



CITY OF NORTH SALT LAKE
COMMUNITY & ECONOMIC DEVELOPMENT

10 East Center Street, North Salt Lake, Utah 84054
(801) 335-8700
(801) 335-8719 Fax

PLAT AMENDMENT
APPLICATION

For Office Use Only

Application #: _____	Fee: <u>\$500/\$75 Pub.Hearing</u>
Date received: _____	Paid: _____
Pre-Application Date: _____	Parcel ID: _____
Project Planner: _____	Zone: _____
Proposed Use: _____	SITE/CUP Req. Yes / No File #: _____
Planning Commission Date: _____	Approved: _____ Denied: _____
Vacate/Amend/Alter Street: <input type="checkbox"/> No <input type="checkbox"/> Yes (Council Approval Required)	
City Council Date: _____	Approved: _____ Denied: _____
Public Hearing Date(s) PC: _____	City Council: _____

Project Name: _____

Address: _____

Applicant Company: _____

Applicant Contact: _____ **Signature:** _____

Mailing Address: _____

Telephone #: _____ Fax #: _____

E-mail Address: _____

Owner Name: _____ **Signature:** _____
(If different from applicant; a letter from owner consenting to submittal may be substituted for owner signature)

Telephone #: _____ Fax #: _____

E-mail Address: _____

*If you have any questions about this application, please contact the
Community Development Department at (801)335-8700.*

(Revised 11.01.2018)

ADDITIONAL INFORMATION

(attach addition sheets if needed)

1. Please explain the reason for the plat amendment:

2. Identify any impacts and/or conflicts with adjacent land uses, along with proposed mitigation of all adverse impacts:

3. Please provide any additional pertinent information:

Notice to All Applicants

Application Deadline: Minimum 3 weeks prior to desired Planning Commission Meeting

Meeting this deadline does not guarantee placement on the Planning Commission agenda, which will be determined by completeness of application, conformance to required standards, and staff work load. Every effort will be made to process applications in a timely manner.

Initial Plan Sets Submittal:

Two (2) 24" x 36" & One (1) 11" x 17"
Pdf copy emailed

Corrected Plan Sets Submittal: (corrections deadline Monday one week prior to meeting date)

PDF copy emailed.

APPLICATION REQUIREMENTS

- Complete and signed application form
- Non-refundable Plat Amendment review fee
- A current ownership plat from the Davis County Recorder's Office showing the entire subdivision plat and notice area
- Stamped, addressed envelopes (*return address blank and include list*)
 - o Property owners within 300 feet of boundary
 - o Property owners of land within the plat

- Amendments including request to vacate, alter, or amend part or all of a street, right-of-way, or easement, additional requirements:**
 - The name, address, and signature of consent of each owner of record of land that is adjacent to the easement or accessed exclusively by or within 300 feet of the public street, right-of-way, or easement
 - Stamped, addressed envelopes (*return address blank and include list*)
 - o All property owners adjacent to any street that is proposed to be closed, vacated, altered, or amended
 - o All "affected entities"
 - Legal description of the portion of any street, right-of-way, or easement to be vacated, altered, or amended

PLAN SET REQUIREMENTS

- Final Plan Drawing (NSL Code 10-3-5)
- Final Construction Plans (NSL Code 10-3-5)

RECORDING REQUIREMENTS (after final approval)

- Approved, signed Mylar
- Title Report, prepared in the previous 30 days
- Infrastructure improvement agreement, as required
- Storm Water Management/Facility Maintenance Agreement
- Recording Fee