

## COMMERCIAL REMODEL BUILDING PERMIT APPLICATION CHECKLIST (TI's)

Documents listed below are in addition to any documents similar, or not, which may have been previously submitted for NSL Planning and Zoning approval.

Please fill out application on the Online Portal:

[https://utah.cityinspect.com/register?registration\\_id=rWcyrJDkhF](https://utah.cityinspect.com/register?registration_id=rWcyrJDkhF)

- Site Plan** of the property you're working on if exterior work is to be performed
- Set of Code Review of existing structure** (ie: occupancy classification, type of construction, allowable area calculation, etc)
- Set of Construction drawings**, \*NOTE\* If the remodel exceeds 3000 sq ft, if it is structural, or is a tenant finish in a shell building, *will need to be stamped* by an architect and/or engineer.
  - Floor Plans** of each floor.
  - Framing details**
  - Wall Section Detail** of each wall type (ie: bearing walls, shear walls, fire walls, exterior/interior walls.)
  - Elevation drawings** (front, rear, sides) showing final grade.
- Set of Electrical, Mechanical, and Plumbing Plans** (if applicable)
- Copies of Structural Calculations** one of which must be stamped
- Set of ComChecks**
  
- Set of project manuals or specifications** for the project, must be stamped