$375 per lot /unit Lot/Unit Count: \_\_\_\_\_

Application #: \_\_\_\_\_

Fee: \_\_\_\_\_

Date Received: \_\_\_\_\_

Paid: \_\_\_\_\_

Preliminary Plat Approval: \_\_\_\_\_

Parcel ID: \_\_\_\_\_

Project Planner: \_\_\_\_\_

Zone: \_\_\_\_\_

Previous File(s): \_\_\_\_\_

Planning Commission Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

City Council Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Development Agreement: Yes / No

File #: \_\_\_\_\_

**Project Name:** \_\_\_\_\_

Address: \_\_\_\_\_

**Applicant Company:** \_\_\_\_\_

Applicant Contact: \_\_\_\_\_ **Signature:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Owner Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

*(If different from applicant; a letter from owner consenting to submittal may be substituted for owner signature)*

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*If you have any questions about this application, please contact the  
Community Development Department at (801)335-8700.*

*(Revised 04..09.2019)*

## **Notice to All Applicants**

**Application Deadline:** Minimum 3 weeks prior to desired Planning Commission Meeting

*Meeting this deadline does not guarantee placement on the Planning Commission agenda, which will be determined by completeness of application, conformance to required standards, and staff work load. Every effort will be made to process applications in a timely manner.*

### **Initial Plan Sets Submittal:**

Two (2) 24" x 36" & One (1) 11" x 17"  
Pdf copy emailed

### **Corrected Plan Sets Submittal: (corrections deadline Monday one week prior to meeting date)**

Two (2) 24" x 36" & One (1) 11" x 17"  
PDF copy emailed.

### **APPLICATION REQUIREMENTS**

- Complete and signed application form
- Non-refundable Final Plat review fee
- Certificate of title insurance for any land to be dedicated to the City

### **PLAN SET REQUIREMENTS**

- Final Plan Drawing (NSL Code 10-3-5)
- Final Construction Plans (NSL Code 10-3-5)

### **RECORDING REQUIREMENTS (after final approval)**

- Approved, signed Mylar
- Title Report, prepared in the previous 30 days
- Infrastructure improvement agreement, as required
- Storm Water Management/Facility Maintenance Agreement
- NOI
- Recording Fee
- Security Bond/Bond Agreement